

SUBJECT: INFORMING THE ASSEMBLY OF A GRANT AMENDMENT THE BOROUGH MANAGER WILL BE ASKED TO SIGN RELATING TO RESPONSE TO THE COVID-19 PANDEMIC.

AGENDA OF: MARCH 2, 2021

ASSEMBLY ACTION:

*Presented to the Assembly. KBJ 03.02.21*

MANAGER RECOMMENDATION: For information only.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:

*MB*

Route To:	Department/Individual	Initials	Remarks
	Originator	FIN/EP	
	Finance Director	<i>CF</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>BMA for IRM</i>	

ATTACHMENT(S) :

PW20 Amendment No. 1 COVID Response Time Extension (2pp)

**SUMMARY STATEMENT:** In 2020, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures. A state and federal disaster declaration was issued on April 9, 2020. As part of the Public Assistance Program, allowed costs are eligible for 75% federal (Federal Emergency Management Agency-FEMA) and 25% state (Alaska Division of Homeland Security and Emergency Management-DHS&EM) funding assistance.

Eligible costs from July 1 through Sept 30, 2020 have been documented and approved by the state and federal agencies in the amount of \$60,524.26.

The Borough Manager will be asked to sign the attached time extension amendment which will allow time to complete and submit the required closeout documentation.



**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
DIVISION OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**  
Obligating Award Document for  
Disaster - Public Assistance Presidentially Declared

FAIN: (Disaster Number) DR-4533-AK

CFDA No. 97.036 Date of Disaster Declaration 04/09/2020

1. Project Worksheet # 0020	2. Category B	3. DUNS # 081482960	4. Award <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Amendment Number 1	5. Employer Tax ID # 92-0030816										
6. Subrecipient Name and Address Matanuska Susitna Borough 350 E. Dahlia Ave. Palmer, AK 99645			7. Issuing Office and Address Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 <a href="http://www.ready.alaska.gov">http://www.ready.alaska.gov</a>											
8. PW Obligation Date 12/07/2020			Agency: Federal Emergency Management Agency (FEMA)											
9. Purpose of Award/Amendment: <b>Amendment to Reflect Extension of Period of Performance</b>														
10. Grant Award and Terms and Conditions: (see attached Grant Terms and Conditions)														
<table> <tr> <td>Total Approved Amount:</td> <td>\$ 60,524.26</td> </tr> <tr> <td>Total Awarded Amount:</td> <td>\$ 60,524.26</td> </tr> <tr> <td>Federal Share:</td> <td>\$ 45,393.20</td> </tr> <tr> <td>State Share:</td> <td>\$ 15,131.06</td> </tr> <tr> <td>Subrecipient Share:</td> <td>\$ 0.00</td> </tr> </table>					Total Approved Amount:	\$ 60,524.26	Total Awarded Amount:	\$ 60,524.26	Federal Share:	\$ 45,393.20	State Share:	\$ 15,131.06	Subrecipient Share:	\$ 0.00
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Total Awarded Amount:	\$ 60,524.26													
Federal Share:	\$ 45,393.20													
State Share:	\$ 15,131.06													
Subrecipient Share:	\$ 0.00													
See attached: Approved PAGP Project Worksheet Grant Performance Period: 04/09/2020 through 04/08/2021														
11. Grant Requirements, Assurances and Agreements: (see attached Grant Requirements, Assurances and Agreements) The acceptance of a grant from the United States creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. (GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)). Federal awarding agency is the Federal Emergency Management Agency (FEMA).														
12. Project Award Title:  COVID response 07.01.20 - 09.30.20														
13. Recipient is required to sign and return one (1) copy of this document with the terms and conditions to the issuing address in Block 6, within 30 days from the date in Block 17.														
14. DHS&EM Project Manager  Printed Name of SPAO: Mariano D. Mata			Phone: (907) 428-7078 Fax: (907) 428-7009 Email: Mariano.Mata@Alaska.gov											
15. Signature of Jurisdiction Project Manager  Printed Name: Casey Cook			Phone: (907) 861-8004 Fax: (907) 861-8014 Email: Casey.Cook@MatSugov.us											
16. Signature of Jurisdiction Chief Financial Officer  Printed Name: Cheyenne Heindel			Phone: (907) 861-8630 Fax: (907) 861-8592 Email: Cheyenne.Heindel@MatSugov.us											
17. Signature of Jurisdiction Signatory Official  Printed Name and Title: Michael Brown			Date: Phone: (907) 861-8689 Fax: (907) 861-8669 Email: Mike.Brown@MatSugov.us											
18. DHS&EM Signatory Official  William A. Dennis Alternate Governor's Authorized Representative			Date: 2-5-21 Phone: (907) 428-7000 Fax: (907) 428-7009 Email: Bill.Dennis@Alaska.gov											

Turn over to complete instruction acknowledgement.

IM 21-041

## Grant Award Instructions

As a subrecipient, you are only entitled to costs that are eligible. All eligible work must conform to the Scope of Work as specified in the applicable Project Worksheet (PW). Do not assume all costs or changes will be allowed at project completion. Any change request must contain justification for the eligibility of additional costs or work.

All Emergency Work PWs (Category A and B: "Emergency Work") must be complete six months from the date of the Disaster Declaration. All Permanent Work PWs (Categories C-G, "Permanent Work") must be complete 18 months from the date of the Disaster Declaration. If more time is required, contact your Division Representative before the associated deadline to request a Time Extension. Ample justification is required for approval of any Time Extension Request.

Please carefully review the Damage Description and Dimensions, Scope of Work, and Cost Estimate. If you do not agree with the PW as written, or determinations regarding project eligibility, Scope of Work, time limits, funding, or other determinations, an appeal process is available. This process requires written correspondence identifying the action under appeal with an appropriate justification within 60 days of receipt of this Award. Please attach all pertinent documentation supporting your appeal and mail to:

Paul L. Nelson, Director  
Division of Homeland Security  
and Emergency Management  
PO Box 5750  
JBER, AK 99505

Failure to follow these guidelines will jeopardize project funds and may impact future disaster assistance. Additional PWs pending approval will be transmitted in future correspondence. Please review all PWs and ask us about pending PWs to ensure all damaged sites or facilities are identified.

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As the Authorized Representative of the Matanuska Susitna Borough,  
I have reviewed these instructions and acknowledge our appeal rights and responsibilities under the  
Public Assistance Program.

Michael Brown, Borough Manager  
Printed Name and Title of Authorized Representative

UMB  
Signature

2/12/21  
Date

Im 21-041 -