

correction to 4/10/21 minutes

From: greg quinton (clinchnot@yahoo.com)
To: fishlessbill@yahoo.com
Date: Wednesday, June 9, 2021, 5:06 PM AKDT

RSA21 Road Service Meeting
Wednesday April 10, 2021

Call to Order: 6:37pm

Pledge of Allegiance

Board Members Present: Bill Haller, Bill Heairiet, Greg Quinton present. Quorum.

Acknowledged Staff: Thanked Mike Shields for his gracious time and contribution to the Matrix development and implementation. Also, MSB Superintendent Mike Lachelt was in attendance. Thanks!

Approved Agenda: Bill Haller moved to approve, unanimous consent.

Approval March 10, 2021 Meetings Minutes: Bill Haller moved to approve, Bill Heairiet 2d, unanimous.

Staff Report: Mike Lachelt: Lots of water on Cherrywood. South Lodge Drive lots of water. Tolfson is mud and may need mats as does Twin Papoose. Mike and Bill Haller both identified Jolly Creek as having flooded the previous night. It is a perennial problem without a simple solution. The Klutina and

Hollywood junction needs drainage badly. MSB is working with the State to improve drainage. The culvert across Hollywood needs an upgrade.

Special Guest: Mike Shields from the Butte RSA 26, in conjunction with the Butte RSA, progenitor of the Matrix system, provided a hard copy of the process and explained it in laypersons terms. He noted the Matrix procedure is simply an objective scoring system to determine a priority for road upgrades, the CIP list. It does not document nor is it a measure of road maintenance. It was designed to work with the MSB Subdivision Construction Manual (SCM).

Persons To Be Heard: Ken Walsch raised the issue of drainage and supposed it was 75% of the problem. He noted three pieces of legislation address how individuals may approach draining private property. Ken wondered if there was a road standard less than the MSB std. Assemblyman Tew will check and report back.

Bill Haller and Bill Heairiet noted that the change of RSA21 Secretary from Bill Heairiet to Greg Quinton was not included in the March minutes. These minutes correct that omission.

Bill Haller again mentioned The Jolly Creek drainage issue, that Echo Lake upgrades are generally good. Burma Road, Stephan Lake and Carpenter Lake roads need work, Knapp is better.

Old Business: Bill Heairiet made a motion to request that Mike Lachelt obtain and communicate to the "Board" a bid to purchase and place cacl₂; Greg Quinton seconds, unanimous approval. Bill Heairiet questioned priority of CaCl₂ in light of a \$35,000 budget.

We reaffirmed the annual ride around to happen on 5/19/21.

Board Comments: Greg Quinton questioned whether the Open Meetings Act prohibits communication between RSA board members outside a scheduled meeting. It remained an open question. Ken Walsch noted that a technical expert (Lachelt) be coordinated with the Boards observations on a potential CIP list. Bill Heairiet is looking forward to the ride around in light of the Matrix discussion tonight. He proposed each Board member select a single road and use the Matrix analysis and compare results.

Adjournment: Bill Haller moved to adjourn, Bill Heairiet seconded, unanimous.

Will C. Heairiet 6-9-21

Ken Walsch 6-9-21

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE : April 14th, 2021

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CLERKS OFFICE

Officers Present: Jim Ramsey (Chairman), Jeff Myers (Vice President), John J Vessey (Member at Large), Janie Vessey (Treasurer), and Kalee Bowen (Secretary)

Officers Absent: None

General Members Present: 9 community members present (see sign in sheet for reference), 1 guest, and 4 attendees on Zoom (see log for reference)

Meeting called to order at: 7:12 PM

Pledge by: Mike Ferrall

Approval of Agenda by: 1st- John 2nd- Sharyl

Minutes from Last Meeting: Read by Kalee Bowen

Approved by: 1st- Charlie Dean 2nd- Marcia

Announcements:

- DHHS Presentation via Zoom, Tony and Jocasta were our presenters. Ultimate goal is for personal and community well-being, it reduces severe reactions, and there are side effects to vaccine. These symptoms include like pain to injection site, fever, and fatigue. Those 16 and older are now eligible for the vaccine, and there are 30% in Alaska vaccinated. 2-4 people per million have severe allergic reactions, and the CDC has recommended a pause on Johnson-Johnson.
- Tim Hale then spoke to the room and announced that the budget will be out next week, 10.0 mill rate, and they have 3 budget hearings in May. You can now call in, use Zoom or listen on the radio. He also stated to alert him of any squatters that we say. He also donated for cleanup prizes for the community cleanup.

Public Comment: none

Treasurers Report Read by: Janie Vessey

Old Business:

- Fire Department: Skip announced that burn permits were required as of April 1st, this is any burn barrels etc, and is effective until August 31st. Please call the fire department if you are burning a brush pile. May 22nd is our training with forestry and our fundraiser is June 12th.
- Litter Signs: Jim is still working on this.
- Crime Watch Update: Start taking notice this time of year.

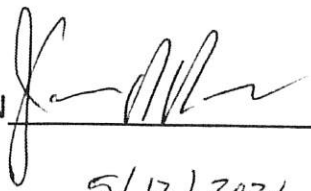
New Business:

- RSA talk and issues brought up and discussed with Tim Hale.
- Cory has a sign-up sheet for community cleanup taking place May 15-22 and the Community picnic is June 5th.

CAP: None

Agenda Items for Next Meeting: None

Meeting Adjourn: 8:27 PM 1st-Lil D 2nd-Skip

CHAIRMAN  SECRETARY Kalee Bowen
DATE 5/12/2021 DATE 5/12/21

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

April 13, 2021

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CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Rebecca Turney, Palmer Police;
Joel Butcher, Wasilla Police;
Casey Cook, MSB DES; and

Jacob Butcher, Wasilla Police;
Zack McRae, MSB DES;
Dwayne Shelton, Palmer Police.

Also in attendance were: Eric Wyatt, MSB GIS; Christine O'Connor, Alaska Telecom Association; Aleeha Travis, MTA; Dan Robinson, Mat-Com; Brian Davis, MSB DES; and John Rockwell, DPS.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the February 9, 2021 minutes as presented.

PERSONS TO BE HEARD

Rebecca Turney

Ms. Turney stated: They would like to get new ESN information updated for Chickaloon area. Chairman Cook advised Ms. Turney that for any information related to new ESN information and maps, he requested that they not go directly to Borough GIS, but to e-mail him first so that DES is in the loop and can coordinate that effort through Borough GIS. This applies to anything addressing, E-911, or response related.

Mr. McRae stated: He would like to know what Chickaloon's communications plan looks like.

REPORTS

GIS

Mr. Wyatt stated:

- 1) They have hired a new Addressing person and plan to have him attend the next E-911 meeting to introduce himself, and he will attend on a regular basis.
- 2) Leah Jones and Carla Goers have been assisting in the addressing duties in GIS while the addressing position has been vacant. They will continue to support and assist that

position in the future. The full time addressing position through GIS that is paid 100% by the E-911 Surcharge, is a position that does more than just addressing duties, but the other staff in GIS also support addressing and they are not paid out of E-911. He has spoken with the borough attorney who says we are well within our bounds.

- 3) If we are to launch a sub-addressing project, we may need to consider an additional part-time person. It's not critical to have an additional part-time position to support the addressing person in general as the other staff in GIS currently fill those roles. However, the additional assistance could always be used.
- 4) They are moving along with the next phase of the aerial imagery project.
- 5) He will follow up to verify that the GEO-COMM project is complete.

Addressing Campaign

Chairman Cook stated: We are in the process of starting a new Wildfire Mitigation project, and along with that, his staff will be doing addressing tasks. Hopefully by the June meeting they will have some addressing campaign updates. Part of that will be the Smart 911 / Community Connect outreach.

Smart 911 / Community Connect

Mr. Cook asked Mr. Butcher if they had more flyers that can he can have to distribute to the community. Mr. Butcher stated that they most likely had some.

NEW BUSINESS

Palmer Dispatch Training Request – Navigator & NENA 2021

Ms. Turney stated: They are requesting funding for the annual Navigator and NENA conferences. The total requested for the training is \$2,025 for Navigator 2021, and \$3,350 for NENA 2021. Ms. Turney also verbally requested that meals be included as well, even though they are not listed on the request. Ms. Laughlin stated that meals are also budgeted for in the travel and training section of the 2021 budget so that shouldn't be a problem. There were no objections heard to this training reimbursement request or to include the meals.

Mat-Com Training Request – NENA 2021

Mat-Com's requested training reimbursement is for the NENA 2021 Conference for a total of \$6,129 for two people to attend. There were no objections heard to this training reimbursement request.

Mat-Com Funding Request – \$16,320

Mr. Jacob Butcher stated: This project would be to provide a media server from Solacom Guardian Solution to Mat-Com and 9G Base for the purpose being that with an inundation of 911 calls, instead of the phone lines just ringing and bouncing back and forth between the two PSAP's, essentially it would create a queue that would announce to the caller that they have reached 911. It would give the caller an audio message that they have reached 911 and all the 911 call takers are busy and their call will be picked up by the next available person. He doesn't anticipate that happening a lot but in situations like the 2018 Earthquake, or other major incidents, it would help to give the caller the notification that they've reached 911 as opposed to the line just ringing.

Ms. Turney asked if the “next available operator” would be the next one at either center, or just the next one at Mat-Com? Mr. Jacob Butcher replied that if they can add this media center into their system, that it would give an additional 30 seconds to ring at Mat-Com, so it would ring at Mat-Com for 50 seconds before rolling over to 9G Base. The goal in that is to cut the number of 911 roll overs to 9G Base down to as close to zero as possible. Ms. Turney stated that her concern is that if there is a call that is ringing for almost a minute on Mat-Com’s side that is for Palmer that it’s not going to get through in a timely manner. Mr. Butcher and Ms. Turney agreed to talk off-line about the way the system would work and send the talking points back to Ms. Laughlin to send out for review at the next E-911 meeting.

MOTION: Ms. Turney moved, and Mr. McRae seconded to table (postpone) the discussion for this request to the next meeting. No objections were heard with the exception of Mr. Joel Butcher.

Legislative Action Workgroup

1. VoIP Multiline Systems (HB215)

- Mr. Jacob Butcher stated: They continue to see an increase in the number of VoIP business lines being installed and are looking for workarounds for the issues they are causing throughout the borough.

2. E-911 Surcharge Legislative Amendments (HB160A)

- Mr. Cook stated: He has not heard back on anything and has no additional information to provide.
- Mr. Rockwell stated: They now have a contract with the Kenai Peninsula Borough to provide dispatch services through the Soldotna Dispatch Center. They have also renewed the Mat-Com contract for the next calendar year.

OLD BUSINESS

Sub-addressing Project

Mr. Wyatt stated: The borough is not required to provide sub-addressing information, and it would be very difficult to collect, manage, and maintain accuracy of sub addresses. If the group would like, he can have the borough attorney attend and give his opinion on the borough’s responsibilities related to sub-addressing.

INFORMATIONAL ITEMS

- FY21 Surcharge Revenue Chart
 - No questions heard.
- FY21 E-911 Budget Performance Report
 - No questions heard.
- 911 Quarterly Dispatch Call Report
 - No questions heard.

COMMENTS

Mr. McRae stated: He believes MTA installed the additional circuit to Station 5-1 and he will talk to Jacob Butcher off line to further discuss that.

Ms. Laughlin stated: Micah Weinstein has retired and will no longer be attending these meetings. She has not heard if there will be a replacement for him in the near future.

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be June 8, 2021.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
May 13, 2021**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held via Zoom on May 13, 2021. Board members John Strassenburgh, Billy FitzGerald, and Robert Gerlach were present. Borough Road Superintendent Mike Lachelt attended. Community members Pio Cottini and Karl Swanson also were present for the discussion of Mastodon parking.

- I. There was a quorum, and the meeting was called to order at 6:31 pm.
- II. Minutes of the April 8, 2021 meeting were approved as written.
- III. The first agenda item had to do with the parking problems at the north end of Mastodon Road. Mike reported progress toward developing a 200' x 90 parking area just north of the existing north most parking area. Discussion ensued, including the potential for expansion of the existing parking at Loriens Trail. Progress will proceed on the north parking area with the understanding that a expansion of the Loriens Trail parking will remain under consideration.

The Board then considered the use of RSA funds to maintain the proposed north end parking area in winter, in a manner consistent with the contract stipulation for the existing Mastodon parking areas, and not to exceed \$750 per year. After duly moving and seconding, the Board unanimously approved the use of RSA funds for this purpose.

- IV. The second agenda item was Mat-Su Borough public notice MSB007734, having to do with the use of Beaver Gravel Pit as a site for helicopter training of Talkeetna Ranger Staff for coordinated search and rescue operations. The Board discussed impacts of noise and flight issues, as well as potential disruption of gravel pit extraction operations. Gravel pit operations was relevant to the RSA, but this seemed to be adequately addressed by Section 4. C. of the Temporary Land Use Permit. The Board elected not to comment on the proposal, but was concerned that planning for this use of Beaver Pit occurred without the knowledge of the RSA Board. John volunteered to contact the Borough express this concern and ask to be notified in the future of actions or potential actions involving Beaver Pit.
- V. The third agenda item was the practicality, cost, and value of using water as a method of dust control on gravel roads. Of specific concern was Beaver Road which can have significant dust problems during dry times. Billy described a situation where the road was dry bladed. Mike explained that there should be no dry blading. If this happens again, Mike said to call him.

- VI. The fourth agenda item had to do with developing a formal structure for evaluating roads for potential inclusion in our annual Road Improvement Project (RIP) list. We discussed various evaluation criteria, with the idea of developing a useful template for the future that would document and justify the RIP project choices. We will put this item on our agenda for next meeting.
- VII. There being no further business, the meeting was adjourned at 7:58 pm.

Sincerely,



John Strassenburgh

*Approved by RSA29 Board
at its June 10, 2021 Regular Meeting*

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
June 10, 2021**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held via Zoom on June 10, 2021. Board members John Strassenburgh, Billy FitzGerald, and Robert Gerlach were present. Borough Road Superintendent Mike Lachelt attended, as did Tam Boeve, District 7 Assembly Member.

- I. There was a quorum, and the meeting was called to order at 6:36 pm.
- II. Minutes of the May 13, 2021 meeting were approved as written.
- III. Mike Lachelt provided the Board with an update on the schedule for Calcium Chloride application, to include downtown and a part of Beaver. Robert made a suggestion about part of D street that doesn't need calcium chloride. Mike will follow up.

In light of Mike Shields' evaluation dust control options, particularly of calcium chloride, the board will discuss his memo and how it applies to RSA 29.

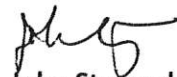
- IV. The board discussed the Whigmi, Woodpecker, Mt Brooks, and Moose Hollow projects slated to begin next week. Mike explained the rationale for choosing these projects and responded to questions. The funds will come from Additional Maintenance.
- V. The board then discussed the proposed Walstad, Noel Wien, Michelle, Mt Hunter, and Birch Tree projects. Walstad, Michelle, and Birch Tree projects all involved constructing an equipment turnaround at the end of each road. The Noel Wein project involves the use of the rock crusher to recondition the road, and the Mt Hunter project involves excavating two particularly bad mud spots and hauling in material. Mike elaborated on the need for these projects. After discussion, the Board approved all five.
- VI. The Board discussed the proposed Yoder Road project of the proposed Road Bond list. Our board unanimously approved a Yoder Road project, in District 7, consisting of reconstruction of the road bed and paving, from the Talkeetna Spur Road to the Montana Creek bridge. The Board noted that although the Yoder project is on the proposed Road Bond list for District 7, reconstruction of the road bed is omitted from the project description. It is very important that the project description and scope be clarified to specify road bed rehabilitation, in addition to paving.

Our Board is concerned about the confusing way this proposed bond issue is being moved forward, without notifying or seeking input from the Road Boards at the front end. There are other potential road projects in our RSA that might qualify for bonding. We would have appreciated the opportunity to participate in the evaluation of such

options from the beginning. We request that in the future our RSA 29 Board (together with all the RSA Boards and the LRSAAB) be engaged early in the process.

- VII. Mike reported that the proposed new parking lot at the end of Mastodon has been put on hold due to funding problems and delays in providing in-kind services.
- VIII. John and Billy both provided additional information regarding the use of Beaver Pit for helicopter Ranger training. It appears that the state gravel pit along the Spur Road will be used in the future.
- IX. There being no further business, the meeting was adjourned at 7:52 pm.

Sincerely,



John Strassenburgh
RSA Primary Supervisor



KNIK-FAIRVIEW COMMUNITY COUNCIL
Settlers Bay Lodge

BOARD MEETING

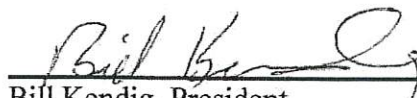
6:30 PM

May 19, 2021

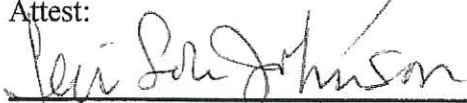
MINUTES

- I. CALL TO ORDER: Meeting was called to order at 6:30 PM
- II. ROLL CALL: Bill Kendig, B. H. Tilton, Teri Johnson, and Bill Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved as presented.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of April 21, 2021 Board Meeting approved as presented.
Informational Minutes of May 5, 2021 Member Meeting approved as presented.;
- VII. REPORTS/CORRESPONDENCE
- A. OFFICERS
1. PRESIDENT: None
2. TREASURER: As of April 30, 2021
- | | |
|---------------------------|-------------------------|
| Council Funds \$12,297.97 | Grant Funds \$0.00 |
| CAP Funds \$10,789.00 | Total Funds \$23,086.97 |
- B. COMMITTEE: None
- C. LEGISLATIVE:
1. State: None
2. Borough: None
3. City: None
- D. CORRESPONDENCE:
1. Platting: None
2. License & License Renewal Applications:
- a. #26876 Alaskan Originals Cultivation-Limited Marijuana Cultivation Facility
Motion was made, seconded, and passed unanimously to send a letter of non objection.
3. Other Correspondence:
- a. Letter via email dated 4/30/21 from Rox Dowd with the DOT regarding KGB Road Construction was presented.
- b. May 2021 WASI Newsletter was presented.
- VIII. PERSONS TO BE HEARD: None
- IX. UNFINISHED BUSINESS: None
- X. NEW BUSINESS: None
- XI. PUBLIC COMMENT/ANNOUNCEMENTS:
Next Board Meeting June 6, 2021, 6:30 pm at Settlers Bay Lodge
Next General Meeting August 4, 2021, 7:00 pm at Settlers Bay Lodge
- XII. ADJOURNMENT: Meeting adjourned at 6:58 pm.

RECEIVED
JUN 17 2021
CLERKS OFFICE


Bill Kendig, President

Attest:


Teri Lou Johnson, Secretary

Date Approved: 6/16/2021

KNIK-FAIRVIEW COMMUNITY COUNCIL

RESOLUTION 21-02

RECEIVED

JUN 21 2021

CLERKS OFFICE

RESOLUTION TO FUND THROUGH A GRANT MOTORIZED ACCESS THROUGH THE SETTLERS BAY COASTAL PARK TO THE WET GULCH TRAIL

WHEREAS, the Settlers Bay Coastal Park and the historic Wet Gulch Trail are located within the Knik-Fairview Community Council area, and

WHEREAS, it has been determined that there is a need for motorized access to the historic Wet Gulch Trail through the Settlers Bay Coastal Park, and

WHEREAS, the board members of the community council have discussed at the January 2021 Board Meeting the desire to make available funding through a grant that will be contingent upon assurance from the Matanuska Susitna Borough that these funds will only be used for motorized access through the Settlers Bay Coastal Park to the historic Wet Gulch Trail,

NOW, THEREFORE BE IT RESOLVED that the Knik-Fairview Community Council Board of Directors has voted unanimously to make available funding through a grant for 615 feet of trail at \$5.00 per foot, for a total grant of \$3,075.00, for motorized access to the Wet Gulch Trail through the Settlers Bay Coastal Park. This grant is contingent upon assurance from the Matanuska Susitna Borough that these funds will only be used for motorized access to the Wet Gulch Trail through the Settlers Bay Coastal Park.

ADOPTED by the Knik-Fairview Community Council Board of Directors at a meeting held January 20, 2021.



Bill Kendig, President
Knik-Fairview Community Council

ATTEST:



Teri Lou Johnson, Secretary

KNIK-FAIRVIEW COMMUNITY COUNCIL

RESOLUTION 21-03

RESOLUTION IN FAVOR OF BURMA ROAD MAN SIZED UNDERPASS FOR THE IDITAROD NATIONAL HISTORIC TRAIL

RECEIVED

JUN 21 2021

CLERKS OFFICE

WHEREAS, the Iditarod National Historic Trail runs through the Knik-Fairview Community Council area, and

WHEREAS, the Knik-Fairview Community Council seeks to preserve and protect the trails within our council area, and

WHEREAS, dangerous conditions exist at the crossing of Burma Road on the Iditarod National Historic Trail, and

WHEREAS, the board members of the community council have discussed at the June 2021 Board Meeting the need for a man sized underpass on Burma Road to create a safe crossing for the Iditarod National Historic Trail,

NOW, THEREFORE BE IT RESOLVED that the Knik-Fairview Community Council Board of Directors is in favor of the Matanuska Susitna Borough constructing a man sized underpass on Burma Road for the Iditarod National Historic Trail.

ADOPTED by the Knik-Fairview Community Council Board of Directors at a meeting held June 16, 2021.



Bill Kendig, President
Knik-Fairview Community Council

ATTEST:



Teri Lou Johnson, Secretary

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

REGULAR TELECONFERENCE MEETING

Held 6:30 pm Thursday May 20, 2021 by teleconference/Microsoft "Team"

RECEIVED

JUN 18 2021

IN ATTENDANCE:

RSA #

RSA Members Present

CLERKS OFFICE

09-Midway			
14-Fairview	Dan Elliott P tc	Craig Stewart tc	
15-Caswell Lakes	DJ McBride P tc		
16-South Colony	Rhonda Stark P tc		
17-Knik	Doug Lowry P tc		
19-Lazy Mountain			
20-Greater Willow	Tom Phillips P tc		
21-Big Lake			
23-North Colony			
25-Bogard	Jesse Rongitsch P tc	Gary Hessmer tc	
26-Greater Butte	Mike Shields P tc		
27-Meadow Lakes	Stephen Edwards P tc		
28-Gold Trails			
29-Greater Talkeetna	John Strassenburgh P tc		
30-Trapper Creek			
31-Alpine			

tc = by teleconference/"Team" P = Primary

RSAs not represented: Midway (9), Lazy Mountain (19), Big Lake (21), North Colony (23), Gold Trails (28), Trapper Creek (30), and Alpine (31).

MSB Staff: Public Works: Terry Dolan, PW Director tc; Jim Jenson, O&M Manager tc.

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: Mokie Tew, District 5 tc; Stephanie Nowers, District 2 tc.

Visitors: Ken Walch tc

CALL TO ORDER at 6:32 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 9 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as revised.

APPROVAL OF MINUTES: Minutes of April 15, 2021, approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: Terry Dolan: Breakup was unusual in happening so fast; got over 300 flooding calls, and will be doing some RAP repairs on damaged pavements. Borough weight restrictions are off, construction season is starting. We're interviewing for Hollie's position. Alex is now Project Management Division Director (still answerable to Terry); Jim remains in charge of RIP projects.

Jim Jenson: Having a hard time finding qualified applicants for seasonal positions; project inspection crew is one (Tracy Link) versus our normal 4, but we still hope to fill those.

1
APPROVED on June 17, 2021

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

BOARD MEMBER REPORTS

A. TAB: DJ McBride: Her report on the last meeting was sent to you all, and she gave a "nutshell" version of its contents. (Mike will **attach the report to these Minutes**).

UNFINISHED BUSINESS:

A. Assembly member Tew's proposed "Matrix" legislation status: Mokie said it was still on hold. Steve Edwards asked if anyone had used the short-form version on a road this past month; he used it on one, Rhonda on 2, Mike will use it on a few next week. Discussion followed, covering how to account for "weekend residents", how to identify a problem's real source, how to get ADT info, and the value of getting your Road Superintendent's input. Steve asked that anyone using it tell this Board about their experience; Mokie said "We'll just see how it goes".

B. Followup on legislation re Supervisors' OMA liability: Gary Hessmer gave the history of SB-15's travel through committees; Judicial changed the wording to establish "warnings and penalties" for "elected officials"; it's now gone to Finance, and will be carried to the next legislative session.

NEW BUSINESS:

A. Draft Resolution 21-02 to the Assembly re a 4th Road Superintendent position: Terry explained why our timing relative to the budget cycle is poor, and Mike **moved** to table it to our November meeting; unanimous **second** and **approval** by voice vote followed.

B. Draft Resolution 21-03 in support of a Roads Bond proposal: Terry explained the source of the roads list (2018 Bond Issue which failed, minus projects already funded by other means), the status of Maintenance and Finance Agreements with DOT, and that the Bond, if voter approved, could mean construction in 2024-25. Discussion followed, mostly around the lack of a roads list to look at due to the short time available for distribution. Mike **moved** to continue this item to our 6/17 meeting, noting that the Assembly will take it up on 6/22; unanimous **second** and **approval** by voice vote followed.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None


OTHER BUSINESS: Mike and Gary will get together regarding location of an in-person meeting place. Jim Jenson said O&M is setting up their conference room for mixed in-person/teleconference meetings, and once functional it would be available for Board meetings.

DJ McBride asked about the cut in overtime funds for the Superintendents; Terry said it was Jim's problem to solve, and there are other mechanisms available to do so.

BOARD COMMENTS: Doug Lowry noted the need for a second KGB access route to relieve severe rush-hour congestion, and asked the Board to "keep us in mind" when looking at the Bond roads list.

ADJOURNMENT: By unanimous consent meeting adjourned at 8:25 pm.

NEXT MEETING: Thursday, June 17, 2021, by teleconference/Team or mixed Team/in-person.


Stephen Edwards, Board Chair


Mike Shields, Board Secretary

TAB Report for the TAB meeting held on April 30, 2021

Official Streets and Highways Plan - OSHP: There have been no steering committee meetings for the OSHP since February. MSB has been working with James of Kinney Engineering to develop a draft OSHP. A lot of the connectors that were in the 2007 plan fell off of the update because of changes to the subdivision construction manual. The MSB defined certain road classifications by how many trips it would take to be classified as a major collector, a minor collector, or an arterial. The new criteria left some of the major and minor collectors out of the update. Therefore, there were several meetings with MSB staff and contractors about connectivity to better serve the community. Some of those lost roads were added back in because of the connectivity issue even though those roads didn't qualify according to the new criteria. A steering committee meeting is anticipated next month. Kinney Engineering is drafting a final report and implementation plan as to how the OSHP will be implemented and recommendations about policy changes. The MSB might may need to consider changes so that OSHP is a living document, as well as connecting OSHP to the MPO. There will be a steering committee meeting and then there will be outreach to get comments from the public and others. Once this draft is completed then it will be presented to the Assembly to be approved for MSB's use. This is all tied into the LRTP. The OSHP is the supporting document for the LRTP.

Metropolitan Plan Organization - MPO: The committee has been discussing the makeup of the policy board and specifics about the board. The Assembly did approve to accept another round of DOT funding for the MPO committee to support the pre-MPO process. MSB's Representative has been meeting with Anchorage and Fairbanks MPO personnel to discuss strategy. These representatives are working collectively on getting some of the ADOT MPO planning funds in preparation of the designation of an urbanized area in MSB, which is expected to happen in April of 2022. That way they can start working on some of the planning documents so MSB is more prepared when that designation happens and the governor directs MSB to form a MPO. Thus, draft documents will ready to be presented to the governor for review and approval. Matsumpo.com for more information.

Bike and Pedestrian Plan: This is still in the research process. At this time, the committee is looking at active transportation plans all over the US and elsewhere to see what is working well and what didn't work. They're also working on a scope of work (SOW) to get a bid for an expert to work on this for the MSB. They are also working on a community event to let the community know that this plan will be coming along and find out what the public wants. The SOW draft might come out sometime in June.

Matrix: TAB would like to be kept up to date on what is going on with the matrix. The board requested a copy of the training from Mike Shields so they could see what it involves. I forwarded this information to Kim Sollien for dissemination to TAB members.

Earmark Funding for Projects: MSB approved road bond projects from 2018 are now part of the new infrastructure bill that's working its way through Congress. Two additional earmarks were submitted to Congressman Young by MSB under the Highway Reauthorization Billing Funding. If they get funded by the Federal government then the original funding could be redirected to other projects.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

LRTP: The State is in the process of updating their LRTP and formed a steering committee called AK Moves 2050. MSB will be represented on this committee so we will have a voice in this. The public can participate in the monthly meetings.

The Governor's Statewide Bond (GO Bond): The TAB board is writing a letter in support of Mat-Su projects in the GO Bond.

DCM: TAB would like to see the MSB create a Design Criteria Manual (DCM). Due to the rapid expansion of collector and higher rated roads it would be best if there were a consistent standard throughout the Borough. This would be in addition to the Subdivision Construction Manual. TAB would like to work with LRSAAB on this. TAB is drafting a resolution to the Assembly asking them to direct the development of a DCM. Mr. Tew stated that drainage should be a big part of this.

Meeting Minutes April 14, 2021

Meadow Lakes Community Council Inc.

❖ 3 Officers required for quorum: TOTAL = YES ❖

Y Pres: Patricia Fisher Y Vice Pres: Linda Conover

N Treasurer: Andrea Scott Y Sec: Camden Yehle

Y Council Coordinator: Tim Swezey

❖ 13 Members of the Meadow Lakes Community required for quorum: YES ❖
32 Total Attendees

Meeting Quorum = Yes

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VIRTUAL MEETING CONDUCTED ON ZOOM.

Call to Order: The meeting was called to order at 7:00 pm by President Patti Fisher.

Pledge of Allegiance: Recited.

Quorum: Determination of quorum was made by the Membership Committee.

Consent Agenda: Members attending the meeting voted to approve the Consent Agenda of previous MLCC minutes from February and March, 2021.

Treasurer's Report: Attached.

Board Reports:

- **President:** Patti has completed a extensive review of the MLCC books for the past years.
- **Gaming:** Ariel - Split the pot has started up again, Feb, and March at the Harley Davidson Dealership and their showroom. Over \$800 split the pot (\$400 went to us) was raised. One more event in April coming up. More events will be coming this summer.

Notices: MEA noticed they are having an open house May 19, 6-8pm Government Peak Chalet to talk about their Fishhook to Pittman Power Improvement Project.

Old business: Report of Nominations Committee (Sherri Rusher, Terry Boyle, Kim Kalmbach and Chad Scott). Ballots will be sent by email and voting will continue at the May meeting. Slate of officers: President – Camden Yehle, Education – Josh Bicchinella, Secretary – Patti Fisher, Capital Improvements – Kim Kalmbach, Gaming – Ariel Cannon and Safety – Chad Scott. The candidates were introduced and each spoke. Patti asked for nominations from the floor twice. The slate of officers was voted on by a roll call vote and passed unanimously.

Presentation/Discussion #1: Possible land acquisition from MSB and associated CUP (Conditional Use Permit) for contractual gravel extraction on adjoining parcel. Map was shown of property in question.

President Patti Fisher gave an introduction to the land acquisition: "Tonight I am pleased that we have Eric Phillips, Community Development Director of the Mat-Su Borough, and Emerson Krueger, Natural Resource Manager with the Borough to speak to us. The Borough has prepared a Proposal for the mining on the parcel adjoining our existing property, and is here to give us the details and timing associated with the Conditional Use Permit and the Application to be completed by any applying gravel companies. Before Emerson begins I want to give you some brief background information. Here is a map of the overall site.

Last fall we began talks with the Borough about the possibility of putting trails on that 40 acres. The discussion developed into the possibility of our acquiring title to 40 of the 120 acres at less than fair market

Meeting Minutes April 14, 2021

value. (Patti showed a map of the property in question and pointed out various details.)

The positive side of the acquisition is that MLCC would gain 40 acres to use for walking trails, equestrian trails, a dog parks, and a training area for Mat-Sar Search and Rescue K-9s. We would protect from development 40 wooded acres which includes a stream. The obverse side of the transaction is that 80 adjoining acres would be mined.

The Borough recognized our concerns over a new mining project of close proximity. A list of requirements was submitted to the Borough, and it was subsequently agreed that the conditions would be included in the CUP. Here is the list of conditions that the Board submitted to the Borough and that were agreed upon.

- 1) Access to the parcel by the Mining Company will not be allowed at the Northern edge of the property.
- 2) The Poor Soils Area will be designation as a Buffer zone.
- 3) A 200 foot buffer will be designated along the western boundary of MLCC's existing property.
- 4) The Council will obtain all 40 acres of the SE quadrant.
- 5) Hours of Mining operation will be specified in the CUP. There will be no loading of trucks or crushing from 10pm to 6am.
- 6) The Borough will follow Borough Code on Reclamation.
- 7) There will be strict enforcement of the code requirements on water table protection.
- 8) Processing equipment shall be restricted to the lower 1/3 of the parcel with noise berms around the processing equipment.
- 9) MLCC has requested strong penalties for violation of the CUP.
- 10) The site shall be designated for Community use after the mining is completed.
- 11) The 100-foot Easement on Southern boundary of the parcel will be "dedicated" during the platting process.

These conditions were requested in February and have been included in the CUP. We still have the opportunity to offer comments here tonight.

It is the Board's intention that after this meeting we will ask the membership of the Council to vote as to whether or not they want to accept this proposal. An e-ballot will be mailed to **all** members in the next few days.

So, with that introduction I will yield the floor to Eric and Emerson."

Eric and Emerson:

Emerson thanked the community for the positive dialog between the community and the borough. He presented a map of the 120 acres and pointed out the MLCC sports field and senior center, the residential property around the 120 acres, the 200' of designated land on the eastern border of the mining parcel which will be left undisturbed, and the 40 acres to the east which is reserved for the MLCC. Emerson pointed out the 25' undisturbed land with an additional 40' for 40' by 10' high berms for noise reduction around the east and north sides. There will be 100' easements along the south and west borders for future access to the property. The lower 1/3 of the property will be designated for extraction activity to keep the dust and noise down for residential property next to the site. He pointed out the truck haul routes along the south, as there will be no gravel trucks exiting to the north.

The Hydrologist is working on the high water table and will have details soon. The water table will be monitored for encroachment.

After the community votes on the CUP plan, the application will be turned in by mid-May to the Planning Commission, and should be returned to the Assembly by Aug. 2. Subdivision of the 120 acres should take 6 weeks, mid-May to July, then MLCC and take ownership of the 40 acres to

Meeting Minutes April 14, 2021

the east around September if the ordinance covering the transfer is passed by the Assembly. Salvage of the timber will take place before the mining starts sometime in 2022 or 2023.

The members had questions clarified. Notices concerning the subdivision of the property and the timber salvage will be mailed to the property members living within ¼ mile radius.

Emerson went over the attached questions proposed by the MLCC Board.

Correspondence: The correspondence links were presented on Facebook.

Marijuana Manufacturing Facility: 7371 W. Captain Hook Dr.

Caradundy Concentrates LLC, Lic# 26832, Marijuana Concentrate

Facebook Notice March 22nd: <http://bit.ly/3rfmqOm>

Documents: <https://bit.ly/397sgLt>

New Business:

Clean Up Days: Monday, May 10th to Sunday, May 16th. The dumpster will be at the Pittman Fire Station. No block party this summer due to COVID. Need volunteers to man the trash dumpster at the fire station on Pittman Rd.

Agency Reports:

Tam Boeve: Mat-Su Borough Assembly: Borough is starting the work on the 2022 budget. Area wide mill rate is slightly less than last year, but most properties were assessed higher this year. Budget public hearings are scheduled in Palmer Borough Building April 27, Menard Center April 29th, and Su-Valley May 6th. Two May 2 agenda items – Houston Middle School fund appropriation and Mayor salary increase from \$29,000 to \$50,000.

West Valley Fire, Tanya: Burn permits are now required by the State of AK. Permits are online and at all fire stations.

There are 2 events coming up at Fire Station 73, 10073 W Parks Hwy

- 1) Wildfire Preparedness Demo Day and Open House – May 8th, 10am-2pm. Hot dogs will be served.
- 2) May 15th Chipping Day, 10am -2pm. There will be two chippers. Bring you wood and get it chipped free. Also free chips until gone.

Persons to Be Heard: limited to 3 minutes per person

No persons requested to be heard.

Next Meeting: May 12, 2021, 7pm; Location to be determined.

Adjournment: The meeting was adjourned at 8:56 pm by President Fisher.
Minutes submitted by Linda Conover.

Patricia Fisher 5/29/21

Patricia Fisher, President Date

Camden Yehle 5/29/21

Camden Yehle, Secretary Date

Meeting Minutes May 12, 2021

Meadow Lakes Community Council Inc.

❖ 3 Officers required for quorum: TOTAL = YES ❖

Y Pres: Patricia Fisher Y Vice Pres: Linda Conover

Y Treasurer: Andrea Scott Y Sec: Camden Yehle

Y Council Coordinator: Tim Swezey

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❖ 13 Members of the Meadow Lakes Community required for quorum: YES ❖
25 Total Attendees

Meeting Quorum = Yes

VIRTUAL MEETING CONDUCTED ON ZOOM.

Call to Order: The meeting was called to order at 7:00 pm by President Patti Fisher.

Pledge of Allegiance: Recited.

Quorum: Determination of quorum was made by the Membership Committee.

Consent Agenda: Members attending the meeting voted to approve the Consent Agenda of previous MLCC minutes from April 2021.

Treasurer's Report: Attached.

Board Reports:

- **President:** Tanya Hightower asked Roy to make an announcement of a Chipping day on at Fire Station 7-3 on May 15. The resulting chips are free. Trees can be up to 4-5 inch diameter. Pot holes on Edgewater Dr. are a concern. The asphalt plants are not fired up yet but will be soon. Please call the Borough to report potholes. Also the Borough is hiring. ML Community Development was awarded an additional grant that can be used to purchase a new lawn tractor. We will be selling one of the old ones. We are mid-way through cleanup week. Bring bags to the fire station. You don't have to use the yellow bags because there is a bag shortage. Last Saturday was clean up on the Parks Highway. Patti announced that this was her last meeting as President. She has enjoyed her tenure as president and thanked the board and members.

Opportunity to Vote (if you have not done so already):

MLCC Officers and Board: slate was elected.

<<<add slate>>>

Land Acquisition Proposal and Conditional Use Permit: a total of 57 votes, 51 in support

Presentation: "Parks Highway Construction 2021," Todd Smith, Project Engineer, Alaska DOT
The Meadow Lakes Loop intersection is on the schedule for this summer. The traffic signal may not be built this year. Bridge components for Little Meadow Creek are on their way. The project is on schedule.

Presentation: "New transmission line routing," Jennifer Castro, MEA

The first open house will be May 19, 6 to 8:30 pm at the Government Peak Chalet. Jennifer requested comments refer to specific route numbers. There will be a second public meeting in the fall.

Correspondence: The correspondence links were presented on Facebook.

- **Mat-Su Borough - Conditional Use Permit**
 - o Site is 160 acres in size

Meeting Minutes May 12, 2021

- The Conditional Use Permit would allow for the extraction of approximately
- 2,000,000 cubic yards of earth material, through 2041.
- Current and near-future work requiring sand and gravel on the Parks
- Highway is the demand for development of the S. Sylvan Road material source.
- **Mat-Su Borough - Platting**
 - Joyce Lenore Woods - Case# 2021-053
 - Requesting creation of 2 lots from 2.2.7m west of N.Theodore, east of N Prospect. Comments due May 6,2021 & Public hearing May 12,2021
 - Facebook April 16: <https://bit.ly/3uOMT7I> & Documents: <https://bit.ly/3splGXD>
 - Bruns Lake Overlook MSP - Case# 21-061
 - Requesting creation of 56 lots from 64.74 acres, south of W Parks, east of Sylvan Rd. Comments due by 5/24/2021; Public hearing June 17,2021. Facebook April 27th: <https://bit.ly/3ezPhso> & Documents: <https://bit.ly/3b2hAPt>
 - Tobin - Case# 21-027
 - Requesting creation of four lots, to be known as TOBIN, containing 42.2 acres +/-, east of N Sitze Road.
 - Comments due by May 20, 2021 & Public hearing to be held on June 17, 2021. Facebook May 3rd: <https://bit.ly/3nKqTIF> & Documents: <https://bit.ly/3vFJTe6>
- **AMCO - Liquor Licence Renewal**
 - Holiday #650 - Lic# 4198 - Package Store, 7383 W Parks Hwy.
 - Facebook Feb 30th: <https://bit.ly/3366VP4> & Documents: <https://bit.ly/3ebG6zD>

Agency Reports:

Tam Boeve: Mat-Su Borough Assembly: It is budget deliberation week. The amendments don't go through as much public process. Check out the agenda and get your comments in. There is a proposal to increase the mayors pay. The increase to \$73,000 passed as a first step. There are other steps before the increase goes into effect. There is a proposal to remove the requirement to disallow signs in the right-of-way. The bid to rebuild Houston Middle School was \$34M. FEMA will cover a large portion. The school should open in about two years.

Jasmin Martin with Senator Wilson's office. The House passed the budget and sent it to the Senate. The alcohol bill is parked in Finance and will likely not move this year.

Persons to Be Heard: limited to 3 minutes per person

Joy Bruns presented concerns about a proposed Bruns subdivision off of Sylvan. There is only one exit to their current subdivision. She talked to the neighbors and there is opposition to the subdivision and the proposed gravel mine on Sylvan.

Next Meeting: May 12, 2021, 7pm; Location to be determined.

Adjournment: The meeting was adjourned at 8:35 pm by President Fisher.
Minutes submitted by Camden Yehle.

 7/5/2021
Patricia Fisher, President Date

 7/3/21
Camden Yehle, Secretary Date

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on May 17, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Mr. Jason Ortiz, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5

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Planning Commission members absent and excused were:

Ms. Mary Anderson, Assembly District #1, Vice-Chair
Mr. Stafford Glashan, Assembly District #6
Mr. Sassan Mossanen, Assembly District #7

Staff in attendance:

Mr. Alex Strawn, Planning & Land Use Director
Ms. Denise Michalske, Assistant Borough Attorney
Mr. Mark Whisenhunt, Acting Development Services Manager/Planner II
Ms. Peggy Horton, Planner II
Ms. Karol Riese, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Mark Whisenhunt.

IV. CONSENT AGENDA

A. Minutes

1. May 3, 2021, regular meeting minutes

**B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS
(None)**

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution PC 21-11**, A Conditional Use Permit Modification In Accordance With MSB 17.70 – Regulation of Alcoholic Beverage Uses; Allowing For The Expansion Of The Beverage Dispensary (Bar And Beer Garden) Associated With Moonstone Farm At 2141

S. Church Street; Tax ID #17N01E16C012; Within Township 17 North, Range 1 East, Section 16, Seward Meridian. Public Hearing: June 7, 2021 (Applicant: Michelle Church dba Moonstone Farm; Staff: Peggy Horton)

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no Agency/Staff Reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

- A. **Resolution PC 21-10**, A Conditional Use Permit In Accordance With MSB 17.60 – Conditional Uses; Allowing For the Operation Of A Marijuana Cultivation Facility, Located Along The North Shore Of Big Lake (No Site Address); Tax ID #17N04W25D005; Within Township 17 North, Range 4 West, Section 25, Seward Meridian (Applicant: Casey Wilkins for Northern Alliance; Staff: Peggy Horton).

Chair Vague read the resolution title into the record.

Ms. Horton provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- The Fire Marshall Permit Status and how a fire would be put out when there is no ice road.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Casey Wilkins, applicant, stated that he had nothing further to add and would answer questions.

Commissioners questioned the applicant regarding:

- Year-round care taker and transporting product.

Chair Vague opened the public hearing

There being no one to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Resolution PC 21-10. The motion was seconded.

Discussion ensued

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS
(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION
(There was no correspondence and information.)

XII. UNFINISHED BUSINESS - *(There was no unfinished business.)*

XIII. NEW BUSINESS - *(There was no new business.)*


XIV. COMMISSION BUSINESS

- A. Adjudicatory
- B. Upcoming Planning Commission Agenda Items *(Staff: Alex Strawn)*
 - *Commission Business was presented, and no comments were noted.*

XV. DIRECTOR AND COMMISSIONER COMMENTS – *No comments were made.*

XVI. ADJOURNMENT

The regular meeting adjourned at 6:28 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: 6/7/21

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on June 7, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Vacant, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5
Mr. Stafford Glashan, Assembly District #6
Mr. Sassan Mossanen, Assembly District #7*

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Planning Commission members absent:

Ms. Mary Anderson, Assembly District #1, Vice-Chair

Staff in attendance:

Mr. Alex Strawn, Planning & Land Use Director
Ms. Denise Michalske, Assistant Borough Attorney
Ms. Peggy Horton, Planner II
Ms. Karol Riese, Planning Commission Clerk

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Peggy Horton.

IV. CONSENT AGENDA

A. Minutes

1. May 17, 2021, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS
(None)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution PC 21-12**, A Resolution Of The Matanuska-Susitna Borough Planning Commission Requesting The Assembly Adopt And Fund A Transportation Infrastructure

Package That Includes Projects Listed In The MSB Long Range Transportation Plan (LRTP), The MSB Official Streets And Highways Plan (OSHP), The MSB/MSBSD Safe Routes To Schools Plan And To Complete The Projects Approved By Voters In The 2013 & 2018 Bond Packages, As Well As Other Prioritized Projects, All Of Which Will Reduce Traffic Congestion, Support Economic Development, Improve Connectivity, Enhance Pedestrian And Vehicle Safety, Increase Reliability, And Provide Transportation Choices For Residents (Staff: Kim Sollien, Planning Services Manager and Brad Sworts, Pre-Design and Engineering Division Manager).

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no Agency/Staff Reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

Recess at 6:05 p.m.

Resumed at 6:16 p.m.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

- A. **Resolution PC 21-11**, A Conditional Use Permit Modification In Accordance With MSB 17.70 - Regulation of Alcoholic Beverage Uses; Allowing For The Expansion Of The Beverage Dispensary (Bar And Beer Garden) Associated With Moonstone Farm At 2141 S. Church Street; Tax ID #17N01E16C012; Within Township 17 North, Range 1 East, Section 16, Seward Meridian (Applicant: Michelle Church dba Moonstone Farm; Staff: Peggy Horton).

Chair Vague read the resolution title into the record.

Ms. Horton provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- ABC Board for Inspection of changes and Fire Marshall review

Chair Vague invited the applicant or their representative to provide an overview of their application.

Ms. Church, applicant, stated that he had nothing further to add and would answer questions.

The Fire Marshall is waiting for a report from electrician's then the Fire Marshall will come out and do an inspection. The ABC board, will do a final inspection before they initial (no

Commissioners questioned the applicant regarding:
(none)

Chair Vague opened the public hearing.

There being no one to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Resolution PC 21-11. The motion was seconded.

Discussion ensued

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS
(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION
(There was no correspondence and information.)

XII. UNFINISHED BUSINESS
(There was no unfinished business.)

XIII. NEW BUSINESS - *(There was no new business.)*

XIV. COMMISSION BUSINESS

- A. Adjudicatory
- B. Upcoming Planning Commission Agenda Items *(Staff: Alex Strawn)*
(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Mr. Strawn: Advised the Commission that Jason Ortiz accepted the position of Development Services Manager.

Commissioner Mossanen: Congratulations to former Commissioner Ortiz. We will have to make sure not to miss any meetings.

Commissioner Elder: Congratulation to Mr. Ortiz.

Commissioner Glashan: Welcome back!

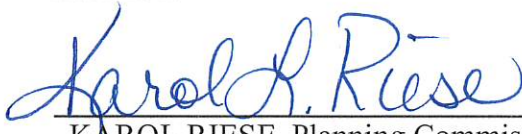
XVI. ADJOURNMENT

The regular meeting adjourned at 6:28 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: 6/21/21

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By:	Peggy Horton
Introduced:	May 17, 2021
Public Hearing:	June 7, 2021
Action:	Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 21-11**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT MODIFICATION ALLOWING FOR THE EXPANSION OF THE BEVERAGE DISPENSARY, LOCATED AT 2141 S. CHURCH STREET, TAX ID# 17N01E16C012; WITHIN TOWNSHIP 17 NORTH, RANGE 1 EAST, SECTION 16, SEWARD MERIDIAN.

WHEREAS, an application has been received from Michelle Church, dba Moonstone Farm requesting to modify the existing conditional use permit allowing for the expansion of the alcoholic beverage dispensary in association with Moonstone Farms at 2141 S. Church St., Tax ID# 17N01E16C012; within Township 17 North, Range 1 East, Section 16, Seward Meridian; and

WHEREAS, in 2020, the applicant obtained a Conditional Use Permit to operate an alcoholic beverage dispensary at the subject property; and

WHEREAS, MSB 17.70.030 allows a property owner to apply for a modification of a conditional use permit; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, an alcoholic beverage dispensary is declared to be a public nuisance; and

WHEREAS, according to the application material, the proposed modification of the dispensary building and outdoor beer garden

was made to accommodate recommended social distancing due to COVID-19; and

WHEREAS, the existing alcoholic beverage dispensary area is contained within a 144 square foot cabin and 756 square foot beer garden for a total use area of 900 square feet; and

WHEREAS, the proposed modification would expand the alcoholic beverage dispensary with a 500 square foot rail car and a 1,400 square foot beer garden, with a total proposed use area of approximately 1,900 square feet; and

WHEREAS, according to the application material, the 10' x 50' x 11' railcar is serviced with a Department of Environmental (DEC) approved septic system; and

WHEREAS, according to the application material, a handicap accessible bathroom will be available for patron use; and

WHEREAS, according to the application material, hand-washing stations will be available outside the railcar; and

WHEREAS, the alcoholic beverage dispensary location, parcel size, and street access is not changing with the proposed modification; and

WHEREAS, the subject property was first developed as a homestead farm by colonists in 1935. That use continues today; and

WHEREAS, in 2018, the property owner began operating farm tours during the summer months. The tours offer education, information, and promotion of Alaska grown products; and

WHEREAS, the proposed modification is commercial/retail in nature and will not generate contaminated water runoff; and

WHEREAS, the proposed modification does not involve processing, manufacturing, or storing hazardous substances identified in MSB 17.61.020(A)(3); and

WHEREAS, land uses to the northwest, north, and northeast are mixed with residential, commercial, and a recreational vehicle (RV) park. In 2020, a residential subdivision recorded abutting the property directly east, with plans for additional lots. Older residential subdivisions abut the property to the south and west, with lots ranging from approximately one to five acres in size; and

WHEREAS, the closest residential structure, not owned by the applicant, is approximately 350 feet west of the proposed modification; and

WHEREAS, the proposed modification will be approximately 265 feet from the west property line, 185 feet from the Leslie Circle right-of-way, and more than 1,000 feet from the east and south side lot lines; and

WHEREAS, the nearest school (Machetanz Elementary School) is approximately 6,200 feet southwest of the site. State regulations preclude beverage dispensary (bar) licenses within 200 feet of a school; and

WHEREAS, the modification does not involve any change to the signage; and

WHEREAS, there are no outdoor speakers or public announcement systems associated with the modification; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration; and

WHEREAS, according to the application material, exterior lighting will consist of a single yard light on both the north and south sides of the rail car; and

WHEREAS, the Central Mat-Su Fire Marshal's office is currently evaluating the applicant's Plan Review application; and

WHEREAS, previous structural setback violations within this parcel have been resolved; and

WHEREAS, the hours of operation are not changing due to the modification. They are 12:00 p.m. to 8:00 p.m., daily from May 15 through October 15 in conjunction with farm tour activities; and

WHEREAS, the operation is required to operate in accordance with Alaska laws and statutes, which include but are not limited to, mandatory alcohol server education; and

WHEREAS, Alaska Statute 04.16.030 specifically prohibits the sale of alcoholic beverages to drunken persons; and

WHEREAS, persons under the age of 21 are prohibited from being served alcoholic beverages; and

WHEREAS, the Alcoholic & Marijuana Control Office (AMCO) has no record of violations by the applicants within the last 12 months; and

WHEREAS, the proposed modification is considered a "Drinking Place (Land Use Code 925)" in the Trip Generation, 10th Edition, published by the Institute of Transportation Engineers; and

WHEREAS, the Trip Generation, 10th Edition, published by the Institute of Transportation Engineers, notes the average PM (afternoon) peak hour rate to be 15.53 trips per 1,000 square feet of the gross floor area; and

WHEREAS, the average PM (afternoon) peak hour rate for the proposed use is calculated to be 30 trips; and

WHEREAS, there is a large parking area on site, which can accommodate more than 10 parking spaces, and multiple buses; and

WHEREAS, according to the site plan, 2 customer parking spaces designated for persons with disabilities will be provided; and

WHEREAS, according to the application material, the parking area will be watered as needed for dust control; and

WHEREAS, there has been no information submitted indicating the applicants, David and Michelle Church of Moonstone Farm, are untrustworthy or unfit to conduct business in the borough or that the applicants are a potential source of harm to the public; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.70.100 and 17.70.110; and

WHEREAS, the Planning Commission conducted a public hearing on June 7, 2021 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 21-11:

1. The proposed modification is compatible with and will preserve or not materially detract from the value, character and integrity of the surrounding area (MSB 17.70.100(A)(1)(a)).
2. The proposed modification will not be harmful to the public health, safety, convenience, and welfare (MSB 17.70.100(A)(1)(b)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.70.100(A)(1)(c)).
4. There will not be any negative effects upon the properties in the area due to such factors as dust, noise, obtrusive advertising and glare (MSB 17.70.100(A)(2)(a)).
5. The proposed modification will not negatively affect the safe, efficient flow of traffic on any highway,

arterial, collector or street from which access to and from the establishment is obtained (MSB 17.70.100(A)(2)(b)).

6. Measures will be in place to reduce any negative effect upon adjacent and nearby properties (MSB 17.70.100(A)(2)(c)).

7. Adequate parking is provided (MSB 17.70.100(A)(2)(d)).

8. Access to the premises will not create an unreasonable traffic hazard (MSB 17.70.100(A)(2)(e)).

9. Traffic will not overtax existing road systems (MSB 17.70.100(A)(2)(f)).

10. The modification does not involve a significant change of land use or traffic, therefore does not require any change to the two existing, approved driveway permits.

11. The proposed modification is compatible with the character of the surrounding area (MSB 17.70.100(A)(2)(g)).

12. The proposed use will not increase the crime rate in the area or increase alcohol-related accidents (MSB 17.70.110(B)(1)).

13. The applicant has not had a liquor license suspended or revoked in the 12 months preceding the application (MSB 17.70.110(B)(2)).

14. The applicant is trustworthy or fit to conduct business in the borough and the applicant is not a potential source of harm to the public (MSB 17.70.110(B)(3)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.70 and does hereby modify the conditional use approved on June 8, 2020 for the operation of an alcoholic beverage dispensary (bar), by approving the following conditions to supersede conditions one through five of Planning Commission Resolution 20-13:

1. The operation shall comply with all other applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. The operation shall comply with the maximum permissible sound level limits allowed, per the requirements of MSB 17.61.080 - Noise Standards and MSB 8.52 - Noise, Amplified Sound and Vibration.
4. The hours of operation shall be limited to 12:00 p.m. - 8:00 p.m., daily.

5. A Fire Marshal Plan Review or determination that one is not necessary is required prior to operation of the alcoholic beverage dispensary.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 7th day of June, 2021.



COLLEEN VAGUE, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)

YES: (5) Commissioner Elder, Commissioner Chesbro, Commissioner Vague,
Commissioner Glashan, Commissioner Mossanen
NO: (0)

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CLERKS OFFICE

By:	K. Sollien
Introduced:	June 7, 2021
Public Hearing:	June 21, 2021
Action:	Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 21-12**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING THE ASSEMBLY ADOPT AND FUND A TRANSPORTATION INFRASTRUCTURE PACKAGE THAT INCLUDES PROJECTS LISTED IN THE 2035 LONG RANGE TRANSPORTATION PLAN (LRTP), THE 2007 OFFICIAL STREETS AND HIGHWAYS PLAN (OSHP), AND THE 2014 SAFE ROUTES TO SCHOOLS PLAN, TO COMPLETE THE PROJECTS APPROVED BY VOTERS IN THE 2013 & 2018 BOND PACKAGES, AS WELL AS OTHER PRIORITIZED PROJECTS, ALL OF WHICH WILL REDUCE TRAFFIC CONGESTION, SUPPORT ECONOMIC DEVELOPMENT, IMPROVE CONNECTIVITY, ENHANCE PEDESTRIAN AND VEHICLE SAFETY, INCREASE RELIABILITY, AND PROVIDE TRANSPORTATION CHOICES FOR RESIDENTS.

WHEREAS, the Matanuska-Susitna Borough (Borough) is the fastest growing borough in the State; and

WHEREAS, with the ever increasing population, there is a need to accelerate improvements and connections within our transportation system network which includes roads, transit and pedestrian facilities; and

WHEREAS, the Borough's Long Range Transportation Plan (LRTP) identifies seven goals including the need to provide transportation choices, improve connectivity, improve mobility, make our transportation system safer, and to support economic vitality; and

WHEREAS, the Borough's LRTP also included a list and proposed budget for a number of Short, Medium, and Long-term road projects

and identified the need for additional transit and pedestrian facilities; and

WHEREAS, the LRTP identified \$1.3 billion worth of needed transportation infrastructure improvements between 2016 and 2035; and

WHEREAS, during this same time period, the Borough's population is expected to more than double to 189,900 residents; and

WHEREAS, the Official Streets and Highways Plan, Capital Improvement Program, Safe Routes to School Plan, and Comprehensive Plans, also identify priority transportation projects; and

WHEREAS, to implement these plans to improve our transportation infrastructure, funding needs be programmed so that construction can begin as early as possible in order to prevent additional connectivity, congestion, and safety issues from getting worse; and

WHEREAS, it is in the best interest of Borough residents to fund and construct key elements of the Borough's transportation system.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Planning Commission supports the list of borough staff recommended projects in the 2021 Transportation Infrastructure Package; and

BE IT FURTHER RESOLVED, the Matanuska-Susitna Borough Planning Commission would encourage the Borough Assembly to prioritize those projects already approved by previous voter approved bonding efforts; and

BE IT FURTHER RESOLVED, the Matanuska-Susitna Borough Planning Commission recommends the Assembly develop new funding mechanisms for the construction of public collector and arterial roads, public transit facilities, and pedestrian pathways in the Borough to improve our transportation system.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 21st day of June, 2021.



Coleen Vague, Chair

ATTEST:



Karol Riese, Planning Commission Clerk

(SEAL)

YES: (6) Commissioner Anderson, Commissioner Vague, Commissioner Elder,
Commissioner Glashan, Commissioner Mossanen, Commissioner Chesbro

NO: (0)

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CLERKS OFFICE

By: N. Cameron
Public Hearing: June 21, 2021
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 21-13**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING THE LAND CLASSIFICATION OF CERTAIN BOROUGH-OWNED LANDS PROPOSED FOR INCLUSION IN FUTURE LAND SALES AND FOR PUBLIC RETENTION, AND FORWARDING RECOMMENDATION TO THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY FOR APPROVAL (MSB007737).

WHEREAS, borough land sales are a source of revenue for borough and community projects; and

WHEREAS, there is significant public interest in acquiring land through borough land sale programs; and

WHEREAS, the benefit of transferring public land into private hands has economic development potential and increases revenue to the borough tax roll; and

WHEREAS, certain Borough-owned parcels have been identified for retention and disposal through the Land & Resource Division; and

WHEREAS, public notice was conducted in accordance with MSB 23.05.025, with public comments attached; and

WHEREAS, a Best Interest Finding is attached hereto providing analysis and discussion of the parcels in accordance with MSB 23.05.030, along with location maps; and

WHEREAS, lands are classified in accordance with MSB 23.05.100 and the selected parcels fall under Private Recreation

Lands because of location, physical features, or adjacent development are presently or potentially valuable as outdoor recreation areas and may be best utilized by private development; General Purpose Lands because of physical features, adjacent development, location, or size of the area, may be suitable for a variety of uses, or do not lend themselves to more limited classification under other land descriptions; Agricultural Lands because of soils, location, physical features, or adjacent development are presently or potentially valuable for the production of agricultural crops; and Public Recreation Lands because of location, physical features, or adjacent development are presently or potentially valuable to the public as natural or developed recreational or historic areas; and

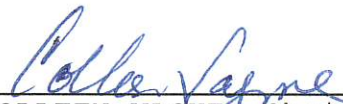
WHEREAS, the Planning Commission recommends retaining parcel 21-25.

WHEREAS, the Planning Commission agrees with dual classification of parcel 21-24 north half for general-purpose; south half for public recreation. The general-purpose classification to only be forwarded for sale once the trails are surveyed.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby approves the classification of the following Borough-owned parcels as stated herein, except parcel 21-25, and attached as Exhibit A, pages 1 and 2, for purpose

of inclusion in future land sales and public retention, and forwarding recommendation to the Matanuska-Susitna Borough Assembly for approval.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 21st day of June 2021.



COLLEEN VAGUE, Chair

ATTEST:



KAROL RIESE, Planning Clerk

(SEAL)

YES: (6) Commissioner Vague, Commissioner Elder, Commissioner Anderson, Commissioner Chesbro, Commissioner Mossanen, Commissioner Glashan

NO: (0)

2021 Competitive Sealed Bid Land Sale (MSB007737)
Parcel List, Location, Acreage, and Land Classification

Parcel Number	MSB Tax ID Number	Location Area / Acreage	Land Classification	Minimum Bid
21-01	6520B03L004	Remote fly-in: Trinity Lakes, west of Susitna/Yentna River confluence 3.59 acres	Private Recreation	\$15,300
21-02	6520B03L005	Remote fly-in: Trinity Lakes, west of Susitna/Yentna River confluence 3.38 acres	Private Recreation	\$15,200
21-03	6520B03L008	Remote fly-in: Trinity Lakes, west of Susitna/Yentna River confluence 2.75 acres	Private Recreation	\$12,400
21-04	6520B05L017	Remote fly-in: Trinity Lakes, west of Susitna/Yentna River confluence 2.28 acres	Private Recreation	\$12,000
21-05	6520B05L021	Remote fly-in: Trinity Lakes, west of Susitna/Yentna River confluence 5.88 acres	Private Recreation	\$20,600
21-06	6520B05L029	Remote fly-in: Trinity Lakes, west of Susitna/Yentna River confluence 4.56 acres	Private Recreation	\$18,200
21-07	2167B03L013	Remote snow machine/ATV: Kenny Creek north of Petersville Road 5.00 acres	Private Recreation	\$9,000
21-09	2167B16L003	Remote snow machine/ATV: Kenny Creek north of Petersville Road 5.00 acres	Private Recreation	\$9,000
21-10	2167B24L001	Remote snow machine/ATV: Kenny Creek north of Petersville Road 5.00 acres	Private Recreation	\$9,000
21-11	2167B24L002	Remote snow machine/ATV: Kenny Creek north of Petersville Road 5.00 acres	Private Recreation	\$9,000
21-12	2167B24L003	Remote snow machine/ATV: Kenny Creek north of Petersville Road 5.00 acres	Private Recreation	\$9,000
21-13	2167B24L004	Remote snow machine/ATV: Kenny Creek north of Petersville Road 5.00 acres	Private Recreation	\$9,000
21-14	2167B27L002	Remote snow machine/ATV: Kenny Creek north of Petersville Road 5.00 acres	Private Recreation	\$9,000
21-15	26N04W31D003	Talkeetna: Talkeetna Spur Road MP 12 4.82 acres	General Purpose	\$28,900
21-16	3157B02L006	Caswell: Parks Hwy MP 93 north of Caswell Lakes Subdivision .92 acres	Private Recreation	\$5,600
21-17	3157B03L001	Caswell: Parks Hwy MP 93 north of Caswell Lakes Subdivision .92 acres	Private Recreation	\$5,600
21-18	3157B03L002	Caswell: Parks Hwy MP 93 north of Caswell Lakes Subdivision .92 acres	Private Recreation	\$5,600
21-19	3157B03L003	Caswell: Parks Hwy MP 93 north of Caswell Lakes Subdivision 1.01 acres	Private Recreation	\$4,900
21-20	3157B04L005	Caswell: Parks Hwy MP 93 north of Caswell Lakes Subdivision .93 acres	Private Recreation	\$5,600
21-21	3157B04L007	Caswell: Parks Hwy MP 93 north of Caswell Lakes Subdivision .93 acres	Private Recreation	\$5,600
21-22	3157B05L007	Caswell: Parks Hwy MP 93 north of Caswell Lakes Subdivision .92 acres	Private Recreation	\$5,600

Parcel Number	MSB Tax ID Number	Location Area / Acreage	Land Classification	Minimum Bid
21-23	22N04W11D001	Caswell: Parks Hwy MP 93 west of Caswell Lakes Subdivision 40.04 acres	General Purpose	\$43,200
21-24	19N04W07B002	Willow: Parks Hwy MP 71 north of Willow Lake off Willow Creek Pkwy 63.68 acres	N1/2General Purpose S1/2Public Recreation	N/A
21-25	6532000L001	Big Lake: Burma Road to Carpenter Lake Road 18.93 acres	General Purpose	\$134,700
21-26	2097000T022A	Pt. MacKenzie: North of Alsop Road off Guernsey Road 301.75 acres (excludes 12.1 acres for ROW esmt area)	Agriculture	\$521,000
21-27	6670B01L003	Meadow Lakes: West end of Seldon where it turns into Beverly Lakes Road .79 acres (excludes .33 acres for ROW esmt area)	General Purpose	\$104,600
21-28	6291000L001	Big Lake: MP 3 Big Lake Road to Beaver Lake Road 2.70 acres (excludes 1.19 acres for ROW esmt area)	General Purpose	\$70,000

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on April 15, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair LaMarr Anderson.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District Seat #1
Mr. LaMarr Anderson, District Seat #2, Chair
Mr. Dan Bush, District Seat #4
Mr. Dennis Vau Dell, District Seat #5
Mr. Wilfred Fernandez, District Seat #6, Vice Chair
Mr. Alan Leonard, District Seat #7

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Platting Board members absent and excused were:

Mr. John Shadrach, District Seat #3
Amanda Salmon, Alternate
Ms. Barbara Doty, Alternate

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member LaMarr Anderson.

C. APPROVAL OF THE AGENDA

Chair Anderson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Anderson inquired if there were any changes to the minutes for March 18, 2021.

- Change wordage on page 5 from “emergency service approved lots” to “emergency service approved locks”.

GENERAL CONSENT: The minutes for March 18, 2021 were approved with changes, without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS (*Three minutes per person, for items not scheduled for public hearing*)

A. Persons to Be Heard (*There are no persons to be heard*)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(*There is no Unfinished Business*)

5. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. WILLOW CREEK AIRPARK MASTER PLAN: The request is to create 92 lots and three tracts, by a two-phase Master Plan, from the East ½ of Section 26 (Tax Parcel A1), to be known as **WILLOW CREEK AIRPARK MASTER PLAN**, containing 320.32 acres +/- . The plat is located west of W. Parks Highway, north of W. Gratiot Drive and west of W. Sharen Drive, (Tax ID # 220N05W26A001); within Section 26, Township 20 North, Range 05 West, Seward Meridian, Alaska. In the Willow Community Council and in Assembly District #7: Tam Boeve. (Owner/Petitioner: JM Assets, LP; Surveyor: Edge; Staff: Fred Wagner)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 22 public hearing notices were mailed out on March 24, 2021.

Mr. Fred Wagner:

- Gave an overview of the case, #2021-031.
- Staff recommends a continuance to May 5, 2021.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

The Petitioner did not wish to give a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair kept the public hearing open.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative was not present at the hearing.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Lenoard moved to continue the preliminary plat for Willow Creek Airpark Master Plan to May 5, 2021. The motion was seconded by Platting Member Cottini.

VOTE: The motion passed with all in favor by general consent.

TIME: 1:12 P.M.

CD: 0:11:27

7. ITEMS OF BUSINESS & MISCELLANEOUS

A. Special Meeting Session on Title 43 White Board List

- The platting board opened the session on the white board list.
- Mr. Fred Wagner, the Platting Officer, gave a starting overview on the 2021 white board list.

Item #3: Fred Wagner, the Platting Officer, presented item #3.
Gave an explanation on removing this item from the white board list.

Discussion ensued between the platting board members, surveyors, and staff regarding item #3.

MOTION: Platting Member Vau Dell moved to remove white board list item #3. The motion was seconded by Platting Member Fernandez.

VOTE: The motion passed with all in favor by general consent.

Item #4: Fred Wagner, the Platting Officer, presented item #4.
Gave an explanation on removing MSB 43.20.300 (E)(4) and replacing code with better wordage.

Discussion ensued between the platting board members, surveyors, and staff regarding item #4.

MOTION: Platting Member Fernandez moved to change and add MSB 43.20.300 (E)(4).
Removing section B & C in Title 43 Code.

- There was no second.

Discussion on wordage for the motion on Item #4.

TIME: 1:58:00 P.M.

CD: 0:58:46

BREAK

TIME: 2:05 P.M.

CD: 01:04:09

More Discussion on White Board Item #4.

MOTION: Platting Member Vau Dell moved to remove MSB 43.20.300 (E)(4) in its entirety in code and replace with MSB 43.20.300 (E)(4) to read:

- When served by road access, multiple flag lots within the proposed subdivision with pole portions adjoining shall share a common access point to the road at the road right-of-way line when a common access point is a requirement for subdividing.
- The motion was seconded by Platting Member Fernandez.

VOTE: The motion passed with all in favor by general consent.

Item #5: Fred Wagner, the Platting Officer, presented item #5.
Gave an explanation on changing the acreage in code.

Discussion ensued between the platting board members, surveyors, and staff regarding item #5.

MOTION: Platting Member Cottini moved to change MSB 43.20.300 (E)(5) and MSB 43.20.300 (E)(6) on the acreage from 2.5 acres to 5.1 acres. The motion was seconded by Platting Member Leonard.

VOTE: The motion passed with all in favor by general consent.

Item #6: Fred Wagner, the Platting Officer, presented item #6.
Gave an explanation on removing this item from the white board list.

Discussion ensued between the platting board members, surveyors, and staff regarding item #6.

MOTION: Platting Member Vau Dell moved to remove White Board Item #6. The motion was seconded by Platting Member Fernandez.

VOTE: The motion passed with all in favor by general consent.

The Chair, LaMarr Anderson, closed the Special Meeting and moved onto the next item on the agenda.

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory (*if needed*)
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on Wednesday, May 5, 2021. We will continue the special meeting sessions on Title 43 white board list throughout the summer when we know we have time to work on them.

Ms. Von Gunten updated the board with the new platting board alternate, Ms. Amanda Salmon. The next meetings for May will be on the 1st and 3rd Wednesday of the month due to the Budget and the availability of the Assembly Chambers.

9. BOARD COMMENTS

- Platting Member Leonard commented on the growth of people moving into the state.
- Platting Member Cottini commented on the Mat-Su Boroughs growth and job market.
- Platting Member Fernandez talked about the housing needs and the platting increase going up this year.
- Platting Member Bush thanked staff for their work.
- Platting Member Vau Dell had no comments.
- Platting Member Anderson thanked the board and staff for their work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Anderson adjourned the meeting at 2:46 p.m. (CD: 01:45:44)



LAMARR ANDERSON,
Platting Board Chair

ATTEST:

Sloan Von Gunten

SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: May 19, 2021



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Meeting Minutes

April 1, 2021 7:00pm

Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Joe Pride, Brian Kirby, Buddy Giddens, Sheena Fort, Trevor Walter & Clark Smith.
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Buddy Giddens
 - b. 2nd by: Sheena Fort
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Trevor Walter
 - b. 2nd by: Brian Kirby
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$7500.77
 - b. Savings Account – \$225.79
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
 - b.
- VIII. Correspondence –
 - a. Limited Marijuana Cultivation Facility- Talkeetna Traditions LLC
 - b. Change of primary contact for the Community Assistance Program- Pamela Graham
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – N/A
 - b. Borough Assembly Update – The borough budget hearing will be May 6th. Maps are available for the MTA upgrades and for any questions or concerns you can contact Jackie Kenshalo. Tam Boeve also informed the council that the Goose Creek, Sheep Creek & Montana Creek bridges will be replaced later this summer.
 - c. Neighborhood Watch / Community Safety Update—Approved for grant in growth of neighborhood program with civil patrol in the community. They are still in planning stages and are still in need of volunteers.
 - d. Fire District Update – Burn Permits needed starting today which includes burn barrels. You can get one from your local fire station or online. Things are moving forward with the replacement of the 1983 tanker.
- X. Old Business
 - a. Grant Appropriations- USSI- \$7,000- MOW- \$8,169.10- KTNA- \$500.00- TKA Elementary-\$2,000- Food Pantry- \$6,000- Friends of Talkeetna Library- \$584.00- Youth Education Trails- \$500.00- TKA Historical Society- \$500.00- Upper Susitna Civil Patrol- \$2,000- Total = \$30,988
 - b. Election integrity update- There are at least 4 bills on the legislative agenda addressing all concerns.
 - c. Park Properties update- Looking into a few possible properties. One is in Montana Creek Subdivision, the other is across from the H&H on YMCA Road. Grants are available to help with purchases.
 - d. Fundraising Committee- Discussing next meeting to form a committee.
- XI. New Business
 - a.
- XII. Adjournment – 7:43pm

RN Sparks
6/03/21

Tam Boeve
6/3/2021

Sutton Community Council Regular Meeting
Wed, April 28, 2021, 7:00 pm @ Sutton Public Library Meeting Room

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1. **Call to Order and Pledge to the Flag:** Frank called meeting to order at 7:00
2. **Establish Quorum:**
 - a. *Board Members: Frank Buzby, Chris Spitzer, Brian Largent, Marla Mason, Juli Buzby, Shayne LaCroix, Mark Bertels, Kelly Riggs-Anderson*
3. **Additions or Changes to Agenda:**
4. **Announcements:**
 - a. Jonesville Cleanup on June 5, from 10-4. Will be working with a new club and the borough will providing dumpsters. SCC will pay for porta potty. Chickaloon will bring a loader to move car carcasses.
 - b. Community Cleanup – Julie will reach out to Erin Leaders tomorrow to get the ball rolling (flyers up and info out). She'll check to see if we can bring bags to the transfer site.
5. **Guests Presentations:**
6. **Borough and State Reports:**
 - a. Tim Hale, MSB Assembly
 - b. Representative George Rauscher, State House District 9
 - c. Emily Austin, Sutton Elementary Principal
 - 5th grade trip has changed due to District policy changes to off road destinations.
 - Last day of school is May 21
 - Testing is complete
 - Going on a whole school field trip to the reindeer farm and to hike the Butte
 - Looking for incoming Kindergarten students. Come to the library Thursday, May 6 from 2-5:30 to meet the Principal and Mrs. Johnson.
 - Submitted a grant to MEA to complete the work on the rink, waiting on decision.
 - d. Juli Buzby, Sutton Public Library
 - Masks will no longer be required, but encouraged for distances less than 6 ft.
 - Summer reading program starts first week in June. Mariah will be working with the teens.
 - Outdoor story time is something they are hoping to start soon
7. **Officer Reports**

Officer reports and correspondence is uploaded to suttoncommunitycouncil.com/business.html

 - a. Chair:
 - b. Secretary:
 - Changes and approval of last meeting minutes
 - Correspondence
 - c. Treasurer:
 - Changes and approval of last meeting report

Sutton Community Council Regular Meeting

Wed, April 28, 2021, 7:00 pm @ Sutton Public Library Meeting Room

8. * Approval of Consent Agenda: *****

Julie moved to approve the Minutes and Treasurer report. Kelly seconded. Passed.

9. Committee Reports

a. Jonesville Public Use Area Planning Committee

- The regulations proposed to the borough are just a proposal and must be implemented by the MSB.
- The committee decided two weeks ago to ban all firearms outside of a designated shooting facility or area.
- Mark asked about the open fire regulation and keeping the verbiage consistent throughout the document.
- Regarding cutting trees – the rule of thumb has been if the tree is leaning 45 degrees you can remove it.
- Dogs must be restrained if you don't have effective voice control over them.

b. Joe Metzger (MSB) – regarding the grant for trailhead improvement. Due to multiple deadlines being missed from DNR the grant has been de-obligated. The borough is encouraging putting in another grant, as they have developed a good relationship with the granting agency.

c. Comp Plan Review

10. Old Business

- a. Ryan Laine (Chickaloon Tribal Council) would like to meet with the SCC and collaborate to develop a plan moving forward. They've developed a Tribal Opioid program and would like to get feedback from us. We are interested in finding more about what is currently happening and would like to invite him and the 4A program.

11. New Business

a.

12. Call for the Good of the Order

a.

13. Restate motions and voting results

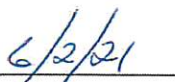
- a. Julie moved to approve the Minutes and Treasurer report. Kelly seconded. Passed.

14. Adjourn Meeting

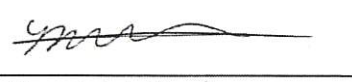
Frank adjourned the meeting at 7:54



President's Signature



Date



Secretary's Signature

5/4/2021

Date

**Sutton Community Council
Treasurer's Report April 2021**

FISCAL YEAR: 2021

		Checking		Saving	Money Market
Beginning	1-Apr	10434.76		25.10	65433.85
Deposits:					
Expenses:					
recycle March	draft # 667	-100.00			
recycle March	draft # 668	-150.00			
recycle March	draft # 669	-50.00			
recycle April	draft # 670	-200.00			
Interest:	30-Apr	0.43			10.76
Transfer Money					
Ending	30-Apr	9935.19		25.10	65444.61

Community Assistance Program Project Update

Project Name	Project FY			Current Month Totals	
	Thru FY21	Donations	Total	Dispersed	Remaining
SCC	4335.59		4335.59		4335.59
Recycle Sutton	2945.52	157.52	3103.04	500.00	2603.04
Jonesville/Slipper Lake	6250.00	68.00	6318.00		6318.00
Alpine Civic Club	27536.00		27536.00		27536.00
Vet Day Dinner	500.00		500.00		500.00
Sutton PTA	2207.00		2207.00		2207.00
Neighborhood Watch	1739.50		1739.50		1739.50
Alpine Historical Society	3678.00		3678.00		3678.00
Library Pavilion Project	3678.00		3678.00		3678.00
Summer Youth Program	2500.00		2500.00		2500.00
Ice Rink Improvements	19012.00		19012.00		19012.00
Totals	74381.61	225.52	74607.13	500.00	74107.13



TANAINA COMMUNITY COUNCIL INC.
PO Box 870236
Wasilla, AK 99687
tanainacommunity@gmail.com

Board Meeting Minutes

Date: June 8, 2021

Time: 7:00pm

Location: Zoom

Join Zoom meeting: Meeting ID: 88093777213

One tap mobile +16699006833, 88093777213# US (San Jose)

RECEIVED

JUN 28 2021

Requested Attendees:

Gretchen Watson; Corine Hickey, Michelle LaRose

Absent: Rachel Lund

CLERKS OFFICE

7:01pm Call to Order-Gretchen Watson

Approval of prior General Meeting Minutes: n/a

Approval of current Board Meeting Agenda-Motion to approve by Gretchen Watson, Second by Corine Hickey.

Treasury Report-Rachel Lund: n/a

7:05pm Old Business:

- Registered Agent- Michelle LaRose completed this task and Rachel Lund submitted.
- Insurance Application- Gretchen Watson completed this application and confirmed receipt by State Farm agent-waiting on a quote.
- In person meetings- Change Point Church fell thru and Michelle will be contacting alternative sites for the 6/22/21 meeting with St. David Church.
- Corine Hickey plans to be in attendance at the next in person meeting to facilitate Zoom and bring signage for use.

7:07pm Round Table:

We discussed the possible interest in the open President position. We hope there will be some new interest once we start meeting in person.

Michelle LaRose to schedule guest speaker Lyssa Bainburg from Department of Forestry for the next general meeting.

BBQ planning-due to unforeseen setbacks it was mentioned to incorporate the 2022 Spring cleanup with the BBQ.

7:09pm-Adjourn

Motion to Adjourn by Gretchen Watson and Second to Motion by Corine Hickey, no objections

Corine Hickey, TCC Vice President & acting President

Gretchen Watson, Secretary



TANAINA COMMUNITY COUNCIL INC.
PO Box 870236
Wasilla, AK 99687
tanainacommunity@gmail.com

General Meeting Minutes

Date: June 22 2021

Time: 7:00pm

Location: Zoom & St. Davids Church

Join Zoom meeting: Meeting ID: 88093777213

One tap mobile +16699006833, 88093777213# US (San Jose)

RECEIVED

JUN 28 2021

CLERKS OFFICE

Requested Attendees:

Gretchen Watson; Rachel Lund, Michelle LaRose Corine Hickey

Guest Attended: Lyssa Banbury and Ethan DeBauche with Alaska Division of Forestry; Jasmin Martin from Senator Wilson's office; Gail/Alice and Linda from St. Davids Church

7:00pm Call to Order-Michelle LaRose

Attendees absent: Corine Hickey and Rachel Lund

Approval of prior Board Meeting Minutes –Motion to approve 6/8/21 Gretchen Watson/Second Michelle LaRose

Approval of current General Meeting Agenda-Motion to approve Gretchen Watson, Second by Michelle LaRose

7:04pm: Bark Beetle: Guest Speakers: Lyssa Banbury and Ethan DeBauche AK Division of Forestry.

Lyssa Banbury shared a slide show with examples of Bark Beetle damage and tips to identify same

Once trees are infected there is no saving them

Best time to prune/cut and dispose is Aug-Feb

Do not share infected wood with others

Use infected wood within 1-2 years which is the life span of the beetles

Replace with trees of hardwood as beetles are not interested in these

Infested trees are fire hazards

Bugs prefer large mature trees

Beetles have always been in Alaska just more active recently

Forest Health Grant for private land owners may be reinstated in the future but require a min of 5 acres to evaluate for funding to dispose. Land owners can compile a grant application using contiguous properties.

USDA funds the grant for Forest Health program

7:32pm: Fire Prevention

Lyssa shared the slides discussing "Spruce Moose" Fire Prevention Program sponsored by Bureau Land Management (BLM)

- The Firewise national program and standards include but not limited to:
- Landscaping-ensure you are creating natural fire breaks
- Building Materials-do not accumulate excess materials around home that are flammable
- Community involvement- share successes-private wells vs community wells Fire department utilizes



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- Emergency Planning-consider a generator for your well pump
- 1st 5ft is most important around the house-consider rocking and/or pavement
- Clean your gutters, eaves and porches including hanging baskets
- Maintain roof/siding and add a screen to your attic vent to keep embers from entering

Burn Permits:

- Most fires are started by human triggers
- Permits can be acquired online at fire stations and/or Division of Forestry
- Permits expire annually but winter is burn as you wish
- Liability- if private owner is found to be responsible for a fire that gets out of hand they can be pursued legally for damages regardless of how far away the damage occurred.

Treasury Report: none

Old Business:

- No meetings scheduled for month of July 2021.

Round Table: none

7:55pm-Adjourn-Lost Connection

Motion to Adjourn by Gretchen Watson, Second by Michelle La Rose

Corine Hickey interim TCC President (not present)

Gretchen Watson, Secretary

Michelle LaRose TCC Coordinator

RECEIVED

JUN 21 2021

CLERKS OFFICE

MINUTES

TRAPPER CREEK COMMUNITY COUNCIL

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Regular Meeting 6:30 PM, Thursday, May 20, 2021

- I. Meeting called to order: 6:39 pm
- II. Determination of Quorum
- III. Board Members in Attendance: Kresge, Grelson, Twigg & Morrill. Special Guest: MSB Assembly Representative Tam Boeve. Members present: Dave Rittenburgh, Elise Dooley
- IV. Approval of May Agenda
- V. Reading and approval of Regular April Meeting minutes
- VI. Borough Assembly Report, Tam Boeve, District 7: MSB Budget was approved. Mill rate went down. Emergency Service staff will be here for the June 17, 2021 meeting
- VII. Treasurer's Reports:
Deposits: None. Disbursements: ck# 251, \$200: Josh at Raven song/work on TCCC website; \$1024.96, ck# 253: D Twigg new Council computer. Dividend: .07. Checking: \$295.72 (\$0 FY2018 CAP Funds); Savings: \$25.47
- VIII. Community Assistance Program (CAP) Grant Project Updates:
 - A. FY2018:
 - Trapper Creek Community Council (TCCC): CAP: \$1,000.00. Current expenditures: \$674.27 toward ck #253. Remaining: \$0
 - B. FY2019:
 - Trapper Creek Volunteer Fire Dept.(TCVFD): CAP: \$3,489.00. Basic Fire Fighting class happening this week.
 - Trapper Creek Community Services (TCCSA): CAP: \$11,000.00
Report: Current Expenditures: \$274.68, Operating Expenses. Remaining: \$1299.90
- IX. Committee Reports:
 - A. TCCSA Water Committee: Community Water Point opened April 20, 2021. Water cost at this time is .25 for 250 gallons. Low fee is due to the \$13,000 Cares Act funds provided by the MSB. Contractor KAE, Inc. has an extension to June 30, 2021, to finish the project. TCCSA Water Committee will continue to update TCCC
 - B. Volunteer Fire Department Committee (TCFVD): Firefighter class being held this week in Trapper Creek
- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office
- XI. Public Forum:
 - A. Road Service Advisory Board Notice (member needed)
 - B. Area Clean-Up

XII. Unfinished Business:

- A. Mat-Su Community Councils for Public Safety (MSCCPS) update:
No Report. Most likely there will not be a meeting until next spring
- B. MSB CAP FY2020 & FY2021: Funds Project Proposals will begin to be accepted. Project applications at the TC Post Office. Submission deadline is June 17, 2021

XIII. New Business: None

IV. Date of next meeting: scheduled for **Thursday, June 17, 2021, 6:30 pm**

XV. Meeting adjourned: 7:20 pm

Approved: _____

Chairperson

Date

Secretary

Date

(Minutes taken by Council Secretary, Janet Grelson)

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

RECEIVED
JUN 09 2021
CLERKS OFFICE

**West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
March 8th, 2021**

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at 6:00 PM online Zoom by Chairman Cathi Kramer on March 8th, 2021.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members online and establishing quorums:

West Lakes Fire Service Area Board of Supervisors:

Cathi Kramer – Chair, Cindy Michaelson – Vice Chair, Steve Simpson, Larry Fetchenhier, and Randy Newcomb (Zoom Meeting)

Present from West Lakes:

Chief Tawnya Hightower, and Admin Assistant Theresa Elliott

Also Present:

Director of DES Ken Barkley, Assembly Member Tam Boeve

III. PLEDGE OF ALLEGIANCE

Cathi Kramer led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

MOTION: Cindy Michaelson moved to approve the agenda.

Larry Fetchenhier second the motion.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cindy Michaelson Moved to approve February 8th, 2021 meeting minutes.

Randy Newcomb second the motion.

VOTE: Motion passed unanimously

VI. ANNOUNCEMENTS

A. None to be heard

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

VII. CHIEF'S REPORT

A. District Chief's Report – Tawnya Hightower

- Allen “Buckwheat” Swett Passing
- 48 Emergency Responses
- 2 Alarms and One CO Alarm installed in 3 residences
- Capt. Roistacher's retirement
- February Training
 - Ladders
 - Water Supply Mutual Aid and Fill-Site information
 - Incident Safety
 - Functions of Command – Officer Training
- **Equipment Update:**
 - **New Brush 71** – At Anchorage Trailer for touch-ups and compartment corrections
 - **Annual Inspections** – Beginning this week
 - **New Pumper/Tender 73** - In process at Rosenbauer
 - **TR73** - In service

VIII. UNFINISHED BUSINESS

A. None to be heard

IX. NEW BUSINESS

A. None to be heard.

X. PERSONS TO BE HEARD

A. None to be heard

XI. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously

Meeting adjourned at **6:28 PM**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cathi Kramer - Chair

Cathi Kramer - Chairman West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 4-12-2021 (West Lakes FSA B.O.S.)

WLFD
BOARD OF SUPERVISORS MEETING

RECEIVED
JUN 22 2021
CLERKS OFFICE

West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
April 12, 2021

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors & Central MatSu Fire Department Board of Supervisors was called to order at **6:03 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy, Wasilla, Alaska (on Zoom) by Chairman Cathi Kramer on April 12, 2021.

II. ROLL CALL AND DETERMINATION IF QUORUM

Board members present and establishing quorums:

West Lakes FSA:

Cathi Kramer – Chairman, Cindy Michaelson – Vice Chair, Steve Simpson, and Randy Newcomb.

Also, Present from West Lakes:

Chief Tawnya Hightower, Director 2 Brian Davis, and Admin Assistant Roxxanne Puckett.

III. PLEDGE OF ALLEGIANCE

Cathi Kramer to lead the “Pledge of Allegiance”

IV. APPROVAL OF AGENDA

MOTION: Randy Newcomb: to approve the agenda as written. Steve to Second motion.

VOTE: Motion passed unanimously.

WLFD

BOARD OF SUPERVISORS MEETING

V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

MOTION: Steve Simpson moved to approve the March 8th, 2021 minutes as written.

VOTE: Motion passed unanimously to approve previous meeting minutes as written.

VI. ANNOUNCEMENT

- Memorial for Bill Brown – Saturday June 26th

Cathi Kramer – I have spoken to Ray, who was on the board with Bill, and she is helping with his memorial. I will send flowers on behalf of the board.

Fire Prevention Event at 73 May 8th

VII. REPORTS

Chiefs Report from WLFD *See Attached

- We are going to bring apparatus to Bill Browns Memorial.
- Fire Prevention Event - 10 am – 2pm with demos and booths set up at station 73. MEA is coming, AK Forestry, Horseshoe Lake Fire Wise, Willow SERT, Red Cross, and other entities will be there. We will have the bay doors open for station tours. We are providing chairs and table to the vendors. The only thing we don't have are tents. All Fire Departments are joining us with the event. All departments will have some sort of wildland preparedness event. West Lakes has set a trend for this.
- Chipping Day – Saturday May 15th _ we are hoping to have 2 chippers out.
- Upcoming Dates
- Call Runs – Community Risk Reduction Importance
- Smoke / CO Alarm Installs
- Captain Roistacher, the Prevention officer, has retired. He is staying on as an on call responder to continue to help with community reduction and admin. The Prevention full time position is still open. It will close next week.
- New Training Officer hired. We now have our own EMS Training because of Jess Young's EMS background. This will help serve our community.
- FF1 Class – We are hoping to have more West Lakes responders in the next firefighting class.
- Training
- Equipment Updates - Pumper being built still. Brush 72 is in service.
- Ladder Testing is done
- Hose Testing next month.

WLFD

BOARD OF SUPERVISORS MEETING

- Budget Update – hasn't been approved yet, but the presentation has been given to the Assembly by Ken Barkley. We still have more steps before it is approved.
- Rent – Fleet and Ambulance has been applied to the loan payment for 73. We were paid more than anticipated.

VIII. UNFINISHED BUSINESS

None

IX. New Business

Cathi – Can we have our next meeting at the station?

Brain – Yes you can, but we are not open to the public yet for BOS meetings.

Our next meeting is on May 10, 2021 at Station 73

Randy – Have we heard anything about the grant for the water stations?

Hightower – No I haven't, but I didn't find the website, but I haven't spoken with Brian about it yet.

Brian – We did some searching, and we were very concerned that we hadn't seen those grants for us yet. The Borough had not put anything into the delegation for funding. That was identified as an issue. We were the only department to follow up and ask about where the status was and why we weren't seeing a list. This information is being sent down to Juneau to move the process forward. This information had not been submitted like we had requested. It is taking care of now, but was disheartening.

Next Meeting is May 10, 2021 at Station 73

ADJOURNMENT

MOTION: Chairman Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at **6:33 pm**.

WLFD
BOARD OF SUPERVISORS MEETING

Cathy Michaelson

Cathy Kramer Chairman West Lakes FSA B.O.S.

CINDY MICHAELSON Vice Chair

ATTEST:

Theresa Elliott

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 6/14/21 (West Lakes FSA B.O.S.)

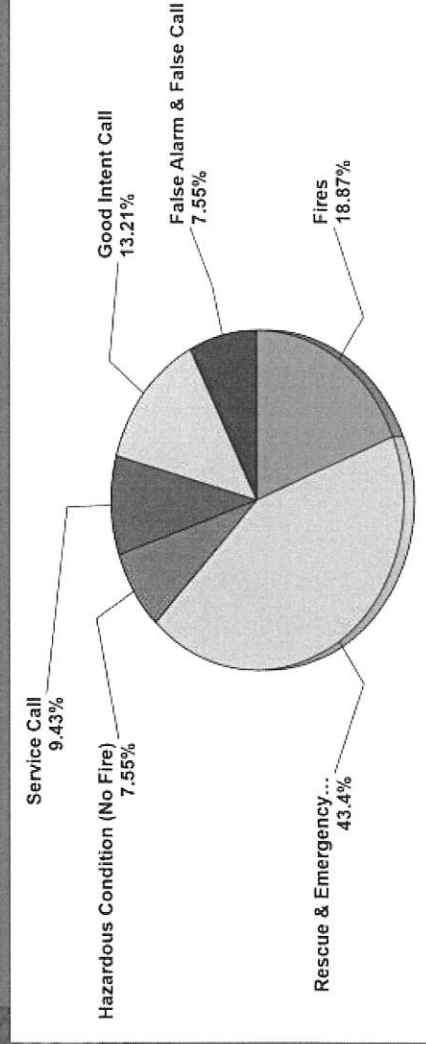
MARCH 2021 EMERGENCY CALLS

53





Incident Type	Number of Incidents	% of Total
Fires	10	18.9
Rescue & EMS	23	43.4
Hazardous Condition	4	7.5
Service Call	5	9.4
Good Intent & False Alarms	11	20.8



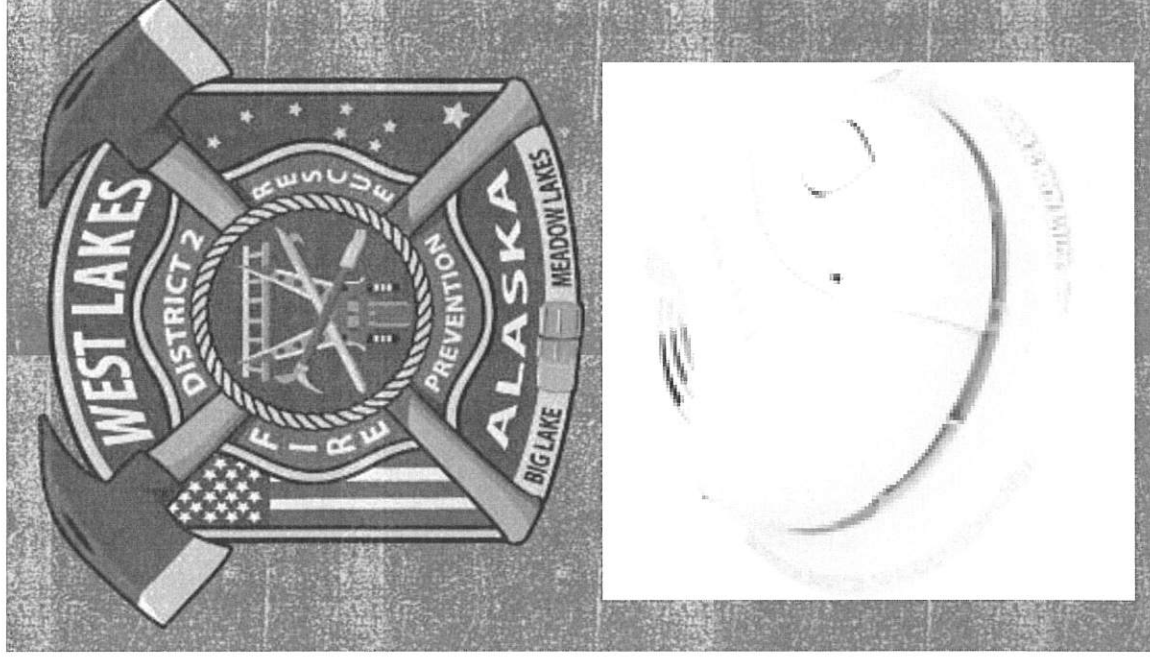
March Community Risk Reduction Activities

Smoke Alarm installations: 9

CO Alarm installations: 4

Combination Alarms: 3

Fire Service Area Assistant closes 4/14/21



**EQUIPMENT
UPDATES:**

**PUMPER TENDER:
ON ORDER**

**BRUSH 72: BEING
EQUIPPED**

**ANNUAL
MAINTENANCE**

