

CASWELL LAKES FIRE SERVICE AREA 135 BOARD OF SUPERVISORS MEETING MINUTES

Caswell Station 13-1, Caswell Lakes, 19631 E Deep Woods Way, Willow AK 99688

Called to Order at: 6:30pm motioned by Randale Sparks- No Objection

Pledge of Allegiance

Board Quorum: Ken Eggleston & Randale Sparks present- Quorum established

In Attendance: Rich Boothby (Willow/Caswell Fire Chief) Ken Barkley (DES) Mahlon Greene (CFD)

Tiffany Davidson (CFD) Linda Cline (Caswell Resident)

Approval of Agenda: Randale Sparks Motions to accepts Agenda presented for 01-09-19 Meeting. Chair seconds. No Obj. Agenda approved

Approval of Minutes from November 14, 2018 Meeting: Randale Sparks Motions to approve with no revisions – Chair Seconds- No Objection. Minutes Approved

Persons To Be Heard: None

Chiefs Report: See Attached/ Unfinished Business

Unfinished Business:

- A. New Engine- Maintenance Department working towards getting Engine completed with new Equipment. Maintenance has been deferred the Equipment Installation to AK Safety, we are waiting for an appointment for installation. Engine is Operational and in Service at this time
- B. Forestry Clearing Update- Nothing to Report
- C. Grant- All Equipment purchased is now in the departments possession
- D. Live Fire Training Facility- Nothing to Report

Incident Report: See Report Attached. 4 Caswell Calls in December- 15 Willow Calls

Budget: 2020 Budget has been turned in to accounting all revisions complete and ready to submit

New Business: None

Announcements/Comments: No Applicants for Vacant Caswell BOS Seat.

Rich Boothby has resigned as Willow Caswell Fire Chief, he has accepted the position of State Fire Marshall. Mahlon Greene will step in as Acting Chief until position is filled. Position will be posted by HR. Thanks from the Board and Ken Barkley to Rich Boothby for his service.

Ken Barkley advised Board of governors plans to double/triple police presence in the Northern Area, Fire Stations agree to accommodate Police who will be staffed in area. More details to be determined

Next Meeting Date: May 8th, 2019

Adjourn: Chair motions to adjourn at 7:53pm. No Objection

Submitted

CBOS Chair

Secretary

5-8-19
[Signature]
[Signature]

Date

Date

May 8, 2019
5-8-19

Wednesday January 09, 2019

RECEIVED

JAN 22 2020

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH

BOARD OF ADJUSTMENT AND APPEALS

IN RE:)
)
Denial of a Public Use Easement)
For Floyd's Place)
Platting Board Case No. 2019-139)
)
Sean Frazier,) BOAA Case No. 20-01
Appellant)
)
_____)

ORDER REGARDING MSB'S MOTION TO DISMISS

Having considered the Borough's motion to dismiss and having heard the testimony of the parties at the hearing held on even date, the Borough's motion to dismiss is hereby DENIED.

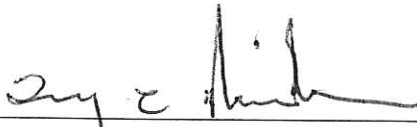
MSB 15.39.030(A)(3), gives the Board of Adjustment and Appeals jurisdiction to hear the appeal in the captioned case.

The motion to extend the date for the record is GRANTED and the record is due to the Clerk's Office by the close of business **February 24, 2020.**

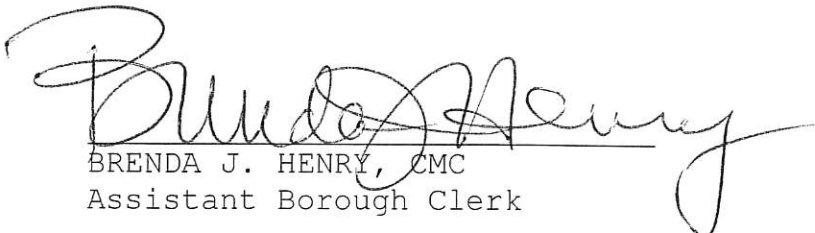
When the record is served the Clerk will issue the notice of hearing and briefing schedule.

DATED at Palmer, Alaska, this 27 day of January, 2020.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS


TERRY NICODEMUS, BOAA Chair

Attest:


BRENDA J. HENRY, CMC
Assistant Borough Clerk

CASWELL LAKES FIRE SERVICE AREA 135 BOARD OF SUPERVISORS MEETING MINUTES

Caswell Station 13-1, Caswell Lakes, 19631 E Deep Woods Way, Willow AK 99688

Called to Order at: 6:32pm motioned by Ken Eggleston- No Objection

Pledge of Allegiance

Board Quorum: Ken Eggleston & Randale Sparks present- Quorum established

In Attendance: Vic Snell (Willow/Caswell Fire Chief) Ken Barkley (DES) Garret Davidson (CFD)

Tiffany Davidson (CFD)

Approval of Agenda: Randale

Sparks Motions to accept Agenda presented with addition of both topics: "Sportsman Paradise Subdivision" and the "New Chief". Chair seconds. No Obj. Agenda approved with additions

Approval of Minutes from November 14, 2018 Meeting: Randale Sparks Motions to approve with no revisions – Chair Seconds- No Objection. Minutes Approved

Persons To Be Heard: Ken Barkley Welcomes New Fire Chief Vic Snell, Introduction to BOS

Chiefs Report: 20 Runs this year in Caswell Fire Service Area. 4 Building Fires. Caswell FD received Forestry Grant 2019- \$6589.72. Caswell & Talkeetna FD will represent at Moore's Hardware Open House this Saturday. Willow/Caswell FD Received a surplus Ambulance from Victory Bible Camp. Plan to refurbish into a Rehab Vehicle. Caswell received \$1500 for surplus apparatus. Funds will go back to Revenue. Copies of Budget attached.

Unfinished Business:

- A. New Engine- Maintenance Department working towards getting Engine completed with new Equipment. Maintenance has been deferred the Equipment Installation to AK Safety, we are waiting for an appointment for installation. Engine is Operational and in Service at this time
- B. Forestry Clearing Update- Nothing to Report
- C. Grant- All Equipment purchased is now in the departments possession
- D. Live Fire Training Facility- Nothing to Report

Incident Report: See Report Attached.

Budget: Plans to request new CV for Chief.

New Business: BOS concerned about development of Sportsman Paradise Subdivision.

Announcements/Comments: EMS Received funding to support 24/7 Ambulances stationed at Sunshine and Big Lake.

Trapper Creek has changed to Volunteer FD

Next Meeting Date: August 14th, 2019

Adjourn: Chair motions to adjourn at 7:43pm. No Objection

Submitted 12-11-19

CBOS Chair
Secretary

Randale Sparks
Tiffany Davidson

Date 12-11-19
Date 12-11-19

Wednesday May 08, 2019

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Greater Butte
Road Service Area Board
RSA #26
Regular Meeting Minutes

CLERKS OFFICE

Approved

Attested

Date

Mike Shields

Lucy Klebesadle

1/9/20

October 10, 2019, at the MSB O&M Building

Meeting Called to Order at 3:03 pm

In Attendance:

Mike Shields, Supervisor
Lucy Klebesadle, Supervisor
Roy Nuttal, Supervisor
Will Barickman, MSB Roads Superintendent
Alex Senta, MSB Construction Manager

Visitors

Jim Stocker

Roll Call: A quorum of 3 RSA 26 Supervisors present.

Approval of Agenda: Approved as presented

Approval of Minutes from July 25, 2019, regular meeting; approved as written.

Borough Staff Reports

Road Superintendent's Report:

Maintenance contracts performance: Brushing completed, including sections of Maud and Peaceful; road sweeping continues as and where necessary. Will noted that it appears Karl is planning to retire so Norse will not be bidding on our next maintenance contract.

Monthly Budget and Fund Balance Reports: Reports handed out.

Additional Maintenance: Report handed out. New cross-pipe on Butte Road (hope to get a ROW survey done on east end where road is more like a trail) and Harter Drive; replaced cross-pipe on Aurora; reconditioned RAP surface on Walling and Juniper; Knik View digout done; provided "anti-flooding" lifts on sections of Robert Lile and River View

Construction Manager's Report:

CIP Projects status: Bergman et.al. reconstruction done except for punchlist work; discussion followed around Mike's view that the 2-foot driveway aprons were grossly inadequate and could fail by next summer; Will and Mike will look into the methods and cost of extending them to at least 10 feet as the "repair" when they fail. Lois and Triple Crown subdivisions paving is funded for early summer 2020. Mike altered the Agenda by now introducing **Resolution 19-01** supporting our CIP List for 2020, and discussion followed. Status of Cabbage Patch streetlights which we had all presumed were done is unknown; Alex will follow up, and for now we will move it up as Item 5 in the funded portion; Alex will also start design on Julie Marie in case we can find a funding source other than the CIP.

Mike called for a voice vote on the Resolution, which passed unanimously.

Unfinished Business

Lazenby/Juanita paving: Done, but Alex reported substandard work in the shoulders substrate, which he is working on getting corrected..

Progress on Bergman et.al: Done (see CIP Projects above).

Status of paving funding for Lois and Triple Crown subdivisions: Assured (see CIP Projects above).

Update on proposal for RSAs consolidation: Mike gave a brief overview of the Metropolitan Planning Organization (MPO) mandate where federal funds are or may be involved which could lead to consolidation, the failure of the Planning Department to make a clarifying presentation at the August “Big Board” meeting due to further questions about implementation (that’s now scheduled for this month’s meeting), and that this RSA is *not* part of the Core Area where a MPO would apply; results of the 2020 Census could change that.

New Business

Resolution 19-01 approving the CIP List for 2020: Approved (see CIP Projects above).

Impacts of the MSB “no overtime” policy: Discussion: Will spoke to his inability to effectively cover all his RSAs *and* to attend RSA Board meetings, and Mike spoke to the effect on “public participation” in those meetings; Jim Stocker noted that it was just pure luck in his work schedule that allowed him to attend this one. In closing Mike noted that the source of this policy is the Governor’s cuts to State funding to the Boroughs, a largely political decision which only political pressure from the public is likely to alter.

Potential impacts of the TAB Resolution re roadside paths/trails: Mike described its purpose and the public support for it; discussion followed. The biggest question for this Board, which supports the intent, is how do we afford it without extending our reconstruction efforts out to 50 or 60 years rather than 35 to 40?

Persons to be Heard:

Jim Stocker asked several questions about how the CIP process works, to which all 3 Board members tried to respond. Principal points were (1) The CIP List is derived from the objective Matrix evaluation of the road’s particular physical and public-safety needs; (2) All roads funding comes from the RSA mil-rate portion of property taxes paid by property owners *within* the RSA, plus any matching-fund sources for road rehab (ie., the old “dust control” pot derived from vehicle registration fees); (3) Other fund sources like the old State per-mile grant and Legislative grants have long since dried up; (4) Road maintenance is funded *first*, and whatever remains is what is available for CIP projects, so in some cases we’ve had to accumulate that “remainder” for 2 or 3 years to be able to afford a single upgrade project; (5) The List is *not* exclusively age-progressive – discovery of a new serious problem can shift any project’s priority on the List; and (6) The MSB cannot *legally* move funds from a voter-approved bond source to any project or activity unrelated to that bond proposition – you can go to prison for even attempting that, since it’s “a misuse of public funds”.

Adjourned: Meeting adjourned at 4:08 pm. Next regular scheduled meeting is January 9, 2020, at 3:00 pm (to end by 4:00 pm) in the O&M Building.

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Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
November 14, 2019

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Public Library on November 14, 2019. Board members John Strassenburgh and Robert Gerlach were present. Board member Billy FitzGerald participated by telephone. Borough Road Superintendent Mike Lachelt also was present. No members of the public attended.

- I. There was a quorum, and the meeting was called to order at 6:40 pm.
- II. Minutes of the June 13, 2019 meeting were approved. Note that our July 11, 2019, August 8, 2019, September 12, 2019, and October 10, 2019 meetings were cancelled.
- III. The Board discussed whether or not to reverse a portion of a previous transfer from Fund Balance to Operations that was excessive and had been made without consulting the Board. The Board determined that a prudent and practical funding level for Fund Balance would be in the \$127,000 range, and it unanimously approved a resolution (RSA 29 Resolution 19-01) that would transfer \$76,576 from Operations to Fund Balance. This would leave \$45,000 for our RIP. Given the relatively small tax base of RSA 29, this Fund Balance reserve would provide an ample funding to smooth out fluctuation in expenditures and avoid the need to manage our revenues with mill rate increases. This Fund Balance level represents approximately 25% of the Road Maintenance contract plus an allowance for Additional Maintenance.
- IV. The Board then considered our 2020 Road Improvement Project (RIP) list. Mike presented a draft RIP that provided \$4,000 (divided \$3,000 paid for by the RSA and \$1,000 dust control match) to purchase calcium, \$7,000 for the application of Calcium, and \$35,000 to recondition gravel roads, for a total of \$45,000 paid for by the RSA. The Board discussed and unanimously approved these projects, as represented by Resolution 19-02.
- V. Mike provided a brief report of the projects completed this past summer, including paving problem areas on 2nd Street and F Street, application of Calcium downtown, and the dike work (FEMA money) at the Yoder Road bridge over Montana Creek.
- VI. The meeting was adjourned at 7:30 pm.

Respectfully submitted,



John Strassenburgh
RSA 29 Primary



I. **CALL TO ORDER - ROLL CALL – QUORUM ESTABLISHED.**

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:32 on Thursday, October 17, 2019, in the Matanuska-Susitna Borough Room 119, 350 E. Dahlia Avenue, Palmer, Alaska.

Historical Preservation Commissioners present and establishing a quorum:

Deborah Burlinski
Fran Seager-Boss
Andrew Schweisthal
Eileen Haines
Jake Anders

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Staff and Agency Representatives in attendance:

Adam Bradway, Staff
Mark Whisenhunt, Staff

Audience in attendance:

Talon Boeve
Karol Riese
Ted Eischeid

II. **APPROVAL OF AGENDA**

MOTION: Eileen Haines moved to approve the agenda. Andrew Schweisthal seconded.

DISCUSSION: None.

VOTE: None opposed. Agenda approved.

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF MINUTES**

MOTION: Jake Anders made a motion to approve the minutes. Deborah Burlinski seconded.

DISCUSSION: None.

VOTE: None opposed. Minutes Approved

V. **AUDIENCE INTRODUCTIONS & PARTICIPATION**

- a) Talon Boeve: Discussed the Mile 73 Parks Highway property and the associated email sent by staff, included in the meeting's packet. She thanked the HPC for their efforts.

VI. **HISTORICAL SOCIETY/MUSEUM UPDATES**

VII. **REPORTS:STAFF/CORRESPONDENCE**

VIII. **ITEMS OF BUSSINESS**

- a) Old Business

- HPC Code 4.46 Revision

MOTION: Fran Seager-Boss moved to discuss Deborah Burlinski's motion, which was tabled at the August 22nd regular meeting. Deborah Burlinski seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

MOTION (From August 22nd): Deborah Burlinski moved to accept committee work and replace the language in subparagraph 4.46.20(A)(4)(a) HPC Code Revisions Draft #1 (pg. 59) with new, committee created language [(4)(a) & (4)(b)] (pg. 56). Eileen Haines seconded.

DISCUSSION: MSB staff encouraged HPC to make these changes through policy rather than code. HPC reaffirmed wanting make these changes in code to ensure work was continued if staffing changed. Discussion continued from August 22nd meeting about appropriate word choice, and the difference between probability and potential.

VOTE: Motion withdrawn.

MOTION: Deborah Burlinski moved to replace the language in subparagraph 4.46.20(A)(4)(a) HPC Code Revisions Draft #1 (pg. 59) with;

[(a) The HPC will work with staff to develop a “high potential map for cultural resources” to be used in development permit reviews. Developments located in areas with high potential will be referred to a CR professional for a voluntary cultural resource survey. The purpose of developing a high potential map is to ensure that developers of parcels identified as high potential shall receive verbal and written information about this during their pre-development conference.]

Eileen Haines seconded.

DISCUSSION: None.

VOTE: None opposed. Motion passed.

b) New Business

IX. **COMMISSION MEMBER COMMENTS**

X. **ADJOURNMENT**

MOTION: Deborah Burlinski moved to adjourn the meeting at 8:18 P.M Eileen Haines seconded.

DISCUSSION: None.

VOTE: None opposed. Motion passed.



Fran Seager-Boss, Chair

1/16/2020

DATED



Adam Bradway, Planner II – Staff

1/16/2020

DATED

I. **CALL TO ORDER - ROLL CALL – QUORUM ESTABLISHED.**

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:23 on Thursday, December 5, 2019, in the Matanuska-Susitna Borough Room 119, 350 E. Dahlia Avenue, Palmer, Alaska.

Historical Preservation Commissioners present and establishing a quorum:

Deborah Burlinski

Andrew Schweisthal

Eileen Haines

Jake Anders

Angela Wade

Fran Seager-Boss (Arrived at 6:40 P.M.)

Staff and Agency Representatives in attendance:

Adam Bradway, Staff

Kim Sollien, Staff

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II. **APPROVAL OF AGENDA**

MOTION: Eileen Haines moved to approve the agenda. Angela Wade seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF MINUTES**

MOTION: Andrew Schweisthal made a motion to approve the minutes with corrected spelling of the names Deborah Burlinski and Fran Seager-Boss. Eileen Haines seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

V. **AUDIENCE INTRODUCTIONS & PARTICIPATION**

VI. **HISTORICAL SOCIETY/MUSEUM UPDATES**

VII. **REPORTS:STAFF/CORRESPONDENCE**

- a) Kim Sollien: Introduced herself as Planning Services Manager.
- b) Adam Bradway: Gave a report on staff work and correspondence since October HPC meeting.

VIII. **ITEMS OF BUSSINESS**

MOTION: Jake Anders moved to discuss New Business item, 1. Set meeting schedule for 2020, before Old Business. Eileen Haines seconded.

DISCUSSION: Because potential meeting dates were presented during the staff report, it would be logical to continue the discussion and vote on the topic now, instead of coming back to it later.

VOTE: Motion passed unanimously.

- Set meeting schedule for 2020

MOTION: Jake Anders moved to adopt a 2020 meeting schedule of the following dates: 1/16, 2/13, 5/14, 9/10, 11/12. Matings to be held from 6:00-8:00 P.M. Eileen Haines seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

- b) Old Business

- HPC Code 4.46 Revision

MOTION: Eileen Haines moved to adopt HPC resolution 19-01 as written. Jake Anders seconded.

DISCUSSION: Discussion related to the formatting of the resolution and clarification of what sections had been removed or added.

VOTE: Motion passed unanimously.

c) New Business

- 2020 Chair and Vice-Chair elections

MOTION: Eileen Haines moved to table elections until the January 16th, 2020 meeting. Deborah Burlinski seconded.

DISCUSSION: The January meeting has traditionally been when elections are held. With a January meeting date agreed upon, elections should be held then.

VOTE: Motion passed unanimously.

- High Ridge National Register Nomination

MOTION: Deborah Burlinski moved to adopt HPC resolution 19-02 as written and support the Nomination of the High Ridge property for the National Register of Historic Places. Eileen Haines seconded.

DISCUSSION: Discussion regarding criteria for listings on the National Register and how the High Ridge property meets those criteria.

VOTE: Motion passed unanimously.

- HPC tour of Rebarchek House

MOTION: Eileen Haines moved to create a subcommittee to tour the Rebarchek House. Deborah Burlinski seconded.

MOTION: Deborah Burlinski moved a primary amendment to replace, "create a subcommittee to tour the Rebarchek House " with, "create a subcommittee to tour the Rebarchek House and report back to the HPC on the condition of the property". Eileen Haines seconded

DISCUSSION: Discussion regarding the number of commissioners able to participate.

VOTE: Primary amendment withdrawn.

VOTE: Motion withdrawn.

MOTION: Deborah Burlinski moved to create a subcommittee to tour the Rebarchek House, which will report back to the HPC at the following meeting regarding their observations at the property. Membership to include, Fran Seager-Boss, Eileen Haines, and Andrew Schweisthal. Andrew Schweisthal seconded

DISCUSSION: Date for the tour to be set by the subcommittee.

VOTE: Motion passed unanimously.

IX. **COMMISSION MEMBER COMMENTS**

X. **ADJOURNMENT**

MOTION: Eileen Haines moved to adjourn the meeting at 7:46 P.M Andrew Schweisthal seconded.

DISCUSSION: None.

VOTE: None opposed. Motion passed.



Fran Seager-Boss, Chair

1/16/2020

DATED



Adam Bradway, Planner II – Staff

1/16/2020

DATED

**MATANUSKA-SUSITNA BOROUGH
HISTORICAL PRESERVATION COMMISSION
RESOLUTION SERIAL NO. 20-01**

**RECEIVED
JAN 20 2020
CLERKS OFFICE**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HISTORICAL PRESERVATION COMMISSION RECOMMENDING ENDORSEMENT OF THE ALASKA STATE FAIR'S REQUEST FOR A GRANT FROM THE CYNTHIA WOODS MITCHELL FUND TO HELP FINANCE THE INTERIOR RESTORATION OF THE REBARCHEK FARMHOUSE.

WHEREAS, the Matanuska-Susitna Borough (MSB) is a Certified Local Government (CLG), with a Historical Preservation Commission that assists with the Borough's preservation planning by overseeing and supporting preservation projects within the borough; and

WHEREAS, the Raymond Rebarchek family with one daughter, arrived in Palmer (located approximately 40 miles northeast of Anchorage) in 1935 from Northern Minnesota to participate in President Franklin Delano Roosevelt's New Deal resettlement, Alaskan "Matanuska Colony" program, undertaken during the Great Depression; and

WHEREAS, over 200 hundred families were resettled on numerous 40 - 80 acre farms surrounding the City of Palmer as part of the program; and

WHEREAS, Raymond Rebarchek was one of the first to finish constructing his farmhouse, ahead of schedule, in 1935; and

WHEREAS, Rebarchek, in 1977, proud of his farming accomplishments, contacted the State Office of History and Archaeology, requesting his farm be evaluated for nomination to

the National Register of Historic Places; and

WHEREAS, the Rebarchek Farm was one of the first Farmsteads within MSB to be listed in the National Register of Historic Places as a historic Farm; and

WHEREAS, following Mr. Rebarchek's passing, the farm, situated adjacent to the Alaska State Fairgrounds, was purchased by the Alaska State Fair; and

WHEREAS, the State Fair has undertaken stabilizing the farmhouse as part of a larger project to interpret, showcase and reuse the farm, thereby continuing compatibility with its original intent; and

WHEREAS, MSB, acquired initial stabilization funding for the Rebarchek Farmhouse from a Federal, Grants-in-Aid, State Historic Preservation pass-through grant, awarded by MSB to the Alaska State Fair with administration fees absorbed by the borough; and

WHEREAS, to maintain the historic integrity and character of the farmhouse, *The Secretary of the Interior's Standards for the Treatment of Historic Properties*, were followed in accordance with the Secretary of the Interior's recommendations for historic buildings; and

WHEREAS, the historic context for the interior of the farmhouse, in keeping with its exterior, shall reflect the era of the Farm's peak production between 1950 and 1970, during which time the exterior of the log building was stuccoed to insulate the

house; and

WHEREAS, Rebarchek's youngest daughter, Marilyn Messer and grand-daughter, Kathryn Van Zant will continue to work with the preservation team by providing historic photographs and valuable information on time periods of renovations, upgrades and paint colors.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Historical Preservation Commission endorses the Alaska State Fair's request for a grant from the Cynthia Woods Fund to help finance interior restoration of the Rebarchek Farmhouse. It will be accomplished by applying measures necessary to sustain the existing form, integrity of materials, and features that convey the farmhouse historical, and architectural values, representing the era between 1950 and 1970.

ADOPTED by the Matanuska-Susitna Borough Historical Preservation Commission this 16th day of January, 2020.

 1/16/2020
Fran Seager-Boss, Chair

ATTEST:

 1/16/2020
Adam Bradway, Planner II

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

MEETING

Held 6:30 pm Thursday November 21, 2019 at West Lakes Fire Station #79, Spring Street

IN ATTENDANCE:

RSA #

RSA Members Present

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09-Midway	Dan Tucker P		
14-Fairview	Dan Elliott P		
15-Caswell Lakes			
16-South Colony			
17-Knik			
19-Lazy Mountain			
20-Greater Willow	Tom Phillips P		
21-Big Lake			
23-North Colony			
25-Bogard	Gary Hessmer P	Jennifer Noffke	
26-Greater Butte	Mike Shields P		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails			
29-Greater Talkeetna	John Strsenburgh P tc		
30-Trapper Creek			
31-Alpine			

tc = by teleconference P = Primary

RSAs not represented: Caswell Lakes (15), South Colony (16), Knik (17), Lazy Mtn (19), Big Lake (21), North Colony (23), Gold Trails (28), Trapper Creek (30), and Alpine (31).

MSB Staff: Public Works: Terry Dolan, Director

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: None

Visitors: None

CALL TO ORDER at 6:30 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 7 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of October 17, 2019, approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: Terry Dolan: CIP projects status report emailed to all Tuesday, and handed out today along with other documents (2019-20 Public Works Project Match Request, MSB IM 19-184). Terry went over the Project Match Request, as approved by the Assembly, in detail, noting which have been completed and which are scheduled for 2020. IM 19-184 relates to FEMA reimbursement for earthquake damage repairs; this covers roughly 1/3rd of the amount requested and has gone to the Assembly for acceptance; further reimbursements will follow the same format and process; reimbursement one year after the event is pretty normal. If any RSA desires a change in its mil-rate it needs to recommend that by Resolution to the Manager who must balance it and other requests against the MSB revenue cap; brief discussion of the idea that RSA taxes are exempted from the cap followed, the answer being "No" by

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

Code. The vacant RSA Superintendent position has been filled, with support by both Barickman and Lachelt.

BOARD MEMBER REPORTS:

TAB: Dan Elliott reported that no TAB meeting has occurred since September, one is scheduled for December 5. Brief discussion followed about the competition between developer members and resident/maintenance members to either weaken or strengthen the SubDivision Construction Manual requirements.

UNFINISHED BUSINESS:

A. "No Overtime" policy waiver and criteria definitions: Discussion; Terry and the Superintendents are comfortable with the outcome.

NEW BUSINESS:

A. SubDivision Construction Manual rewrite: when will this Board get to review and comment? Terry said that is up to Eileen Probasco, and January 20 is a possibility. Brief discussion followed about the non-inclusion of a Board representative on the re-write team.

B. Any estimate of the vehicle registration tax income for 2020? Not at this point, however the Assembly has agreed with the plan that at minimum \$50,000 will go to RSA's Fund Balance and the remainder will go into RSA's CIP accounts.

C. Election of Board Officers: All current officers and our TAB representative agreeing to serve, Tom Phillips **moved, seconded** by Dan Tucker, that all be approved. By unanimous voice vote, Stephen Edwards is **Chair**, Gary Hessmer is **Vice-Chair**, Mike Shields is **Secretary**, and Dan Elliott is **Representative to the TAB** for 2020.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: 2020 meeting schedule submitted to the Clerk's Office.

OTHER BUSINESS: Mike Shields asked about the December meeting. Gary Hessmer **moved**, Tom Phillips **seconded**, and by unanimous voice vote it was **cancelled**.

BOARD COMMENTS: Jennifer Noffke spoke about State DOT not planning any provision in the Seward Meridian project for smooth access/egress to Teeland and Career Tech schools, and by not considering roundabouts as an alternative effectively cutting off pedestrian access to both. Discussion followed, particularly noting that DOT is extremely averse to mixing intersection types on any road, without saying why that's a problem (the Borough has had no problems doing so).

ADJOURNMENT: Tom Phillips moved, Dan Elliott seconded; meeting adjourned at 7:45 pm.

NEXT MEETING: Thursday, January 16, 2020 at the West Lakes Fire Station #73, 1250 Spring Drive.

Board Chair



Board Secretary



MSB FISH AND WILDLIFE COMMISSION

December 19, 2019 – Minutes

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I. CALL TO ORDER; ROLL CALL

Meeting called to order at 5:05 P.M.

Members present: Mike Wood, Howard Delo, Amber Allen, Larry Engel, Dan Mayfield, Andy Couch (phone), Tam Boeve (phone), Bruce Knowles (phone).

Members Absent: Bob Chlupach (excused).

II. APPROVAL OF AGENDA

MOTION: Larry Engel moved to approve the Agenda; Howard Delo seconded.

Discussion: Presentation by Dan Coleman, Elodea in the Mat-Su, cancelled so that item V(b) be taken off the agenda.

Motion approved as amended unanimously.

III. APPROVAL OF MINUTES

1. November 21, 2019

MOTION: Larry Engel moved to approve the November 21, 2019 minutes; Howard Delo seconded.

Motion approved unanimously.

IV. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 minutes per person at chair's discretion)

Doug Vincent-Lang – ADF&G Commissioner

Bill Stoltz – MSB Fisheries Advocate

- Spoke about being excited about the BOF process and the MSB FWC participation.

John Wood – Board of Fisheries

- Participated in first BOF meeting- went smoothly; proposal to be heard at Kodiak and UCI meeting proposal 37 (paring with Kodiak/Cook Inlet Management Plan). Would like FWC to look at RC 9 and share thoughts with him and/or the board; the BOF staff prepares an index on all the proposals– used by BOF as last minute check – recommends the FWC to get comments in early to be included in the index (by January 23);
- Thinks MSB has an opportunity to work with other stakeholder groups to get fish back in our streams (drift netters, set netters, etc.); and
- Submitted 19 questions and just received a copy of the answers from ADFG this week.

Mac Minard - Consultant

V. STAFF/AGENCY REPORTS & PRESENTATIONS

1. Ted Eischeid gave a report on:

1. Observations from December 5th meeting
Provided ideas for next year's meeting – possible a 2.5 hour meeting.

Doug Vincent-Lang suggested having a staff presentation at an earlier meeting and then have a second meeting for questions/dialogue.

Bruce Knowles: Previously this was primarily meant for legislators – need to keep that in mind. Andy Couch stated that if we submit comments to BOF we need to put them in order. Comments need to be submitted by January 23rd.

2. Miscellaneous
3. Packet content review

2. Dialogue with ADFG Commissioner Doug Vincent-Lang:

Larry Engel introduced Commissioner Doug Vincent-Lang:

1. Corridor discussion by Larry Engel – The MSB FWC has spent enormous amounts of their time working on the corridor through legislators and ADF&G. There is a proposal this year to expand the corridor. Do you have any questions on our stance?
 - a. Commissioner stated his largest challenge was controlling the drift gill net fishery. I don't have a lot of tools other than the area; additional tools in his toolbox; drift gill net fishery can take a lot of fish in a 12 hour opening; its all about the opening.

Howard Delo: What kind of management tools?.

DVL: how deep we let drift netters fish their gear. Or something less than a 12 hour opener/ a time and space restriction. the perception is when the setnetters have a 12-hour opening then the drift net fleet is also getting a 12 hour opener – its not written that way in the regulations, but it's a pretty solid assumption of the staff – when you go outside the normal openers and give the set netters an opener, there's a lot of pressure to do the same for drift fleet, essentially seen as a paired opportunity; if as a manager you can have a drift opener less than 12 hours, you feel much more comfortable about allowing that kind of drift net opener; set netters are getting two tide cycles to fish in a typical 12 hour opener (dept. gives them 17 hour opener to accomplish this). Strategy this year was to stick to normal periods and very careful in any other openings; we also delinked set and drift net openers at times. We need guidance as a department on what the "1% rule" means/or should be applied during August- there's a lot of debate on this – 1% for a normal opening, or 1% for a restricted opening?

LE: The commercial fishery is not economically sustainable because there has too many participants and gear. Perhaps a buyback program would help – could Bill look into this?

DVL: because they (the CFEC) haven't gone into reoptimization, ...they place us in a difficult position -

LE: I heard fish are getting smaller by a pound, coming in later (August), quality is like dog-food. Is that a true statement?

DVL: The fish are smaller, but I have no info on quality of fish being caught.

AA: What commercial Sockeye fishery has not been opened at the beginning of the season based on a low projection? With Kings they closed everybody down. The king salmon is most important to us in the MSB.

DVL: Chignik hasn't. Would they (guides) go for a catch and release? AA: that is probably better than nothing.

HD: UCIDA turned in many proposals calling for paired restrictions between Kodiak and CI comm fisheries; we have been advocating for this between sport/comm fish with objections from UCIDA, and now we see them trying to use this within comm fish; if BOF passes this, how does it impact paired restrictions within CI? There are a number of proposals with paired restrictions between Kodiak and Cook Inlet. Which paired restrictions would trump the other? This whole thing is getting complicated... any thoughts on this?

DVL: Let's talk about Kodiak first..... We had that three year genetic study back awhile and it was showing some intercepts of Susitna fish, but the question is how real is that data now, and we don't know that – so how do you design a fishery around that three year component? And realizing that the Dept. is probably step forward and do a genetic stock assessment because we simply don't have the money; we won't know with the number of uncertainty – its hard to design a management plan around that uncertainty – that's a Board decision on how much uncertainty they accept in allocating those fish between Cook Inlet and Kodiak. Putting more Sockeye into Cook Inlet when you have low King returns makes Cook Inlet fishery management more complex...the currency in Cook Inlet is Kings in July. I am balancing each time in meeting King salmon EG into the Kenai River and how to knock down the sockeye heading into the Kenai and Kasilof ...and still move enough Sockeye and Coho north – that's the trick – and more sockeye in the Inlet makes that harder...we have never had the perfect storm when we have had lots of sockeye going into the Kenai/Kasilof rivers and you are just tanking on Kings....

HD: Does the Dept. have the authority for the Kenai dipnet fishery to expand it into August?

DVL: No, it closes by regulation; I could reach down into Point E I guess, but I wouldn't do that – U would expect the Board to give me guidance on that. The department needs guidance in August – this year certain things complicated it: 1. We clearly were not going to make a King Salmon escapement goals this year that triggered a closure of east side setnets; 2. paired restrictions go off the books in August, so I would have to reach down into E to put paired restrictions in place, and I'm going to be very careful about using E since I become very allocative when I make those kinds of decisions; 3. Your trying to move fish north, and as you are trying to knock down fish going into the Kenai river you'd like to open up the dipnet fishery; 4. and the last thing is what to do when I am not reaching King numbers in the Kenai River with the Coho fishery, because this year I caught hell for not allowing bait on the coho fishery until August 15 because we have kings spawning down there and I shut down the ES setnet fishery over the concept that every king counts so I caught hell for that decision...Between August 1st and August 20th MSB FWC should weigh in on how you guys want those fisheries managed, because

sockeye are getting later and later to get the numbers...Under the 1% rule I forced that drift net fishery over onto the west side, which pushed fish north to you...HD: Didn't we eliminate the 1% rule on the drift fishery? IP: No, we rolled back the date. HD: We have a couple proposals that addresses the commercial fishery in August. MW: 133, making it later was a significant tweak. DVL: I will prioritize meeting a minimum escapement over overtopping a number, and that discretionary as commissioner – it always hasn't happened that way in the past.

LE: I have a question regarding minimum escapement: The sustainable salmon policy has this concept called a SET, Sustainable Escapement Threshold, which is supposedly set scientifically, but its never been defined - what is a 'SET'?; public wants to know, how low can you go with SEG? At what level do we keep lowering escapement levels?

DVL: Based on science, a SET is probably 1000 Chinook; the minimum population required to maintain a population genetically over time. That's probably then somewhere between 500-1000 individuals.

LE: How about the conservation SOC – its never been defined all these years; The public asks questions, like on Shell Lake – its gone from thousands of fish to only a few hundred - maybe should be a SOC – if we don't define SOC, then we didn't do anything; ADFG needs to define SOC. On the SET, how low do you go?

DVL: We will give that some thought – I'll ask that question internally, I'll get a debate going. I suspect SET is going to be defined as 500-1000 fish.

LE: That's fine, but then a SET definition/number needs to be put into the sustainable salmon fishery regulation so the public has a better understanding.

HD: I would add that in a perfect world, that SET of 500-1000 only meets the biological requirement; in the real world where you have commercial fishing intercept, inriver use, predation... what's a real number that allows losses from this other sources to get you to a final 500-1000?

DVL: That's your MSY level; You manage to an escapement goal, but you are managing a fishery; what's the good of managing for an escapement goal? You need to be managing for a yield.

DM: Looking at wildlife in general, not just fisheries, if you get down to a 1000, sure you can repopulate, but not to a good level;

DVL: For a bear population you can get down to 500 and it can still be sustainable.

LE: What would be some high research priorities that you would like to see funding for the stocks up here?

DVL: Of course I support the Governor's budget. We really don't know a lot about Coho salmon – clearly more genetic studies; the continuation of the weirs in the Susitna for sockeye. I would like to get your perspectives on what you think of the offshore test net fishery in CI – and I wondered about the utility of the data?

JW: We need more funding for test net fishery – how do we pay for it? Funding came through here but it was through Bill Stoltz’s Senate office and Senator Dunlavey’s office. What is it you’re lacking to manage your fisheries?

DVL: We can manage with the tools we have, but clearly to answer complex questions we need more genetic research, and we simply don’t have the resources to do that. The more you want to learn about how Kodiak fisheries decisions affect Cook Inlet fisheries, the more that requires we collect information that shows the link between the two fisheries – otherwise you are just guessing in the dark – and that requires more genetics studies. We also just don’t have enough information on Coho’s. The weirs in Susitna in terms of inseason management – its over by the time its done – so do you need all three of them? The utility of the test net fishery is another area we need to look at – when the numbers are high there the comm fish managers say hey there’s a lot of fish coming through, and when the numbers are low they say the tide is off – I don’t know how you read that information in some consistent fashion, although it does give you a gross index.

JW: Yes, on the numbers you’re right, but in the near future you will be able to get some real live genetic data as the catches are being made and use that information for management purposes.

IP: What do you guys in ADFG want to see for management, especially up here in the MSB?

DVL: We relied on the Deshka for inseason management, but with a summer like we just had that becomes difficult; so then we turn to the Little Su, which has its own set of issues.

JS: It seems like the eastside fisheries...our data is not even considered until the fishing season is already over...it seems like we are losing our weirs and we don’t have any counters left... Is it helpful for management to know real time data from the UCI for better management?

DVL: Putting a sonar counter in Susitna has been challenging; ideally you’d want a smaller tributary lower in the river to give you an index count; Many years ago we had that in Alexander Creek, but Alexander is now full of northern pike.

MW: I talk to the people who manage the wheel...there seems to be a fair bit of unpredictability...when I call in my fish ticket every Tuesday and Friday...I used to get a lot of information from the people taking the fish ticket information in....How much does the department rely on those fish ticket numbers, and the staff taking the calls? ...it seems like a pretty valuable one. How does ADFG use the fish ticket numbers to inform their management? Especially at the mouth of the Su.

DVL: We do use that tool.

AC: I would agree with you Mike – that information has some value. But if you just looked at the ND fish district tickets for coho, you would have thought everything would be fine in the rivers, but they didn’t turn out.

MW: I didn’t see a lot of coho this year – there were way more sockeye. And the cohos were smaller.

DVL: Cohos just didn’t show up anywhere.

AC: There was a big harvest of coho in the ND this year; over 50K Coho – that’s a big harvest, and it did occur.

DVL: After August we really weren’t fishing drifters at all, so cohos were either moving into the ND or the Kenai.

MW: So if there were 50K coho harvested this year in the ND, how does that compare to normal harvest? And the coho were smaller this year, so the poundage should have been much lower than normal. And the sockeye this year were bigger, bigger than the coho.

DVL: The other thing that confuses management in CI is what does it mean to have a commercial priority for sockeye during the month of July and the middle of August? To meet it’s a balance of getting fish in there. We did not have drift fishing on Friday, Saturday, or Sunday this year – and I was told I violated the intent of the management plans and the commercial priority by not allowing them to fish at those times.

MM: The value of the test fishery -Are you talking about the concentration of fish or as an indicator of some form of abundance estimate? What was the context of what you were saying?

DVL: Whether it gives you an accurate index of what’s coming into CI. This year part of the problem was that fish were running deep, so how good a tool was the test fishery for abundance if the fish were running beneath the nets?

MM: I think the commissioner is giving us some good insights into some limitations he’s seeing; I think he had pinpointed a number of things we can focus on and assist the Dept. in coming up with a more solid management approach.

AC: Problem with King Salmon, and having a projection of king salmon – like right now ADFG won’t put any projections out for the sport fishing industry until after the BOF meetings; How can we come up with something earlier? The thought I’ve come up in talking to Sam Ivey on Deshka – the primary deal is we need to have a measure of the the larger fish – you’re projecting for the five year old fish, and even the four year old fish; if there was some way the dept. could calibrate those fish as they swim through that weir so we could get a rough and dirty inseason estimate of the larger fish; and then could the dept. come up with a projection for the sport industry by the end of November- this projection would benefit the sport industry greatly, even if there were no regulations paired with these rough projections.

DVL: Andy, Let me clarify that I think you misunderstood what I said: We are going to put our projections out before the BOF meetings but we are not going to put out our projected management regime before the BOF meetings – I don’t want to put the BOF in a situation where they are hamstrung by my actions. I suspect the projection will be near the minimum, or just above – I suspect if so we will be having a debate on whether we want to allow catch and release fishing as an option for these low numbers of chinooks.

LE: Where do we stand as far as the UCIDA lawsuit with the NPFMC to have federal mgmt. restored to our nearshore waters?

DVL: We've relayed to our US congressional delegation that the state's number one priority is to get that fixed legislatively in Congress; The NPFMC to deferring to the state for state waters mgmt. and having the Feds manage the federal waters, although there is not much of a federal fishery out there in CI.

LE: So its probably not going to go anywhere then.

IP: Allocation plan...the more complex we make these the more difficulty. You have multiple mgmt. plans, hard to manage, many items to be defined; a CI allocation plan? Would having a straight allocation plan be easier than what we are doing now, and would it be possible for managers to do?

DVL: The most difficult decision is what to do with Sockeye. ADFG has recommended a higher goal for sockeye in the Kenai; this higher number will make it easier for the Dept. to manage; What is the priority the FWC views for sockeye in CI?

JW: What would be the results if you just removed the priority all together?

DVL: ...we wouldn't be concerned to have additional openings... we would manage for a PU fishery like we did this year; put fish in river for an OEG.

JW: Would it have any impact at all whether the corridor is open or shut?

DLV: Probably not.

DM: Last Tuesday...MSB Priority list...asked the ADF&G to move its office location to the MSB due to your building issues in ANC. Do you have any thoughts on that?

DVL: That is not a high priority right now. We did talk to the commissioner of admin about it. It is not the highest priority due to costs and the fact that ADFG would have to pay for it out of our own budget. I think we have a good local satellite office out here in Palmer.

MW: Seeing your efforts this year I have been very impressed with your tenure. I was really pleased with the fish we were seeing come back. They were happy until August. I wanted you to hear that.

BK: One of the things that have stayed the same and changed a couple years was the test fishery...is there anything we can do about that? Can we do this better?

DVL: We have been thinking about that but we need to figure out how to fund that...we need a better index, and we have to determine whether the test fishery provides a useful index.

HD: I was pleased and surprised as I followed the commercial fishery during the season on how well it was managed. I just want to thank you for trying to put some sense back into the commercial fishery.

DVL: We wanted to provide a model to you on how comm fish might be managed to benefit all users. It has given us a chance to prove, if it is used, that it works when it is implemented. I just urge you all as

we move forward; let's try to keep interest in fish moving forward... Note that the MMPA has created a large number of top predators on salmon.

JW: Thanked DVL for how he's managing things.

LE: Hatcheries and the large pink salmon production in them – have you thought about researching the negative impacts?

DVL: We are not looking at increasing salmon hatchery production.

VI. ITEMS OF BUSINESS

1. Set 2020 MSB FWC Regular Meeting Schedule

Discussion:

Dan Mayfield made a motion to adopt the 2020 MSB FWC meeting schedule that was submitted by staff; Larry Engel seconded.

Discussion: Amber Allen suggested making the meeting start time earlier;

Dan Mayfield moved to amend the start time to 4:00 PM; Larry Engel seconded; Mike Wood stated that we tried it at 3:00 last year but we don't get much public;

Amendment to move meeting time to 4:00 passed unanimously.

Motion to adopt the 2020 MSB FWC with 4:00 start time passed unanimously.

2. December 5th ADF&G question discussion

Mike Wood stated he agreed with Ted Eischeid's understanding of the meeting and suggestions for next year. Howard Delo stated they did a nice presentation – all of that information went right over everyone's head that was in there.

3. BOF Proposals to Support/Oppose

This would be a great place to have a subcommittee meet before our next meeting (January 16, 2020); Mike Wood appointed himself, Andy Couch, and Amber Allen.

Discussion: The FWC went over ways to present and provide reasons why you approve or oppose. Mac Minard said he could lend a hand, especially after January 11 - Maybe use the road map that is going to be presented the Commissioner; Larry Engel: Look at the KRSA evaluation of BOF proposals as a starting point, as well as what the Commissioner said today; Howard Delo: Don't need to comment on every proposal, instead focus on Kenai and Northern District – our comments should be: "we agree with the concept described in the proposal." John Wood: Indicate not only where

you stand, but why you stand that way – if you have specific language you should this in your comments. Amber Allen noted that she would be available after January 6. FWC agreed with the appointment of the subcommittee.

4. FWC's BOF Booklet consideration

Howard Delo made a motion to allow the subcommittee (Howard, Larry, Andy – Mike as ex officio) to approve the “Board of Fish” booklet for submission to BOF; Mike Wood seconded.

Discussion: IP: You can RC the full glossy booklet at the BOF meeting to get it into people's hands, and the color version does matter to people. We can send an email to Glen Haight to forward to all commissioners; mail copy to each BOF member; submit as an RC;

Motion approved unanimously.

5. Nominate Larry Engel for the Governor's Conservationist of the Year Award – Nomination due by January 15, 2020.

Howard Delo made a motion to nominate Larry Engel for the Governor's Conservationist of the Year Award; Mike Wood seconded.

Discussion: John Wood suggested to include the assistance that Larry Engel provided to the Governor's office; Bill Stoltz added some insight on Larry Engel and his help. Howard Delo volunteered to do the write up (due by January 15, send to Kari Winkel at Kari Winkel at kari.winkel@alaska.gov)

Motion passed unanimously.

VI. MEMBER COMMENTS

Howard Delo: I think it is great that this award nomination came up; I think we are going to be really busy getting ready for the BOF meeting; encouraged members to attend.

Larry Engel: In preparing for this BOF meeting – we have had a lot of help from Kevin, Ray, Mac – this has been accomplished because of the assistance from KRSA.

Amber Allen: I won't be able to do the full two weeks at BOF – I will see if I can be there a few days if you can tell me when I should be there – public testimony and speaking with the press.

John Wood: Seven member board – three of us new members; I would not limit yourself with how things have been done in the past; forget what happened in 2014 or 2017 when approaching the new BOF members. I see with this commissioner, somebody that is very receptive the MSB issues.

Ted Eischeid: Reached out to Bob Chlupach and Bruce Knowles about historic salmon run work, and learned that Bob is thinking about resigning from the commission.

Mike Wood: Building relationships with set netters and Anchorage folks; can a group get together and speak – maybe one or two with different organizations. Every piece of outreach

that we do is important. I've forged some of these relationships – suggest having strategic lunches.

Israel Payton: What is the hard deadline of dates to forward items to the commission for your booklet (January 10th); I am going to work on some public outreach – I think we are going to have a low turnout of public (like 2017); going to see about being able to sign up for block of times; it is very important to build relationships with the BOF members.

Andy Couch: I appreciate the opportunity to tele-conference in; I appreciate you all doing all the work.

Mac Minard: Get ready to rock and roll.

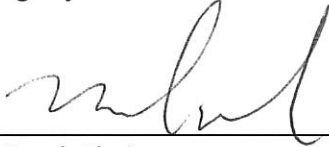
VII. NEXT REGULAR MEETING – Thursday, January 16, 2020 @ 4:00 – AGENDA AND PRESENTATION IDEAS

VIII. ADJOURNMENT

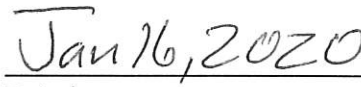
MOTION: Howard Delo moved to adjourn the meeting; Larry Engel seconded.

Motion approved unanimously.

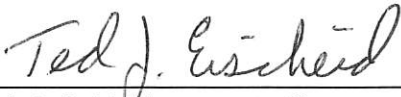
Meeting adjourned at 7:56 PM.



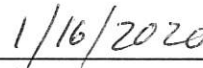
Mike Wood, Chair



Dated



Ted Eischeid, Planner II Staff



Dated

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on December 16, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice Chair
Mr. Jason Ortiz, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Stafford Glashan, Assembly District #6
Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:

Mr. Chris Elder, Assembly District #5

Staff in attendance:

Ms. Eileen Probasco, Planning and Land Use Department Director
Ms. Kim Sollien, Planning Services Manager
Ms. Shannon Bodolay, Assistant Borough Attorney
Mr. Mark Whisenhunt, Planner II
Mr. Christopher Cole, Planner II
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Kim Sollien, a member of Planning Staff.

IV. CONSENT AGENDA

A. Minutes

1. November 18, 2019, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution PC 20-01**, a Conditional Use Permit in Accordance with MSB 17.60 – Conditional Uses; for the operation of a marijuana retail facility, located at 5320 W. Parks Highway (Tax ID# 17N02W11A013); within Township 17 North, Range 2 West, Section 11, Seward Meridian. Public Hearing: January 6, 2020. (*Applicant: Charles Pasco, on behalf of Green Raven, LLC; Staff: Joe Metzger*)

2. **Resolution PC 20-02**, A Conditional Use Permit in accordance with MSB 17.70 – Regulation of Alcoholic Beverage Uses, for the operation of a beverage dispensary; located at Mile 68 of the Denali Highway (Tax ID# U05278000L00); within Township 22 South, Range 3 East, Section 6, Fairbanks Meridian. Public Hearing: January 6, 2020. (*Applicant: Claude and Jennifer Bondy, on behalf of Alpine Creek Lodge; Staff: Joe Metzger*)

C. **INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS**

(There were no introductions for legislative matters.)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. **COMMITTEE REPORTS**

(There were no committee reports.)

VI. **AGENCY/STAFF REPORTS**

(There were no agency/staff reports.)

VII. **LAND USE CLASSIFICATIONS**

(There were no land use classifications.)

VIII. **AUDIENCE PARTICIPATION (Three minutes per person.)**

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

(The meeting recessed at 6:08 p.m., and reconvened at 6:15 p.m.)

IX. **PUBLIC HEARING: QUASI-JUDICIAL MATTERS** (*Public Hearings not to begin before 6:15 P.M.*)

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

(There were no quasi-judicial public hearings.)

X. **PUBLIC HEARING LEGISLATIVE MATTERS**

- A. **Resolution PC 19-25**, recommending assembly approval of an Aviation Activity Notice Area in accordance with MSB 17.10.110, known as Wasilla Creek Airpark; within

Township 18 North, Range 1 East, Section 12, Tract B (Tax ID# 740400T00B), Seward Meridian; 7555E. Nangle Street. (*Staff: Christopher Cole*)

Chair Vague read the resolution title into the record.

Mr. Christopher Cole provided a staff report:

- staff recommended denial of the resolution.

Commissioners questioned staff regarding:

- clarification of the average decibels of a Cessna 185 at takeoff;
- clarification of the criteria used to determine that the Aviation Activity Notice Area should be 300 feet;
- did the cost of notifications factor into the decision to deny this request;
- what is the intent of this application;
- will approval of this request be detrimental to the borough;
- what happens if there is an increase in activity and decibels in the future; and
- is the borough aware of any noise complaints for this area.

Chair Vague invited the applicant to give an overview of his application.

Mr. Michael Grow provided an overview of his application.

Commissioners questioned the applicant regarding:

- does the applicant anticipate expanding to be similar to Wolf Lake;
- clarification of takeoff distances and heights;
- how many people use this runway; and
- is the runway utilized for seasonal hunting and fishing activities.

Chair Vague opened the public hearing.

The following persons spoke in favor of Resolution PC 19-25: Mr. David Palmer and Ms. Kelly Gordon.

The following person spoke regarding concerns with the public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

Chair Vague:

- read the Aviation Advisory Board (AAB) Resolution Number AAB19-01 into the record; and
- AAB recommended Assembly approval.

MOTION: Commissioner Anderson moved to approve Resolution PC 19-25. The motion was seconded.

Commissioners Anderson and Glashan spoke in favor of the resolution.

MOTION: Commissioner Glashan moved a primary amendment to the NOW, THEREFORE, BE IT RESOLVED statement to change the Aviation Activity Notice Area from a 300-foot radius to a 1,000-foot radius. The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Adjudicatory *(if needed)*

B. Reappointment of the PC Representative to the MSB School Site Selection Committee

Commissioner Chesbro stated her willingness to remain on the MSB School Site Selection Committee as the Planning Commission Representative.

There was no objection noted.

C. Upcoming Planning Commission Agenda Items *(Staff: Eileen Probasco)*

Ms. Probasco:

- welcomed Mr. Jason Ortiz as the new Planning Commissioner for District 2;
- stated that the FY2021 Capital and Operating Budget process has begun;
- noted that our Transportation Planner, Ben Coleman, has accepted another position with a firm in Anchorage and will no longer be a member of Planning Staff;
- his position will be filled with another individual with transportation expertise as soon as possible;
- the Planning Department is working on streamlining the Capital Improvement Program (CIP) process and the Lake Management Plan process;
- there will be a Joint Assembly/PC meeting in March, and the Clerk's Office will be sending out a request for agenda items;

- noted that there is a potential that MS4 (Municipal Separate Storm Sewer System) Permits will be required following the 2020 Census;
- the Planning Department will start forming our internal teams and start working with the appropriate agencies and cities;
- this will be one of the topics of the joint meeting in March;
- noted that the parcel located on Bodenburg Loop that has been of concern lately has been cleaned up quite a bit;
- the property owners have been located and responded to our efforts to resolve the issues on their property; and
- stated that this has been the result of an additional Code Compliance Officer and Attorney, as well as direction from the Assembly to increase our enforcement efforts.

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioners Chesbro and Mossanen welcomed Commissioner Ortiz.

Commissioner Anderson:

- welcome Commissioner Ortiz;
- reminded him that there are no stupid questions and encouraged him to engage in debate; and
- wished everyone Happy Holidays.

Commissioner Ortiz:

- apologized for the confusion; and
- stated that he thought that his start date was January 6, 2020.

Chair Vague:

- welcomed Commissioner Ortiz
- reminded the commission to complete and submit their APOC statements; and
- wished everyone a Merry Christmas.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:13 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: January 6, 2020

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JAN 10 2020

CLERKS OFFICE

By: Joe Metzger
Introduced: December 16, 2019
Public Hearing: January 6, 2020
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 20-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA RETAIL FACILITY AT 5320 W. PARKS HIGHWAY (TAX ID# 17N02W11A013); WITHIN TOWNSHIP 17 NORTH, RANGE 2 WEST, SECTION 11, SEWARD MERIDIAN.

WHEREAS, an application has been received from Charles Pasco on behalf of Green Raven, LLC for a conditional use permit for the operation of a marijuana retail facility at 5320 W. Parks Highway, (Tax ID# 17N02W11A013); within Township 17 North, Range 2 West, Section 11, Seward Meridian; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana retail facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana retail facilities are declared to be a public nuisance; and

WHEREAS, the proposed retail facility will be wholly contained within a commercial structure approximately 1,370 square feet in size; and

WHEREAS, the subject parcel has been used for commercial purposes since the early 1970's; and

WHEREAS, an operating commercial storage is located in two of the four structures on the subject parcel; and

WHEREAS, historic commercial uses on the property include: commercial storage, a coffee/expresso business, office space rental, a gas station, and convenience store; and

WHEREAS, the proposed use accesses W. Parks Highway on the north side of the property from an existing, State permitted driveway and accesses W. Museum Place on the west side of the property via a Borough permitted driveway; and

WHEREAS, W. Parks Highway is classified as a major highway by the State and has many different uses on its frontage, including residential, commercial, and industrial; and

WHEREAS, the subject parcel has approximately 700' of road frontage and abuts the W. Parks Highway to the north; and

WHEREAS, the closest residential structure is located to the northeast and is approximately 1,400 feet away from the proposed use; and

WHEREAS, the application material indicates the proposed use will have two signs. One sign will be the business logo, a green raven, and will be illuminated, while the other sign will have the name of the business, Green Raven; and

WHEREAS, the proposed use abuts the W. Parks Highway right-of-way on the north and the W. Museum Circle right-of-way on the west. The parcels to the east and south are vacant and undeveloped; and

WHEREAS, the proposed hours of operation are 10:00 a.m. until 10:00 p.m., daily; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, persons under the age of 21 are prohibited from entering the facility; and

WHEREAS, according to the application material, loitering will not be allowed; and

WHEREAS, the closest school (Meadow Lakes Elementary School) is approximately 12,000 feet away from the proposed use; and

WHEREAS, according to the application material, the use has a security plan in place, which includes education of employees on all security measures; and

WHEREAS, security cameras, motion detectors, panic buttons, and window/door sensors are used to monitor all activities at the facility; and

WHEREAS, the Mat-Su Borough Central Mat-Su Fire Department has issued Plan Review #2020-027, for the commercial structure; and

WHEREAS, the applicant has provided a copy of the approved Plan Review #2020-027; and

WHEREAS, the commercial structure is in full compliance with the applicable State of Alaska fire code; and

WHEREAS, after proper notification to the State of Alaska Alcohol & Marijuana Control Office, all marijuana products deemed unusable are mixed with compostable material and blended together. The waste will then be taken to the landfill to be disposed of; and

WHEREAS, according to the application material, the commercial structure is set back approximately 80.8 feet from the north lot line, 510 feet from the west lot line, 126.3 feet from the south lot line, and 53.6 feet to the east lot line; and

WHEREAS, the commercial structure meets all applicable setback requirements required by MSB 17.55 - Setbacks and Screening Easements; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, there is no industrial equipment or processes that generate noise associated with the use; and

WHEREAS, the application material indicates odor will be mitigated by a carbon filtration system, which will be monitored and changed out regularly; and

WHEREAS, at the November 13-15, 2019 State of Alaska Marijuana Control Board meeting, the Board voted to approve Green Raven, LLC Retail Marijuana Store License #22091 with delegation; and

WHEREAS, a copy of the delegated approval for the applicant's marijuana retail facility has been provided to the MSB Development Services Division; and

WHEREAS, a marijuana retail facility 1,370 square feet in size is required to provide four parking spaces with one ADA compliant space; and

WHEREAS, four customer parking spaces are being provided; and

WHEREAS, each space is 20 feet in length and ten feet wide; and

WHEREAS, there are no vertical clearance limitations on site; and

WHEREAS, ADA guidelines require one van accessible parking space, 11 feet wide with a five-foot wide parking isle, for every 1 to 25 spaces; and

WHEREAS, according to the application material, one van accessible parking space, 18 feet wide (including the parking isle) and 20 feet long will be provided; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

WHEREAS, the Planning Commission conducted a public hearing on January 6, 2020 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned

findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 20-01:

1. The proposed use, with conditions, will not detract from the value, character, and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use, with conditions, will not be harmful to the public health, safety, convenience, and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application material meets all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use, with conditions, will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place, with conditions, to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use, with conditions, is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).

9. The applicant has provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The applicant has provided documentation demonstrating the proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The proposed use is located on a parcel that is appropriate for commercial use (MSB 17.60.170(A)(1-3)).
12. The proposed use meets the minimum number of parking space for retail facilities (MSB 17.60.170(B)).
13. The proposed use complies with current ADA parking space guidelines (MSB 17.60.170(C)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana retail facility, with the following conditions:


1. The operation shall comply with all applicable state and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.

3. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.
4. The operation shall comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration.
5. The hours of operation shall not exceed 10:00 a.m. - 12:00 a.m., daily.
6. On-site consumption of marijuana and marijuana products is prohibited.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 6th day of January, 2020.


COLLEEN VAGUE, Chair

ATTEST


MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Vague, Anderson, Ortiz, Chesbro, Elder, Haskin, and Mossanen*

NO:

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JAN 10 2020

CLERKS OFFICE

By: Joe Metzger
Introduced: December 16, 2019
Public Hearing: January 6, 2020
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 20-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A BEVERAGE DISPENSARY, AT MILE 68 DENALI HIGHWAY, TAX ID# U05278000L00; LOCATED WITHIN TOWNSHIP 22 SOUTH, RANGE 3 EAST, SECTION 6, FAIRBANKS MERIDIAN.

WHEREAS, an application has been received from Claude and Jennifer Bondy, on behalf of Alpine Creek Lodge, for a conditional use permit for the operation of a beverage dispensary at Mile 68 Denali Highway (Tax ID# U05278000L00); within Township 22 South, Range 3 East, Section 6, Fairbanks Meridian; and

WHEREAS, MSB 17.70.020 requires a conditional use permit for the operation of an alcoholic beverage dispensary (bar); and

WHEREAS, according to the application material and Borough assessment records, the log cabin structure that will contain the proposed use was constructed in the 1960s; and

WHEREAS, historically the property has been used to operate a remote commercial lodge and the applicants and current owners, have operated Alpine Creek Lodge for the last 11 years; and

WHEREAS, the subject parcel is located in a remote and isolated area. Large, un-subdivided tracts of land border the proposed use to the north, east, and west. The Denali Highway, abuts the use to the south; and

WHEREAS, the closest business is located approximately 14 miles from the proposed use at mile 81 of the Denali Highway; and

WHEREAS, there are no residential homes within several miles of the proposed use; and

WHEREAS, according to the application material, Alpine Creek Lodge is the only business open year round on the 135-mile Denali Highway; and

WHEREAS, the Denali Highway provides the only road access in the area, and has many different uses on its frontage, including residential, commercial, and industrial; and

WHEREAS, according to the application material, the proposed hours of operation are 11:00 a.m. to 12:00 a.m., daily; and

WHEREAS, access to the proposed use is from the Denali Highway via a State permitted driveway; and

WHEREAS, the proposed use will occupy an existing log cabin structure approximately 535 square feet in size; and

WHEREAS, the nearest school (Cantwell School) is approximately 67 road miles from the proposed use. State regulations preclude beverage dispensary (bar) licenses within 200 feet of a school; and

WHEREAS, persons under the age of 21 are prohibited from being served alcoholic beverages; and

WHEREAS, the operator of the proposed use is required to operate in accordance with Alaska laws and statutes, which include but are not limited to, mandatory alcohol server education; and

WHEREAS, Alaska Statute 04.16.030 specifically prohibits the sale of alcoholic beverages to drunken persons; and

WHEREAS, the subject parcel is approximately 7.7 acres in size; and

WHEREAS, the existing log cabin to be used for the proposed beverage dispensary is greater than 100 feet from any property line; and

WHEREAS, the Alcohol & Marijuana Control Office (AMCO) has no record of violations by Alpine Creek Lodge within the last 12 months; and

WHEREAS, according to the application material, lighting will not affect adjoining properties and the lighting used will be localized, direct, and low glare; and

WHEREAS, there are no outdoor processes associated with the proposed use; and

WHEREAS, there is no industrial equipment or processes that generate noise or dust associated with the proposed use; and

WHEREAS, the applicant is not proposing any outdoor amplified sound activities; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration; and

WHEREAS, the applicant is not proposing any outdoor amplified sound activities; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration; and

WHEREAS, during the winter months, access to the lodge is typically limited to planes, snow machines, dog teams, and tracked vehicles, as the Denali Highway is commonly closed from October to June; and

WHEREAS, the Denali Highway is classified as a highway, and as such, is capable of handling the potential increase in traffic.; and

WHEREAS, ITE Trip Generation 10th Edition shows a "Drinking Place" 1000-square feet in size is expected to produce 15.53 trips per peak PM hour. The structure that will house the proposed beverage dispensary is approximately 535 square feet and based on these calculations is expected to produce approximately eight (8) trips per peak PM hour; and

WHEREAS, the Alaska Department of Transportation (ADOT) was solicited for comments. ADOT did not submit any comments for the proposed use; and

WHEREAS, there are no illuminated signs associated with the use; and

WHEREAS, according to the application material, the parking area provides 25 parking spaces and there are additional parking areas onsite if necessary; and

WHEREAS, according to the site plan, 2 customer parking spaces designated for persons with disabilities will be provided; and

WHEREAS, there is room for one parking space for every 21 square feet of floor area for the entire beverage dispensary building; and

WHEREAS, the Planning Commission has reviewed this application with respect to applicable standards set forth in MSB 17.70; and

WHEREAS, the Planning Commission conducted a public hearing on January 6, 2020 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 20-02:

1. The proposed use is compatible with and will preserve or not materially detract from the value, character and integrity of the surrounding area (MSB 17.70.100(A)(1)(a)).

2. The proposed use will not be harmful to the public health, safety, convenience, and welfare (MSB 17.70.100 (A) (1) (b)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.70.100 (A) (1) (c)).
4. There will not be any negative effects upon the properties in the area due to such factors as dust, noise, obtrusive advertising and glare (MSB 17.70.100 (A) (2) (a)).
5. The proposed use will not negatively affect the safe, efficient flow of traffic on any highway, arterial, collector or street from which access to and from the establishment is obtained (MSB 17.70.100 (A) (2) (b)).
6. Measures will be in place to reduce any negative effect upon adjacent and nearby properties (MSB 17.70.100 (A) (2) (c)).
7. Adequate parking is provided (MSB 17.70.100 (A) (2) (d)).
8. Access to the premises will not create an unreasonable traffic hazard (MSB 17.70.100 (A) (2) (e)).
9. Traffic will not overtax existing road systems (MSB 17.70.100 (A) (2) (f)).
10. The proposed use is compatible with the character of the surrounding area (MSB 17.70.100 (A) (2) (g)).

11. The proposed use will not increase the crime rate in the area or increase alcohol-related accidents (MSB 17.70.110(B)(1)).
12. The applicant has not had a liquor license suspended or revoked in the 12 months preceding the application (MSB 17.70.110(B)(2)).
13. The applicant is trustworthy or fit to conduct business in the borough and the applicant is not a potential source of harm to the public (MSB 17.70.110(B)(3)).

BE IT FURTHER RESOLVED, the Planning Commission finds this application does meet the standards of MSB 17.70 and does hereby approve the conditional use permit for the operation of a beverage dispensary, with the following conditions:

1. The operation shall comply with all other applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. The operation shall comply with the maximum permissible sound level limits allowed, per the requirements of MSB 17.61.080 - Noise Standards and MSB 8.52 - Noise, Amplified Sound and Vibration.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 6th day of January, 2020.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

YES: *Vague, Anderson, Chesbro, Ortiz, Elder, Alaskan, and*
NO: *Mossman*

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on November 21, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:13 p.m. by Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, Assembly District #1
Mr. Jordan Rausa, Assembly District #4, Chair
Mr. Dennis Vau Dell, Assembly District #5
Mr. George Thompson, Assembly District #7
Mr. Justin Hatley, Alternate

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Platting Board members absent and excused were:

Mr. LaMarr Anderson, Assembly District #2, Vice Chair
Mr. Wilfred Fernandez, Assembly District #6
Mr. John Shadrach, Alternate
VACANT, District #3

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Amy Otto-Buchanan
Ms. Eileen Probasco, Planning Director

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member Dennis Vau Dell

C. APPROVAL OF THE AGENDA

Chair Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Chair Rausa inquired if there were any changes to the minutes for October 17, 2019.

- Check wordage on page 5 regarding finding #16.

GENERAL CONSENT: The minutes for October 17, 2019 were approved with changes without objection.

3. AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. FLOYDS PLACE PUE: Adoption on the Findings of Facts in support of the denial on Floyds Place PUE.

Ms. Von Gunten and Ms. Probasco gave a brief explanation on the findings of fact and the procedure.

MOTION: Platting Member Cottini moved to approve the findings of facts in support of the denial on Floyds Place PUE. The motion was seconded by Platting Member Hatley.

Discussion followed on the subject of the findings of facts for denial.

Amended

MOTION: Platting Member Hatley moved to amend Finding #4 on the findings of facts for denial. The motion was seconded by Platting Member Thompson.

Amended

VOTE: The Amended motion passed with all in favor.

Main Motion

VOTE: The main motion passed with all in favor.

FINDINGS OF FACTS FOR DENIAL:

1. The board does not agree that MSB 43.20.060(D) was applied correctly.
2. The request brought before the board is a PUE request per MSB 43.15.021 Public Use Easement acceptance procedure.
3. Requirement for petitioner to provide a sizable connecting 60' wide right-of-way without any proposed development through section 20 and section 29 tracts was not justified and excessive.
4. Public use easement desired by the borough was rejected by the offeror.
5. The borough proposed a public use easement that was rejected by the offeror.
6. No mutual participation was met by either party.

TIME: 1:34 P.M.

CD: 0:20:36

5. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. ALDEMAN PUE VACATION:** The request is vacate the majority of W. Caleb Circle and provide a replacement t-turnaround approximately 219-feet from the intersection of W. Caleb Circle and S. Mack Drive; Case Name is **Aldeman Pue Vacation**. W. Caleb Circle is a 60-foot wide Public Use Easement over 2000-feet long with a 200-foot wide t-turnaround at the terminus, recorded on November 10, 2004 at 2004-032118-0. W. Caleb Cir. is located south and east of S. Clapp Street and west of S. Mack Drive just outside of the City of Wasilla (Tax ID #s 17N01W18B005, 17N01W18B008, 17N01W18B010, 17N01W18B011, & 17N01W18B012); within the SE¼ NW¼ Section 18, Township 17 North, Range 01 West, Seward Meridian. Community Council: Meadow Lakes and in Assembly District #4 Ted Leonard (*Owner/Petitioner: Caleb Aldeman, Cyrus Aldeman and Charles & Kathy Aldeman; Surveyor: Denali North; Staff: Peggy Horton*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 28 public hearing notices were mailed out on October 30, 2019.

Ms. Horton provided a staff report

- Gave an overview of the case, #2019-147.
- Staff recommend denial of the case.

Chair Rausa invited the petitioner for a brief overview.

Mr. Wayne Whaley, the petitioner's representative, gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

There being no one to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Mr. Wayne Whaley, the petitioner's representative, answered questions from the platting board.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Cottini moved to approve the petition to vacate a portion of W. Caleb Circle, the public use easement recorded at 2004-032118-0 for Aldeman PUE Vacation. With 5 recommendations The motion was seconded by Platting Member Hatley.

The platting board discussed the fair market price on recommendation #3, the inner roadways, and placement of access and driveways.

VOTE: The main motion failed with 3 against (Vau Dell, Thompson, Rausa) and 2 in favor (Cottini and Hatley)

MOTION TO

TABLE: Platting Member Cottini moved to table the findings of facts for denial for Aldeman PUE Vacation after item 6C on the agenda. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion to table the finding of facts for denial passed with 4 in favor (Cottini, Vau Dell, Hatley, Rausa) and 1 against (Thompson).

TIME: 2:40 P.M.

CD: 01:23:52

B. MORRIS-KROTO: The request is divide Tract A, ASLS 75-119, Plat# 78-20 into two lots to be known as **Morris-Kroto**, containing 4.6 acres +/- . The property is located approximately 12 miles northwest of Willow, on the east bank of Kroto Creek (Tax ID #1456000T00A), within the SW¼ Section 04, Township 20 North, Range 06 West, Seward Meridian. Assembly District #7 Tam Boeve. (*Owner/Petitioner: Glenn & Debra Morris and William & Denis Morris; Surveyor: Acuteck; Staff: Peggy Horton*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and

- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 10 public hearing notices were mailed out on October 30, 2019.

Ms. Horton provided a staff report

- Gave an overview of the case, #2019-143.
- Staff recommended a postponement of the case to January 16, 2020.

Chair Rausa opened the public hearing for public testimony.

There being no one to be heard, Chair Rausa kept the public hearing open.

Chair Rausa invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative was not present at the hearing.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Cottini moved to postpone the preliminary plat for Morris-Kroto to January 16, 2020. The motion was seconded by Platting Member Thompson.

VOTE: The motion to postpone to January 16, 2020 passed with all in favor.

TIME: 2:45 P.M.

CD: 01:27:05

BREAK

TIME: 2:55 P.M.

CD: 01:27:28

C. **SMITH ROAD ESTATES**: The request is create seven lots from Government Lot 2, Section 2 to be known as **Smith Road Estates**, containing 37 acres +/- . The plat is located south of E. Smith Road and west of N. Smith Road (Tax ID #17N02E02A012); within the NE ¼ NE ¼ Section 02, Township 17 North, Range 02 East, Seward Meridian. Community Council: Butte and in Assembly District #1 Jim Sykes (*Owner/Petitioner: Ben and Lori Owens; Surveyor: APN; Staff: Amy Otto-Buchanan*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;

- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

Platting Member Cottini:

- Put in a bid for buying the smith property & did some research. He did not win the bid.
- He does not have a substantial interest for this case, and has no financial consequence to his business; and
- Stated that he can be impartial in a decision.

There were two objections by the board. The platting board chair ruled that he felt there is a conflict of interest.

Platting Member Hatley:

- Put in a bid for buying the smith property. He did not win the bid.
- He does not have a substantial interest for this case, and has no financial consequence to his business; and
- Stated that he can be impartial in a decision.

There were no objections noted. The platting board ruled that there is no conflict of interest.

Cottini recused himself from Smith Road Estates.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 58 public hearing notices were mailed out on October 30, 2019.

Ms. Otto-Buchanan provided a staff report

- Gave an overview of the case, #2019-141.
- Staff recommended a postponement of the case to December 19, 2019.

Chair Rausa invited the petitioner for a brief overview.

Mr. Max Schillinger, the petitioner's representative, gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

The following person spoke regarding the public process: Mr. Timothy Hale.

The following person spoke regarding concerns about the process for redesign and where the road access will be located in the subdivision: Mr. Frank Muncy.

The following person spoke regarding concerns about road access and road safety: Ms. Lucy Klebesadel.

There being no one else to be heard, Chair Rausa kept the public hearing open.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Thompson moved to postpone the preliminary plat for Smith Road Estates December 19, 2019. The motion was seconded by Platting Member Hatley.

VOTE: The main motion passed with all in favor.

TIME: 3:25 P.M.

CD: 01:55:58

Break

TIME: 3:30 P.M.

CD: 01:56:25

Chair Rausa took from the table the Findings of Fact for Denial on Aldeman PUE Vacation

The Platting Board went through the 8 findings of facts written by staff to determine if they want to use them for their denial.

Discussion followed on the subject of Findings of Facts for Denial.

MOTION: Platting Member Vau Dell moved to add a finding regarding access for emergency egress. There was no second.

VOTE: The motion to add emergency egress as a finding failed with 4 against and 1 in favor by general consent.

MOTION: Platting Member Cottini moved to add a finding regarding internal access. There was no second.

VOTE: The motion to add internal access as a finding passed with all in favor by general consent.

MOTION: Platting Member Cottini moved to approve the 9 finding of facts for Denial for Aldeman PUE Vacation. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion passed with all in favor. There are 9 finding of facts for denial.

FINDING OF FACTS FOR DENIAL ON ALDEMAN PUE VACATION

1. The vacation is pursuant to AS 29.40.120 through AS 29.40.140 and MSB 43.15.035 *Vacations*.
2. The vacation as applied for does not meet the requirements of MSB 43.15.035, *Vacations*. Staff recommends denial of the vacation.
3. MSB 43.15.035(B)(1)(b) allows for vacations of public rights-of-way if the surrounding area is fully developed and all planned or needed rights-of-way and utilities are constructed. Staff notes this

public use easement provides internal access to large unsubdivided and mostly undeveloped properties.

4. MSB 43.15.035(B)(1)(c) allows for vacations of public rights-of-way if the right-of-way is not being used, a road is impossible or impractical to construct, and alternative access has been provided. Staff notes a majority of the right-of-way is being used, as evidenced by the gravel road constructed and alternative access is not provided to all areas affected.
5. MSB 43.15.035(B)(2) states the platting board shall not ordinarily approve vacations of public interests in land if:
 - (a) The surrounding area in which the vacation is sought is undeveloped or is developing and equivalent or better access is not provided;
 - (b) The vacation is of a public right-of-way providing access to a lake, river, or other area with public interest or value, unless alternate or better access is provided or exists;
 - (c) the proposed vacation would limit opportunities for interconnectivity with adjacent parcels, whether developed or undeveloped;
 - (d) objections to the vacation are made by persons with an interest in land adjacent to or affected by the vacation, or by any government agency or department which has a responsibility to the public which may be affected by the vacation;
 - (i) the platting board may approve the vacation if the following conditions are met:
 - (aa) there are currently no existing improvements within the subject easement of the easement beneficiary or a portion of the easement will remain which includes the improvements;
 - (bb) if necessary a substitute easement is provided; and
 - (cc) findings of facts support granting the vacation.

Staff notes (b) does not apply, as there is no lake, river, or other area with public interest or value on the property. Staff notes (a) applies, as the surrounding area is undeveloped or is developing and the petitioner is not providing equivalent or better access because the vacation would remove all internal access to the large unsubdivided parcels. Staff notes (c) applies, as the proposed vacation would eliminate opportunities for public interconnectivity between the parcels involved. Staff notes (d) applies, as there are objections from Capital Projects Director, Planning and Land Use Director, DPW Engineer, RSA Board of Supervisors and conditional objection from two utility companies. Staff notes (aa) applies, as there are existing public and private improvements within the subject easement. Staff notes (bb) applies, as the substitute easement proposed by the petitioner is inadequate to provide access to all areas affected by the vacation.

6. Average Daily Traffic monitored in 2013, 2017 and 2019 show increasing traffic on S. Clapp Street and Capital Projects stated no direct access should be allowed to Clapp under any circumstances due to the traffic volume. The Platting Board's interpretation of this comment is that direct access, in this circumstance, relates to driveway access.
7. The petitioner requests the vacation to eliminate the structural encroachments into the public right-of-way, encroachments into the building setbacks, and to remove the public right-of-way where there is a gravesite.
8. Public notice was posted for the right-of-way vacation notifying the public of the date, time, and place of the public hearing and the posting affidavit has been provided prior to the public hearing.
9. An alternative option for internal access to tax parcels B5, B8, B10, and B11 & B12 was not offered by the petitioner to solve the building encroachment on tax parcel B11.

7. ITEMS OF BUSINESS & MISCELLANEOUS

A. Platting Board Meeting Schedule 2020

MOTION: Platting Member Thompson moved to approve the Platting Board Meeting Schedule 2020. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion passed with all in favor.

TIME: 4:10 P.M.

CD: 02:26:02

B. Special Meeting Session on Title 43 White board List

- The platting board opened the session on the White Board List.

Item #12: Discussion ensued between the platting board members regarding the change items on Item #12:

MOTION Platting Member Vau Dell moved to approve the changes to white board list item #12. The motion was seconded by Platting Member Cottini.

VOTE: The motion for item #12 passed with all in favor.

Item #16: Discussion ensued between the platting board member regarding item #16.

MOTION: Platting Member Cottini moved to approve the changes to white board list item #16. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion for item #16 passed with all in favor.

TIME: 4:47 P.M.

CD: 03:07:35

8. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory (*if needed*)

B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board. Updated the board on the subdivision construction manual.

Ms. Von Gunten updated the platting board on the new Handout booklets. Reminded the board to be specific in their opinions and statements for discussion and not to be repetitive and run on and on.

Ms. Probasco provided a brief update on the assembly meeting videos for reference on doing meetings. Explained to the board on withdrawing a motion.

9. BOARD COMMENTS

Platting Board Member Cottini wished everyone a great thanksgiving.

Platting Board Member Hatley also wished everyone a happy thanksgiving.

Platting Board Member Thompson had not comments.

Platting Board Member Vau Dell would like to put a change to the P&P manual on an up coming agenda.

Platting Board Member Rausa thanked the board for their work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 4:58 p.m. (CD: 3:18:33)

Jordan Rausa

JORDAN RAUSA, Platting Board Chair

ATTEST:

Sloan Von Gunten

SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: December 19, 2019

**MATANUSKA-SUSITNA BOROUGH
POLICE POWERS TASK FORCE MEETING**

October 30, 2019

I. CALL TO ORDER

The meeting of the Matanuska-Susitna Borough Police Powers Task Force was called to order at 2:00 p.m. by Dan Mayfield for the purpose of conducting the meeting.

II. ROLL CALL

Board members present and establishing a quorum were:

VOTING MEMBERS:

Patti Fisher
Jim Sykes
Bert Cottle
Robert Hall
Dan Mayfield
Lance Ketterling

EX-OFFICIO MEMBERS AND ADVISORS:

Tiffany Richards
John Aschenbrenner
Tony April

Voting Members Absent:

*George Hays, Chairman
Mike Holman
Jeff Laughlin, Deputy Chairman
Earl Houser

Ex-Officio Members and Advisors Absent:

Cheyenne Heindel

**May vote only in a tie vote*

Guests:

Todd Smoldon, Office of the Governor
Layla Lesley, MSB Finance Representative

III. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved without objection.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF PRECEDING MEETING MINUTES

The minutes of the October 16, 2019 meeting were approved.

VI. REPORTS / CORRESPONDENCE

- A. Patti passed out a handout to the group titled "Possible Borough Actions for Combating Crime".
- B. Jim Sykes passed out a "Comparison of Police Departments on the Road System and Similar Population" that was provided to him by Kyle Kelley. Jim asked that his handout be emailed to the group also.

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VII. AUDIENCE PARTICIPATION

There was no testimony given during audience participation.

VIII. ITEMS OF BUSINESS

A. Discussion Focusing on Non-Police Powers Options

The group reviewed and discussed Patti's list of non-police powers options to combat crime. Patti commented that the issues are so deeply rooted that she is not sure exactly which options are realistic ones. In regards to homelessness, there are no housing options for men in the Valley. There are options for women and children, but not for men. People are forming homeless camps where they are living and where a lot of the criminal activity is stemming from. Bert Cottle said if the homeless camp is being set up on private property in Wasilla, he will call the property owners and ask them if they know about the camp and do they want it to stay there? If not, then he can evict them from the property. John Aschenbrenner said that the MSB is a 2nd class borough and does not have those powers. Patti Fisher said that we need a 5-year plan to address issues of homelessness. Bert Cottle says that he knows all the homeless people in Wasilla and many of them like that lifestyle.

Todd Smoldon asked the question, "How many property crimes come from homeless people?" Tony April responded that opportunity is a major factor in crime. There are many transients in the Valley; however, criminals need transportation and mobility to commit crimes, just being homeless does not make someone a criminal. There needs to be resources to address the root problem. Lance Ketterling said that squatting is a landlord/tenant issue, but it attracts a criminal element, mostly trespassing and drug use. Stealing and thefts are larger crimes that are a little more organized.

Robert Hall said that when he had issues with a homeless camp in Houston, the property owner said that he wanted them off his property, but it was too much of a hassle to enforce it. The city of Houston had to threaten the property owner with fines before he took action against the squatters. Code compliance is good, we should put money in code compliance and start utilizing Code Compliance Officers to the limit. It takes ~7 years for the MSB to try to foreclose on property. We may need to work with the legislators to push code compliance. Dan Mayfield said that an officer should accompany the code compliance officers when necessary; maybe use a planning grant to assist with the cost of doing this. He said we should expand the Williwaw model. John Aschenbrenner said the MSB only has junk and trash ordinances. Bert Cottle suggested the MSB perform a review of current laws and regulations and update them; hold the property owner accountable for what is happening on their property and fine them. Robert Hall said we need legislative change to help us help ourselves.

Patti Fisher said that she spoke with Alex Strawn and fines don't work unless enforced. The property near Vine Road has over \$900,000 in fines and nothing has changed. John Aschenbrenner said to add additional rules to the junk and trash laws in order to be able to enforce rules. Bert Cottle said it is important for neighbors to help neighbors.

Jim Sykes added that everything needs to be addressed; it is a comprehensive problem. Police are not the one and only answer. Jim discussed "Enforced Common Sense" which is a program

developed in Iceland and attributed to turning crime around over a period of time by addressing the root cause and providing social solutions to teens. The ultimate goal being to keep kids healthy and active, instead of turning to crime and becoming part of the problem.

Robert Hall mentioned there is a program in Houston called Youth 360, which also focuses on working with MSB youth. He says we do have school powers and we have parks/rec powers. Maybe, through programs like these, we can slow crime down and narrow it down. Patti Fisher said that we should have a 5-year plan or program in place.

Lance Ketterling mentioned that a "citizens on patrol" program could go sideways without oversight by the MSB. A MSB employee should be involved. Also, he said that shutting down homeless camps can be very difficult. If there is not a homeless shelter available then you cannot force people to leave a public space if they need to sleep. Other ideas suggested included; installing more lighting, video surveillance at Parks, more drug rehab and establishing a Crisis Intervention Team with mobile crisis support. Dan Mayfield suggested Community Service on behalf of MSB if people get in trouble.

Dan Mayfield proposed a list of non-police power options that can be presented to the Assembly in the final report:

- More MSB Code Compliance personnel
- Review more aggressive use of land code ordinances
- Support Neighborhood Watch
- Expand EMS to assist with crisis intervention
- Promote youth programs such as Youth 360
- Educate and enforce "Common Sense" idea
- Homeless Shelters – offer a hand-up, not a hand-out

Dan Mayfield would like to solidify the list, identify the costs to the MSB and determine what MSB actions would be needed.

MOTION: A motion was made to solidify the above list for non-police power options and prepare a draft.

The motion was seconded.

VOTE: The motion passed without objection

Voting members Bert Cottle and Jim Sykes both had to leave the meeting early and after they left there was no longer a quorum, so the meeting adjourned at 3:35pm.

Action Items:

- Tiffany Richards: Email Kyle Kelley's "Comparison of Police Departments" handout to the group.

Next meeting: Wednesday, November 13, 2019, at the Palmer State Office Building in the Large Conference Room, from 2:00 p.m. – 4:00 p.m.

X. ADJOURNMENT

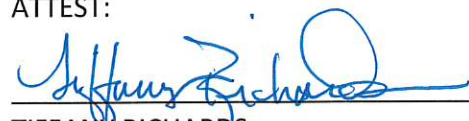
Meeting adjourned at 3:35 PM.

MATANUSKA-SUSITNA BOROUGH
POLICE POWERS TASK FORCE



GEORGE HAYS,
Task Force Chairman

ATTEST:



TIFFANY RICHARDS,
Task Force Secretary

Minutes Approved: 11-25-2019

**MATANUSKA-SUSITNA BOROUGH
POLICE POWERS TASK FORCE MEETING**

November 25, 2019

I. CALL TO ORDER

The meeting of the Matanuska-Susitna Borough Police Powers Task Force was called to order at 1:05 p.m. by George Hays for the purpose of conducting the meeting.

II. ROLL CALL

Board members present and establishing a quorum were:

VOTING MEMBERS:

*George Hays, Chairman
Patti Fisher
Jim Sykes
Robert Hall
Dan Mayfield
Lance Ketterling
Jeff Laughlin, Deputy Chairman
Mike Holman
Earl Houser

EX-OFFICIO MEMBERS AND ADVISORS:

Tiffany Richards
John Aschenbrenner
Tony April

Voting Members Absent:

Bert Cottle

Ex-Officio Members and Advisors Absent:

Cheyenne Heindel

**May vote only in a tie vote*

Guests:

Todd Smoldon, Office of the Governor
Hannah Newberry, MSB Finance Representative
Stephanie Nowers, Assembly Member District 2

III. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved without objection.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF PRECEDING MEETING MINUTES

The minutes of the October 30, 2019 meeting were approved.

VI. REPORTS / CORRESPONDENCE

VII. AUDIENCE PARTICIPATION

There was no testimony given during audience participation.

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VIII. ITEMS OF BUSINESS

A. Discussion to Finalize Report and Comments on all Options

George Hays asked the group to discuss and vote on the priority order of the three Police Power options to be presented to the assembly on December 17th. Jim Sykes began the discussion and recommended the order be:

- 1) Dedicated Crime Task Force
- 2) Non-Areawide Police Service Areas (PSA)
- 3) Fully-Staffed Borough Police Department

Dan Mayfield agreed to the proposed order of priority and mentioned that the order places the options from least impact to most impact.

MOTION: A motion was made to make the above list the official order of priority to present to the assembly for consideration.

The motion was seconded.

VOTE: The motion passed without objection.

Jim Sykes said he liked the idea of starting out with a multi-agency Task Force because a Task Force can merge into a PSA later. Mr. Hays said that the Task Force may not be multi-agency; it could be a stand-alone MSB Task Force focusing on drug and property crime. He mentioned that as of now State Troopers could not be in this because State law does not permit us to transfer funds to them to pay for Troopers. Robert Hall likes the idea of going to different agencies to form the Task Force. He is concerned that if we form a stand-alone MSB Task Force that we would need to establish Police Powers and then the Troopers may pull-out. Mr. Hall suggested pass-through grants to fund the Task Force – designed to attempt to avoid Trooper withdrawal. Mr. Hall thinks this option could get killed at the polls and does not want to put something in front of the voters unless there is confidence it could pass. Mike Holman said he would hesitate to assign an officer to the Task Force on a permanent basis, because if they needed that particular officer somewhere else, the officer would be pulled from the Task Force. The Task Force would ebb and flow based on what is happening with the different agencies. Captain April stated that Task Forces are resource driven and if there is a personnel shortage they tend to pull from the Task Forces for additional personnel. Jeff Laughlin said, “If it is a stand-alone MSB Task Force it is more likely to be long-term.” George Hays mentioned that this Task Force is intended to be a long-term permanent Task Force.

John Aschenbrenner would like to see the wording “Non-Areawide” removed from the PSA option. After some discussion, it was decided to remove the term “non-areawide” and the new wording would read something like “Create a Borough Police Service Area with boundaries as shown on the map; including the City of Houston and excluding the Cities of Palmer and Wasilla.” The group discussed the size of the PSA option. Robert Hall isn’t sure that one large PSA will work as well as several small PSAs, but the group leaned more towards one large PSA with 36 officers. However, there is concern that 36 officers is not sufficient for the size of the PSA. Lance Ketterling said that 36 officers is not adequate coverage for that size of a PSA. Chief Ketterling said, “Don’t bargain; either do it, or don’t, it’s not free.” Mike Holman suggested increasing the number of

officers from 36 to 55, for the PSA. It was suggested that 10 more detectives are added and the rest of the officers for patrol. John Aschenbrenner suggested having subsections within the PSA. Dan Mayfield supports a large PSA with more coverage, he does not want the criminals pushed out to the “uncovered” area.

MOTION: A motion was made to remove the wording, “Non-Areawide” from the PSA option.

The motion was seconded.

VOTE: The motion passed without objection.

MOTION: A motion was made to increase the number of officers in the PSA from 36 to 55.

The motion was seconded.

VOTE: The motion passed with Lance Ketterling opposing.

Todd Smoldon said the Borough needs to do what it can to pay its own way. State money is not there to cover the way of life we had in the past. Jeff Laughlin suggests implementing a sales tax to help distribute the cost.


Action Items:

- Add in a paragraph in the report about recommending the Assembly to petition the State Legislators and try to get state law changed regarding local government funding of additional Troopers. There was a previous attempt to do this; HB-163 from 2017. This would be to allow the Department of Public Safety to enter into agreements with several organizations and local government agencies to provide law enforcement services and to collect fees for certain law enforcement services. Instead of implementing any of our three recommended options, it would be one-third to one-half the cost for us if we could just pay DPS to get 20 additional Troopers in the Borough.
- Add a section on crime statistics from the State Troopers—Captain April will provide these to George Hays.
- Next meeting: Wednesday, December 4, 2019, at the MSB Conference Room 203, from 2:00 p.m. – 5:00 p.m.

X. ADJOURNMENT

Meeting adjourned at 3:30 PM.

MATANUSKA-SUSITNA BOROUGH
POLICE POWERS TASK FORCE


GEORGE HAYS,
Task Force Chairman

ATTEST:



TIFFANY RICHARDS,
Task Force Secretary

Minutes Approved: 12/11/19

**MATANUSKA-SUSITNA BOROUGH
POLICE POWERS TASK FORCE MEETING**

December 4, 2019

I. CALL TO ORDER

The meeting of the Matanuska-Susitna Borough Police Powers Task Force was called to order at 2:06 p.m. by George Hays for the purpose of conducting the meeting.

II. ROLL CALL

Board members present and establishing a quorum were:

VOTING MEMBERS:	EX-OFFICIO MEMBERS AND ADVISORS:
*George Hays, Chairman Bert Cottle Patti Fisher Jim Sykes Dan Mayfield Lance Ketterling	Tiffany Richards
<u>Voting Members Absent:</u> Jeff Laughlin, Deputy Chairman Robert Hall Mike Holman Earl Houser	<u>Ex-Officio Members and Advisors Absent:</u> Cheyenne Heindel Tony April John Aschenbrenner

**May vote only in a tie vote*

Guests:

Trina Sears, MSB Attorney

Stephanie Nowers, Assembly Member District 2

III. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved with one additional item added:

B. Discuss Scheduling Additional Meeting.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF PRECEDING MEETING MINUTES

The minutes of the November 25, 2019 meeting were approved.

VI. REPORTS / CORRESPONDENCE

VII. AUDIENCE PARTICIPATION

There was no testimony given during audience participation.

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VIII. ITEMS OF BUSINESS

A. Finalize Overall Report

The group discussed the draft of the final report in great detail and the following motions were made:

MOTION: A motion was made to add an email from Heather Palmer, regarding how she feels about crime, to the Executive Summary.

The motion was seconded.

VOTE: The motion failed with Lance Ketterling, Bert Cottle and Patti Fisher in opposition.

MOTION: A motion was made to replace Option #3, "Fully-Staffed Borough Police Department" in the final draft, with a new Option, which would involve simply; "Pay the State for 20 Additional Troopers."

The motion was seconded.

VOTE: The motion failed with Bert Cottle, Lance Ketterling and Jim Sykes in opposition.

MOTION: A motion was made to add a Sub-Option "C" under Option 1; the Sub-Option C is the ability to contract for more Troopers by providing money to the State. Although money cannot be transferred directly to the Troopers, it can be given to the State with the intent to be provided to the Troopers. However, these Troopers would not be in a dedicated Task Force. These details would be worked out in a Memorandum of Understanding with the State.

The motion was seconded.

VOTE: The motion passed without objection.

MOTION: A motion was made to remove sentences from Section 2, Option 1, Concept of Operations, the Executive Summary paragraph, regarding having to "change State law in order to give money to the Troopers." This change applies to any other place this language, or similar language, appears throughout the report.

The motion was seconded.

VOTE: The motion passed without objection.

MOTION: A motion was made to schedule another meeting ahead of the December 17th Assembly presentation, if one were to be needed.

The motion was seconded.

VOTE: The motion passed without objection for a meeting to be scheduled for December 12, from 2-5 PM (note: the meeting is scheduled to be held at the Borough building in the Lower Level Conference Room).

MOTION: A motion was made to adopt the Concept of Operations as written for Option 2.

The motion was seconded.

VOTE: The motion passed with the understanding that changes could still be made with a vote of the board, up until the report is final.

MOTION: A motion was made to adopt the Concept of Operations for Option 3.

The motion was seconded.

VOTE: The motion passed with the understanding that changes could still be made with a vote of the board, up until the report is final.

MOTION: A motion was made to eliminate Option 3, but include it as an informational appendix to the report.

The motion was seconded.

VOTE: The motion passed without objection.

Action Items:

- Lance Ketterling will provide which overall crime statistics he would like to see.
- Tony April will provide crime statistics.
- George Hays will email draft version #19 to the group prior to the next meeting.
- Next meeting: Wednesday, December 11, 2019, at the Borough in the Lower Level Conference Room, from 2:00 PM – 4:00 PM.

X. ADJOURNMENT

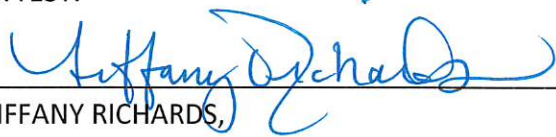
Meeting adjourned at 4:55 PM

MATANUSKA-SUSITNA BOROUGH
POLICE POWERS TASK FORCE



GEORGE HAYS,
Task Force Chairman

ATTEST:



TIFFANY RICHARDS,
Task Force Secretary

Minutes Approved: 12-11-19

Minutes

RSA 16 South Colony Way Service Area

July 17, 2019, 2:00 p.m.

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Meeting called to order – 2:05 – Phil Cobb

Pledge

Attendance –Phil Cobb, Will Barrickman, Tracy Link, Tracy McDaniel, Rhonda Stark, Lainie Karisko

Minutes from last meeting – Phil Cobb moved to approve minutes for last meeting

Agenda- Rhonda Stark moved to put New Business and Tracy McDaniel Boundary lines request right after persons to be heard. Then also moved to approve minutes.

Persons to be heard – Lainie Karisko

Lainie Karisko – Kalarney Drive - neighbors complaining about trees in right of way. Trees have been falling and the concern is falling into power lines and cause potential fire danger. Borough has responded to evaluate situation and sent out a crew for thinning and removal. Neighbors satisfied but another concern is how Kalarney Drive is situated. Problem for Lainie as her property and driveway are sort of compromised. Last winter she was iced in for 67 days. Had frightening sliding incident with truck last winter. Showed photos of heavy icing and some of the excavation work she had done for drainage issues.

Discussion – road is offset from platted right of way and will be centered which will shorten Lainie's driveway. Ditches and culverts will be installed to help with drainage.

Rhonda moved to continue discussion of Kalarney problem at next meeting. Rhonda driving over to take a look.

New Business –

Tracy McDaniel – RSA Boundary for Government Peak rec area – land to be re surveyed. Boundary will be changed to align with Government Creek. Platting requires that a boundary for a service area not divide a township – so will be re-plated into tracts. Tract U and Tract T with Government Creek as divider. Purpose is for subdivision plat to be all in an RSA or out of it. A tract cannot be split into two RSA's. Correcting that. Change will happen when plat records and title will be updated. Amended. Assembly will approve.

Staff Reports

Will Barrickman -

Brush cutting done. Road grading with compactor where needed complete.

Depriest Ave – ditching to prevent flooding – \$6,500.

Golden Hills Drive and Circle – ditches and pipes put in so no more flooding - \$34,706

Palmer snow dump across from high school – cleaned up and chips and sand out of there

\$7,400. NorthStar paving might provide annual receiving of snow dump straight to their pit

Cunningham Rd off of PF – dig out and cloth put down, hauled in gravel and repaved. \$24,848.

Edgerton Parks – dig out, fill, compact and repaved – \$9000.

Bogard Rd. – Ditches not draining properly and washouts with water going wrong way so re-ditched and repaved a few sections and did some drainage - \$9054.

Ditching on New Hope \$1800. Lucky shot \$2900.

49th State street – small washout behind guardrail – washing out wall and guardrail so 12' wide section where pavement put in and downspout and curb that tied in with retaining wall so drains over wall and not behind. \$2500.

Gilbert Circle – off of Falk Rd. Repairs on a driveway and some ditching \$1150.

Alex Senta –

Reviewed project list

Jason is fixed and “donut” removed.

#7 on list – getting design done and waiting for money

Joanne Drive this year

Rush and Penny underway and will be all engineered and then next paving in Spring. Not on list as paid for!!

Grandview Rd. – Short road that serves 2-3 residents and a gravel pit – runs across railroad property and is too close to tracks and needs to be moved. DOT in process of revamping so will bump project up to get down now. There is a section that will need to be purchased by borough for right of way from old private gravel pit. .38 rough length. Budgeted to be able to cover.

Phil Cobb Transportation Fair report -

State is working on round-about for Engstrom and Green Forest. Two options and still taking input. DeSpain shop or remove Firehouse . It did not appear they had coordinated with borough.

Trunk Rd. & Palmer Fishhook – it is on state DOT radar and they are assessing but can't commit any information at this point.

Unfinished Business

Alpine View and Palmer FH is turned in to MEA and money is approved. Waiting on MEA

Also Katie & Sennia Roads will have a light – same – waiting for MEA

Road Construction Subdivision Manual – still in the works

Palmer Fishhook and Trunk – Phil has comment during Transportation meeting

Moved rest of old business to next meeting

Next meeting – January 8 – 2:00

Phil moved to adjourn 3:55

Rhonda Stark
Rhonda Stark

1/8/20

Phil Cobb
Philip Cobb

1/8/2020

RESO 19-01

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JAN 10 2020

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A RESOLUTION OF ROAD SERVICE AREA #16, SOUTH COLONY SUBMITTING
AN APPROVED 2020 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD
IMPROVEMENT PROJECTS TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Road Improvement Project List is
developed for road improvement projects in each road service area;
and

WHEREAS, the Road Improvement Project List has been presented
to area residents by this Road Service Area Board of Supervisors;
and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and
approves the Road Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #16,
South Colony Supervisors concur with this Road Improvement Project
List and request the Matanuska-Susitna Borough Assembly approve it
as submitted.

ADOPTED by Road Service Area #16, South Colony Board of
Supervisors:


Supervisor Signature


Supervisor Signature

Supervisor Signature

Date: 10 / 16 / 19

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MATANUSKA-SUSITNA BOROUGH
SOUTH COLONY ROAD SERVICE AREA 16
RESOLUTION NO. 19-02

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH SOUTH COLONY ROAD SERVICE AREA NO. 16 BOARD OF SUPERVISORS SUPPORTING THE AMENDMENT OF THE ROAD SERVICE AREA IN THE GOVERNMENT PEAK RECREATION AREA.

WHEREAS, the Matanuska-Susitna Borough has selected approximately 3,200 +/- acres of land within the Government Peak Recreation Area at Hatcher Pass, through the Municipal Entitlement Land selection program and land exchange with the State of Alaska, under the authority of AS 29.65; and

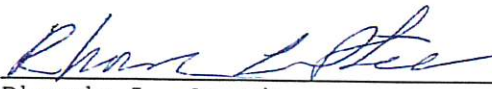
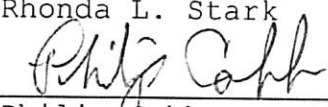
WHEREAS, the borough received Special Survey Instructions from Alaska State Department of Natural Resources (DNR) for the survey and platting of the Alaska State Land Survey (ASLS) 2002-01 for the Municipal Entitlement Lands and the land exchange between the borough and the state in accordance with Matanuska-Susitna Borough Assembly Ordinance Serial No. 12-044; and

WHEREAS, the land exchange will require alteration of the South Colony Road Service Area No. 16 for a portion of land located within the Government Peak Recreation Area of Hatcher Pass; and

WHEREAS, proposed Tracts T and U within ASLS 2002-1 are located within the southern portion of the survey and there are no existing roads or residents within the amended boundary of the service area; and

WHEREAS, the MSB Government Peak Recreation Area at Hatcher Pass identifies this area as the Southern Sub-Unit and designates the lands as Public Recreation Lands for multi-season trails, non-motorized uses, and a chalet facility.

NOW, THEREFORE BE IT RESOLVED, the South Colony Road Service Area 16 Board of Supervisors support the Matanuska-Susitna Borough Assembly adopting by ordinance an amendment of the road service area boundary within the Government Peak Recreation Area for the plan of subdivision ASLS 2002-1, within Section 29, Township 19 North, Range 1 East, Seward Meridian.

APPROVED:  10/16/19
Rhonda L. Stark
 10/16/19
Philip Cobb

DATE: _____

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

RECEIVED
JAN 20 2020
CLERKS OFFICE

West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
December 9th, 2019

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:02 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska by Chairman Cathi Kramer on December 9th, 2019.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members present and establishing quorums:

West Lakes FSA:

Cathi Kramer – Chairman, Cindy Michaelson – Vice Chair, Steve Simpson, and Larry Fetchenhier

Also, Present from West Lakes:

Chief Tawnya Hightower, Capt. Jeff Stout, Fire Fighter Michael Flowers and Admin Assistant Theresa Elliott.

Also, Present:

Director Ken Barkley, Deputy Director Brian Davis, Tamera Boeve, Talon Boeve,

III. PLEDGE OF ALLEGIANCE

Cathi Kramer lead the “Pledge of Allegiance”

IV. APPROVAL OF AGENDA

MOTION: Cathi Kramer: to approve the agenda as written.

VOTE: Motion passed unanimously.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cathi Kramer: to approve previous meeting minutes as written.

VOTE: Motion passed unanimously

VI. ANNOUNCEMENTS

- A. Fire Department Appreciation Dinner – Tomorrow (December 10th) Big Lake Lions Club – Dinner at 7pm.

VII. CHIEF'S REPORT

- A. District Chief's Report – Tawnya Hightower *See Attached* -

Cathi Kramer – What type of calls would the new Haz-Mat /Rescue apparatus go on?

Chief Hightower – It not an off road vehicle, its big. Tanker roll overs, fuel spills, It can go anywhere in the Borough on Haz-Mat calls. It can also go on rescue calls.

Cindy Michaelson – The reason it is here is because we have more Haz-Mat Techs than the others?

Chief Hightower – Yes, West Lakes is very heavy on Haz-Mat and I think it was a specialty of Chief Fairchild's.

Larry Fetchenhier – It's outfitted with rescue equipment?

Chief Hightower – Not yet but we are working on it. The Rescue budget is separate from Fire Service Area. It has rescue tools on it right now but they are hydraulic, we are trying to get some E-Draulic tools on it, they are battery operated and lighter, easier and more portable. We have requested rope for rope rescue which we don't have for that apparatus right now.

Cindy Michaelson – The bottles that are being re hydro are for filling?

Chief Hightower – For filling Cascade bottles so we can fill the bottles and one is for the CAFS unit.

Chief Hightower – One of my goals for prevention to be able to communicate pre fire things for people to watch out for. Better communication to the public to prepare for upcoming wild land fire season. As you know in this area, Caswell was hit hard last year, and that potential is everywhere right now. We want to be able to talk to the community now about what they can do to prepare for next fire season and get people knowledgeable. Preparation is the number one thing we can do.

- B. Proposed Budget – 2nd Draft *See Attached* -

Chief Hightower – I went over this Chief Fairchild, the second proposal is same as the first. Chief Fairchild worked on the budget, he knows the needs. I do not foresee changing anything in the budget right now. Some of these numbers we have to wait for the Borough to give us, we are hearing January for everything from the Fund

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

Balance to the Revenue. Chief Fairchild kept the revenue the same and the budget very similar to last year.

Cindy Michaelson – One question in relations to the CIP vs the Budget. You have this CIP and I see the \$200K is in this budget and then you have these old things; the radios, the pagers and that kind of stuff. Those were budgeted in those years and the money is still sitting over there?

Chief Hightower – It's still encumbered or held there for those purposes. One of the things I learned is that Chief Fairchild is a planner, sometimes these monies he wants set aside for these things. He didn't do a PPE budget in the CIP budget because you didn't know how many people would be in the basic class this year or next year, He was going over a 5 year average with these. I did work with Roxxanne and one of the things she did after the PPE inspection was order gloves and hoods as those were worn out, so she used some of those budgeted items.

Cathi Kramer – So I think I get what you are asking is if there is money left from those previous years, can it roll?

Chief Hightower – It does not go into the fund balance until you close out that account, it stays there for this purpose.

Cindy Michaelson – So the fund balance will not go down if we spend these things?

Chief Hightower – No

Larry Fetchenhier – So what kinds of radios and pagers do you have now?

Chief Hightower – They have two different types of pagers; Swiss Phone pagers and Motorola Miniature six's and fives.

Larry Fetchenhier – So all our old radios are history?

Capt. Jeff Stout – No we kept all those up and running, from the 2500's and up.

Chief Hightower – I do know through another process, all the Borough responders will be switched to Swiss Pagers. That will not come out of our budget that will come out of Emergency Management.

C. CIP List *See Attached*

Cathi Kramer – Any questions on those?

Chief Hightower – Other than purchasing the hoods and gloves, there is no change to the CIP list.

Cindy Michaelson – I am wondering about on the CIP request for the \$200K on this years budget. Dan mentioned the other Station. Is this stuff that much more important than another station?

Chief Hightower –

- Well, breathing air we have to be able to fill the new G1's, so that has to be upgraded.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

- The boiler replacement at Station 79. We do rent that building out and there have been multiple repairs to that boiler system. We want to keep the medics warm.
- I was informed that BR71 is in the same situation as the boiler. It really just is not going to go anymore. The new one will not be ready for the upcoming wildland season, but they will be getting the quotes ready, getting requested in July and getting an idea of what it's going to take to outfit it. The truck will be going to Station 71, that is a critical area for wildland.
- The Knox key secures, if Knox is not going to support the old one then we have to switch over, I did prioritize that one last because we do another year.

Chief Hightower – If we spend under, we could re-scope that and put it back in the fund balance. One of the things about saving for an infrastructure is that I understand very well that we have to plan for the future. Building that station and getting that land officially from the Borough if it's in the Puritan Park area is very critical. There is also a balance when we get the ISO rating back. There is also an apparatus that needs to be replaced. Really, I think we need to see what the ISO rating is. If it comes in at a 3, then that station won't affect our community services, or insurance premiums, then we will have to really have to look at the apparatus.

Cindy Michaelson – That was my question about that station, they threw out some numbers, What kind of response do you have in that area, and do you strip an apparatus from here? It seems like it could be a lot bigger number than what they tossed out.

Chief Hightower – I have been through the process of building stations and that can get complex with funding and how it really happens. I think it's really important to keep our eye on 10 years down. You don't want to add onto the new station 5 years after you build it, you have to have the infrastructure. How we do that is we look at the population and that call volume and that is how we would reposition apparatus or decide to build. Anything that we decide to build in this area, I would really encourage looking at and working with the community so it is capable of growth within that building, because that is what I think will happen. Sometimes where they put it on that lot can affect if you can add on to that building. There are people in the Borough that work with statistics and right now we are coming up on a census year. Part of my research before I applied for this position was looking at what it was 9 years ago, what did the Borough project, and what is it really right now. In the next year and a half, we will compare that and see how close the Borough is projecting out.

Cathi Kramer - Do we have responders out in that area?

Chief Hightower – Asst. Chief Newcomb is out there, he built off Diamond Way, which is on West Susitna Parkway near that area. We would not put a fire station where people do not live; People are living and moving out there so we have to recruit them.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

Cindy Michaelson – It was just that the Assembly person was pressuring to hurry up and do it this year. There was a hurry up, which is exactly the opposite of what you are saying, which we really do not have the money for right now.

Chief Hightower - There is property on Puritan Parkway that the Borough has set aside for the Fire Department, but the Borough still owns it but I believe they could change their mind and that has happened in a couple different locations where there was competing priorities. Locking it into the Fire Service I think would be a good idea. Building a building is expensive and this year I do not think we could do it without some other sources of funding. Looking into the replacement schedule that they do for apparatus, there are 3 different pieces of apparatus that need to come inline. I was talking to Chief Fairchild just this morning about what needs to be done. When Brush 71 is replaced with the proposed CIP, he said that vehicle is not worth fixing, we cannot move it to another place. Also on the replacement list there is a Tender that is in the same condition that needs to leave and go away. There is another Tender that is of asset still that could be moved around.

Steve Simpson - The line for Contributions (Budget Line), what is that for?

Chief Hightower – When anyone is employed, the State requires you to pay workers compensation, unemployment and Medicare is Federal. There is a certain amount the employee pays and a certain amount the Borough pays.

Steve Simpson- Is this all the people or full timers?

Chief Hightower – Full timers. I do not believe they take this out of the on-call.

Steve Simpson – Are they all union?

Chief Hightower – 5 of the 6 full timers are union, the paid on-call is not.

Cindy Michaelson – In the 412 section, for PERS, which is on-calls and which is full timers?

Chief Hightower – PERS is full timers.

Cindy Michaelson – And the insurance is the full timers and the on-call is the other?

Chief Hightower – Yes.

Cindy Michaelson - Medicare and the workman's comp and SBS?

Chief Hightower – That's everybody.

Larry Fetchenhier – So when they changed it to the 29.9 hours that was the PERS thing?

Chief Hightower – That is what we were told, then we were told it was because of the Affordable Care Act. There are different interpretations and opinions of all that, but I do know that it restricts us.

Larry Fetchenhier - Do the overtime wage apply to full timers or both?

Chief Hightower – I think it applies to both. If on-call responders work over 40 hours they can be eligible I believe,

Cindy Michaelson - Can they work over 8 hours in a day?

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

Chief Hightower – All of us, full timer and paid on-call are on what they call a Flex 40, where you have to work over 40 hours to get overtime.

Cindy Michaelson – It might be worthwhile if you hit the Board to influence the 29.9 average every week because some weeks are busier than others.

Chief Hightower - Yes

****Director Barkley and Director Davis arrived****

Cathi Kramer – Maybe you can answer the question; PERS only applies to full time people?

Director Barkley - Correct.

Cathi Kramer – Overtime wages, is that just for full time and paid on-call?

Director Barkley - No, just full time employees. Everything in your 411 is full time except your 411.100, everything for your paid on-call comes out of that line. The good news is that we budget high and everything that we don't use goes back into the budget, The Fire Service is the only one that does that.

Chief Hightower introduced Deputy Director Brian Davis to the Board,

D. Update/Status Report on NEW Fire Truck-

Chief Hightower – I heard that the new fire truck is 2 weeks out. I have been in on the conversations with General Fire and their employees and Rosenbauer and their employees. What has happened since the last meeting is they have installed some temperature monitoring equipment on the transfer case that can be viewed by the driver. General Fire is confident that there is not an overheating problem and that the transfer case is in working order and it is getting ready to be shipped. Bill the mechanic for West Lakes is in agreement with that. Chief Fairchild and myself are cautiously optimistic that all those statements are true. What we have asked for is a 10 year warranty from Rosenbauer, not from any 3rd party or the dealer. A 10 year warranty, bumper to bumper. We asked for that and we had an applied assurance that will happen but we have not seen that in writing, We are waiting on that because the express warranty has to come from Rosenbauer. In anticipation of that, I have drafted a letter back, and in that letter I took language from the State of Washington Lemon Law and the State of Alaska Lemon Law, none applies directly to fire apparatus but it's important that we are strong on our insistence that we get a good product. If we get a fire apparatus here, and it cannot go on a fire, it is something that our community invested in that is not working, the mechanics all agreed, that is not a problem and if it is they can fix it, but I do not want anything that needs to be fixed. Contingent on getting that warranty, we will go forward with getting that truck shipped, and they are talking about getting it here before the end of the year,

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

Director Barkley – The other part of that is they have to physically bring it here in working order, to this station,

Chief Hightower – General Fire is going to fly somebody up. I think the truck will arrive on a Tuesday. They will drive it here. They plan to go back on Friday, but that gives them time to go over it and it's still theirs until we accept it.

Director Barkley – In the past we had to go to the Port and drive it to the station, and everything that goes wrong with it happens in that distance, so to cover that we said they must come in and drive it here.

Cathi Kramer - I hear you talk about a 10 year warranty, my question will be, if something goes wrong with it, will they bring somebody here to fix it?

Chief Hightower – Yes, we have options, since we have mechanics here, our mechanics can fix it and bill back Rosenbauer. That has happened with other warranties because they work together. It depended greatly on what the issue is.

Cindy Michaelson – I was told last week they would take the apparatus into Anchorage and fix it.

Director Barkley – That is what they wanted but we did not sign off on it.

Chief Hightower - In the language that is just in draft form, in anticipation of responding back to them getting back to us, we used language in non-conformity that if the same issue happens more than 3 times in a year, then they take the whole truck back with in the 1st year if us accepting it or if it's out of service for more than 30 days they will take the truck back to Washington and reimburse the FSA.

Cathi Kramer – Have they had this problem with any other truck or is this one just a fluke?

Director Barkley – What happened is they went through a change in management and leadership and the quality program. Sometimes change is not good and that is what happened. Bill went down there and figured out what was wrong,

Director Barkley- Introduced Director 2 Brian Davis

VIII. UNFINISHED BUSINESS

No unfinished business to be heard.

IX. NEW BUSINESS

No new business.

X. PERSONS TO BE HEARD

No Persons to be heard,

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

XI. ADJOURNMENT

MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously.

Meeting adjourned at **6:53 PM**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cathi Kramer - Chair

Cathi Kramer, Chairman West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 1/13/20 (West Lakes FSA B.O.S.)



West Lakes Fire Department

10073 W. Parks HWY Wasilla, Alaska 99623

Phone: (907) 861-8200 Fax: (907) 861-8190



Prevention and Education Division:

Eighteen Smoke Alarms and four CO monitors were installed in four residents in the month of November. Fire prevention information was presented to a second grade class at Snowshoe Elementary.

Training Division:

Fire Service Area	Firefighters Trained
West Lakes FD	5
Houston FD	1
Trapper Creek FD	1
Talkeetna FD	3

2019 Fall Basic Firefighter Class

Fire Service Area	Engineer Students
West Lakes FD	3

2019 Engineer Class

November Firefighter and Rescue training included Car fire, ladders, rescue drags, PPE inspections, CO monitor training, Reading Smoke, initial size up and new technology.

2020 Haz-Mat Operations Class and 2020 Firefighter I Class are scheduled.

Operations:

Pre-Fire Plans	3 local businesses
Access Letters	3

4 Snow machines and 2 Argos are prepared and in service for the winter.

Received Haz-Mat/Rescue apparatus. It should be in service mid-January.

Emergency Responses:

Major Incident Type	Number of Incidents	
Fires	15	Significant fire calls included four structure fires and three chimney fires.
Rescue & Emergency Services	15	
Hazardous Conditions (no fire)	7	
Service Calls	5	
Good Intent and False Alarms	16	
	Total 58	

West Lakes Fire Department CIP Accounts

Fiscal Year	Grants Expir.Date	Sub Proj. No.	Project Title	Assy Appvd Budget Total	Encumb.	Project Balance	Last Updated 12/2/2019 RVP	
2016		45244	6626	Vehicle / Apparatus Repair	\$ 50,000.00	\$ -	\$ -	Spent
2016		45244	2104	Supertanker Repair	\$ 320,000.00	\$ -	\$ 77,896.33	
2013		45244	6620	Fitness Equipment	\$ 15,000.00		\$ 6,322.12	
2014		45199	6601	Land for Future Fire Station-Gunflint	\$ 75,000.00		\$ 75,000.00	
2014		45200	6601	Building & Property Improvements	\$ 150,000.00	\$ -	\$ 50.00	
Oct-19	Rescoped	45254	2101	Building & Property Repairs	\$ 182,163.49		\$ 99,460.48	
2017		45244	6636	Vehicle & Apparatus Repairs	\$ 50,000.00	\$ -	\$ 13,528.80	
2017		45244	6635	PPE and Uniform Station Wear	\$ 50,000.00	\$ 603.50	\$ -	Cleats/ Nomex Hoods
2018		45200	6602	Asphalt Pavement Repairs	\$ 100,000.00	\$ -	\$ 19,099.70	Close- Fund Balance
2018		45244	6638	Support Vehicle Purchase / Replaceme	\$ 75,000.00	\$ -	\$ 8,529.83	Close- Fund Balance
2018		45244	6640	PPE Uniforms & Station Wear	\$ 50,000.00	\$ 5,048.00	\$ -	Nomex Hoods/Gloves
2018		45244	6641	Pagers & Radios	\$ 50,000.00	\$ -	\$ 50,000.00	
2018		45244	6642	Vehicle & Apparatus Repairs	\$ 50,000.00		\$ 50,000.00	
2018		45244	6643	Fire Apparatus & Associa. Eqp. Purch.	\$ 750,000.00	\$ -	\$ 11,583.71	
2019		45244	6644	Additional Equipment for Station 73	\$ 25,000.00		\$ 25,000.00	
2019		45200	6603	Building & Property Maint.Repairs/Im	\$ 50,000.00	\$ 8,862.00	\$ 46,876.03	FEMA- 81
2019		45244	6645	Command Vehicle Purchase/Replacem	\$ 60,000.00	\$ -	\$ 1,522.86	Close- Fund Balance
2019		45244	6646	Communication Equip. For Mobile Eqp	\$ 25,000.00	\$ -	\$ 16,598.96	
2019		45244	6647	Pagers & Radio Upgrades & Replace	\$ 75,000.00		\$ 75,000.00	
2019		45244	6648	PPE, Uniforms & Station Wear	\$ 75,000.00		\$ 75,000.00	
2019		10184	7201	Design / Construction Station 73	\$ 5,521,044.90	\$ -	\$ 4,021.76	
2020		45244	6650	G1 SCBA Replacement	\$ 300,000.00	\$ 229,441.00	\$ 559.00	Close- Fund Balance
2020		20151	2505	VFA Grant	\$ 4,166.66	\$ 4,166.66	\$ -	Spent



Expense Budget Performance Report

Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
EXPENSE										
411										
411.100	Permanent Wages	495,911.00	.00	495,911.00	27,541.37	.00	180,010.66	315,900.34	36	430,693.31
411.200	Temp Wages & Adjmts	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
411.300	Overtime Wages	25,000.00	.00	25,000.00	725.46	.00	7,411.94	17,588.06	30	8,671.38
411.400	Nonemployee Compensation	625,000.00	.00	625,000.00	34,123.13	.00	159,370.17	465,629.83	25	507,272.76
411 - Totals		\$1,175,911.00	\$0.00	\$1,175,911.00	\$62,389.96	\$0.00	\$346,792.77	\$829,118.23	29%	\$946,637.45
412										
412.100	Insurance Contrib	157,241.00	.00	157,241.00	6,215.23	.00	48,794.22	108,446.78	31	133,982.00
412.150	On-Call Health Insurance	23,977.00	.00	23,977.00	.00	.00	59.04	23,917.96	0	704.62
412.190	Life Insurance	965.00	.00	965.00	39.81	.00	312.56	652.44	32	822.51
412.200	Unemployment Contrib	7,055.00	.00	7,055.00	169.60	.00	1,124.43	5,930.57	16	2,636.06
412.300	Medicare	17,051.00	.00	17,051.00	904.66	.00	5,021.73	12,029.27	29	13,729.55
412.400	Retirement Contrib. - DB Plan	150,545.00	.00	150,545.00	.00	.00	.00	150,545.00	0	.00
412.410	PERS Tier IV - DC Plan	.00	.00	.00	938.22	.00	27,119.25	(27,119.25)	+++	67,921.86
412.411	PERS Tier IV - Health Plan	.00	.00	.00	247.71	.00	2,348.41	(2,348.41)	+++	4,160.11
412.412	PERS Tier IV - HRA	.00	.00	.00	545.35	.00	4,828.38	(4,828.38)	+++	12,084.86
412.413	PERS Tier IV - OD&D	.00	.00	.00	64.69	.00	676.29	(676.29)	+++	1,760.78
412.600	Workers Compensation	83,852.00	.00	83,852.00	3,757.21	.00	23,611.52	60,240.48	28	66,915.71
412.700	Sbs Contribution	72,083.00	.00	72,083.00	3,824.51	.00	21,229.59	50,853.41	29	58,042.72
412 - Totals		\$512,769.00	\$0.00	\$512,769.00	\$16,706.99	\$0.00	\$135,125.42	\$377,643.58	26%	\$362,760.78
413										
413.100	Mileage - Within Borough	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
413 - Totals		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
414										
414.100	Mileage - Outside Boro	.00	.00	.00	.00	.00	.00	.00	+++	115.54
414.200	Exp Reimb- Outside Boro	4,800.00	.00	4,800.00	.00	.00	.00	4,800.00	0	5,920.74
414.400	Travel Tickets	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	4,207.89
414 - Totals		\$13,800.00	\$0.00	\$13,800.00	\$0.00	\$0.00	\$0.00	\$13,800.00	0%	\$10,244.17
421										
421.100	Communication Network Services	35,000.00	.00	35,000.00	3,459.15	24,451.03	14,577.09	(4,028.12)	112	38,023.92
421.200	Postage	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	275.31
421.300	Communication Network	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
421 - Totals		\$41,000.00	\$0.00	\$41,000.00	\$3,459.15	\$24,451.03	\$14,577.09	\$1,971.88	95%	\$38,299.23
422										
422.000	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
422 - Totals		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00



Expense Budget Performance Report

Fiscal Year to Date 11/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
EXPENSE										
423										
423.000	Printing	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	422.05
423 - Totals		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$422.05
424										
424.100	Electricity	120,000.00	.00	120,000.00	8,547.74	61,906.52	37,093.48	21,000.00	82	93,406.73
424.300	Natural Gas	45,000.00	.00	45,000.00	221.51	45,298.40	5,701.60	(6,000.00)	113	48,226.36
424.400	Lp-Propane	1,000.00	.00	1,000.00	.00	100.00	.00	900.00	10	.00
424.500	Garbage Pickups	10,000.00	.00	10,000.00	533.99	3,480.57	3,209.43	3,310.00	67	6,558.27
424.600	Heating Fuel-Oil	7,000.00	.00	7,000.00	.00	3,900.00	.00	3,100.00	56	1,655.55
424 - Totals		\$183,000.00	\$0.00	\$183,000.00	\$9,303.24	\$114,685.49	\$46,004.51	\$22,310.00	88%	\$149,846.91
425										
425.200	Building Rental	3,000.00	.00	3,000.00	.00	.00	500.00	2,500.00	17	500.00
425.300	Equipment Rental	7,000.00	.00	7,000.00	122.82	465.66	3,198.08	3,336.26	52	3,640.93
425 - Totals		\$10,000.00	\$0.00	\$10,000.00	\$122.82	\$465.66	\$3,698.08	\$5,836.26	42%	\$4,140.93
426										
426.300	Dues & Fees	12,000.00	.00	12,000.00	4,129.00	3,139.00	5,115.00	3,746.00	69	6,153.50
426.600	Computer Software/Online Services	12,000.00	.00	12,000.00	.00	2,290.46	8,053.68	1,655.86	86	21,633.46
426.700	Occupational Health	4,000.00	.00	4,000.00	635.00	1,120.00	880.00	2,000.00	50	1,223.00
426.900	Other Professional Chgs	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	2,644.00
426 - Totals		\$63,000.00	\$0.00	\$63,000.00	\$4,764.00	\$6,549.46	\$14,048.68	\$42,401.86	33%	\$31,653.96
427										
427.100	Property Insurance	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	16,777.06
427.200	Vehicle Insurance	36,000.00	.00	36,000.00	.00	.00	.00	36,000.00	0	26,591.85
427.500	Liability Insurance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,307.36
427 - Totals		\$64,000.00	\$0.00	\$64,000.00	\$0.00	\$0.00	\$0.00	\$64,000.00	0%	\$45,676.27
428										
428.100	Building Maint Services	30,000.00	.00	30,000.00	2,584.60	13,939.40	11,714.60	4,346.00	86	9,747.32
428.200	Grounds Maint Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,950.00
428.300	Equipment Maint Services	40,000.00	.00	40,000.00	330.56	13,711.55	6,701.77	19,586.68	51	27,025.60
428.400	Vehicle Maint Services	32,000.00	.00	32,000.00	345.00	1,400.00	5,139.35	25,460.65	20	6,099.16
428.500	Commun Equip Maint Service	4,000.00	.00	4,000.00	.00	50.00	.00	3,950.00	1	.00
428.920	Other Maintenance Service	5,000.00	.00	5,000.00	2,485.81	2,428.72	3,971.28	(1,400.00)	128	3,387.87
428 - Totals		\$114,000.00	\$0.00	\$114,000.00	\$5,745.97	\$31,529.67	\$27,527.00	\$54,943.33	52%	\$48,209.95
429										
429.200	Training Reimb/Conf Fees	30,000.00	.00	30,000.00	.00	.00	219.00	29,781.00	1	6,318.90
429.210	Training/Instructor Fees	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
429.710	Testing	2,000.00	.00	2,000.00	468.14	868.91	845.33	285.76	86	1,000.70



Expense Budget Performance Report

Fiscal Year to Date 11/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
EXPENSE										
429	Other Contractual	35,000.00	.00	35,000.00	289.98	3,019.56	6,366.56	25,613.88	27	7,878.23
429 - Totals		\$75,000.00	\$0.00	\$75,000.00	\$758.12	\$3,888.47	\$7,430.89	\$63,680.64	15%	\$15,197.83
430	Office Supplies < \$500	6,000.00	.00	6,000.00	78.47	1,805.23	819.77	3,375.00	44	2,584.22
430.100	Copier/Fax Supplies	3,000.00	.00	3,000.00	.00	100.00	.00	2,900.00	3	34.08
430 - Totals		\$9,000.00	\$0.00	\$9,000.00	\$78.47	\$1,905.23	\$819.77	\$6,275.00	30%	\$2,618.30
431	Vehicle Maint Supplies	70,000.00	.00	70,000.00	2,171.75	28,718.06	14,524.50	26,757.44	62	57,492.05
431.100	Building Maint Supplies	10,000.00	.00	10,000.00	382.54	5,378.91	1,553.99	3,067.10	69	10,131.01
431.200	Equipment Maint Supplies	20,000.00	.00	20,000.00	483.51	3,982.67	3,317.94	12,699.39	37	13,213.98
431.300	Grounds Maint Supplies	5,000.00	.00	5,000.00	70.00	530.00	70.00	4,400.00	12	584.71
431.400	Other Maint. Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	585.00
431 - Totals		\$107,000.00	\$0.00	\$107,000.00	\$3,107.80	\$38,609.64	\$19,466.43	\$48,923.93	54%	\$82,006.75
432	Oil & Lubricants	6,000.00	.00	6,000.00	.00	1,323.14	560.71	4,116.15	31	1,713.23
432.100	Gas	70,000.00	.00	70,000.00	2,206.79	31,363.64	11,436.36	27,200.00	61	33,753.58
432 - Totals		\$76,000.00	\$0.00	\$76,000.00	\$2,206.79	\$32,686.78	\$11,997.07	\$31,316.15	59%	\$35,466.81
433	Personnel Supplies	20,000.00	.00	20,000.00	220.70	2,719.19	2,014.58	15,266.23	24	11,227.98
433.100	Clothing	35,000.00	.00	35,000.00	161.55	454.24	2,113.55	32,432.21	7	31,623.75
433.120	Tools under \$500	6,000.00	.00	6,000.00	.00	5,826.04	683.77	(509.81)	108	3,877.68
433.200	Medical Supplies	1,500.00	.00	1,500.00	.00	50.00	.00	1,450.00	3	.00
433.300	Books/Subscriptions	6,000.00	.00	6,000.00	.00	.00	1,476.45	4,523.55	25	1,864.09
433.500	Training Supplies	15,000.00	.00	15,000.00	706.25	500.00	1,472.05	13,027.95	13	9,689.11
433.900	Other Supplies	55,000.00	.00	55,000.00	141.60	2,479.40	697.49	51,823.11	6	66,386.83
433 - Totals		\$138,500.00	\$0.00	\$138,500.00	\$1,230.10	\$12,028.87	\$8,457.89	\$118,013.24	15%	\$124,669.44
434	IT Equipment under \$5000	20,000.00	.00	20,000.00	.00	713.00	.00	19,287.00	4	6,350.09
434.100	Other Equip under \$5,000	15,000.00	.00	15,000.00	.00	10,973.69	8,687.74	(4,661.43)	131	30,993.72
434.300	Furniture Under \$5,000	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	175.99
434 - Totals		\$38,000.00	\$0.00	\$38,000.00	\$0.00	\$11,686.69	\$8,687.74	\$17,625.57	54%	\$37,519.80
443	Admin. & Audit Fsa	78,784.00	.00	78,784.00	.00	.00	78,784.00	.00	100	76,262.00
443.110	Telecomm-Admin & Audit	41,608.00	.00	41,608.00	.00	.00	41,608.00	.00	100	42,396.00
443.300	Maintenance	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	7,562.65



Expense Budget Performance Report

Fiscal Year to Date 11/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
EXPENSE										
443										
443.305	Fleet Maintenance	38,426.00	.00	38,426.00	.00	.00	37,600.00	826.00	98	37,695.00
		\$171,818.00	\$0.00	\$171,818.00	\$0.00	\$0.00	\$157,992.00	\$13,826.00	92%	\$163,915.65
445										
445.142	Trnfr To- Debt Svc (COPs)	565,900.00	.00	565,900.00	.00	.00	565,900.00	.00	100	563,300.00
		\$565,900.00	\$0.00	\$565,900.00	\$0.00	\$0.00	\$565,900.00	\$0.00	100%	\$563,300.00
446										
446.400	Transfer To- Fund 405/410	300,000.00	.00	300,000.00	.00	.00	300,000.00	.00	100	510,416.66
		\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$510,416.66
446 - Totals		\$3,665,698.00	\$0.00	\$3,665,698.00	\$109,873.41	\$278,486.99	\$1,668,525.34	\$1,718,685.67	53%	\$3,173,002.94
EXPENSE TOTALS		\$3,665,698.00	\$0.00	\$3,665,698.00	\$109,873.41	\$278,486.99	\$1,668,525.34	\$1,718,685.67	53%	\$3,173,002.94
Division 000 - Non-Departmental Totals		(\$3,665,698.00)	\$0.00	(\$3,665,698.00)	(\$109,873.41)	(\$278,486.99)	(\$1,668,525.34)	(\$1,718,685.67)	53%	(\$3,173,002.94)
Department 000 - Non-Departmental Totals		(\$3,665,698.00)	\$0.00	(\$3,665,698.00)	(\$109,873.41)	(\$278,486.99)	(\$1,668,525.34)	(\$1,718,685.67)	53%	(\$3,173,002.94)
Fund 249 - WEST LAKES FSA #136 Totals		\$3,665,698.00	\$0.00	\$3,665,698.00	\$109,873.41	\$278,486.99	\$1,668,525.34	\$1,718,685.67		\$3,173,002.94
Grand Totals		\$3,665,698.00	\$0.00	\$3,665,698.00	\$109,873.41	\$278,486.99	\$1,668,525.34	\$1,718,685.67		\$3,173,002.94

APPARATUS AND RELATED EQUIPMENT REPLACEMENT CRITICAL \$800,000

This is a standard apparatus fleet replacement to include all related equipment, radios, decals, lighting, etc. NFPA standards keep improving safety features on apparatus and recommends placing apparatus that is older than 15 years old into reserve status. Over the few last years, while responding with Engine36 on a few emergency calls, we have had electrical or pumping issues which have been untraceable or unsolvable. The engine appears to work again each time after a complete shutdown and restart. We will discuss the final plan for the current Eng36.

SUTTON FIRE SERVICE AREA

O&M RECOMMENDATION - OIL HEATER IN FSA & ANNEX \$30,000

Per Will Gray: If they want to replace both heaters (1 in the main apparatus & the other one in the annex) it would consist of removal of existing heaters, controls, exhaust & replacing fuel lines to the heaters, then installing new heaters, controls, fuel service, and commissioning & testing of finished job. I estimate roughly around \$15,000.00 per unit - \$25,000 - \$30,000 total. If they just want to do one, replace the heater in the main apparatus bay.

TALKEETNA FIRE SERVICE AREA

None

WEST LAKES FIRE SERVICE AREA

STATION 81 BREATHING AIR COMPRESSOR CRITICAL \$50,000

Replace the breathing air compressor at Station 81. The unit in place is not able to fill the new SCBA bottles for the new G-1 SCBAs. The fill station is not fully enclosed and under the new standards we need to have the operator filling bottles protected from a bottle exploding. This new unit will fill with the Cylinder enclosed within a blast shield and the compressor is rated to 6,000 PSI to fill the new cylinders. We will be reusing the cascade fill bottles that are in place now to save costs on this compressor. To upgrade the existing compressor is \$35,000 and we would still need to add the enclosed fill station so the new replacement is cost effective instead of an upgrade of the old compressor.

STATION 79 BOILER REPLACEMENT CRITICAL \$25,000

Replace the heating and hot water boilers and install proper control systems for the in floor and rooms at Station 79. If costs we allow we will also do the installation of a gas fired make up heater for the ambulance bays so we can maintain the bay temperature at 50 degrees during cold weather operations. We will be replacing 25 year old boilers that are failing and the control system is obsolete.

F-550 REPLACEMENT FOR BRUSH 71 AND RELATED EQUIPMENT

CRITICAL \$100,000

Brush 71 has major engine and transmission issues, the engine and transmission that is in this unit is not cost effective to rebuild it due to mileage and condition. This is a front line unit for brush, plowing and sanding that needs to be fully response ready. This includes the cab and chassis, flatbed with storage boxes, emergency lighting package, dual band radio, heavy duty V blade snow plow with mount and misc equipment/contingency.

KNOX KEY SECURE UPGRADES

CRITICAL

\$25,000

Upgrade our Knox Key Secures to the KS6. This model has the manual and electronic key options. The units that we have in our apparatus are not going to be serviced in the future and will be obsolete

WILLOW FIRE SERVICE AREA

STATION 12-5 WATER STORAGE TANK AND PAVING

CRITICAL

\$100,000

Provide a 33,000 gallon water tank and pump for the filling of fire apparatus for fires and training and to provide for increased fire protection for the residents in that area. Also pave the driveway and clear a gravel pad for future training building. A paved surface is necessary to provide a safe, solid, clean and obstruction free work platform for outside fire equipment maintenance, training and facilitates snow removal. This is the third year of this project and will be fully funded in the FY21 budget.

STATION 12-2 WINTERIZING

CRITICAL

\$115,000

Fire Station 12-2 has a history of two contributing factors that threaten fire apparatus with freezing and expensive repairs: Inadequate Heating Oil Capacity & Electrical Power Outages. The only warning system presently is an alarm that senses low temperature and auto dials a list of responders that there is a problem. It does not solve the problem however. The following winterizing is being requested as a solution:

FUEL TANK REPLACEMENT: Running out of fuel is a perennial threat to fire apparatus freezing if fuel delivery is not made more frequent than normal. The heating oil tank is only 300 gallons capacity with 200 gallons recoverable. O&M Dept advises that there is a 1000 gallon+ tank earmarked for Willow Fire that is currently at Talkeetna Library. It is of the same approved double wall type being used at other stations. Requires concrete pad, relocating to site, plumbing, transfer of fuel from old tank & hauling old tank away.

AUTO STARTING EMERGENCY GENERATOR: This is a solution to maintain uninterrupted electricity necessary for heating, lighting and operating equipment independent of the grid. Because it is a public safety building, it may be expected to serve as a temporary shelter for evacuated citizens in the event of an emergency. Any fire station without back up power to support its own emergency operations is not as efficient as it needs to be. The 1000 gallon fuel tank would be adequate to

Approved

Lazy Mountain Community Council Meeting Minutes

April 11, 2019

7:00 PM at Lazy Mountain Bible Church

Presiding Officer: Lori Van Diest, LMCC President

RECEIVED
DEC 27 2019
CLERKS OFFICE

- I. Call to order at 7:03 PM
- II. Pledge of Allegiance
- III. Approval of Agenda by consent
- IV. Minutes from 12 Oct. 2017 meeting were approved by unanimous consent after the request to add last names to the minutes was made.
- V. Guest Speakers
 - a. Tim Zalinger—MATSU Rebuild
 - Hub for dropping off used/ unused building materials
 - sinks/wood/ electrical/ building material
 - people can purchase these materials
 - Thursday through Sunday 10-6 on Palmer Wasilla Highway
 - b. Jim Sykes, Assembly Rep., Dist. 1, talked expanding police force, task force, buyouts along the river, air quality, education debt/ budget
 - c. Brian Endle, running for District 1 assembly: Protect property rights, resources, budget
- VI. RSA Report--Raymond Cordes
 - No Money/ No projects
 - Work on getting actual RSA representation—add to August Agenda
- VII. Treasury Report—Lorri Van Diest
 - 421.60 in Checking and 369.79 in Savings
- VIII. Unfinished Business

a. Citizens trooper academy report—Mary Rose Clark

--Mental Health Crisis--- drugs/alcohol/suicide

b. Speeding on Wolverine Rd—Sarah Gotschall—moved to August agenda

IX. New Business

a. Donation of 100.00 to Lazy Mountain Bible Church for 2018—moved and seconded

b. Community Emergency Response Team (Cert)—put together a CERT team

c. Butte Community Council wants to meet with LMCC—need someone to go

d. State Grant Funds for Lazy Mountain area—188,000 (grant money)—How to spend it?

--Illeen Picket point of contact

--ideas: fix parking at fire station/ area for kids/ manage the money ourselves/ dry hydrant/ security cameras (LM trail head)/ give to RSA/FSA

--motion to give money back to state and letting the news papers know—seconded

-- motion to table till august—no second

--motion to table the motion to send the money back to the state—seconded—10 approve/ 3 against

-- motion to hold a special meeting May 9, 2019 and June 13, 2019—seconded—10 approve/ 2 against

e. May 18, 2019 clean up & Community picnic

-- start at 10/ lunch at noon

X. Agenda items for 2019 3rd quarter meeting 9 Aug 2019

a. Speeding on Wolverine Rd—Sarah Gotschall

b. Canyon Rd

XI. Announcements

- a. No new announcements
- b. Eyes on Lazy—Jaclyn Wirtenan—FB page—show more presence
- c. MSB Community Council Safety meetings—3rd of the month at the Trooper Post, 527 N. Pittman

XII. 2019 meeting dates (2nd Thursday)—January 10, April 11, August 8, October 10 (Annual) All meetings start at 7 pm

XII. Meeting adjourned at 8:41 PM

 Christine Cordes

Lazy Mountain Community Council Special Meeting

May 9, 2019

7:00 PM at Lazy Mountain Bible Church

Presiding Officer: Lorri Van Diest

RECEIVED

DEC 27 2019

CLERKS OFFICE

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Old Business
 - a. Allocation of Grant Funds from State of Alaska
 - i. MSB Response to Community Questions
 - ii. Community Comments
 - iii. List of projects
- V. Adjournment

Notes from meeting:

Meeting was called to order at 7:06 p.m. with a quorum of 10. Three additional community members showed up after the call to order.

A special meeting was set up at the April 11, 2019 meeting to talk about how to begin to spend the \$188,700 funds from the state of Alaska.

Purpose of this meeting is to discuss the list generated from the April 11th LMCC meeting and add other items to the list. No action will be done on any suggested project or donation or on the current tabled motion of sending the money back to the state at this meeting.

List of projects and donations which were generated at the April 11 meeting were printed on a white board at the start of meeting:

- Repair fire station parking lot
- Extend fire station parking lot and build pavilion near the fire station
- Build a large playing field on fire station property
- Install lights at Lazy Mountain trailhead parking lot
- Install surveillance cameras at Lazy Mountain trailhead parking lot
- RSA 19 donation
- FSA donation (Greater Palmer area)
- YAK donation

Lorri went over the answers from the MSB to questions the community had from the April 11 meeting. (Her main borough contact is Eileen Pickett, MSB Accountant.) This program stipulates that the money from the state is to be used for a public purpose that the community can benefit from. Once a community identifies projects to be done, those projects need to be outlined in meeting minutes and approved by the Lazy Mountain Community Council. A MOA (Memorandum of Agreement) is issued by the MSB and Lorri signs it, as the president of the LMCC. MSB will process all invoices and issue checks, as LMCC is not incorporated and can not manage the funds issued by the state. If LMCC refuses the funds from the state (i.e. votes to the funds back to the state of Alaska), then MSB will choose how to allocate the LMCC designated funds and LMCC would forfeit their right to decide what to do with the funds.

Lots of discussion ensued surrounding the projects and donations on the initial list. Two items were crossed off because of the ongoing maintenance involved – pavilion and large field on the fire station

property. Water storage capacity was added to the list of projects. Dollar amounts were estimated and added to some of the projects. John Vinduska and Jim Sykes are going to come up with a cost proposal for the fire station parking lot and the additional water storage capacity for the fire station. Jaclyn Wirtanen and Lorri Van Diest are going to come up with a cost proposal for the lights and surveillance cameras for the Lazy Mountain trailhead parking lot.

A separation was made between projects and donations. A donation to Lazy Mt Bible Church was added to the donation list. A clarification was added to the FSA donation to be specific to Station 33, the Lazy Mountain Fire Station.

The community decided to focus on projects for Summer 2019. A prioritized list will be voted on at June 13, 2019 special meeting. The community doesn't want to not try and spend all the funds immediately. The tabled motion and other project motions will be done at the June 13 meeting. Meeting was adjourned around 8:20 p.m.

LMCC Project List

- Water storage capacity - 10K gallon tank
- Repair fire station parking lot - \$15K
- Install lights at Lazy Mountain trailhead parking lot
- Install surveillance cameras at Lazy Mountain trailhead parking lot

LMCC Donation List

- RSA 19 donation (LMCC road service area)
- FSA donation – specific to station 33
- YAK donation
- LMBC donation



Christina Cordeiro

Approved

Lazy Mountain Community Council Special Meeting Minutes

June 13, 2019

7:00 PM at Lazy Mountain Bible Church

Presiding Officer: Lori Van Diest, LMCC President

RECEIVED

DEC 27 2019

CLERKS OFFICE

- I. Call to order at-- 7:04 PM (11 people in attendance)
- II. Pledge of Allegiance—No pledge (no Flag)
- III. Approval of Agenda—Approved with a move and a second to move B2 (information from the state) up as 1st item of business,
- IV. Review of notes from May 9, 2019 LMCC Special Meeting
- V. Old Business
 - A. Grant funds from the state
 - a. Info from the state of Alaska—Raymond Cordes
 - Multiple answers from the State and Burough on what we can do and can't do with the funds
 - Gerald Devilbiss made a withdraw of his April motion and his second (Carol) Agreed.
 - New motion to higher Jon Vandeska to do the fire station (parking lot and tank) work—withdrawn
 - New motion to donate the entire sum to the YAK—Seconded
 - Amended to give 50% to the YAK—No second
 - Call the question on the motion—10 for and 3 against
 - voting to give everything to the YAK—6 for and 7 against
 - move to adjourn special meeting—seconded—10 for and 2 against



Christina Cordes

Point MacKenzie Community Council

Minutes for June 13, 2019

Meeting called to order by Vice President Toby Riddell at 7:09 pm. Pledge of Allegiance was recited. A roll call was held and a quorum was determined.

Motion made by Toby Riddell to approve Minutes for April 11, 2019 meeting. Betty Herriman 2nd.

Motion made by Toby Riddell to approve June 18, 2019 Agenda with addition in New Business to approve Amanda Klein as signer on PMCC accounts. Gary Foster 2nd.

Treasurer's Report

General account \$1,340.21

Project account \$91,577.77

We did receive CAP funds for 2017, 2018, 2019

MSB Report

MSB passed a budget. 10.368 areawide mill rate. Previous mill rate was 10.331. FEMA Inspectors were out completing a work project list. List needs to be finished before repair or

funds will not be reimbursed for earthquake damage. It is not known when FEMA will complete the work project list or funds released. Dust control is a work in progress. Revenue for our RSA is unknown at this time and Dan Mayfield will update when known.

Point MacKenzie Community Park

MSB agreed to help with survey. The grader got stuck due in mud. It should dry out as its warms up. Will need some drainage in areas. Help needed in getting equipment moved to park site and laying out. We will need some conexes for storage.

Point MacKenzie Community Patrol

Been busy. Logs include children riding on top of a car on Point MacKenzie road, shots being fired, 4 wheelers doing 50-60 MPH on Goose Creek road. The patrol vehicle will be re-stripped with painted signs, the magnetic signs keep flying off. We have our neighborhood watch signs and post holes will be dug and signs erected.

Point MacKenzie Road Report

Our contractor Northern Asphalt did not get the bid, it went to Big Dipper at \$1000.00 a mile less. They will not be able

to maintain the road to the prison that Northern Asphalt did, as they maintained it at a Level 1. Big Dipper will not plow snow until 3 inches of snow, which will cause more icing on the roads.

FEMA did the road inspection and will release funds for earthquake repair when finished with report.

Speeding continues to be a big problem. Especially on gravel areas.

Unfinished Business

The Point MacKenzie Community Council and residents, Wilma (Billie) Gonzales was presented with a plaque for serving as a board member as Secretary or Treasurer for 15 years. Her service to our community is much appreciated. She will continue to serve as an Alternate.

New Business

Toby Riddell made a motion to put Amanda Klein our new Treasurer elected in April to be a signer on all PMCC bank accounts. Billie Gonzales 2nd. Motion passed.

Toby Riddell made motion to adjourn. Tamera Windsor 2nd.

Point MacKenzie Community Council
Attestment for Approval of June 13, 2019 Minutes

Treasurer Amanda Klein
~~Vice President Toby Riddell~~ Amanda L. Klein

Secretary Tamera Windsor

Tamera Windsor

October 9, 2019

Point Mackenzie Community Council

Minutes for October 10, 2019

Meeting called to order at 7:23 pm by Secretary Tamera Windsor. President Gary Foster and Vice President Toby Riddell were unable to attend. Three Board members in attendance were Treasurer Amanda Klein, Secretary Tamera Windsor, and Alternate Billi (Wilma) Gonzales. Pledge of Allegiance was recited, and a quorum was determined. Special thanks to Deb Foster for retrieving keys to open building.

Approval of June 13, 2019 Minutes. Billi Gonzales made motion to approve, Amanda Klein 2nd. Approval of August 8, 2019 Minutes . Deb Foster made motion to approve, Amanda Klein 2nd. Motion for Approval of Agenda for October 10, 2019 Meeting by Amanda Klein, 2nd by Billi Gonzales.

Speaker Tim Zalinger of MatSu Valley Rebuild was put first on the agenda so he would not have to sit through our entire meeting. Mr. Zalinger is with a 501 (C) 3 non-profit building sustainability through donated used and surplus building materials. Opened March 15, 2019. Expansion in the future would include a pickup service, a de-construction crew, a tool library, and workshops and classes for basic building, large appliance department, bicycles. For now, the store is open at 10355 E. PW Hywy inside the TL Barn. Phone number is 746-1122. Website matsuvalleyrebuild.com. Residents were excited about these items staying out of the Landfill and benefitting others in need of low cost building items for home projects.

Correspondence Sent/Received

Received e-packet from MSB Planning department

Received emails from Capital Improvements Director Jude Bilifer regarding hunting on MSB leased farms. The leases state No Hunting and No Discharge of firearms on these leased properties. The emails were then forwarded to borough attorneys by Mr. Bilafer questioning the legality of Point MacKenzie Community Patrol. Secretary Tamera Windsor responded with a letter regarding the establishment of our PMCP. There is No Hunting on leased borough owned farms. Hunters are responsible for knowing where they can and cannot hunt. Hunting season has been an ongoing issue every year in our community with uninformed, disrespectful hunters coming in from outside areas trespassing, cutting locks on private property, driving slow up and down the road backing up traffic, and causing road hazards.

Treasurer's Report

General Account \$1340.21

Project Account \$61,066.02

MSB Report

Dan Mayfield came to the meeting to check out the Point MacKenzie road repair paving. Point MacKenzie road did not qualify for FEMA funds because it's a federal highway. Funds would have been available through the Federal Highway Safety Program, except they didn't HAVE any funds until 2021, so that meant no repairs would have been done until 2021. Our MSB Assemblyman Dan Mayfield worked with the borough manager to appropriate funds for repairing the gravel areas from the Vehicle Registration funds. Our community is very grateful for the repairs, and appreciative to Dan Mayfield for working so diligently on our road and safety issue for us. There is no funds for

any other upgrades or work currently. Residents expressed concern about any new infrastructure and port activity without upgrading the first part of Point MacKenzie road. It is currently not up to standard for more traffic without further deteriorating the road. Any and all new MSB projects need to take this in account. Dan reminded us of school board elections. Please VOTE.

Point MacKenzie Community Park

\$20,475.36 has been spent on just playground equipment and parts and shipping. It was reported we have duplicates that needed parts to be complete, and some of those will be sold. Amanda Klein reported that we do not have enough volunteers, nor are we experts in assembling playground equipment for children up to safety codes or drainage. She suggested this late in the season that we put the park project in hibernation for the winter, the parts are not all here anyway. And the work needs to be contracted out to professionals. Bids cannot be put out unless we have a land design plan for the scope of work. Bids need to be put out early, not in June because contractors are booked up by then and any work will require overtime for their employees and it'll be an outrageous cost. Tamera Windsor made a motion to inquire about cost of having a park design plans done. Amanda Klein 2nd. We will not be able to apply for other grants (Parks and Rec, Parks and Trails, etc) without a blueprint plan. A plan for scope of work needs to be done by professionals, and priorities set for the best use of the land for ALL community members, and proper drainage and the driveway widening for entrance. The original intent of the park was to get small children riding bikes off the fire station paved parking lot. Point MacKenzie road is much too dangerous for little kids to ride bikes. Some ideas to include a wide range of community members was

to include a paved track in the park for kids to bike on, Moms with strollers to walk on, and the elderly to safely walk on for exercise. A basketball court for older kids, and of course the playground equipment. We do not currently have funds to complete or start a community center but professional plans would include room for a properly placed building, well and septic for further expansion as the community grows and funds become available. Amanda Klein and Tamera Windsor volunteered to make phone calls and research.

Point MacKenzie Community Patrol

Gary Foster (Lead) was unable to attend meeting for report.

A complaint was made to the borough by a person putting up No Hunting signs on the MSB farms, and the report was sent to borough attorneys. The person stated he felt the Patrol was being 'overtly aggressive'. Tamera Windsor called for a copy of the report and was told they didn't have it as it had been turned over to borough attorneys. As a community council, we feel we are entitled to hear BOTH sides of the story, and a copy of this report if one exists.

New Business

Billi Gonzales' husband was looking for borough maps and could not find any at gas stations or Walmart. He went to the borough building and picked up Matanuska-Susitna Valley Road & Recreational Maps. They are only available there, and he was kind enough to get extras for us. Thanks!

Tamera Windsor made motion to adjourn. Billi Gonzales 2nd.

Point MacKenzie Community Council

Letter Of Attestment of Minutes

For

October 10, 2019

Treasurer Amanda Klein

Amanda L. Klein

-OR-

Alternate Wilma (Billi) Gonzales

Secretary Tamera Windsor

Tamera Windsor

Talkeetna Community Council, Inc.

Regular Meeting of the Talkeetna Community Council, Inc
Monday, December 2, 2019 at 7:00 pm @ the Talkeetna Public Library
Meeting Minutes

RECEIVED

JAN 13 2020

CLERKS OFFICE

The order of business as follows:

1. Call to Order. Establish a quorum: Paul, Sarah, Peg, Ali, Walter and Joe were in attendance
2. Seating of New Directors: Lora Nelson, Kristy Kingery and Cortni Ruth
3. Election of Officers – unanimous
 - A. Chair – Joe McAneney
 - B. Co-Chair – Kristy Kingery
 - C. Secretary – Cortni Ruth
 - D. Treasurer – Walter Kloepper
4. Sarah will take the minutes
5. Approval of agenda: Kristy moved to add CAP funds to new business. Walter seconded. Passed unanimously. Sarah moved to approve amended agenda; Kristy seconded. Passed unanimously
6. Approval of minutes from November 5, 2019: Walter moved to approve; Ali seconded. Passed unanimously
7. Treasurer's report: Walter gave report
8. Out-of-town guest(s): none
9. Correspondence: Sarah gave a report
10. Announcements (email the council secretary to get your announcements on the agenda: contact@talkeetnacouncil.org) - none
11. Persons to be heard:
 - A. Laura Wright: Proposal of multi-use trail (see correspondence package)
 - B. Mabel Quilliam: Jobs for Census Bureau
 - C. Pan Ness: Riverfront updates
 - D. Rebecca Cozad: Comsat Quarry
 - E. Eric Chapel: Mill rate increase
 - F. Jerod McClure: Update from the office of David Eastman
 - G. Whitney Wolf: Use of the TCCI meeting memorandum
 - H. Jok Bondurant: MEA tree cutting
12. Assembly update: Tam B. gave a report
13. Committee/board reports
 - A. TPAC – Roger gave report
 - B. Recycling – CiCi gave report
 - C. Community Assistance Program – Christie gave report
 - D. Skatepark – Report in correspondence package
 - E. Playground – no report

- F. Community Watch – Sarah gave report
- G. RSA – Joh gave report
- H. TSWB – Drew gave report
- I. Bylaws Committee – no report

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14. Unfinished business: none

15. New business

- A. Draft letter: Mat Su Community Council for Public Safety – Sarah made a motion to approve letter of support drafted by Mat Su Community Council for Public Safety (included in correspondence package). Walter seconded. Passed.
- B. Comsat Road Quarry – Cortni made a motion to write a letter to DNR to pause current permitting on Comsat Pit and include proper notification prior to issuance of future permits. Ali seconded. Passed. Joe will write the letter. Cortni made a motion to form a Comsat Quarry committee to address further permitting of quarry with DNR. Ali seconded. Passed.
- C. Nagley's Package Store License Renewal – no action taken
- D. Approval of CAP funds – Ali motioned to approve scope of work as provided by CAP. Lora seconded. Passed.
- E. Approval of November 25, 2019 special meeting minutes. Walter moved to approve minutes. Ali seconded. Passed.

16. Adjourn: Sarah moves to adjourn 9:23 pm

Approved by: 

Attested to:  Joseph M. [unclear]

MINUTES

TRAPPER CREEK COMMUNITY COUNCIL

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Regular Meeting, 6:30 PM, Thursday, December 19, 2019

- I. Meeting called to order 6:48pm
- II. Determination of Quorum
- III. Board Members in Attendance: Ritenburgh, Miller, Glenka, Grelson and Morrill.
Guests: Mabel & Ron Quilliam. Special Guest: Borough Assembly Representative Tam Boeve, District 7
- IV. Approval of Agenda
- V. Reading and approval of Regular October & November Meeting minutes
- VI. Borough Assembly Report, Tam Boeve, District 7:
Board of Fisheries update: lack of fish getting north- problems with fish being intercepted by commercial fishing industry. Five (5) main proposals are in front of the Board of Fisheries at the February 7-19, 2020 meeting. Public comments are encouraged. Comments can be mailed in, done online or made in person at the meeting. McKinley Fire update: recovery efforts continue
- VII. Treasurer's Report: Disbursements: \$76.00-USPS PO Box fees; \$1,117.00-NNWI/Neighborhood Watch items. Deposits: None. Dividends: Checking: .18. Checking: \$2,960.71, Savings: \$25.42 = \$2,986.13.
- VIII. Revenue Sharing/Community Assistance Program (CAP) Grant Project Updates:
 - A. FY2018:
 - Trapper Creek Volunteer Fire Dept (TCVFD): No report.
 - TCCSA Operating – CAP: \$10,000.00. Current expenditures: \$1,562.43. Remaining: \$5,526.09
 - Trapper Creek Community Council (TCCC): CAP: \$1,000.00. Current expenditures: \$101.00: \$25- AK State Biennial Report Fees; \$76-USPS PO Box Fees. Remaining: \$899.00
 - Upper Susitna Food Pantry Operations: CAP: \$3,789.00. Current expenditures: \$220.95. Remaining: \$2,784.90
15 weekend food bags went home through TC Elementary School-up from 12. November had 18 seniors enrolled in the Senior Pass Program-for extremely low-income seniors to use the pantry twice a month. Thanksgiving Blessing in November had 44 families

participating this year. Christmas food distribution is on Saturday, December 21, 2019, from 10am-4pm at the Church on the Rock. Pantry will close on December 20th as the finances will not accommodate anymore families at this time. Emergency families may be added on a case by case basis. A comparison of recipients with the Willow Food Bank is being done, and slots may open up again due to any families receiving food from both food banks being dedicated to one food bank

B. FY2019:

- Neighborhood Watch Grant- Grant: \$2,941.17. Current expenditures: \$1,117.00 for signs, handbooks and decals. Remaining: \$1,624.17

IX. Committee Reports:

TCCSA Water Committee: Penn Jersey drilled the water well and a pump test was completed. A report is forthcoming. TCCSA Water Committee will continue to update TCCC

Volunteer Fire Department Committee(TCFVD): No report

- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office

- XI. Public Forum: Census 2020 job information by Recruiting Assistant Mabel Quilliam

XII. Unfinished Business:

- A. Mat-Su Community Councils for Public Safety (MSCCPS) update: Saturday, January 4, 2020 Mat Su Legislative Town Hall at the Wasilla Senior Center at 1:00-3:00pm

XIII. New Business:

- A. Voting begins for the TCCC Board on Saturday, January 4, 2020 at the Trapper Creek Library during regular business hours, and ends Saturday, January 11, 2020. A list of candidates will be posted on Saturday, December 21, 2019, at the Post Office and the Library.

- XIV. Date of next meeting: scheduled for **Thursday, January 16, 2020, 6:30 pm**

- XV. Meeting adjourned: at 8:50pm

Approved

Patricia R. Grelson
Chairperson

16-Jan-20
Date

Janet Grelson
Secretary

1/16/20
Date

(Minutes taken by Council Secretary, Janet Grelson)