


**SUBJECT:** INFORMING THE ASSEMBLY OF THE MANAGER'S SIGNATURE ON A GRANT APPLICATION FOR SUBMISSION TO THE ALASKA DEPARTMENT OF FISH AND GAME HUNTER ACCESS GRANT PROGRAM FOR THE JONESVILLE PHASE 1 PROJECT.

**AGENDA OF: May 5, 2026**

<b>ASSEMBLY ACTION:</b>
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**AGENDA ACTION REQUESTED:** For information only.

Route To	Signatures
Department Director	<div style="text-align: right;">4 / 1 4 / 2 0 2 6</div> <p>X J i l l i a n M o r r i s s e y</p> <hr/> <p>Signed by: J i l l i a n M o r r i s s e y</p>
Finance Director	<div style="text-align: center;"> R e c o v e r a b l e S i g n a t u r e</div> <p>X C h e y e n n e H e i n d e l</p> <hr/> <p>Signed by: C h e y e n n e H e i n d e l</p>
Borough Attorney	<div style="text-align: right;">4 / 1 5 / 2 0 2 6</div> <p>X S h a n n o n B o d o l a y</p> <hr/> <p>Signed by: S h a n n o n B o d o l a y</p>
Borough Manager	<div style="text-align: right;">4 / 1 5 / 2 0 2 6</div> <p>X M i c h a e l B r o w n</p> <hr/> <p>Signed by: M i k e B r o w n</p>
Borough Clerk	<div style="text-align: right;">4 / 2 4 / 2 0 2 6</div> <p>X L o n n i e M c K e . . .</p> <hr/> <p>Signed by: L o n n i e M c K e c h n i e</p>

**ATTACHMENT (S):** ADF&G Hunter Access Grant Program Grant Application (37 pp)  
Map (1 pp)

**SUMMARY STATEMENT:** The Jonesville Shooting Range project addresses long-term issues that have negatively affected the Jonesville Public Use Area's local community and recreational experience in that area. The Project goal is to construct a designated public-use target range, develop campground facilities, and add essential amenities such as restrooms and signage. These improvements are designed to replace the current pattern of unmanaged, unsafe, and environmentally harmful use with structured, responsible, and community-oriented recreation opportunities that support hunter access and safety. This grant

addresses Phase 1 of the project is focused on a final permittable design, master plan, environmental assessment and any other compliance actions or publications.

This \$1,000,000.00 grant request will provide funds needed for Phase 1 development of the Jonesville Shooting Park.

This project does require a \$250,000 match, which is available from Project 47031-2000-2013.

# ADF&G HUNTER ACCESS GRANT PROGRAM 2026 PROJECT PROPOSAL FORM

**I. Project Title:** Jonesville: Phase I

**II. Principal Investigator:**

Cole Branham, Project Management Division Manager  
Matanuska-Susitna Borough  
350 E Dahlia Ave  
Palmer, AK 99645  
907-861-7711  
Cole.Branham@matsu.gov

**Co-Principal Investigator:**

Jillian Morrissey, Community Development Director  
Matanuska-Susitna Borough  
350 E Dahlia Ave  
Palmer, AK 99645  
907-861-8634  
Jillian.Morrissey@matsu.gov

**III. Experience and Qualifications**

The Principal Investigator will be Cole Branham, Project Management Division Manager for the Matanuska-Susitna Borough (MSB), who provides program level oversight for MSB capital projects from planning through construction. In this role, he oversees scope development, budgeting, compliance, and interdepartmental coordination while supporting project managers responsible for day-to-day implementation. Mr. Branham has been directly involved with the Jonesville target range project from feasibility study through master planning and concept design, which represents the current phase of development. His involvement has included defining project objectives, coordinating technical consultants, evaluating site and infrastructure considerations, aligning the project with funding eligibility requirements, and positioning the project for advancement into final design and construction.

Mr. Branham holds a bachelor's degree in civil engineering and has experience in both the design and construction of infrastructure projects. He has been with the MSB for nearly five years managing public sector capital projects and programs and currently oversees a portfolio of approximately \$300 million that includes transportation, recreation, and facility construction projects. His experience includes oversight of federally funded projects such as the \$9 million EDA funded Gateway Visitor Center, which is nearing substantial completion, and the \$10 million Port Mackenzie Pile Sleeve Project, delivered in accordance with approved scope, schedule, and federal compliance requirements. He has also been involved in numerous prior and ongoing Alaska Sustainable Salmon Fund (AKSSF) and U.S. Fish and Wildlife Service fish passage grants, successfully delivering projects as a project manager and now overseeing the execution team responsible for the

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MSB's fish passage program, including projects at Cloudy Lake at Phillips Drive, O'Brien Creek at Rubaca Street, O'Grady Drive, Royal Lane, and Crocker Creek at Settler's Bay Drive. He is familiar with federal grant requirements and environmental review processes and works closely with the MSB's Finance and Purchasing Departments, which provide experienced grant administration and financial controls. This structure ensures the Jonesville target range project will be administered in full compliance with Pittman–Robertson grant requirements, with clear accountability, documentation, and performance oversight throughout implementation.

The Co-Principal Investigator (CoPI) for this project will be Jillian Morrissey, Community Development Director for the MSB. In this executive leadership role, Ms. Morrissey provides strategic oversight for MSB planning, land and resource management, economic development, and Parks, Recreation and Libraries, overseeing more than 100 staff and managing an annual departmental budget of approximately \$11 million. Her position places her at the intersection of land management, public access, recreation planning, and community engagement, core elements of the Jonesville target range and Hunter Access project.

Ms. Morrissey has been directly involved in advancing the Jonesville Public Use Area planning effort, including coordination with the Alaska Department of Natural Resources and Alaska Department of Fish & Game, aligning project goals with MSB priorities, and ensuring the project reflects community input, hunter access needs, and long-term operational feasibility. As CoPI, she will provide executive-level oversight to ensure the project remains aligned with Hunter Access Program objectives, MSB policy direction, and interagency agreements, including the development and execution of a Memorandum of Agreement between the MSB and DNR and ADFG for long-term site management.

Ms. Morrissey brings more than two decades of experience in public service, conservation, and outdoor recreational leadership. Prior to joining the MSB, she served as Chief Communications Officer for the Mat-Su Borough School District, where she led government affairs, public engagement, and strategic communications across a large public institution. Earlier in her career, she served as Executive Director of Alaska Trails, building a statewide coalition of federal, state, and local agencies and nonprofits focused on trail access, stewardship, and recreation planning. She also held leadership roles with the Student Conservation Association and SAGA Youth and Young Adult Service Corps, where she managed large, federally funded programs, supervised field operations, and administered complex partnership agreements.

Ms. Morrissey holds a Master of Science in Environmental Education and has extensive experience working with federal and state agencies, tribal organizations, nonprofits, and community stakeholders. She is familiar with federal grant requirements, long-term operations and maintenance planning, and public land stewardship principles. She works closely with the MSB's Project Management, Finance, and Purchasing teams to ensure projects are administered in compliance with federal funding requirements, including

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Pittman–Robertson grant standards. Her leadership ensures that the Jonesville target range project will be supported by strong governance, clear accountability, and a long-term management framework that sustains public access and safety for the life of the project.

The MSB is a seasoned public agency with extensive experience administering federally funded capital, planning, and natural resource projects. The MSB has the organizational capacity, staffing, and administrative systems necessary to successfully manage Hunter Access Program grants in compliance with Pittman–Robertson requirements, federal regulations, and Alaska Department of Fish and Game expectations.

The MSB routinely manages large, complex capital projects from feasibility and planning through design, construction, and long-term operations. Through its Project Management Division, MSB oversees a diverse portfolio of federally funded projects totaling hundreds of millions of dollars, including transportation, recreation, public facilities, and infrastructure improvements. The Project Management Division provides standardized project controls, scope and schedule management, cost tracking, environmental compliance coordination, and documentation necessary to meet federal grant requirements. This structure ensures consistent oversight, accountability, and performance reporting across all federally supported projects.

Administrative leadership for this project is provided jointly through the MSB’s Project Management Division and Community Development Department. Together, these departments integrate technical project delivery with land use planning, parks and recreation operations, and public access management. This coordination is essential for Hunter Access Program projects that require long-term maintenance, interagency agreements, and alignment with public land management objectives.

The MSB has demonstrated experience managing federal grants from agencies including the U.S. Fish and Wildlife Service, U.S. Economic Development Administration, and other federal and state funding programs. MSB has successfully delivered federally funded projects in compliance with approved scopes, schedules, and reporting requirements, including multimillion dollar capital construction projects and natural resource infrastructure improvements. The MSB’s experience includes projects funded under Wildlife Restoration and other federal aid programs, with demonstrated familiarity in environmental review processes, interagency coordination, and long-term operations and maintenance planning.

Financial administration and grant compliance are supported by the MSB’s Finance and Purchasing Departments, which provide centralized grant accounting, procurement, contracting, and internal controls. These departments ensure compliance with federal cost principles, match documentation, reimbursement procedures, and audit requirements.

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Established procurement and purchasing policies support competitive contracting, consultant management, and documentation retention consistent with federal standards.

The MSB also has extensive experience partnering with state land managers, including the Alaska Department of Natural Resources, to manage public use areas and recreation facilities through formal agreements. This capacity positions MSB to serve as an effective cooperator for Hunter Access Program-funded improvements, providing long-term operations such as facility maintenance, restroom servicing, trash removal, signage, and public information while coordinating with state agencies responsible for regulation and enforcement.

Collectively, the MSB's experienced leadership, technical project management capacity, established financial controls, and history of successful federal grant administration ensure that Hunter Access Program funds will be responsibly managed and that project objectives will be achieved with full regulatory compliance and long-term public benefit.

#### **IV. Need:**

The Jonesville Public Use Area (JPUA) is one of the MSB's most heavily visited recreation destinations, drawing over 50,000 annual visits for camping, hiking, off-roading, hunting, fishing, and shooting. Despite this high use, the area lacks the essential infrastructure, safety controls, and management features needed to support responsible recreation. This gap has created well documented public safety issues and negative community impacts.

JPUA is also a critical access point to more than 130,000 acres of Alaska's Moose Range public lands, one of the state's most popular hunting areas because of its proximity to the road system and major population centers. Ensuring safe, reliable access to this landscape is especially important for hunters who rely on the area's trailheads, staging zones, and travel routes.

Unrestricted shooting occurs throughout JPUA, but the most severe impacts are concentrated around Slipper Lake, where destructive and unsafe behavior, including indiscriminate shooting and trash dumping, creates significant hazards for families, residents, hunters, and other responsible users. These issues have negatively affected the local community and compromised safe access to nearby hunting grounds.

A designated, professionally designed target range is urgently needed to relocate uncontrolled firearm activity away from public access routes, shared use trails, and popular camping and staging areas. Establishing a managed facility will directly improve safety for hunters accessing the Moose Range and for all other recreationists.

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Despite year-round use and its location just 58 miles from Alaska’s population center, JPUA currently has no formal campground, no restrooms, and no designated shooting facilities. This mismatch between visitor volume and available infrastructure increases environmental degradation and limits safe, accessible opportunities for hunters and other users.

The Alaska Legislature and the MSB Assembly have formally identified the Jonesville improvements, particularly the target range and restrooms, as high priority public safety and recreation needs, noting that a designated range is essential for protecting both shooters and the neighboring community.

Local reporting reinforces this urgency, describing the JPUA as long associated with “lawlessness... unregulated shooting and reckless behavior,” conditions that the planned shooting range, restrooms, signage, and campground improvements are designed to correct.

## **V. Purpose:**

The purpose of this project is to develop a safe, well managed, and fully equipped shooting park within the Jonesville Public Use Area (JPUA) by designing, planning and eventually constructing a designated shooting target range, developing campground facilities, and adding essential amenities such as restrooms and signage. These improvements are designed to replace the current pattern of unmanaged, unsafe, and environmentally harmful use with structured, responsible, and community-oriented recreation opportunities that support hunter access and safety.

The project aims to relocate widespread, unregulated shooting, currently occurring across access trails, undesignated campsites, and near water bodies, into a professionally designed shooting range that enhances safety for both shooters and the broader community.

A core purpose is to address long-term issues like indiscriminate shooting, vandalism, improper human waste collection and trash dumping, all of which have negatively affected the local community and recreational experience. By establishing structured facilities and clear management, the project seeks to discourage lawless behavior and create a safer environment for hunters and visitors, alike.

## **VI. Objectives:**

### **Objective 1: Produce a Final, Permittable Design for a Target Range**

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## **2026 PROJECT PROPOSAL FORM**

- Complete a fully engineered, permittable design for the Jonesville target range, including site layout, safety berms, firing lines, parking, and access, by the end of the project period.
- Deliverable: Final stamped design package suitable for submission to the Alaska Department of Natural Resources (DNR) for regulatory approval.

### **Objective 2: Develop a Phased Construction Plan with Cost Estimates**

- Create a sequenced, costed, and prioritized construction phasing plan based on the completed shooting range design.
- Deliverable: A construction phasing document that identifies Phase 1 (initial safety and access improvements), Phase 2 (core range features), and Phase 3 (amenities and full buildout).

### **Objective 3: Complete a NEPA compliant Environmental Assessment (EA) and Section 106 Compliance of the National Historic Preservation Act**

- Determine which categories of impacts to analyze including Health and Safety, Noise and Aesthetics, Wildlife and Vegetation, Protected Species, Cultural and Tribal Resources, Air Quality, Water Resources, Geology and Soils, Hazardous Materials and Waste Management, Floodplains, etc.
- Engage in public involvement with the EA review process
- Deliverable: Publish an Environmental Impact Statement and/or Cultural Resource Survey, if applicable

## **VII. Results and Benefits Expected**

Completion of the proposed objectives will directly improve hunter access and public safety by establishing the regulatory, design, and environmental foundation needed to manage target activity responsibly within the Jonesville Public Use Area. Producing a fully engineered and permittable design for a designated target range will create a clear, defensible pathway to move unregulated shooting away from shared access routes, staging areas, and travel corridors used by hunters accessing surrounding public lands. A purpose-built target range design that includes defined firing lines, engineered safety berms, controlled access points, and appropriate parking will significantly reduce the risk of stray fire, user conflict, and unsafe conditions that currently limit safe hunter movement through the area.

Development of a sequenced, costed construction phasing plan further enhances hunter access and safety by prioritizing the implementation of safety-critical elements first. Phasing ensures that initial investments focus on the infrastructure most necessary to reduce unmanaged shooting impacts and improve predictability in how and where firearms are used. This approach allows safety improvements to occur as funding becomes available, rather than delaying action while conditions continue to deteriorate. Hunters

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benefit from earlier improvements that reduce conflicts with recreational shooters and increase confidence in accessing trailheads, staging areas, and adjacent public lands. Completion of a NEPA-compliant Environmental Assessment strengthens both safety and access outcomes by ensuring that potential impacts to wildlife, hunters, nearby residents, and other users are fully evaluated and addressed before construction. The environmental review process will assess health and safety, noise, wildlife, cultural resources, and land-use compatibility, resulting in informed decisions that balance access needs with resource protection. Public involvement in the environmental review will further improve transparency, incorporate user knowledge, and reduce future disputes that could otherwise delay or restrict access.

Collectively, these outcomes directly support the goals of the Hunter Access Program by improving safe, legal access to public lands for hunting and shooting while reducing unmanaged and dangerous firearm use. Although these objectives focus on planning and environmental compliance, their completion delivers immediate benefits by reducing uncertainty, increasing regulatory clarity, and accelerating the timeline toward physical improvements that protect hunters and the public. These benefits extend well beyond the project period by enabling phased construction and long-term operation of a designated shooting range that supports safe access and responsible use for decades.

## **VIII. Approach**

The proposed project will be implemented through a coordinated planning, design, and environmental review approach that establishes the technical, regulatory, and environmental foundation necessary to improve hunter access and public safety within the Jonesville Public Use Area. The approach emphasizes early coordination with land managers and regulatory agencies, clear sequencing of deliverables, and public transparency to ensure the project is defensible, fundable, and ready for phased implementation. Additionally, the Borough has Memorandum of Agreement with DNR and ADF&G and will comply with all outlined responsibilities agreed upon in those signed documents.

To achieve Objective 1, the Borough will procure qualified professional consultants with experience in public target range design and regulatory coordination. The design effort will build on existing site information, public input gathered through prior planning processes, and coordination with the DNR as landowner. The consultant team will complete site-specific analysis and prepare a fully engineered shooting range design that includes range layout, firing lines, engineered earthen safety berms, access control, parking, and circulation. Design development will incorporate best practices for range safety and hunter access, including the NRA's The Range Source Book and the EPA's Best Management Practices for lead at Outdoor Shooting Ranges, with defined review milestones to ensure consistency with Borough standards and DNR management objectives. The design will culminate in a final stamped package suitable for regulatory submission and use in future construction funding and bidding.

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To achieve Objective 2, the Borough will use the completed range design as the basis for a structured construction phasing and cost-estimating effort. The consultant team, in coordination with Borough project management staff, will break the range design into discrete, independently functional phases that prioritize hunter safety and access improvements first. Each phase will be clearly defined in terms of scope, anticipated public benefit, and cost, allowing the project to advance incrementally as funding becomes available. Detailed cost estimates will be prepared for each phase to support grant applications, capital planning, and decision-making. This phased approach ensures fiscal responsibility while maintaining a clear, long-term vision for full project buildout.

To achieve Objective 3, the Borough will coordinate with appropriate federal and state entities to prepare a NEPA-compliant Environmental Assessment. Early in the process, the project team will confirm the scope of analysis and determine the resource categories to be evaluated, including health and safety, noise, wildlife and vegetation, protected species, cultural and tribal resources, air and water quality, soils, and other relevant factors. Environmental analysis will be informed by site conditions, design details, and regulatory requirements.

The Borough will also comply with Section 106 of the National Historic Preservation Act. If ground-disturbing activities have the potential to affect historic or cultural resources, the Borough will coordinate with the State Historic Preservation Office to define the Area of Potential Effects and complete a Cultural Resource Survey, as necessary. Results of the survey will be documented and published as required, and any avoidance, minimization, or mitigation measures identified through consultation will be incorporated into project planning and implementation.

Public involvement will be integrated throughout the Environmental Assessment and Section 106 processes through opportunities for public review and comment. If the Environmental Assessment identifies the need for additional documentation, such as an Environmental Impact Statement, the Borough will coordinate with other agencies to complete the required analysis prior to construction authorization.

## **IX. Useful Life:**

The useful life of the proposed Jonesville target range and associated site improvements is based on the longest-lived engineered components and the Borough's commitment to routine maintenance and replacement of ancillary features. For federal grant and asset management purposes, the overall project is conservatively assigned a useful life of 20 years, consistent with Hunter Access Program guidance.

A properly designed and constructed earthen berm target range generally has a useful life of 20 years or more, provided it receives routine maintenance such as erosion control, periodic reshaping, vegetation management, and lead management. Earthen berms are considered long-lived capital improvements because they are composed of compacted native soils and engineered slopes rather than structural materials subject to fatigue or

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corrosion. When built with suitable soil free of large rocks, properly compacted in lifts, and designed with appropriate drainage, berms can remain fully functional for decades and are often maintained indefinitely through periodic regrading rather than full replacement.

Unlike mechanical or structural facilities, the performance of an earthen berm does not degrade on a fixed timeline; instead, its service life is directly tied to maintenance practices. Industry guidance and range design standards note that routine maintenance, such as repairing erosion, replacing surface soil in high impact areas, and managing vegetation, extends the berm's ability to safely capture projectiles well beyond the 10–20-year useful life typically assumed for grant compliance purposes. For Hunter Access Program purposes, assigning a conservative 20-year useful life ensures compliance with federal maintenance requirements while accurately reflecting the long-term public use value of the improvement.

Other target range infrastructure elements, including access roads, parking areas, drainage features, and range layout improvements, are similarly designed for long-term use and are expected to meet or exceed a 20-year useful life with routine maintenance. These features are standard public infrastructure improvements that can be maintained through grading, surface repairs, and periodic rehabilitation rather than full replacement.

Campground and site amenities, such as restroom facilities, picnic areas, parking surfaces, and circulation routes, are also expected to provide long-term public benefit. While individual components (e.g., fixtures, finishes, or furnishings) may require periodic replacement, the underlying infrastructure is designed to support sustained use over multiple decades with normal operations and maintenance.

Certain site features, such as informational signage, kiosks, and other user facing elements, are intentionally recognized as sacrificial or high wear components, particularly in a shooting range environment where signage may be inadvertently or intentionally damaged and used as informal targets by some users. These elements are not relied upon to define the project's useful life. Instead, they are treated as operational components with shorter replacement cycles and will be repaired or replaced as needed by the managing entity to ensure continued public safety and information delivery.

Collectively, this approach ensures that Hunter Access Program funded improvements will remain useable by the public and capable of fulfilling their intended purpose for the full duration of their useful life. The combination of long-lived earthen berms, durable infrastructure, and planned replacement of high wear amenities provides a realistic, compliant, and sustainable framework for long-term public access and safety at the Jonesville target range and associated facilities.

# ADF&G HUNTER ACCESS GRANT PROGRAM

## 2026 PROJECT PROPOSAL FORM

### **X. Geographic Location:**

The Jonesville Public Use Area proposed target range and park are located at -148.9274006 W, 61.7312998 N

### **XI. Budget Narrative**

The proposed budget reflects a cost estimate for a contractor to support and deliver all three objectives outlined in this proposal.

### **XII. Match Budget**

The Borough Assembly appropriated monies in the FY26 budget for Jonesville and \$250,000 of that funding will be used as match for this grant if the Borough is awarded.

### **XIII. Relationship with Other Grants**

The Mat-Su Trails and Parks Foundation provided a \$50,000 grant with a 3:1 match that was awarded in 2025 for the Phase I: Feasibility and Design for the Jonesville Shooting Range. The money has been accepted and appropriated. The final report for that grant is due in October 2026 and will be successfully completed.

### **XIV. Project Performance Period /Schedule/Timeline**

- **11/1/26–12/31/26:** Grant award execution and project initiation; finalize scope of work; execute consultant contracts for target range design, cost estimating, NEPA Environmental Assessment (EA), and cultural resources support; establish project management, reporting schedule, and agency coordination protocols.
- **11/1/26–3/31/27:** Conduct baseline site investigations to support final design and environmental review, including survey control, topographic survey, geotechnical reconnaissance, and preliminary environmental screening; initiate coordination with Alaska Department of Natural Resources (DNR), Alaska Department of Fish and Game, and U.S. Fish and Wildlife Service.
- **1/1/27–6/30/27:** Advance target range design to 30% and 60% milestones, including site layout, firing lines, safety berm concepts, access, and parking; initiate NEPA Environmental Assessment scoping; confirm resource categories to be analyzed; begin Section 106 coordination.
- **4/1/27–9/30/27:** Prepare draft construction phasing plan and develop preliminary cost estimates based on the advancing design; initiate cultural resources fieldwork if required; analyze environmental impacts for EA, including health and safety, noise, wildlife, protected species, cultural and tribal resources, water, soils, and hazardous materials.

## **ADF&G HUNTER ACCESS GRANT PROGRAM 2026 PROJECT PROPOSAL FORM**

- **7/1/27–12/31/27:** Complete 90% and final (100%) engineered, permittable target range design; finalize construction phasing plan and detailed cost estimates for Phases 1–3; prepare draft Environmental Assessment; continue Section 106 consultation and complete Cultural Resource Survey, if applicable.
- **1/1/28–6/30/28:** Publish the Environmental Assessment for public review and comment; conduct public involvement activities as required by NEPA; address agency and public comments; finalize Section 106 documentation and consultation outcomes.
- **7/1/28–9/30/28:** Finalize NEPA determination; publish an Environmental Impact Statement if required based on EA findings; complete final Cultural Resource Survey documentation, if applicable; incorporate all environmental and cultural compliance conditions into project records. Complete regulatory coordination with DNR using final design and environmental documentation; prepare construction-ready bid packages for Phase 1 (safety and access improvements) to position the project for future construction funding; maintain project documentation and readiness materials.

### **XV. Environmental Compliance:**

Federal public policy requirements apply to this project to ensure that potential impacts to fish, wildlife, cultural resources, and sensitive habitats are avoided, minimized, or mitigated. The MSB has considered applicable compliance obligations under the National Environmental Policy Act (NEPA), Section 7 of the Endangered Species Act (ESA), and Section 106 of the National Historic Preservation Act (NHPA), as well as relevant state and land manager requirements, and will complete all required reviews prior to initiating ground disturbing activities.

The MSB is committed to ensuring that all environmental compliance requirements are met in coordination with DNR, ADFG, SHPO, and the U.S. Fish and Wildlife Service. All necessary permits, consultations, and approvals will be completed prior to ground disturbance, and the project will be implemented in full compliance with federal, state, and Hunter Access Program requirements.

**ADF&G HUNTER ACCESS GRANT PROGRAM**  
**APPLICANT CERTIFICATION FORM–2026 CALL FOR PROPOSALS**  
*For entities contributing an investigator to the proposal*

Project Title: Jonesville: Phase I

Organization: Matanuska-Susitna Borough

The organization (whether requesting funding in the proposal or not):

1. has the institutional, managerial, and financial capability and support to ensure proper planning, management, and completion of the project described in this proposal,
2. has reviewed and understands the Hunter Access Program match guidance document and agrees to provide allowable match, if applicable, in the amount specified in the proposal, and
3. will comply with all applicable requirements of federal, state, and local laws, executive orders, regulations, and policies governing this program.

The authorized representative<sup>1</sup> certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties.

<u>Michael Brown, Borough Manager</u>	<u>Jonesville: Phase I</u>
Name of Authorized Representative	Title of Authorized Representative
<b>Michael</b> <b>Brown</b>	
Signature of Authorized Representative	Date

Digitally signed by Michael Brown  
Date: 2026.04.10 09:02:10 -08'00'

<sup>1</sup> The authorized representative signing for the applicant must have the authority to bind the organization in contractual agreements and should have the institutional knowledge to understand how the Hunter Access Program policies relate to their organization.

# ADF&G Hunter Access Grant Program

## CERTIFICATIONS REGARDING DEBARMENT AND SUSPENSION

As required by Executive Order 12549, Debarment and Suspension, and implemented at [2 CFR 180](#), for prospective participants in primary covered transactions, as defined at 2 CFR 180 —

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) or private agreement or transaction; violation of Federal or State antitrust statutes, including those prescribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in paragraph (A)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, the applicant shall attach an explanation to this application.

**As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.**

NAME OF APPLICANT ORGANIZATION	
Matanuska-Susitna Borough	
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Michael Brown, Borough Manager	
SIGNATURE Michael Brown	DATE
Digitally signed by Michael Brown Date: 2026.04.10 09:06:35 -08'00'	
<b>ADF&amp;G STAFF ONLY:</b>	
FAIN #	PROGRAM/PHASE

## Instructions for Certification

1. By signing and submitting this Proposal, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this class is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to whom this Proposal is submitted if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “Proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this Proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of Federal assistance funds agrees by submitting this Proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of Federal assistance funds further agrees by submitting this Proposal that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.



- Material weaknesses over financial reporting?  Yes  No

If yes, what was done to correct them?

- Significant deficiencies over compliance?  Yes  No

If yes, what was done to correct them?

- Material weaknesses over compliance?  Yes  No

If yes, what was done to correct them?

- Material non-compliance reported?  Yes  No

If yes, what was done to correct them?

E. Were any explanatory paragraphs, such as going concern, included in the auditor's report?

Yes  No

If yes, please describe them and what was done to correct them:

4. How much federal revenue did you expend in your last completed fiscal year?

\$14,008,383

5. Do you expect an increase or decrease in federal expenditures in this fiscal year?

Increase  Decrease

6. Is your organization likely to spend more than \$750,000 in federal funds in its current fiscal year?

Yes  No

7. Does your organization have a current federally negotiated indirect cost rate agreement?

Yes  No

8. State where you would look to track changes to federal grant regulations (e.g. updates to 2 CFR 200) for grants awarded on or after December 26, 2014:

2 CFR 200, subpart F

9. Does your organization have written policies and procedures, consistent with federal requirements, to cover the following business management areas?

Personnel  Yes  No

Procurement  Yes  No

Property  Yes  No

Travel  Yes  No

10. If employees work on multiple projects, are salaries and wages documented to accurately reflect the work performed for each project?

Yes  No

11. Does your organization have a written budgetary process and controls to preclude incurring obligations in excess of the grant amount and individual cost categories?

Yes  No

12. Are procurement policies clearly communicated to employees?

Yes    No

13. Are duties separated to ensure one individual (i.e., program or financial) is not controlling all aspects of a transaction/process?

Yes    No

14. Does your accounting system accurately and completely track receipt and disbursement of funds by each federal award/other funding source?

Yes    No

15. Does your accounting system provide for the recording of actual expenditures for each federal award by project and budget cost categories?

Yes    No

16. Does your organization have written procedures for determining the allowability of costs in accordance with federal cost principals?

Yes    No

17. Does your organization have the financial resources to absorb unallowable or disallowed project costs (e.g., if a federal auditor disallowed \$20,000 of expenses after they had been reimbursed by the Hunter Access Program, would your organization have sufficient discretionary funds to repay \$20,000 to ADF&G so we could repay the federal government)?

Yes    No

18. Provide the title and CFDA number of five of the federal grants your organization has received and managed in the last three years (or list all if less than five):

1. Title: American Rescue Plan Act CFDA: 21.027
2. Title: Safe Streets and Roads for All CFDA: 20.939
3. Title: Highway Planning and Construction CFDA: 20.205
4. Title: Historic Preservation Plan CFDA: 15.904
5. Title: Public Health Emergency Preparedness CFDA: 93.069

19. Describe how your organization ensures ongoing compliance with the terms and conditions of a federal award, including how you monitor and implement changes to applicable federal regulations such as updates to 2 CFR 200.

Ongoing training and checking for updates regularly. Accountant receives and submits regular reports on each grant.

20. Who in your organization is responsible for ensuring compliance with applicable federal uniform administrative requirements and cost principles? (If more than one person is responsible, please list each one.)

Name: Tonya Loyer

Title: Accountant

Email: tonya.loyer@matsugov.us

Phone: 907-861-8585

21. How familiar is this person (or persons) with the following federal compliance areas?

- |   |                               |                                   |   |
|---|-------------------------------|-----------------------------------|---|
| Activities allowed or unallowed         | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Allowable costs/cost principles         | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Cash management                         | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Equipment and real property management  | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Matching/cost sharing                   | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Period of availability of federal funds | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Procurement                             | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Debarment and suspension                | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |
| Reporting                               | <input type="checkbox"/> None | <input type="checkbox"/> Somewhat | <input checked="" type="checkbox"/> Very Familiar |

22. Describe federal grants training completed by staff in the last two years, including the training topic, type of training (e.g., webinar, workshop, course), and the vendor, organization, or agency that provided it:

Tonya Loyer has completed the Federal Grants Institute in 2025 and 2026

23. Who should the Hunter Access Program contact regarding this form?

Title: Comptroller

Name: Liesel Zanto

Email: liesel.zanto@matsugov.us

Phone: 907-861-8624

Prepared by (Signature):  Date: 04/10/2026

Printed name and title: Liesel Zanto, Comptroller

Telephone 907-861-8624

Email: liesel.zanto@matsugov.us

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards**

**Independent Auditor's Report**

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough  
Palmer, Alaska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (Government Auditing Standards), the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Matanuska-Susitna Borough, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise Matanuska-Susitna Borough's basic financial statements, and have issued our report thereon dated January 28, 2026.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Matanuska-Susitna Borough's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Matanuska-Susitna Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of Matanuska-Susitna Borough's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Matanuska-Susitna Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Altman, Rogers & Co.*

Anchorage, Alaska  
January 28, 2026

**Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance as Required by the *Uniform Guidance***

**Independent Auditor's Report**

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough  
Palmer, Alaska

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Matanuska-Susitna Borough's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Matanuska-Susitna Borough's major federal programs for the year ended June 30, 2025. Matanuska-Susitna Borough's major federal programs are identified in the summary of auditor's results section of the accompanying federal schedule of findings and questioned costs.

Matanuska-Susitna Borough's basic financial statements include the operations of the Matanuska-Susitna Borough School District discretely presented component unit, which expended \$27,675,612 in federal awards which is not included in Matanuska-Susitna Borough's schedule of expenditures of federal awards during the year ended June 30, 2025. Our audit, described below, did not include the operations of Matanuska-Susitna Borough School District because Matanuska-Susitna Borough School District was subjected to a separate audit performed in accordance with Uniform Guidance.

In our opinion, Matanuska-Susitna Borough complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (Government Auditing Standards); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough

We are required to be independent of Matanuska-Susitna Borough and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Matanuska-Susitna Borough's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Matanuska-Susitna Borough's federal programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Matanuska-Susitna Borough's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Matanuska-Susitna Borough's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Matanuska-Susitna Borough's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Matanuska-Susitna Borough's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Matanuska-Susitna Borough's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Altman, Rogers & Co.*

Anchorage, Alaska  
January 28, 2026

**Report on Compliance for Each Major State Program and Report on Internal Control Over Compliance as Required by the State of Alaska Audit Guide and Compliance Supplement for State Single Audits**

**Independent Auditor's Report**

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough  
Palmer, Alaska

**Report on Compliance for Each Major State Program**

***Opinion on Each Major State Program***

We have audited Matanuska-Susitna Borough's compliance with the types of compliance requirements identified as subject to audit in State of Alaska Audit Guide and Compliance Supplements that could have a direct and material effect on each of Matanuska-Susitna Borough's major state programs for the year ended June 30, 2025. Matanuska-Susitna Borough's major state programs are identified on the Schedule of State Financial Assistance.

Matanuska-Susitna Borough's basic financial statements include the operations of the Matanuska-Susitna Borough School District discretely presented component unit, which expended \$206,059,735 in state awards which is not included in Matanuska-Susitna Borough's schedule of state financial assistance during the year ended June 30, 2025. Our audit, described below, did not include the operations of Matanuska-Susitna Borough School District because Matanuska-Susitna Borough School District was subjected to a separate audit performed in accordance with the State of Alaska Audit Guide and Compliance Supplement.

In our opinion, Matanuska-Susitna Borough complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2025.

***Basis for Opinion on Each Major State Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (Government Auditing Standards); and the audit requirements in the State of Alaska Audit Guide. Our responsibilities under those standards and the State of Alaska Audit Guide are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough

We are required to be independent of Matanuska-Susitna Borough and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of Matanuska-Susitna Borough's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Matanuska-Susitna Borough's state programs.

### **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Matanuska-Susitna Borough's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, and State of Alaska Audit Guide requirements will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Matanuska-Susitna Borough's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, and the State of Alaska Audit Guide, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Matanuska-Susitna Borough's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Matanuska-Susitna Borough's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State of Alaska requirements, but not for the purpose of expressing an opinion on the effectiveness of Matanuska-Susitna Borough's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Honorable Mayor and Members of the Assembly  
Matanuska-Susitna Borough

### **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State of Alaska. Accordingly, this report is not suitable for any other purpose.

*Altman, Rogers & Co.*

Anchorage, Alaska  
January 28, 2026

MATANUSKA-SUSITNA BOROUGH

Federal Schedule of Findings and Questioned Costs

Year Ended June 30, 2025

**Section I - Summary of Auditor's Results**

Financial Statements

Type of report the auditor issued on whether the financial statement audited were prepared in accordance with GAAP: Unmodified

Is a going concern emphasis-of-matter paragraph included in the audit report  Yes  No

Internal control over financial reporting:  
Material weakness(es) identified?  Yes  No  
Significant deficiency(ies) identified?  Yes  None reported

Noncompliance material to financial statements noted?  Yes  No

Federal Awards

Internal control over major programs:  
Material weakness(es) identified (2 CFR 200.516 (a) (1))?  Yes  No  
Significant deficiency(ies) identified (2 CFR 200.516 (a) (1))?  Yes  None reported

Any material noncompliance with provisions of laws, regulations, contracts, or grant agreements related to a major program (2 CFR 200.516 (a) (2))?  Yes  No

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance, 2 CFR 200.516 (a) (3) or (4)?  Yes  No

Identification of major programs:

<u>Assistance Listing Number(s)/Cluster</u>	<u>Name of Federal Program or Cluster</u>
21.027	Coronavirus State and Local Fiscal Recovery Funds
20.939	Safe Streets and Roads for All

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as low-risk auditee?  Yes  No

**MATANUSKA-SUSITNA BOROUGH**

**Federal Schedule of Findings and Questioned Costs, Continued**

***Section II - Financial Statement Findings***

The Matanuska-Susitna Borough did not have any findings that related to the financial statements.

***Section III - Federal Award Findings and Questioned Costs***

The Matanuska-Susitna Borough did not have any findings related to federal awards.

MATANUSKA-SUSITNA BOROUGH  
State Schedule of Findings and Questioned Costs  
Year Ended June 30, 2025

**Section I – Summary of Auditor’s Results**

**Financial Statements**

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:  
Significant deficiency(ies) identified? \_\_\_\_\_ Yes  X  None reported  
Material weakness(es) identified? \_\_\_\_\_ Yes  X  No

Noncompliance material to financial statements noted? \_\_\_\_\_ Yes  X  No

**State Financial Assistance**

Internal control over major programs:  
Significant deficiency(ies) identified? \_\_\_\_\_ Yes  X  None reported  
Material weakness(es) identified? \_\_\_\_\_ Yes  X  No

Type of auditor’s report issued on compliance  
for major programs: Unmodified

Dollar threshold used to distinguish between  
Type A and Tape B programs: \$ 892,695

Auditee qualified as low-risk auditee?  X  Yes \_\_\_\_\_ No

**Section II – Financial Statement Findings**

The Matanuska-Susitna Borough did not have any findings that related to the financial statements.

**Section III – State Award Findings and Questioned Costs**

The Matanuska-Susitna Borough did not have any findings related to State Awards.

Exhibit A-1

**Statement of Net Position**

June 30, 2025	Primary Government		Total	Component Unit
	Governmental Activities	Business-Type Activities		School District
<b>Assets and Deferred Outflows of Resources</b>				
<b>Assets</b>				
Cash and investments	\$ 301,317,721	\$ 23,879,176	\$ 325,196,897	\$ 36,085,815
Prepaid items	672,239	-	672,239	6,388,112
Receivables, net of allowance:				
Intergovernmental	14,511,283	19,945	14,531,228	7,797,850
Property and excise taxes	6,289,275	-	6,289,275	-
Accounts	-	1,123,439	1,123,439	-
Ambulance	2,515,557	-	2,515,557	-
Land sales contracts	(9,393)	-	(9,393)	-
Leases receivable	266,026	-	266,026	-
Other	1,679,246	-	1,679,246	1,622,340
Accrued interest	816,672	-	816,672	-
Deposits	18,976	-	18,976	-
Inventory	185,869	-	185,869	2,811,717
Restricted cash and investments	3,061,028	3,128,076	6,189,104	-
Internal balances	2,665,836	(2,665,836)	-	-
Interfund loan receivable - fiduciary fund	7,888	-	7,888	-
Land sales contracts receivable - long-term	88,935	-	88,935	-
Leases receivable, net of allowance - long-term	6,829,564	-	6,829,564	-
Net other postemployment benefits asset	20,136,501	984,558	21,121,059	81,337,285
Capital assets, not being depreciated	378,772,090	18,226,973	396,999,063	119,632
Capital assets, net of accumulated depreciation and amortization	706,021,063	38,176,748	744,197,811	13,003,603
<b>Total Assets</b>	<b>1,445,846,376</b>	<b>82,873,079</b>	<b>1,528,719,455</b>	<b>149,166,354</b>
<b>Deferred Outflows of Resources</b>				
Unamortized deferred loss on bonds	1,569,290	-	1,569,290	-
Related to pensions	5,512,659	269,537	5,782,196	14,525,530
Related to other postemployment benefits	1,435,450	70,185	1,505,635	5,083,437
<b>Total Deferred Outflows of Resources</b>	<b>8,517,399</b>	<b>339,722</b>	<b>8,857,121</b>	<b>19,608,967</b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 1,454,363,775</b>	<b>\$ 83,212,801</b>	<b>\$ 1,537,576,576</b>	<b>\$ 168,775,321</b>
<b>Liabilities, Deferred Inflows of Resources and Net Position</b>				
<b>Liabilities</b>				
Accounts, contracts and retentions payable	\$ 13,741,321	\$ 2,134,995	\$ 15,876,316	\$ 3,209,946
Accrued payroll and related liabilities	1,017,381	-	1,017,381	8,521,879
Other liabilities	650,767	-	650,767	-
Deposits	246,721	-	246,721	-
Unearned revenue	6,283,794	4,466,490	10,750,284	296,933
Accrued interest payable	2,153,297	59,237	2,212,534	-

See accompanying notes to the basic financial statements.



Exhibit A-1, continued

## Statement of Net Position, continued

June 30, 2025	Primary Government		Total	Component Unit
	Governmental Activities	Business-Type Activities		School District
<b>Noncurrent liabilities:</b>				
Due within one year:				
Compensated absences	3,640,582	161,523	3,802,105	7,462,651
Bonds and certificates of participation	22,090,000	-	22,090,000	-
Loans payable	353,254	686,780	1,040,034	-
Note payable	193,884	-	193,884	-
Insurance claims incurred but not reported and claims payable	3,306,097	-	3,306,097	930,575
Lease liabilities	25,633	-	25,633	2,016,726
Subscription liabilities	-	-	-	1,169,322
Due in more than one year:				
Compensated absences	1,373,194	60,925	1,434,119	3,061,466
Bonds and certificates of participation, net of premium	215,692,095	-	215,692,095	-
Loans payable	6,962,891	9,860,007	16,822,898	-
Note payable	5,395,541	-	5,395,541	-
Lease liabilities	128,083	-	128,083	6,314,656
Subscription liabilities	-	-	-	1,662,498
FTA liability	5,013,776	-	5,013,776	-
Net pension liability	46,541,089	2,275,590	48,816,679	150,680,920
Landfill closure costs payable	-	8,031,883	8,031,883	-
<b>Total Liabilities</b>	<b>334,809,400</b>	<b>27,737,430</b>	<b>362,546,830</b>	<b>185,327,572</b>
<b>Deferred Inflows of Resources</b>				
Taxes collected in advance	1,024,308	-	1,024,308	-
Unamortized deferred gain on bonds	527,870	-	527,870	-
Related to pensions	-	-	-	2,725,511
Related to leases	6,930,898	-	6,930,898	-
Related to other postemployment benefits	717,287	35,071	752,358	-
<b>Total Deferred Inflows of Resources</b>	<b>9,200,363</b>	<b>35,071</b>	<b>9,235,434</b>	<b>2,725,511</b>
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>344,009,763</b>	<b>27,772,501</b>	<b>371,782,264</b>	<b>188,053,083</b>
<b>Net Position</b>				
Net investments in capital assets	834,359,799	45,856,934	880,216,733	1,960,033
Restricted				
Debt service	3,060,028	-	3,060,028	-
OPEB assets	20,136,501	984,558	21,121,059	-
Correspondence program	-	-	-	4,026,909
Unrestricted	252,797,684	8,598,808	261,396,492	(25,264,704)
<b>Total Net Position</b>	<b>1,110,354,012</b>	<b>55,440,300</b>	<b>1,165,794,312</b>	<b>(19,277,762)</b>
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>	<b>\$ 1,454,363,775</b>	<b>\$ 83,212,801</b>	<b>\$ 1,537,576,576</b>	<b>\$ 168,775,321</b>

See accompanying notes to the basic financial statements.

# ADF&G Hunter Access Grant Program

## CERTIFICATIONS REGARDING DEBARMENT AND SUSPENSION

As required by Executive Order 12549, Debarment and Suspension, and implemented at [2 CFR 180](#), for prospective participants in primary covered transactions, as defined at 2 CFR 180 —

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) or private agreement or transaction; violation of Federal or State antitrust statutes, including those prescribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in paragraph (A)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, the applicant shall attach an explanation to this application.

**As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.**

NAME OF APPLICANT ORGANIZATION	
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE
<b>ADF&amp;G STAFF ONLY:</b>	
FAIN #	PROGRAM/PHASE

## Instructions for Certification

1. By signing and submitting this Proposal, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this class is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to whom this Proposal is submitted if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “Proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this Proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of Federal assistance funds agrees by submitting this Proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of Federal assistance funds further agrees by submitting this Proposal that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

<b>Summary Budget Table (calculated automatically)</b>	
1000 Personnel	\$0
2000 Travel	\$0
3000 Contractual	\$1,000,000
4000 Supplies	\$0
5000 Equipment	\$0
Subtotal	<b>\$1,000,000</b>
6000 Indirect	\$0
Federal Total	\$1,000,000
Planned match expenditures	<b>\$250,000</b>
Grand Total	<b>\$1,250,000</b>

Please complete the budget table below for the entity requesting federal funds (subrecipient). A summary table will be automatically generated above. This is for requested ADF&G federal Hunter Access Program funds only (match expenditures must be entered in the tables in the "MATCH Budget Tables" worksheet).

<b>Budget table for:</b>	<i>&lt;Enter the name of the first funded entity&gt;</i>
<i>Please enter the indirect rate (if any):</i>	<b>0.00%</b>
1000 Personnel	\$0
2000 Travel	\$0
3000 Contractual	\$1,000,000
4000 Supplies	\$0
5000 Equipment	\$0
Total	<b>\$1,000,000</b>



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

## Department of Natural Resources

DIVISION OF MINING, LAND & WATER  
Director's Office

550 West 7th Avenue, Suite 1070  
Anchorage, Alaska 99501-3579  
Main: 907.269.8600  
TTY: 711 or 800-770-8973  
Fax: 907.269.8904

March 6, 2026

Jillian Morrissey  
Director, Community Development  
Matanuska-Susitna Borough  
350 E. Dahlia Ave.  
Palmer, AK 99645

Re: Endorsement for Pittman-Robertson Grant Proposal

Dear Director Morrissey,

This letter serves as the formal endorsement from the public landowner and facility management entity for the proposed project included in the Pittman-Robertson grant submission.

The Department of Natural Resources (DNR) has worked closely with the Matanuska-Susitna Borough throughout the development of this project, and we fully support the proposed work on the identified site known within the Jonesville Public Use Area and the Matanuska Valley Moose Range. The project aligns with our shared goals for long-term management, responsible stewardship, and enhanced public access in the area. We remain committed to continued collaboration as the project advances and view the Pittman-Robertson grant as an important tool in helping achieve these outcomes.

We strongly support the intent of this grant application and believe the proposed activities will provide lasting benefits to the public and contribute meaningfully to sustainable resource management.

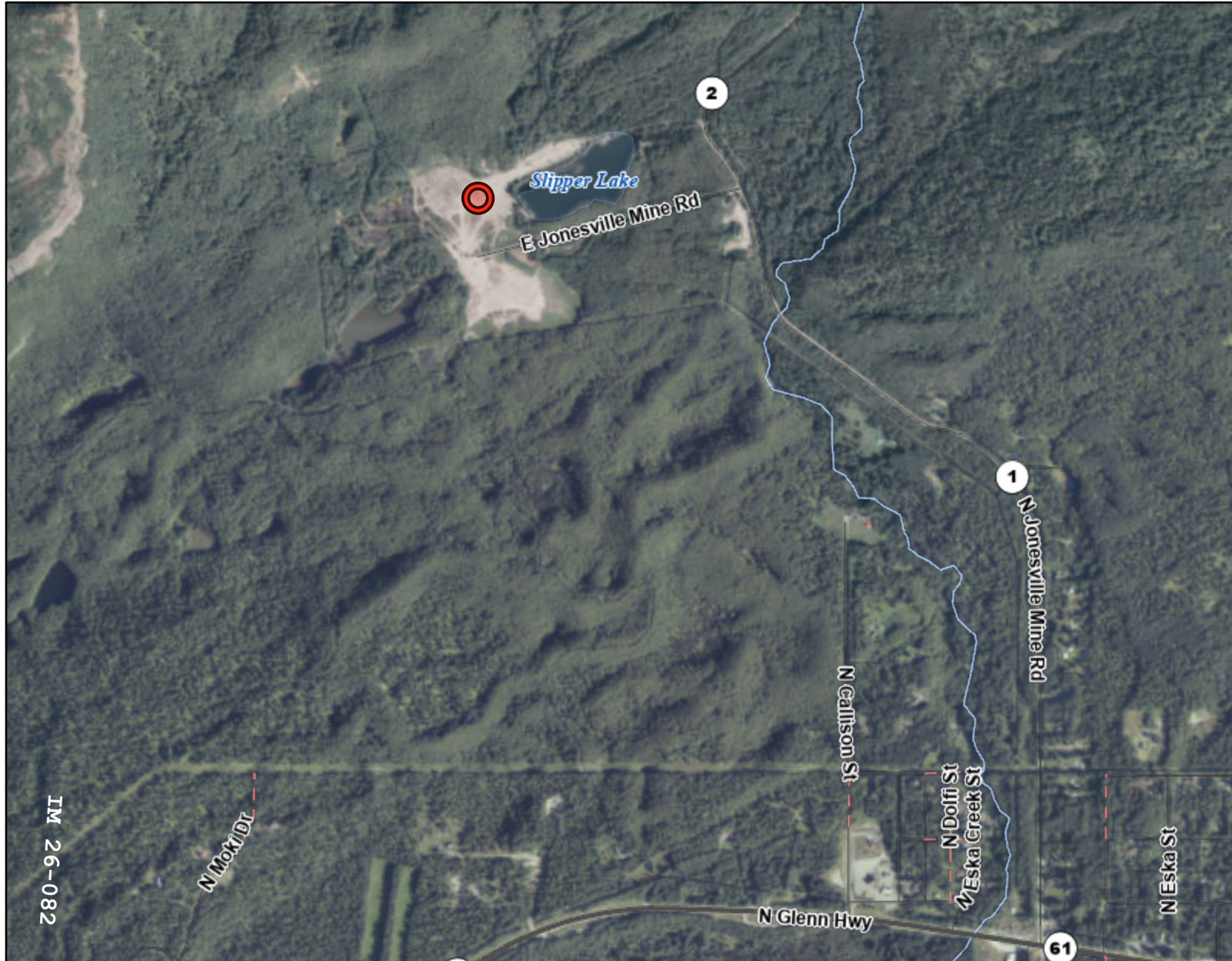
Sincerely,

A handwritten signature in blue ink that reads "Rachel Longacre".

Rachel Longacre  
Chief of Operations  
Division of Mining, Land and  
Water Department of Natural  
Resources



# Proposed Target Range: Jonesville



## Legend

### Parcel Viewer

- Road Mileposts
- Highway
- Minor Road
- Not Constructed
- Mat-Su Borough Boundary
- Lakes and Rivers
- Streams

### RGB

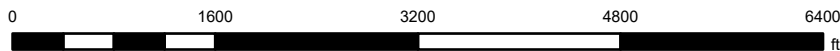
- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3
- Override 1
- Override 2

## Notes

Generated on 10.04.2026 (dd/mm/yyyy)

IM 26-082

THIS MAP IS NOT TO BE USED FOR NAVIGATION



NAD 1983 State Plane Alaska 4 FIPS 5004 Feet



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