

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

RECEIVED

MAR 18 2021

CLERKS OFFICE

| | | | |
|---------------------------------|--------------------|-------------------------|-------------|
| Chairman – | Mark Stahl (03) | Derylee Hecimovich (07) | VACANT (12) |
| Vice Chair – James Skinner (09) | VACANT (04) | Stephen Brown (08) | |
| VACANT (01) | VACANT (05) | Jon Olsen (10) | |
| Dick Zobel (02) | Steven Sawyer (06) | Erik “Moe” Johnson (11) | |

MINUTES

**REGULAR MEETING
DSJ BUILDING
LOWER LEVEL CONFERENCE ROOM**

**October 21, 2020
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Mr. Skinner called the meeting to order at 4:30 p.m.

Members present and establishing a quorum were: James Skinner, Jon Olsen, Erik Johnson, Steven Sawyer, Dick Zobel, Stephen Brown

Members Absent and Excused: Mark Stahl

Staff present: Tracy McDaniel, Asset Manager
Jill Irsik, Dept. Admin Specialist

II. ELECTION OF CHAIRMAN AND VICE-CHAIR

MOTION: Mr. Olson nominated Mr. Skinner for Chairperson. Mr. Sawyer 2nd. Mr. Skinner accepted the nomination. No other members were nominated. All in favor.

MOTION: Mr. Olson nominated Mr. Johnson for Vice-Chair. Mr. Johnson declined. Mr. Zobel nominated Mr. Olson for Vice-Chair. Mr. Sawyer 2nd. Mr. Olson accepted the nomination. No other members were nominated. All in favor.

III. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

MOTION: Mr. Sawyer moved, Mr. Brown 2nd. Agenda approved.

IV. AUDIENCE PARTICIPATION (Limit to 3 minutes)

V. APPROVAL OF MINUTES

A. December 11, 2019

MOTION: Mr. Zobel moved, Mr. Sawyer 2nd. Minutes approved.

VI. ITEMS OF BUSINESS

A. Staff Report – Tracy McDaniel

- Ms. McDaniel reported that the due to resignations and retirements, the board was getting short on board members. Would the board consider reducing the size of the board to seven voting members, along with a youth non-voting member?
 - The change in the size of the board would require legislation approved by the Assembly.

- MOTION: Mr. Johnson moved to direct staff to send a letter to those groups that have unrepresented seats on the board, requesting the groups bring forward nominees for those positions. Mr. Zobel 2nd. Discussion.
 - The Board discussed having all members reach out to their associates regarding membership on the board, as well as having a letter sent out from the Borough.
 - Mr. Skinner called for the questions. All in favor.
- Ms. McDaniel's next topic of discussion was the frequency of the board meetings. Would the board consider meeting on an as needed basis, as opposed to every month.
 - Would meet when board action is needed on applications.
- Ms. McDaniel received an application from Colaska for their property at Mile 78 of the Parks Highway, where they have the Kashwitna gravel mine pit. They have requested to be able to mine the 213 acre Ag parcel. The idea is that they would mine it, the Borough would receive royalties of the gravel mining operation, and then Colaska would take the over-burden and soils and push it back onto the parcel when they have completed the mining. This application will be coming in front of the board towards the beginning of 2021.

B. 2021 meeting calendar – presented, no comments

VII. MEMBER COMMENTS (limit to 3 minutes)

- Mr. Zobel – nice to get back together. Had a question regarding the bio-solid legislation for the Pt. Mac area. Existing permit for application of bio-solids out at Pt. MacKenzie expires this year. Was wondering if Ms. McDaniel had heard of anything regarding this.
- Mr. Sawyer – might have a person willing to be a board member
- Mr. Brown – wears two hats, UA Experimental Farm and the AK State Fair. Would like to thank the Borough for helping the fair out financially during the pandemic.
- Mr. Skinner – would like to thank everyone for working together to get done what we have to do.

VIII. NEXT MEETING

A. TBD

IX. ADJOURNMENT

Mr. Skinner adjourned the meeting at 5:30 p.m.

ATTEST:



Jill Irsik
Department Administrative Specialist


 John Olson, Vice-Chair

Big Lake Community Council Minutes- 1/12/21

JAN
2021

701 start- Pledge of Allegiance was completed, with honor.

Minutes- 12/08 approved; with date changes

Addition to 1/8/21 addenda- by terry- Info 1/8/21 regards to 2nd round of PPP loans.

Addenda approved

Chief Hightower – This year was too busy with 670 calls to 911 with 170 fires involved.

Check out "Community Connect" which is a borough wide service and it helps how 911 respond to calls. Most importantly, when you call 911, get your Address Correct.

Recently, the Westlakes Fire Department had to retire two "Aerial apparatus." (Big Firetrucks") and replacing with a 2012 -75' Pierce aerial with a single axel. This helps keep ISO ratings down.

Kendall Cole from Jolt Construction was our business speaker this month.

Membership report – 4-5 new members signed up tonight.

Council is still working on getting all the accounting data on checking in line, with accountant being hired.

Legislative- (Lynn representing) – as Mr. McCabe headed to Los Juneau. Currently "it's a mess, meaning it is looking bad so far for the "normal Alaskan" to see progress. C19 restrictions also hampering work.

Assembly report from Assemblyman Tew- He is very proud to be a new assembly member and is happy to spend his energy for the folks of his area.

Houston High School Progress: On Feb.1 demolition should be complete. The new building is slated to be a 35-million-dollar project which will also include welding & carpentry..

Assemblyman Tew also noted that the bike path along the North Shore Rd. is not maintained on purpose to help with snowmobile traffic along that route. Mr. Tew also looked into the costs of adding street lights in Big Lake. Street lights from MEA cost \$560 to get a light installed on an existing pole, with an existing transformer. The estimated bill per light is \$20 per month.

There was a long period of discussion regarding the scheduled work on Birch Lake Road (NANA Rd.). At the last Assembly meeting, Mr. Tew made a last-minute amendment CIP list to eliminate the paving that was scheduled for Birch Lake Rd, Mlaker Dr. and "RIP RAP" on Jojoba Rd and Kluane Dr. to provide Calcium Chloride for dust control instead.

This last-minute change was not favored by the Council as it gave no time for Council to add input or for the RSA Committee to review this change. The RSA has voted to approve this work multiple times in the past. After debate, due to the lack of time, the Council voted not to issue a "memorandum against" the late changes as it would delay the entire MSB CIP funding

Another item in this CIP list is a permanent winter sand storage facility up by the Big Lake dump. This project was also to be removed by Mr. Tew's change to the CIP, but Assembly did not favor this change. The Assembly is going to "reconsider" this change to the CIP list this Tuesday at 7pm.

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MAR 08 2021

CLERKS OFFICE

Minutes: 2/9/21 Council meeting.

Agenda approval- approved

Minutes- approved

Jennifer Bush- Valley Transit- nonprofit public transit spoke to discuss services VT provides.

Jennifer Castro- Speaker from Matanuska Electric Association with 53,500 members from Eagle River to Denali. Eklutna power plant uses 89% fossil fuels with 11% renewables for our energy. MEA will be doing ROW clearing in Big Lake this year. Over the past 4 of 5 quarters, your rates have gone down due to various factors.

YMCA Speakers- Kerry Pittman/ Kathleen- Recently, a survey concluded folks needed affordable before and after school/ swimming lessons/ teen programs. Now the "Y" has started a program at BLE and they need a minimum of 10 students age 5-12 to enroll to get program started. Get the word out.

Council Treasurer's report- \$7839.97 in checking with \$292.36 in Savings. Council has decided to use the Alaska Tax Lady for its book keeping.

Membership- There have been 4 new members signed up tonight and we have around 20 folk total.

David Wilson Email- legislature report- At this time nothing is really happening until the House gets its act together and finds a "majority" to pick a speaker.

McCabe report- House is still divided and they are meeting daily to try to organize.

Assembly report: Assemblyman Tew- Transfer station will not be closing in BL, it's only a rumor. There was talk at the assembly about a "strong mayoral system" which was voted down by the assembly. A 1st class city vote also failed. The MSB is also putting in a bid for Arctic Winter games 2024 event. The Assembly also discussed the Port as the port loses money each year. Assembly will allocate money to port to hire someone to market the port. In the MSB, the tax bills are up 6% on average on bills. There has also been an understanding with a new property owner off Burma that has closed off the Iditarod historic trail. They will allow the trail to be used this year, but must be rerouted in future. There is also a culvert being put under Burma road at that trail crossing.

Fire Service Report- Chief Hightower- Numbers are up in Jan. Check your heating systems. Wood heat? Check your chimney. oil? Check oil connections to prevent leaks and spills. Make sure pipes are connected properly so that you don't get co2 poisoning. Firefighter 1 class coming up soon. Please come talk to them as they need more firefighters.

Road Service- Bill Haller- Meeting is at 630 tomorrow at Lions Club. Officers will voted on. Two new members. Mr. Tew also reports that road maintenance has been good with low calls this year.

Recycling- Steve Hawk- Valley community for recycling solutions web page has some good info. "valleyrecycling.org". No glass recycling in the valley.

Grant Committee – 2020 grant money – Council has applied to receive 2020 and 2021 grant money. 2020 grant recipients are: \$1500 to the Horse Shoe Lake Fire wise program. The Grizzley Cache Weekend home food program for kids received \$4471.07, The Big Lake Lions Club received \$6000 for insurance for Lions Club and other expenses. The Big Lake Belles got \$400 to keep the flowers along Big Lake Road blooming and Jordan lake out house rental was \$1400 for two years. The remaining \$1900 was awarded to the Council for supplies, a copier and web site design and accounting expenses.

All paperwork has been submitted for 2020 and 2021 to the MSB with funds hopefully awarded within 60 days.

Motion to approve the grants by Council: 1st and 2nd- No discussion- Grants approved. Resolution was approved as written.

Zoom??? Ice Services has offered MS teams at \$8. Per mo. and they will be making a presentation at the Board meeting scheduled for 2/23.

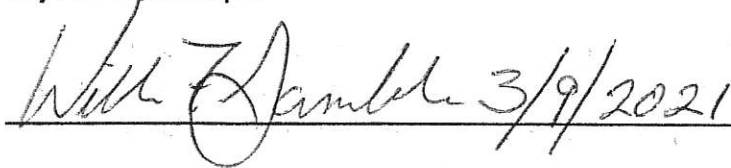
Web page development is doing well and waiting to populate by next week.

Birch Lake road issue. There was a resolution proposed by members of the Council to Assemblyman Tew asking him to take the Councils views into consideration when changing or modifying road funding projects at last moment. This resolution was voted down.

Bylaws- 1 page sheet to change bylaws to make 2nd signatures on checks over \$250 and provide for virtual meetings.

Persons to be heard- Bill Haller- There will be a wrestling tournament in May. A new 18hole miniature golf course will be constructed along with an inflatable obstacle course. There is also a Gun show scheduled for 4/17,18. Get ready.

Adjourned at 936pm

 3/9/2021

President Gamble

I. CALL TO ORDER; ROLL CALL

A meeting of the Matanuska-Susitna Borough Board of Adjustment and Appeals was called to order at 10 a.m. by Chair Terry Nicodemus for the purpose of conducting an appeal hearing.

Board members present and establishing a quorum were:

Mr. Terry Nicodemus

Ms. Claudia Roberts

Ms. Tina Crawford

Mr. Larry Schmidt

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Borough Clerk

Mr. Mark Whisenhunt, Development Services Manager

Ms. Shannon Bodolay, Assistant Borough Attorney

II. APPROVAL OF AGENDA

Chair Nicodemus queried if there were any changes to the agenda.

GENERAL CONSENT: There was no objection to the agenda as presented.

III. APPROVAL OF MINUTES

A. November 6, 2020

Chair Nicodemus queried if there were any changes to the minutes.

GENERAL CONSENT: There were no changes to the minutes as presented.

IV. ITEMS OF BUSINESS

Ms. Henry noted that Mr. Creech had moved to supplement the record on appeal on December 21, 2020. Advised that the documents he requested to supplement the record with were copies of the four driveway permits and rebuttal to the Borough's written arguments. Noted that the appellant's attorney had already submitted written arguments by the due date, which was December 8. Advised that Borough code does not provide for rebuttal to written arguments but that the decision is up to the BOAA if they want to admit it to the record. Provided copies to all the parties.

Chair Nicodemus advised that the Board would go into adjudicatory session and upon exiting, they would take testimony from the appellant's attorney and the Borough attorney, regarding the motion to supplement the record.

MOTION: Ms. Roberts moved to enter into adjudicatory session.

VOTE: There was no objection noted and the Board entered into adjudicatory session at 10:03 a.m.

MOTION: Ms. Roberts moved to exit adjudicatory session.

VOTE: There was no objection noted and the Board exited adjudicatory session at 10:13 a.m.

A. Appellant's Motion to Supplement the Record

1. Paul Nangle – Attorney for Appellant Dewayne Creech (*3 minutes*)

Mr. Nangle spoke in support of supplementing the record.

2. Shannon Bodolay – Assistant Borough Attorney (*3 minutes*)

Ms. Bodolay advised that she did not oppose admitting the driveway permits, but did oppose admitting the rebuttal to the written arguments.

MOTION: Ms. Roberts moved to supplement the record with copies of the driveway permits only and to exclude the rebuttal to the written arguments.

VOTE: The motion passed without objection.

B. Appeal Hearing - BOAA Case No. 20-04 – Appeal the Denial of a Conditional Use Permit Located at 7430 West Sunrise Circle, Tax Id. No. 6405000L006, Dewayne Creech, Appellant

1. Borough Staff (*10 Minutes To Present The Decision Below And To Set Forth The Evidence And Rationale Of The Decision Maker.*)

a. Mark Whisenhunt, Acting Development Services Manager

Mr. Whisenhunt presented the decision of the Planning Commission and spoke to the remand order by the Superior Court.

2. Appellant (*15 minutes*)

a. Paul Nangle, Attorney for Appellant Dewayne Creech

Mr. Nangle presented his client's position.

3. Borough Attorney (*15 Minutes*)

a. Shannon Bodolay, Assistant Borough Attorney

Ms. Bodolay presented the Borough's position.

4. Interested Parties (*5 Minutes Each*)

a. No Interested Parties

There were no interested parties present who wished to testify.

5. Appellant For Rebuttal (*5 minutes*)
 - a. Paul Nangle, Attorney for Appellant Dewayne Creech

Mr. Nangle provided his rebuttal.

V. ADJUDICATORY SESSION

MOTION: Ms. Roberts moved to enter into adjudicatory session.

VOTE: There was no objection noted and the Board entered into adjudicatory session at 11:23 a.m.

MOTION: Ms. Roberts moved to exit adjudicatory session.

VOTE: There was no objection noted and the Board exited adjudicatory session at 3:54 p.m.

Chair Nicodemus requested that Ms. Henry read the draft of the final decision into the record.

Ms. Henry read the draft final decision into the record. Noted for the record that the BOAA only requests that she read the final decision and not all of the findings and conclusions.

MOTION: Ms. Crawford moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed with Roberts opposed.


VI. BOARD COMMENTS

There were no comments provided.

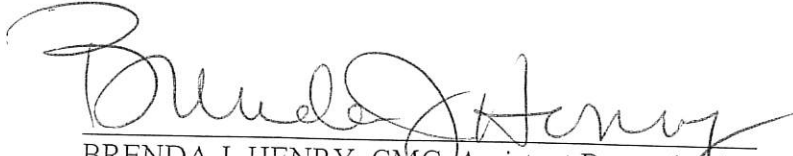
VII. ADJOURNMENT

The meeting adjourned at 3:55 p.m.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS


TERRY NICODEMUS, BOAA Chairperson

ATTEST:


BRENDA J. HENRY, CMC, Assistant Borough Clerk

Minutes Approved: 03/08/21

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS

IN RE:

Appeal of the Approval of the
New Hope Estates Master Plan

Patricia Sikes,
Appellant

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BOAA Case No. 21-01

FINAL DECISION AND NOTICE OF RIGHT TO APPEAL

NOTICE IS HEREBY GIVEN, that the Matanuska-Susitna Borough Board of Adjustment and Appeals (BOAA), on March 8, 2021, rendered the following final decision regarding the appeal filed in the above referenced matter. This decision may be appealed within 30 days of the date of this decision, pursuant to MSB 15.39.250 and the Alaska Rules of Appellate Procedure, Part VI.

FINDINGS

1. This appeal was filed in a timely manner.
2. The appellant for this BOAA appeal was a petitioner to the Platting Board along with Merle Sikes and John and Monica James. For purposes of this BOAA appeal, the James' are listed as entitlement applicants as they are impacted by this appeal. Merle Sikes has been served with copies of the documents related to this appeal at the same address as the appellant.

3. Until the testimony received at the appeal hearing, the BOAA was unaware if John and Monica James hold the same position as the appellant. Merle Sikes did not testify at the appeal hearing.
4. The preliminary application was filed August 22, 2018, with the request to divide Tax Parcel C17 into 8, 5-acre lots and divide Tax Parcels B6 and B7 into 8, 10-acre lots.
5. The appellant revised the preliminary plat as originally submitted in January 2020 and withdrew a right-of-way vacation.
6. The Platting Board seated in 1976, granted a variance for Lot 1, Block 1, Hatcher View, Plat 77-7, to be less than 40,000 square feet. In 1985, due to circumstances with the neighboring parcel to the west, the owner requested a revision to this variance to request that the small lot be held in common with southeast 1/4 southwest 1/4 Section 3, to the south. Background information on this platting action is in the record on appeal. R. 445.
7. The Platting Board seated at that time agreed with the request and granted variance 85-14. R. 492
8. The petitioners designed that small lot into the southeast 1/4 southwest 1/4 Section 3 as part of this subdivision, ultimately becoming Lot 1, Block 1. This platting action

resolved the substandard nature of the small lot by making it a full sized lot with useable septic area and useable building area.

9. The 15 lots within Phase I range in size from 1 acre to 9.9 acres. The remaining lots in Phase II and Phase III range in size from 1.7 acres to 3.4 acres. Each lot has adequate frontage as required by code.
10. The surveyor provided as-built information on the preliminary plat. The plat shows the petitioners have constructed the majority of the north/south road, labeled North New Hope Farm Road. They also constructed the east/west road labeled Heavenly Circle. The petitioners have built structures and installed utilities; all structural setback requirements appear to have been met.
11. The plat of Hatcher View Subdivision, Plat 77-7, created North New Hope Farm Road, a stub road that provides access to the proposed subdivision from Wasilla Fishhook Road. The plat shows Dreams Drive providing public access with a residential subcollector design from Wasilla Fishhook Road to the section line easement between sections 3 and 10. The two cul-de-sacs off Dreams Drive will be public as well. The private road begins at the T intersection of Tract A and Dreams Drive.

12. The Subdivision Construction Manual, Section A05.6 requires the petitioner's Engineer to certify that the access roads labeled New Hope Farm Road and Heavenly Circle be constructed to minimum residential collector road standard due to the length of the road and it ending in a cul-de-sac. The road labeled Dreams Drive and the two cul-de-sacs within Phases II and III must be constructed to minimum residential standard to provide constructed access to the lots. These are staff recommendations Nos. 4 and 5, respectively. R. 441
13. The petitioners received an approval to construct the access onto Wasilla Fishhook from AKDOT&PF. R. 493.
14. Borough Code allows for gated subdivisions and private roads in some circumstances if they meet certain criteria. Internal roads shall conform to the Subdivision Construction Manual and allow Emergency Services to have access to deliver services within the private subdivision.
15. Another requirement for private roads is that a documented plan must be submitted stating what seasons road maintenance will be performed, contact information for road maintenance, length of the maintained roads in feet, and the surface type. The proposed private roads are included in Phase I.

- classified were observed. The soils were found to be suitable for conventional on-site wastewater disposal systems. R. 503
20. Denali North provided the drainage plan, which meets the requirements of the Subdivision Construction Manual. The drainage plan shows drainage along the proposed roads and general drainage patterns along Wasilla Fishhook Rod on the north side of the subdivision and includes culverts and infiltration points. R. 510
21. The Assessments Division commented that if there was no dedication to the subdivision owners or a homeowners association, the private roads labeled as tracts will be taxable parcels and will be assessed road service taxes as well. R. 511
22. The Public Works Department commented that the drainage plan should show the proposed roads and ditches with direction of drainage for both public and private roads; it should also show how stormwater run-off and snowmelt will be handled on-site. Public Works also noted that an Alaska State licensed civil engineer prepared road drainage plan is required for the preconstruction conference. R. 512
23. The Planning and Land Use Department recommended that the subdivision be designed to allow for future connectivity through to Tract B Grizzly Hills, the location of the proposed

Grizzly Hills 2 Subdivision. Providing this connectivity to Grizzly Hills supports goals in the 2017 Assembly adopted Long Range Transportation Plan. It also meets the requirement of Borough code to provide connectivity for future infrastructure. R. 513

24. The Borough Fire Marshal commented that the plat as is at the time of commenting, poses no issue other than the potential for long access drives to any buildings on the larger parcels. R. 514

25. They also commented that the area is exploding with development and that future connectivity should be planned for, so that there is logical infrastructure to ensure that as these separate and distinct subdivisions further develop, that there is a logical way to get connectivity to avoid one large populated area with only one ingress and egress.

26. Development Services concurred with the Planning and Land Use and the Emergency Services Departments in their comments. They also commented that the cul-de-sac to the west should have an extension to the property line for further development and connection to undeveloped parcels, in order to provide for a complete future development picture. R. 515

27. The AKDOT&PF strongly objected to the plat. They commented that the majority of their comments provided in their August 8, 2020 (R. 519), letter were ignored. R. 517
28. AKDOT&PF suggested better connectivity is needed in the area to provide alternate access in and out of the subdivision, as they are concerned that most of the internal circulation ends in cul-de-sacs. They commented that the adjacent subdivisions have established rights-of-way and easements to provide that connection and that this subdivision needs to connect to those. R. 517
29. AKDOT&PF also disagreed with the inclusion of private roads in this area. They object to gates within section line easements and stated that the petitioner should dedicate the right-of-way connection between Independence Avenue and New Hope Street that matches the established 50-foot right-of-way. They also expressed concerns about buildable areas in conjunction with the subdivision design and encroachment into rights-of-way. R. 517
30. It should be noted that staff spent a significant amount of time working with the petitioner and their representatives on the design, to provide a public connection from Wasilla Fishhook to the future minor collector of New Hope Street, while also allowing the petitioners private roads within a

portion of this subdivision. Any gates for private roads will be located on private property.

31. Staff testified that they suggested that from the section line easement of North Covington, there be a public right-of-way section to the proposed rights-of-way on Grizzly Hills Master Plan. Staff noted that this dedication was suggested as it takes up the least amount of private property.
R. 545-547
32. City of Palmer Building Inspector and acting Fire Chief for the Greater Palmer Fire Service Area commented that "Any driveway 150-feet or longer must have an approved fire apparatus access and turn around in accordance with International Fire Code 2015. R. 136
33. The appellant's points on appeal lists MSB 43.10.050, Action on Application or Appeal. This code section speaks to how the Platting Board takes action. This is not under the purview of the BOAA, but it is worthy to mention that the Platting Board Action Letter is consistent with other letters that the BOAA has seen over many years through the BOAA appeal process.
34. The appellant's points on appeal lists MSB 43.10.055, Conflict of Interest; Ex Parte Contact. This is not under the purview of the BOAA, although it is worthy to mention that

the BOAA did not find any evidence of ex parte contact in the record on appeal.

35. The appellant alleges that Platting Staff providing comments to the Platting Board is prejudicial. It is common for boards, commissions, committees, and even the Assembly to rely on Borough staff reports prior to making decisions on items before them. Staff gathers information and presents it and boards, commissions, committees, and the Assembly who then make their own decisions. Staff is required to present information that conforms to Borough code, not their personal feelings. Members of boards, commission, committees, and the Assembly take an oath to uphold Borough code when making decisions. This is not the purview of the BOAA however; this is often brought up in BOAA appeals, so the BOAA wanted to comment on it.
36. The record on appeal indicates that the Chairperson of the Platting Board queried if any member of the Platting Board received or otherwise engaged in ex parte contact; there were no affirmations received. R. 543
37. The appellant's points on appeal lists MSB 43.20.060, Dedication to the public, Condition of Approval No. 15, "Provide public right-of-way connection to the proposed rights-of-way shown on the Grizzly Hills Master Plan." The

appellant is opposed to providing the right-of-way connection shown on the Grizzly Hills Master Plan.

38. In the application for appeal, the appellant alleges that there was an agreement made with the Borough to waive the connections to Grizzly Hills stub roads if the provided another drawing that included T-turnarounds within the section line easement, which are not required dedications. The BOAA is unable to find any such waiver or agreement in the record on appeal.

CONCLUSIONS

Based upon the above findings, the Board of Adjustment and Appeals makes the following conclusions:

1. Per MSB 15.39.030, the BOAA has jurisdiction over this appeal.
2. The plat of New Hope Estates Master Plan is consistent with Alaska Statute 29.40.070, Platting Regulations; and MSB 43.15.016, Preliminary Plat Submittal and Approval.
3. Frontage to all lots meet the requirements of MSB 43.20.100, Access Required; and MSB 43.20.320, Frontage.
4. MSB 43.20.100(C), provides for gated subdivisions and private roads if they meet the requirements MSB 43.20.100(C)(1) through (5).

5. A professional engineer certified useable area is available for wastewater disposal and building as required by MSB 43.20.281, Area.
6. Lot sizes and block lengths meet the requirements of MSB 43.20.300, Lot and Block Design.
7. MSB 43.20.060(C), Dedication to Public reads: "Roads shall be dedicated for access to all lots within the subdivision and parcels of land adjacent to the subdivision except that access to adjoining lands does not have to be provided where legal and constructible alternative access is available. Dedications shall be a minimum of 60-feet wide and sufficient to carry all traffic generated by the subdivision and to provide residential rights-of-way for projected traffic through the subdivision. 60-foot radius rights-of-way shall be dedicated at temporary and permanent cul-de-sacs."
8. The BOAA concludes that the surveyor did demonstrate that there was legal and constructible alternative access available and that the stub road dedication was not necessary.
9. MSB 43.20.060(D), Dedication to Public, reads: "Subdivisions shall provide through connecting rights-of-way of residential collector standard minimum (as defined in the MSB Subdivision Construction Manual) to all adjoining stub rights-of-way and unsubdivided parcels, where feasible, to improve

interconnectivity and/or public safety. If it is shown by the applicant to be unnecessary for future development and/or public safety, then a reduction to a lesser road right-of-way standard or an elimination of the requirement to provide access shall be applied to all of (or a portion of) the right-of-way that is being considered for a reduced standard."

FINAL DECISION


Based upon the above Findings and Conclusions, the Matanuska-Susitna Borough Board of Adjustment and Appeals affirms in part and modifies in part, the decision of the Platting Board as issued on November 24, 2020, as follows:

1. By striking Condition of Approval No. 15 in its entirety.
2. Dedicate New Hope Farm Road from Wasilla Fishhook to the section line easement as a public road with a T-turnaround in the east-west (East New Hope Street) section line easement, which provides the interconnectivity required by MSB 43.20.060(D).
3. Move the private road designation and gate installation proposed at the intersection of future Dreams Drive and future New Hope Farm Road, to south of the easement where the future New Hope Farm Road intersects with the future East New Hope Street.

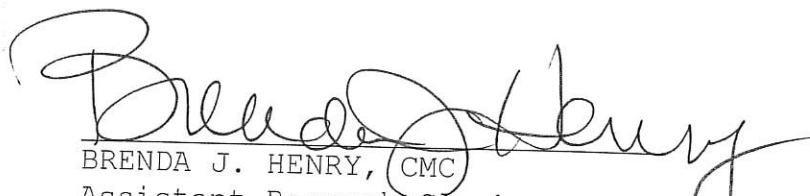
4. Eliminate the public use easement turnarounds located on Lot 8, Block 4 and Lot 6, Block 2.
5. Lots 1 through 6, Block 2, shall have public access.
6. All other conditions of approval as required by the Platting Board remain in effect.

Dated this 8 day of March, 2021

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS


TERRY NICODEMUS
BOAA Chairperson

Attest:


BRENDA J. HENRY, CMC
Assistant Borough Clerk

I. CALL TO ORDER; ROLL CALL

A meeting of the Matanuska-Susitna Borough Board of Adjustment and Appeals was called to order at 10 a.m. by Chair Terry Nicodemus for the purpose of conducting an appeal hearing.

Board members present and establishing a quorum were:

Mr. Terry Nicodemus
Ms. Claudia Roberts
Ms. Tina Crawford
Mr. Larry Schmidt

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Borough Clerk
Mr. John Aschenbrenner, Deputy Borough Attorney
Mr. Fred Wagner, Platting Officer

II. APPROVAL OF AGENDA

Chair Nicodemus queried if there were any changes to the agenda.

GENERAL CONSENT: There was no objection to the agenda as presented.

III. APPROVAL OF MINUTES

A. December 28, 2021

Chair Nicodemus queried if there were any changes to the minutes.

GENERAL CONSENT: There were no changes to the minutes as presented.

IV. ITEMS OF BUSINESS

A. Elect Chairperson

MOTION: Mr. Schmidt nominated Mr. Nicodemus for chairperson.

VOTE: The motion passed without objection.

B. Elect Vice Chairperson

MOTION: Mr. Schmidt nominated Ms. Roberts for Vice Chairperson.

VOTE: The motion passed without objection.

C. Appeal Hearing - BOAA Case No. 21-01, Appeal the Approval of the New Hope Estates Master Plan – Patricia Sikes, Appellant

1. Borough Staff (*10 Minutes To Present The Decision Below And To Set Forth The Evidence And Rationale Of The Decision Maker.*)

a. ~~Peggy Horton, Platting Technician~~ Mr. Fred Wagner, Platting Officer

Mr. Wagner presented the decision and rationale of the Platting Board.

Ms. Crawford asked questions of Mr. Wagner.

Chair Nicodemus asked questions of Mr. Wagner.

2. Appellant (*15 minutes*)

a. Patricia Sikes

Ms. Sikes provided her opening testimony.

No questions were asked of Ms. Sikes.

3. Entitlement Applicants (*15 minutes*)

a. John James

Mr. John James provided testimony.

No questions were asked of Mr. James.

b. Monica James

Ms. Monica James provided testimony.

No questions were asked of Ms. James.

c. Merle Sikes

Mr. Sikes did not provide testimony.

4. Borough Attorney (*15 Minutes*)

a. ~~Shannon Bodolay, Assistant Borough Attorney~~ Mr. John Aschenbrenner, Deputy Borough Attorney

Mr. Aschenbrenner provided his opening statements.

Ms. Crawford asked questions of Mr. Aschenbrenner.

Chair Nicodemus asked questions of Mr. Aschenbrenner.

5. Interested Parties (*5 Minutes Each*)
 - a. No Interested Parties

There were no interested parties to testify.

6. Appellant For Rebuttal (*5 minutes*)
 - a. Patricia Sikes, Appellant

Ms. Sikes provided her rebuttal.

V. ADJUDICATORY SESSION

MOTION: Ms. Roberts moved to enter into adjudicatory session.

VOTE: There was no objection noted and the Board entered into adjudicatory session at 11:04 a.m.

MOTION: Ms. Roberts moved to exit adjudicatory session.

VOTE: There was no objection noted and the Board exited adjudicatory session at 1 p.m.

Chair Nicodemus requested that Ms. Henry read the draft of the final decision into the record.

Ms. Henry read the draft final decision into the record. Noted for the record that the BOAA only requests that she read the final decision and not all of the findings and conclusions.

MOTION: Ms. Roberts moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed without objection.

VI. BOARD COMMENTS

There were no comments provided.


VII. ADJOURNMENT

The meeting adjourned at 1:05 p.m.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS


TERRY NICODEMUS, BOAA Chairperson

ATTEST:


BRENDA J. HENRY, CMC, Assistant Borough Clerk

Minutes Approved: 03/22/21

MATANUSKA-SUSITNA BOROUGH

BOARD OF ADJUSTMENT AND APPEALS

IN RE:

Denial of a Conditional Use Permit
For the operation of an alcohol
Beverage dispensary
Tax ID:9057000L002

Ashlee Stetson,
Appellant

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)
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BOAA Case No. 21-02
)
)

NOTICE OF RIGHT TO APPEAL AND FINAL DECISION

NOTICE IS HEREBY GIVEN, that the Matanuska-Susitna Borough Board of Adjustment and Appeals, on March 22, 2021, rendered the following order regarding the appeal filed in the above referenced matter. This decision may be appealed within 30 days of the date of this decision, pursuant to MSB 15.39.250 and the Alaska Rules of Appellate Procedure, Part VI.

FINDINGS

1. This appeal was filed in a timely manner.
2. The operation of an alcoholic beverage dispensary, also known as a bar, is declared a public nuisance unless it is operated under a conditional use permit.
3. The appellant submitted an application for the operation of an alcoholic beverage dispensary (hereinafter bar) to be called The Office.

4. The appellant is proposing to use a small portion of an existing commercial structure for the operation. The dimensions of the proposed use area are approximately 90-feet by 20-feet and the use is approximately 1,855 square feet in size.
5. The subject property use has been historically commercial for approximately 15 years and has been vacant for the last year. Some of the commercial uses have been various retail stores, a plumbing supply, and a paint store.
6. The subject property has gone through a recent platting action, which increased the lot size from 1.2 acres to 3.7 acres.
7. The proposed use is part of the Bru-Nette Commercial Park, which contains nine commercial lots. There are multiple businesses in close proximity to the proposed use, which include a transportation company, a carpet supply business, a marijuana retail facility, and a salon.
8. There are two 50-foot wide common access easements as part of the commercial park that form a loop for vehicular circulation. Access to the property is from East Bogard Road onto North Bruiser Circle, which is a private road.

9. The proposed use abuts East Bogard Road to the south. To the north and east, the use abuts other lots in the Bru-Nette Commercial Park. A subdivision abuts the property to the west.
10. The proposed use will be wholly contained in a small portion of a large warehouse style structure.
11. There is no industrial equipment or processes that generate noise associated with the proposed use.
12. There are no outdoor speakers or public announcement systems associated with the proposed use.
13. Trip Generation, 10th Edition, as published by the Institute of Transportation Engineers, considers the proposed use a drinking place, land code 925, and notes that the average afternoon peak hour rate to be 15.53 trips per square feet of the gross floor area. With the proposed use being 1,855 square feet, the peak hour rate for the proposed use is calculated to be 29 trips; Staff concluded that the proposed use will not produce more than 750 trips per day.
14. East Bogard Road is classified as a collector road and is capable of accommodating traffic associated with commercial uses; it also has many different uses on its frontage, including industrial, commercial, and residential.

15. The proposed use will not be processing, manufacturing, or storing hazardous substances, therefor a core area conditional use permit is not required.
16. The proposed use will not generate any contaminated water runoff.
17. The nearest residential structure is located approximately 400-feet to the west, from the proposed use.
18. The proposed use is in full compliance with Alaska State Fire Code.
19. The nearest school (Wasilla High School) is approximately 5,000 feet away. State regulations prohibit the sale of alcoholic beverages within 200-feet of schools.
20. State regulations require mandatory alcohol server education. State Statute 04.16.030, specifically prohibits the sale of alcoholic beverages to intoxicated persons. The server education required by the state ensures that servers are able to identify an intoxicated person. The State can take action to revoke the liquor license if this statute is violated.
21. The State Alcohol and Marijuana Control Office has no record of violations by the appellant within the last 12-months.
22. According to the application material, there are multiple exterior lighting fixtures and soffit mounting lighting fixtures that are attached to the structure.

23. The appellant is not proposing any outdoor amplified sound activities.
24. According to the application material, the appellant is proposing a 5-foot by 8-foot lighted sign with the business name, The Office; the sign will be affixed to the southeast portion of the structure.
25. According to the application material, the proposed use will have 21 parking spaces, 2 of which will be designated for persons with disabilities.
26. There is no evidence in the record that indicates that the appellant is untrustworthy or unfit to conduct business in the Borough or that the appellant is a potential source of harm to the public.
27. Although there was testimony provided at the public hearing that was in opposition to the proposed use, the BOAA found no evidence in the record to support that the testimony should be taken into consideration.
28. At the public hearing, the Borough Attorney's Office reminded the Commission, "I would just like to remind the Commission that all decisions need to be made based on the information contained within the packet and not outside additional information."

29. Staff recommended approval of the CUP as it met all of the requirements of Borough Code.

CONCLUSIONS

Based upon the above findings, the Board of Adjustment and Appeals makes the following conclusions:

1. The Board of Adjustment and Appeals has jurisdiction over this appeal per MSB 15.39.030 (A) (2) .
2. Prior to the operation of the proposed use, the appellant appropriately applied for a conditional use permit as required by MSB 17.70.020.
3. The proposed use will not exceed sound levels in MSB 17.61.080, Noise Standards, and as a result, a core area conditional use permit is not required under MSB 17.61.020 (A) (1) .
4. The proposed use will not open until 2 p.m. and will close at 10 p.m. and will not exceed more than 750 trips per day, as specified in MSB 17.61.090, Traffic Standards, no core area conditional use permit is required as indicated in MSB 17.61.020 (A) (2) .
5. The proposed use will not be processing, manufacturing, or storing hazardous substances that would impact the thresholds identified in MSB 17.61.020 (A) (3), no core area conditional use permit is required.

6. The proposed use will not be generating any contaminated water runoff or other discharges that would violate state water quality standards or negatively impact ground or surface water quality beyond adjacent property lines; as a result, no core area conditional use permit is required under the standards of MSB 17.61.020(A)(4).
7. The BOAA concludes that the Planning Commission erred in supporting denial with no. 14 of their resolution that the proposed use is not compatible with and will not preserve and will materially detract from the value, character, and integrity of the surrounding area as required by MSB 17.70.100(A)(1)(a); there was no evidence in the record to support that finding.
8. The BOAA concludes that the record supports that the proposed use is compatible with and will preserve and will not materially detract from the value, character, and integrity of the surrounding area as required by MSB 17.70.100(A)(1)(a), as the proposed use is located in an commercial area, which has been commercial for over 15 years.

9. The BOAA concludes that the Planning Commission erred in supporting denial with no. 15, that the proposed use will be harmful to the public health, safety, convenience, and welfare as required by MSB 17.70.100(A)(1)(b); there was no evidence in the record to support that finding.
10. The BOAA concludes that the record supports that the proposed use will not be harmful to the public health, safety, convenience, and welfare as required by MSB 17.70.100(A)(1)(b), as the proposed use is located in an commercial area, which has been commercial for over 15 years.
11. The BOAA concludes that the Planning Commission erred in finding no. 16, that the proposed use will increase the crime rate in the area or increase alcohol related incidents as described in MSB 17.70.110(B)(1), as there is no evidence in the record to support that finding.
12. The proposed use has sufficient setbacks, lot area, buffers, or other safeguards as required by MSB 17.70.100(A)(1)(c).
13. The proposed use will not have any negative effects upon the properties in the area due to such factors as dust, noise, obtrusive advertising, or glare, as required by MSB 17.70.100(A)(2)(a).

14. The proposed use will not negatively affect the safe, efficient flow of traffic on any highway, arterial, collector, or street from which access to and from the use is obtained, as required by MSB 17.70.100(A)(2)(b).
15. Measures will be in place to reduce any negative effect upon adjacent and nearby properties, as required by MSB 17.70.100(A)(2)(c).
16. Adequate parking is provided for as required by MSB 17.70(A)(2)(d).
17. Access to the premises will not create an unreasonable traffic hazard as required by MSB 17.70.100(A)(2)(e).
18. Traffic will not overtax existing road systems, as required by MSB 17.70.100(A)(2)(f).
19. With conditions, the proposed use is compatible with the character of the surrounding area, as required by MSB 17.70.100(A)(2)(g).
20. The appellant has not had a liquor license suspended or revoked in the last 12 months preceding the application as required by MSB 17.70.110(B)(2).

21. The BOAA concludes that the Planning Commission erred in finding no. 16, that the proposed use will increase the crime rate in the area or increase traffic accidents, as there is no evidence contained in the record that would support that finding, as required 17.70.110(B)(1).
22. The BOAA concludes that the Planning Commission erred in failing their resolution for approval partly based on the "feelings" and "opinions" of some of its members and the local community council.

DECISION

Based upon the above Findings and Conclusions, the Matanuska-Susitna Borough Board of Adjustment and Appeals reverses the decision of the Planning Commission with Resolution No. 20-046, dated December 7, 2020, and hereby approves the conditional use permit with the following conditions:

1. The operation shall comply with all other applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of the conditional use permit. An amendment to the conditional use permit shall be required prior to any expansion of the conditional use.

3. The operation shall comply with the maximum permissible sound level limits allowed, per the requirements of MSB 17.61.080, Noise Standards; and MSB 8.52, Noise, Amplified Sound and Vibration.
4. The hours of operation shall be limited to 2 p.m. to 10 p.m. daily.

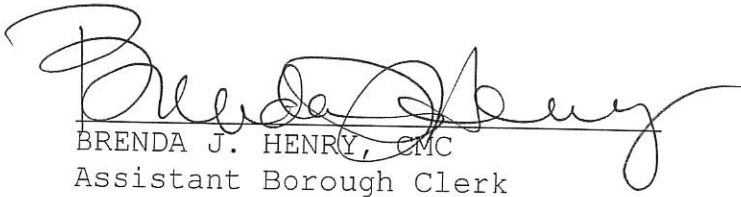
Dated this 22 day of March, 2021

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS



CLAUDIA ROBERTS, Vice Chairperson

Attest:



BRENDA J. HENRY, CMC
Assistant Borough Clerk

Butte Community Council Minutes

Meeting held at the Butte Community Council Building @ 7 PM March 10th 2021

Quorum met of Larry Rhymer, Ron Johnson, Bryan Cable, Michelle Maynor and Ben Ahrens (not present Sally Beach & Debbie Schuetter)

Pledge

Secretaries Report – Ben Ahrens read the secretaries report/ no corrections or additions needed Gregory moved to approve the minutes and Tim seconded them.

New Board positions as follows (President – Ron, Vice President – Bryan, Treasurer – Michelle will take over/ help Debbie to ensure smooth transition, Secretary – Ben)

Treasures Report- No report Debbie was not present

Road Service Area Report- No Report

MSB Report- Tim Hale present, talked again about the transfer stations and there is no plan to shut any of them down. There are now reduced dump fees at all the stations starting the new fiscal year- single bags dropped from 3\$ to 2\$ a bag and truckloads from 15\$ to 10\$

Also budget season next month for the borough

9075908243- Tim Hale

Butte Fire Station- Fire Chief Louis LaRousse reported they had 17 calls the past month. Still working on more interviews and that in the last class they had 9 of the 12 pass the first time around. Currently they are being staffed Wed-Sunday from 11AM-8PM. Pulling shifts as duty crews and have been getting in some really good training. Response times and knowledge has increased dramatically because of this. Discussion ensued about helping out at the Knik glacier if needed and that Butte and Knik are all part of the same Greater Butte Area and funded/ aka same tax rate.

Fire Dept board meetings are quarterly and also virtual and the public is welcome to attend. Next one will be coming up in April 15th. Usually the 3rd Thursday.

Butte Elementary- Note from Principal Rockey- 4th quarter will have the return of PEAKS testing and we will also do MAP testing once more. Track and Field will be after school for 3rd-5th grade students and also plan on having an outdoor Title 1 event. Been a touch but successful year. Keep on working with your kids and have a wonderful Spring Break.

New Business-

Kim Zello W/ **Eklutna INC** was going to come and talk about plans and field any questions that the community had. We will ask them to come back to find out details on their upcoming plans

Bryan Cable brought forth the **AARP Community Challenge program**. Program is intended to help communities make immediate improvements and jump start long term progress in support of residents

of all ages. In 2020 it awarded over 2.4\$ among 184 grant winners (including two dozen projects specific to community needs resulting from Covid 19).

Bryan also talked about the **YMCA** – and possibly getting a before and after school as well as a summer program going and started up using the Butte Community Council Building. This would also bring in jobs to the immediate area. For every 10 kids there would be 4 positions. Just the beginning stages of the idea. Lots to figure out and talk about. Potential for building to be approved as a child care facility etc. etc. Bryan will be visiting with the YMCA board members next week to get more information. He will likely join the board so he can head up this project for the Butte community. Any questions contact him at 907-707-3400

Old Business-

Little Angels Memorial - Discussions ensued while talking about the ARRP Community Program and the YMCA along with the LA memorial park. Gregory made a motion to set aside 2 acres of the 21.5 acres that community council building sits on for the park. Michelle seconded it. Discussion continued about the process of how it has gotten to this point/ old compound acreage and if the Borough does get it back turning it into a non- profit. It's been 3 years since the initial funding/ grants have come in and the council acreage would be the quickest & most feasible. Amendment was made to the initial motion to change it to 4 acres instead of 2. Acreage would be between the CC building and the school. 13 of 13 individuals were in favor for the motion.

Mike Morrow mentioned that the septic froze up again at the council building. Building committee will look into the paperwork/ DEC and see the specifics of the septic. Discussion ensued about how to keep this from happening. Will get a referral and someone out to look at it to get their expert advice. 1998/ installation 2 rather large earthquakes- needs a good inspection. Will keep on Old business until resolved.

School Board Report- No report

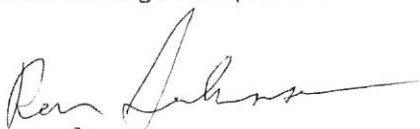
Building Committee Report- No report/ no money right now. Waiting on grant monies from 2020 & 2021- \$15,400 each. Ron will check with the Borough and see what the hold up is as he is turning in the 2022 application

Neighborhood Watch/ Community Patrol- No Report

By Laws Committee- Have not met yet/ Gregory will make time and get the committee together soon. If you have questions/ inquiries get them to Gregory or the committee.

Motion to adjourn the meeting made by Gregory Nilsson 2nd by Tim

Next meeting 7PM April 14th.


President

March 15, 2021

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

REGULAR TELECONFERENCE MEETING

Held 6:30 pm Thursday February 11, 2021 by teleconference/Microsoft "Team"

RECEIVED

MAR 19 2021

IN ATTENDANCE:

RSA #

RSA Members Present

CLERKS OFFICE

| | | | |
|----------------------|-----------------------|-------------------|--|
| 09-Midway | Dan Tucker P tc | | |
| 14-Fairview | Dan Elliott P tc | Craig Stewart tc | |
| 15-Caswell Lakes | DJ McBride P tc | | |
| 16-South Colony | Rhonda Stark P tc | | |
| 17-Knik | Doug Lowry P tc | Harry Caldwell tc | |
| 19-Lazy Mountain | | | |
| 20-Greater Willow | Tom Phillips P tc | | |
| 21-Big Lake | | | |
| 23-North Colony | | | |
| 25-Bogard | Gary Hessmer P tc | | |
| 26-Greater Butte | Mike Shields P tc | | |
| 27-Meadow Lakes | Stephen Edwards P tc | | |
| 28-Gold Trails | Micah Schoming P tc | | |
| 29-Greater Talkeetna | John Strassenburgh tc | | |
| 30-Trapper Creek | Donna Massay P tc | | |
| 31-Alpine | | | |

tc = by teleconference/"Team" P = Primary

RSAs not represented: Lazy Mountain (19), Big Lake (21), North Colony (23), and Alpine (31).

MSB Staff: Public Works: Terry Dolan, Director tc; Jim Jensen, O&M Manager tc.

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: Mokie Tew, District 5 tc; Tam Boeve, District 7 tc.

Visitors: None

CALL TO ORDER at 6:31 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 12 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of January 21, 2021, approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: Jim Jensen: Maintenance going well, and 6 RIP design projects have already been awarded. **Terry Dolan:** Assembly approval of the RSA #21 RIP List is still on hold. Doug Lowry asked about widening the brush removal corridor on Point Mackenzie road to improve the sighting of crossing animals; Terry said that the added cost would have to come from RSA funds, but the bigger problem is that it might have us working outside of the ROW which we cannot do legally.

BOARD MEMBER REPORTS

A. TAB: DJ McBride: The last meeting was largely a "meet and greet" for new members; the TAB continues working on the MPO.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

UNFINISHED BUSINESS:

A. Draft Resolution 21-01 relative to Assembly interference in RSA decision processes: Mike Shields reintroduced the draft from the January meeting; Tom Phillips **moved** to adopt, Dan Elliott **seconded**. Discussion followed, and Rhonda Stark **moved** for an Amendment to wording in the final paragraph; Mike Shields **seconded** the final version, which was **approved** by unanimous voice vote. The Resolution as amended was then **approved** by unanimous roll-call vote.

NEW BUSINESS: None

PERSONS TO BE HEARD: Craig Stewart asked about the necessary attributes of the proposed sand storage facilities cut from our RIP Lists; Terry explained the need which will probably result from the 2020 Census and the continuing increase in Borough population; that such facilities might serve one or a combination of RSAs, be located on Borough property, and need to include a covered-storage building with electric service and enough surrounding area for equipment movement and parking; and that what was cut this year was for planning and sites identification. DJ McBride described such facilities now in Eagle River.

Mokie Tew said the Borough has very few designated stormwater systems, all in the cities; Terry responded that, by definition, our roadside ditches constitute the vast majority of our "stormwater runoff systems", so it's not an issue we can ignore.

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Mike will get the approved Minutes and Resolution 21-01 to the Clerk's Office tomorrow.

ADJOURNMENT: By unanimous consent meeting adjourned at 7:39 pm.

NEXT MEETING: Thursday, March 18, 2021, by teleconference/Team.

Stephen Edwards ^{by MS}

Stephen Edwards, Board Chair

Mike Shields

Mike Shields, Board Secretary

Matanuska-Susitna Borough

MAR 19 2021

RECEIVED

LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION (LSTCA)
BOARD MEETING MINUTES
January 9, 2021, 2:00 PM, The Trout House, Wasilla, AK

RECEIVED
MAR 23 2021
CLERKS OFFICE

The LSTCA Board Meeting was called to order at 2:00 PM by Kerin Fassler, Secretary.

BOARD MEMBERS PRESENT:

Joe Stam, President (via Zoom)
Kerin Fassler, Secretary
Jim Else, Treasurer
JoAnn Hobbs, Member (via Zoom)
Jake Anders, Member
Wendy Simpson, Member (via Zoom)

BOARD MEMBERS NOT PRESENT:

Bari Gray, Vice-President

GUESTS PRESENT

Ken Barkley, MatSu EMS

COMMUNITY ATTENDEES

Jean Holt
Charles & Cindy Graham
Eric & Rhonda Carlson
Pete & Eileen Probasco
Jeff Hardy
Esther Arndt
James Hastings, Healing Hearts

QUORUM:

A quorum of board members was established.

The Pledge of Allegiance was led by Kerin Fassler.

GUEST REPORT:

Ken Barkley reported that the MatSu Borough now has a permanent Emergency Operation Center located in the old Wasilla Police Department building along the Parks Hwy. The building has/is being renovated to accommodate emergency operations.

SECRETARY'S REPORT:

The Minutes of the Oct 10, 2020, board meeting were read. Motion made by Jim Else to approve minutes, was seconded by Jake Anders and approved.

TREASURER'S REPORT:

The treasurer's report was presented by Jim Else and copies were made available. Funds available as of September 30, 2020 were \$96,502.48. Total revenues from July 1 – December 31, 2020 were \$16,360.16, total expenditures totaled \$6,202.31. Motion made by Kerin Fassler to approve the treasurer's report and seconded by Wendy Simpson. MOTION PASSED.

OLD BUSINESS:

- Weather Station and Community WiFi at Lake Louise Lodge – After a short status update from Joe Stam, it was decided that the weather station should remain as it is currently configured as it is operating as needed.
- Community Internet – Currently we pay for community internet at Lake Louise Lodge. Ken Hobbs, of the Point Lodge who already has internet capability indicated that it is free to use at his establishment. Joe Stam and Kerin Fassler will research costs for different options and bring up at next meeting. Jim Else requested that we connect with Copper Valley to possibly put up a tower in the area to assist in getting better internet connection. Jeff Hardy said that within the last year or two research had been already done on the possibility of putting up a tower and the result was that there is not enough customer support to warrant this kind of expense.

research had been already done on the possibility of putting up a tower and the result was that there is not enough customer support to warrant this kind of expense.

- Brochure/Map of Area – Kudos to Wendy Simpson for putting together a brochure of the Lake Louise area including maps of Lake Louise and Lake Susitna. Maps indicate locations of satellite phones and fire boxes for use by all. Jake Anders suggested that we print on really good quality paper stock so that they wouldn't be picked up and tossed by the public. Joe Stam is going to look into the costs of getting them printed.
- Neighborhood Watch Update – The video equipment at Three Lakes Rentals is working fine and is being used by State Troopers as needed per Jim Else. The lease payments have been made and there only remains \$31.17 on the grant funding.
- Snowmachine Club Request – Mr. McGarvey of the Lake Louise Snowmachine Club reported on status of their trail approval request to the State. They are working on several options and trying to come up with the best solution for the community. Jeff Hardy posed a question on the reason for the trail being put where it has been tentatively drawn as it will require the removal of trees. Discussion resulted in the possibility that Mr. Hardy work with the Snowmachine Club directly providing them with his thoughts and opinions on viable options.

NEW BUSINESS:


- A request was made by the SENIORHOUSINGNET organization to post a link on our website to their website. Their website provides guides and information on the senior housing in Alaska. Discussion from the group indicated that if it is a non-profit organization this might be a really good idea. Also, it was pointed out that the only thing we should do is to provide just a link and not necessarily an endorsement or ability for them to access our database. Kerin Fassler will research further and get back to the Board on the possibility of adding a link to our website to aid the community.
- Excessive Membership Fee Payments – Kerin Fassler noted that Jim Else, Treasurer, had received what was called an "anonymous donation". In order to post donations into our website, there has to be an account/name of member in order to record the donation. If we have additional "anonymous donations" Kerin Fassler will set up a "LSTCA Member" contact to record such donation.
- James Hastings of the Island of Hope and Healing organization spoke to the meeting members about the organization and their purpose towards the community. They are located on Church Island located in Lake Louise proper. He invited the community to visit and encouraged increased communication with everyone.

MISCELLANEOUS:

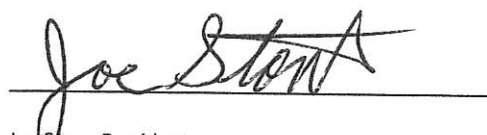
- New Directory – Eileen Probasco asked about reprinting the Community Directory. She has volunteered to assist as she has had previous experience with this kind of effort in the past. Kerin Fassler will connect with Eileen to come up with some ideas for a new directory.
- Kerin Fassler indicated that at this time we have no location for the next meeting. She will firm up a location and post to the LSTCA website as soon as available.

NEXT MEETING - TBD

Kerin Fassler motioned to adjourn, Joe Stam seconded. MOTION PASSED. Meeting adjourned 3:05.


Kerin Fassler, Secretary

3/20/21
Date


Joe Stam, President

3/20/21
Date

RECEIVED

MAR 24 2021

REGULAR MEETING

4 P.M.

February 18, 2021

CLERKS OFFICE

I. CALL TO ORDER; ROLL CALL; ESTABLISH QUORUM

Meeting called to order at 4:05 PM.

Roll Call:

Present: Mike Wood (MW), Howard Delo (HD), Tam Boeve (TB), Andy Couch (AC), Larry Engel (LE), Kendra Zamzow (KZ).

Absent: Tim Hale, Pete Probasco (excused).

Quorum established.

II. APPROVAL OF AGENDA

- Motion: Moved to approve LE;
- Second: AC
- Discussion: None
- Action: Passed unanimously without objection.

III. APPROVAL OF MINUTES

a. January 21, 2021

- Motion: Moved to approve by AC
- Second: LE
- Discussion:
 - KZ:
 - add "FWC Candidate" after her name under IV. AUDIENCE INTRODUCTIONS & PARTICIPATION.
 - AC:
 - Under I-b. Present: add "Andy Couch".
 - On p. 3 of the minutes under VI. ITEMS OF BUSINESS, 1-i-b: add "hunts" after "moose" on line 2; on line 3 change "bear exemption fees" to "brown bear fee exemptions"; on line 4 change "would" to "may".
- Action: Motion passed unanimously as corrected.

- IV. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 min./person, chair's discretion)
1. Mike Brown, staff
 2. Bill Stoltze, phone, Birchwood
 - Gave AK Legislative update.
 3. Neil Dewitt, phone: shared comment on subsistence.
 4. Becky Long, phone, Talkeetna: supports SWMO; thanks FWC for monthly updates on WSAR, shared some concerns about WSAR project.
 5. Melissa Heuer, Susitna River Coalition.
 6. Steve Braund, Northern District Set Netters Association of Cook Inlet.
 7. Marlowe Scully.
 8. Roberta Budnik, U. S. Army Corps of Engineers.
- V. STAFF/AGENCY REPORTS & PRESENTATIONS
- a. West Susitna Access Road Project Update
 - b. Staff report/correspondence
 - c. Supplemental Wetland Mitigation Ordinance presentation
- VI. ITEMS OF BUSINESS
1. West Susitna Access Road Project
 - No updates
 2. Alaska Board of Game Actions
 - a. Proposals/brown bear & antlerless moose-Comments and Action
 - b. FWC request to BOG providing public opportunity to submit new, withdraw old, or amend current proposals.
 - Motion: AC that FWC submit the letter to BOG on p. 17 of packet with minor modifications to the header.
 - Second: HD
 - Discussion: Ensued.
 - Action: Motion passed unanimously.
 3. Federal Subsistence Board upcoming wildlife regulatory cycle/proposals
 - Discussion:
 - MW: not familiar with this in the MSB; HD- PP would be very helpful on this issue, perhaps doing a presentation at the next meeting.

- MW: does any know about Subsistence activities happening in the MSB?
HD – yes, this deals with federal land within the MSB;
- Bill Stoltze: HD is probably right.
- LE: SC Subsistence will be meeting next week, maybe some of us should attend; HD – I can listen into part of it. MW will try to learn more about it.
- Motion: AC moved to look at this in the next meeting/agenda with input from PP
- Second: HD
- Discussion:
- Action: Passed without objection.

4. MSB Supplemental Wetland Mitigation Ordinance – approve public hearing for 3/18/21 FWC agenda.

- Motion: LE moved to add SWMO to March agenda and hold a public hearing.
- Second: AC/HD
- Discussion:
- Action: Passed without objection.

5. ADFG King Salmon Fishing Regulation for upcoming MSB sport fishery (AC).

- Discussion:
- AC: red p. 39+; gave some background; Doesn't have a motion, but plans to further investigate this issue.
- Motion:
- Second:
- Discussion:
- Action:

6. Appointing a committee to discuss FWC history and priorities with MSB Management.

Discussion:

- AC: moved to create a committee of up to three people to meet with Manager Mike Brown to discuss the FWC; AC, HD, LE.
- Second: HD

- Discussion:
- Action: Passed without objection

VII. MEMBER COMMENTS

1. HD: This was a good meeting; getting ready for warmer weather; Stefan Hinman sent me some radio interview about UCIDA/CIK.
2. TB: none.
3. AC: not sure what's happening with the fishing season; tour boats won't be running; far from a full season of bookings; I would welcome and opportunity to get FWC members out on my boat this summer like I've done in the past, showing some of our local fisheries; king salmon, dip net fishery, silver salmon trip.
4. LE: thank for the meeting materials
5. Ted: need questions from FWC members regarding SWMO.
6. MW: congrats to Ted on NFHP.

VIII. NEXT REGULAR MEETING – March 18, 2021, 4 PM – AGENDA AND PRESENTATION IDEAS?

IX. ADJOURNMENT

- LE: moved to adjourn;
- HD: second.
- Lost quorum when MW was disconnected; meeting ended at 6:07 PM.

Howard Delo for
Mike Wood, Chair

March 18, 2021
Dated

ATTEST:

Ted J. Eischeid
Ted Eischeid, Planner II Staff

3/18/2021
Dated



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MAR 15 2021
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Meeting Minutes
February 5, 2021 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Joe Pride, Brian Kirby, Sheena Fort, Trevor Walter & Clark Smith.
- II. Call Meeting to Order – 7:03pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Joe Pride
 - b. 2nd by: Sheena Fort
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Joe Pride
 - b. 2nd by: Sheena Fort
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$7500.77
 - b. Savings Account – \$225.79
- VII. Persons to be Heard (suggested 3 minutes each)
 - a. Jackie Kenshalo- (Government & Community Affairs Manager) Informed the board about the Susitna Community Council Reconnect Grant. They were awarded a grant to connect underserved rural areas to highspeed broadband starting in the summer of 2021. It will involve two neighborhoods in the Caswell area, The Eagles Nest at Kashwitna & The Preserve at Sheep Creek which have no land line networks.
 - b.
 - c.
- VIII. Correspondence –
 - a.
 - b.
- IX. Committee and Governmental Reports
 - a. **Road Service Areas (15 & 29)** – N/A
 - b. **Borough Assembly Update** – Tam Boeve informed the board of the property tax assessment with around a 7% increase on average. She also informed us with the possible closing of transfer stations which could include The Butte, Willow, Talkeetna, Big Lake & Sutton.
 - c. **Neighborhood Watch / Community Safety Update**—There will be a civil patrol being put together. Volunteer efforts will be needed.
 - d. **Fire District Update** – Eric Chappel stated that they are receiving 15-20 calls a month & for everyone to watch their stack fires for creosote. They are also in the process of replacing one of their tanker trucks.
 - e. **McKinley Fire Rebuild Update**– N/A
- X. Old Business
 - a. **Signage** (tabled)
 - b. **Fundraising Committee**- Tabled until Spring
- XI. New Business
 - a. **New members of the Board of Directors**— Trevor Walter accepted his nomination as the new Treasurer. Trevor Walter motioned that Clark Smith be added as a new board member, 2nd by Joe Pride. Welcome Clark!
 - b. **Grant cycle announcement dates**- Starting February 8th, Applications need to be in by March 8th.
 - c. **Investigate election integrity.**
 - d. **Second Amendment**

RN Spaul
3/11/21

Sheena Fort
3/11/21

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Talkeetna Community Council, Inc.
Regular Meeting of the Talkeetna Community Council
Monday, February 1, 2021

1. **Call to order.** The Talkeetna Community Council met on February 1, 2021 via Zoom. The meeting was called to order at 7:02pm. In attendance were Jon Korta, Jodi Rodwell, Doug Smith, Kathy Trump, and Kristy Kingery. Absent council members included Cortni Ruth and Lora Nelson.
2. Kathy Trump will take minutes
3. Motion by Doug Smith to approve agenda. Seconded by Kristi Kingery. Motion carries
4. Motion by Doug to approve the minutes of Jan 4, 2021. Seconded by Kristy Kingery. Motion approved.
5. **Treasurer's Report.** See Doug Smith's report
Cap Fund grant money \$15,789 arrived from MSB. Doug will work with Christie Seay to disburse funds to grantees.
Funds available to TCCI \$7,823.27 - P.O. Box fee \$196 and Board Insurance \$398.55
6. **Out-of-Town Guest(s):** Alex Strawn, Planning Director with the Mat-Su Borough. He is attending the council meeting.
7. **Correspondence.** See attached correspondence
8. **Announcements**
 - A. Sue Deyoe went through the committee vacancies in the Borough. Sue thought we should include Borough committee vacancies in correspondence. Jon suggested we post a link on our website.
9. **Persons to be heard:** Eric Chappel, Talkeetna Fire Department.
Property owners with hydrants need to keep them shoveled.
Three people finished upgraded certification
10. **Assembly Update:** Tam Boeve
Tam thanked Sue for pointing out Borough-level board vacancies. The Mayor appoints to boards, and Tam will be happy to recommend.

Tam's Report:
Mayor vetoed proposal by Assembly to stop wetland mitigation.
Tomorrow's Assembly meeting will include two important borough changes:
 - Should Borough change from a strong Manager model to a strong Mayor model?

- Should Borough change from a second class Borough to first class Borough?

Other Borough issues:

- No free coupons for Borough waste disposal. Borough spends too much printing coupons and many are not used
- Request from 3 assembly members who live in the core area to look at costs of rural transfer sites.
- Feb 16 --approve the 5-year timber sale. Can find timber sales on the website
- The Borough has an \$18 million dollar financial gap.

Feb 16 special session to talk about the State not following through on bond reimbursement for schools.

Mat-Su Borough looks okay financially now because of CARES Act.

Borough must reckon with what to do in 2023 going forward to close 18 million dollar gap

You can find a link on the Borough website to access info on possibilities which include:

- excise tax, fuel tax, gravel tax, tobacco tax, marijuana tax, sales tax at 1%, bed tax
- Other options: eliminate property tax exemptions--State requires \$68,000 exemption. Borough exempts more than State
- Land sales: School parcel sales --core area --some schools have large parcels of land
- eliminate z tabs for vehicles

11. Committee/Board Reports

- A. **TPAC:** Roger Robinson: They did not meet.
Next meeting is February 16 at 6:30 PM
- B. **Recycling:** Cici Schoenberger
Times changed to 12 to 4 both Tuesday and Saturday.
Closed twice in Jan due to temperature.
Looking at long term goals.
Next meeting date will be posted.
- C. **Community Assistance Program:** Christie Seay
FY19 money came in. Christie is working on MOAs for each grantee.
She is working with Eileen at the Borough to catch up on CAP grant cycle
Need to apply by March 15 for next year's fund.
- D. **Skatepark.** No meeting
- E. **Playground.** No meeting
- F. **Comsat Quarry:** Kathy Trump. See report
DNR was at quarry site when contractor blasted outside of blast time. Contractor cited for 4 violations.
Borough Manager went to quarry with Rebecca. Alex Strawn reported he would be an advocate with the State, and he would like to be involved. Invite him to next Quarry

Committee meeting. Alex would like the State to do a water assessment to know where water table is.

Next meeting Feb 15 at 11:30

- G. **RSA:** John Strassenburgh. Board did not meet.

RSA board asked for \$10,000 to look at places to store chips or storage facilities. All RSA boards were overridden.

- H. **TWSB:** Whitney Wolff. No report

- I. **Bylaws Committee:** Ruth Wood

Committee wanted to assess whether amendments adopted by TCCI, Inc. at it's June 2020 meeting had correct language. Chair found amendments read at the February 2020, and March 2020 meetings and adopted at the June 2020 meeting had the correct language and by-laws do not need to be changed.

Section 2. B. (page 3) Change report of Nominating Committee to Board from September to October

Document posted on TCCI website is not correct and needs to be changed and post at P.O. Ruth will do this.

By-laws committee does not need to meet anymore until an issue with bylaws surfaces.

- J. **CERT:** Bill Was posted a report.

Mat-Su Borough OEM requested all CERTS work on vaccinations. Held at Raven Hall at Fairgrounds Palmer. CERT has a quarterly newsletter and facebook page at TKA CERT

12. **Unfinished Business**

A. **Directors and Liabilities Insurance**

Doug met with Cheryl at Coombs Insurance to make sure we have directors and officers insurance (D & O) insurance.

Doug made a motion to reduce nonprofit organization liability insurance to 500,000, and eliminate employment practice liability insurance. Kathy seconds.

Motion withdrawn

Doug will continue to work with Cheryl Coombs to figure out if we need to modify the insurance, because it is still unclear.

13. **New Business**

A. **Cosat Quarry Reclamation Letter**

Motion by Kathy Trump to request the approved long-term and short-term reclamation plan for the Comsat Quarry from Samantha Carroll at ADNR. Seconded by Doug Smith. Motion passed.
Kathy will give letter to Jon

- B. **Administrative** - Do committees want updated email addresses and potential committee addresses? Please remember to update your committee chairs and members.

14. **Board Comments**

Doug: Lawyer in Spokane who is dealing with Ron Garrett's estate. He wants to leave money to ball field. Doug sent lawyer's request to the Softball Association. She needs a letter from the council stating we do not deal with the ballpark, which Doug will write.
Checkbook is lost. We need to get a new checkbook and cancel the old checks.

Kristy: no comment

Kathy: no comment

Jodi: Thank you to Doug for dealing with banks, lawyers, and insurance. Thanks for committee members for working for this community.

Jon: Thank you to all the volunteers who make this community run.

15. **Adjourn:** Doug moved to adjourn at 8:24pm. Seconded by Jodi. Meeting adjourned. The next meeting will be Monday, March 1, 2021 at 7:00 PM via Zoom

Approved by: Kathy Trump

Attested to:



Jonathan Korta - Chair Talkeetna Community Council

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MAR 23 2021

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MINUTES

TRAPPER CREEK COMMUNITY COUNCIL

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E TC Park Circle.
Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Regular Meeting 6:30 PM, Thursday, February 18, 2021

- I. Meeting called to order: 6:33 pm
- II. Determination of Quorum
- III. Board Members in Attendance: Ritenburgh, Miller, Grelson.
- IV. Approval of Agenda
- V. Reading and approval of Regular December Meeting minutes (no quorum//no January meeting)
- VI. Borough Assembly Report, Tam Boeve, District 7: Property tax appraisals: 7% appraisal increase this year. Two factors: a housing market boom and the increase cost in building materials. Increase did not impact all of the Northern area as much. If you have questions regarding your appraisal, call the Borough for more information. Assembly is looking at the issue of school bond debt. Concern that the State's share (\$18 million) could be passed on to the MSB each year. Possible gravel tax or fuel tax, and other possibilities are being considered.
- VII. Treasurer's Reports:
January Report: Deposits: MSB Cares Act: \$500.00. Disbursements: Check #248: TC Post Office Box fees, \$92.00. Dividends: 12/31/20, .01, Interest: .01. Checking: \$1520.34 (\$674.27 FY2018 CAP \$); Savings: \$25.47.
February Report: Deposits: None. Disbursements: None. Dividend: None; Interest: None.
Checking: \$1520.34 (\$674.27 FY2018 CAP \$) + Savings: \$25.47
- VIII. Community Assistance Program (CAP) Grant Project Updates:
 - A. FY2018:
 - Trapper Creek Community Council (TCCC): CAP: \$1,000.00. Current expenditures: \$92.00. Remaining: \$674.27
 - B. FY2019:
 - Trapper Creek Volunteer Fire Dept. (TCVFD): CAP: \$3,489.00. No Report
 - Trapper Creek Community Services (TCCSA): CAP: \$11,000.00.
January Report: Expenditures: \$581.71, Operating Expenses. Remaining: \$6,184.66.
February Report: Expenditures: \$1,029.76, Operating Expenses. Remaining: \$5,154.90.

IX. Committee Reports:

A. TCCSA Water Committee:

January: Construction on the project is targeted for end of January. Finishing up some last details to include signage identifying the project.

February: Contractor hoping to submit paperwork for ADEC Approval to Operate early next week. Signage applications have been submitted to the ADOT & PF (Parks Hwy signage) and the Borough (Devonshire signage). Contractor to send TCCSA several options for a building sign for TCCSA to review/respond. TCCSA Water Committee will continue to update TCCC

B. Volunteer Fire Department Committee (TCFVD): No report

X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office

XI. Public Forum: TCCC Chair grateful for efforts of TCCC Treasurer Twigg since being on Council

XII. Unfinished Business:

A. Mat-Su Community Councils for Public Safety (MSCCPS) update:
No Report. Most likely there will not be a meeting until next spring

B. TCCC Board Election Results: Election Committee of Kay & George Faerber secured the ballot box from the TC Post Office, reviewed voter sign in sheet and Certificates of Eligibility to Vote forms; reviewed ballots for compliance with voting instructions; tallied and certified the results.
4 candidates on ballot for 3 seats. The top 2 candidates with the most "yes" votes receive 2 year terms; the 3rd candidate with the most "yes" votes will receive a 1 year term.
29 signatures on voter sign in sheet; 28 completed eligibility certificates; 29 ballots. 1 ballot not counted due to voting both yes and no for a single candidate. Results: Jason Kresge: 23 "yes" votes (2 year term); Duronda Twigg: 21 "yes" votes (2 year term); Levi Miller: 20 "yes" votes (1 year term); David Ritenburgh: 9 "yes" votes.

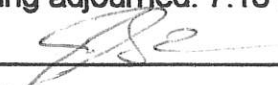
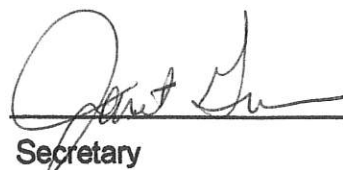
XIII. New Business:

A. MSB updates to CAP/Community Assistance Program The MSB CAP Application deadline for FY2022 CAP Funds is March 15, 2021. This does not mean TCCC cannot still request FY2020 or FY2021 CAP funds; but is a reflection of a change in the MSB CAP application process beginning with FY2022 CAP funds

B. Seat new Board: Motion: by Miller to seat the three candidates with the most votes, thereby accepting the certified TCCC Board of Directors Election Results. Motion seconded by Grelson. All in favor; none opposed. Motion passes

IV. Date of next meeting: scheduled for **Thursday, April 15, 2021, 6:30 pm**

XV. Meeting adjourned: 7:13 pm

Approved:  3/18/21  3/18/21
Chairperson Date Secretary Date

(Minutes taken by Council Secretary, Janet Grelson)

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

RECEIVED
MAR 10 2021
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**West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
February 8th, 2021**

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:03 PM** online Zoom by Chairman Cathi Kramer on February 8th, 2021.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members online and establishing quorums:

West Lakes Fire Service Area Board of Supervisors:

Cathi Kramer – Chair, Cindy Michaelson – Vice Chair, Steve Simpson, Larry Fetchenhier, Randy Newcomb (Zoom Meeting)

Present from West Lakes:

Chief Tawnya Hightower, and Admin Assistant Theresa Elliott

III. PLEDGE OF ALLEGIANCE

Cathy Kramer led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

MOTION: Cindy Michaelson moved to approve with Steve Simpson Second.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cindy Michaelson Moved to approve January 11th, 2021 meeting minutes.

Steve Simpson second the motion.

VOTE: Motion passed unanimously

VI. ANNOUNCEMENTS

A. None to be heard

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

VII. CHIEF'S REPORT

A. District Chief's Report – Tawnya Hightower

- Fifty-One Emergency Responses in January 2021.
- Nine Smoke Alarms and One CO Alarm installed.
- January Training
 - ENSTAR annual Refresher.
 - Fire Attack initial operations.
 - Haz-Mat Team Training.
 - Haz-Mat Operations – 9 certified students.
 - Upcoming February : Resource 1, online training Firefighter 1.
- Firefighter Matt Stouffer was awarded an Excellence in Mentorship Award.
- Platform Truck 73 was donated to the Museum of Alaska Transportation and Industry.
- Equipment Update:
 - **New Brush 71**
Plow and Lights installed.
Boxes have follow-up.
Decals applied this week.
 - **Truck 73**
Equipment is being installed.
Decals being applied this week.
Upcoming training on truck.
 - **New Pumper/Tender 73**
Online prebuild meeting.
Chassis Ordered.

VIII. UNFINISHED BUSINESS

A. None to be heard

IX. NEW BUSINESS

A. None to be heard.

X. PERSONS TO BE HEARD

A. None to be heard

XI. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously

Meeting adjourned at **6:33 PM**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cathi Kramer

3/8/21

Cathi Kramer - Chairman West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 3/8/2021 (West Lakes FSA B.O.S.)