

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ALLOCATE ANY UNSPENT FUNDS IN CARES ACT MONEY TO OPERATING EXPENDITURES AND EXTEND THE DATE OF COMPLETION TO June 30, 2021.

AGENDA OF: March 2, 2021

Assembly Action:

adopted without objection. KBJ 03.02.21

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:

UMB

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>CS</i>	
	Finance Director	<i>CS</i>	
	Borough Attorney	<i>MS</i>	
	Borough Clerk	<i>BorA for IRM</i>	

ATTACHMENT (S) : Fiscal Note: YES ☒ NO ☐

Resolution Serial No. 21- (2 pp)

Attachment: CARES Act Funding Request List *(3pp)*

SUMMARY STATEMENT: The intent of this legislation is to report the closing of all subprojects associated with Project 47532, Federal Cares Relief Act, that were approved prior to December 30, 2020. Subproject balances are reduced to actual expenses and an aggregate amount of \$3,531,520 remains.

A Subproject for "Wages & Benefits Rescue and Ambulance," has been established and remaining funds will be allocated to it upon approval of this legislation. The coverage date for the new project will be December 30, 2020 through June 30, 2021.

BACKGROUND:

On June 2, 2020, the Matanuska-Susitna Borough Assembly approved Resolution Serial No. 20-060 and Informational Memorandum No. 20-119 to authorize a grant agreement with the State of Alaska for

the Coronavirus Relief Fund. Through this grant, the State of Alaska allocated \$38,032,471.79 in in Coronavirus Aid, Relief and Economic Security Act (CARES ACT) funds to the Matanuska-Susitna Borough in order to fund expenditures incurred in responding to the public health emergency of COVID-19.

On July 14, 2020, the Assembly approved Resolution Serial No. 20-069, and Informational Memorandum No. 20-139, as well as Resolution Serial No. 20-070 and Informational Memorandum 20-240 to appropriate \$37,032,472 for Capital and Operating expenditures, as well as, \$13,300,000 for economic impact and chambers of commerce grants related to COVID-19.

On October 6, 2020, the Assembly adopted Resolution Serial No. 20-099 and Informational Memorandum No. 20-193 to appropriate an additional \$831,536 for Capital and Operating expenditures related to COVID-19.

On October 19, 2020, the Treasury Department issued guidance that invalidated the \$100 payment to our citizens. This item has been zeroed out for the spending plan.

On November 17, 2020, the Assembly adopted Resolution Serial No. 20-108 and Informational Memorandum No. 20-220 to appropriate an additional \$6,430,268 for Capital and Operating expenditures related to COVID-19. The last round of business grants were processed and the line item was reduced to \$11, 000,000.

On December 15, 2020, the Assembly adopted Resolution Serial No. 20-122 and Informational Memorandum No.20-241 to appropriate \$7,611,789 for Capital and Operating expenditures related to COVID-19.

On December 27, 2020, an extension of the CARES Act Coronavirus Relief Fund "covered period" was signed into law. The change extended the deadline for use of the Fund from December 31, 2020 to December 31, 2021.

As of December 30, 2020, all subprojects associated with Project 47532, Federal CARES Relief Act, were reduced to actual expenses and subsequently closed, leaving an aggregate project account balance of \$3,531,520. This balance will be placed in subproject #87 Wages and Benefits for Rescue and Ambulance Services, following both the federal guidance and the provisions of the state grant agreement.

On February 2, 2021, the Borough Manager signed the first amendment to the Coronavirus Relief Fund Grant Agreement with the State of Alaska Department of Commerce, Community, and Economic Development, to extend the grant agreement deadline to December

31, 2021.

Guidance issued on April 22, 2020:

- expenses for disinfection of public areas and other facilities
- expenses for public safety measures undertaken in response to COVID-19
- expenses to facilitate compliance with COVID-19 related public health measures
- expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions
- expenses of providing paid sick leave and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions

Guidance issued May 4, 2020

- the Borough may presume that payroll costs for public health and public safety employed are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency
- financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency

Guidance issued May 28, 2020

- expenses for measures to improve mitigation measures, including related construction costs
- administrative expenses incurred with respect to a new grant program established to disburse amounts received from the fund

RECOMMENDATION OF ADMINISTRATION: Adoption of legislation.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: March 2,, 2021

Subject: A Resolution of the Matanuska-Susitna Borough Assembly to allocate any unspent funds in CARES Act money to operating expenditures and extend the date of completion to June 30, 2021.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <u>\$3,531,520</u>	FUNDING SOURCE <u>Cares Act</u>
FROM ACCOUNT # <u>475.000.000 4xx.xxx</u>	PROJECT # <u>47532-all other subprojects</u>
TO ACCOUNT : <u>475.000.000 3xx.xxx</u>	PROJECT # <u>47532-7140-7136</u>
VERIFIED BY: <u>Cheyenne Heindel</u>	CERTIFIED BY:
DATE: <u>2-19-21</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>3.5</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds	<u>3.5</u>					
Other						
TOTAL	<u>3.5</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
DEPARTMENT: Cheyenne Heindel DATE: _____
APPROVED BY: _____ DATE: 2/19/21

Costs funded with CARES Act Grant

	Amended budget requests	Amended Budgets as of December 30, 2020
Total CARES Allocation from State	38,032,472	38,032,472
Proposed Capital Removed from the FY 2021 Budget		
1 Cyber Security Enhancements	300,000	117,839
2 Workstation Replacements	150,000	150,000
3 Network Infrastructure Refresh	370,000	325,049
4 DSJ Accessibility Upgrades	50,000	23,283
5 Sapphire Intravenous Pumps	50,000	49,618
6 Zoll X Series Cardiac Monitor	65,000	63,747
7 High Fidelity Trauma Manikins	105,000	104,041
8 High Fidelity Simulation Birthing Manikins	70,000	68,926
9 Ambulance Replacement/Refurbish(3)	504,400	502,211
10 Sunshine Creek Campground additional space - Phase I	40,000	40,000
11 Matanuska River Park Master Plan - additional spacing	49,806	194
12 Automatic Gate - Alcantra	50,000	50,000
13 Parks Vehicle	55,000	55,000
Unbudgeted CARES Related Operating and Capital Costs		
14 Election Requirements	500,000	76,203
15 MSCVB	1,500,000	1,500,000
16 Temporary Barriers at counters in Borough Facilities	15,000	15,000
17 Retro fit Borough Facilities with permanent barriers	250,000	181,385
18 Additional on-call staff to clean Facilities	100,000	25,291
19 Credit Card Fees for On-Line Tax payments July - Dec 31	150,000	150,000
20 Cost of increase bandwidth and WIFI to accommodate Work from home	91,610	62,399
21 Additional laptops	100,000	100,000
22 DSJ Meeting room enhancement	30,000	27,466
23 Additional cleaning supplies	10,000	10,000
24 Locker Room Wasilla Pool	500,000	488,512
10 Sunshine Creek Campground - additional space Phase II	60,000	59,999
25 Settlers Bay Park upgrades - additional space	140,000	109,851
12 Automatic Gate - Alcantra second gate	50,000	34,372
13 Additional parks vehicles	110,000	73,975
26 Stryker Lucas 3 Cardiac Compression Devices	303,000	303,000
27 Assessment workstation redo	23,715	23,715
28 Planning workstations	19,000	16,585
29 Permit Center Reconfiguration	30,000	23,357
30 On-line Public Engagment tools	25,000	533
31 Sutton & Talkeetna Trapper Creek Library Access	50,000	39,141
Operating Expenditures that potentially may be covered		
32 Wages and Benefits Rescue/Ambulance 7/1-12/30	5,747,097	4,591,423
Economic Development Grant		
33 Small Business Grants - up to \$10,000 per applicant	10,600,000	10,530,468
34 Chambers of Commerce	191,000	141,000
35 Impact Aid Grant to residents - \$100 per applicant - Can not have program Treasury Guidance 10-19-2020		0
36 Administion of Direct Aid and Business Grants	48,000	47,233
37 Big Lake Lions	40,000	40,000
38 Iditarod	297,000	297,000
39 State Fair	515,000	515,000

40 Musk Ox Farm	65,000	65,000
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Requests Approved 10/6/2020

41 Emergency Protective Equipment & Cleaning Supplies	21,000	20,999
42 FFCRA Leave Reimbursement	200,000	188,519
43 Powered Air Purifying Respirators	113,500	100,607
44 Anderson EO Gas Sterilizer	48,100	44,039
45 Stryker Lucas 3 Cardiac Compression Devices	7,459	7,458
46 IT Service Desk Counter Redesign	18,846	18,845
47 SynDAVER Airway Trainers	22,000	21,744
48 O-Two E700 Automatic Transport Ventilator	112,000	105,650
49 IV Fluid Warmer - Floor Mount	18,000	13,373
50 NAR Quantum Blood & Fluid Warming Systems	60,000	48,256
51 Meadow Lakes Community Development	4,091	4,091
52 Willow PTA	8,000	8,000
53 Susitna Valley High School PTA	3,000	3,000
54 Borough Libraries - AEDs & Certification	12,040	0
55 Trapper Creek Community Council	500	500
56 Trapper Creek Community Services	13,000	13,000
57 Boroughwide Halloween/Fall celebrations	5,000	1,747
58 Administration projects- Project Managers, accounting, etc time	100,000	100,000
59 Z-Gen Hypochlorous Acid Generator	85,000	84,853
60 A/C Sanitation Equipment, Supplies and No-Touch Check-In Equipment for Volunteers	13,700	13,696
61 Equipment to Enable Remote Work for ACR Officers	7,600	7,451

Requests Approved 11/17/2020

62 Dispatch Contract 7/1-12/30/20	683,710	683,709
63 Palmer Fire Service Agreement 7/1-12/30/2020	222,051	222,051
64 Cabling in Assessment office as result of workstation redo #27	9,488	9,487
65 Mat-Su Miners mitigation supplies	5,000	5,000
66 Ultraviolet Apparatus Disinfection System	56,312	53,836
67 Purpose Built Trailer, equipment and supplies for Mobile Point of Dispensing	35,000	21,913
68 2nd order of Emergency Protective Equipment & Cleaning Supplies	21,000	20,325
69 Food Coalition grants	300,000	300,000
70 Additional cleaning supplies	300,000	110,377
71 Wages and Benefits Fire Service Areas - July - December	3,469,707	2,808,674
72 Additional Credit Card Fees for Tax Payments	30,000	29,720
73 Zoll X Series Cardiac Monitors/Defibrillators	120,000	119,962
74 Zoll AED Plus Defibrillators	30,000	18,308
75 Polymer Material Medical Bags	50,000	40,875
76 Vehicles - 3	168,000	144,428
77 Utility Assistance	535,800	535,778
78 Extended leave with positive COVID result and FFCRA already used	100,000	925
79 United Way	30,000	30,000

Requests presented 12/15/2020

80 School District	4,957,149	4,957,149
81 HAZMat Team Equipment	7,250	6,083
82 Monitors, Scanner, equipment and supplies for remote work	15,000	6,749
83 Isolation Curtain System	15,000	15,000
84 Food Coalition Member Grants	1,599,390	1,599,390
85 MatSu Health Foundation not to exceed \$1,000,000	857,570	857,570
86 Administrative reconciliation		

Total amount spent through December 30, 2020		34,500,952
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Remaining to be spent December 31, 2020 Through June 30, 2021

87 Wages and Benefits Rescue/Ambulance 12/31/20-6/30/2021		3,531,520
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Total requests	37,909,891	38,032,472
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Remaining CARES Funding	122,581	(0)
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86. Administrative Reconciliation (Amended)

If any specific amount of allocation to any project listed above is overfunded or it appears that the funds will not be expended on the project for items *received on or before* ~~by~~ December 30, 2020, the Manager may allocate the amount of the over funding or remaining project funds to *item #87 Wages and Benefits Rescue/Ambulance 12/31/20 – 6/30/2021* ~~Mat-Su Health Foundation in Line 85 up to the limit of the grant approved.~~

87. Wages and Benefits Rescue/Ambulance 12/31/20 – 6/30/2021 \$3,531,520

First responder wages and benefits are presumed to be COVID related. Wages and benefits incurred from December 31, 2020 through June 30, 2021 are presumed to be allowed costs to respond to the COVID-19 and ongoing public health emergency.

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 21-020**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR CAPITAL AND OPERATING EXPENDITURES UTILIZING CARES ACT MONEY.

WHEREAS, the intent and rationale are found in Information Memorandum Number 21-046; and

WHEREAS, all projects approved in Serial Resolutions 20-069, 20-070, 20-090, 20-099, 20-108 and 20-122 are closed as of December 30, 2020; and

WHEREAS, an amended funding request list is attached to this legislation.

NOW, THEREFORE BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby amends the scope of work for the CARES Act Project, Fund 475, Project No. 47532 to allocate \$3,531,520 in unspent CARES Act funds to Operating Expenditures and extend the date of completion to June 30, 2021.

AMENDED SCOPE OF WORK AND BUDGET

Scope: CARES Act money allocated to Capital and Operating Expenditures only. See proposed funding requests included with Information Memorandum 21-020.

Project/Account	<u>Orig. Budget</u>	<u>Amended Budget</u>
Project 47532- CARES ACT	<u>\$37,032,472</u>	<u>\$38,032,472</u>

\$38,032,472

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2021.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)