

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

MEETING MINUTES

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 3, 2020

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on Tuesday, March 3, 2020, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Present: 5 - Assemblymember Stephanie Nowers, Assemblymember George McKee, Assemblymember Dan Mayfield, Assemblymember Jesse Sumner, and Assemblymember Tam Boeve

Excused: 1 - Assemblymember Ted Leonard

Telephonic: 1 - Assemblymember Tim Hale

III. APPROVAL OF AGENDA

Mayor Halter queried if there were any changes to the agenda.

The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Todd Smoldon, Director of Governor Dunleavy's Mat-Su Office.

V. MINUTES OF PRECEDING MEETINGS

Mayor Halter queried if there were any changes to the minutes.

The minutes were approved as presented.

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

Mayor Bert Cottle, city of Wasilla, reported on the activities of the City.

2. Matanuska-Susitna Borough School District

There were no comments provided.

3. State of Alaska

Mr. Todd Smoldon, Director of Governor Dunleavy's Mat-Su Office, reported on the activities of the State Legislature.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

There was no report provided.

2. Assembly Public Relations

Assemblymember Mayfield spoke to the Mat-Su fish and Wildlife Commission and Safari Club International meeting. Congratulated Larry Engle, MSB Fish & Wildlife Commation member for being awarded the Conservationist of the Year.

Mr. Mayor spoke to being the lead team out of Anchorage for the ceremonial start of the Iditarod.

Assemblymember Hale spoke to the 2020 World Ice Art Championships.

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

Mr. Moosey spoke to Emergency Medical Services staff working on COVID-19.

Ms. Tracey Loscar, Emergency Medical Services Operations Chief, reported on being prepared and the response to the COVID-19.

D. ATTORNEY COMMENTS

Mr. Moosey reported on the winter Alaska Municipal League conerence.

E. CLERK COMMENTS

Ms. Henry reported on the upcoming meeeting schedule.

F. CITIZEN AND OTHER CORRESPONDENCE

20-040

1. Butte FSA Board of Supervisors: 12/19/19
2. Central Mat-Su FSA Board of Supervisors: 12/09/19
3. Enhanced 911 Advisory Board: 12/10/19
4. Local Emergency Planning Committee: 10/16/19
5. Meadow Lakes RSA Board of Supervisors: 09/18/19
6. Planning Commission: 01/06/20, Resolution Nos. 20-03, 20-04
7. Platting Board: 12/05/19
8. Talkeetna Sewer and Water Advisory Board: 08/07/19, 09/04/19, 10/02/19, 11/06/19, 12/04/19
9. West Lakes FSA Board of Supervisors: 01/13/20
10. Chase Community Council Board of Directors: 10/16/19
11. Knik-Fairview Community Council: 11/20/19
12. North Lakes Community Council: 10/24/19, 11/21/19
13. Point MacKenzie Community Council: 10/29/19
14. Susitna Community Council: 01/02/20

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

IM 20-052

Agreement Document For The Community Assistance Program To Be Presented To The Borough Manager For Signature.

[IM 20-053](#)

Informing The Assembly Of An Application For A Department Of The Army, Corp Of Engineers Permit For The Placement Of An MSB Floating Dock As Part Of The Lake Louise MSB Recreation Site Upgrades.

The informational memorandums were presented.

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

There were no persons to be heard.

B. PUBLIC HEARINGS (Three Minutes Per Person.)

(The meeting recessed at 6:45 p.m. and reconvened at 6:51 p.m.)

[OR 20-014](#)

An Ordinance Amending MSB 3.15, Assessment And Taxation, By Adopting MSB, 3.15.077, Tax Adjustment On Property Affected By Disaster; And Amending MSB 3.15.075, Tax Adjustment On Property Affected By Fire.

Sponsors: Boeve

Ms. Henry read the legislation into the record.

Mr. Brad Pickett, Assessor, provided a staff report.

Mayor Halter opened the public hearing.

The following person spoke in opposition to Ordinance Resolution No. 20-014: Mr. Eugene Carl Haberman.

There being no one else present who wished to testify, the public hearing closed and discussion moved to the Assembly.

Assemblymember Boeve moved to adopt Ordinance Serial No. 20-014.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

[OR 20-019](#)

An Ordinance Appropriating \$541,543.51 To Fund 400 For Issuance Costs From The Proceeds Of The Taxable 2019 Series A School Refunding Bonds; And \$60,171.50 To Fund 430, For Issuance Costs From The Proceeds Of The Taxable 2019 Series B Transportation System Refunding Bonds.

Ms. Henry read the legislation into the record.

Ms. Cheyenne Heindel, Finance Director, provided a staff report.

Mayor Halter opened the public hearing.

There being no one present who wished to testify, the public hearing closed and the discussion moved to the Assembly.

Assemblymember Mayfield moved to adopt Ordinance Serial No. 20-019.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

[OR 20-021](#)

An Ordinance Accepting And Appropriating 2018 Cook Inlet Earthquake Disaster Relief Monies In The Amount Of \$78,668.77 From The Federal Emergency Management Agency; And \$26,222.92 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 55026.

RS 20-014: A Resolution Approving The Scope Of Work And Budget For A Portion Of The 2018 Cook Inlet Earthquake Disaster Relief Monies, Project No. 55026.

Ms. Henry read the legislation into the record.

Ms. Cheyenne Heindel, Finance Director, provided a staff report.

Mayor Halter opened the public hearing.

The following person spoke to concerns of accounting of funds: Mr. Eugene Carl Haberman.

There being no one else present who wished to testify, the public hearing closed and discussion moved to the Assembly.

Assemblymember Mayfield moved to adopt Ordinance Serial No. 20-021 and Resolution Serial No. 20-014.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

[OR 20-023](#)

An Ordinance Accepting And Appropriating \$1,748,000.00 In Grant Funds From The Mat-Su Health Foundation, Through The Willow Library Association, To Fund 435, Project No. 10186; And Accept And Appropriate \$90,384 Of Community Donations To Fund 435, Project No. 10186, For The New Willow Library And Community Center Upgrades.

RS 20-016: A Resolution Approving The Scope Of Work And Budget For The New Willow Library And Community Center Upgrades.

Sponsors: Boeve

Ms. Henry read the legislation into the record.

Mr. Eric Phillips, Community Development Director, provided a staff report.

Mayor Halter opened the public hearing.

There being no one present who wished to testify, the public hearing closed and the discussion moved to the Assembly.

Assemblymember Boeve moved to continue public hearing to April 7, 2020.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

OR 20-024

An Ordinance Approving A Supplemental Appropriation Of \$29,400 From The Talkeetna Sewer And Water Fund Balance, Fund 293, To The Fiscal Year 2020 Talkeetna Sewer And Water Operating Budget, Fund 293, For Wage And Benefits Funding Of An Additional Utilities/Facilities Maintenance Specialist During The Final Four Months Of Fiscal Year 2020.

Ms. Henry read the legislation into the record.

Mr. Terry Dolan, Public Works Director, provided a staff report.

Mayor Halter opened the public hearing.

The following person spoke concerns of taxes being collected and when the project will be completed: Mr. Eugene Carl Haberman.

There being no one else present who wished to testify, the public hearing closed and discussion moved to the Assembly.

Assemblymember Boeve moved to adopt Ordinance Serial No. 20-024.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

The following person spoke regarding the opening of a new clinic in the Wasilla area: Ms. Cathy Walkins, of Sunshine Community Health Clinic.

The following person spoke to concerns with the public process and the Corona virus: Mr. Eugene Carl Haberman.

The following person spoke in support of the success at the Alaska State Board of Fish and Wildlife Meeting: Mr. Bill Stoltze.

The following person spoke to attending the Alaska Municipal League conference: Mr. Stu Graham.

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-020](#)

A Resolution Approving The Changes Needed To Update The Fiscal Year 2021 Schedule Of Rates And Fees Effective July 1, 2020.

Ms. Henry read the legislation into the record.

Assemblymember Mayfield moved to move the main motion to adopt Resolution No. 20-020.

Assemblymember Mayfield moved a primary amendment to Resolution No. 20-020 line number 37 by striking \$125 and inserting \$100.

The primary amendment passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

The main motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

2. ACTION MEMORANDUMS

[AM 20-013](#)

Award Of Bid No. 20-088B To K & H Civil Constructors, LLC, In The Contract Amount Of \$329,854.50 for the Carillon Drive Improvements.

[AM 20-014](#)

Award Of Proposal No. 20-093P For To Information First, Inc, In The Contract Amount Of \$238,224.08 for Implementing Content Manager For Managing Electronic Records.

Ms. Henry Read the legislation into the record.

Assemblymember Mayfield moved to approve the consent agenda as read into the record by the Clerk.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

VIII. UNFINISHED BUSINESS

There was no unfinished business.

IX. VETO

There were no vetoes presented.

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 03/17/2020 Assembly Chambers)

[OR 20-026](#) An Ordinance Amending MSB 5.25.142, Greater Palmer Consolidated Fire Service Area No. 132, And MSB 5.25.022 South Colony Road Service Area No. 16, For The Purpose Of Altering Existing Service Area Boundaries Located In The Hatcher Pass Government Peak Recreation Area Within Sections 22, 23 And 29, Township 19 North, Range 1 East, Seward Meridian, Alaska.

RS 20-021: A Resolution Finding That The Alteration Of The Service Area Boundaries For The Greater Palmer Consolidated Fire Service Area No. 132 And The South Colony Road Service Area No. 16 For Properties Located Within The Government Peak Recreation Area Serves The Public Interest Without The Placement Of The Question On The Ballot.

Sponsors: Sumner

[OR 20-027](#) An Ordinance Confirming The Land Classification As Reserved Use For Borough-Owned Land Identified As Tax Parcel 18N02E33A015 Is For Purpose Of Connectivity And Academy Charter School Expansion.

[OR 20-028](#) An Ordinance Accepting And Appropriating \$1,354.84 In Fiscal Year 2020 Project Income And \$10,654.16 In Anticipated Fiscal Year 2020 Project Income For The Hazard Mitigation Grant Program, Project No 20395.

RS 20-022: A Resolution Approving The Scope Of Work And Budget, For The Hazard Mitigation Grant Program, Project No 20395.

[RS 20-023](#) A Resolution Directing The Manager To Provide A Proposal And Budget To The Assembly To Post The Borough's Checkbook Online.

Sponsors: Hale

Ms. Henry read the legislation into the record.

Assemblymember Mayfield moved to introduce the legislation as read into the record by the Clerk and to set the public hearings for March 17, 2020.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-039](#) Mayoral Recommendations

Sponsors: Halter

Borough Area Schools Site Selection Committee

Stephanie Nowers

Library Board

Ruth Strong; Resignation

Gold Trail RSA # 28

Craig Stewart

Gold Trail RSA # 28

Jesse Peterson

South Colony RSA # 16

Kathern Beck

Assemblymember Mayfield moved to confirm the appointments requested by the Mayor.

The motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

C. OTHER NEW BUSINESS

There was no other new business.

XI. RECONSIDERATION

There were no reconsiderations.

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Mr. Spiropoulos joked about needing the Manager to not miss meeting and the Clerk to stay on vacation regarding the lengths of the meetings.

Ms. Henry thanked the Assembly for having her and Ms. Johnson at the Dais.

Ms. Nowers thanked Ms. Loscar for the COVID-19 report.

Mr. Mayfield spoke to not panicking about the COVID-19 virus. Spoke to the Veterans Wall of Honor funding.

Assemblymember Mayfield moved to direct Mr. Moosey to find \$2,000 for matching donations for Veterans wall of Honor.

Assemblymember Sumner moved a primary amendment to have funds appropriated via and Ordinance.

The primary motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

The main motion passed by the following vote:

Yes: 6 - Assemblymember Hale, Assemblymember Nowers, Assemblymember McKee, Assemblymember Mayfield, Assemblymember Sumner, and Assemblymember Boeve

Mayor Halter spoke to a good meeting. Spoke to the impacts, statistics and basic precaution of the COVID-19 virus. Thanked Mr. Barkley and his staff for there hard work on the COVID-19 virus.

XIV. ADJOURNMENT

The meeting adjourned at 7:47 p.m.

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.