

**SUBJECT:** AN ORDINANCE REAPPROPRIATING \$22,797 FROM FUND 475, PROJECT 20398 HUMAN SERVICES COMMUNITY MATCHING GRANT FY21 TO FUND 480, PROJECT 45002 CENSUS, AND A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGETS FOR PROJECT 20398 HUMAN SERVICES COMMUNITY MATCHING GRANT FY21, PROJECT 47520-4200-4205 ZONING CODE UPDATE, AND 45002 CENSUS, AND EXTENDING TIME OF COMPLETION ON FUNDING TO JUNE 30, 2025.

**AGENDA OF:** April 6, 2021

**Assembly Action:**

*Adopted without objection. KBT 4.20.21*

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:** *MB*

Route To:	Department/Individual	Initials	Remarks
	Originator - P. Graham	<i>PG</i>	
	Planning and Land Use Director	<i>PLU</i>	
	Finance Director	<i>CF</i>	
	Borough Attorney	<i>GA for NS. 3/19/21</i>	
	Borough Clerk	<i>BA for PLM</i>	

**ATTACHMENT (S) :** Fiscal Note: YES X NO         
Ordinance Serial No. 21-032 (2 pp)  
Resolution Serial No. 21-025 (3 pp)

**SUMMARY STATEMENT:**

The upcoming redistricting/reapportionment processes are mandated by State Statute and Borough Code. In order to comply with these statutory and code requirements the borough needs to secure a redistricting software. After evaluating the options staff has determined that ESRI Redistricting will be the software used for this upcoming process. The ability to integrate the ESRI Redistricting software with our current ESRI online mapping services will save staff time in configuring a new system.

The costs associated with the ESRI Redistricting software are based

on population and will allow multiple users. This option will enable borough staff, along with our contractor to access the software and the draft plan(s) during development.

With the redistricting/reapportionment process only occurring every 10 years, borough staff has limited knowledge of the process and a contractor will be hired with the knowledge to assist and provide guidance for completing the reapportionment plan.

Once the reapportionment plan is complete, another contractor will be needed to write the legal descriptions for each assembly district. The last reapportionment process the legal descriptions were amended and there were a number of errors found where the amended lines did not actually connect resulting in problems mapping the districts. It is our intention to have the legal descriptions completely rewritten for the new plan, thereby ensuring their accuracy.

Each of these intended contracts and the software will require funding. There is some funding remaining in the Census Project account, but not enough to cover the expenses associated with redistricting/reapportionment.

The match funding for the fiscal year 2021 Human Services matching grant has a remaining balance of \$22,797, in addition the zoning code update project has a remaining balance of \$22,064.30. The remaining funding in each project is not needed for its original intended purpose. This funding can be moved into the Census project and combined with the existing funds OF \$7,628 and additional funding from the upcoming capital budget to cover costs associated with the redistricting and reapportionment process.

The timeline associated with the redistricting/reapportionment process is a moving target and will begin once the US Census releases the data, currently anticipated to arrive no later than September 30, 2021. Given the unknown aspects of the timeline the expiration date of the funding will be extended to June 30, 2025.

**RECOMMENDATION OF ADMINISTRATION:** Staff recommends assembly adoption of the legislation reappropriating \$22,797 from fund 475, project 20398 Human Services Community Matching Grant FY21 to fund 480, project 45002 Census and amending the scope of work and budgets for project 20398 Human Services Community Matching Grant FY21, project 47520-4200-4205 Zoning Code Update, and 45002 Census, and extending time of completion on funding to June 30, 2025.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: April 6, 2021

SUBJECT: AN ORDINANCE REAPPROPRIATING \$22,797 FROM FUND 475, PROJECT 20398 HUMAN SERVICES COMMUNITY MATCHING GRANT FY21 TO FUND 480, PROJECT 45002 CENSUS, AND A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGETS FOR PROJECT 20398 HUMAN SERVICES COMMUNITY MATCHING GRANT FY21, PROJECT 47520-4200-4205 ZONING CODE UPDATE, AND 45002 CENSUS, AND EXTENDING TIME OF COMPLETION ON FUNDING TO JUNE 30, 2025.

ORIGINATOR: P. Graham

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <u>197,775</u>	FUNDING SOURCE <u>Area-wide Budget Approp.</u>
FROM ACCOUNT # <u>475.000.000 4xx xxx</u> <u>480.000.000 4xx xxx</u>	PROJECT <u>20398 &amp; 47520</u>
TO ACCOUNT: <u>480.000.000 3xx xxx</u>	PROJECT # <u>45002</u>
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>3-18-2021</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>197.7</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
<u>Other</u> <u>A.W.</u>		<u>197.7</u>				
TOTAL		<u>197.7</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: Chesenne Stenrod DATE: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_ DATE: 3/18/2021