

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ALLOCATE AN ADDITIONAL \$831,536 IN CARES ACT MONEY FOR CAPITAL AND OPERATING EXPENDITURES AND AMEND THE SCOPE OF WORK.

AGENDA OF: October 6, 2020

Assembly Action:

*Amended + adopted without objection
10-6-20 (BOD)*

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY GEORGE HAYS, ACTING BOROUGH MANAGER:

George Hays

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>Cy</i>	
	Finance Director	<i>OX</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JM 9/28/20</i>	<i>(BOD)</i>

ATTACHMENT (S): Fiscal Note: YES X NO
Resolution Serial No. 20-099 (2 pp)
Attachment: CARES Act Funding Request List & Justifications *(7 pp)*

SUMMARY STATEMENT:

BACKGROUND

On June 2, 2020, the Matanuska-Susitna Borough Assembly approved Resolution Serial No. 20-060 and Informational Memorandum No. 20-119 to authorize a grant agreement with the State of Alaska for the Coronavirus Relief Fund. Through this grant, the State of Alaska allocated \$38,032,471.79 in in Coronavirus Aid, Relief and Economic Security Act (CARES ACT) funds to the Matanuska-Susitna Borough in order to fund expenditures incurred in responding to the public health emergency of COVID-19.

On July 14, 2020, the Assembly approved Resolution Serial No. 20-

069 and Informational Memorandum No. 20-139 to appropriate \$23,732,472 for Capital and Operating expenditures related to COVID-19. There is currently \$2,166,650 in unallocated funds available.

Attached to this legislation is a list of additional proposed expenditures in the amount of \$831,536. These additional expenditures follow both the federal guidance and the provisions of the state grant agreement.

Guidance issued on April 22, 2020:

- expenses for disinfection of public areas and other facilities
- expenses for public safety measures undertaken in response to COVID-19
- expenses to facilitate compliance with COVID-19 related public health measures
- expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions
- expenses of providing paid sick leave and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions

Guidance issued May 4, 2020

- the Borough may presume that payroll costs for public health and public safety employed are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency
- financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency

Guidance issued May 28, 2020

- expenses for measures to improve mitigation measures, including related construction costs
- administrative expenses incurred with respect to a new grant program established to disburse amounts received from the fund

RECOMMENDATION OF ADMINISTRATION: Adoption of legislation.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: October 6, 2020

Subject: A Resolution of the Matanuska-Susitna Borough Assembly to allocate an additional \$831,536 in CARES Act money for Capital and Operating expenditures and amend the scope of work.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$831,536</u>	FUNDING SOURCE <u>CARES Act</u>
FROM ACCOUNT # <u>475.000.000 4xx.xxx</u>	PROJECT # <u>47532</u>
TO ACCOUNT : <u>.</u>	PROJECT #
VERIFIED BY: <u>Quinn Weiland</u>	CERTIFIED BY:
DATE: <u>9/25/2020</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>831.5</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds	<u>831.5</u>					
Other						
TOTAL	<u>831.5</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Cheyenne Heindel DATE: 9/25/2020
 APPROVED BY: _____ DATE: _____

Costs funded with CARES Act Grant

Total CARES Allocation from State

38,032,472

Proposed Capital Removed from the FY 2021 Budget

1 Cyber Security Enhancements	300,000
2 Workstation Replacements	150,000
3 Network Infrastructure Refresh	370,000
4 DSJ Accessibility Upgrades	50,000
5 Sapphire Intravenous Pumps	50,000
6 Zoll X Series Cardiac Monitor	65,000
7 High Fidelity Trauma Manikins	105,000
8 High Fidelity Simulation Birthing Manikins	70,000
9 Ambulance Replacement/Refurbish(3)	504,400
10 Sunshine Creek Campground additional space - Phase I	40,000
11 Matanuska River Park Master Plan - additional spacing	50,000
12 Automatic Gate - Alcantra	50,000
13 Parks Vehicle	55,000
Total Removed from the proposed budget	1,859,400

Unbudgeted CARES Related Operating and Capital Costs

14 Election Requirements	500,000
15 MSCVB	1,500,000
16 Temporary Barriers at counters in Borough Facilities	15,000
17 Retro fit Borough Facilities with permanent barriers	250,000
18 Additional on-call staff to clean Facilities	100,000
19 Credit Card Fees for On-Line Tax payments July - Dec 31	150,000
20 Cost of increase bandwidth and WIFI to accommodate Work from home	91,610
21 Additional laptops	100,000
22 DSJ Meeting room enhancement	30,000
23 Additional cleaning supplies	10,000
24 Locker Room Wasilla Pool	500,000
10 Sunshine Creek Campground - additional space Phase II	60,000
25 Settlers Bay Park upgrades - additional space	140,000
12 Automatic Gate - Alcantra second gate	50,000
13 Additional parks vehicles	110,000
26 Stryker Lucas 3 Cardiac Compression Devices	303,000
27 Assessment workstation redo	23,715
28 Planning workstations	19,000
29 Permit Center Reconfiguration	30,000
30 On-line Public Engagment tools	25,000
31 Sutton & Talkeetna Trapper Creek Library Access	50,000

Total Borough direct costs	5,916,725
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Operating Expenditures that potentially may be covered

32 Wages and Benefits Rescue/Ambulance 7/1-12/30	5,747,097
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Economic Development Grant

33 Small Business Grants - up to \$10,000 per applicant	13,000,000
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34 Chambers of Commerce	191,000	300,000
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35 Impact Aid Grant to residents - \$100 per applicant	9,900,000
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36 Administion of Direct Aid and Business Grants	150,000
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37 Big Lake Lions	40,000
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38 Iditarod	297,000
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39 State Fair	515,000
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40 Musk Ox Farm	65,000
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Total Requests	<u>35,930,822</u>
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<i>Yet to be allocated</i>	<u><u>2,101,650</u></u>
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41 Emergency Protective Equipment & Cleaning Supplies	21,000
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42 FFCRA Leave Reimburesment	200,000
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43 Powered Air Purifying Respirators	113,500
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44 Anderson EOGas Sterilizer	48,100
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45 Stryker Lucas 3 Cardiac Compression Devices **	7,459
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46 IT Service Desk Counter Redesign	18,846
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47 SynDAVER Airway Trainers	22,000
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48 O-Two E700 Automatic Transport Ventilator	112,000
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49 IV Fluid Warmer - Floor Mount	18,000
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50 NAR Quantum Blood & Fluid Warming Systems	60,000
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51 Meadow Lakes Community Development	4,091
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52 Willow PTA	8,000
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53 Susitna Valley High School PTA	3,000
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54 Borough Libraries - AEDs & Certification	12,040
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55 Trapper Creek Community Council	500
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56 Trapper Creek Community Services	13,000
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57 Boroughwide Halloween/Fall celebrations	5,000
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58 Administration projects- Project Managers, accounting, etc time	100,000
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59 Z-Gen Hypochlorous Acid Generator	85,000
60 Sanitation Equipment, Supplies and No-Touch Check-In Equipment for Volunteers	13,700
61 Equipment to Enable Remote Work for ACR Officers	7,600
Total Additions	872,836
Remaining	1,228,814

** purchase price exceed capital request

41. Emergency Protective Equipment & Cleaning Supplies

\$21,000

Purchase and stockpile supplies to be utilized to respond and mitigate COVID-19 until a suitable vaccination is available. These supplies will mitigate exposure to the virus when interacting with patients and consumers of emergency service providers as well as allow for decontamination of surfaces that may harbor the virus within emergency services facilities. Due to questionable supply chain accessibility, we would like to have a significant amount on hand for future use.

42. FFCRA Leave Reimbursement

\$200,000

Under the Families First Coronavirus Response Act (FFCRA), we have incurred leave and benefit cost between April 1, 2020 and July 31, 2020 of \$88,348 for required COVID-19 paid leave as mandated by the Department of Labor. The private sector is eligible for tax credits to reimburse them for these extra costs, but state and local governments are not eligible. With school starting we see and increased need for more qualifying leave when parents have to stay home with children who have no alternate care due to the lack of care facilities because of COVID-19.

43. Powered Air Purifying Respirators (PAPR)

\$113,500

PAPR units provide better respiratory protection than the standard N-95 mask to protect from COVID-19. They offer an unobstructed view for the provider, do not fog and allow easier communication with patients. They are re-usable, longer lasting and easier to clean. (100 units would be purchased)

44. Anderson EOGas 4 Sterilization System

\$48,100

This is a gas sterilizer that is FDA approved for decontamination of personal protective equipment for re-use. It does not use heat or steam, which can degrade the effectiveness of PPE, especially masks. It would prolong the use of our current PPE supplies and give us an in-house ability to decontaminate gowns, masks and eye protection.

45. Stryker Lucas 3 Cardiac Compression Devices

\$7,459

It was determined that the original purchase price for 3 units of \$303,000 was not sufficient. This is the cost difference.

46. IT Service Desk Counter Redesign

\$18,846

The new design for the service desk allows for the control of the flow of traffic through the IT area. It also enforces social distancing between borough staff to mitigate spread of COVID-19. It will allow for the proper cleaning and disinfecting of equipment being transfer and tracked in IT which is necessary due to COVID-19.

47. SynDaver Airway Trainers**\$22,000**

With an increase in the frequency of respiratory cases associated with COVID 19, coupled with the normal flu season, ensuring crews are well trained in airway management is imperative. This would replace aging and less effective trainers, thus ensuring better outcomes for our critical respiratory patients.

48. O-Two E700 Automatic Transport Ventilator**\$112,000**

The increase in respiratory cases associated with COVID 19, coupled with the very long transports common to the Borough's operating area, warrants the purchase of a mechanical aid to provide consistent, patient-specific ventilation. This will provide a higher quality of care, difficult to maintain manually for long periods. This will also increase crew safety; it offers a closed system for respiratory support, reducing droplet emissions. It also enables the crew to provide optimized care and remain safely restrained during critical transports. One per ambulance.

49. IV Fluid Warmer – Floor Mount (1870-40212)**\$18,000**

Due to outdated and aging equipment, our current capacity to maintain IV fluids warm is anemic at best. The importance of maintaining IV fluids warm cannot be overstated and to respond to any concern, including COVID-19, equipment must be capable of performing. Cold IV fluids put already compromised patients at great risk for additional complications. This particular equipment is comparable in cost to solitary warmers, but is more versatile and easier to maintain. It eases access to the stored items and offers the added ability to warm blankets and pharmaceuticals as well.

50. NAR Quantum Blood & Fluid Warming System**\$60,000**

Cold IV fluid compromise the care of critically ill patients. Working in an austere environment, it is a particularly difficult struggle that has an impact even in the summer months. The North American Rescue Quantum Blood and Fluid warming systems are ruggedized portable warmers that heat not only the bags, but also the tubing. Purchasing these, in conjunction with the warming trays for the ambulances, would help us achieve the gold standard in prehospital patient management. The administration of warmed fluids with these devices would provide a tremendous benefit particularly with the coming winter and uncertainty of COVID-19 impacts.

51. Meadow Lakes Community Development**\$4,091**

This grant will provide the Grantee with funds to obtain additional COVID-19 related protective measures for the Meadow Lakes Elementary School. The grant will be used to purchase 68 face shields, 40 boxes of food service gloves, hand sanitizer, and dots to mark the floors at spacing intervals appropriate for social distancing during student lineups etc.

52. Willow PTA**\$8,000**

This grant will provide the Grantee with funds to obtain a community digital sign board for announcements to the community. The total cost of the digital sign is \$20,000 and the Grantee has already raised \$12,000. Since the outbreak of COVID-19, the Matanuska-Susitna Borough used a digital sign on a temporary basis to inform community members of news and COVID-19 related issues. Willow is a more remote area with poor TV/Radio signals. While population density is extremely low, there is a strong community involvement and being able to get announcements out regarding COVID-19 generally and the status of certain facilities is needed. A sign is being used on a temporary basis and this grant will allow for a permanent sign.

53. Susitna Valley High School PTA**\$3,000**

This grant will provide the Grantee with funds to obtain additional COVID-19 related protective measures for the Susitna Valley High School. Funds will be used to buy masks, microphones for teacher use, face shields and gowns. Additionally, funds will be used to buy earbuds since students can no longer share earbuds.

54. Borough Libraries - AEDs and Certification**\$12,040**

This project will be to obtain AEDs and certifications so medical assistance can be given while minimizing direct contact. The AEDs and training will provide contact minimization to minimize the risk and spread of COVID-19.

55. Trapper Creek Community Council**\$500**

This grant will provide the Grantee with funds to obtain a computer. Due to COVID-19 and the shift to more virtual meetings and less in-person interactions, the Community Council needs an additional, up-to-date computer to adequately continue to provide its services to the community.

56. Trapper Creek Community Services**\$13,000**

This grant will provide the Grantee with funds to allow for free water for approximately 200 families in Trapper Creek through the end of 2020. Many households in Trapper Creek do not have running water and haul water from various sources including roadside fill ups and streams. A project to provide water from a facility for a modest cost (\$0.10/gal) is near complete. Providing clean and tested water benefits public health. In addition, with the encouragement of additional hand washing and cleaning due to COVID-19, it is critical that residents in Trapper Creek use uncontaminated, fresh water and are not deterred by cost. This program will encourage the use of clean water and remove any barriers to concerns over extra washing and cleaning due to the cost of the water.

57. Boroughwide Halloween/Fall Celebrations

\$5,000

In order to provide a safe responsible alternative to door-to-door Halloween activities, borough staff have offered to coordinate activities throughout the borough. Since such activities have been restricted or eliminated, staff would volunteer time to set up stations in borough parking lots that meet the social distancing requirements and encourages a safe controlled alternative. These activities would improve the overall mental health of youth, as well as, normalcy in these uncertain times. The funds would provide for the ppe, decorations and treats for distribution. Staff will volunteer time.

58. Administration Costs for Capital Projects

\$100,000

Reimburse the borough for costs involved in managing the capital projects approved through all phases of the CARES items involving MSB projects.

59. Z-Gen Hypochlorous Acid Generator

\$85,000

This amendment would make it possible to purchase all the components and redundancy parts needed to keep the supply of disinfectant available for all borough facilities, as well as be able to produce the Hypochlorous acid, which cost as much as \$40-\$50 dollars per gallon. With this new generator the Borough will be able to produce a gallon of the needed strength for a very low cost. It is not nearly as harsh on skin or surfaces as other disinfectants. That specific product, hypochlorous acid, is safe, effective, hospital grade; it is also difficult to source during the Covid-19 pandemic.

Facing long wait times and unreliable delivery dates has led Mat-Su Borough to believe it would be safer, faster, easier, and less expensive to make the disinfectant, store and transport our own disinfectant.

We will be able to disinfecting for Covid-19, for our facilities, response apparatus and equipment with no wait time to occupy or use facilities or apparatus. Hypochlorous acid will be a lot gentler on our equipment, personnel and our PPE. ASD and AFD are using the same system

This project is an innovative step that could make things cleaner, safer, cheaper for staff, responders and the public in our buildings in the Mat Su Borough.

60. Sanitation Equipment, Supplies and No-Touch Check-In Equipment for Volunteers

\$13,700

The Animal Care Shelter does not have adequate equipment and supplies to properly sanitize common areas and bathrooms to adhere to the best practices to reduce the spread of COVID-19. These supplies would help us serve more customers daily and help start the process of having open hours that do not require an appointment. These supplies and equipment include: auto dispensers for soap and paper towels, no-touch trash cans, auto sensors for lights and fans, encased toilet paper dispenser so overall roll is not touched, additional cleaners, sanitizing tabs backpack sanitizing sprayer, handheld ozone or UV lights, sanitizable lobby chairs, and an electrostatic cleaner sprayer. Additionally, the Animal Care Shelter relies on over a hundred volunteers working

at the Shelter to maintain operations. A software system is needed to scan bar code I.D.'s and a mounted scanner allows a volunteer to check in and out without touching a surface. This requires an ID card printer and RFID scanner to check volunteers in and out.

61. Equipment to Enable Remote Work for Animal Control and Regulation Officers
\$7,600

Animal Care Enforcement Officers come in to contact with the at-risk public regularly at their residences. Having mobile equipment to produce citations will not only reduce the amount of close or physical contact with each citizen it will increase productivity and reduce the risk of exposure for each officer. The mobile unite can autofill each person's information by scanning an I.D. and populating the persons information, this is a no-touch system, unlike our current carbon copy system. The microchip scanners have a Bluetooth option that can search our system and help officers reunite lost pets with their owners in field, drastically reducing the amount of person-to-person contact required when a pet is brought to the shelter. Portable microchip scanners, mobile mounts for laptop computers in vehicles, and portable barcode scanners will further allow officers to do work remotely and solve many animal care issues in the field without close contact.