

MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM **IM No. 20-117**

SUBJECT: INFORMING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY OF A MEMORANDUM OF AGREEMENT BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE ALASKA DEPARTMENT OF NATURAL RESOURCES AGREEING TO REIMBURSE THE STATE WITH GRANT FUNDS AND LOCAL MATCHING FUNDS FOR THE SETTLERS BAY COASTAL PARK INTERPRETIVE PLAN AND PANELS PROJECT IN THE AMOUNT OF \$31,959.

AGENDA OF: June 2, 2020

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: John Moosey Digitally signed by John Moosey
Date: 2020.05.21 07:32:09 -08'00'

| Route To: | Department/Individual | Initials | Remarks |
|-----------|--------------------------------|--|---------|
| | Originator | Emerson Krueger <small>Digitally signed by Emerson Krueger Date: 2020.05.19 12:08:21 -08'00'</small> | |
| | Community Development Director | Eric Phillips <small>Digitally signed by Eric Phillips Date: 2020.05.19 12:32:40 -08'00'</small> | |
| | Finance Director | Cheyenne Heindel <small>Digitally signed by Cheyenne Heindel Date: 2020.05.19 13:45:35 -08'00'</small> | |
| | Borough Attorney | NS | |
| | Borough Clerk | <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> | |

ATTACHMENT (S): Memorandum of Agreement between MSB and DNR (2 pp)

SUMMARY STATEMENT:

The Borough was awarded a grant from the Recreational Trails Program for development of an interpretive plan and production of interpretive panels at Settlers Bay Coastal Park. The grant agreement was presented to the Assembly May 5, 2020 under IM Serial No. 20-085. Ordinance Serial No. 20-041, to accept and appropriate the grant funding, was adopted by the Assembly May 19, 2020.

The interpretive signage project was developed in partnership with the Alaska State Parks Interpretive Planning section. This section is project funded. The grant funds will be used to reimburse the State for their time and materials spent on the project.

The attached Memorandum of Agreement outlines the responsibilities of the State Parks Interpretive Planning Section and the Borough for the interpretive signage project.

Memorandum of Agreement

Between

State of Alaska, Department of Natural Resources (DNR), Division of Parks & Outdoor Recreation (DPOR)
and

Matanuska-Susitna Borough (MSB)

Beginning and Completion Dates:

Project start date – June 3, 2020

Project completion date – September 30, 2020

Goals:

This agreement between DPOR and MSB is for the drafting of an interpretive plan as well as the design and construction for initial interpretive media placed in Settlers Bay Coastal Park. A breakdown of tasks and fees is attached (Interpretation Services Quote).

Responsibilities:

DPOR will:

- Conduct three (3) site visits (an initial planning visit, a research/follow-up visit, and a final installation/site visit);
- Produce the Settlers Bay Coastal Park Interpretive Plan from which future panel design/content can originate;
- Provide MSB's point of contact (POC) with a review schedule and opportunity to provide comments on the draft interpretive plan and design/content for panels listed below;
 - Produce and install three (3), smaller interpretive panels [dimensions approx. 15"x18" up to 18"x24"] to be mounted on a 4x4 post.

MSB will:

- Provide funding to DPOR not to exceed \$31,959.00;
- Provide DPOR with a single POC for the project;
 - The POC will act as liaison and provide comments from the MSB Community Development Department to DPOR during review periods;
 - Provide DPOR with timely and relevant comments about the interpretive plan and the panels;
 - Provide photos and site information as requested; and
 - Provide known historical or archeological report data about the site.
- Prior to DPOR's final site visit and prior to September 30, 2020, provide and install:
 - Two 4x4 posts for the interpretive panels (panels and mounts supplied by DPOR).

Budget:

| Amount | Description |
|-------------|---|
| \$31,959.00 | See attached quote for the breakdown of tasks and fees. |

Ownership and Maintenance:

The MSB will own and maintain the improvements described in this MOA once installation is complete.

Signed: _____
Shawna Popovici, Natural Resource Manager
Interpretation and Education Unit
State of Alaska, DNR, DPOR – Alaska State Parks

Date: _____

Signed: _____
John Moosey, Borough Manager
Matanuska-Susitna Borough

Date: _____