

**SUBJECT:** Award of Bid No. 21-056B, RSA 31 Alpine Annual Road Maintenance to Steppers Construction, Inc., for the annual contract amount of \$138,289.50.

**AGENDA OF:** September 15, 2020

**ASSEMBLY ACTION:**

*Approved under The Consent Agenda 9-15-20 [Signature]*

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

*for* **APPROVED BY GEORGE HAYS, ACTING BOROUGH MANAGER:** [Signature]

Route To:	Department/Individual	Initials	Remarks
	Purchasing Officer	<i>R. Silva</i>	
	Public Works Director	<i>T. [Signature]</i>	<i>1 Sep 2020</i>
	Finance Director	<i>CF</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JAM 9/8/20</i>	

**ATTACHMENT(S):** Fiscal Note: Yes *X* No         
 Analysis Sheet (1p)  
*Recommendation of award (1pp)*

**SUMMARY STATEMENT:** On August 5, 2020, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to perform annual road maintenance for Road Service Area (RSA) #31, Alpine. Services purchased will support the Public Works Department in assembly district #1.

In response to the advertisement, three bids were received. Award recommendation is being made to Steppers Construction, Inc. as the lowest responsive and responsible bidder based on Total Bid Amount.

Contract term is from October 1, 2020 and ending June 30, 2025, subject to annual appropriation of funds by the assembly.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 30 days for unforeseen circumstances.

The Public Works Department, Operations & Maintenance Division will be administering the contract.

**RECOMMENDATION OF ADMINISTRATION:** Award of **BID NO. 21-056B, RSA 31 ALPINE ANNUAL ROAD MAINTENANCE** to **STEPPERS CONSTRUCTION, INC.** for the annual contract amount of **ONE HUNDRED THIRTY-EIGHT THOUSAND TWO HUNDRED EIGHTY-NINE DOLLARS AND 50/100 CENTS (\$138,289.50).**

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: September 15, 2020

SUBJECT: Award of Bid No. 21-056B, RSA 31 Alpine Annual Road Maintenance to Steppers Construction, Inc., for the annual contract amount of \$138,289.50.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$ 138,289.50</u>	FUNDING SOURCE <u>North Colony RSA #23</u>
FROM ACCOUNT # <u>278.000.000 428.600</u>	PROJECT # <u>FY 21 Operating Budget</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Heidi Wenzel</u>	CERTIFIED BY:
DATE: <u>09-02-2020</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual	<u>138.2</u>	<u>\$</u>				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	<u>138.2</u>	<u>\$</u>				

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>138.2</u>	<u>\$</u>				
TOTAL	<u>138.2</u>	<u>\$</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* subject to annual appropriation.

PREPARED BY:

PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE:

Chapenne Hensel

9/2/2020





## MATANUSKA-SUSITNA BOROUGH

### Purchasing Division

350 East Dahlia Avenue • Palmer, AK 99645  
Phone (907) 861-8601 • Fax (907) 861-8617  
[purchasing@matsugov.us](mailto:purchasing@matsugov.us)  
[www.matsugov.us](http://www.matsugov.us)

### Recommendation of Award and Distribution of Funds

Solicitation Number: 21-056B

Entitled: RSA 31 Alpine Lakes Annual Road Maintenance

Thursday, August 27, 2020

**TO:** Russ Krafft, Purchasing Officer, Purchasing

**TO:** Jim Jenson, Operations & Maintenance Division Manager, Public Works

**FROM:** Jeff Stevenson, Construction Procurement Specialist, Purchasing

Bids for services of the above listed project were opened in the office of the Purchasing Officer on 8/20/2020 @ 2:00 PM (3.08.220(F)). The bid is summarized below:

Bidder	Total Bid Amount	Award
Steppers Construction	\$138,289.50	YES
Big Dipper Construction	\$181,371.25	No

Based on the above, the Matanuska-Susitna Borough Purchasing Division will award to **Steppers Construction** in the amount of **\$138,289.50** as the lowest responsive and responsible bidder.

Funds were certified as available and have been prorated and distributed as follows:

Account Number	Project-Source-Sub Project	Amount
278.000.000 428.600		
	Total:	\$103,730.95

The project area is located in Assembly District(s): 1



Concur

James D Jenson  
Digitally signed by James D Jenson  
Date: 2020.08.27 15:29:55 -08'00'  
(Project Manager Signature)

Terry Dolan  
Digitally signed by Terry Dolan  
Date: 2020.08.27 15:36:56  
-08'00'  
(Director Signature)

Please mark, sign and return to Purchasing.

AM 20-107

**~PRELIMINARY RESULTS~**

MATANUSKA-SUSITNA BOROUGH: PURCHASING

**BID OPENING ANALYSIS SHEET**

21-056B RSA 31 Annual Road Maintenance

BIDDER		Big Dipper	NYCIRRI	Steppers
Signed Bid Form		✓	✓	✓
Receipt of Addendum - #1		✓	✓	✓
BID ITEM	DESCRIPTION			
1.	Unit Price Per Mile:	\$ 9,325.00	\$ 5,580.00	\$ 7,110.00
2.	Total Bid Amount:	\$ 181,371.25	\$ 108,531.00	\$ 138,289.50

  

BIDDER				
Signed Bid Form				
Receipt of Addendum - #1				
BID ITEM	DESCRIPTION			
1.	Unit Price Per Mile:			
2.	Total Bid Amount:			

**RECOMMENDATION:** ALL BIDS ARE TAKEN UNDER ADVISEMENT

  
PURCHASING OFFICER

  
PURCHASING REPRESENTATIVE

\_\_\_\_\_  
PURCHASING REPRESENTATIVE

Alex Senta  
Digitally signed by Alex Senta  
Date: 2020.08.20 16:06:35 -08'00'  
PROJECT MANAGER

8-20-2020  
DATE

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

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WITNESS

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