

Introduced: 03/16/21  
Public Hearing: 04/06/21  
Adopted: 04/06/21

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 21-021**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE HUMAN RESOURCES INFORMATION MANAGEMENT SYSTEM PROJECT 20316-4204.

---

WHEREAS, the Borough is in need of a modernized human resources information management system; and

WHEREAS, the funds for this procurement are available in the fiscal year 2021 Information Technology Department operating budget fund 100, and will lapse on June 30, 2021, if not reappropriated to a nonlapsing fund; and

WHEREAS, the reappropriation of funds will allow the Borough to take more time necessary to find a system that will integrate timekeeping and payroll functions into the overall human resources management system (HRMS) solution with an interface to the Finance system LOGOS, generating the necessary general ledger transactions and files for payroll; and

WHEREAS, the new HRMS solution will also eliminate the creation of a number of extra-system work-arounds, dual data entry, and data integrity issues; and

WHEREAS, the new HRMS solution will include core/hr/entity management, applicant tracking, benefits administration,

performance review, employee and manager self-service, time and attendance, payroll and learning management; and

WHEREAS, the new HRMS will replace current systems used for the functions listed above, thereby saving the expense of those systems; and

WHEREAS, the consolidation of systems and functions is progress towards the strategic goal of enterprise approach to systems and data which lowers maintenance expense and improves cyber security; and

WHEREAS, the Assembly is required to approve the scope of work and budget prior to any expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the following scope of work and budgets.

#### **SCOPE OF WORK**

The funds in this project will be used for the procurement and implementation of a new Human Resources Information Management System for the Mat-Su Borough.

#### **BUDGET**

Areawide, Information Technology Department	
Fiscal Year 2021 Operating	\$150,000

ADOPTED by the Matanuska-Susitna Borough Assembly this 6 day  
of April, 2021.

  
VERN HALTER, Borough Mayor

ATTEST:

  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)



PASSED UNANIMOUSLY: Hale, Nowers, McKee, Yundt, Tew, Sumner, and  
Boeve