

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ALLOCATE AN ADDITIONAL \$6,400,268 IN CARES ACT MONEY FOR CAPITAL AND OPERATING EXPENDITURES AND AMEND THE SCOPE OF WORK.

AGENDA OF: November 17, 2020

Assembly Action:

*RS 20-108 adopted without objection
IM 20-220 was amended 11-17-20 (BOM)
& adopted*

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY GEORGE HAYS, ACTING BOROUGH MANAGER: *George Hays*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>GH</i>	
	Finance Director	<i>GH</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>BOM for IM 11-9-20</i>	

ATTACHMENT (S): Fiscal Note: YES X NO
Resolution Serial No. 20-108 (2 pp)
Attachment: CARES Act Funding Request List & Justifications *(7pp)*

SUMMARY STATEMENT:

BACKGROUND

On June 2, 2020, the Matanuska-Susitna Borough Assembly approved Resolution Serial No. 20-060 and Informational Memorandum No. 20-119 to authorize a grant agreement with the State of Alaska for the Coronavirus Relief Fund. Through this grant, the State of Alaska allocated \$38,032,471.79 in in Coronavirus Aid, Relief and Economic Security Act (CARES ACT) funds to the Matanuska-Susitna Borough in order to fund expenditures incurred in responding to the public health emergency of COVID-19.

On July 14, 2020, the Assembly approved Resolution Serial No. 20-

069 and Informational Memorandum No. 20-139 to appropriate \$23,732,472 for Capital and Operating expenditures related to COVID-19.

On October 6, 2020, the Assembly adopted Resolution Serial No. 20-099 and Informational Memorandum No. 20-193 to appropriate an additional \$831,536 for Capital and Operating expenditures related to COVID-19. There is currently \$11,128,814 in unallocated funds available.

On October 19, 2020, the Treasury Department issued guidance that invalidated the \$100 payment to our citizens. This item has been zeroed out for the spending plan.

Attached to this legislation is a list of additional proposed expenditures in the amount of \$6,400,268. These additional expenditures follow both the federal guidance and the provisions of the state grant agreement.

Guidance issued on April 22, 2020:

- expenses for disinfection of public areas and other facilities
- expenses for public safety measures undertaken in response to COVID-19
- expenses to facilitate compliance with COVID-19 related public health measures
- expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions
- expenses of providing paid sick leave and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions

Guidance issued May 4, 2020

- the Borough may presume that payroll costs for public health and public safety employed are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency
- financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency

Guidance issued May 28, 2020

- expenses for measures to improve mitigation measures, including related construction costs
- administrative expenses incurred with respect to a new grant program established to disburse amounts received from the fund

RECOMMENDATION OF ADMINISTRATION: Adoption of legislation.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: November 17, 2020

Subject: A Resolution of the Matanuska-Susitna Borough Assembly to allocate an additional \$6,400,268 in CARES Act money for Capital and Operating expenditures and amend the scope of work.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$6,400,268⁰⁰</u>	FUNDING SOURCE <u>CARES Act</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: <u>475.00.00 3xx.xxx</u>	PROJECT # <u>41532</u>
VERIFIED BY: <u>Cheyenne Heindel</u>	CERTIFIED BY:
DATE: <u>11-4-2020</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>6400.2</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds	<u>6400.2</u>					
Other						
TOTAL	<u>6400.2</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: Cheyenne Heindel DATE: 11/4/2020

Costs funded with CARES Act Grant

Total CARES Allocation from State

38,032,472

Proposed Capital Removed from the FY 2021 Budget

1 Cyber Security Enhancements	300,000
2 Workstation Replacements	150,000
3 Network Infrastructure Refresh	370,000
4 DSJ Accessibility Upgrades	50,000
5 Sapphire Intravenous Pumps	50,000
6 Zoll X Series Cardiac Monitor	65,000
7 High Fidelity Trauma Manikins	105,000
8 High Fidelity Simulation Birthing Manikins	70,000
9 Ambulance Replacement/Refurbish(3)	504,400
10 Sunshine Creek Campground additional space - Phase I	40,000
11 Matanuska River Park Master Plan - additional spacing	50,000
12 Automatic Gate - Alcantra	50,000
13 Parks Vehicle	55,000
Total Removed from the proposed budget	1,859,400

Unbudgeted CARES Related Operating and Capital Costs

14 Election Requirements	500,000
15 MSCVB	1,500,000
16 Temporary Barriers at counters in Borough Facilities	15,000
17 Retro fit Borough Facilities with permanent barriers	250,000
18 Additional on-call staff to clean Facilities	100,000
19 Credit Card Fees for On-Line Tax payments July - Dec 31	150,000
20 Cost of increase bandwidth and WIFI to accommodate Work from home	91,610
21 Additional laptops	100,000
22 DSJ Meeting room enhancement	30,000
23 Additional cleaning supplies	10,000
24 Locker Room Wasilla Pool	500,000
10 Sunshine Creek Campground - additional space Phase II	60,000
25 Settlers Bay Park upgrades - additional space	140,000
12 Automatic Gate - Alcantra second gate	50,000
13 Additional parks vehicles	110,000
26 Stryker Lucas 3 Cardiac Compression Devices	303,000
27 Assessment workstation redo	23,715
28 Planning workstations	19,000
29 Permit Center Reconfiguration	30,000
30 On-line Public Engagment tools	25,000
31 Sutton & Talkeetna Trapper Creek Library Access	50,000

Total Borough direct costs	5,916,725
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Operating Expenditures that potentially may be covered

32 Wages and Benefits Rescue/Ambulance 7/1-12/30	5,747,097
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Economic Development Grant

33 Small Business Grants - up to \$10,000 per applicant	13,000,000
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34 Chambers of Commerce	191,000	300,000
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35 Impact Aid Grant to residents - \$100 per applicant - Can not have program Treasury Guidance 10-19-2020	0
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36 Administion of Direct Aid and Business Grants	150,000
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37 Big Lake Lions	40,000
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38 Iditarod	297,000
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39 State Fair	515,000
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40 Musk Ox Farm	65,000
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Requests approved 10/6/20202

41 Emergency Protective Equipment & Cleaning Supplies	21,000
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42 FFCRA Leave Reimburesment	200,000
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43 Powered Air Purifying Respirators	113,500
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44 Anderson EOGas Sterilizer	48,100
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45 Stryker Lucas 3 Cardiac Compression Devices	7,459
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46 IT Service Desk Counter Redesign	18,846
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47 SynDAVER Airway Trainers	22,000
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48 O-Two E700 Automatic Transport Ventilator	112,000
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49 IV Fluid Warmer - Floor Mount	18,000
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50 NAR Quantum Blood & Fluid Warming Systems	60,000
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51 Meadow Lakes Community Development	4,091
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52 Willow PTA	8,000
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53 Susitna Valley High School PTA	3,000
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54 Borough Libraries - AEDs & Certification	12,040
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55 Trapper Creek Community Council	500
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56 Trapper Creek Community Services	13,000
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57 Boroughwide Halloween/Fall celebrations	5,000
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58 Administration projects- Project Managers, accounting, etc time	100,000
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59 Z-Gen Hypochlorous Acid Generator	85,000
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60 A/C Sanitation Equipment, Supplies and No-Touch Check-In Equipment for Volunteers	13,700
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61 Equipment to Enable Remote Work for ACR Officers	7,600
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Total Approved Requests	26,903,658
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Remaining	11,128,814
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Requests presented 11/17/2020

62 Dispatch Contract 7/1-12/30/20	683,710
63 Palmer Fire Service Agreement 7/1-12/30/2020	222,051
64 Cabling in Assessment office as result of workstation redo #27	9,488
65 Mat-Su Miners mitigation supplies	5,000
66 Ultraviolet Apparatus Disinfection System	56,312
67 Purpose Built Trailer, equipment and supplies for Mobile Point of Dispensing	35,000
68 2nd order of Emergency Protective Equipment & Cleaning Supplies	21,000
69 Food Coalition grants	300,000
70 Additional cleaning supplies	300,000
71 Wages and Benefits Fire Service Areas - July - December	3,469,707
72 Additional Credit Card Fees for Tax Payments	30,000
73 Zoll X Series Cardiac Monitors/Defibrillators	120,000
74 Zoll AED Plus Defibrillators	30,000
75 Polymer Material Medical Bags	50,000
76 Vehicles - 3	168,000
77 Utility Assistance	800,000
78 Extended leave with positive COVID result and FFCRA already used	100,000
79 United Way	30,000
Total proposed requests	6,430,268
Remaining CARES funding	4,698,546

62. Dispatch Contract \$683,710

First responder Wages and Benefits are presumed to be COVID related. E911 dispatch falls into this presumption. The contract costs from July 1 through December 30, 2020 are presumed to be allowed to respond to COVID-19 and the ongoing public health emergency.

63. Palmer Fire Service Contract \$222,051

First responder Wages and Benefits are presumed to be COVID related. The Palmer Fire Service Contract falls into this presumption. The contract costs from July 1 through December 30, 2020 are presumed to be allowed to respond to COVID-19 and the ongoing public health emergency.

64. Cabling in Assessment Office as result of workstation redo \$9,488

The front counter area is being re-done with CARES funding under spending item #27 that was approved July 16, 2020 in Ordinance 20-069 and Resolution 20-069 to provide adequate social distancing and maintain distance due to COVID-19. It has been discovered as part of this redo that the network cabling needs to be upgraded to and re-done to accommodate the new design

65. Mat-Su Miners Mitigation Supplies \$5,000

While Borough cannot provide an economic development assistance to this organization, it can assist them mitigation supplies to combat the on-going health crisis. This funding would be used for such items as gloves, masks, cleaning supplies and other personal protective items to mitigate the spread of COVID-19. This would cover costs incurred from March 1, 2020 to December 30, 2020.

66. Ultraviolet Apparatus Disinfection Systems \$56,312

This equipment will be purchased and utilized by Fire and EMS responders in the Borough to allow for scheduled and unscheduled mobile disinfection of equipment, apparatus, ambulances and small rooms. This disinfection capability of vehicles utilizing ultraviolet lights allows for 1st responders to “clean” the inside of vehicles after an exposure to the COVID-19 virus. This offers a mitigation plan to schedule internal disinfection on a daily basis which limits exposure of first responders contracting or spreading the virus between crews and patients.

67. Trailer, equipment and Supplies for Mobile Point of dispensing \$35,000

Funding will allow for the purchase of a purpose built trailer, equipment and supplies to equip a mobile Points of Dispensing trailer. This trailer will allow for the distribution of the anticipated COVID-19 vaccination throughout the Borough to the public.

68. 2nd Order of Emergency Protective Equipment & Cleaning Supplies \$21,000

This would be a second purchase and stockpile supplies to be utilized to respond and mitigate COVID-19 until a suitable vaccination is available. These supplies will mitigate exposure to the virus when interacting with patients and consumers of emergency service providers as well as allow for decontamination of surfaces that may harbor the virus within emergency services facilities. Due to questionable supply chain accessibility, we would like to have a significant amount on hand for future use.

69. Food Coalition Member Grants**\$300,000**

The Mat Su Food Coalition is composed of fifteen organizations that distribute food in the Mat Su Valley to hundreds of families and individuals that are less fortunate than most. These people comprise those below the poverty level, the now unemployed as well as the working poor. Food coalition members have stepped up and delivered food to at risk citizens in the Borough. These food agencies, pantries, programs and banks have expended much time and effort to get food, food boxes and food box deliveries to at risk individuals, families and seniors as part of the COVID-19 response. The coalition has provided more than 77,177 meals to more than 5,643 Mat Su residents since March 2020, which is well above their average. Grants will be provided to these organizations in the amount of \$3.50 per meal provided to residents living outside of the city limits of Palmer, Wasilla and Houston, up to \$50,000. Agencies may reside within the city limits, but must document meals provided to residents outside those geographic limits.

70. Additional Cleaning Supplies**\$300,000**

As a result of COVID-19, increased cleaning and disinfecting public areas requires more supplies. In the original request \$10,000 was budgeted. We quickly spent that amount and have incurred additional cleaning costs that FEMA is not covering cleaning, disinfection/sanitation and certain PPE items not associated with the EOC.

71. Wages and Benefits Fire Service Areas**\$3,469,707**

First Responder Wages and Benefits are presumed to be COVID related. With Treasury guidance this include firefighter wages and benefits incurred from July 1 through December 30, 2020. This amount is the Wages and benefits for all Fire Service Areas from July 1 through December 30, 2020.

Fire Service Area	Wages & Benefits 7/1-12/30/2020
Caswell	94,272
West Lakes	\$848,219
Central Mat-Su	\$2,159,542
Butte	\$113,410
Sutton	\$29,119
Talkeetna	\$74,067
Willow	\$140,779
Greater Palmer	\$10,299

72. Additional Credit Card Fees for on-line tax payments**\$30,000**

In the original legislation for CARES projects \$150,000 was budgeted to cover the credit card fees to encourage taxpayers to pay property taxes by credit card on-line. This was a huge success and additional funding is needed to cover these fees through December 30, 2020. This will avoid in-person interactions, help social distancing, and minimize the risk of exposure to COVID-19. This will also allow the Borough time to install permanent barriers to create adequate distancing to minimize risk going forward.

73. Zoll X Series Cardiac Monitors/Defibrillators

\$120,000

Purchase four additional Zoll X-Series Monitors in order to upgrade EMS cardiac care capabilities. The X-Series monitors are being placed into service to replace the older Zoll E-Series Monitors that do not have all the capabilities of the X-Series model, and are no longer supported by Zoll. This will upgrade our ability to provide comprehensive prehospital care to critically ill patients while minimizing physical contact during care. With our prolonged transport times, potential delays in citizens seeking assistance for fear of contact with others during COVID-19, increase in acutely ill patients and best practices to minimize physical contact, it is imperative to maintain the highest level of care for patients with pre-existing and/or other serious health conditions. These units will outfit all of our ambulances, command vehicles and training department.

74. Zoll AED Plus Defibrillators

\$30,000

As we continue to develop and improve the MSB EMS AED program, we will require more AED units for distribution. Our focus is to strategically place AED units throughout MSB with the goal of increasing patient survivability in occurrences of sudden cardiac arrest. As we are experiencing an increase of acutely ill patients due to the COVID-19 pandemic, having more AEDs available in the community will provide an increased level of care for the visitors and residents of Mat-Su Borough.

75. Polymer Material Medical Bags

\$50,000

As we continue to see a significant increase in the COVID-19 virus case count in Mat-Su Borough, we are continuing to look for ways to mitigate the chance of infection with our first-line EMS providers. One way to do that is to provide more fluid-resistant and easier to decontaminate equipment bags for our staff. These bags are made of a polymer material that provides greater resistance to fluids and droplets and are much easier to effectively decontaminate than our current nylon bags. This will help reduce the risk of viral infection. We would need to replace the primary equipment bags for all of our ambulances, command vehicles and training department.

76. Vehicles – 3 vehicles

\$168,000

Our road crews (summer and winter) travel to various areas of the borough. Prior to the outbreak of COVID-19, they were able to travel together in one vehicle. Social distancing makes this impossible and our fleet does not have enough crew cab trucks to efficiently accommodate transportation of crews. We are requesting this funding to acquire crew cab trucks to allow for distancing and efficiently transport road crews.

77. Utility Assistance

\$800,000

Individuals have been impacted with job loss or work stoppage as a result of the COVID-19 virus. These families have had to make hard choice of how to spend their limited and decreased incomes. As a result many have become delinquent with their utility payments. It is estimated that Enstar has seen delinquencies since March of approximately \$137,000 and Matanuska Electric Association' delinquencies exceed \$500,000.

78. Extended leave with a positive COVID result and FFCRC leave exhausted. \$100,000

As COVID 19 cases increase we are now having employees test positive that have previously utilized all of their FFCRA leave. This use of funds would allow for extended leave beyond the amount mandated by the Department of Labor and FFCRA.

79. United Way \$30,000

United Way has partnered with local Mat-Su Borough daycare and childcare providers to purchase meal and snack items in bulk for young children November through December 30, 2020, in order to distribute preassembled sack meals to children experiencing food insecurity due to the effects of COVID-19. There is an immense need for weekend food for our youngest residents. It is estimated that over 400 children are food insecure directly related to COVID-19 and this number may increase over the holidays. The childcare providers confirm that this need is directly related to the pandemic as more parents struggle financially with unemployment, reduced hours, and/or increased expenses due to the crisis.