


SUBJECT: Requesting approval to extend period of performance under HDL Engineering Consultants LLC contract no. 20-118P to June 30, 2022, for Geotechnical Services not to exceed \$100,000 in fiscal year 2022.


AGENDA OF: July 20, 2021

ASSEMBLY ACTION:

*Approved under the Consent
agenda 7-20-21* 

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator-J. Ballinger	James D Jenson	Digitally signed by James D Jenson Date: 2021.07.07 15:27:03 -0800
	Public Works Director	<i>TDJ</i>	<i>7/7/2021</i>
	Purchasing Officer	<i>JB</i>	
	Finance Director	<i>OK</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JAM 7/12/21</i>	

ATTACHMENT(S): Fiscal Note: Yes ____ No X

SUMMARY STATEMENT: On July 7, 2020, Purchasing awarded Bid no. 20-118P for Geotechnical Services not to exceed \$100,000 per fiscal year to HDL Engineering Consultants LLC.

The services agreement was for one year with two additional one-year periods, upon annual assembly authorization. The time of performance was scheduled for completion on June 30, 2021. In accordance with MSB 3.08.170 (B) the contract was extended by 30 days, to July 31, 2021. We are now requesting an extension of one year, with a services completion date of June 30, 2022.

The Public Works Department is requesting approval for a period of performance extension of contract 20-118P to June 30, 2022 with a total compensation not to exceed \$100,000 for the fiscal year.

RECOMMENDATION OF ADMINISTRATION: Approve extending the period of

performance under HDL Engineering Consultants LLC contract no. 20-118P to June 30, 2022 for Geotechnical Services not to exceed \$100,000 in fiscal year 2022.

PROFESSIONAL SERVICES AGREEMENT

20-118P, GEOTECHNICAL SERVICES FOR PUBLIC WORKS

THIS AGREEMENT made and entered into this 7th day of July 2020, by and between the **MATANUSKA-SUSITNA BOROUGH** and **HDL ENGINEERING CONSULTANTS, LLC.**

Section 01 Definitions

In this Agreement:

- A. The term "Borough" means the Matanuska-Susitna Borough.
- B. The term "Consultant" means HDL Engineering Consultants, LLC.
- C. The term "Manager" means the manager of the Matanuska-Susitna Borough or his authorized representative.

Section 02 Employment of Consultant

The Borough hereby agrees to engage the Consultant and the Consultant hereby agrees to perform the services hereafter set forth.

Section 03 Scope of Services

The Consultant shall perform all the services provided for by this Agreement which are described with particularity in Exhibit "C", entitled Scope of Services, attached hereto and incorporated by reference as if fully set forth herein.

Section 04 Personnel

Personnel shall be limited to employees of HDL Engineering Consultants, LLC and its approved sub-consultants.

Section 05 Time of Performance

The services of the Consultant shall commence upon execution of this Agreement by both parties and shall be completed by June 30, 2021. The period of performance may be extended for two additional one-year periods with annual authorization of the Matanuska Susitna Borough Assembly and by written mutual agreement of both parties.

Section 06 Compensation

A. Subject to the provisions of this Agreement, the Borough shall pay the Consultant a total sum for all services and expenses for the term of this Agreement not exceeding the sum as set forth in Exhibit "B", attached hereto and incorporated herein by reference, for services required by this Agreement.

B. Travel or per diem required for the performance of services pursuant to this Agreement shall be subject to Exhibit "B".

C. Except as otherwise provided in this Agreement, the Borough shall not provide any additional compensation, payment, use of facilities, service or other thing of value to the Consultant in connection with performance of Agreement duties. The parties understand and agree that, except as otherwise provided in this section, administrative overhead and other indirect or direct costs the Consultant may incur in the performance of its obligations under this Agreement have already been included in computation of the Consultant's fee and may not be charged to the Borough.

Section 07 Method and Time of Payment

AM 21-071