

SUBJECT: AN ORDINANCE AND RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO APPROPRIATE ~~\$14,300,000~~ IN CARES ACT MONEY FOR ECONOMIC IMPACT AND CHAMBERS OF COMMERCE GRANTS AND SET THE SCOPE OF WORK AND BUDGET.

\$13,300,000

AGENDA OF: July 7, 2020

ASSEMBLY ACTION:

*approved with amendments with no objection. KRS
7.14.20*

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY GEORGE HAYS, ACTING BOROUGH MANAGER:

George Hays

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>QJ</i>	
	Finance Director	<i>CK</i>	
	Borough Attorney	<i>RS</i>	
	Borough Clerk	<i>gpm 6/30/20</i>	<i>KRS</i>

ATTACHMENT (S) : Fiscal Note: YES ☒ NO ☐
 Ordinance Serial No. 20-070 (2 pp)
 Resolution Serial No. 20-070 (2 pp)
 Attachment: Draft Business Application with terms conditions

SUMMARY STATEMENT:

BACKGROUND

On June 2, 2020, the Matanuska-Susitna Borough Assembly approved Resolution Serial No. 20-060 and Informational Memorandum No. 20-119 to authorize a grant agreement with the State of Alaska for the Coronavirus Relief Fund. Through this grant, the State of Alaska allocated \$38,032,471.79 in Coronavirus Aid, Relief and Economic Security Act (CARES ACT) funds to the Matanuska-Susitna Borough in order to fund expenditures incurred in responding to the public health emergency of COVID-19.

Under the CARES ACT guidance provided to state, territorial, tribal and local governments, the U.S. Treasury Department specifically identified as an allowable expense providing relief to small businesses through a grant program to assist with the costs of business interruption caused by required closures.

The Matanuska-Susitna Borough did not receive CARES ACT funding directly through the Act. Since the State of Alaska distributed the amount via a grant agreement with the Matanuska-Susitna Borough, the Borough must follow both the federal guidance and the provisions of the state grant agreement.

This legislation would use CARES ACT funding provided by the State of Alaska to establish and fund a Small Business and Non-Profit Relief Grant program to aid eligible Mat-Su area businesses and non-profit organizations that have suffered economic hardship due to COVID-19. This legislation also establishes a grant program for the Chambers of Commerce in the Matanuska-Susitna Borough and the Alaska Small Business Development Center.

NEED FOR THE PROGRAM

The Matanuska-Susitna Borough is home to over 8,000 licensed businesses. The large majority are small businesses, often with 5 employees or less. These businesses play a critical role in the economy of the Matanuska-Susitna Borough by creating jobs, bringing in revenue for families and individuals, and providing services to residents throughout the Borough. The COVID-19 related shutdown has significantly impacted many and, even with restrictions easing, these businesses continue to see their revenues impaired. In May 2020, the Matanuska-Susitna Borough conducted an economic survey. Of the 1,605 business that responded, almost half (nearly 800) reported their revenues have declined by 50% or more so far due to COVID-19. Additionally, more than 40% were concerned about going out of business in the next 3 months.

The survey showed that the impacts were spread across the Matanuska-Susitna Borough from Willow to Talkeetna to Big Lake to Wasilla, Sutton, and Palmer. While industries such as tourism, childcare, retail, and the restaurant and food service industry were the most severely impacted, other business sectors, including healthcare, professional services, veterinarians, photographers, hair salons and others reported seeing significant downturns in their business.

This legislation will use available CARES ACT funds to help businesses in need and provide needed stability to those businesses and the local economy. Additionally, businesses who are eligible

will be encouraged to first take advantage of state and federal CARES ACT financial aid programs to maximize the use of these dollars.

ANALYSIS

This legislation provides \$14 million to establish, implement and fund a small business relief program that would provide grants of up to \$10,000 each to small businesses and non-profit organizations of 50 or fewer employees located in, and which do the majority of their business in, the Matanuska-Susitna Borough.

This legislation would also authorize an additional \$300,000 in CARES ACT funds for direct grants to the Chambers of Commerce in the Matanuska-Susitna Borough (for example, Palmer, Wasilla, Houston, Big Lake, and Talkeetna), and the Alaska Small Business Development Center to apply through a separate grant application process for grants of up to \$50,000 each. Each entity will be entitled to receive \$500 for each of their members/clients served outside of the cities with a total maximum amount of \$50,000 per entity. The grants would be used to assist Matanuska-Susitna Borough businesses with applying for and understanding financial-aid options related to COVID-19, providing informational resources and assistance for adapting business operations to comply with COVID-19 related safety protocols, and for promotions such as events and other marketing efforts to attract business to the Matanuska-Susitna Borough.

The intent of both grant programs is not to make businesses whole. Rather the Small Business Grant program will help Mat-Su businesses affected by the pandemic recover some financial footing in order to remain viable and adapt to the changing conditions. Additional funding for the Chambers and Small Business Development Center will provide local business-oriented organizations the ability to provide assistance, information and resources for businesses affected by COVID-19 as well as conduct activities to help attract additional business to the Matanuska-Susitna Borough. Just as the Matanuska-Susitna Borough must follow state and federal guidelines for using CARES Act funding, grantees under these programs must follow those guidelines as well. The application and guidelines of the grants to chambers of commerce will be drafted to fit the guidelines above.

The Small Business Grant program will use identified best practices to prevent fraud, not be overly burdensome to business owners, and be transparent and accountable to both businesses and the public. This will include, but not be limited to, requests for financial information such as 2019 tax returns filed with the IRS, (or if a

business has not filed for 2019, a financial statement prepared by a third party professional); a sworn statement that answers are truthful; the power to conduct random audits by the Borough to ensure compliance; and publishing the names of and amounts awarded to businesses that do receive grants. The Small Business Grant program will be conducted in rounds, with a third of the funding available for each round, and with the ability to modify the program as needed for subsequent rounds.

For each round, Small Business Grant awards will be provided on a first-come, first-serve basis. Qualifying applicants who have not received any CARES ACT-related financial assistance would have priority, followed by those who have received \$10,000 or less in CARES ACT funding. Those who have received more than \$10,000 in CARES ACT funding would also be eligible to apply, but would be lower priority than the first two categories.

Small Business Grant funds can be used to cover eligible business expenses such as rent, utilities, payroll, and other ordinary operating costs. Funds can also be used for expenses incurred to comply with and respond to COVID-19 safety protocols such as purchases of hand sanitizer, PPE or other COVID-19 related safety measures needed to conduct business. Finally, funds can be used to reimburse the costs of business interruption caused by required closures, decreased operational capacity, or decreased demand due to COVID-19. Eligible expenses would include those incurred since March 1, 2020 that have not been covered by any previous CARES ACT funding. Businesses would be limited to a maximum grant amount of \$10,000 or up to 20% of 2019 gross revenues, whichever is less.

Certain businesses would be ineligible to apply including:

- Businesses with more than 50 employees
- Business that do not have a current state or Mat-Su Borough business license as of January 1, 2020;
- Businesses owing back taxes or with active code violation injunctions, or tax liens;
- Businesses that have filed for bankruptcy
- Businesses that have not been substantially negatively impacted (i.e. suffered 25% loss in revenues or 25% increase in expenditures due to COVID-19)
- Businesses that do not have a physical location in the Mat-Su and do not do at least 50% of their business in Mat-Su;
- Business that fall into the following categories: Cannabis-Related Businesses, Liquor Stores, Tobacco/Vaping Businesses, Bail Bonds, Check Cashing Facilities, Payday Loan and other Short-Term Loan Operators, Adult Oriented Businesses, and Bingo halls, pull-tab businesses, and other businesses related to gambling, betting, or gaming except for nonprofit organizations engaged in lawful fundraising activities

- National franchises (except that wholly owned subsidiaries are eligible to apply)

An issue with this Small Business Grant program is that the Matanuska-Susitna Borough does not have economic development powers in the cities of Palmer, Wasilla and Houston. However, those cities could participate under this program with the Matanuska-Susitna Borough acting as the portal for applications and forwarding to the cities those applications located within city limits. Exact details of the interactions between the Borough and cities wishing to participate can be addressed by the Borough Administration in coordination with the cities.

Broadly speaking, the businesses ineligible to apply fall into categories of unregulated high-interest loan operations, operations illegal under federal law, games of chance and gambling, and operations with proven negative effects on health. The Borough Assembly has decided it is not in the public interest to include these operations in the grant program.

RECOMMENDATION OF ADMINISTRATION: Adoption of legislation.



COVID-19 Small Business & Nonprofit Relief Grant Program Guidelines and Requirements

Please submit electronically at (website here) or by email at (email here) or or in person at _____

***Applications must be received by August XX, 2020 at 5:00 PM**

Introduction:

The Matanuska-Susitna Borough has committed \$14 million to support eligible small businesses and nonprofits impacted by COVID-19. Recipients will be awarded up to \$10,000 grants to support their operations. Grants will be given out on a first-come, first-serve basis with priority given to those who have not received previous federal, state, or local financial assistance related to COVID-19.

You are required to answer all questions on this application accurately and honestly. If you provide false information, you will be required to pay back any funds you receive. Successful grantees are subject to audit. Applications are due August __, 2020. Applicants will be notified by email or phone whether their application was selected on or about August __, 2020. More details including a list of frequently asked questions (FAQs) can be found online at: _____

Eligibility Requirements:

- Business has 50 or fewer full-time or part-time employees
- Business must be physically located in the Matanuska-Susitna Borough outside the city limits of Palmer, Wasilla, or Houston (See FAQ for more details)
- Business must have active state of Alaska and Matanuska-Susitna Borough business licenses (as of January 1, 2020) and do 50% or more of their business within Borough boundaries
- Business must be current on Borough tax bills
- Business must have been substantially negatively impacted (i.e. suffered 25% loss in revenue or 25% increase in expenditures) due to COVID-19

Im No. 20-140
ORD No. 20-070
RS No. 20-70

- One grant per individual (If an individual owns a majority interest in more than one business, then only one of those businesses may receive an award. If an individual owns a minority interest in multiple businesses, each business is eligible)
- Business must agree to the grant terms and conditions with the Mat-Su Borough and supply any required financial documentation

Eligibility Exclusions:

- National chain or franchise (Wholly-owned local chains or franchises are eligible)
- Sole proprietors whose business accounts for less than 20% of annual gross income
- Businesses with active Mat-Su Borough or city code violation injunctions, or tax liens
- Businesses that have filed for bankruptcy
- Cannabis-Related Businesses, Liquor Stores, Tobacco/Vaping Businesses, Bail Bonds, Check Cashing Facilities, Payday Loan and other Short-Term Loan Operators, Adult Oriented Businesses, and Bingo halls, pull-tab businesses, and other businesses related to gambling, betting, or gaming except for nonprofit organizations engaged in lawful fundraising activities

General Criteria and Process of Awarding of Grants:

Applications will be reviewed based solely on the criteria of the program. All businesses or nonprofit organizations deemed eligible for the initial round of grant funding will be notified as the applications are processed. If funding is available after the first round of grants have been issued, another round of funding may be approved until all available funding is awarded to qualifying applicants.

- Grants will be awarded on a first-come first-serve basis with timing determined by when the submitted application is determined by the Mat-Su Borough to be complete
- Priority for grants will go first to those businesses that have not received any COVID-19 assistance, second to those who have received \$10,000 or less in prior federal, state, or local COVID-19 assistance, and third to those who have received \$10,000 or more
- The maximum amount of the grant will be determined based on the lesser of either \$10,000 or 20% of the business' gross reported revenues in 2019 as reported to the IRS.
- Businesses must supply financial information such as the 2019 tax return filed with the IRS, (or if a business has not filed for 2019, a financial statement prepared by a third party professional)
- Business owner/Non-profit representative must provide a valid, unexpired driver's license or government-issued photo ID
- Eligible uses for funding include payroll, rent, mortgage payments, utility expenses and other expenses that occur in the ordinary course of operations that have been incurred since March 1, 2020, or for costs associated with implementing COVID-19-related safety measures
- Grants funds must be used in compliance with state and federal guidelines for CARES ACT funding
- Names of grant recipients and awards will be made publicly available

Im 20-170
 OK 20-070
 RS 20-070

MAT-SU BOROUGH COVID-19 SMALL BUSINESS AND NONPROFIT RELIEF GRANT PROGRAM APPLICATION

Grant Applications must be received by the Mat-Su Borough no later than August XX, 2020 at 5:00 p.m.

Failure to meet this strict timeline will result in the application not being considered.

(Online, In-person or Email Submittal Only)

BUSINESS/NONPROFIT APPLICANT INFORMATION

NAME OF BUSINESS/NONPROFIT ORGANIZATION: _____

NAME OF CONTACT: _____

PHYSICAL ADDRESS OF BUSINESS/NONPROFIT: _____

MAILING ADDRESS (IF DIFFERENT): _____

CITY: _____ STATE: _____ ZIP CODE: _____

BOROUGH BUSINESS LICENSE #: _____

FEDERAL E.I.N., SSN _____

CONTACT TELEPHONE: _____ CONTACT EMAIL: _____

LIST INDIVIDUALS & ORGANIZATIONS THAT OWN 50% OR MORE OF THE BUSINESS: *Note-majority owners of multiple businesses may not receive a grant for more than one business. Ownership information not applicable to nonprofits*

IRS EMPLOYER IDENTIFICATION NUMBER: _____

ELIGIBILITY CHECKLIST

1. Does your business/nonprofit have a physical location in the Mat-Su Borough outside the cities of Palmer, Wasilla, or Houston? ☐ Yes ☐ No

(This could be an office, store, restaurant, OR home-based business, or space that depends on foot traffic).

NOTE: To check if you are located outside the cities, go to the following link: _____

Note: This is an internal reminder for how this will be set up online. -- If the answer is yes, provide a link that directs them to the appropriate city web page or contact info for the city CARES ACT programs.

2. Do you conduct 50% or more of your business in the Mat-Su? ☐ Yes ☐ No

3. Was your state of Alaska and Mat-Su Borough business license current as of Jan. 1, 2020? ☐ Yes ☐ No

4. Has your business filed for bankruptcy or have a tax lien against it? Yes ☐ No ☐

5. Does your business fall into one of the following categories? Cannabis-Related Businesses, Liquor Stores, Tobacco/Vaping Businesses, Bail Bonds, Check Cashing Facilities, Payday Loan and other Short-Term Loan Operators, Adult Oriented Businesses, and Bingo halls, pull-tab businesses, and other businesses related to gambling, betting, or gaming except for nonprofit organizations engaged in lawful fundraising activities

Yes ☐ No ☐

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OR 20-070
RS 20-070

6. Does your business have an active code violation injunction? Yes ☐ No ☐

7. Is your business delinquent in filing or payment for any Borough tax? Yes ☐ No ☐

8. Are you a sole proprietor? If "no" skip to Question 9. ☐ Yes ☐ No

8a. If your business is a sole proprietorship, did you receive at least 20% of your annual gross income from the business in 2019? ☐ Yes ☐ No

8b. If you are a sole proprietorship with no employees, have the owners of the proprietorship received unemployment insurance payments? ☐ Yes ☐ No

8c. Have these payments totaled more than \$10,000? ☐ Yes ☐ No

9. Which category best describes your main line of business?

☐ Professional Services

☐ Tourism/Hospitality

☐ Construction/Maintenance

☐ Retail

☐ Healthcare Industry

☐ Finance/Insurance/Real Estate

☐ Restaurant/Food Service

☐ Education/Childcare

☐ Non-profit

☐ Agriculture

☐ Other: _____

10. Does your business have more than 50 full-time or part-time employees? Yes ☐ No ☐

10a. Number of employees (including owners): _____

11. Is your business part of a franchise or a chain? Yes ☐ No ☐

11a. If you answered yes to 11, are you a wholly-owned local subsidiary? Yes ☐ No ☐

12. Has your business/nonprofit been significantly harmed by the COVID-19 pandemic through either a loss in revenue of more than 25%, or increase in costs of 25% or more? Yes ☐ No ☐

12a. If yes, how has your business/nonprofit been harmed. Check all that apply:

☐ Full or partial closure due to city or state emergency order

☐ Forced to lay off or not pay one or more employees

☐ A loss of monthly revenue of 25% or more

☐ Additional costs for cleaning, sterilization, sanitation

☐ Additional costs to obtain protective equipment (i.e. masks, gloves, etc) for employees or patrons

☐ Lost business capacity due to social distancing rules or capacity limitations

Im 20-140
OR 20-070
RS 20-070

☐ (For nonprofits organizations) Expanded or incurred costs to address community health, safety, social, and/or economic needs related to COVID-19

☐ Other reason for disruption of business due to COVID-19. Explain:

12b. If you have incurred losses, estimate the amount of losses to your business since March 1, 2020?

\$ _____

13. List amount of 2019 gross revenues (This must based on tax returns filed with IRS or if you have not filed tax returns for 2019, a financial statement for 2019 prepared by a third party professional)

\$ _____

14. Has your business received or applied for federal, state, or local grants or loans since March 1, 2020 related to financial hardship caused by COVID-19? Yes ☐ No ☐

14a. If Yes, have you received more than \$10,000? Yes ☐ No ☐

14b. Which program have you received funds from?

☐ EIDL

☐ PPP

☐ AK CARES

☐ Other _____

15. Have you applied for this program for any other business in which you own a majority interest? Yes ☐ No ☐

16. Describe how the funds requested will be used. (Please be specific in terms of dollar amount and timelines) NOTE: Businesses may NOT use grant funds to pay for expenses already covered using other CARES ACT funding.

AMOUNT (\$)	CATEGORY (Rent, Utilities, Payroll, etc.)	DATE(S) OF EXPENSE

17. Have you agreed to the terms and conditions of the grant with the Matanuska-Susitna Borough and included your 2019 tax return filed with the IRS, (or if a you have not filed for 2019, a financial statement for 2019 prepared by a third party professional)? ☐ Yes ☐ No

18. Have you provide a copy of a valid, unexpired driver's license or government-issued photo ID? ☐ Yes ☐ No

19. Have you completed and attached a W-9? ☐ Yes ☐ No

Im 20-140
OR 20-010
RS 20-070

DISCLAIMERS * Please confirm you have read and understand these disclaimers ☐ Yes ☐ No

1. Application for the grant DOES NOT GUARANTEE award of funding.
2. The total amount awarded will be based on funds available.
3. All businesses receiving funding MUST complete a W-9 prior to receipt of funding.
4. It is the sole responsibility of the applicant to determine or to seek independent advice to determine the tax implications to the grant funds received by the applicant.
5. Funding under this grant program cannot be used to pay for expenses covered by any other federal, state, or local program.
6. Financial and ID information provided by applicant will be kept confidential, but the names of those receiving grants and the amounts awarded will be made public

ACKNOWLEDGEMENT

I/We HEREBY CERTIFY that the aforementioned facts are true and correct and acknowledge that I/We may be subject to verification through an audit of expenses. Furthermore, if approved, I/We will provide additional documentation and certification of the information provided on the application form prior to grant issuance. I/We will be liable for all costs incurred through the program if any information provided is determined to be false and/or incorrect which may have initially qualified me/us for the Small Business & Nonprofit Relief Grant Program.

I/We agree to the Terms and Conditions of the Grant Program shown **HERE**.

Applicant's signature

Date

TERMS AND CONDITIONS

Section 1. Definitions. In these Terms and Conditions:

A. The term "Funds" means the total sum of money given to the Grantee by the Borough for the purposes stated in the application.

B. The term "Grantee" means the person or business who applied for the Grant.

Section 2. Period of Performance. This Grantee will expend all Funds under the Grant by December 30, 2020.

Section 3. Scope of Work. The Grantee use the Funds as indicated in the grant application.

Section 4. Payment terms. The Borough shall pay to the Grantee the Funds of the grant in total without offset or withholding.

Section 5. Use of funds by Grantee.

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OR 20-070
KS 20-070

A. The Grantee shall not use the Funds for any political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

B. The Grantee shall not assign or transfer any interest in this Grant.

C. The Grantee shall not, in the course of using the Funds provided in this grant, discriminate against any person on the basis of race, religion, color, national origin, sex, age, marital status or physical handicap.

D. The Grantee shall not use the Funds for any illegal or unlawful purpose and shall not use the Funds in violation of any State or Federal agency guideline as to their use.

Section 6. Records Accounting and Audits.

A. The Grantee shall utilize recognized professional accounting procedures in expenditure of funds and in generating and retaining control documents necessary to allow subsequent audits.

B. The Grantee shall retain financial and other records relating to the performance of this Grant for a period of six years and will allow, on request, an audit by the Borough of its expenditures of monies made available to the Grantee under this grant and of transactions related to those expenditures.

Section 7. Indemnification.

A. The Grantee shall indemnify, defend, and hold and save the Borough, its elected and appointed officers, agents and employees, harmless from any and all claims, demands, suits, or liability of any nature, kind or character, including costs, expenses, and attorney fees. The Grantee shall be responsible under this clause for any and all legal actions or claims of any character resulting from injuries, death, economic loss, damages, violation of statutes, ordinances, constitutions or other laws, rules or regulations, contractual claims, or any other kind of loss, tangible or sustained by any person, or property arising from Grantee's or Grantee's Officers, agents, employees, partners, attorneys, suppliers, and subcontractor's performance or failure to perform under the application and/or these Terms and Conditions in any way whatsoever. This defense and indemnification responsibility includes claims alleging acts or omissions by the Borough or its agents which are said to have contributed to the losses, failure, violations, or damage. However, Grantee shall not be responsible for any damages or claim arising from the sole negligence or willful misconduct of the Borough, its agents, or employees.

B. If any portion of this clause is voided by a court of competent jurisdiction, the remainder of the clause remains enforceable.

Section 8. Terms and Conditions not Affected by Oral Agreement. Oral statement of any person shall not modify or otherwise affect these Terms and Conditions. All modifications to the Terms and Conditions must be made in writing by the Borough.

Section 9. Expiration or Default.

A. The Grantee will be liable to the Borough for any claim(s) or outstanding liabilities of the Grantee or of the Borough as a result of the acts or omissions of the Grantee in default of the Terms and Conditions and/or the application, and shall be liable for the return of Funds not expended in accordance with the terms of the application and/or the Terms and Conditions.

B. If the Grantee does not spend the provided funds in accordance with the application and/or these Terms and Conditions, the Grantee will be liable for the return of all funds and shall not be eligible to receive future funding.

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Section 10. Additional Work. No claim for additional funds not specifically herein furnished to the Grantee shall be paid for by the Borough.

Section 11. Other Grants. In the event funds are used for the purpose of providing "matching" funds required in connection with any other project, facility or service of the Grantee supported by other Federal, State or local monies, those funds shall be spent in compliance with contracts or agreements governing those other projects, facilities, or services in addition to the application and Terms and Conditions of this grant.

Section 12. Jurisdiction; Choice of Law. Any civil action arising from this grant shall be brought in the Palmer Superior Court for the Third Judicial District of the State of Alaska. The Law of the State of Alaska shall govern the rights and obligations of the parties under the application and/or these Terms and Conditions.

Section 13. Non-Waiver. The failure of the Borough at any time to enforce a provision of the application and/or these Terms and Conditions shall in no way constitute a waiver of the provisions, nor in any way effect the validity of the same or any part thereof, or the right of the Borough thereafter to enforce each and every protection hereof. No conditions or provisions of the application and/or these Terms and Conditions can be waived unless approved by the Borough Finance Director in writing.

Section 14. Permits, Laws and Taxes. The Grantee shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under the application and/or these Terms and Conditions. All actions taken by the Grantee under the application and/or these Terms and Conditions shall comply with all applicable Borough, State and Federal statutes, ordinance, rules and regulations. The Grantee shall pay all taxes pertaining to its performance under the application and/or these Terms and Conditions.

Section 15. Relationship of the Parties. The Borough may administer this Grant and monitor the Grantee's performance within the application and/or these Terms and Conditions but shall not supervise or otherwise direct the Grantee except as provided herein. Grantee is not an agent, employee, or representative of the Borough by virtue of this Grant, the application, or these Terms and Conditions.

Section 16. Compliance with State requirements. In addition to any of the Terms and Conditions herein, the Grantee agrees to comply with all of Attachment C "Standard Provisions" to the Grant Agreement between the State of Alaska and the Matanuska-Susitna Borough except Articles 22, 23, and 29. Attachment C "Standard Provisions" are a matter of public record via **Matanuska-Susitna Borough Resolution Serial No. 20-060 and Informational Memorandum No. 20-119.**

Section 17. State held harmless. The Department of Commerce, Community, and Economic Development with the State of Alaska, and the State of Alaska are not liable for damages or claims arising from Grantee's activities under the application and/or these Terms and Conditions.

Section 18. Integration. The application, these Terms and Conditions, and Attachment C "Standard Provisions" to the Grant Agreement between the State of Alaska and the Matanuska-Susitna Borough embody the entire agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein; and these Terms and Conditions shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 19. Notices. Any notice required pertaining to the subject matter of these Terms and Conditions shall be emailed, personally delivered, or mailed by prepaid first-class mail to the following address:

Borough: Matanuska-Susitna Borough

Attn: Finance – COVID-19 Small Business Relief Grant Program

Im 20-140
OK 20-070
RS 20-070

350 E Dahlia Avenue

Palmer, AK 99645

Grantee: Name and address as provided on the Application.

Section 20. Severability. Any provision of these Terms and Conditions is declared invalid by a court of competent jurisdiction or otherwise by law shall not invalidate the remaining provisions of these Terms and Conditions.

Im 20-140
OR 20-070
RS 20-070

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: July 7, 2020

SUBJECT: AN ORDINANCE AND RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO APPROPRIATE \$14,300,000 IN CARES ACT MONEY FOR ECONOMIC IMPACT AND CHAMBERS OF COMMERCE GRANTS AND SET THE SCOPE OF WORK AND BUDGET.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$14,300,000</u>	FUNDING SOURCE <u>CARES ACT</u>
FROM ACCOUNT # <u>275.000.000 4XX.XXX</u>	PROJECT <u>47532</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Cheryl Weiland</u>	CERTIFIED BY:
DATE: <u>6/26/2020</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims		<u>14300.0</u>				
Miscellaneous						
TOTAL OPERATING		<u>14300.0</u>				

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds		<u>14300.0</u>				
Other						
TOTAL		<u>14300.0</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Cheyenne Heindel DATE: _____
 APPROVED BY: _____ DATE: 6/26/2020