

SUBJECT: AUTHORIZING THE MANAGER TO SIGN AN AMENDMENT TO A MEMORANDUM OF AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES REGARDING THE TRANSFER OF LOCAL ROADS IN CONNECTION WITH INSTALLATION, OPERATION AND MAINTENANCE OF LIGHTING AS PART OF THE GLENN HIGHWAY 34-42 PROJECT.

AGENDA OF: August 18, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	 X Signed by: Brad Swartz 7/30/2026
Public Works Director	X T o m A d a m s , P E Signed by: Tom Adams 8/3/2026
Finance Director	 X C h e y e n n e H e i n d e l Signed by: Cheyenne Heindel 7/31/2026
Borough Attorney	X N i c h o l a s S p i r o p o u l o s Signed by: Nicholas Spiropoulos 8/3/2026
Borough Manager	X M i c h a e l B r o w n Signed by: Michael Brown 8/3/2026
Borough Clerk	X L . M c K e c h n i e Signed by: Lennie McKechnie 8/3/2026

ATTACHMENT (S): Final Draft of Memorandum of Agreement (2 pp)
Exhibit A (1 pp)

SUMMARY STATEMENT:

The State of Alaska Department of Transportation and Public Facilities (ADOT&PF) and the Matanuska-Susitna Borough signed a Memorandum of Agreement (MOA) on November 8, 2021, which addressed the transfer of local roads associated with the installation of continuous lighting along the Glenn Highway 34-43 project corridor. Section 6 of the MOA allows for modifications or

amendments to the agreement if signed off on by both parties.

It came to the attention of staff that a portion of one of the roads to be transferred was missing from the agreement and there was need for clarification as to where the other transferred roads began and ended.

Amendment No. 1 adds a previously omitted portion of East Cottrell Campus Drive that both parties intended to include in the original agreement.

Amendment No. 1 also includes a change regarding North Old Trunk Road. Following ADOT&PF's approvals of ATC 32533 on November 7 and December 10, 2024, a connection was authorized between North Old Trunk Road and South Old Trunk Road just south of the Stringfield Road/Palmer-Wasilla Highway intersection. This change eliminated the need for a Borough maintenance turnaround point and reduced the portion of Segment 2 North Old Trunk Road to be transferred, as shown in Exhibit A.

In addition, the parties agree to modify the Point of Beginning and Point of End in Exhibit A to better align with existing road signage.

This legislation authorizes the Manager to execute the required Amendment No. 1 with ADOT&PF.

RECOMMENDATION OF ADMINISTRATION: Approve the legislation as presented.

Memorandum of Agreement Amendment #1

Between the State of Alaska
Department of Transportation and Public Facilities
and the Matanuska-Susitna Borough
Regarding the improvement and transfer of portions of East Cottrell Campus Drive
Project No. 58104

The Parties to this Agreement are the State of Alaska acting through the Department of Transportation and Public Facilities (hereafter DOT&PF) and the Matanuska-Susitna Borough, a borough established under Alaska law (hereafter the Borough).

WHEREAS, DOT&PF and the Borough entered into a Memorandum of Agreement (MOA) concerning the transfer of Right of Way associated with the Glenn Highway project that is titled “*Memorandum of Agreement Between the State of Alaska Department of Transportation and Public Facilities and the Matanuska Susitna Borough regarding the transfer of local roads in connection with installation, operation and maintenance of lighting as part of the Glenn Highway 34-43 project*” that was effective on November 8th, 2021, and

WHEREAS, the MOA specified that “*The parties may not amend this Agreement unless agreed to in writing with both parties signing through their authorized representatives.*”, and

WHEREAS DOT&PF’s November 7th and December 10th, 2024 approval of ATC 32533 permitted connection between North Old Trunk Road and South Old Trunk Road and removed the necessary turnaround point for Borough maintenance operations thereon, and

WHEREAS, it has been determined that this change equates to a change to the intent of the original agreement and requires an amendment to the MOA to reduce the transferred portion of Segment 2 North Old Trunk Road, as shown on Exhibit A, and

WHEREAS, it has subsequently been determined that the parties also intended to include an additional portion of right-of-way in the MOA, but did not list said portion of right-of-way in the original agreement, specifically a portion of East Cottrell Campus Drive shown on Exhibit A, and

WHEREAS, both parties wish to modify the Point of Beginning and End for the roads being transferred in the table that is part of Exhibit A to more accurately reflect road signage, and

WHEREAS, the parties also agree to clarify that a Commissioners Deed of Relinquishment will be used to transfer administration of applicable right-of-way in lieu of a Commissioners Quitclaim Deed as stipulated by the original MOA, and

WHEREAS, the parties hereto wish to maintain the existing MOA but amend the agreement to address these items.

IT IS THEREFORE AGREED by the parties that Exhibit A of this amendment will replace Exhibit A of the original MOA, that the aforementioned portion of East Cottrell Campus Drive will be transferred to the Matanuska-Susitna Borough under the previously outlined terms, and the transfer of the roads will be accomplished by a Commissioners Deed of Relinquishment.

Memorandum of Agreement Amendment #1
Glenn Highway: MP 34-42 Parks to Old Glenn (Transfer of Local Roads)
Project No. 58104
Page 1 of 2

MATANUSA-SUSITNA BOROUGH

By: _____
Michael Brown, Borough Manager Date

ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

On this _____ day of _____, _____, Michael Brown, Borough Manager, acknowledged before me that they executed the foregoing document freely and voluntarily with full authority to do so.

Notary Public, State of Alaska
My commission expires: _____

DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

By: _____
Lauren Little, Regional Director Date

ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

On this _____ day of _____, _____, Lauren Little, Regional Director, acknowledged before me that they executed the foregoing document freely and voluntarily with full authority to do so.

Notary Public, State of Alaska
My commission expires: _____

EXHIBIT A

Road Swap Segments		
Road Segment	Point of Beginning (POB)	Point of End (POE)
1. N. Old Trunk Road (Access)*	New Trunk Road	N. Old Trunk Road
2. N. Old Trunk Road	N. Old Trunk Road (Access)	E. College Drive
3. E. College Drive	New Trunk Road	S. Old Trunk Road
4. S. Old Trunk Road	E. College Drive	Jim Cottrell Circle
5. S. Old Trunk Road (Access)	New Trunk Road	S. Old Trunk Road
6. Snodgrass Drive	Jim Cottrell Circle	Road End
7. S. Georgeson Drive	New Trunk Road	E. Duchess Drive
8. S. Woodworth Loop	S. Georgeson Drive	S. Georgeson Drive
9. Cottrell Campus Drive	E. Duchess Drive	ADOT&PF New Trunk ROW boundary

*With another segment of N. Old Trunk Road opening up to the north, connecting to the P-W Highway, #1 above will need to be renamed and the street sign replaced. MSB will do this.

