

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

June 8, 2021

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AUG 24 2021
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The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Rebecca Turney, Palmer Police;
Joel Butcher, Wasilla Police;
Brent Johnson, AST; and

Jacob Butcher, Wasilla Police;
Zack McRae, MSB DES;
Casey Cook, MSB DES.

Also in attendance were: Eric Wyatt, Leah Jones, Ben Cohen, and Nick Srebernak, MSB IT/GIS; Christine O'Connor, Alaska Telecom Association; John Sheneman, MTA; and John Rockwell, DPS.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as amended, adding item B. Parcel Shift Project under New Business.

APPROVAL OF MINUTES: There was no objection to the approval of the April 13, 2021 minutes as presented.

PERSONS TO BE HEARD

REPORTS

GIS

Ms. Jones stated: She has provided copies of the Data Quality Report from GEO-COMM which provides a high level review showing that our data quality is approximately 98% accurate for roads, addresses, ESN's, ECN's, etc. Some of the data shows large numbers of inaccuracies, and that is because they data-mapped the wrong filed in our data, which made every single piece of data appear incorrect. They anticipate when they re-run the report after they have corrected some of the errors and correct the data field, that the report will be more accurate. Borough GIS has set-up a subscription with GEO-COMM so they can load their data in the system and run this validation whenever they need to. Mr. Cook requested that this report be provided by GIS at each E-911 meeting so the updates and changes to addressing can be reviewed on a regular basis. The subscription with GEO-COMM has replaced Map-Sag software, which is paid for out of the E-911 budget. The GEO-COMM subscription comes in a bit less on an annual basis than Map-Sag. There is a one time set-up fee but it still falls within the budgeted amount in FY22.

Addressing Campaign

Chairman Cook stated: We are back to doing outreach for Firewise Surveys, and while they do that they are discussing addressing with homeowners. With the hiring of a few new people, they anticipate being able to get the Addressing Campaign back up and running again soon. Ms. Jones asked Mr. Cook to provide her with a copy of the addressing flyer card that Ms. Palmer collaborated on creating.

Smart 911 / Community Connect

Mr. Jacob Butcher stated: They plan to deploy the Smart 911 system at 9G Base at the same time as they do the Solacom stuff so that should be coming up soon. Chairman Cook stated that they have been doing outreach on the Community Connect but he's not sure how many people are using it.

NEW BUSINESS

Legislative Action Workgroup

Chairman Cook stated that he hasn't heard any updates on this. Mr. Rockwell stated that he doesn't have any new information to report. Chairman Cook asked Mr. Rockwell if he could provide a report at the next meeting.

Parcel Shift Project

Mr. Srebernak stated: This project was started in 2011 and the initial intent was to improve the spatial accuracy of the Mat-Su Borough by obtaining GPS coordinates on section corners and property corners. The project was broken down into three phases: 1) Improve spatial accuracy in the Core area, 2) Improve spatial accuracy of the Parks Highway, and 3) Improve spatial accuracy of the Glenn Highway. We are currently about 95% complete with those three phases. In a lot of our remote areas, the spatial accuracy can be off by anywhere from 50 – 100 ft. They currently have a contract with Recon for assisting with the outlying areas. They are working on Lake Louise and he would like to know if there are any other outlying/rural areas that responders or dispatch would like them to focus on in relation to improving spatial accuracy. Mr. Cook suggested Hidden Hills, Lazy Mountain, and the Chickaloon area.

Mr. Wyatt stated: We can follow this project to 100% completion, but if there are areas out there in which specific spatial accuracy doesn't matter at this time, then is it worth the time and funding to undertake those areas? So before we called an end to this project, we wanted to hear from you all to see if there were any specific areas of concern to address.

OLD BUSINESS

Palmer Dispatch Training Request – Navigator & NENA 2021

Ms. Laughlin stated that: Ms. Turney submitted a request for training reimbursement at the last meeting that was approved. The request did not include meals or incidentals but it was discussed that they were also an approved expense. Ms. Turney has resubmitted the training request with the meals and

incidentals added. There were no objections heard to approving the updated training reimbursement request that included the meals and incidentals.

Mat-Com Funding Request – \$16,320

Ms. Laughlin stated: This funding request was submitted at the last meeting and postponed until this meeting for additional information. Ms. Turney stated that she got answers to a few of her questions and some are still pending:

1. She asked if the equipment was already purchased. The answer was “yes”, with the intent to implement it. She was concerned why with Mat-Su Borough being the E-911 authority that the purchase wasn’t brought before the board first for implementation. Mr. Jacob Butcher advised her that he did speak to the appropriate authorities within the Mat-Su Borough and E-911 board to get approval for implementation.
2. She was concerned on whether the cost justified the means. For the estimate of 40 calls per year over a 5 year term, the math comes out to about \$82 per call for a person to be put on hold in a queue. There is the concern of calls potentially being on hold for a period of 54 seconds before being transferred to a secondary PSAP.
3. If the phones fail is the call going to the queue rather than immediately rolling over to 911? Does that mean that all calls would have a 54 second wait time?

She feels that the implementation of this program is going to create a degradation to their ability to serve the citizens of Palmer and that there will be a lot of upset people across the Mat-Su Valley if they have to be placed on hold when calling 911.

Chairman Cook stated: He doesn’t believe The City of Wasilla is required to obtain the approval of the Mat-Su Borough or the E-911 board to purchase or implement this equipment. The request of the City of Wasilla is to ask for reimbursement of this program from E-911 funds, and whether or not this is a justifiable expense under the E-911 Statutes. It was discussed and agreed that this is an allowable expense under the statute.

MOTION: Mr. Jacob Butcher moved, and Chairman Cook seconded, to approve the reimbursement request of the City of Wasilla for an amount of \$16,320 for the Solacom Guardian Solution Media Servers. All were in favor of the reimbursement, with Ms. Turney not in favor of the system implementation.

Sub-addressing Project

Mr. Wyatt stated: They have a company willing to come up in July and give a presentation on what they can provide for sub-addressing assistance. The board agreed that they would like to see what the company has to offer. Mr. Wyatt will keep the board informed on the meeting specifics with the company.

INFORMATIONAL ITEMS

- FY21 Surcharge Revenue Chart
 - Mr. Jacob Butcher asked if the borough knew what the carriers had done with the excess surcharges that they collected. Ms. Laughlin stated that she was told by the finance department that the borough couldn’t enforce anything with the carriers in respect to what they have done with the excess collection of funds.

Chairman Cook asked Mr. Rockwell if there was anything he could do at the state level to determine what the carriers had done with the excess surcharge they collected. Mr. Rockwell said he couldn't do anything officially about it since they have no way to audit or no statutes to enforce it, but he could contact the carriers and ask them what they plan to do with the funding.

- FY21 E-911 Budget Performance Report
 - No questions heard.
- 911 Quarterly Dispatch Call Report
 - No report this meeting.

COMMENTS

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be August 10, 2021.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

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Minutes of Fairview RSA 14 quarterly Meeting
of May 18, 2021 at Fire Station 66 parking lot on
Fairview Loop Rd. at 5:30 p.m.

Call to order 5:30 p.m.

Quorum met with Supervisors John Harris, Craig Stewart
and Daniel Elliott. Also attending: Superintendent Matt
Jacob, and local residents Creighton Terry, Danielle Terry and
Alexander Terry.

Approval of Minutes of previous meeting of Feb. 16, 2021. Approved.

New Business: The members of the public wanted to explain
their objection to a CCS Learning Center development beginning
near their homes in the Tahoe subdivision off Birch Leaf.
Their principle concern was for the projected increased traffic
associated with 90 children attending. We explained that
while we may be sympathetic to their issue, it was beyond the
scope of our duties or authority as a RSA board.

Supervisor John Harris is planning to write a letter to the
Borough to clarify that RSA 14 will never be responsible
for Huntington Ranch development off Fairview Loop because
the road is on a swamp and a mess.

Supervisor Daniel Elliott mentioned that he was contacted
by ~~some~~ an individual about paving his road of Moose
Park Rd off Weeping Birch Rd. Elliott suggested coming
to our meeting and also explained that his was a relatively
new subdivision and that there are people who have lived in
this RSA area paying taxes for many years and still have
dirt roads.

Superintendent Matt Jacob gave a rundown of Spring breakups problems and of upcoming summer work.

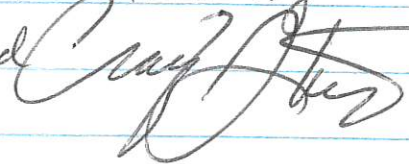
Supervisor Craig Stewart discussed the problems of Fern St with multiple jurisdictions with the City of Wasilla's section being the worst.

Supervisor Daniel Elliott brought up that our RSA has one of the lowest mill rates of all the RSAs, that we are one of the fastest developing areas of the Borough, that so much of the taxes go to the maintenance contract with little left to pave with. All were in agreement. Elliott offered to prepare a resolution bumping up our mill rate to be addressed at our next meeting.

Dates: June 9, noon at Fire Station 66: Ride Around
 Aug 12 5:30 at Fire Station 66: next quarterly meeting
 Nov 16 time + location not determined

Meeting adjourned 7 p.m.

These minutes of May 18/2021 were passed at the next quarterly meeting on August 12/2021 by Supervisors Daniel Elliott and



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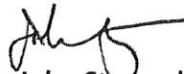
**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
July 8, 2021**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held in person, outside at the Talkeetna Library on July 8, 2021. Board members John Strassenburgh, Billy FitzGerald, and Robert Gerlach were present. Community member Karl Swanson attended. Borough Road Superintendent Mike Lachelt participated via teleconference.

- I. There was a quorum, and the meeting was called to order at 6:33 pm.
- II. Minutes of the June 10, 2021 meeting were approved as written.
- III. Mike Lachelt provided the Board with a status report on our summer projects. After a delay at the Borough end, the PO's for nine projects (4 funded by Additional Maintenance; 5 funded by our RIP monies) either have been issued or on track to be issued soon, with the expectation that all projects will be completed this year. The Mt Brooks project has been completed. Application of Calcium Chloride on D Street, G Street, and Beaver Road has been completed. Brushing along borough roads will continue next week.
- IV. Billy explained a sight distance problem on Beaver Road at the Old Lake Road intersection. Brush needs to be trimmed back and signage installed. Mike will follow up.
- V. Robert explained issues related to the application of Calcium Chloride ("CC") in the town site area, and posed several questions. Discussion ensued, which broadened into a conversation about ditching and the details of how Calcium Chloride is applied. John asked some questions based on Mike Shields' June 5, 2021 memo describing various methods of dust control, with focus on pros and cons of CC. Mike explained how roads qualify for CC and how he monitors the application process, to ensure proper application.
- VI. The board then discussed briefly the proposed use of parking permits at the existing northern most Mastodon parking area. The Borough staff has reconsidered its proposal to establish a parking permit system, which would be restricted to persons owning property in the vicinity. Such a system, would be very difficult to enforce, is legally questionable (i.e., to preclude some persons from using a public easement), and may have the unintended consequence of pushing some persons to park in the street. Karl (an adjacent property owner) spoke in favor of a permitting process as a means to inject some order into the sometimes chaotic parking situation and reduce or prevent trespass onto his property.

- VII. The board then discussed briefly the funding request of a property owner for a road to his parcel within the Bald Mountain Subdivision. This is a State subdivision located along Lorien's Trail about 2 miles east of Mastodon Road. Funding is not available from either the RSA or from the Borough.
- VIII. John brought up the question of the unusually widespread presence of the invasive plant species Orange Hawkweed. Orange Hawkweed It is especially prevalent along the Spur Road, but is also present on private property and along some borough roads. This is primarily a community issue, but may become an RSA issue if it becomes prevalent along Borough Roads.
- IX. There being no further business, the meeting was adjourned at 7:44 pm.

Sincerely,



John Strassenburgh
RSA Primary Supervisor



LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

REGULAR TELECONFERENCE MEETING

Held 6:30 pm Thursday June 17, 2021 by teleconference/Microsoft "Team"

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IN ATTENDANCE:

RSA #

RSA Members Present

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09-Midway	Dan Tucker P tc		
14-Fairview	Dan Elliott P tc	John Harris tc	
15-Caswell Lakes	DJ McBride P tc		
16-South Colony	Kathern Beck tc		
17-Knik	Doug Lowry P tc		
19-Lazy Mountain			
20-Greater Willow	Tom Phillips P tc		
21-Big Lake			
23-North Colony			
25-Bogard	Jesse Rongitsch P tc	Gary Hessmer tc	
26-Greater Butte	Mike Shields P tc		
27-Meadow Lakes	Stephen Edwards P tc		
28-Gold Trails			
29-Greater Talkeetna	Robert Gerlach tc		
30-Trapper Creek			
31-Alpine			

tc = by teleconference/"Team" P = Primary

RSAs not represented: Lazy Mountain (19), Big Lake (21), North Colony (23), Gold Trails (28), Trapper Creek (30), and Alpine (31).

MSB Staff: Public Works: Terry Dolan, PW Director tc; Jim Jenson, O&M Manager tc.

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: None

Visitors: None

CALL TO ORDER at 6:32 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 10 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of May 20, 2021, approved as corrected to include Tom Phillips attendance.

TRAINING: Mike Shields, referring to his "Overview of Calcium and Magnesium Chlorides" included in the mailout packets, gave a brief summary of his background in using dust palliatives and the purpose and uses of the Overview, then asked for comments and questions. Brief discussion followed. The Overview document is attached to and made part of these Minutes.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

STAFF REPORTS:

A. O&M: Terry Dolan: RIP projects are under way; if you have questions call your Superintendent. Also begin work with your Superintendent on next year's RIP list, which will need a supporting Resolution this fall.

Jim Jenson: We have filled Hollie's position, plus 2 Interns, and a Talkeetna "Unit Supervisor" to assist Mike Lachelt. We now have 6 on the Road Crew (compared to 9 last year). The replacement for Alex will also be support to him in his new role.

John Harris and Dan Elliott said that ditch pulling was being neglected by the maintenance contractors; Terry replied that the common practice is often not practical on many of our gravel roads due to the problems of previous poor construction and maintenance, oversize material that must be removed from the finished surface (ending up back in the ditches), and the prohibition of pulling vegetation or other organics onto the surface; our response is to periodically excavate excess unacceptable ditch-bottom material and truck it away, and apply a new surface lift when necessary, but that work is costly enough it is not routine.

BOARD MEMBER REPORTS

A. TAB: DJ McBride: The Board had a special meeting (which she could not attend) to approve a Resolution supporting the Roads Bond proposal. Some concern was expressed about the cost estimates. The proposal goes to the Assembly June 22, for a decision by early September if it's to be on the November ballot.

UNFINISHED BUSINESS:

A. Draft Resolution 21-02* in support of a Roads Bond proposal: *(renumbered from 21-03 to reflect actual sequence) Mike Shields reintroduced the draft, and read aloud 2 suggestions to be added in the third Whereas: (1) from Colin Fay, RSA 28, to extend the Lucille Street project to Shrock, and (2) from the RSA 29 Board to specify roadbed reconstruction as part of the Yoder Road project. Mike **moved** to accept the Resolution as amended, Tom Phillips **seconded**; there being no further discussion, the Resolution was **approved** by unanimous roll-call vote. Mike will deliver it to the Clerks Office tomorrow.

B. Any followup on SB 15?: Gary Hessmer said its status is the same as on April 21.

NEW BUSINESS:

A. Board Meeting alternative locations and styles: Mike and Gary Hessmer have identified 2 possibilities for in-person meeting: The O&M Conference room if it gets set up for Team as well, and a church on Palmer-Wasilla Highway which may or may not accommodate Team connection. Terry said we might also consider the new Meadow Lakes Fire Station.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: Gary asked if, since he is no longer the RSA 25 Primary, we should elect a new Vice Chair; we will check the Code before deciding. Mike asked if we needed a meeting in July, and the answer was "No".

Steve Edwards asked Terry if we should expect any project delays at FY turnover, from either the Borough or the State, his answer being "we don't anticipate anything abnormal, but ...?"

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

BOARD COMMENTS: Tom Phillips gave thanks to the Borough regarding the Shirleytown Bridge project.

ADJOURNMENT: By unanimous consent meeting adjourned at 7:25 pm.

NEXT MEETING: Thursday, August 19, 2021, by teleconference/Team or mixed Team/in-person.

Stephen Edwards ^{b,MB}

Stephen Edwards, Board Chair

Mike Shields

Mike Shields, Board Secretary

**An Overview of Calcium and Magnesium Chlorides
as dust palliatives on roads**

by Mike Shields, Primary Supervisor, Greater Butte RSA 26
updated 2020

What Is It:

Calcium Chloride (aka Calcium Dichloride), CaCl_2 , is a chlorine salt of calcium (itself chemically an “alkaline metal”). It has a density of 2.15 g/cc in solid form (as compared to clean water at 1.0 g/cc); comes commercially as granules, prills, or powder; melts at 1422° F and boils at 3515° F. It is hygroscopic (attracts moisture), soluble in water and organic solvents, and deliquesces upon wetting so it readily forms water-based solutions. It is corrosive to most metals, and in contact with some (like zinc) produces potentially flammable quantities of hydrogen. Thus it is a chemically active but thermally stable compound, which promptly loses its physical cohesion in the presence of moisture.

Magnesium Chloride, MgCl_2 , is similar to calcium chloride but somewhat slower to dissolve in water, and more costly to manufacture in bulk quantities. Its principal use is in medicines, which makes its bulk price notably higher than for its calcium cousin.

Calcium Chloride “deteriorates” in a soil by two means, the primary one being dilution and dispersal to a solute proportion no longer able to compete effectively against gravity and evaporation. The other mechanism is chemical recombination with other soil minerals and, often more quickly, organic matter (leaf litter, dying grass roots, rotting wood, etc.) – over time the calcium chloride becomes calcium carbonate (chalk). It can also accumulate within a soil (eg., think ditch bottoms and walls) to levels that are toxic to vegetation.

How Does It Work:

It’s said that Calcium Chloride “makes water sticky”, which is not true in any physical sense but does describe its apparent effect, at least at initial application *in the proper soil mixture*. Its function within a soil, including gravel or dirt road surface and base layers, is to draw and retain moisture within that soil. Since it is applied as a solution, the vast bulk of which is water that is subject to gravity and evaporation, its effectiveness both initially and over time is highly dependent on the porosity of the particular soil and the well-distributed mix of particle sizes within it. Soil porosity reflects the size of the gaps (pores) between particles, classed as either **macropores** (liquid water will move through them by gravity) or **micropores** (water will be trapped within them by capillarity and electrochemical bonding, and may move only as a vapor). In gravelly and sandy soils macropores predominate, while in silty and clayey soils micropores predominate, the “transition zone” being somewhere between fine sands and silts.

The proportional *mixture* of particles, based on their “expression” as an influence on soil performance, is also crucial – separation into layers by particle size is a bad thing. The “ideal” is a thorough mix of angular gravel (3”- preferred in the base, 2”- in the surface), sands ranging from coarse to fine, and silts (I’ll treat clays as an outlier here due to their quirky performance related to particle shape, though trace amounts may be beneficial)⁽¹⁾. The silts readily trap moisture, providing a capillary bonding medium to the sands, which in turn produces a stable mass capable of holding the gravel particles in place laterally, vertically, and rotationally while allowing water to pass around them. Eliminate the sands and the gravel acts mostly as free particles dependent on the friction between each other to keep them in place; they will displace laterally and pump to the surface under traffic.

⁽¹⁾[Clays can self-seal against further moisture intake *before* they reach full-layer-thickness saturation, particularly if lensatic in shape, forming a water-impervious plane within the soil.]

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

Thus we need to be selective about where a Calcium Chloride application makes sense and where it doesn't. Applied to a gravelly sand it's almost always a wasted effort as the solution rapidly flows down through the soil and disperses, and any remnant remaining near the surface will be flushed away in the next rainstorm or evaporate during the next month-long dry spell. Conversely, on a highly silt-rich soil it can trap *and hold* water to a level that renders the surface soft and rut-prone, despite its gravel content, for weeks at a time. And don't forget the sub-base material – a thankfully rare scenario can be a moderately porous surface and base underlain by a highly silt-rich sub-base to which the calcium chloride solution gets drawn by gravity, and the surface/base part of the road prism winds up gradually, and unevenly, sinking into the sub-base (you need to know what's down there!).

How Is It Applied:

That largely depends on what part of the country you're in, who is doing the road maintenance work (what agency/entity and whether by in-house crew or contractor), and whether this is an **initial application** or a following **maintenance application**. The first consideration is the solution Mix Ratio of calcium chloride to water, by weight-to-volume, which is normally "Full Strength" (400 lbs per 100 gals) for initial and "Half Strength" (200 lbs per 100 gals) for maintenance. The effectiveness of those Ratios is highly dependent on the required pre-application surface preparation.

The best results I've had and seen came, for initial, from grader-scarifying the road surface to a depth of 4" to 6", shooting it with Full-Strength solution, blade-mixing and reshaping, and compacting with vibratory roller. Most often the "Full Strength" solution is simply shot onto the surface, and its effectiveness may be pretty short-lived. The normal "maintenance application" is to shoot the surface with "Half Strength" solution, reshape it if necessary, and roller-compact it, which seems to work for at least a full season if the initial application was well done⁽²⁾.

Which leads to a two-pronged question: How frequently is a "maintenance application" necessary, and when should I do another "initial application" and start over? The answers are highly dependent on local soil and weather conditions so they each have a "range"; application effectiveness is your best guide to where you fall within that range, or are well outside of it. The standard, quite often unwritten, in the 1970's was that a full-strength "initial" application was good for 5 to 7 years *provided* it was followed by half-strength maintenance applications every 2 to 3 years, and that's still a good place to start. If the initial application includes surface scarifying the range might be extended 2 years or more. Conversely, if the road materials are highly porous or lack proper mixture, the maintenance cycle will be 2 years at best (current Alaska DOT standard is annual), and possibly 2 or 3 *times per year*.

⁽²⁾[There's also a maintenance technique called "dry application" where the calcium chloride, as prills or granules, is simply scattered on the road surface by something like a sand spreader. Unless promptly watered and compacted the dry product is immediately subject to traffic and wind displacement, and if the surface is even moderately porous the first good rainstorm will send much of it toward China. Obviously I'm not a fan!]

A Final Caution:

Calcium Chloride treatment is not a "cure" for any road problem, including excessive dust. It is a "treatment", repetitive in nature (thus a "maintenance activity"), and ongoing until replaced by a much more durable road sealant or a surface like pavement. People tend to opt for the "band-aid" of treatment over the pavement "surgery" based on the applied cost per current year, but that picture changes over the 20 to 30-year life of a good AC pavement – having spent some \$230,000 *per mile* on treatments over 30 years, *the dust problem hasn't gone away*, it's only been masked. So use the treatment where and when it makes short-term sense, but avoid seeing it (or being forced to accept it?) as a durable "cure".

Meeting Minutes June 9, 2021

CLERKS OFFICE

Meadow Lakes Community Council Inc.

❖ 3 Officers required for quorum: TOTAL = YES ❖

Y Pres: Camden Yehle Y Vice Pres: Linda Conover

Y Treasurer: Andrea Scott Y Sec: Patricia Fisher

Y Council Coordinator: Tim Swezey

❖ 13 Members of the Meadow Lakes Community required for quorum: YES ❖
?? Total Attendees

Meeting Quorum = Yes

VIRTUAL MEETING CONDUCTED ON ZOOM.

Call to Order: The meeting was called to order at 7:05 pm by President Camden Yehle.**Pledge of Allegiance:** Recited.**Quorum:** Determination of quorum was made by the Membership Committee.**Consent Agenda:** The Consent Agenda was passed with no objections.**Treasurer's Report:** Highlight of the month's fiscal transactions were pointed out.**Board Reports:**

Secretary Fisher reported that we were hopeful of obtaining a grant from United Way of Mat-Su in the very near future, and that the grant would lead to a long-term relationship of support for the Sports Field. Council Coordinator Swezey commented on Sports Field activity to date this year; and Ariel Cannon report that 3 gaming events had taken place in coordination with AK Combat Entertainment. He is hopeful of more events in the near future.

Presentation: "Mat-Su Borough Budget 2022," Mike Brown, Borough Manager

Mike gave a summary of his background. He has lived in Mat-Su for 15 years, having previously worked for the Borough in Capital Projects, and for the School District just prior to rejoining the Borough in late 2020. He showed a graph of the mill rate for the past 10 years, pointing out that the rate has fluctuated very little. For 2022, it is down 4%.

Accomplishments in 2021 include

Sustained government services during pandemic

- CARES Act distributions (>\$10M in small business and nonprofit grants; \$500,000 for utility assistance; \$3M to nonprofits; \$141,000 for Chamber of Commerce grants; \$5M for education assistance; \$1.9M for food coalition grants)
- Committee on school funding (school bond debt service)
- Revised Port business development strategy
- Established new Emergency Operations Center (EOC)
- Strategic Plan
- Completed Houston School design; settled insurance claim
- Arctic Winter Games bid submission
- Hired new Borough Manager

The Administration is currently working on plans for the 2024 Arctic Winter Games. The Borough Planning and Public Works staff are formulating plans for a new transportation package and are seeking community input to help prioritize this list of projects.

Goals for 2022 are: 1. Economic growth and diversification; 2. Delivering high quality services; and 3. Managing growth.

Meeting Minutes June 9, 2021

Discussion of Sylvan Gravel Pit:

Secretary Fisher gave an overview of the concerns expressed by the community over the pit, and presented the letter of opposition which the Council will send to the Borough if approved by vote of the membership.

The letter was reviewed, and Kathleen Koeneman made the correction that there is a public well operated by the Forty Niner Homeowners Association. The letter was edited to reflect that correction.

Residents and property owners in the area of the proposed pit spoke in opposition to the pit: Rene Grant, Robert Coffin, Roger Oliver, Joy Bruns, Shawn Barrows, Kathleen Koeneman, Heather Langendorf, Nellie Hanousek, and Amy Schacle. Comments of opposition included:

- The inadequacy of Sylvan to handle the traffic
- The heavy equipment on an inadequate road
- The effect of traffic on the Parks/Sylvan intersection
- The airport across from the proposed site, and the flight path directly over the pit
- The devaluation of homes in the area
- The 24 hour a day/7 days a week schedule proposed in the CUP
- The need for strong compliance monitoring
- The homeowners well on Knox Drive abuts that pit, with potential contamination of the water
- Noise, dust, odor which will be generated by the operation
- Destruction of wildlife and the natural environment.
- The gravel will largely be going into Anchorage and will not create revenue for the Borough.

In response to a question asked by Steve Edwards, Peggy Horton, MSB Planner, referenced MSB Code 17.30.060 which sets the standards for the issuance of a CUP. The code states: (A)(1): *In granting an administrative permit or a conditional use permit, the director or commission must make the following findings: (1) that the use is not inconsistent with the applicable comprehensive plan.*

Alex Strawn, Borough Planning Director, was asked to speak as to the ability of the Borough to require compliance by a mining operator to the provisions of the CUP. Alex stated that the Borough has the tools to monitor and require compliance.

Further comments were made by members Chad Scott, Linda Conover, Sherri Rusher and Ariel Cannon. A motion was made by Linda Conover to send the letter of opposition to the Borough, with a second made by Chad Scott. A verbal vote was conducted. The vote was unanimous to send the letter to the Borough.

Correspondence: The Correspondence was read by Tim Swezey.

- Mat-Su Borough - Platting
 - Laurie Meadows - Case# 2021-082
 - The requests to create 21 Lots to be known as Laurie Meadows, containma 26.0 acres +/-, Laurie Avenue will be extended provide access to the subdivision and interior roads constructed to provide access to all lots. The property is located south end east of S. Clapp Street west of S. Mack Drive and north of S. Knik-Goose Bay Road.
 - Comments due June 25, 2021 & Public hearing July 15,2021
 - Facebook April 16th: <https://bit.ly/34tINGK> & Documents: <https://bit.ly/3wLYC7M>
- MCB - Marijuana Notices
 - Mad Mota Lic# 15025 - Transfer - Limited Marijuana Cultivation
 - 4980 W. Greensward Dr.
 - Facebook May 25th: <https://bit.ly/3fFBa5o> & Documents: <https://bit.ly/3uphRma>

Old Business: Secretary Fisher gave a report of the results of the 2021 community cleanup. The weight of trash as recorded by the Borough was 9040 pounds, just slightly under the quantity collected in 2020.

Agency Reports:

Meeting Minutes June 9, 2021

Tam Boeve: Mat-Su Borough Assembly: Assembly Person Boeve reported that the 2020 Borough budget was passed. During the budget hearings there was a discussion of raising the mayor's salary, but that was resolved by having the issued first be reviewed by the Borough's Commission on Salaries and Emoluments. The Houston Middle School construction bid award to Hickel Construction was appealed. There should be a decision on the appeal by the 21st. The proposed ordinance on Wetlands Mitigation failed. The Information Memorandum (21-115) regarding the "Conditional Use Permit for Gravel Extraction And For A Less Than Fair Market Value Sale Of Borough-Owned Property To The Meadow Lakes Community Council For The Purpose Of Public Recreation" is on the Assembly agenda for June 15.

Representative McCabe: Kevin reported on the Alaska House's work on the budget in Juneau, and on the Governor's PFD plan. He said he was aware of the issue with the Sylvan gravel pit and would be happy to be of assistance if possible. He felt that the issues of child safety and traffic on Sylvan were important issues in opposing the Conditional Use Permit. Robert Coffin asked why the state was not involved, given that the property is Mental Health Trust land. McCabe said he would look into the issue.

Senator David Wilson: The Senator reported that the proposed capital budget includes an award of \$8.5 million for the West Susitna project, an awarded \$1,000,000 to the Borough for the Arctic Winter Games, and funding of \$9,000,000 to the Borough for the Houston Middle School construction project. School bond debt reimbursement is at 100% in both House and Senate budgets. The Senator hopes that the legislature can pass the budget by the 14th or 15th.

Persons to be Heard: Limited to 3 minutes per person

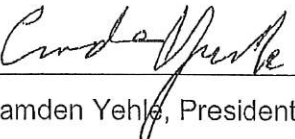
Chad Scott asked if there was leverage that the State could put on the Mental Health Trust Authority regarding the proposed Sylvan gravel pit. He requested Wilson to put pressure on that organization to recognize the adverse effect of the pit on the residents along Sylvan.

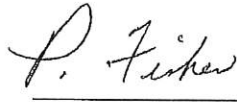
At 8:59 Secretary Fisher made a motion to extend the meeting for 5 minutes. The motion was seconded by Josh Bicchinella. There was no objection to the motion.

President Yehle reported that the next meeting will be on July 14th. She is hopeful of conducting a hybrid meeting at that time, with both remote and in-person venues.

Next Meeting: July 14, 2021, 7pm; Location to be determined.

Adjournment: The meeting was adjourned at 9:04 pm by President Yehle.

 8/1/2021
Camden Yehle, President Date

 8/1/2021
Patricia Fisher, Secretary Date

Meeting Minutes July 14, 2021

Meadow Lakes Community Council Inc.

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❖ 3 Officers required for quorum: TOTAL = YES ❖

Y Pres: Camden Yehle N Vice Pres: Linda Conover
Y Treasurer: Andrea Scott Y Sec: Patricia Fisher
Y Council Coordinator: Tim Swezey

❖ 13 Members of the Meadow Lakes Community required for quorum: YES ❖

Meeting Quorum = Yes

VIRTUAL MEETING CONDUCTED ON ZOOM.

Call to Order: The meeting was called to order at 7:01 pm by President Camden Yehle.

Pledge of Allegiance: Recited.

Quorum: Determination of quorum was made by the Membership Committee.

Consent Agenda: The Consent Agenda was passed with no objections.

Treasurer's Report: Highlights of the month's fiscal transactions were shared.

Board Reports:

Safety Chair Scott encouraged residents to organize a neighborhood watch group. He also asked people to come to the MSB Planning Commission meeting Monday night, July 19th, to support the community opposition to the Sylvan Gravel pit.

Parks and Recreation Chair Lori Benner-Hanson gave an update on the plan to survey the Visnaw-Bench Lake Trail, and Dewey Bitler reported that he and his son had taken canoes down the Little Su to the Parks Highway from the trail. He reported that it was an easy float of about 6 miles.

Presentation: "Fishing in the Mat-Su", Sam Ivey, Alaska Fish and Game

Sam reported that Alaska Fish and Game stocks over 85 lakes in the Mat-Su Borough. He showed a report on the status of various lakes in the area, and pointed out that Lalen Lake has recently been overrun with Northern Pike. Fish and Game placed a screen over the outflow from Visnaw Lake (into Lalen) to prevent the Pike from going up into Visnaw Lake. He reported that Illegal stockings of Pike are considered a class A misdemeanor punishable by up to one year in jail and a \$10,000 fine.

Fish and Game has been flying over local lakes to count salmon. The King Salmon run is done, and other salmon are just starting to show up.

He showed pictures of weir locations in the valley, and described the procedure used to count salmon. He also showed pictures of fishing at Fish Creek in Mat-Su.

There was a discussion of the procedure for eradicating Pike in a lake. Sam said that had been done in Anderson and King Lakes.

Presentation: Firewise Program in the Mat-Su, Cathy Kramer, MSB Emergency Services

Kathy gave an update on the Borough's Firewise Emergency Preparedness Program, and reported that she has been tasked with writing a "wild fire protection" plan for the Borough. Home visits which provide a review of a property as to its firewise condition are again being offered by Emergency Services. Cathy also discussed the recommendation that residents have an emergency evacuation Plan, referred to as the Ready Set Go plan.

Meeting Minutes July 14, 2021

Discussion of Sylvan Gravel Pit:

Secretary Fisher and Safety Chair Scott gave an overview of the status of the effort to oppose the Conditional Use Permit filed by CoAlaska to develop a gravel pit on Sylvan Road. The public hearing on the Permit will be held by the Borough Planning Commission on Monday, July 19th. The Planning Department recommended "Denial" of the permit in the packet that was sent to the Commission on July 8th. Steve Edwards pointed out the importance of the Meadow Lakes Comprehensive Plan in the "Denial" recommendation made by the Department.

Old Business: None

Correspondence: The Correspondence was read by Tim Swezey.

- Mat-Su Borough - Platting
 - Ridgecrest - Case# 2021-098
 - The request is to create two lots from Lot 8, Block 1, Ridgecrest, Plat #73-20 to be known as Lots 8A & 8B, containing 2.18 acres +/- . Located directly north of W. Sunrise Drive, east of N. Prospect Drive and south of W. Hoot Hollow Circle.
 - MEADOW LAKE ESTATES (30'ROW) - Case# 2021-108/109
 - The request is to create eight lots from Tax Parcel B3, to be known as MEADOW LAKE ESTATES, containing 40 acres +/- . Petitioner is requesting the vacation of a 30' wide right-of-way on the northern boundary and will be replaced by a 60' wide right-of-way, to be used for access to six of the lots. The plat is located east and west of N. Pittman Road

Agency Reports:

Jasmin Martin for Senator David Wilson: Legislators are preparing for the Special Session in August.

Representative Kevin McCabe: Kevin reported that he had talked to Alaska Mental Health and he felt that they had done their due diligence with regard to the lease of the property on Sylvan Road to CoAlaska. He had attended the Big Lake Community Council meeting on July 13 and reported that they are supportive of Meadow Lakes opposition on the proposed Sylvan Gravel pit. The state budget was discussed including the possibility of a sales or income tax. The August Special Session will focus on developing a permanent plan for calculating the PFD.

Chief Tawnya Hightower, West Lakes Fire Department: The Chief gave the links for the Firewise program and discussed components of the program. She also promoted recreational safety for summer activities.

Persons to be Heard: Limited to 3 minutes per person

Cathy Kramer reported that she has neighbor driveway signs for \$20.

President Yehle announced that the August meeting of the Council is on the 11th. The Board is working on conducting a hybrid meeting, with both Zoom and in-person venues, and will announce when the details have been worked out. There are currently people who join the meeting in person at the Seniors Common Room, and anyone is welcome to attend there.

The meeting was adjourned at 8:38pm.

 8/19/21
Camden Yehle, President Date

 8/19/2021
Patricia Fisher, Secretary Date

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION MINUTES**

**REGULAR MEETING
August 2, 2021**

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on August 2, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice-Chair
VACANT, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5
Mr. Stafford Glashan, Assembly District #6
Mr. Sassan Mossanen, Assembly District #7*

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Planning Commission members absent and excused were:

Staff in attendance:

Ms. Denise Michalske, Assistant Borough Attorney
Mr. Jason Ortiz, Development Services Manager
Ms. Peggy Horton, Planner II
Ms. Karol Riese, Planning Commission Clerk

*Indicates that the individual attended remotely.

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Peggy Horton.

IV. CONSENT AGENDA

A. Minutes

1. July 19, 2021, regular meeting minutes

Commissioner Anderson advised of a clerical correction to the Minutes:

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

A. **Resolution PC 21-14**, A Conditional Use Permit In Accordance With MSB 17.30—Conditional Use Permit (CUP) For Earth Materials Extraction Activities, For The Extraction Of Approximately 2,000,000 Cubic Yards Of Earth Material From A 105-Acre

Site Within A 160-Acre Parcel, Located Within Township 17 North, Range 2 West, Section 10, Tax Parcel C001; 17N02W10C001, Seward Meridian (Applicant: UMIAQ Environmental, On Behalf Of Colaska Inc. (Dba QAP); Staff: Mark Whisenhunt).

The vote should read as follows:

VOTE: The main motion failed unanimously.

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution PC 21-17**, A Conditional Use Permit in Accordance with MSB 17.60 - Conditional Uses was submitted by Greg Smith of 2nd Amendment, LLC; allowing for the operation of a marijuana cultivation facility, located at 20357 West Susitna Parkway, Tax ID#17N04W35C001; within Township 17 North, Range 4 West, Section 35, Seward Meridian. Public Hearing: August 16, 2021 (Applicant: Greg Smith, dba 2nd Amendment; Staff: Peggy Horton).

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution PC 21-18**, A Resolution of the Matanuska-Susitna Borough Planning Commission Recommending Assembly Adoption Of An Ordinance Amending Timber Salvage Sales Terms In MSB 23.20.130 And Repealing The Timber Transport Permit in MSB 28.60. Public Hearing: August 16, 2021 (Staff: Emerson Krueger, Natural Resource Manager – Community Development).
2. **Resolution PC 21-20**, A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending MSB 17.23 To Exempt Pipeline And Conveyor Structures From Setback Requirements Pursuant to MSB 17.55. Public Hearing: August 16, 2021 (Staff: Tracy McDaniel, Asset Manager – Community Development).
3. **Resolution PC 21-21**, A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending MSB 17.67.030 Exemptions Under Chapter 17.67 Tall Structures Including Telecommunication Facilities, Wind Energy Conversion Systems, And Other Tall Structures. Public Hearing: August 16, 2021 (Staff: Alex Strawn, Planning and Land Use Director).

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no Agency/Staff Reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

Recess at 6:08 p.m. until 6:15 p.m.

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

There were no persons to be heard.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

- A. **Resolution PC 21-15**, An application under MSB 17.65 – Variances, has been submitted by Richard Toussaint for a variance to the minimum 25-foot setback to a public right-of-way and to the minimum 75-foot shoreline setback requirements under MSB 17.55. Located at 3874 South Wolverine Drive, Tax ID #6258000L004, within Township 17 North, Range 3 West, Section 28, Seward Meridian (Applicant: Richard Toussaint; Staff: Peggy Horton).

Chair Vague read the resolution title into the record.

Ms. Horton provided a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- Subdivision Construction Standards, detailed map, non-conforming status, construction date of garage, construction from high water mark of lake.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Richard Toussaint, applicant, thanked Ms. Horton and the staff. He provided an overview of their application. Commissioner Mossanen's question is the reason we are here; the 64' from the structure to the waterbody. Structures need to be 25' from the ROW not the road. Referenced Page 113 picture. Willing to accept any questions

Commissioners questioned the applicant regarding:

- ROW, Gate, awareness of variances prior to purchase of property.

Chair Vague opened the public hearing.

There being no one to be heard, Chair Vague closed the public hearing.

MOTION: Commissioner Chesbro moved to approve Resolution PC 21-15. The motion was seconded.

Discussion ensued

VOTE: The main motion passed with Commissioner Elder in objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

- A. **Resolution PC 21-16**, Recommending approval of the initiation of an update to the Glacier View Comprehensive Plan, and Special Land Use District (SpUD) (Staff: Kim Sollien, Planning Services Manager).

Ms. Sollien provided a staff report.

Discussion ensued

Chair Vague opened public hearing. There being no one to be heard, Chair Vague closed public hearing.

MOTION: Commissioner Anderson moved to approve Resolution PC 21-16. The motion was seconded.

XIV. COMMISSION BUSINESS

- A. Upcoming Planning Commission Agenda Items *(Staff: Jason Ortiz)*
Planning Commission/Assembly meeting

Commission Business was presented, and no comments were noted.

XV. DIRECTOR AND COMMISSIONER COMMENTS

Jason Ortiz: Quasi-Judicial statement

Commissioner Mossanen: Apologies for the delay joining the meeting. I am hoping to make the next meeting in person, looks like we will have a lot on the agenda.

Commissioner Elder: Thought it was a great meeting. Remind to getting rid of the break to remove the Public Hearing start at 6:15.

Chair Vague: I think we should look into the process of removing that so we do not waste people's time.

Commissioner Anderson: Go out and enjoy the sunshine.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:03 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: 08/16/21

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By: Peggy Horton
Introduced: August 2, 2021
Public Hearing: August 16, 2021
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 21-17**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA CULTIVATION FACILITY AT 20357 WEST SUSITNA PARKWAY, TAX ID #17N04W35C001, LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 4 WEST, SECTION 35, SEWARD MERIDIAN.

WHEREAS, an application has been received from Casey Wilkins for 2nd Amendment, LLC for a conditional use permit for the operation of a marijuana cultivation facility at 20357 West Susitna Parkway, Tax ID #17N04W35C001, located within Township 17 North, Range 4 West, Section 35, Seward Meridian; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana cultivation facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana cultivation facilities are declared to be a public nuisance; and

WHEREAS, the proposed use is comprised of a 3,780 square foot unit within the metal building and a fenced-in area containing four 30' x 90' greenhouses; and

WHEREAS, according to Borough records, a previous owner constructed the existing metal building in 2007 and it was used as a service repair garage in 2016; and

WHEREAS, according to the application material, sight-obscuring cloth will cover the six-foot tall chain link fence, which surround the four greenhouses; and

WHEREAS, access is via a gated driveway onto South Jay Sedor Street, a residential street; and

WHEREAS, the applicant received an approved driveway permit August 3, 2021; and

WHEREAS, the closest residential structure is approximately 320 feet south of the proposed use; and

WHEREAS, the surrounding parcels range in size from 1 to 20 acres, a mix of vacant and residential; and

WHEREAS, according to the application material, the proposed use is set back approximately 89 feet from the West Susitna Parkway right-of-way to the south, 155 feet from the South Jay Sedor Street right-of-way to the west, 196 feet from the South Irving Place right-of-way along the east property boundary, and 102 feet from the north lot line; and

WHEREAS, according to the application material, the facility will not be open to the public; and

WHEREAS, according to the application material, the proposed use has policies and procedures in place to prevent loitering; and

WHEREAS, according to the application material, the proposed use has a security plan in place, which includes education of employees on all security measures; and

WHEREAS, according to the application material, all exterior lighting will be directed downwards and will include proper lenses to prevent light spillage off the property; and

WHEREAS, according to the security plan, a combination of video surveillance, motion sensors, lighting, and commercial grade locks will be used to secure the site and monitor all activities at the facility; and

WHEREAS, a vegetated berm surrounds the property, obscuring the proposed use from West Susitna Parkway and South Jay Sedor Street; and

WHEREAS, there is no outdoor industrial equipment or any processes that generate noise associated with the proposed use; and

WHEREAS, according to the application material, the continuously running carbon filters will eliminate odors in the exhausted air; and

WHEREAS, according to the application material, filters will be replaced and maintained per manufacturer's specification; and

WHEREAS, the closest school (Big Lake Elementary) is approximately 26,000 feet away from the proposed use; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, persons under the age of 21 are prohibited from entering the facility; and

WHEREAS, according to the application material, after proper notification of the State of Alaska Alcohol & Marijuana Control Office; all marijuana products deemed unusable will be mixed with other compostable materials and then composted on-site; and

WHEREAS, according to the application material, the applicant has submitted a request for an updated Plan Review to the Alaska Fire Marshal office; and

WHEREAS, the subject property is five acres in size; and

WHEREAS, the applicant provided all of the required site plans and operational information; and

WHEREAS, according to the application material, the proposed use is a total of 22,630 square feet, with 13,140 square feet under cultivation; and

WHEREAS, according to the application material, there is no advertising signage for the facility; and

WHEREAS, 2nd Amendment, LLC has received delegated approval from the State Marijuana Control Board for marijuana cultivation license #27736, in accordance with 3 AAC 306.005; and

WHEREAS, written documentation showing delegated approval from the State Marijuana Control Board for marijuana cultivation facility license #27736 has been provided; and

WHEREAS, according to the application material, wastewater will be non-hazardous and will be absorbed into the ground or indoor growing medium; and

WHEREAS, according to the application material, the indoor growing facility and greenhouses will be well sealed to prevent leakage of ambient air; and

WHEREAS, according to the applicant, no hazardous chemicals will be used at the cultivation facility; and

WHEREAS, according to the application material, fungicides, insecticides, herbicides, cleaning products and other chemicals will be used, stored, and disposed of in accordance with their respective manufacturer's recommendations and comply with all local state, and federal laws; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150, and 17.60.160; and

WHEREAS, the Planning Commission conducted a public hearing on August 16, 2021 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 21-17:

1. The proposed use will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).

2. The proposed use will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The applicant has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The applicant must still provide documentation demonstrating the proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The wastewater and waste material disposal plan demonstrates compliance with the Alaska State Department

of Environmental Conservation (MSB 17.60.160(A)).

12. The odor mitigation plan demonstrates mitigation measures will prevent odors from materially impacting adjoining properties (MSB 17.60.160(B)).
13. Storage of nutrients, natural pesticides, and cleaners will comply with all local, state, and federal laws (MSB 17.60.160(C)).
14. A security plan which includes education for employees on security measures has been provided (MSB 17.60.160(D)).
15. The proposed use meets the minimum setback requirements for marijuana cultivation facilities (MSB 17.60.160(E)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana cultivation facility, with the following conditions:


1. Provide the Planning Department with an approved Fire Marshal Plan Review for the proposed facility as referenced on the Lantech, Inc. floor plan dated April 27, 2021 and plot plan dated May 6, 2021, prior to commencement of the proposed use.
2. The operation shall comply with all applicable state and local regulations.

3. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
4. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 16th day of August, 2021.


COLLEEN VAGUE, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)

YES: (4) Commissioner Glashan, Commissioner Anderson, Commissioner
Chespro, Commissioner Vague

NO: (0)

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CLERKS OFFICE

By: Tracy McDaniel
Introduced: August 2, 2021
Public Hearing: August 16, 2021
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION SERIAL NO. 21-20**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY ADOPTION OF AN ORDINANCE AMENDING MSB 17.23 TO EXEMPT PIPELINE AND CONVEYOR STRUCTURES FROM SETBACK REQUIREMENTS PURSUANT TO MSB 17.55.

WHEREAS, MSB 17.55 requires structures to be set back at least 25 feet from public rights of way and ten feet from lot lines; and

WHEREAS, the Port MacKenzie Special Use District, MSB 17.23.170 Setback, defers to MSB 17.55 Setback and Screening Easement for minimum structural setbacks; and

WHEREAS, MSB 17.55 definitions of "structures" is silent on corridors for pipeline and conveyor structures and does not directly exclude the pipeline and conveyor structures as it does for utility services rights of way for the transmission or distribution of public utilities; and

WHEREAS, the Port MacKenzie Master Plan, 2016 update, and MSB 17.23 identify special use districts within Port MacKenzie related to industrial and commercial uses; and

WHEREAS, MSB 17.23, Port MacKenzie Special Use District is the only recognized industrial and commercial district within the Borough, aside from industrial/commercial land with the three

incorporated cities in the Borough; and

WHEREAS, amending MSB 17.23.170 Setbacks to exclude transportation corridors for pipeline and conveyor structures from the setback requirements in the Port MacKenzie Special Use District is consistent with the permitted uses pursuant to MSB 17.23.110 Port Industrial District - I(C)(1), "for transportation corridors for rail, roads, conveyor, and pipeline transport systems;" and

WHEREAS, it is very likely that MSB 17.55 was never intended to regulate such corridors for pipelines and conveyor structures in MSB 17.23; and

WHEREAS, On July 19, 2021, the Matanuska-Susitna Borough Port Commission unanimously passed Resolution 21-03 supporting the amendment to Title 17.23.170 with the following language:

17.23.170 SETBACKS.

(A) Minimum structural setback requirements are prescribed in MSB 17.55.

(1) pipeline and conveyor structures are excluded from all setback requirements except along the non-waterfront boundary of the port district.

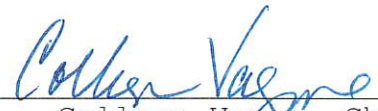
(B) Structures which are subject to minimum setbacks from lot lines shall also be separated from each other by a minimum of ten feet or as required by the national fire code, most recent edition adopted by Alaska.

(C) All non-water dependent driveways, vehicle parking areas, loading facilities, and vehicle or equipment storage areas shall be set back a minimum of 75 feet from any water body except:

- (1) within the PID-I and WDD districts; and
- (2) that such facilities shall be set back a minimum of 200 feet from the ordinary high water mark of Lake Lorraine.

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Planning Commission hereby recommends approval of an Assembly ordinance amending MSB 17.23 to exclude pipeline and conveyor structures from MSB 17.55 Setback and Screening Easements.

ADOPTED by the Matanuska-Susitna Borough Assembly this 16th day of August, 2021.



Colleen Vague, Chair

ATTEST:



Karol Riese, Planning Clerk

(SEAL)

YES: (4) Commissioner Vague, Commissioner Anderson, Commission Chesbro, Commissioner Glashan

NO: (0)

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CLERKS OFFICE

By: Alex Strawn
Introduced: August 2, 2021
Public Hearing: August 16, 2021
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 21-21**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING APPROVAL OF AN ORDINANCE AMENDING MSB 17.67.030 EXEMPTIONS UNDER CHAPTER 17.67 TALL STRUCTURES INCLUDING TELECOMMUNICATION FACILITIES, WIND ENERGY CONVERSION SYSTEMS, AND OTHER TALL STRUCTURES.

WHEREAS, the Assembly adopted an ordinance creating Chapter 17.67, Tall structures, including telecommunications facilities, wind energy conversion systems, and other tall structures; and

WHEREAS, the intent of MSB 17.67 is to establish regulations for the siting of telecommunication facilities, wind energy conversion systems (WECS), and other tall structures relating to land use and infrastructure; and

WHEREAS, when the Tall Structure Chapter was originally adopted, amusement rides, such as tethered balloon taking people up in the air, was not contemplated; and

WHEREAS, placement of tall amusement rides have the potential to negatively affecting surrounding land uses, visual view sheds, and property values; and

WHEREAS, such uses should be subject to the conditional use process to minimize impacts on surrounding land uses; and

WHEREAS, limiting the exemption to uses for less than 30 days is intended to bring such uses to the purview of the MSB Planning Commission as conditional uses.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission recommends the Matanuska-Susitna Borough Assembly adopt the changes to Ordinance 17.67 as follows:

1. (A) The following items are exempt from the provisions of this chapter:

2.

3. (2)temporary tall structures, including but not limited to drilling derricks and construction cranes which are utilized on active construction projects or other temporary tall structures that are on site less than 30 [180] calendar days total within a consecutive 12-month period and are not intended to routinely reoccur on the same site;

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ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 16th day of August, 2021.


COLLEEN VAGUE, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)



YES: (4) Commissioner Glashan, Anderson, Vague, and Chesbro.
NO: (0)

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on June 3, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair LaMarr Anderson.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District Seat #1
Mr. LaMarr Anderson, District Seat #2, Chair
Mr. Dan Bush, District Seat #4
Mr. Dennis Vau Dell, District Seat #5
Mr. Wilfred Fernandez, District Seat #6, Vice Chair
Mr. Alan Leonard, District Seat #7

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Platting Board members absent and excused were:

Mr. John Shadrach, District Seat #3
Ms. Barbara Doty, Alternate
Ms. Amanda Salmon, Alternate

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Amy Otto-Buchanan, Platting Technician
Ms. Cheryl Scott, Platting Technician
Ms. Kimberly McClure, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member Dan Bush.

C. APPROVAL OF THE AGENDA

Chair Anderson inquired if there were any changes to the agenda.

- Changed the order of the cases being heard, 6B to be first then 6A.

GENERAL CONSENT: The agenda was approved with changes without objections.

2. APPROVAL OF MINUTES

Chair Anderson inquired if there were any changes to the minutes for May 5, 2021.

GENERAL CONSENT: The minutes for May 5, 2021 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS *(Three minutes per person, for items not scheduled for public hearing)*

A. Persons to Be Heard *(There are no persons to be heard)*

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(There is no Unfinished Business)

5. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. MCKINLEY VIEW RSB L/12-15:** The request is to vacate a 30' wide right-of-way that runs from W. Field Avenue south to Kashwitna Lake, and attach the vacated right-of-way to Lots 12-15, McKinley View Subdivision, Plat No. 68-12, to be known as Lots 12A, 13A, 14aA and 15A, containing 1.96 acres +/- . Petitioner is applying for a variance from MSB 43.20.060(C), as W. Field Avenue is only 30' wide. The plat is located north of Kashwitna Lake, west of S. Parks Highway and south of W. Field Avenue (Tax ID#s 56212000L012-L015); within Section 07, Township 20 North, Range 04 West, Seward Meridian, Alaska. In the Willow Area Community Council and in Assembly District #7: Tam Boeve.
(Owner/Petitioner: Jess Adams, Donald & Irene Glaser, and Dean & Kimberly Cagle; Surveyor: HLS; Staff: Amy Otto-Buchanan)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 31 public hearing notices were mailed out on May 12, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-056/057/058.
- Staff recommends a continuance for the petitioner and surveyor to resolve issues of right-of-way dedication and additional information on the platting action.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner and/or the petitioner's representative was not present for an overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair kept the public hearing open for the continuance.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative was not present at the hearing.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Leonard moved to continue the preliminary plat for McKinley View RSB L/12-15 and the 30' wide ROW Vacation for 6 months or earlier to complete submittal requirements. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion to continue McKinley View RSB L/12-15 passed with all in favor.

TIME: 1:08 P.M.

CD: 0:08:25

B. QUINN'S LANDING: The request is to create 6 lots from Lot 3, Paper Subdivision, Plat #66-3 to be known as **QUINN'S LANDING**, containing 6.66 acres +/- . Access to all lots is proposed by dedication and construction of an interior street. The property is located directly east of S. Talkeetna Spur approximately ½ mile south of S. Comsat Road (Tax ID #2888000L003); lying within the NE ¼ Section 06, Township 25 North, Range 04 West, Seward Meridian, Alaska. In the Talkeetna Community Council and in Assembly District #7: Tam Boeve. (*Owner/Petitioner: Lynette Stull & Don Lee; Surveyor: Lounsbury; Staff: Cheryl Scott*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 42 public hearing notices were mailed out on May 12, 2021.

Ms. Cheryl Scott:

- Gave an overview of the case, #2021-048.
- Staff recommends approval of the case with findings of fact and conditions.
- Would like to modify finding #12 to add wordage.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Joshua Varney, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Joshua Varney, the petitioner's representative, agrees with all the recommendations and answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Quinn's Landing, with 16 recommendations and modifying finding #12. The motion was seconded by Platting Member Vau Dell. There are 12 findings of facts.

Discussion ensued on the design of the plat and usable area for lot 6.

FINDINGS OF FACT:

- Modify #12: . . . buildable area on lot 6. "In addition two public objections were received after the staff report was submitted."

VOTE: The motion passed with all in favor.

TIME: 1:39 P.M.

CD: 0:39:06

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There is no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on June 17, 2021. We are still waiting on the Assembly's approval for the thousand hour hiring of another Platting Technician. Announced to the board that Ms. Cheryl Scott will be moving to O & M for a new position and we will be looking for another full time Platting Technician.

Ms. Von Gunten introduced Ms. Kimberly McClure to the platting board and updated the board on the changes being made to the assembly chambers regarding the monitors on the Dias.

9. BOARD COMMENTS

- Platting Member Vau Dell welcomed the new platting technician.
- Platting Member Leonard wished Ms. Scott well on her new adventure.
- Platting Member Fernandez thanked Ms. Scott for her work as a platting technician.
- Platting Member Cottini wished Ms. Scott well in her new position in O & M.
- Platting Member Bush thanked staff for their work.
- Platting Member Anderson thanked staff and the board for their work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Anderson adjourned the meeting at 1:50 p.m. (CD: 0:48:18)



LAMARR ANDERSON,
Platting Board Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: July 1, 2021

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD MINUTES**

**REGULAR MEETING
JUNE 17, 2021**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on June 17, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair LaMarr Anderson.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District Seat #1
Mr. LaMarr Anderson, District Seat #2, Chair
Mr. John Shadrach, District Seat #3
Mr. Dennis Vau Dell, District Seat #5
Mr. Wilfred Fernandez, District Seat #6, Vice Chair (by Teams)
Mr. Alan Leonard, District Seat #7
Ms. Amanda Salmon, Alternate

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Platting Board members absent and excused were:

Mr. Dan Bush, District Seat #4
Ms. Barbara Doty, Alternate

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member John Shadrach.

C. APPROVAL OF THE AGENDA

Chair Anderson inquired if there were any changes to the agenda

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Anderson inquired if there were any changes to the minutes for May 19, 2021.

GENERAL CONSENT: The minutes for May 19, 2021 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS *(Three minutes per person, for items not scheduled for public hearing)*

A. Persons to Be Heard *(There are no persons to be heard)*

Gary LoRusso, presented his concerns on the borough code and procedures.

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(There is no Unfinished Business)

5. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

Platting Member Salmon arrived at the platting board meeting.

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **TOBIN**: The request is to create four lots from Tax Parcels A9 and B11, to be known as Tobin, containing 42.2 acres +/- . The plat is located east of N. Sitze Road; (Tax IDs # 18N01W17A009/B011); within the NW ¼ NE ¼ and the NE ¼ NW ¼, Section 17, Township 18 North, Range 01 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #7. (Owner/Petitioner: Timothy G. & Tina B. Tobin; Surveyor: Bull Moose; Staff: Amy Otto-Buchanan)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 19 public hearing notices were mailed out on May 26, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-027.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner and/or the petitioner's representative was not present for an overview.

Chair Anderson:

- Opened the public hearing for public testimony.

The following person spoke regarding their concerns on emergency services comments in the case packet: Mr. Gary LoRusso.

Chair Anderson:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative was not present at the hearing.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Tobin, with 9 recommendations. The motion was seconded by Platting Member Fernandez. There are 8 findings of facts.

VOTE: The motion passed with all in favor by name call vote.

TIME: 1:16 P.M.

CD: 0:16:23

B. BRUNS LAKE OVERLOOK MASTER PLAN: The request is to create 56 lots, by a four phase Master Plan, from Tax Parcel B4, to be known as Bruns Lake Overlook Master Plan, containing 67.74 acres +/- . The plat is located south of W. Parks Highway and east of S. Sylvan Road (Tax ID# 17N02W15B004); within Section 15, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #7. (*Owner/Petitioner: Dennis Byler; Surveyor: Dennis Byler; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 143 public hearing notices were mailed out on May 26, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-061.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Gary LoRusso, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.

The following person spoke regarding their concerns on public safety and the emergency service's code: Mr. Brett Westcott.

The following person spoke regarding their concerns on access for exiting the subdivision during an emergency situation. Concerned about the development being too large and does not want to see duplexes being built in their area: Mr. Paris Holbroom.

The following person spoke regarding their concerns on road access and traffic road safety. Commented on Buttercup Road and emergency services ability to access the roadways in the area: Ms. Joy Bruns.

The following person spoke regarding their concerns on the thinned tree line, with emergency service access and fire suppression. Gave a description of the area's living conditions and businesses: Mr. Dale Bruns.

The following person spoke regarding their concerns on the railroad and safety issues applied with the railroad: Ms. Wendy Marshall.

The following person commented on the fire code and about their concerns for safety regarding fires. Would like to see additional access roads to the subdivision: Ms. Michelle Torrez.

Chair Anderson:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, went over a handout on the roads and gave a summary on the roadways and the case action being done. Agrees with all the recommendations and answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Bruns Lake Overlook Master Plan, with 8 recommendations. The motion was seconded by Platting Member Fernandez. There are 7 findings of facts.

Discussion ensued on fires and evacuation.

Mr. John Aschenbrenner, MSB Deputy Attorney, presented borough code, state code, and fire code. Explained what the codes mean and what decisions that platting board members can make.

VOTE: The motion passed with 6 in favor (Fernandez, Cottini, Anderson, Shadrach, Salmon, Leonard) and 1 against (Vau Dell).

TIME: 2:36 P.M.

CD: 01:36:10

BREAK

TIME: 2:48 P.M.

CD: 01:48:05

C. JANA ESTATES PHASE 2: The request is to create one lot and nine tracts from Lots 2, 3 & 4 and Tract D, Block 2, Phase I Jana Estates, Plat # 87-35, to be known as Jana Estates Phase 2, containing 126.7 acres +/- . The plat is located west of Big Lake, directly north of W. Susitna Parkway, directly west of S. Jay Sedor Street, and directly east of S. Kenaka Bena Loop, (Tax ID # 2778000T00D / 2778B02L002/3/4); within Section 34, Township 17 North,

Range 04 West, Seward Meridian, Alaska. In the Big Lake Community Council and in Assembly District #5. (*Owner/Petitioner: Nancy Ann Nolfi-Dodge & Adrian Peter Nolfi; Surveyor: Keystone; Staff: Fred Wagner*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 103 public hearing notices were mailed out on May 26, 2021.

Mr. Fred Wagner:

- Gave an overview of the case, #2021-065.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Gary LoRusso, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, agrees with all the recommendations and answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

Main

MOTION: Platting Member Leonard moved to approve the preliminary plat for Jana Estates Phase 2, with 7 recommendations. The motion was seconded by Platting Member Vau Dell. There are 8 findings of facts.

Amended

MOTION: Platting Member Shadrach moved to amend the motion to add recommendation #8. The motion was seconded by Platting Member Cottini.

Discussion ensued on adding a recommendation on access from Winterset Drive and on the cul-de-sac at the end of the road.

RECOMMENDATIONS:

- Add #8: Redesign the preliminary plat so that tracts D-3 through D-9 shall access the existing Winterset Drive.

Amended

VOTE: The motion passed with 5 in favor (Anderson, Salmon, Shadrach, Leonard, Cottini) and 2 against (Fernandez, Vau Dell).

Main Motion

VOTE: The motion passed with all in favor by name call vote.

TIME: 3:26 P.M.

CD: 02:26:08

BREAK

TIME: 3.37 P.M.

CD: 02:36:36

D. GOODWIN ESTATES PHASE 1: The request is to vacate the 33-foot wide Section Line Easement lying within Tract A, Goodwin Estates Phase 1 (Plat #2020-73) and the 33-foot wide Section Line Easement lying west of E. Tex-Al Drive within Tax Parcel A1. The vacation of these Section Line Easements facilitates the connection of E. Tex-Al Drive, a major proposed connecting collector route between N. Wasilla-Fishhook and N. Palmer-Fishhook Roads. The plat is located directly south of E. Tex-Al Drive, west of N. Trinity View Drive and north of Dandy Lake, (Tax ID # 18N01E15A001); within Sections 10 & 15, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the Fishhook Community Council and in Assembly District #6. (*Owner/Petitioner: Mary Susanne Goodwin; Surveyor: Hanson; Staff: Fred Wagner*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record.
- Platting Member Cottini recused himself as his company is involved with the case.

Ms. Von Gunten provided the mailing report:

- Stating that 57 public hearing notices were mailed out on May 26, 2021.

Mr. Fred Wagner:

- Gave an overview of the case, #2021-066.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner and/or the petitioner's representative passed on the overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Craig Hanson, the petitioner's representative, gave an explanation on the action being brought to the board. Agrees with all the recommendations and answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Shadrach moved to approve the vacation of the 33 foot section line easements within Tract A Goodwin Estates Phase I and Tax Parcel A1, with 9 recommendations. The motion was seconded by Platting Member Leonard. There are 9 findings of facts.

Discussion ensued on the vacation of the section line and Tex-Al Road.

VOTE: The motion passed with 5 in favor (Leonard, Anderson, Fernandez, Salmon, Shadrach) and 1 against (Vau Dell).

Platting Member Cottini returned to his seat.

7. ITEMS OF BUSINESS & MISCELLANEOUS
(There is no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS
A. Adjudicatory *(if needed)*
B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on June 17, 2021. Platting is in the process of looking for a full time technician and also a part time tech position.

Ms. Von Gunten introduced the platting assistant, Mr. Matthew Goddard, who will be starting next week.

9. BOARD COMMENTS

- Platting Member Cottini thanked staff for their work.
- Platting Member Shadrach commented on the platting process.
- Platting Member Vau Dell had no comments.
- Platting Member Leonard had no comments.
- Platting Member Salmon thanked staff for their work.
- Platting Member Fernandez had no comments.
- Platting Member Anderson thanked staff and the board for their work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Anderson adjourned the meeting at 3:59 p.m. (CD: 02:58:45)



LAMARR ANDERSON,
Platting Board Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: July 15, 2021

**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION RESOLUTION NO. 21-05**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PORT COMMISSION RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY EXTEND THE APPROPRIATION OF \$1.9 MILLION IN MATCH MONEY FOR A \$9.6 MILLION GRANT FROM THE UNITED STATES ECONOMIC DEVELOPMENT AGENCY (EDA) FROM FISCAL YEAR 2023 THROUGH FISCAL YEAR 2025.

WHEREAS, the deep draft dock piles are in need of pile sleeves to prolong the life of the dock and protect against further corrosion and abrasion; and

WHEREAS, the Matanuska-Susitna borough applied for a \$9.6 million Disaster Supplement Grant from the EDA to design, construct and install piles sleeves in addition to a roll on - roll off ramp; and

WHEREAS, the processing of the grant application was delayed by COVID-19 and subsequent Cares Act applications and may face further delays causing the project to go beyond the original completion date of Fiscal Year 2023; and

WHEREAS, the Assembly approved \$1.9 million of matching funds in the Fiscal Year 2021 capital budget through Fiscal Year 2023; and

WHEREAS, the Port Commission believes that Port MacKenzie is

the most valuable piece of real estate in the MSB and the pile sleeves will further protect the real estate asset and a roll on - roll off ramp will further enhance the utility and value;

NOW, THEREFORE BE IT RESOLVED, that the Matanuska-Susitna Borough Port Commission hereby recommends the Assembly extend the appropriation of \$1.9 million in match money from Fiscal Year 2023 through Fiscal Year 2025.

ADOPTED by the Matanuska-Susitna Borough Port Commission this 30th day of August, 2021.



Helga Larson, Chair

ATTEST:



Therese M. Dolan
Port Operations Manager

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Minutes

RSA 16 South Colony Way Service Area
April 14, 2021

Meeting called to order – 3:13 pm

Pledge of Allegiance –

Roll Call & Quorum – Phil Cobb, Rhonda Stark, Alex Senta, Jim Jensen, Will Barrickman, Stephanie Nowers

Minutes – Phil moved to approve and Rhonda seconded

Staff Reports –

Alex Senta -

\$450,000 in capital improvements. All projects are awarded and on schedule – Joanne and Grandview. Waiting for ground to thaw.

Next job is a bigger job out on Belair Estates – design complete and waiting on money. Not enough funds in budget. Likely in July will be able to put out to bid. It is ready just waiting on funding.

#6 on list – cut PO for design and will do design this year.

Scanned the list to see order of projects waiting for funding.

Question – regarding drainage - \$25,000 – what does. Is this per project? Jim added that we do have to follow federal rules and this cap allows freedom to just make decisions within that without going through purchasing. Federal procurement laws. The general cap is at \$100,000.

Jim Jensen –

Would very much appreciate support of RSA board – adding another superintendent – Explained complications of PERS with hiring and why summer and winter crews – temporary employees. Borough is continually growing and more demands on a very tight staffing.

Will Barrickman–

Flooding and ditch drainage issues – breakup could be messy.

Unfinished business –

Glenn Hwy Ph II lighting

Jim shared about the first phase and why we added a turn and traffic light. COLA – owns Quality Asphalt paving, etc. Tax imposed on the gravel companies that will pay for the maintenance and operation of the traffic signal as it greatly benefits the gravel companies. Also had to modify frontage road. This will not affect our RSA financially.

Quality Asphalt has a pit down there and wants a road to their pit that crosses railroad land. They will have to figure that out as should not impact our RSA. Could impact homeowners and need to try and avoid that.

Crossing and gravel all ok. Lighting.

Stephanie Nowers asked if the gravel tax is going to cover all of the expense of maintenance for the light? Our RSA should not be stuck with that.

Discussion – railroad crossings, and other crossing situations that can chance to cost RSA's.

Phil explained the scenario from when we were approached by gravel companies for the terms of funding the signal. Agreement was between borough and them. A service area assessment. The borough just handles the money transfer.

Jim added – this is becoming complicated and frequent. Big luminaires in various areas are going to be complicated and costly – have to be shipped and are huge requiring special equipment and personnel to do this. Then the signal huts – no one here specializes in maintaining these. Building controls, traffic engineering. Signal at Freds and Carrs is paid for by the stores. All coordinated. Borough growing and needs are increasing.

Stephanie – QAP road – Is the right of away on section line? Properties already being affected by Grandview reroute. Discussion. Alex explained use of the area – a staging yard, soils that have been removed are piled there.

Ph II Discussion. Rhonda stated concern about setting a precedent that would be set for other RSA's and even other jurisdictions within the state.

Discussion – Jim - Current improvements to road will be huge. Setting precedent is a concern, not just utility but managing the maintenance of the infrastructure is a big concern. No one to do the work. Contracting out, staffing.

Stephanie – agrees about precedent and what it could mean for entire borough. Sort of could create a “Frankenstein” of budgeting. Wonder if RSA’s will want to have a conversation regarding the fuel tax increase proposal.

Stephanie Nowers comment continued ---Still has questions about the four lanes and the turns that will still be allowed that may not be safe.

Jim commented that there will be pockets. There will be frontage road also.

Federal vs. state and borough – federal funding requirements for projects and how they are routed through state.

Stephanie – message back to legislature that there is pain being felt by RSA’s being burdened by state.

Jim – grants – state grants used to be frequent. This has diminished and over past seven years none.

Phil – can we increase different budgets. – Jim explained how language used to have some flexibility within federal requirements. Things like ditching, drainage – it gets maxed. Phil asked what can we do? Alex – a solution might be to allocate RSA money on our list to do drainage – can get designed and bid – do a bunch altogether as a project. Alex would need to know what we want to do and where.

Jim would like reso from RSA for another superintendent to be added and two more road techs. We are desperate for some more person-power. Explained funding further – RSA funds are the RSA funds.

Glenn Hwy PH II lighting vote by RSA 16 – vote – consensus for no, will not accept utility or maintenance for lighting.

New Business –

Gravel train issue –

Problems with emergency issue – medical response – doctors needing to get to the hospital, fire service and ambulances. A concern that merits some discussion with railroad. Has not been much discussion in past. This year not bad yet. There has even been some anger issues with residents over the problem.

Alex pointed out that there is an app that shows where the train is so people can know to go a different route.

Phil thought there was something posted on 511 also.

Jim – communication is really the key. They are not supposed to block both accesses at the same time. Only one access at a time.

Stephanie – EMS said they used to be able to call someone for the info – and sounds like the app may be a problem. They are not splitting the train anymore. The federal railroad guideline states no traffic access can be blocked for more than 15 minutes.

Jim will set up a meeting with railroad. Alex brought up that there is a state law that takes precedence. This has been dealt with for decades.

Matrix – Alex – classifies all of our roads and then scores by how much will cost to repair. A more formalized tool that RSA's can use. Discussion. The current matrix was designed by Mike Shields and Marty Qualls, Mike and Marty are both great resource. We have a lot of really bad roads that came from some early state funding that were not properly constructed and falling apart. We do the best we can in getting the best bang for the buck.

Alex sending out a flyer for that DOT list.

Next meeting July 14, 3:00

Meeting adjourned 4:15

Rhonda L Stark 8/12/21

Kathy Beck 8/12/21

**South Colony Road Service Area 16
Minutes
Special Meeting Glenn Hwy Ph II Lighting
Matsu Borough O&M Building
June 1, 2021 3:00 pm**

RECEIVED
AUG 13 2021
CLERKS OFFICE

Call To Order 3:10 pm

Roll Call & Quorum – Phil Cobb, Kathy Beck, Rhonda Stark, Stephanie Nowers, Jim Jensen, Will Barrickman, Brad Sworts

Pledge of Allegiance

Approve agenda changes --- added decision to discussion – Rhonda moved

Staff Comment – Jim gave overview of the roads that will be added – interconnect to roads we already maintain. Will gave map overview of how the roads we would be receiving control over.

Phil asked about inclusion of electricity cost. It is assumed it is.

Brad – received a message this morning regarding E Cottrell that it would be included.

Discussion regarding what is customary road maintenance for borough as opposed to taking on part of a state highway maintenance that is typically not customary.

Stephanie inquired about process – when does swap occur? Jim answered that when up and running.

Discussion about light going too far outward – new technology allows for very specific. Will be LED.

Brad – when the design is in the plan set then construction will be following Spring.

Jim – Hemmer & Hermon – both will get traffic signals and working out also for state to maintain and charge borough. Will be facing this more and more.

Different things the state is doing will benefit the borough – also Seldon to Pitman

Parks Hwy to be redone through Wasilla.

Decision – **on letter of resolution 21-002 to accept the exchange proposal for Glenn Ph II lighting.**

Rhonda moves to approve road exchange and road lighting for Glenn Hwy Ph II
Kathy second.

Adjourn 4:00

Rhonda Stark 8/12/21 ^{KLS}
Kathy Beck 8/12/21 ^{KB}



Susitna

Community Council

RECEIVED

AUG 09 2021

CLERKS OFFICE

Meeting Minutes

July 1, 2021 7:00pm

Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Buddy Giddens, Joe Pride, Brian Kirby, Sheena Fort & Clark Smith.
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Buddy Giddens
 - b. 2nd by: Joe Pride
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Joe Pride
 - b. 2nd by: Sheena Fort
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$13,171.60
 - b. Savings Account – \$225.82
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
 - b.
- VIII. Correspondence –
 - a. Received a thank you card from the Talkeetna Library.
 - b.
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – N/A
 - b. Borough Assembly Update – Metal is being accepted at the transfer stations in Willow and Talkeetna. There will be a road package on November's ballot for road repairs in Caswell.
 - c. Neighborhood Watch / Community Safety Update – N/A
 - d. Fire District Update – N/A
 - e. Office of Emergency Management- Rocky Jones spoke to the Community Council about the Fire Wise Program. The Program is a free service that makes recommendations for a better survival chance for your property. Contact Rocky through the Borough website or by phone at 907-841-5903.
- X. Old Business
 - a. Fundraising Committee- N/A
 - b. Park Properties- Possible 5-year lease situation. The Council will have to create a plan for cleanup, maintenance, and insurance before we meet with the Borough representative.
- XI. New Business
 - a.
 - b.
 - c.
- XII. Adjournment – 8:00pm

Sheena Fort 8/5/2021
RL Sparks



TANAINA COMMUNITY COUNCIL INC.
PO Box 870236
Wasilla, AK 99687
tanainacommunity@gmail.com

RECEIVED

AUG 17 2021

CLERKS OFFICE

Board Meeting Minutes

Date: Aug 10, 2021

Time: 7:00pm

Location: Zoom

Join Zoom meeting: Meeting ID: 88093777213

One tap mobile +16699006833, 88093777213# US (San Jose)

Requested Attendees:

Gretchen Watson; Corine Hickey, Rachel Lund

Absent Michelle La Rose

7:07pm Call to Order-Corine Hickey

Approval of prior General Meeting Minutes: n/a

Approval of current Board Meeting Agenda-Motion to approve by Gretchen Watson, Second by Corine Hickey.

Treasury Report-Rachel Lund: Rachel Lund

- Rachel to submit expense reimbursement approved by Board in an earlier meeting.
- There was discussion on obtaining a debit card for the bank account to avoid using personal cards.
- Gretchen Watson inquired about Amazon Smile nonprofit donations. Rachel indicated there have been no funds deposited as expected. Gretchen and Rachel will look into the Amazon schedule of remittances.

7:10m Old Business:

- Registered Agent- incoming mail shows a notice this was not processed as we filled out the wrong form. Rachel Lund to ensure the correct form is completed and we resubmit request.
- Insurance Application- Gretchen Watson reports State Farm no longer writing these policies and will continue to reach out to the HUB insurance for a quote.

7:25pm Round Table:

There was a discussion over Michelle La Rose request to consider a response letter to John Meising's resignation letter several months back. The Board members in attendance today all agreed there will be no written response. Mr. Meising resigned and has not attended or shown any interest in continuing his involvement with the council.

Meeting locations were discussed again in that the church location is still requiring masks at this time.

The Board would still like to consider another location. A discussion about the Menard Center was brought up. Gretchen Watson will reach out to the location to get particulars of cost and dates/times to discuss as the next Board meeting. A request will be made to the City of Wasilla to potentially donate the meeting room cost to our nonprofit.



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The elections were talked about in that we need to advertise for nominations in September 2021 ahead of the Oct 2021 elections. Corine Hickey mentioned there may be assistance from the Borough for mass mailers. Gretchen Watson offered to seek more information from Debra Wetherhorn at the Borough office.

7:40pm-Adjourn

Motion to Adjourn by Rachel Lund and Second to Motion by Gretchen Watson, no objections

Corine Hickey, TCC Vice President & acting President
Gretchen Watson, Secretary

MINUTES

TRAPPER CREEK COMMUNITY COUNCIL

CLERKS OFFICE

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.

Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Regular Meeting 6:30 PM, Thursday, July 15, 2021

- I. Meeting called to order: 6:43 pm
- II. Determination of Quorum
- III. Board Members in Attendance: Kresge, Miller, Grelson & Twigg. Special Guest: MSB Assembly Representative Tam Boeve, Rocky Jones, Firewise Program. Members present: Chrystal Mayer
- IV. Approval of July agenda
- V. Reading and approval of Regular June Meeting minutes
- VI. Borough Assembly Report, Tam Boeve, District 7: Met with the Petersville Community Council re: road issues and available solutions. No regular July Borough Meeting.
- VII. Treasurer's Reports:
Deposits: None. Disbursements: None. Dividend: .None. Checking: \$295.72 (\$146.07 Council non-grant funds, \$149.31 MSB Cares Act funds, .34 dividends YTD); Savings: \$25.47. Total: \$321.19
- VIII. Community Assistance Program (CAP) Grant Project Updates:
 - A. FY2019:
 - Trapper Creek Volunteer Fire Dept.(TCVFD): CAP: \$3,489.00. Current Expenditures: \$2,320.36, Class instructor fees. Remaining: \$1,168.64. [Current TCVFD funds- including CAP funds just under \$12k]
 - Trapper Creek Community Services (TCCSA): CAP: \$11,000.00
Report: Current Expenditures: \$751.87, Operating Expenses. Remaining: \$0
- IX. Committee Reports:
 - A. TCCSA Water Committee: The temporary power line has been buried. McCullough delivered 12 yards of gravel and the contractor dressed the site. Daily operations are going great. TCCSA Water Committee will continue to update TCCC
 - B. Volunteer Fire Department Committee (TCFVD): CAP Funds are almost fully utilized from the Basic Firefighter Class held (\$2,320.36-Instructor/Class Fees). Will be purchasing tools necessary for the firefighters in firefighting.
- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office

XI. Public Forum:

Rocky Jones, MSB Fire Wise: At home complimentary fire risk assessments with suggestions (report stays with home owner-information is not shared with the Borough) with Fire Wise and a Forestry representative: vegetation, defensible space, potential fire dangers, tree issues/dead or beetle kill trees, burn barrels, fire escape planning and plan suggestions, etc.

XII. Unfinished Business:

A. Mat-Su Community Councils for Public Safety (MSCCPS) update:
No Report. No update

B. Review and verification of MSB CAP FY2020 & FY2021 Funds projects: Not many project applications were received for the two years of CAP funds. (In order received):

1. Trapper Creek Community Services Association(TCCSA): Project Proposal Request: \$22,000.00 for operating expenses for the Trapper Creek Park and Cemetery Operating expenses for the next two (2) years

2. Upper Susitna Food Pantry: Project Proposal Request: \$6,000.00 for Pantry operating expenses (including food, building expenses, etc)

3. Trapper Creek Volunteer Fire Department: Project Proposal Request: \$2,000.00 for equipment maintenance

4. Trapper Creek Community Council: Project Proposal Request: \$12,000.00 for EMS and Public Safety project(s)

OK Motion

Miller that all projects be approved and put out for the Trapper Creek Community to vote upon. Kresge seconded the motion. All in favor, none opposed.

XIII. New Business:

A. Tim Schorr/TCCC website update: a cleanup and update for the Council's website will be done by Tim

IV. Date of next meeting: scheduled for **Thursday, August 19, 2021, 6:30 pm**

XV. Meeting adjourned 7:30 pm

Approved: _____

Chairperson

Date

Secretary

Date

Minutes taken by Council Secretary, Janet Grelson)

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

RECEIVED
AUG 16 2021
CLERKS OFFICE

**West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
July 12th, 2021**

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:02 PM** by Chairman Cathi Kramer on July 12th, 2021.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members establishing quorums:

West Lakes Fire Service Area Board of Supervisors:

Cathi Kramer – Chair, Cindy Michaelson – Vice Chair, Steve Simpson and Larry Fetchenhier.

Present from West Lakes:

Chief Tawnya Hightower, Admin Assistant Theresa Elliott and Admin Assistant Roxxanne Puckett.

Also Present:

Deputy Director Brian Davis

III. PLEDGE OF ALLEGIANCE

Cathi Kramer led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

MOTION: Cindy Michaelson moved to approve the agenda with one spelling correction.
Steve Simpson second the motion.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Steve Simpson moved to approve June 14th, 2021 meeting minutes as written,
Cindy Michaelson second the motion.

VOTE: Motion passed unanimously.

VI. ANNOUNCEMENTS

A. None to be heard

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

VII. CHIEF'S REPORT

- **District Chief's Report – Tawnya Hightower**
 - 49 Emergency Response Calls
 - Annual Hose Testing completed
 - Filled pits for the Big Lake Lions Mud Volley Ball
 - Big Water Supply drill
 - Buckwheat's Memorial
 - Response Training Education
- **Upcoming Dates**
 - 7/17 Chief Contini's Procession
 - 8/5 Basic Firefighter Class begins
 - September – Fire Apparatus Driver Operator Training with Houston

VIII. UNFINISHED BUSINESS

A. None to be heard

IX. NEW BUSINESS

A. None to be heard

X. PERSONS TO BE HEARD

A. None to be heard

XI. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously

Meeting adjourned at **7:02 PM**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cathi Kramer - BOS Chair

Cathi Kramer - Chairman West Lakes FSA B.O.S.

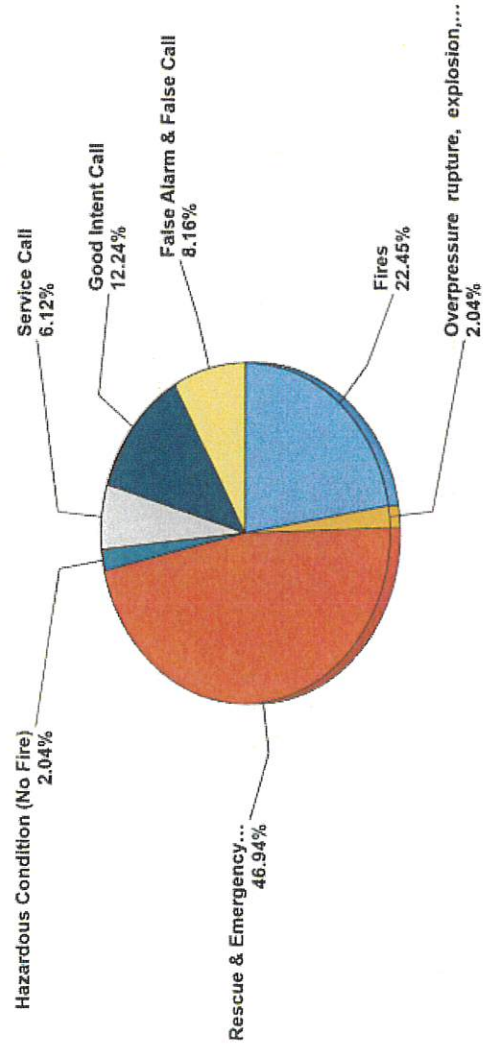
ATTEST:

Theresa Elliott

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on Aug. 9, 2021 (West Lakes FSA B.O.S.)

FDID	MAJOR INCIDENT TYPE	NUMBER OF INCIDENTS	% of TOTAL
25911			
	Fires	11	22.4%
	Overpressure rupture, explosion, overheat - no fire	1	2.0%
	Rescue & Emergency Medical Service	23	46.9%
	Hazardous Condition (No Fire)	1	2.0%
	Service Call	3	6.1%
	Good Intent Call	6	12.2%
	False Alarm & False Call	4	8.2%
	Total Number Incidents for 25911:		49



Significant Emergency Calls

- 4 Structure Fires; 2 WLFD, 1 CMSFD, 1 Willow
- 1 Rail Car kitchen fire
- 19 Medic Assists
- 1 Vehicle extrication

