

**SUBJECT:** ACCEPTING AND APPROPRIATING \$25,000 FROM THE STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, OFFICE OF HISTORY AND ARCHAEOLOGY, AND REAPPROPRIATING MATCH FUNDING OF \$16,667, FROM THE AREAWIDE GRANT MATCH ACCOUNT, FUND 480; TO FUND 440, PROJECT 20203; AND ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE HISTORIC PRESERVATION PLAN, PHASE 1 CERTIFIED LOCAL GOVERNMENT GRANT AND MATCH.

**AGENDA OF:** May 21, 2019

**ASSEMBLY ACTION:**

OR 19-067 & RS 19-051: Public hearing held  
Adopted w/o objection @ 6/4/19 RM

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator - T. Eischeid	TE	
	Planning Services Division Manager	WW	
	Planning and Land Use Director	EP	
	Finance Director	CF	
	Borough Attorney	JA for N.S.	
	Borough Clerk	JAM	5/13/19

**ATTACHMENT (S):** Fiscal Note: YES ☒ NO ☐  
 Grant Award Letter (1 pp)  
 HPC Resolution Serial No. 18-04 (2 pp)  
 Assembly Resolution Serial No. 19-012 (2 pp)  
 Ordinance Serial No. 19-067 (3 pp)  
 Resolution Serial No. 19-051 (4 pp)

**SUMMARY STATEMENT:**

The Matanuska-Susitna Borough Department of Planning and Land Use has received notification of a grant for phase 1 of the 1987 Matanuska-Susitna Historic Preservation Plan update. Much has

changed in the borough since the 1987 plan was developed, and updating it will allow the borough to better preserve, manage, and interpret its historic assets in the context of available resources.

There is a required match of \$16,667 for this grant program. It is our intention to reappropriate \$16,667 from the areawide grant match account (\$2,044 from FY18; \$14,623 from FY19), Fund 480, to Fund 440, Project 20203, to fulfill the required match for this grant.

**RECOMMENDATION OF ADMINISTRATION:**

Staff respectfully recommends Assembly adoption of the legislation accepting and appropriating \$25,000 from the State of Alaska Department of Natural Resources, Division of Parks and Outdoor Recreation, Office of History and Archaeology, to fund 440, project 20203; and establishing the scope of work and budget for the historic preservation plan update, phase 1 certified local government grant.

## MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date May 21, 2019ORIGINATOR: Ted Eischeid, Planner II

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>(YES)</u> NO
AMOUNT REQUESTED \$ <u>41,667</u>	FUNDING SOURCE <u>Grant / Grant Match Budget App</u>
FROM ACCOUNT # <u>480.000.000 4XX.XXX (16,667)</u>	PROJECT # <u>99999.1800.1893</u>
TO ACCOUNT # <u>440.000.000.3XX.XXX</u>	PROJECT #
VERIFIED BY: <u>Baibara Barenquist</u>	CERTIFIED BY:
DATE: <u>5/8/19</u>	DATE:

## EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>41.6</u>				
REVENUE						

## FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds <u>/state</u>		<u>25</u>				
Other <u>Grant Match</u>		<u>16.6</u>				
TOTAL		<u>41.6</u>				

## POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: Chrysanne Herold

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 5/8/19





THE STATE  
of ALASKA

GOVERNOR MICHAEL J. DUNLEAVY

Department of Natural Resources

Division of Parks and Outdoor Recreation  
Office of History and Archaeology

550 West 7<sup>th</sup> Avenue, Suite 1310  
Anchorage, AK 99501-3561  
Main: 907.269.8694

April 11, 2019

John Moosey, Borough Manager  
Matanuska-Susitna Borough  
350 E. Dahlia Ave  
Palmer, AK 99645

Re: Historic Preservation Fund – Contingent Grant  
HPF # 19003: Historic Preservation Plan

Dear Mr. Moosey:

The Alaska Historical Commission met on February 25, 2019 to recommend awards for Historic Preservation Fund (HPF) projects for Certified Local Governments. The Borough's application to update the historic preservation plan was recommended for a 60-40 matching grant.

This HPF grant award is contingent upon the Office of History and Archaeology (OHA) receipt of FFY-19 funds. Enclosed are two (2) sets of the grant agreement packet. Please review the agreement and accompanying documents: Assurances, Certifications, and Willingness to Comply with Grant Requirements. Also verify your DUNS on page 2.

If you find the agreement acceptable, sign, date, and notarize page 2. In addition, initial pages 2-8 of the agreement, and complete the accompanying documents where necessary throughout each package. Upon completion, return both sets to our office. We will not execute the grant agreement or return a set to the Borough until the State has received our federal HPF allocation.

Please note that any work performed prior to full grant execution by both parties is ineligible for reimbursement or match under the HPF grant program.

If you have any questions, please e-mail the Grants Administrator at [jean.ayers@alaska.gov](mailto:jean.ayers@alaska.gov) or call 907-269-8694.

Sincerely,

A handwritten signature in cursive script, appearing to read "Judith E. Bittner".

Judith E. Bittner  
State Historic Preservation Officer

Cc: Fran Seager-Boss  
Pam Graham

Enc: Grant Agreement Packets (2 sets)

0219-007  
RS 19-051  
IM 19-090

MATANUSKA-SUSITNA BOROUGH  
HISTORICAL PRESERVATION COMMISSION  
RESOLUTION SERIAL NO. 18-04

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HISTORICAL PRESERVATION COMMISSION RECOMMENDING SUPPORT FOR UPDATING THE HISTORIC PRESERVATION PLAN FOR THE MATANUSKA-SUSITNA BOROUGH.

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WHEREAS, the Matanuska-Susitna Borough Historical Preservation Commission is to initiate the historic preservation planning process for the Borough; and

WHEREAS, the Borough's status as a Certified Local Government requires the creation and updating of a historic preservation plan; and


WHEREAS, there is no updated long term historic preservation plan available to guide future historic preservation efforts in the Borough; and

WHEREAS, the Historical Preservation Commission recognizes the benefits and efficiencies that will result from long-term historic preservation planning efforts.

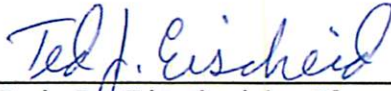
NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Historical Preservation Commission recommends that the Matanuska-Susitna Borough initiate the process of developing and updating a long term historic preservation plan.

QR 19-067  
KS 19-051  
JM 19-090

ADOPTED by the Matanuska-Susitna Borough Historical  
Preservation Commission this 13th day of December, 2018.

  
Fran Seager-Boss, Chair *Dec 13, 2018*

ATTEST:

  
Ted J. Eischeid, Planner II

*OR 19-067  
RS 19-051  
Im 19-090*



Adopted: 01/15/19

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 19-012**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AUTHORIZING  
THE SUBMITTAL OF A GRANT APPLICATION FOR THE DEVELOPMENT OF A  
HISTORIC PRESERVATION PLAN FOR THE MATANUSKA-SUSITNA BOROUGH.

WHEREAS, the Matanuska-Susitna Borough harbors a rich history going back thousands of years; and

WHEREAS, Borough residents value historic preservation and the stories our historic assets tell as evidenced by the many historic sites and historical societies found in the Borough; and

WHEREAS, the Borough is required to have a historic preservation plan to maintain its status as a certified local government which allows it to receive grants supporting historic preservation and education; and

WHEREAS, the Matanuska-Susitna Historical Preservation Commission unanimously passed Resolution No. 18-04 on December 13, 2018, recommending that the Borough initiate the process of developing a long-term historic preservation plan; and

WHEREAS, developing a historic preservation plan using public input will allow the Borough to more efficiently and effectively promote historic preservation within the Borough for the benefit of residents and visitors alike; and

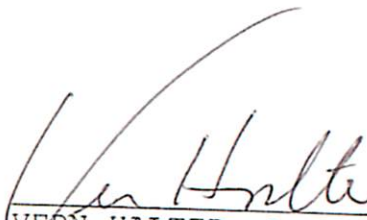
OR 19-067  
RS 19-051  
IM 19-090

WHEREAS, the Alaska State Office of History and Archeology has a grant opportunity available for certified local governments that will help fund the development of this plan; and

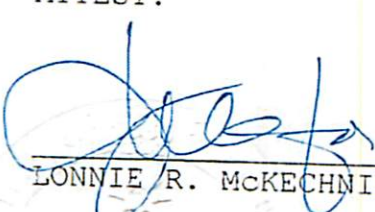
WHEREAS, the Department of Planning and Land Use has submitted an application for this project.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly supports the submittal of the grant application and the development of a historic preservation plan for the Borough.

ADOPTED by the Matanuska-Susitna Borough Assembly this 15 day of January, 2019.

  
VERN HALTER, Borough Mayor

ATTEST:

  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

OR 19-067  
RS 19-051  
DM 19-090

PASSED UNANIMOUSLY: Sykes, Beck, McKee, Mayfield, Sumner, and Boeve