

**MATANUSKA-SUSITNA BOROUGH  
AGRICULTURE ADVISORY BOARD**

**RECEIVED**  
**OCT 30 2020**  
**CLERKS OFFICE**

<b>Chairman</b> - Norman Harris (05)	Dick Zobel (02)	Steven Sawyer (06)	Jon Olsen (10)
<b>Vice Chair</b> - James Skinner (09)	Mark Stahl (03)	Derylee "Lee" Hecimovich (07)	Erik "Moe" Johnson (11)
Margaret Adsit (01)	Jenny VanderWeele (04)	VACANT (08)	Braden VanderWeele (12)

**MINUTES**

**REGULAR MEETING  
DSJ BUILDING  
LOWER LEVEL CONFERENCE ROOM**

**December 11, 2019  
4:30 P.M.**

**I. CALL TO ORDER; ROLL CALL**

Dr. Harris called the meeting to order at 4:31 p.m.

Members present and establishing a quorum were: James Skinner, Derylee Hecimovich, Jon Olsen, Erik Johnson, Mark Stahl, Steven Sawyer, Dick Zobel  
Members Absent and Excused: Margaret Adsit, Dr. Harris, Jenny VanderWeele, and Braden VanderWeele

Staff present: Tracy McDaniel, Asset Manager  
Jill Irsik, Dept. Admin Specialist

**II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE**

MOTION: Mr. Stahl moved, Mr. Zobel 2<sup>nd</sup>. Agenda approved.

**III. AUDIENCE PARTICIPATION (Limit to 3 minutes)**

**IV. APPROVAL OF MINUTES**

A. October 16, 2019

MOTION: Mr. Johnson moved, Mr. Stahl 2<sup>nd</sup>. Minutes approved.

**V. ITEMS OF BUSINESS**

A. Staff Report – Tracy McDaniel

- Ms. McDaniel reported that the Land and Resource Management Division's PPMs were passed by the Assembly on December 3, 2019. She can now move forward with a land sale in the near future.
- She has been working on pulling together the history of borough ag land sales, and is working on writing down the procedure for holding a future ag land sale.
- Drawing information for the PPM from recorded deeds and covenants, any subsequent legislation that has occurred over the years, and the land sale program under which the parcel was sold. Trying to establish a policy and procedure that says, "This is what has to be done based off of this information".
- Has drafted a very basic application form for conveyance of the farm unit or sub-farm unit for the '77 and '81 ag sales.
  - Has done away with the \$500 application fee for this conveyance application.
- 9.1 Draft PPMs - Non-agriculturally businesses – too open ended as written, would like suggestions from board about this.

- Need orderly review of what is going on with that land. Random inspections should be going on.
  - The Borough does not have the budget to hire someone to inspect these lands.
- Farm Development Plan – Schedule and Extensions – looking for some way forward with releasing all the farms from their Farm Development Plan. They have the farm plan in the file; if any subdivision happens, the file would be updated; but to ask that they go back and show what had been done twenty years ago, is unproductive. It would affect 75 parcels.
  - Three things the borough can do 1) Enforce what we have, 2) release all the farms from their farm development plans, 3) Continue to do nothing.
  - Board agrees to move forward with figuring out how to release the existing farms from the Farm Development Plans.

B. 2020 meeting calendar – presented, no comments

VI. MEMBER COMMENTS (limit to 3 minutes)

- Mr. Skinner – nice to hear that the Assembly approved the PPMs.
- Mr. Johnson – NRCS is still planning the Local Working Group meeting.

VII. NEXT MEETING


A. January 15, 2020 - 4:30 pm - DSJ Building – Lower Level Conference Room

VIII. ADJOURNMENT

Mr. Skinner adjourned the meeting at 5:38 p.m.

ATTEST:

  
 \_\_\_\_\_  
 Jill Irsik  
 Department Administrative Specialist

  
 \_\_\_\_\_  
 James Skinner, Vice-Chair

**I. CALL TO ORDER; ROLL CALL**

A meeting of the Matanuska-Susitna Borough Board of Adjustment and Appeals was called to order at 10 a.m. by Chair Terry Nicodemus for the purpose of conducting an appeal hearing.

Board members present and establishing a quorum were:

Mr. Terry Nicodemus

Ms. Claudia Roberts

Ms. Tina Crawford

Mr. Larry Schmidt

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Borough Clerk

Mr. John Aschenbrenner, Deputy Borough Attorney

Ms. Susan Lemons, Assistant Borough Attorney

Ms. Peggy Horton, Platting Technician

**II. APPROVAL OF AGENDA**

Chair Nicodemus queried if there were any changes to the agenda.

GENERAL CONSENT: There was no objection to the agenda as presented.

**III. APPROVAL OF MINUTES**

A. June 11, 2020

Chair Nicodemus queried if there were any changes to the minutes.

GENERAL CONSENT: There were no changes to the minutes as presented.

**IV. ITEMS OF BUSINESS**

A. BOAA Case No. 20-02 - Appeal Hearing – Appeal the Approval of the 6 Mile Master Plan, Platting Board Case No. 2020-039 – Jim Colver, Appellant

Ms. Henry advised that Mr. Colver is requesting to use a visual aid for his presentation. Noted that if it is allowed, it would become part of the record and copies would need to be provided to all the parties. Queried if the BOAA is interested in allowing this.

Chair Nicodemus queried if there was any objection.

There was no objection noted

Chair Nicodemus stated that he has known Mr. Colver for many years as they both work in the same industry. Stated that he can be fair and impartial in making any decisions about the appeal.

Ms. Roberts stated that she has known him for many years in a professional setting and that she can be fair and impartial.

Ms. Henry noted that she has known Mr. Colver for many years both personally and professionally. Related that she is not a decision maker but wanted to be clear for the record.

1. Borough Staff *(10 Minutes To Present The Decision Below And To Set Forth The Evidence And Rationale Of The Decision Maker.)*
  - a. Peggy Horton, Platting Technician

Ms. Horton presented the decision and rationale of the Platting Board.

Chair Nicodemus asked questions of Ms. Horton.

2. Appellant *(15 minutes)*
  - a. Jim Colver, Appellant

Mr. Colver provided his opening statement.

There were no questions asked of Mr. Colver

3. Entitlement Applicant *(15 Minutes)*
  - a. Lee Allen Estate Representative

Mr. Craig Hanson spoke on behalf of the estate.

There were no questions asked of Mr. Hanson.

4. Borough Attorney *(15 Minutes)*
  - a. Susan Lemons, Assistant Borough Attorney

Ms. Lemons provided her opening statement.

Mr. Aschenbrenner concluded the opening statement.

5. Interested Parties *(5 Minutes Each)*
  - a. Rhonda Stark

Ms. Stark spoke in support of the Appellant.

- b. Russell Lewis

Mr. Lewis did not appear and did not testify.



6. Appellant For Rebuttal (5 minutes)
- a. Jim Colver, Appellant

Mr. Colver provided his rebuttal.

## V. ADJUDICATORY SESSION

MOTION: Ms. Roberts moved to enter into adjudicatory session.

VOTE: There was no objection noted and the Board entered into adjudicatory session at 10:51 a.m.

MOTION: Ms. Roberts moved to exit adjudicatory session.

VOTE: There was no objection noted and the Board exited adjudicatory session at 1:20 p.m.

Chair Nicodemus requested that Ms. Henry read the findings, conclusions, and final decision of the draft decision into the record.

Ms. Henry read the draft final decision into the record.

MOTION: Ms. Roberts moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed without objection.

## VI. BOARD COMMENTS

There were no comments provided.

## VII. ADJOURNMENT

The meeting adjourned at 1:27 p.m.

MATANUSKA-SUSITNA BOROUGH  
BOARD OF ADJUSTMENT AND APPEALS

  
CLAUDIA ROBERTS, BOAA Vice Chairperson

ATTEST:

  
BRENDA J. HENRY, CMC, Assistant Borough Clerk

Minutes Approved: 11/06/20

Board of Adjustment and Appeals  
September 9, 2020

MATANUSKA-SUSITNA BOROUGH  
BOARD OF ADJUSTMENT AND APPEALS

IN RE:

Appeal the denial of a Request for  
Variance, Planning Commission  
Resolution No. 20-029

Janice Ellsworth,  
Appellant

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)  
) BOAA Case No. 20-03  
)  
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**NOTICE OF RIGHT TO APPEAL AND FINAL DECISION**

NOTICE IS HEREBY GIVEN, that the Matanuska-Susitna Borough Board of Adjustment and Appeals, on November 6, 2020, rendered the following order regarding the appeal filed in the above referenced matter. This final order may be appealed within 30 days of the date of this decision, pursuant to MSB 15.39.250 and the Alaska Rules of Appellate Procedure, Part 600.

**FINDINGS**

1. This appeal was filed in a timely manner.
2. The appellant filed an application for variance for the subject parcel; the application was received by the Borough on April 2, 2020.
3. The subject parcel was created in 1955 and is part of the Hibbard Subdivision.
4. The parcel is .45 gross acres but due to the right-of-way for South Big Lake Road, the taxable acreage is .28 acres.

5. On the property, there is currently a 2,160 square foot single-family residence with an attached 840 square foot garage, which was constructed in 2019.
6. The appellant did not consult with Development Services prior to construction of the new structure and as a result, there is currently an open Code Compliance case for violation of MSB 17.55. The record does not reflect how a Code Compliance Officer became aware of the violation.
7. Prior to construction of the new structure, there was a legal nonconforming structure, which was a smaller and older cabin that was 20.3 x 24.3 that was approximately 480 square feet, that occupied a portion of the new structure footprint. According to the application material, the older cabin was dilapidated and unsafe for occupancy. The wood was rotting and the cabin had a poor foundation and soil conditions, which required that it be continually jacked up and releveled.
8. In the application for variance, the appellant states that the buildable area of the lot is restricted by the overhead power line easement, which requires 30 feet regardless if the power line is built above or below the ground. There are also setback requirements from neighboring lots of 10-feet, from South Big Lake Road of 25-feet from the

right-of-way easement, as well as the shoreline setback of 75-feet.

9. The appellant claimed in their application for variance that the strict application of the provisions of code would have limited the size, shape, and location of the home, and they would be deprived of the same use of their property as what is commonly enjoyed by others in the area.
10. The appellant claimed in their application that the variance is not sought solely to relieve pecuniary hardship as they are under no financial hardships and did not build the home as a contractor with the intent to sell.
11. Planning Staff conducted a useable area analysis that takes into account the shoreline setback, the right-of-way setback, and the side lot line setbacks.
12. After the useable area analysis and site visit, staff opined that if the structure were to be contained solely within the buildable area, it could potentially deprive the appellant of rights commonly enjoyed by others in the area.
13. The appellant alleges that the variance was not sought to solely relieve pecuniary hardship. However, had the appellant done due diligence and contacted the Borough prior to construction, she would have received appropriate information on the implications of constructing the home

they were proposing and chosen a design that would not have encroached so much into the waterbody setback and not be faced with being in violation of Borough Code.

14. According to her own affidavit, the appellant was aware enough that there may be issues of some sort because she engaged in conversations with individuals in the community of Big Lake. Any reasonable person that resides in a large municipality with many building codes and has owned a vacation property on Big Lake since 1991, would understand that it would be beneficial to ask questions of the Borough rather than a neighbor.
15. In her affidavit, the appellant states that based on those conversations, she believed that the new structure could be located the same distance from the shoreline as the old structure. However, the new structure is 17 feet at its nearest point from the shoreline and the old structure was located 34.2 feet at its nearest point from the shoreline.
16. The appellant's first point on appeal is that she was unaware of the 75-foot waterbody setback and 25-foot right-of-way setback. The Planning Commission's conclusion based on the appellant's awareness or knowledge of the law is not in error, because the appellant is charged with knowledge



of the law. Neither intent to violate nor knowledge of the law is required for one to be in violation.

17. Similar and reasonable land uses in the area are approximately in the range of 20 x 24. The original structure on the subject parcel was approximately 20 x 24. The new structure is approximately 50 x 60.
18. The Planning Commission determined that the setback issues that require a variance were caused by the appellant. The recorded easements were in place when the appellant purchased the lot.
19. The BOAA agrees with the Planning Commission and determines that the variance has the potential for many reasons to have a pecuniary hardship. If the variance is denied, the structure could potentially be ordered to be removed or reduced in size; it also has the potential of not be able to obtain bank financing due to the setback violation.
20. While the lot is a nonconforming lot and the building area sketch shows a small building envelope, it lacks major topography issues that make other lots more challenging to build on. The record shows that without a variance, the lot has 1,677 square feet of buildable area.
21. The application and facts stated that the appellant tried to keep in standard with the surrounding homes; however,

they have the smallest lot between lots one and nine on that stretch of road.

22. In the application materials, the appellant's representative stated all the required setbacks that impact the buildable area of the lot. The appellant claims that she was not aware of any setback requirements prior to construction.
23. The appellant claims that she consulted with the contractor who built the structure, and that he told her that she needed no permits.
24. In the appellant's affidavit, the appellant stated that she hired a contractor with relatively little experience, who confirmed to her that building permits were not required in the Borough.
25. At the appeal hearing before the BOAA, the attorney for the appellant testified that the contractor the appellant hired was inexperienced. The BOAA questions why the appellant would have an inexperienced contractor build a home that is assessed at \$346,900.

### CONCLUSIONS

Based upon the above findings, the Board of Adjustment and Appeals makes the following conclusions:

1. The Board of Adjustment and Appeals has jurisdiction over this matter pursuant to MSB 15.39.030(A)(2).
2. MSB 17.055.020(A), Setbacks for Shorelands, states that "Except as provided in subsection (B) of this section, no structure or footing shall be located closer than 75-feet from the ordinary high water mark of a body of water. Except that provided otherwise, eaves may project three feet into the required setback area.
3. MSB 17.65.020, Requirements for granting a variance reads "In order to grant a variance to the regulations of MSB Title 17, the Planning Commission must find that each of the following requirements has been met:
  - (1) There are unusual conditions or circumstances that apply to the property for which the variance is sought.
  - (2) The strict application of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties under the terms of this title.
  - (3) The granting of the variance will not be injurious to nearby property, nor harmful to the public welfare.

- (4) The granting of the variance will be in harmony with the objectives of this title and any applicable comprehensive plans.
  - (5) The deviation from the requirements of this title that is permitted by the variance will be no more than is necessary to permit a reasonable use of the property.
4. The BOAA concludes that the Planning Commission appropriately determined that granting the variance was not necessary to permit reasonable use of the property.
5. MSB 17.65.030, Cases where variance is illegal, states "A variance from this title may not be granted if:
- (1) Special conditions that require the variance are caused by the person seeking the variance.
  - (2) The variance will permit a land use in a district in which that use is prohibited.
  - (3) The variance is sought solely to relieve pecuniary hardship or inconvenience."
6. The BOAA concludes that the Planning Commission appropriately determined that granting the variance would have been illegal as the special conditions that require the variance were caused by the appellant who was seeking the variance.

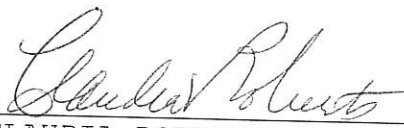
7. The BOAA concludes that the Planning Commission appropriately determined that the variance was sought to relieve potential pecuniary hardship.

**DECISION**

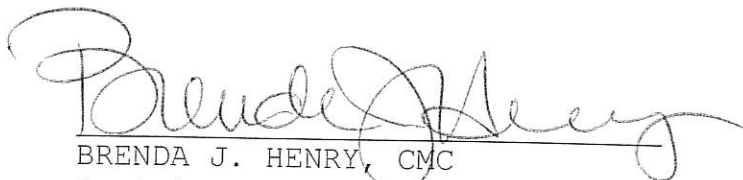
Based upon the above Findings and Conclusions, the Matanuska-Susitna Borough Board of Adjustment and Appeals affirms the Planning Commission decision denying the variance through Resolution No. 20-029.

Dated this 6 day of November, 2020.

MATANUSKA-SUSITNA BOROUGH  
BOARD OF ADJUSTMENT AND APPEALS

  
\_\_\_\_\_  
CLAUDIA ROBERTS  
Vice-Chairperson

Attest:

  
\_\_\_\_\_  
BRENDA J. HENRY, CMC  
Assistant Borough Clerk



Matanuska-Susitna Borough

Butte Fire Service Area Board of Supervisors

Minutes

Type of meeting: Regular meeting

Date: 3 September 2020

Meeting time: 6:30 p.m.

Location: Butte Fire Station 21

I. Call to order: As meeting was properly noticed and a quorum was present, meeting was called to order at 6:40 p.m. by Gregory Nilsson, Butte FSA chair.

II. Roll call: Mitzi Van Asdlan, Robert Hicks and Gregory Nilsson, FSA board members,

Fire Department Staff: Chief Louis LaRousse, Assistant Chief Michael Shipton, Guest; Director Brian Davies.

III. Stand for Pledge of Allegiance

IV. Approved 11 June 2020 minutes

V. Reports/Correspondence:

A. Chief's report: Activity: Chief LaRousse reported May had highest incidents at 29.

B. Director Davies and Chief advised that borough wide we had diminished calls because of Covid cocooning; calls are now rising. Fire calls in MatSu are below last year's numbers, mostly due to burn ban and rain at the right times. Brian said this year we paid less for fire prevention than Covid control.

C. Training; Assistant Chief Shipton advised we have been doing truck checks, station maintenance, practiced scenarios, ladder and ventilation drills, incident command and control, Joint training with other stations. Chief LaRousse provided breakdown of all department activities since June with hard copies for June through August, detailing incident numbers and types, and training/outreach activities. Captain Shipton advised us the department had made it 3/4 to the top of Bodenbug Butte in a department side by side, then did a 22 person charge to the top.

VI. Financial:

A. June; finalizing paperwork with vendor for new rescue pumper. July; paperwork submitted to

fleet for sole source for new rescue engine. August; new rescue pumper engine final paperwork submitted to Fleet Maintenance and MSB purchasing. Spartan Manufacturing delivery price is \$709,000.00. Request scheduled for September 15 regular assembly meeting.

B. Started pager swap with new Swissphone pagers. By the end of the year our pagers will be digital, making it possible to message on encrypted narrow band. Mitzi asked about reception in metal buildings -reception is good. Page comes in even before dispatch call - no dead zones. For over a year borough personnel have been driving across the valley confirming good connectivity.

C. Department of Forestry paid us \$9000 for side by side rental, plus \$5500 for damage sustained in use.

D. Robert asked whether we had any quotes on 6000 psi air compressor - no prices as yet. Chief Shipton advised refurbishing our old tender at 22 is not worthwhile and pump parts for that older vehicle are the biggest issue.

E. Mitzi asked what happens to PPE when folks leave. Gear is turned in and brought to NFPA standards, and reissued. Probably one half of personnel are not available for a call. Full time EMS staff handle 95% of calls. Robert asked how many of the ten full time EMS staff live in Butte FSA and Dr. Davies advised there are two here; also, funds normally assigned to rescue are presently underwritten by the CARES act. Chief Shipton reminded us that Rescue class and FFII initial accreditations will be conducted in September.

Meeting adjourned 8:05 p.m.

Respectfully submitted,



Gregory S. Nilsson

Butte FSA Chair

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## MINUTES

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was call to order at 6:30 PM during a Team Meeting by Chairperson, DJ McBride.

II. ROLL CALL – DETERMINATOR OF QUORUM

Board of Supervisors in attendance: DJ McBride and Sheena Fort. Roll was called, a quorum was established, due notice has been published.

Also present: Mike Lachelt, MSB Road Superintendent; Tam Boeve, MSB Assembly Member; Stacey Johnson, Resident

III. APPROVAL OF AGENDA

MOTION: Chairperson DJ McBride moved to accept the Agenda. Sheena Fort seconded the motion. Agenda was approved.

IV. APPROVAL OF MINUTES

Minutes of the February 5th meeting were reviewed, no changes were noted.

MOTION: DJ McBride moved to accept the minutes. Sheena Fort seconded the motion. February 5th minutes were approved.

V. PERSONS TO BE HEARD

No Persons to be heard.

VI. STAFF REPORTS

- A. Caswell Loop Hole Repair has been completed and done very well.
- B. Hidden Hills Road Patching cost is 23K and will be done.
- C. Cost to add Sand to the Contract: Mike is going to add 3 tons of sand to the contract that will be going out to bid.
- D. Costs to clear ROW on Hidden Hills for wildfire safety is 20k for 3 miles.

VII. REPORTS OF OFFICERS

- A. Budget Report
- B. Mat-Su Subdivision Specs are on the site for comments

VIII. OLD BUSINESS

- A. Board Member Requirements  
Must be a full-time resident
- B. Road Acceptance Status  
Denali View Estates acceptance has not been completed. Still awaiting paperwork from Roger Graff.
- C. Ficklin LLC Lawsuit  
They were awarded \$20K out of RSA 15's budget monies

- D. Alternate Road Access to Caswell Lakes Area  
There are no monies available for the extremely expensive project.
- E. Rewrite of MSB Subdivision Specs  
This is still on-going because the Big Board did not like wording on Lifts
- F. MSB Driveway Requirements  
The rewrite is ongoing. The fees for driveway permits are being waived at this time.

IX. NEW BUSINESS

- A. New Road Maintenance Contractor RFP went out today. Should have results by next meeting.
- B. RIP List and Resolution needs to happen at next meeting.
- C. Cost for Concrete Soil on Landlocked is about 20 K, which will not happen until next year.
- D. Still need a new board member and a secretary

X. BOARD COMMENTS

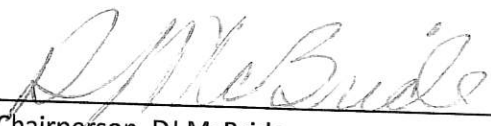
None

XI. NEXT MEETING

Next scheduled meeting is January 6, 6:30 PM at Caswell Fire Station, 19631 E. Deep Woods Way, Willow, Alaska.

XII. ADJOURNMENT

Meeting was adjourned at 7:15 PM.

  
\_\_\_\_\_  
Chairperson, DJ McBride



# Central Mat-Su FSA Board of Supervisors Meeting

Central Mat-Su PSB – Station 62  
4568 Knik Goose Bay Dr.  
Wasilla, AK 99654

RECEIVED

NOV 13 2020

CLERKS OFFICE

Chairman: D. Eller  
Vice Chairman: J. Jameson

Board Members: B. Davis  
J. Steele

Oct 12, 2020 – 6 P.M.

## REGULAR MEETING MINUTES

### **I. CALL TO ORDER**

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 5:59 p.m. at the Central Mat-Su Training Complex - Station 62 at 4568 Knik Goose Bay Rd., Wasilla, Alaska by Chairman Dave Eller on Oct 12, 2020.

### **II. ROLL CALL & DETERMINATION OF QUORUM**

Board Members present and establishing a quorum for the Central Mat-Su FSA:

Chairman Dave Eller, Jim Jameson, and James Steele. Brian Davis is excused.

Also present were: Michael Keenan, Chief, Central Mat-Su Fire Department (CMSFD); Shari Lamz, Admin. Assistant, CMSFD; and Ken Barkley, Director, Department of Emergency Services.

### **III. PLEDGE OF ALLEGIANCE**

Mr. Eller led the "Pledge of Allegiance."

### **IV. APPROVAL OF AGENDA**

Oct 12, 2020

MOTION: Mr. Jameson moved, and Mr. Steele seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

### **V. APPROVAL OF PRECEDING MEETING MINUTES**



MOTION: Mr. Jameson moved, and Mr. Steele seconded, to approve the Sept 14, 2020, Joint Meeting minutes as presented.

VOTE: The motion passed unanimously.

**VI. BOARD REPORTS/CORRESPONDENCE**  
**VII. UNFINISHED BUSINESS**  
**VIII. NEW BUSINESS**

**Chiefs Report**

COVID Update

- Stations are still closed to the public
- We are using PPE at a higher rate
- Stations are being cleaned regularly
- We have purchased fogging machines to aid in disinfecting the stations
- Emergency services is continuing to evaluate the situation daily

Run Stats for September

Run Stats for September	
Structure Fires	3
Vehicle Fires	6
Medic Assists	33
Motor Vehicle Accidents	14
Fire Alarms	10
CO Alarms	3
Total for the Month	144
Year to Date Total	1259

Project Updates

Pumper-Tenders for Station 51 and 62

- Production starts in two weeks with the completion date - March 2021, and a delivery date - May/June 2021
- Taking our two oldest Tenders out of service. (6-4 and one is on loan to Caswell FSA)

Critical Response Unit

- Truck is ordered and being constructed in Clearwater, FL. Estimated completion date of March/April 2021

Tactical Tender

- Peterbuilt Chassis - Chief Boothby is working on the specifications

Station 6-1 Remodel

- We conducted a walk-through of the downstairs living quarters, new apparatus bays, and storage area last week.
- Contractor is working this week on addressing the "punch list" of issues identified during the walk through
- Move in date: Oct 19 – a little behind schedule
- Anticipate that the demo of the upstairs will take less time than the downstairs and they should get back on schedule completion date in Dec

- Still awaiting FFE package

#### Personnel

- Offered positions to 16 new Basic Firefighter Recruits (18 total for the BFF class)

#### Training

- Firefighter I Academy started September 29 – 10 candidates
- Completed ladder training
- Started Firefighter Safety and Survival Rapid Intervention company training for the month of Oct

#### Fire Prevention

- Fire prevention in the schools will be via web based videos
- We will not be conducting schools visits or station tours
- We will be conducting drive through style trick or treat events at Station 51, 65, and 62

#### New Business Items

##### New full time positions proposal

- **Fiscal Year 2021** (This year): Add 3- Firefighter/Driver/Operators to fill out the staffing at Station 62  
Estimated annual cost - \$327,387.00
- **Fiscal Year 2022:** Add 3 – Captains and 3 – Firefighter/Driver/Operators to staff Station 51  
Estimated annual cost - \$681,459.00
- **Fiscal Year 2023:** Add 6 Firefighter positions  
Estimated annual cost- \$654,774.00
  - Current annual personnel salary/benefits \$3,971,927.00
  - Proposed total added to personnel salary/benefits in three years \$1,663,620.00
  - Total with new positions \$ 5,635,547.00

Chief Keenan stated that these proposals will not affect the mill rate.

#### CIP's for 2022

We currently have around \$7,000,000.00 in our Reserve Fund

##### Training Complex Build Out –

We currently have a estimated \$1,400,000.00 for this project which includes:

- Hall – Crawler Training Building
- New loop road to access the new building
- Extending the water main, adding hydrants, and electrical utilities
- Minor renovations and adding a fire sprinkler system to the old Station 62 - Logistics Center (estimated 500,000.00)
- We need an estimated \$1,000,000.00 to fully fund what is proposed
- Do we move money from the Reserve Fund to cover the shortage we have now or do we wait till next fiscal year and add the funding to cover the cost of what is proposed?
- Next fiscal year I will be adding money for the driving pad and smoke trainer prop (estimated \$1,500,000.00 FY2022)

##### Heavy Rescue Truck – 2022

- To replace the heavy rescue we moved to West Lakes for their Haz-Mat mission
- \$1,700,000.00 – includes all equipment
- DES is proposing adding \$300,000.00 to this project which would bring our cost down
- This will be a Special Operations Heavy Rescue equipped to handle:

- Auto – Extrication
- Trench Rescue
- Confined Space Rescue
- Structural Collapse
- Support Water Rescue Operations
- Fire Operations

Chief Keenan stated that this heavy rescue truck could potentially be a Borough wide response vehicle. Mr. Steele stated that if this vehicle is used Borough wide it could potentially add to our cost for operating the personnel.

#### Fill Site/Sub-Station Construction – 2022

- \$600,000.00
- This will bring the project total up to \$1,800,000.00
- Project will include the property, large (50,000 gallon) underground water storage tank and a warm storage building with a drive thru bay and restroom
- Priority will be for a location near Wasilla Fishhook/Shaw Elementary
- A reserve Tender or Engine will be housed at this sub-station

#### Veeder Monitoring System – Station 65 – 2022

- \$15,000.00 – matching DES contribution (HVAC)

#### Command/Support Truck Replacement – 2022

- \$240,000.00
- Replace two pick-ups for our FSA's and one for the fire prevention program

#### Firefighting Chemicals – 2022

- \$50,000.00
- F-500 (trailer now in service) - Phoscheck Class A Foam

#### West Lakes

- West Lakes is in need of a Aerial as both of their current aerials have failed testing
- Truck 6-2, has come up short, aerial length wise, for our needs and is 8 years old (Truck 5-1 is 12 years old)
- I propose that we sell Truck 6-2 to West Lakes Fire and purchase a new aerial platform to replace it (estimated \$1,500,000.00)
- Estimated value of \$400,000.00 for Truck 6-2 now and I'd like to offer it with a payment plan for West Lakes
- West Lakes would not get it till our new apparatus is in service
- If we decide on going forward with this plan. I propose that we will hold off on the training complex driving pad one year in order to get the new platform

MOTION: Mr. Steele moved, and Mr. Jameson seconded, to replace Truck 6-2 and give Chief Keenan the authority to work out a deal to sell West Lakes Fire, Truck 6-2. Transfer \$1,500,000.00 from the reserve fund to purchase a replacement truck.

VOTE: The motion passed unanimously

Chief Keenan stated that he will talk to Chief Hightower about buying Truck 6-2.

#### Unfinished Business: Next Board Meeting

- Training Complex

- Adding Full-time personnel

#### FY 2023

- Station 52
- Rescue-Engine
- Training Complex Build Out
- Command Vehicle Replacement X 2

Mr. Steele suggested that once we know the amount in the reserve fund after December, we can look at setting aside some of the money for Station 52.

#### **IX. OTHER BUSINESS** (other items of discussion not listed on agenda)

Director Barkley

- EOC – Lower level of the MatCom building – 10 year contract
- MSB Manager – 5 Candidates
- Decon Machine to make disinfectant - \$85,000.00

#### **X. AUDIENCE PARTICIPATION & BOARD COMMENTS**

#### **XI. ADJOURNMENT**

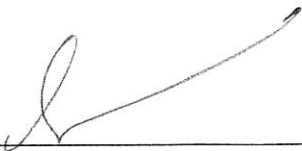
Mr. Eller adjourned the board meeting at approximately 7:20 p.m.

**Next Meeting: Joint Meeting Nov 9, 2020 6PM**



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



Shari Lamz, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 11/9/2020



NOV 16 2020

RECEIVED

Minutes of Fairview RSA 14 Meeting on Aug 13, 2020  
by teleconference at 5:30 pm

Quorum met with Supervisors Daniel Elliott, John Harris, and Craig Stewart, and Superintendent Matt Jacob. Minutes of Previous Meeting 2/11/20 approved, <sup>by</sup> all 3 supervisors as well as authorization for signatures to be signed by primary supervisor Dan Elliott due to meeting by phone. (Note: the May 12, 2020 scheduled meeting at Snowshoe Elementary was cancelled due to virus.)

The R/P list for 2021 will be presented for approval at the next meeting.

A woman had contacted John Harris about getting Fairview Meadows paved. The road bed looks good but ditches & culverts would need work.

Staff report on Snowshoe & Trapline. We're waiting on approval to replace a series of culverts within a fish bearing drainage along Trapline Drive.

Dan, Lee and Twar should still get paved this year.

Bush cutting gets done in zone 1 the first half of year and zone 2 the 2nd half. Carter Circle paving completed. Marble Way fish passage almost completed with bid to go out when completed. Holland will be ready to bid for spring 2021. English Bay will go to bid after Marble paving. Jenks is at 95% with paving in 2021.

Next Meeting date: Nov 9, 2020. Minutes of 8/13/20 approved at 11/9/20 meeting. Dan Elliott, Craig Stewart

J. H. Jacob



MATANUSKA-SUSITNA BOROUGH  
HISTORICAL PRESERVATION COMMISSIONSPECIAL MEETING MINUTES  
July 23, 2020I. **CALL TO ORDER - ROLL CALL – QUORUM ESTABLISHED.**

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:08 on Thursday, July 23, 2020, by teleconference via Microsoft Teams (1-907-290-7880).

Historical Preservation Commissioners present and establishing a quorum:

Deborah Burlinski

Andrew Schweisthal

Jake Anders

Eileen Haines

Fran Seager-Boss

Staff and Agency Representatives in attendance:

Adam Bradway, Staff

II. **APPROVAL OF AGENDA**

**MOTION:** Jake Anders moved to approve the agenda. Eileen Haines seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.

III. **APPROVAL OF MINUTES**

**MOTION:** Fran Seager-Boss moved to approve the minutes. Eileen Haines seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.

IV. **AUDIENCE INTRODUCTIONS & PARTICIPATION**

Judith Bittner: SHPO, introduced herself and stated that she was there to answer any questions.

Jarred Barak: Project architect for the Wasilla Train Depot relocation, Spoke to the conceptual nature of the Wasilla Intermodal Facility's design, and stated that any design would go through the appropriate National Register processes.

V. **HISTORICAL SOCIETY/MUSEUM UPDATES**

VI. **REPORTS:STAFF/CORRESPONDENCE**

Adam Bradway: Noted correspondence from the State Historic Preservation Officer.

VII. **ITEMS OF BUSSINESS**

a) Old Business

i Wasilla Train Depot Relocation – National Register

**MOTION:** Jake Anders moved to support HPC resolution 20-02 as written. Eileen Haines seconded.

**DISCUSSION:** Questions were raised about the process of moving a National Register building, and about the impact of surrounding structures and development on National Register status. Judith Bittner and Jarred Barak, answered as interested parties.

**VOTE:** Motion passed unanimously.

i Wasilla Train Depot Relocation – National Register

**MOTION:** Jake Anders moved to approve HPC resolution 20-03 as written. Eileen Haines seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.

VIII. **COMMISSION MEMBER COMMENTS**

IX. **ADJOURNMENT**

**MOTION:** Jake Anders moved to adjourn the meeting at 6:31 P.M Eileen Haines seconded.

**DISCUSSION:** None.

**VOTE:** None opposed. Motion passed.

  
\_\_\_\_\_  
Jake Anders, Chair

10/25/2020  
\_\_\_\_\_  
DATED

  
\_\_\_\_\_  
Adam Bradway, Planner II – Staff

10/23/2020  
\_\_\_\_\_  
DATED

MATANUSKA-SUSITNA BOROUGH  
HISTORICAL PRESERVATION COMMISSIONREGULAR MEETING MINUTES  
September 10, 2020I. **CALL TO ORDER - ROLL CALL – QUORUM ESTABLISHED.**

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:02 on Thursday, September 10, 2020, in the Matanuska-Susitna Borough Conference Room 203, 350 E. Dahlia Avenue, Palmer, Alaska, and also by teleconference (1-907-290-7880).

Historical Preservation Commissioners present and establishing a quorum:

Deborah Burlinski

Andrew Schweisthal

Jake Anders

Kevin Toothaker

Fran Seager-Boss

Eileen Haines

Angela Wade

Staff and Agency Representatives in attendance:

Adam Bradway, Staff

Kim Sollien, Staff

II. **APPROVAL OF AGENDA**

**MOTION:** Deborah Burlinski moved to approve the agenda with the addition of, "Votes required to pass a motion during a Historical Preservation Commission meeting." Jake Anders seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.

III. **APPROVAL OF MINUTES**

**MOTION:** Andrew Schweisthal moved to approve the minutes Jake Anders seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.

IV. **AUDIENCE INTRODUCTIONS & PARTICIPATION**

V. **HISTORICAL SOCIETY/MUSEUM UPDATES**

VI. **REPORTS:STAFF/CORRESPONDENCE**

Adam Bradway: Gave a report on the Historic Preservation Plan (HPP) Update, and MSB staff appointments. Reported on the HPP interview's conducted, next steps for the project including stakeholder meetings, and introduced

VII. **ITEMS OF BUSSINESS**

a OLD BUSINESS

i 4.46 HPC Code Revision

**MOTION:** Jake Anders moved to create and bring forward a new resolution mirroring HPC resolution 19-01, but striking paragraph 4.46(A)(9) and replacing it with, "review and make recommendations about local projects that might affect properties identified in the historic preservation plan." Andrew Schweisthal seconded.

**DISCUSSION:** Discussion related to the intent of HPC resolution 19-01. Members discussed the HPC's opportunities to be involved in development review where it might affect historic properties.

**VOTE:** Motion failed with Deborah Burlinski, Fran Seager-Boss, and Eileen Haines opposed.

**MOTION:** Deborah Burlinski moved to table the discussion to the next regular meeting and work with planning staff to develop new code language that would be acceptable to all. Eileen Haines seconded.

**DISCUSSION:** Discussion related to not delaying the discussion any more if possible.

**VOTE:** Motion failed with Jake Anders, Angela Wade, Kevin Toothaker, Fran Seager-Boss, Andrew Schweisthal, and Eileen Haines opposed.

**MOTION:** Jake Anders moved to extend the meeting until 8:15. Andrew Schweisthal seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.

**MOTION:** Deborah Burlinski moved to schedule a special meeting in October to address the HPC's code rewrite. Eileen Haines seconded.

**DISCUSSION:** Discussion related to not delaying the discussion any more if possible.

**VOTE:** Motion passed with Jake Anders and Andrew Schweisthal opposed.

**MOTION:** Jake Anders moved to table the discussion of code and all other items of business to the October special meeting. Deborah Burlinski seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.



VIII. **COMMISSION MEMBER COMMENTS**

IX. **ADJOURNMENT**

**MOTION:** Jake Anders moved to adjourn the meeting at 8:16 P.M Eileen Haines seconded.

**DISCUSSION:** None.

**VOTE:** Motion passed unanimously.

  
\_\_\_\_\_  
Jake Anders, Chair

10/25/2020  
\_\_\_\_\_  
DATED

  
\_\_\_\_\_  
Adam Bradway, Planner II – Staff

10/23/2020  
\_\_\_\_\_  
DATED

MATANUSKA-SUSITNA BOROUGH  
HISTORICAL PRESERVATION COMMISSION  
RESOLUTION SERIAL NO. 20-04

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HISTORICAL PRESERVATION COMMISSION RECOMMENDING AMENDMENTS TO HISTORICAL PRESERVATION COMMISSION RESOLUTION 19-01.

WHEREAS, on January 3, 2017 the Matanuska-Susitna Borough Assembly directed the offices of the Manager, Clerk, and Planning to bring forward draft ordinance what would make changes to the tasks, duties, make-up, and meeting frequency of boards and commissions; and

WHEREAS, these changes are to clarify responsibilities and expectations to make the boards function more efficiently and further the goals of the Assembly; and

WHEREAS, planning staff has asked for the input of the Historic Preservation Commission in the drafting of this ordinance; and

WHEREAS, the Commission passed HPC Resolution 19-01, recommending amendments to their code, MSB 4.46, on December 5, 2019; and

WHEREAS, after review of HPC resolution 19-01 Staff asked the Commission to amend the language proposed for paragraph 4.46(A)(9).

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Historical Preservation Commission amends HPC Resolution


19-01, proposed paragraph 4.46(A)(9), as follows:

~~(9) review and make recommendations on construction and development projects within the borough that have the potential to adversely affect cultural resources within the MSB;~~

~~(a) The commission will work with staff to develop a "high potential map for cultural resources" to be used in development permit reviews. Developments located in areas with high potential will be referred to a cultural resources professional for a voluntary cultural resource survey. The purpose of developing a high potential map is to ensure that developers of parcels identified as high potential shall receive verbal and written information about this during their pre-development conference.~~

(9) review and make recommendations to the Borough Assembly about local projects that might affect properties identified in the historic preservation plan;

ADOPTED by the Matanuska-Susitna Borough Historical Preservation Commission this 22nd day of October, 2019.

  
Jake Anders, Chair

ATTEST:

  
Adam R. Bradway, Planner II

## RESO 20-01

A RESOLUTION OF ROAD SERVICE AREA #17, KNIK SUBMITTING AN  
APPROVED 2021 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD  
IMPROVEMENT PROJECTS TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

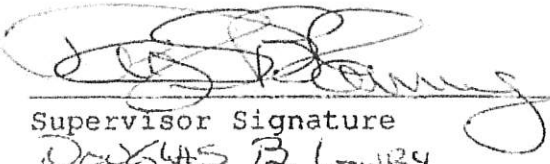
WHEREAS, the Annual Road Improvement Project List is  
developed for road improvement projects in each road service area;  
and

WHEREAS, the Road Improvement Project List has been presented  
to area residents by this Road Service Area Board of Supervisors;  
and

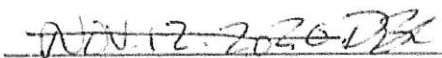
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Road Improvement Project List; and


NOW THEREFORE BE IT RESOLVED, that Road Service Area #17,  
Knik Supervisors concur with this Road Improvement Project List  
and request the Matanuska-Susitna Borough Assembly approve it as  
submitted.

ADOPTED by Road Service Area #17, Knik Board of Supervisors:

  
Supervisor Signature

DOUGLAS B. LOWERY

  
Supervisor Signature

  
Supervisor Signature

TH. CALDWELL

11/17/20  
Date: NOV 12, 2020

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on September 17, 2020, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair Jordan Rausa.

**1. CALL TO ORDER**

**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, Assembly District #1  
Mr. LaMarr Anderson, Assembly District #2  
Mr. Jordan Rausa, Assembly District #4, Chair  
Mr. Dennis Vau Dell, Assembly District #5  
Mr. George Thompson, Assembly District #7  
Mr. Justin Hatley, Alternate

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**NOV 13 2020**  
**CLERKS OFFICE**

Platting Board members absent and excused were:

Mr. Wilfred Fernandez, Assembly District #6, Vice Chair  
Mr. John Shadrach, Alternate  
VACANT, District #3

Staff in attendance:

Mr. Fred Wagner, Platting Officer  
Ms. Sloan Von Gunten, Platting Administrative Specialist  
Ms. Peggy Horton, Platting Technician  
Ms. Amy Otto-Buchanan, Platting Technician  
Ms. Cheryl Scott, Platting Technician

**B. THE PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Platting Board Member Pio Cottini.

**C. APPROVAL OF THE AGENDA**

Chair Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**2. APPROVAL OF MINUTES**

Chair Rausa inquired if there were any changes to the minutes for August 20, 2020.

GENERAL CONSENT: The minutes for August 20, 2020 were approved without objections.

**3. AUDIENCE PARTICIPATION & PRESENTATIONS** *(Three minutes per person, for items not scheduled for public hearing)*

**A. Persons to Be Heard** *(There is no persons to be heard)*

**4. UNFINISHED BUSINESS: Quasi-Judicial Matters**  
*(There is no Unfinished Business)*



## **5. RECONSIDERATIONS/APPEALS**

*Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

### **A. EUREKA TRAILHEAD ESTATES**

Ms. Peggy Horton:

- Gave an overview of the reconsideration, case #2020-106.
- The Petitioner would like to present the reconsideration on October 15, 2020.

The platting board discussed the letter of reconsideration from the petitioner.

MOTION: Platting Member Anderson moved to reconsider Eureka Trailhead Estates to October 15, 2020 Platting Board Hearing. The motion was seconded by Platting Member Cottini.

VOTE: The motion passed with all in favor by general consent.

### **B. SUSLOSITNA PLACE MASTER PLAN**

Ms. Amy Otto-Buchanan:

- Gave an overview of the reconsideration, case #2020-100.
- The Petitioner would like to present the reconsideration on October 15, 2020.

The platting board discussed the letter of reconsideration from the petitioner, and asked the petitioner to answer questions from the board.

Mr. Craig Hanson, the petitioner's representative, answered questions from the platting board.

MOTION: Platting Member Cottini moved to reconsider Suslositna Place Master Plan to October 15, 2020 Platting Board Hearing. The motion was seconded by Platting Member Thompson.

VOTE: The motion passed with all in favor by general consent.

## **6. PUBLIC HEARINGS: Quasi-Judicial Matters**

*Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

A. **BAUER ESTATES:** The request is to create five lots from Tax Parcel D16, to be known as **Bauer Estates**, containing 39.79 acres +/- . The property is located east of the Matanuska River, directly north of E. Doc McKinley Avenue and south of E. Brian Drive (Tax ID #



17N02E21D016); within the SW ¼ Section 21, Township 17 North, Range 02 East, Seward Meridian, Alaska. In Community Council: Butte and Assembly District #1 Tim Hale  
(Owner/Petitioner: Mark & Melissa Bauer / Hanson Land Solutions; Surveyor: Hanson;  
Staff: Cheryl Scott)

Chair Rausa:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Von Gunten provided the mailing report:

- Stating that 20 public hearing notices were mailed out on August 26, 2020.

Ms. Cheryl Scott:

- Gave an overview of the case, #2020-074.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Rausa invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative declined the overview.

Chair Rausa:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Craig Hanson, the petitioner's representative, agrees with all the recommendations and answered questions from the platting board.

Chair Rausa closed petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Anderson moved to approve the preliminary plat for Bauer Estates, with 10 recommendations. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion passed with all in favor by general consent. There are 9 findings of fact.

B. **LITTLE SUSITNA RIDGE:** The request is to divide Tax Parcels D12 & D13 (Parcels 1 & 2 of Waiver 82-39-PWm, recorded as 82-47W) into two lots to be known as **Little Susitna Ridge**, containing 58.5 acres +/- . The petitioner is dedicating a public cul-de-sac is necessary at the end of N. En Dove Road, where borough maintenance ends. Both proposed lots have road frontage on E. Needham Ave. The property is located directly north of E. Needham Ave. and one mile west of N. Wasilla-Fishhook Rd. (Tax ID #18N01E07D012 & 18N01E07D013); lying within the SE ¼ Section 07, Township 18 North, Range 01 East, Seward Meridian, Alaska. In Community Council: Fishhook and in Assembly District #6

*Jesse Sumner (Owner/Petitioner: Jay Charles Duke; Surveyor: Bull Moose; Staff: Peggy Horton)*

Chair Rausa:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Von Gunten provided the mailing report:

- Stating that 77 public hearing notices were mailed out on August 26, 2020.

Ms. Peggy Horton:

- Gave an overview of the case, #2020-107.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Rausa invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Ellery Gibbs, the petitioner's representative, gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

The following person spoke in regards about their concerns on the right-of-way access and any changes happening on E. Welch Road: Thomas Purcell

The following person spoke in regards about their concerns on property access: Mr. William Tull.

There being no one else to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Mr. Jay Duke, the petitioner, agrees with all the recommendations and answered questions from the platting board.

Chair Rausa closed petitioner's comments and discussion moved to the Platting Board.

Main

MOTION: Platting Member Hatley moved to approve the preliminary plat for Little Susitna Ridge, with 7 recommendations. The motion was seconded by Platting Member Thompson.

Amended

MOTION: Platting Member Hatley moved to amend finding #9. The motion was seconded by Platting Member Thompson.

**FINDINGS:**

- Modify #9: There were no borough department, outside agency objections to this plat. There were 2 concerns and 1 objection from the public.

**Amended**

**VOTE:** The amended motion passed with all in favor by general consent.

**Main Motion**

**VOTE:** The main motion passed with all in favor by general consent. There are 9 findings of fact.

C. **J & R BULCHITNA NORTH:** The request is to divide Tract A of Supplemental Cadastral Survey recorded as Plat 82-9 into three lots to be known as **J & R Bulchitna North**, containing 129.70 acres +/- . Access to the lots is fly-in to Bulchitna Lake. The property is located along the northwest shore of Bulchitna Lake and west of Lake Creek (Tax ID #21N09W04A006), within Section 04, Township 21 North, Range 09 West, Seward Meridian, Alaska. In Community Council: Skwentna and in Assembly District #7 Tam Boeve (*Owner/Petitioner: Jack Stoebner; Surveyor: Seward & Associates; Staff: Peggy Horton*)

**Chair Rausa:**

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Von Gunten provided the mailing report:

- Stating that 8 public hearing notices were mailed out on August 26, 2020.

Ms. Peggy Horton

- Gave an overview of the case, #2020-113.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Rausa invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Mark Seward, the petitioner's representative, gave a brief overview.

**Chair Rausa:**

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Mark Seward, the petitioner's representative, agrees with all the recommendations and answered questions from the platting board.

Chair Rausa closed petitioner's comments and discussion moved to the Platting Board.

**MOTION:** Platting Member Cottini moved to approve the preliminary plat for J & R Bulchitna North, with 7 recommendations. The motion was seconded by Platting Member Vau Dell.

**VOTE:** The motion passed with all in favor by general consent. There are 6 findings of fact.

**7. ITEMS OF BUSINESS & MISCELLANEOUS**

*(There are no Items of Business & Miscellaneous)*

**8. PLATTING STAFF & OFFICER COMMENTS**

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on October 1, 2020. Announced that there will be a joint meeting between the Planning Commission and the Assembly coming up. Touched on Title 43 white board list and let the board know of our new hired platting assistant.

Ms. Von Gunten let the board know once the SCM manual is finalized, we will have copies made for everyone. Mr. Shadrach has been approved by the assembly for the platting board seat 3 position.

**9. BOARD COMMENTS**

- Platting Member Vau Dell asked about the white boards on the sliding doors.
- Platting Member Anderson commented on e-mails sent earlier the day of the meeting.
- Platting Member Cottini had no comments.
- Platting Member Thompson thanked staff for fixing the computer issues from the last meeting.
- Platting Member Hatley had no comments.
- Platting Member Rausa had no comments.

**10. ADJOURNMENT**

With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 2:32 p.m. (CD: 01:31:56)

  
\_\_\_\_\_  
JORDAN RAUSA,  
Platting Board Chair

ATTEST:

*Sloan Von Gunten*  
\_\_\_\_\_  
SLOAN VON GUNTEN,  
Platting Board Clerk

*Minutes Approved: October 15, 2020*



RECEIVED  
NOV 17 2020  
CLERKS OFFICE

Meeting Minutes  
October 1, 2020 7:00pm  
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Herman Thompson, Joe Pride, Buddy Giddens, Kelly Thomas, Brian Kirby & Sheena Fort.
- II. Call Meeting to Order – 7:02pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
  - a. Motion by: Herman Thompson
  - b. 2<sup>nd</sup> by: Joe Pride
  - c.
- V. Approval of Meeting Minutes
  - a. Motion by: Herman Thompson
  - b. 2<sup>nd</sup> by: Kelly Thomas
  - c.
- VI. Treasurer's Report
  - a. Checking Account – \$ 4,930.43
  - b. Savings Account – \$ 21,719.43
- VII. Persons to be Heard (suggested 3 minutes each)
  - a.
  - b.
  - c.
- VIII. Correspondence –
  - a.
  - b.
  - c.
- IX. Committee and Governmental Reports
  - a. Road Service Areas (15 & 29) – N/A
  - b. Borough Assembly Update – Tam Boeve informed the council the Care Funding is still being allocated, Matsu borough online applications for \$100.00 per person per household for Covid cleaning supplies. October 21<sup>st</sup> borough manager interviews available online.
  - c. Grant Committee – Grant checks have been written.
  - d. Election Business- 4 director seats open and 2 alternate seats. Candidates include Bernadine Hall & Kelly Thomas. Herman Thompson, Ned Sparks & Joe Pride up for reelection. Voting on November 5<sup>th</sup>.
  - e. Ways & Means Committee – N/A
  - f. Neighborhood Watch / Community Safety– No new updates. Neighborhood Watch kits still available.
  - g. Fire District – Enhanced 911 system that allows texting not just calls.
  - h. McKinley Fire Rebuild- – A big thank you to everyone that gave two weeks of their time on the rebuild!
- X. Old Business
  - a. Signage (tabled)
  - b.
- XI. New Business
  - a. Fund Raising Committee (Tabled until Spring)
  - b.
  - c.
- XII. Adjournment – 7:35pm

*Handwritten signatures and date:*  
Ned Sparks  
Sheena Fort  
11/6/20



# Sutton Community Council Regular Meeting

Wednesday, September, 20, 2020, 7:00 pm @ Sutton Public Library Meeting Room

RECEIVED

OCT 29 2020

CLERKS OFFICE

**1. Call to Order: 7:08PM**

Pledge to the Flag: Juli Buzby

**2. Establish Quorum**

- *Board Members Present: President Frank Buzby, Vice Chair Chris Spitzer, Treasurer Marla Mason, Secretary Juli Buzby, Brian Largent, Shayne LaCroix*
- *Board Members Absent: Mark Bertels*

**3. Additions or Changes to Agenda:**

**4. Announcements:**

- Elections for next month – Applications for board members available for those who would like to run. Up for re-election is Mark Bertels, Chris Spitzer, Shayne LaCroix, plus 2 empty seats.
- Applications for FY20 Community Assistance Program are available, with a January 2021 due date.

**5. Guests Presentations - NONE**

**6. Borough and State Reports**

- a. Elected Representatives: NONE PRESENT
  -
- b. Sutton Elementary: Note from Emily Austin attached.
  -
- c. Sutton Library: Juli Buzby
  - Holds across the state are available again
  - Facebook Live story time on Thursdays @ 11AM
  - In person programming still not allowed
  - Willow Library ground breaking ceremony this coming Friday at 11AM
- d. Recycling: Sign-ups for shifts at transfer site needed

**7. Officer Reports**

- a. Chair: Frank Buzby
  - Speed bumps are going in on Chickaloon/Wright Way after some improvements are done to the road base
  - Thefts in Sutton and trooper presence on Glenn Hwy.
- b. Secretary: Juli Buzby
  - Previously approved minutes are turned in to the Borough. E-mailed April-August 2020 minutes for board approval. Still need notes for February 2020, no recording, no minutes.
  - Correspondence – bank statement
- c. Treasurer: Marla Mason
  - Approved Treasurer's Reports for April – July are attached to the minutes and agendas (up for approval tonight) and will be turned in to the Borough.
  - August Treasurer Report
  - Check to Royal Flush from Jonesville clean-up not cashed yet
  - CAP Borough Reports have been caught up as well. Previous year funds will be amended to include all approved projects and will be spent from oldest years first. FY19 and FY20 funds will not be issued until older funds are spent, but projects can be include in older year amendments.

## Sutton Community Council Regular Meeting

Wednesday, September, 20, 2020, 7:00 pm @ Sutton Public Library Meeting Room

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**Approval of Consent Agenda:** Juli makes a motion to approve March through August of 2020 and Marla seconds, all approved.

### 8. Committee Reports

- a. Jonesville Public Use Area Planning Committee: Brian Largent
  - Parks and Recreation Trails advisory board unanimously voted to send the plan forward to the Borough Assembly for approval. Borough legal department submitted a few changes as well.
  - MSB has set aside 1.5 million for management of the area.
  - Letter of support for the plan from SCC to the Assembly presented for approval. Letter is attached. Brian makes a motion to approve the letter of support as written, Shayne seconds, all in favor.

### 9. Old Business

- a. Item One: Neighborhood Watch Items to purchase
  - An approved list was given out/assigned for pricing for two kits. Marla will track down and we will present at October meeting.
  - No neighborhood signs were on that list

### 10. New Business - NONE

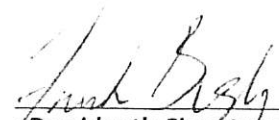
### 11. Call for the Good of the Order:

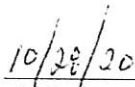
- a. Request for Marla to set up SCC computer with office software to be ready for next secretary
- b. Marla will check with Bobbie to be election official.

### 12. Restate motions and voting results

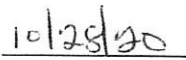
- a. Juli made a motion to approve March through August of 2020 and Marla seconds, all approved.
- b. Brian makes a motion to approve the letter of support to MSB for Jonesville Plan, Shayne seconds, all in favor.

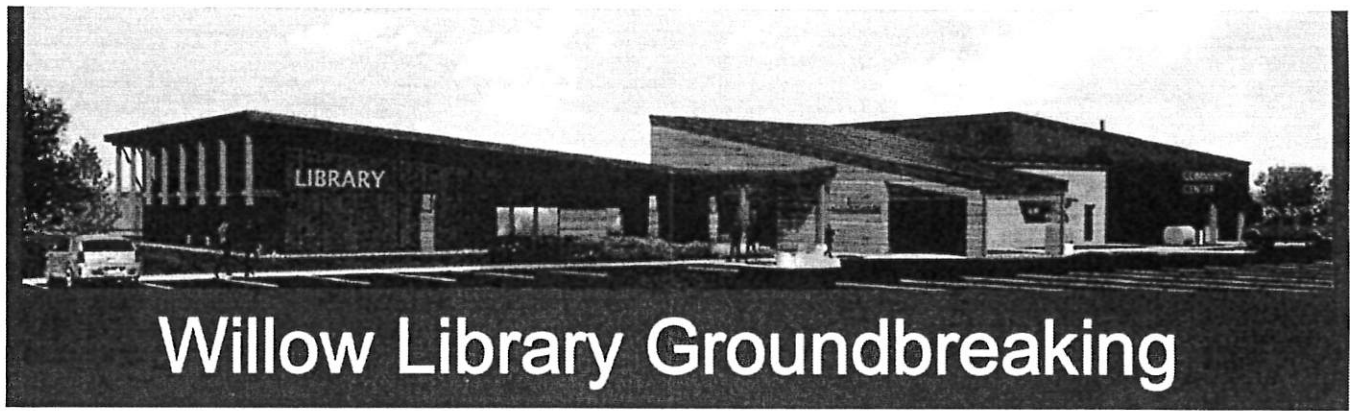
### 13. Adjourn Meeting at 7:49PM

  
\_\_\_\_\_  
President's Signature

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary's Signature

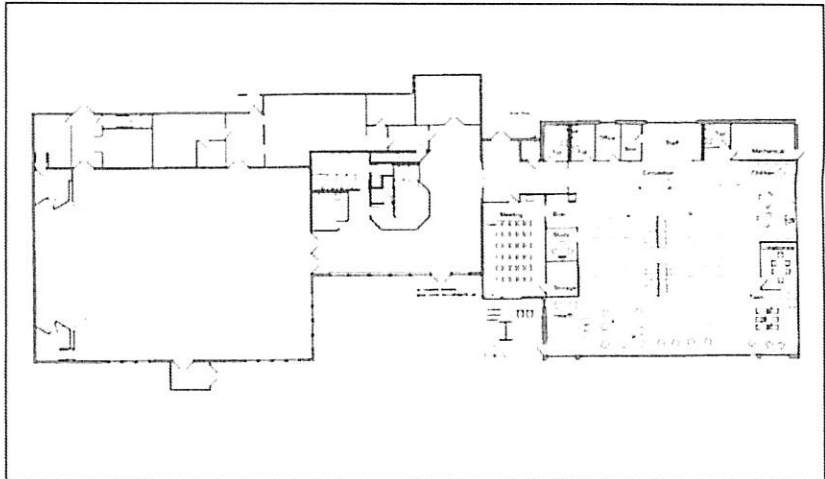
  
\_\_\_\_\_  
Date



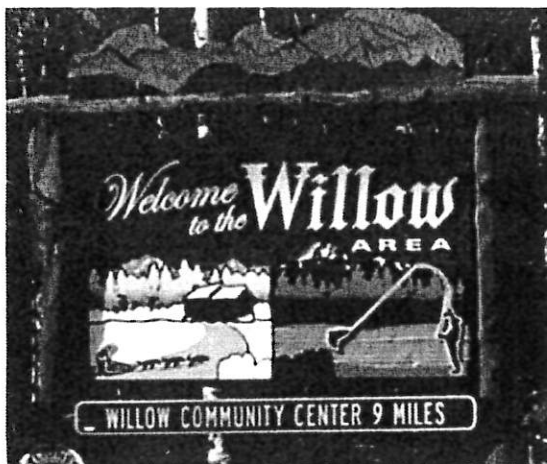
# Willow Library Groundbreaking

Friday, October 2, 2020 at 11 am

- Approximately 6,635 SF and \$6.2 Million
- LEED Principles Applied
- New Fire Suppression system for adjoining community center
- Construction to start by October 2020



INFORMATION CONTACT NUMBER: 907-861-8631



23557 W. Willow Community Center Circle, Willow  
MILE 69 of the Parks HWY

## Juli Buzby

---

**From:** Eileen Pickett  
**Sent:** Wednesday, September 30, 2020 12:16 PM  
**To:** Juli Buzby  
**Subject:** RE: CAP Funds update from Sutton Community Council

Hi Juli,

Thanks for getting the reporting all caught up. I have finally been able to get all the way through them and take a look at where we are. Based on your reports, this is what I am finding:

- An unspent balance of \$44,238.00 from the remaining 4 years of funding (2015-2018)
  - 2015 - \$14,898.91
  - 2016 - \$12,040.09
  - 2017 - \$1,510.00
  - 2018 - \$15,789.00
- All four years expired 12/31/2019
- The previous amendment that extended the grants to 12/31/2019 also combined the scopes of work of all years so older funds could be spent down first.
- You have also requested FY2019 funding (\$15,789)

So now we have two issues to resolve:

- We need to process an amendment for another extension since all years have expired.
- Since there is a large balance left of funds already issued to the council, I cannot issue FY2019 until it is spent down.

And finally – here are my recommendations to enable moving forward, I am thinking of just shifting the new items to the old funding to get them spent:

- You mentioned in an email that you had a large community building project that will use \$26,000 that will be starting soon, those funds will remain available as they are now.
- From the \$44,238 currently available minus \$26,000 that leaves \$18,238 left. From your approved FY2019 list - There are four items already listed in the scope of work for the older funds (Sutton Food Pantry, Sutton CC, Sutton Recycle, and Sutton Library) – these items could actually be paid now. We could include in the time extension amendment to amend the scope to include the items not currently listed such as– Sutton Scouts Troop, Sutton Elem, and O'Neill House. This will allow you to spend \$15,789 leaving a balance of \$2,449 of the older funds.
- That would allow issuing FY2019 funds and that scope of work can be any part of or all of the other scopes of work combined (since all has been approved)

Additionally, FY20 are funds available (also for \$15,789) and can be issued once the council sets the scope and older funds are spent down.

I know this may be a confusing email, so if you would like to discuss or have questions, please feel free to call if that is easier. The one thing I do need to get started is the time extension amendment. So please let me know at your earliest convenience if you want me to prepare just a time extension or if you want to add in an amended scope.

Sorry for the lengthy email – let me know if it doesn't make sense!

*Eileen Pickett*  
Accountant

Matanuska-Susitna Borough  
350 E. Dahlia Ave.  
Palmer, AK 99645  
Phone: (907) 861-8585

**From:** Juli Buzby <Juli.Buzby@matsugov.us>  
**Sent:** Tuesday, September 22, 2020 11:36 AM  
**To:** Eileen Pickett <Eileen.Pickett@matsugov.us>  
**Subject:** RE: CAP Funds update from Sutton Community Council

Sure, here they are. Let me know if something looks wonky, hopeful they look okay. Since I'm not treasurer, I'm creating off of someone else's paperwork.

*Juli Buzby*  
Sutton Public Library  
907-861-7640

**From:** Eileen Pickett <Eileen.Pickett@matsugov.us>  
**Sent:** Tuesday, September 22, 2020 10:31 AM  
**To:** Juli Buzby <Juli.Buzby@matsugov.us>  
**Subject:** RE: CAP Funds update from Sutton Community Council

Can you send me the reports at least, the receipts I'm not as concerned about at the moment.

Thank you!

*Eileen Pickett*  
Accountant  
Matanuska-Susitna Borough  
350 E. Dahlia Ave.  
Palmer, AK 99645  
Phone: (907) 861-8585

**From:** Juli Buzby <Juli.Buzby@matsugov.us>  
**Sent:** Tuesday, September 22, 2020 9:51 AM  
**To:** Eileen Pickett <Eileen.Pickett@matsugov.us>  
**Subject:** RE: CAP Funds update from Sutton Community Council

Waiting on receipts from the treasurer, I'm hopeful she will stop by after work in the next day or so. I have reports complete. Will need to do amendments for FY15, FY16, FY17 & FY18.  
Thanks,

*Juli Buzby*  
Sutton Public Library  
907-861-7640

**From:** Eileen Pickett <[Eileen.Pickett@matsugov.us](mailto:Eileen.Pickett@matsugov.us)>

**Sent:** Monday, September 21, 2020 4:29 PM

**To:** Juli Buzby <[Juli.Buzby@matsugov.us](mailto:Juli.Buzby@matsugov.us)>

**Subject:** RE: CAP Funds update from Sutton Community Council

Hi Juli – just checking in to see if I can get an update on when I will be receiving the reports? It also looks like the agreements have all expired for FY16, 17 and 18 so will need to look at amending those if needed.

Please let me know,  
Thank you!  
Eileen

*Eileen Pickett*

Accountant  
Matanuska-Susitna Borough  
350 E. Dahlia Ave.  
Palmer, AK 99645  
Phone: (907) 861-8585

**From:** Juli Buzby <[Juli.Buzby@matsugov.us](mailto:Juli.Buzby@matsugov.us)>

**Sent:** Friday, September 11, 2020 1:25 PM

**To:** Eileen Pickett <[Eileen.Pickett@matsugov.us](mailto:Eileen.Pickett@matsugov.us)>

**Subject:** CAP Funds update from Sutton Community Council

I have Progress Reports for end of FY19 done and FY20 in the works, should be completed by the end of the day. I will need to get a signature from acting Treasurer to complete, unless you are fine with alternate board member (AKA me) ☺ signing them.

I would like to formally request funds for FY19 as per the included signed packet. We are working our way through open years and have spent all of FY14 and most of FY15. We do have a large Community Building Project that includes almost \$26,000 of combined remaining funds. This is an in process project with a current bid for work that will be scheduled ASAP and use the majority of these funds.

Thank you,  
*Juli Buzby*  
Sutton Community Council Board Member



**Sutton Community Council  
Treasurer's Report Sept 2020**

		Checking 77	Saving	Money Market
Beginning	1-Sep	1047.49	25.08	44055.93
Deposits:				
Expenses:				
Interest:		0.00	0.00	13.42
Transfer Money				
Ending	30-Sep	1047.49	25.08	44069.35

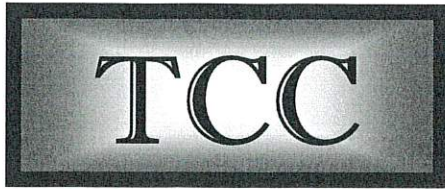
Outstanding check (620) for Royal Flush PortaPotty for \$400.00

**Revenue Sharing Project Update**

Project Name	Project FY				Current Month Totals		Dispersed	Remaining
	2012-2015	2016	2017-2018	2019	Donations	Total		

Year Totals Remaining updated 12/31/2018	FY 2014	FY 2015	FY 2016	Total

The Sutton Community Council (SCC) fully supports the adoption of the Jonesville Public Use Area (JPUA) Management Plan by the Mat-Su Borough (MSB) Assembly. This document originated from the SCC's desire to encourage and assist the State of Alaska in preparing and implementing a management plan for Jonesville. The efforts of the JPUA Management Planning Committee in conjunction with the MSB has culminated in a wide-ranging, thorough and usable plan that the SCC hopes will result in cooperative agreements between MSB and Alaska DNR to bring about much needed guidelines and potential enforcement standards for activities occurring in the area. The Sutton community recently clearly voiced their frustration with lack of management in the area, even to the point of recommending closing the area until a management plan could be instituted. The SCC believes MSB adoption of the plan is a step forward in the future of JPUA and will produce positive results that may ultimately engage the State in a more robust enforcement posture in the area.



**TANAINA COMMUNITY COUNCIL INC.**  
**PO Box 870236**  
**Wasilla, AK 99687**  
**tanainacommunity@gmail.com**

**RECEIVED**  
**OCT 29 2020**  
**CLERKS OFFICE**

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**General Meeting Minutes (Annual meeting)**

Date: Oct 27, 2020

Time: 7:00pm

Location: Zoom

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Join Zoom meeting: Meeting ID: 89861383709

One tap mobile +16699006833, 89861383709 # US (San Jose)

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**Requested Attendees:**

Corine Hickey; Michelle La Rose; Gretchen Watson; Rachel Lund; Jay Magers

Attendees: Will & Beth Hastings and Chris Leonard, residents

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**7:01pm** Call to Order-Rachel Lund

**7:02 pm** Approval of prior Board Meeting Minutes –10/13/20 Motion to approve Rachel, Second Motion Gretchen

**7:03pm** Approval of current General Meeting Agenda-Motion to approve Corine, Second by Rachel

**Voting Announcements:** Corine announced the current positions up for vote.

- President, Jay Magers
- Secretary, Gretchen Watson
- Council Coordinator, Michelle La Rose

All present voted either verbally or thumbs up approvals of all three positions with no objections.

**7:06pm Guest Speaker (s):** Will Hastings & Chris Leonard, residents:

The Suslositna Subdivision is a 70 acre parcel that their homes border which is being developed. Various slides were shared with the council to discuss processes they have taken to oppose.

Tanaina Community residents would get a notice in the mail about any new Platting actions with little advance notice (similar the Pamela Dry subdivision previously mentioned at a prior meeting). This new subdivision would be one of the largest in our community. Their efforts have uncovered a concern that most objections are “irrelevant” to the boroughs decisions, other than Public safety. The concern is our areas will develop without considerations to residents and become another KGB crisis.

Additional concerns over adjacent parcels owned by UAA and a separate parcel with native Knikatu . Some of the safety concerns they have indicated are as follows:

- Traffic lights needed
- School Capacity (already over max limits)
- Student Safety
- There are no restrictions or a representative voice at the borough meetings



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Chris Leonard spoke to similar experience that residents are left scrambling to figure out what to do with borough notices. He learned firsthand at the Sept 3, 2020 meeting that the basic oppositions are irrelevant including the "low producing well" concerns. The Planning Commission is not obligated to respond to any of our concerns which leave residents at a disadvantage at the meetings. They are seeking for the council to make a statement or pursue objections in response to their attendance to this meeting today.

Jay Magers updated the attendees, has spoken to Cheryl Scott at the Borough about what the role of the council should be. We can obtain and respond to emails from the Borough a little faster but not much more. He has been advised the Borough is under staffed and underfunded to perform the due diligence residents are expecting.

As a new action item, Jay will reach out to North Lakes and Meadow Lakes Community councils to see if we can join in a group effort to find some answers on how to approach going forward.

Gretchen recommended a "Town Hall" type meeting.

Rachel agrees this is a good idea and invite Jesse Sumner and Mr. Eastman's representative to discuss our concerns.

Jay added we should include the Land Department as well. The goal would be for the councils to have input to those appointed positions.

Jay: *Motion to table* to a future date after additional information and agreement of joining parties is obtained.

Gretchen: *Second to motion*, no objections from remaining board members

#### **7:49pm: Treasury Report (Rachel)-unchanged**

Jay provided feedback we were not selected as an MEA grant recipient.

Gretchen advised there is another MEA grant deadline up before end of year

Jay: *Motion to allow* him to seek out additional grants or funding such as Matsu Health, Walmart and Cares Act.

Corine: *Second to motion*, no objections from remaining board members

#### **7:53pm New Business**

Valley Country Store Liquor Lic. renewal: Jay explained some background should there be an objection:

- Objections must be in written form to Planning and Land Use Dept.
- If a Code violation, they will have period to cure
- If presents a grievance, will resolve with residents
- If not, goes to Borough then to Assembly with yet another chance to resolve
- Finally there could be a protest at the State level.



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Antonio Estates-Platting notice for Schrock & Lucille: a 43 acre parcel being split into 4 lots, various sizes. There is a hearing tomorrow at 8am. This is the first hearing with the Platting Board, so it is early in the process.

Marijuana Business Lic. Is a similar process.

Rachel voiced concern that we not take a position one way or the other but rather bring both sides to the table to discuss. The council could then post this information on our community page/social media for residents to be informed.

Jay indicated community members could make a Motion for the council to write a written response based on the community as the council should be the member's avenue to present their concerns.

#### **8:03pm Old Business**

Michelle confirmed the PayPal account for TCC is up and running and all agreed to go forward with putting info on our social media page. No objections

Board members commended Michelle on the Amazon Smile program as a means for the community to help with funding our 501C3 on Profit status.

Jay gave a shout out to Michelle's Radio broadcast message about the community council on Oct 19, 2020 at 8:03am, in Wasilla with KAYO=FM, great job!

Jay: *Motion to table* the Mission/Vision goals to next Board meeting

Corine: Second to motion, no objections

Jay thanked and encouraged Will & Beth Hastings and Chris Leonard to invite other residents to attend our scheduled meetings/calls so we can have a greater impact to represent the voices in our community.

#### **8:06pm: Adjourn**

Jay: *Motion to adjourn*

Corine: *Second to motion*, no objections

Corine Hickey, Vice President, TCC

Jay Magers, President, TCC

Gretchen Watson, Secretary

WEST LAKES FSA  
BOARD OF SUPERVISORS MEETING

RECEIVED  
NOV 12 2020  
CLERKS OFFICE

West Lakes Public Safety Building Station 73  
10073 W. Parks Hwy.  
Wasilla, AK 99623  
October 12<sup>th</sup>, 2020

**MEETING MINUTES**

**I. CALL TO ORDER**

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:00 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska by Chairman Cathi Kramer on October 12<sup>th</sup>, 2020.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

**Board members present and establishing quorums:**

*West Lakes FSA:*

Cathi Kramer – Chair (via telephone), Cindy Michaelson – Vice Chair, Steve Simpson, Larry Fetchenhier and Randy Newcomb

***Present from West Lakes:***

Chief Tawnya Hightower, and Admin. Assistant Theresa Elliott.

***Also Present:***

Deputy Director Brian Davis.

**III. PLEDGE OF ALLEGIANCE**

Cathi Kramer led the “Pledge of Allegiance”

**IV. APPROVAL OF AGENDA**

**MOTION:** Cindy Michaelson Moved to accept the agenda. Larry Fetchenhier second the motion

**VOTE:** Motion passed unanimously.

**V. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

**MOTION:** Cathi Kramer Moved to approve September 14<sup>th</sup>, 2020 meeting minutes as written.

**VOTE:** Motion passed unanimously



WEST LAKES FSA  
BOARD OF SUPERVISORS MEETING

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**VI. ANNOUNCEMENTS**

**A. None at this time**

**VII. CHIEF'S REPORT**

**A. District Chief's Report – Tawnya Hightower \*See Attached\***

- Hero Awards
- 9/11 Ceremony
- 59 Emergency Calls
- No structure fires last month in the Meadow Lakes/Big Lake area
- Completed Rescue Tech Class & Medical First Responder initial training.
- Installed 29 Smoke Alarms and 7 CO monitors in 7 residences.
- Personal Action Plan submitted to the Ready, Set. Go team for review and edit.
- Basic FF training began October 1<sup>st</sup>.
- Opportunity to purchase a retiring 1995 KME aerial apparatus from Fairbanks Fire Dept.

**VIII. UNFINISHED BUSINESS**

- A.** New Fire Station update – Sellers accepted someone else's offer on the property so we will have to develop the other property at a slower pace.
- B.** New Fire Truck update. – Assembly approved to move money to a project fund for the new Pumper Tender.

**IX. NEW BUSINESS**

- A.** Initial estimate to get the old aerial truck to pass the UL inspection would cost \$10K.
- B.** Asst. Chief John Fairchild and Mechanic Bill Henderson went to Fairbanks to inspect the aerial truck that the Fairbanks Fire Dept. is retiring. WLFD put an offer in on the fire truck of \$17.5k.
- C.** Possible purchase of TR62 that is a 2014 75' aerial from CMSFD in 3 years.

**X. PERSONS TO BE HEARD**

**None to be heard.**

**XI. ADJOURNMENT MOTION: Cathy Kramer asked to adjourn meeting.**

**VOTE:** Motion passed unanimously.

Meeting adjourned at **6:43 PM**

WEST LAKES FSA  
BOARD OF SUPERVISORS MEETING

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Cindy Michaelson, Vice- Chairman West Lakes FSA B.O.S.

ATTEST:

A handwritten signature in cursive script, reading "Cindy Michaelson". An arrow points from the signature up towards the name "Cindy Michaelson" in the text above.

A handwritten signature in cursive script, reading "Theresa Elliott".

---

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 11/9/20 (West Lakes FSA B.O.S.)





## West Lakes Fire Department

10073 W. Parks Hwy Wasilla, AK 99623

Phone: (907) 861-8200 Fax: (907) 861-8190

### Chief's Report September 2020



*Big Lake Elementary first responders and West lakes Fire Dept. initial response.*



*Bella and Lilly Recruit Class of 2030*

September was a busy month for West Lakes Fire Dept. On September 4th West Lakes Fire Dept. awarded Lilly and Bella Hero Awards at Big Lake Elementary—Go Grizzlies! September 11 ceremonies were held while observing the current health mandates. We responded to 59 emergency calls from the community. West Lakes Responders completed a Rescue Technician Class and Medical First Responder initial training. 29 Smoke Alarms and 7 CO monitors were installed in 7 residences. The initial Personal Action Plan was submitted to Ready, Set, Go team for review and edits. Eight New Basic Firefighter Trainees were hired and began their initial training on October 1.

West Lakes Fire has the opportunity to purchase a retiring Fairbanks Fire Dept. retiring 1995 KME aerial.





2020 Rescue Class

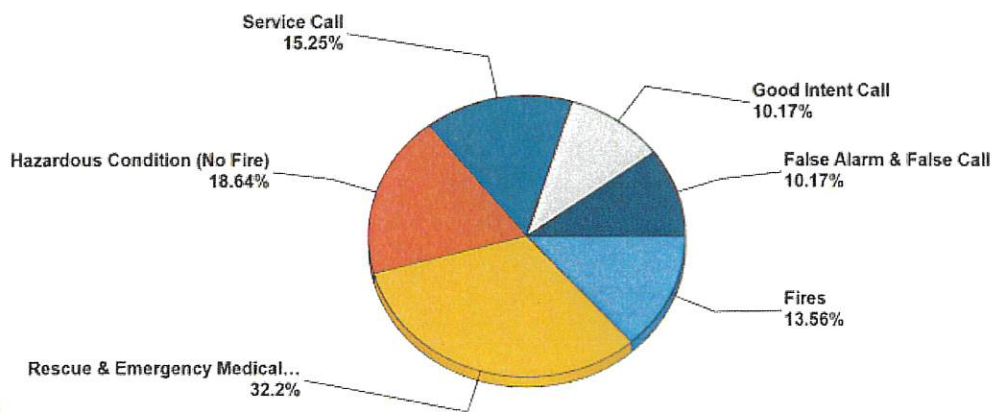


Medical First Responder Training

**Training:** Regular Tuesday night training included; forcible entry, power tools and Vent-Enter-Isolate-Search (VEIS). Eight firefighters were trained as Rescue Technicians and 8 more were trained to the Borough standards as Medical First Responders.

**Community Risk Reduction:** Personnel filmed a video for schools, "Cooking Up Fire Safety in the Kitchen". Twenty-nine smoke alarms and 7 CO monitors were installed in 7 residences.

**Emergency Response:** No structure fires occurred in Big Lake or Meadow Lakes! Power line down calls continue to increase during windy days; with 9 calls responded to in September. The Spruce bark beetle damage continues to negatively affect the health of our forests and increase community risk of fire spread.



September Emergency Call Volume.

Major Incident Type	Number of Incidents		Significant Events
Fires	8	13.56%	Significant calls included; 4 structure fire, 3 outside rubbish fires and 1 vehicle fire.
Rescue & Emergency Services	19	32.2%	Significant call: MVC Seldon & Church
Hazardous Conditions (no fire)	11	18.64%	
Service & Good Intent Calls	15	25.42	
False Alarm	6	10.17%	
<i>Emergency Responses</i>	<b>Total 59</b>	<b>99.99%</b>	