

**SUBJECT:** Award of Bid 20-042B, Provide Equipment Maintenance Services for the Solid Waste Division to Matsu Auto and Fleet Services, LLC for the amount of not to exceed \$152,250.00.

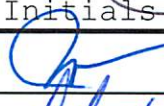
**AGENDA OF:** January 7, 2020

**ASSEMBLY ACTION:**

*Approved under the consent Agenda 1/7/20 KBJ*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Purchasing		
	<i>for</i> Public Works Director	<i>for Public Works</i>	
	Finance Director	<i>for Cheyenne</i>	
	Borough Attorney	<i>for N.S.</i>	
	Borough Clerk	<i>JMM</i>	12/29/19 KBJ

**ATTACHMENT (S) :** Fiscal Note: Yes X No \_\_\_\_\_  
 Bid Analysis: 1 (pg)

**SUMMARY STATEMENT:** On November 11, 2019 the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to provide equipment maintenance services for the Solid Waste Division of the Public Works Department.

This contract is required to maintain and service the Solid Waste Division's fleet of heavy and light equipment to include four tractor-trailer (semi) trucks, 15 - 120 cubic yard waste hauling trailers, 44 - 40 cubic yard waste hauling containers, five pieces of heavy equipment and several pieces of light equipment. The equipment must be maintained and serviced and the requirements are currently beyond the capability of the Operations and Maintenance Departments maintenance team in terms of manpower and proper equipment to service them. The contract consolidates services,

provides cost efficiencies and while realizing savings through the competitive bid process.

In response to the advertisement, one (1) bid was received.

The total annual cost is estimated not to exceed \$101,500.

The period of performance for the initial contract will be from contract execution through June 30, 2021, approximately 18 months.

The period of performance may be extended for four (4) additional one (1) year periods only by mutual written agreement of both parties.

The Solid Waste Division of the Public Works Department will be administering the contract.

**RECOMMENDATION OF ADMINISTRATION:** Award of **BID 20-042B, PROVIDE EQUIPMENT MAINTENANCE SERVICES** to **MATSU AUTO AND FLEET SERVICES, LLC** for the initial contract amount not to exceed **ONE HUNDRED FIFTY TWO THOUSAND TWO HUNDRED FIFTY AND NO/100 DOLLARS (\$152,250.00)** with four (4) additional one (1) year periods not to exceed the annual cost of **ONE HUNDRED ONE THOUSAND FIVE HUNDRED DOLLARS (\$101,500.00)** each.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: January 7, 2020

SUBJECT: Award of Bid 20-042B, Provide Equipment Maintenance Services for the Solid Waste Division to Matsu Auto and Fleet Services, LLC for the amount of not to exceed \$152,250.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$50,750 *</u>	FUNDING SOURCE <u>Solid Waste Operating fund</u>
FROM ACCOUNT # <u>510.150.401.48X.XXX</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Bouboua Baingorh</u>	CERTIFIED BY:
DATE: <u>12/20/19</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual	<u>50.8</u>					
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	<u>50.8</u>					

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>50.8</u>					
TOTAL	<u>50.8</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* \$50,750 approved for FY19; Funding availability for \$101,500 for FY 21 is dependent on budget.

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: Bouboua Baingorh for Cheyenne DATE: 12/20/19

**MATANUSKA-SUSITNA BOROUGH**  
**BID #20-042B**  
**Provide Equipment Maintenance Services**  
**ANALYSIS SHEET**

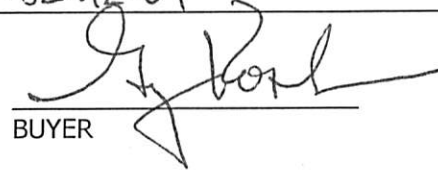
<b>Bidder</b>		MAT-SY AUTO + FLEET SLS							
		Signed Bid Form		OKg			Signed Bid Form		
		Bid Guarantee (If Required)		B.B.			Bid Guarantee (If Required)		
Bid Item	Description	Pay Unit	Estimate Annual Quantity	Unit Price	Bid Price	Pay Unit	Estimated Annual Quantity	Unit Price	Bid Price
1.	Hourly Rate - Mechanic	Hour	500	155.00	77,500.00	Hour	500		
2.	Hourly Rate - Emergency Call Out	Hour	20	185.00	3,700.00	Hour	20		
3.	Hourly Rate - Welding	Hour	60	155.00	9,300.00	Hour	60		
4.	Hourly Rate - Travel	Hour	40	125.00	5,000.00	Hour	40		
5.	Per Mile - Towing	Mile	400	15.00	6,000.00	Mile	400		
				<b>Total Bid</b>	101,500.00		<b>Total Bid</b>		

**RECOMMENDATION:** BID TAKEN WITH ADVISEMENT



PURCHASING OFFICER

ASST PURCHASING OFFICER



BUYER

CONST PROCUREMENT SPECIALIST

12/11/2019  
DATE

  
WITNESS

WITNESS

WITNESS

Am 20-003