

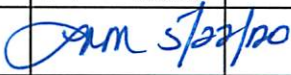
SUBJECT: AUTHORIZATION TO RENEW A 1-YEAR LICENSE AGREEMENT FOR THE GOVERN SOFTWARE SUPPORTING BOROUGH OPERATIONS INCLUDING ASSESSMENTS, COLLECTIONS AND PERMITS IN THE AMOUNT OF \$103,322.57.

AGENDA OF: June 2, 2020

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: John Moosey
 Digitally signed by John Moosey
 Date: 2020.05.21 07:30:08 -08'00'

Route To:	Department/Individual	Initials	Remarks
	IT Director	Eric Wyatt <small>Digitally signed by Eric Wyatt Date: 2020 05 18 09:42:09 -08'00'</small>	
	Purchasing Officer	Rustin Krafft <small>Digitally signed by Rustin Krafft Date: 2020 05 18 13:51:24 -08'00'</small>	
	Finance Director	Cheyenne Heindel <small>Digitally signed by Cheyenne Heindel Date: 2020 05 19 14:00:51 -08'00'</small>	
	Borough Attorney	Nicholas Spiropoulos <small>Digitally signed by Nicholas Spiropoulos Date: 2020 05 20 16:00:09 -08'00'</small>	
	Borough Clerk		KBJS

ATTACHMENT (S): Fiscal Note: Yes X No

SUMMARY STATEMENT: The Matanuska-Susitna Borough (MSB) currently uses the computer system software Govern for multiple government functions which include property tax assessment, (Computer Aided Mass Appraisal (CAMA)), Code Compliance, Collections, Foreclosures, Land Management, Local Improvement Districts (LID), Parcel Control, Permitting, Platting, Self-Reported Taxes, Tax Billing, Tax Sales and Utility and Miscellaneous Billing. This system integrates with our financial system, Geospatial Information System (GIS), eCommerce system, and more. The system is used by over 75 Borough employees. The system is in the midst of a major upgrade to a new version and significant process improvement for each of the functions listed above. This annual cost represents software license fees and vendor, remote and onsite, support.

RECOMMENDATION OF ADMINISTRATION: Authorization to renew the fiscal year 2021 agreement with Harris Govern in the amount of One hundred three thousand three hundred twenty two dollars and fifty seven cents (\$103,322.57) to cover July 1, 2020 through June 30, 2021.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: June 2, 2020

SUBJECT: Authorization to renew a 1-year license agreement for Govern Software in the amount of \$103,322.57.

ORIGINATOR: Brooke Loudon

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT Yes
AMOUNT REQUESTED \$103,322.57	FUNDING SOURCE FY21 Areawide Operating
FROM ACCOUNT # 100.115.122.426.600	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: Liesel Weiland <small>Digitally signed by Liesel Weiland Date: 2020.05.18 16:13:53 -0800</small>	CERTIFIED BY:
DATE: 05/18/20	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual		103.3				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING:

(Thousands of Dollars)

General Fund		103.3				
State/Federal Funds						
Other						
TOTAL		103.3				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: B. Loudon PHONE: x8524
DEPARTMENT: IT DATE: 5/14/2020
APPROVED BY: _____ DATE: _____



Invoice
Date
Page

MN00001586
5/4/2020
1 of 1

Remit To: Harris Govern;
PO Box 74007259
Chicago, IL 60674-7259

Bill To
Matanuska-Sustina (Borough) (AK) Brooke Loudon 350 E Dahlia Avenue PALMER, AK 99645-6411 United States

Ship To
Matanuska-Sustina (Borough) (AK) 350 E Dahlia Avenue PALMER, AK 99645-6411 United States

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
	MAT101		LOCAL DELIVERY	MN JUL

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	SILVER/GOLD/PLATINUM	Gold Support Package: 7/1/2020 to 6/30/2021	US\$19,040.00	US\$19,040.00
1.00	MAINTENANCE	Tax: 7/1/2020 to 6/30/2021	US\$14,503.67	US\$14,503.67
1.00	MAINTENANCE	CAMA: 7/1/2020 to 6/30/2021	US\$14,503.67	US\$14,503.67
1.00	MAINTENANCE	Special Assessment: 7/1/2020 to 6/30/2021	US\$2,984.14	US\$2,984.14
1.00	MAINTENANCE	Self Reported Tax: 7/1/2020 to 6/30/2021	US\$3,263.33	US\$3,263.33
1.00	MAINTENANCE	Tax Title: 7/1/2020 to 6/30/2021	US\$2,175.55	US\$2,175.55
1.00	MAINTENANCE	Utility Billing: 7/1/2020 to 6/30/2021	US\$7,251.84	US\$7,251.84
1.00	MAINTENANCE	Workflow: 7/1/2020 to 6/30/2021	US\$3,263.33	US\$3,263.33
1.00	MAINTENANCE	Accounts Receivable: 7/1/2020 to 6/30/2021	US\$6,526.65	US\$6,526.65
1.00	MAINTENANCE	Cash Collection: 7/1/2020 to 6/30/2021	US\$3,263.33	US\$3,263.33
1.00	MAINTENANCE	Permits and Inspections: 7/1/2020 to 6/30/2021	US\$14,503.67	US\$14,503.67
1.00	MAINTENANCE	Miscellaneous Billing: 7/1/2020 to 6/30/2021	US\$2,175.55	US\$2,175.55
1.00	MAINTENANCE	Additional Licenses: 7/1/2020 to 6/30/2021	US\$9,867.84	US\$9,867.84

Please Note: Payment is due at the start of the maintenance term			Subtotal	US\$103,322.57
			Misc	US\$0.00
			Tax	US\$0.00
			Freight	US\$0.00
			Trade Discount	US\$0.00
			Total	US\$103,322.57

Invoice Questions? Please call Evelyn Campbell at 613-226-5511 ext 2264 OR e-mail
ECampbell@harriscomputer.com

AM 20-035