

SUBJECT: AMENDING MSB 15.08.010 (C), COMPENSATION FOR THE PLANNING COMMISSION; AND AMENDING MSB 43.10.030, COMPENSATION FOR THE PLATTING BOARD, BASED ON THE COMMISSION ON SALARIES AND EMOLUMENTS RECOMMENDATION INCREASE THE PER MEETING COMPENSATION FOR BOTH BOARDS.

AGENDA OF: November 16, 2021

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER: MB

Route To:	Department/Individual	Initials	Remarks
	Originator: BJH for Assemblymember Sumner		
	Planning Director	J.O. (ACTING)	
	Finance Director		
	Borough Attorney	AS	
	Borough Clerk		

ATTACHMENT (S) : Fiscal Note: YES X NO _____
 Ordinance Serial No. 21-112 (2 pp)
 Commission on Salaries and Emoluments Resolution No. 21-001 (3 pp)

SUMMARY STATEMENT: This legislation is coming forward at the request of Assemblymember Sumner.

The Commission on Salaries and Emoluments is tasked with making recommendations to the compensation for the Mayor, the Assembly, the School Board, the Planning Commission, and the Platting Board.

The Commission met in October of 2021 and recommended increases to the compensation of the Mayor, the Assembly, the School Board, the Planning Commission, and the Platting Board.

The Planning Commission is tasked with performing the duties in MSB 15.04.015, Functions, which include but are not limited to:

- making recommendations to the Borough's Comprehensive Plan, the Capital Improvement Plan, and other plans as requested;

conditional use permits for alcohol beverage dispensaries, marijuana retail facilities, marijuana cultivation facilities, earth materials extraction sites, community council boundary changes, land classifications, special use districts, sites selected for new schools; and

- making recommendations to amendments to MSB Titles 8, 11, 15, 17, 28, and 43, excepting MSB 15.39 which governs the Board of Adjustment and Appeals.

The Platting Board is tasked with performing the duties in MSB 43.10.010, Board Established; Delegation, which reads: There is established a platting board which, pursuant to A.S. 29.40.080, is delegated the platting function of the Borough. The platting board shall hear and decide applications for approval of preliminary plats, variances, public use easements, plat note amendments, and vacations of public interest in accordance with this title.

Both the Planning Commission and the Platting Board meet twice per month and no more than four times per month, although code provides for additional meetings should it become necessary.

Members of both bodies spend a significant amount of time in reviewing meeting packets, interpreting how code applies to the issue at hand, and conducting public hearings. Meetings can be quite long depending on how controversial the public deems an agenda item.

Members must understand the quasi-judicial process in order to make land use determinations. Planning Commission packets are regularly in excess of 500-600 pages. Platting Board packets are regularly in excess of 300-400 pages. Packets are prepared and distributed to members within days of upcoming meetings. Most members have regular employment so this requires that they spend their evenings preparing for meetings.

The Planning Commission and Platting Board have not received a rate increase since 1991.

Per the recommendation of the Commission on Salaries and Emoluments, Assemblymember Sumner is proposing to increase the Planning Commission's and Platting Board's per meeting compensation from \$50 per meeting to \$100 per meeting.

RECOMMENDATION OF ADMINISTRATION: Present to the Assembly for consideration.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: 11/16/21

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ORIGINATOR: Brenda J. Henry for Assemblymember Sumner

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <i>4</i>	FUNDING SOURCE <i>Platting / Planning Budgets</i>
FROM ACCOUNT # <i>100.130.133/100.130.B1 4XX.XXX</i>	PROJECT
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Kimberly W. ...</i>	CERTIFIED BY:
DATE: <i>10-28-21</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			<i>4</i>			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund			<i>4</i>			
State/Federal Funds						
Other						
TOTAL			<i>4</i>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *4 Depends on amt of board members & meetings*

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cheranne ...* DATE: _____
 APPROVED BY: _____ DATE: *10/29/2021*