

SUBJECT: RECOMMENDATION TO ALLOCATE TEN PERCENT OF WAGES AND BENEFITS OF THE OPERATIONS AND MAINTENANCE DIVISION MANAGER POSITION TO THE PUBLIC WORKS MAINTENANCE DIVISION.

AGENDA OF: September 3, 2019

ASSEMBLY ACTION:

Adopted without objection 9-3-19
(Signature)

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>LL</i>	
	Public Works Director		
	Emergency Services Director		
	Finance Director	<i>CS</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>mm</i>	8/26/19 <i>(Signature)</i>

ATTACHMENT (S): Fiscal Note: Yes X No

SUMMARY STATEMENT: In an effort to properly allocate costs to service areas in the Borough ten percent of the Operations and Maintenance Manager's Wages and Benefits were allocated to the Department of Emergency Services (DES) Fire Fleet Maintenance Division. The Operations and Maintenance Division Manager Position does not interact with the Department of Emergency Services, Fire Fleet Maintenance Division. The ten percent allocated to DES Fire Fleet should be transferred to the Public Works, Operations and Maintenance Fleet as appropriate. There is no increase to the Fiscal Year 2020 budget. Ten percent equates to \$19,952 and is covered under the approved Public Works Operating Budget.

RECOMMENDATION OF ADMINISTRATION: Allocate ten percent of wages

and benefits of the Operations and Maintenance Division Manager Position to the Public Works Maintenance Division.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 3, 2019

SUBJECT: RECOMMENDATION TO ALLOCATE TEN PERCENT OF WAGES AND BENEFITS OF THE OPERATIONS AND MAINTENANCE DIVISION MANAGER POSITION TO THE PUBLIC WORKS MAINTENANCE DIVISION.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES <input type="radio"/> NO <input checked="" type="radio"/>
AMOUNT REQUESTED <i>D</i>	FUNDING SOURCE
FROM ACCOUNT #	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: <i>8-23-19</i>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services	*					
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	*					

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund	*					
State/Federal Funds						
Other						
TOTAL	*					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) * *no funds are being transferred. The wages are being absorbed by the FY20 approval budget.*

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *Cheyenne Heindel* DATE: *8/23/19*