


SUBJECT: AUTHORIZING THE ACTING BOROUGH MANAGER TO SIGN THE ENHANCED 911 SURCHARGE PRIORITIES AGREEMENT FOR FISCAL YEAR 2021.

AGENDA OF: November 17, 2020

ASSEMBLY ACTION:

Approved under the Consent
Agenda 11-17-20 

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY GEORGE HAYS, ACTING BOROUGH MANAGER:



Route To:	Department/Individual	Initials	Remarks
	Originator	CL	
	Emergency Services Director	KB	
	Finance Director	CH	
	Borough Attorney	NS	
	Borough Clerk		BNA for Lkm 11-9-20

ATTACHMENT(S) : Fiscal Note: Yes X No
 FY21 E-911 Surcharge Priorities Agreement (2 pp)
 FY21 E-911 System Financial Priorities (1 pp)
 2005 Senator Green Letter/Signed Agreement (3 pp)

SUMMARY STATEMENT:

In 2005 the Cities of Palmer, Wasilla, Houston, the Department of Public Safety, and the Matanuska-Susitna Borough signed an agreement to prioritize the allocation of E-911 surcharge funding. That prioritization continues on an annual basis through the E-911 Surcharge Priorities Agreement. The agreement outlines the annual estimated revenues and expenses of surcharge funding for the given fiscal year.

RECOMMENDATION OF ADMINISTRATION:

Authorize the Acting Borough Manager to sign the FY21 Enhanced 911 Surcharge Priorities Agreement.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: November 17, 2020

SUBJECT: Authorizing the Acting Borough Manager to sign the Enhanced 911 Surcharge Spending Priorities Agreement for Fiscal Year 2021.

ORIGINATOR: Ken Barkley

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>*</u>	FUNDING SOURCE <u>E-911 Surcharge</u>
FROM ACCOUNT #	PROJECT
TO ACCOUNT:	PROJECT #
VERIFIED BY: <u>Luna Whited</u>	CERTIFIED BY:
DATE: <u>11-4-2020</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	<u>*</u>					
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>*</u>					
TOTAL	<u>*</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) * Amount depends on subscriber numbers and actual expenses

PREPARED BY: _____ PHONE: _____

DEPARTMENT: Chesenne Hendall DATE: _____

APPROVED BY: _____ DATE: 11/4/2020



MATANUSKA-SUSITNA BOROUGH

Department of Emergency Services

680 North Seward Meridian Parkway, Wasilla Alaska 99654

PHONE (907) 861-8000 * FAX (907) 861-8014

ENHANCED 911 SURCHARGE PRIORITIES AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC SAFETY, THE CITIES OF PALMER, WASILLA, AND HOUSTON, AND THE MATANUSKA-SUSITNA BOROUGH

E-911 Surcharge Revenues Spending Prioritization – Fiscal Year 2021

The Matanuska-Susitna Borough, State Department of Public Safety, and the cities of Palmer and Wasilla, and Houston (the Parties), pursuant to AS 29.35.131(j) enter into an agreement which would prioritize the allocation of E-911 funds for Fiscal Year 2021; and

IT IS AGREED BY ALL PARTIES THAT,

1. On November 12, 2019, the E-911 Advisory Board met and the members agreed upon the Fiscal Year 2021 prioritization of expenditures; and
2. The funds would be allocated to the E-911 system infrastructure, and for the recurring direct E-911 costs; and,
3. The remaining revenue would be reverted to the E-911 Fund Balance in hold for future use on approved expenses; and
4. Based on the FY21 assembly approved E-911 budget, the E-911 surcharges would generate an estimated revenue of \$2,186,928 which is based upon an E-911 surcharge of \$1.50 per subscriber unit per month, with an approximate subscriber base of 121,496; and anticipated interest revenue of \$5,066; for an expected total gross revenue of \$2,191,994; and
5. \$1,765,044 for E-911 system infrastructure expenses and recurring direct E-911 costs, including \$180,000 for E-911 call-taking/dispatch

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expenses incurred by and split equally among the City of Palmer and the City of Wasilla.

All Parties agree there are other operational expenses for which the E-911 surcharge revenues are eligible to pay in the operation of a dispatch/E-911 center which are not necessarily in this budget.

The Matanuska-Susitna Borough, the Department of Public Safety, and the Cities of Palmer, Wasilla, and Houston approve the above stated priority list and distribution of funds for Fiscal Year 2021.

City of Palmer


John Moosey, City Manager

Date: October 6, 2020

City of Wasilla


Bert Cottle, Mayor


Date: 10/5/2020, 2020

Department of Public Safety


Amanda Price, Commissioner

Date: October 14, 2020

Matanuska-Susitna Borough


George Hays, Acting Borough Manager

Date: _____, 2020

City of Houston


Virgie Thompson, Mayor

Date: 10/15, 2020

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FY21 E-911 System Financial Priorities

(based on FY21 assembly adopted budget, and estimated revenues)

	Revenue	FY20 Budget	Item Description
1	Projected E-911 Surcharge	\$ 2,186,928.00	Based on 121,496 subscribers at \$1.50 per month per line.
2	Projected Interest	\$ 5,066.00	Based on MSB Finance estimates.
		\$ 2,191,994.00	Total Projected Revenue
	Infrastructure and Operational Expenses		
3	Salaries and Wages - Mat-Su Borough	\$ 233,374.00	411.100 - 412.700 Telecom, GIS, Addressing Campaign
4	Mileage/Expense Reimb/Travel Tickets	\$ 12,870.00	413.100 - 414.900 Training Expenses for all Personnel
5	Local Telephone Exchange Charges - MTA	\$ 3,000.00	421.100 Internet access for CAD support network.
6	Postage/Advertising/Printing	\$ 48,000.00	421.200 - 423.000 Addressing Campaign
7	Professional Memberships & System Software	\$ 32,000.00	426.100 - 426.900 NENA/MapSag/Alert Sense
8	Liability Insurance	\$ 350.00	427.500 - Liability Insurance (Finance applied to budget)
9	Instructor Training and Conference Fees	\$ 21,900.00	429.100 - 429.210 Instructor Fees/Conference Fees
10	Other Contractual: Call Taker Payroll & Benefits	\$ 180,000.00	429.900 Cities of Palmer and Wasilla split equally.
11	Other Contractual: Dispatch Contract	\$ 1,233,300.00	429.900 Dispatch Services
12	Books/Subscriptions	\$ 250.00	433.300 - Books/Journals
		\$ 1,765,044.00	Total Projected Expenses
13	Returns to Fund Balance for Future Project Expenses	\$ 426,950.00	Estimated Fund Net Transfer at end of FY21

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ALASKA STATE LEGISLATURE

Interim:

600 East Railroad Avenue
Wasilla, Alaska 99654
(907) 376-3370
(907) 376-3157 Fax



Session:

State Capitol
Juneau, Alaska 99801-1182
(907) 465-6600
1-877-465-6601
Fax (907) 465-3805

SENATOR LYDA GREEN

Matanuska-Susitna Borough

April 18, 2005

APR 22 2005

Matanuska-Susitna Borough
Attn: John Duffy, Borough Manager
350 E. Dahlia Avenue
Palmer, AK 99645

Administration/
Human Resources

Dear Mr. Duffy:

Thank you for your commitment to the process of E-911 planning in our community and for coming to Juneau last Friday to meet with the stakeholders in this endeavor. I am pleased with the progress of the Borough, City of Wasilla, City of Palmer, City of Houston, and Department of Public Safety in signing an agreement at the culmination of the meeting.

All the parties have a copy of the signed agreement to the following terms:

- (1) On or before May 2, 2005 each entity shall prepare a prioritized listing of expenditures for E-911 surcharge funds and distribute the list to the parties;
- (2) At the May 10, 2005 E-911 Board Meeting the prioritized listing of expenditures shall be voted on and a final listing shall be agreed to by a majority of the E-911 Board;
- (3) At the May 10, 2005 E-911 Board Meeting, the E-911 Board shall enter into a binding agreement as to the allocation of E-911 funds for the next fiscal year based on the prioritized list and based on a specific calculation of the amount to be allocated equally to the municipalities within the service area;
- (4) The agreement shall be presented as a resolution with attached fiscal note directly by the E-911 Board to the Assembly at the next available opportunity.

I look forward to seeing the agreement and hearing of a final resolution. Great things happen when great people come together.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lyda Green".

Lyda Green

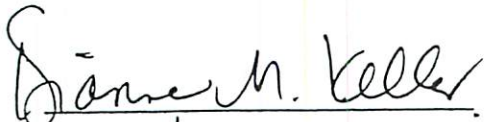
Cc: Mayor Diane Keller
Mayor Dale Adams
Deputy Commissioner Ted Bachman
City Manager Tom Healy
Borough Manager John Duffy

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AGREEMENT

The undersigned parties agreed to the following terms on April 15, 2005:

- On or before May 2, 2005 each entity below shall prepare a prioritized listing of expenditures for E-911 surcharge funds and distribute this list to the undersigned parties.
- At the May 10, 2005 E-911 Board Meeting the prioritized listing of expenditures shall be voted on and a final listing shall be agreed to by a majority of the E-911 Board.
- At the May 10, 2005 E-911 Board Meeting the E-911 Board shall enter into a binding agreement as to the allocation of E-911 Funds for the next fiscal year based on the prioritized list and based on a specific calculation of the amount to be allocated equally to the municipalities within the service area.
- The agreement shall be presented as a resolution with an attached fiscal note directly by the E-911 Board to the Assembly at the next available opportunity.


Wasilla Mayor, City of Wasilla


Palmer CITY MANAGER


Borough For John Duffy, MANAGER
MAT-SU BOROUGH

Houston


Dep. Comm -
DPS
Department of Public Safety

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- The agreement shall be presented as a resolution with an attached fiscal note directly by the E 911 Board to the Assembly at the next available opportunity.

Wasilla

Palmer

Borough



Houston

Department of Public Safety

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