LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

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MEETING

Held 6:30 pm Thursday March 21, 2019 at West Lakes Fire Station #73

IN ATTENDANCE:

RSA #	RSA Members Present		
09-Midway	Dan Tucker **P**		
14-Fairview	Dan Elliott **P**	John Harris	
15-Caswell Lakes	Donna McBride **P tc**		
16-South Colony	Philip Cobb **P tc**		
17-Knik		Daniel Huttunen	
19-Lazy Mountain			
20-Greater Willow	Thomas Phillips **P**		
21-Big Lake			
23-North Colony			
25-Bogard	Gary Hessmer **P**		
26-Greater Butte			
27-Meadow Lakes	Stephen Edwards **P**		
28-Gold Trails	Micah Schoming **P tc**		
29-Greater Talkeetna	John Strasenburgh **P tc**		
30-Trapper Creek			
31-Alpine			Jay Levan

tc = by teleconference **P** = Primary

RSAs not represented: Lazy Mtn (**19**), Big Lake (**21**), North Colony (**23**), Trapper Creek (**29**) and Alpine (**31**).

MSB Staff: Public Works: Terry Dolan
Borough Staff (other than Public Works):
Borough Mayor: None
Assembly Representatives: None
Visitors: None

CALL TO ORDER at 6:37 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 11 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as written and submitted.

APPROVAL OF MINUTES: Minutes of February 21, 2019, approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: Terry Dolan: Presented project update sheets. No construction started yet. Weight restrictions on Borough roads in effect March 25th for core area and March 27th for Northern area. Earthquake damage assessment, with snow gone, is more visible, and the list is growing. Contracts out to group repair work areas, specifically Point Mackenzie and Big Lake areas.

BOARD MEMBER REPORTS:

A. TAB: Dan Elliott: Met February 26, 2019. Passed a resolution that future subdivisions approved through Platting will include Adequate Right of Way for pedestrian pathways and this will be included in the Subdivision Construction Manual. John Harris clarified that this resolution was discussed

at the Parks & Trails meeting March 20th. Resolution revised to say right of way acquisition required but no design, construction or budget required. Another resolution was approved asking Assembly to appropriate $341k for commuter buses, which unanimously passed at next Assembly meeting. Alan Keplan reported on Glenn Hwy mile 66-92 realignment project. Suggestion and discussion about consolidating core areas to allow RSA's to get federal funding on their own. Dan mentioned he has been attending the Subdivision Construction manual meetings. Discussion followed by this board on all these topics.

UNFINISHED BUSINESS:

A. Effect of Resolution 19-01, if any: No copy provided. John S. found that it was for dust funds allocation, Ordinance 19-022. Assembly postponed until June 4, 2019. Steve stated no further discussion or action is needed until Assembly revisits.

B. Status/Effect of Resolution 19-03 regarding Ordinance 19-034: "Dust Control Reserve" fund distribution: Assembly postponed until June 19, 2019. Steve stated no further discussion or action is needed until Assembly revisits.

C. Status of Resolution 19-02 regarding "detached fourplex" developments: The Assembly has not seen or discussed it. Action Item: Get an Assembly member to sponsor Resolution 19-02, or at least make them aware of how important it is. John Harris will talk about it with Jim Sykes and Steve Edwards and Tom Phillips will talk with Tam Boeve to ask for sponsorship of resolution and help ensuring Assembly is aware of the importance to public.

NEW BUSINESS:

A. Currently projected impacts from Governor's proposed budget: Not going to see the State budget until after the MSB budget, so will not have real numbers until then. MSB employee layoff not being considered at this time. Worst case scenario, 70% property tax increase. Bring this topic forward under Unfinished Business for discussion next meeting.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: Community Council Resolutions regarding the Trunk/Palmer-Fishhook intersection: Rhonda Stark was not in attendance so we will need to bring this forward at next meeting.

OTHER BUSINESS: Steve Edwards will not be attendance at the next meeting. Vice Chair Gary Hessmer will chair the meeting on April 18, 2019.

BOARD COMMENTS: None

ADJOURNMENT: Gary Hessmer moved, Dan Tucker second; meeting adjourned at 8:00 pm.

NEXT MEETING: Thursday, April 18, 2019 at the West Lakes Fire Station #73, 1250 Spring Drive.

Board ~~Vice-~~Chair _____

Board Secretary _____

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Special Meeting
Thursday, April 4, 2019 at 3:00pm

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I. CALL TO ORDER; ROLL CALL

Meeting called to order by Chair Mike Wood at 3:01 PM. Present: Howard Delo, Larrry Engel, Dan Mayfield, Jim Sykes, John Wood, Bruce Knowles, and Mike Wood. Quorum established. Andy Couch arrived at 3:35pm

II. APPROVAL OF AGENDA

MOTION by John Wood as amended by removing items IV(a) (i), (ii), (iii) and IV(b); seconded by Howard Delo.
Motion approved unanimously.

III. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 minutes per person at chair's discretion)

Tam Boeve, MSB Assembly Member District #7

Mark Whisenhunt, Acting Planning Services Manager

Stefan Hinman, MSB Public Affairs

Sam Osbourne, ADF&G: Spoke in respect to #11 Northern District proposal.

IV. ITEMS OF BUSINESS

a. For review: UCI King Salmon Management Proposals
   i. 5. AAC 21.366. Northern District King Salmon Management Plan

Motion John Wood made a motion for reconsideration of the BOF proposal, Northern District King Salmon Management Plan; Larry Engel seconded
Motion approved unanimously.

Motion John Wood made a motion to make a friendly change to re-number black *11* to be *12*; *Howard Delo seconded.*
Motion approved unanimously.

Motion Larry Engel made a motion to amend proposal to replace Eastern Sub-District with General Sub-District of the Northern Districts areas by 247-41, 247-42, 247-43) in 12 (A) and (B); Howard Delo seconded.
Discussion ensued on who proposal affects. The proposals will be sent to the appropriate committees.

V. ***Motion approved unanimously.***

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION
Special Meeting
Thursday, April 4, 2019 at 3:00pm

VI. MEMBER COMMENTS

John Wood: Glad Mark is here and stresses to the administration that we are about to undergo a jam-packed session with BOF. My suggestion is to have one staff member do BOF items – I will be happy to sit with Mayor Halter, Mr. Moosey or anyone else to express this. I have been asked to step up at the BOF to move the Central Cook Inlet in from of the Lower Cook Inlet – does anyone has any comments.
Howard, Bruce doesn't see any reason why to; Dan I don't know if there is a reason to; Larry doesn't see why there is any reason to have it one way or another; Jim Sykes is taking the advice of the people who know; Mike Wood stated about the time frame of having Central Cook Inlet last – should remain the same but it would be nice to have our eyes on the prize.

Mike Wood: Larry and I have already write a letter to Mr. Moosey. We need full staff as we are going into the BOF.

Larry Engel: I would like to add because last week was Patty Sullivan's last day; Patty and Stefan were key people in this…

Dan Mayfield: I appreciate the chair's direction in this meeting.

Howard Delo: I am glad we were able to get this thing straightened out for what we are trying to do.

Larry Engel: We got black and blue…

Andy Couch arrived at 3:35pm

Jim Sykes: Thanks for catching and changing it. I do have a couple other comments not related to our business. Dan and I went to DC and met with the Chief of Staff …interested to hear from all user groups. North Pacific Fishery Management Council.

Mark Whisenhunt: Thank you for making the request with respect of staff help. I will do what I can to make that happen.

Andy Couch: Sorry I am late; reviewing everything and missed that this started at 3:00pm. I brought some packets from the Matanuska Valley Advisory Committee if you all are interested.

Mike Wood: I appreciate you all dealing …

Larry Engel: Andy and I participated in the Wasilla Chamber of Commerce discussing the fish in the Matanuska-Susitna…

Jim Sykes: I want to thank Larry for the presentation at the wetland mitigation meeting.

Matanuska-Susitna Borough

FISH AND WILDLIFE COMMISSION

Special Meeting

Thursday, April 4, 2019 at 3:00pm

VII. ADJOURNMENT

MOTION to adjourn by Howard Delo; seconded by Larry Engel.

Motion approved unanimously.

Meeting stands ADJOURNED at 3:42 PM

Mike, Wood Chair

May 16, 2019
Date

ATTEST:

Ted J. Eischeid
Ted Eischeid, MSB Planner II

5/16/2019
Date

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION
Thursday, April 18, 2019 at 5:00pm

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I. CALL TO ORDER; ROLL CALL

Vice-Chair Howard Delo called the meeting to order at 5:00pm. Present: Dan Mayfield, Andy Couch, Howard Delo, Larry Engel, John Wood, and Jim Sykes. Bruce Knowles arrived at 5:10 pm. Mike Wood absent. Quorum established. Howard Delo serving as chair.

II. APPROVAL OF AGENDA

Motion to approve agenda made by Larry Engel, seconded by John Wood.

Motion carried unanimously.

III. APPROVAL OF MINUTES

a. March 21, 2019

Motion to approve the minutes made by John Wood; seconded by Dan Mayfield.
John Wood had one correction to Page 2, second to last line to read *John Wood* instead of *Jim Wood*;
Minutes approved unanimously as corrected.

IV. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 minutes per person at chair's discretion)
No one present.

V. STAFF/AGENCY REPORTS & PRESENTATIONS

a. Staff report: Ted Eischeid presented on things that have been happening (Wetlands, BOF booklet, Elodea control, and FWC Functions and Duties) and that he will be sending Friday updates rather than a bunch of emails through the week. Discussion ensued about the BOF booklet/presentation and the commission would like to see if Stefan Hinman could assist with this as he has in the past.

VI. ITEMS OF BUSINESS

a. BOF – Consider creating subcommittee to create BOF strategy for FWC consideration. The FWC would like a subcommittee. Need to get a copy of all the proposals so the FWC can review. Staff to request a copy of the proposal book – ask Rick Green or Mr. Haight.

Bruce Knowles arrived at 5:10pm

b. Consider drafting letter to BOF asking that Northern District Cook Inlet proposals be dealt with prior to Central District Cook Inlet proposals.

Andy Couch made a motion that we write the letter; Dan Mayfield seconded.

Discussion ensued on how the FWC should handle requesting the BOF to place Northern District Cook Inlet proposals prior to Central District Cook Inlet.

Andy Couch pulled the motion to table until next meeting.

Larry Engel made a motion to write a letter to the BOF requesting proposals out earlier and any comments they may have; Dan Mayfield seconded.

***Motion passed unanimously.* [Ted assist Larry with this]**

c. BOF – consider offering guided Mat-Su field visit for BOF members this year. Mike Wood (through Ted Eischeid) thought it would be a good idea to invite some BOF members on a tour.

John Wood made a motion to explore the possibility of BOF member tour in the MSB – or at least the three new members of the board; Larry Engel seconded.

Discussion ensued for maybe Andy Couch or Mike Wood have the possibility to do provide a tour. It depends on the days

Jim Sykes called the question.

***Motion passes unanimously*. [Ted and Mike to set this up]**

d. Economics of Sportfishing – options utilizing Southwick's services for BOF meetings. Ted provided a handout from Southwick and advised the FWC of the balance available on this project to be roughly $11K. .This will be placed on the May Agenda. Andy Couch stated that Southwick may not have an idea of what the cost of a day of guided fishing costs in Alaska. Dan Mayfield suggested to review the report. Staff to check on. Larry Engel, is ADF&G going to co-write the summary report – MSB provided funds, ADF&G to provide manpower to write. Make sure KRSA knows what is happening with the report and/or lack thereof of a report.

e. FWC – Consider defining goals/priorities/mission statement
John Wood this is for overall goals. Assembly adopted Title 4.75.010. What are the varying waterbodies in this area carrying? We have neglected getting the fish back into the streams – number and size. What does the FWC want to see as its end product? This is what the FWC needs to focus on. This is so important.

John Wood made a motion to have form a committee to explore goals and priorities; Dan Mayfield seconded.

Discussion Howard Delo stated that John Wood, Larry Engel and Howard Delo be part of the committee. Question asked if Bruce Knowles was part of the subcommittee would that be a violation of the OMA? Staff to check. [Yes, Bruce Knowles being part of committee would violate the OMA]

Motion passed unanimously.

f. Updates:

i. BOF nominees/public hearing testimony

Bruce Knowles asked about Johnstone's appointment. Other members of the FWC advised that Johnstone is done. John Wood asked where do the FWC stand with one seat still open. If there is someone that anyone knows, chat with Brett Huebert. John Wood stated that the BOF would probably look more toward someone that is not in the Matanuska-Susitna Borough, maybe someone in the Anchorage area. Howard Delo stated to think about this and reach out to Brett Huebert.

ii. North Pacific Council Upper Cook Inlet Task Force April 2 committee report. This is just information from Ted Eischeid. Discussion ensued about this – Ted will be sending out an article tomorrow for follow-up. Possible meeting in May. What is the State's involvement in this Task Force? – maybe this should be asked of ADF&G.

VII. MEMBER COMMENTS

John Wood	No comments. Impressed with the length of the meeting.
Dan Mayfield	No comments but thank you.
Bruce Knowles	Spoke enough
Andy Couch	No comment
Jim Sykes	Would you like me to resign before my term ends so a new Assembly person can be appointed prior to BOF meetings. – This will be placed on the May meeting Agenda.
Larry Engel	No Comment
Howard Delo	I have a proposal asking the BOF to define "minimize". He gave a synopsis of the proposal and Ted will send it to the FWC electronically.

VIII. NEXT REGULAR MEETING – MAY 16TH – AGENDA/PRESENTATION ITEMS?

IX. ADJOURNMENT

Jim Sykes made a motion to adjourn the meeting; seconded by Andy Couch.

Motion passed unanimously.

Meeting adjourned at 6:48pm

Howard Delo

Howard Delo, Vice-Chair

May 16, 2019

Date

ATTEST:

Ted J. Eischeid

Ted Eischeid, MSB Planner II

5/16/2019

Date

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MATANUSKA-SUSITNA BOROUGH
FISH AND WILDLIFE COMMISSION RESOLUTION NO. FWC19-01

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH FISH AND WILDLIFE COMMISSION RECOMMENDING ASSEMBLY ADOPTION OF THE ASSET MANAGEMENT PLAN: NATURAL RESOURCES MANAGEMENT UNITS, ITS LAND USE DESIGNATIONS AND CLASSIFICATIONS; AMENDING MSB 15.24.030, REPEALING THE SUSITNA AREA PLAN; AND REPEALING THE FISH CREEK MANAGEMENT PLAN.

WHEREAS, the Matanuska-Susitna Borough Assembly adopted Ordinance Serial No. 10-083 adopting the Natural Resource Management Unit Plan, contained within MSB 15.24.030 Comprehensive Plan; and

WHEREAS, the borough has implemented the Plan for over eight years and has identified a number of updates to make the Plan more effective; and

WHEREAS, the Plan contains goals and guidelines for agriculture and grazing, buffers, cultural resources and historical sites, fish and wildlife habitat, forestry, green infrastructure, private property, public recreation and tourism, materials (rock, sand, and gravel), settlement, special management zones, trails, transportation, water quality and quantity, wetlands and riparian resources; and

WHEREAS, the Plan update identifies the many and varied uses and values of lands within Natural Resource Management Units, and provides current land-use designations and management guidance which, if properly implemented, will maintain the health and

sustainability of borough forests while providing local and high value-added use of forest resources, protect watersheds and water quality, maintain habitat necessary to support health and diverse fish and wildlife populations; all of which are central to sustaining the quality of life and lifestyles of the borough communities, ensuring that a broad spectrum of outdoor recreational opportunities continue to be available, and supporting recreation and tourist based businesses; and

WHEREAS, pursuant to MSB 23.20.060 the Plan contains a balanced approach to address the requirements the adopted Forest Management Plan, which manages borough forests in a way that provides for a level of timber harvest with the ability to meet reasonable local and industry needs while maintaining or enhancing the overall health of the borough-owned forests; and

WHEREAS, the Plan update incorporates the Fish Creek Unit and replaces the Fish Creek Management Plan; and

WHEREAS, the NRMU Plan is the Borough's land management plan and fulfils the state requirement relieving the borough of the need to include the State Susitna Area plan in MSB 15.24.030.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough FISH AND WILDLIFE COMMISSION supports the management intent, land use designations, and land use classifications for the borough-owned land covered by the Asset Management Plan: Natural Resource Management Units.

BE IT FURTHER RESOLVED, the Matanuska-Susitna Borough FISH AND WILDLIFE COMMISSION supports the adoption of the updated Asset Management Plan: Natural Resources Management Units.

BE IT FURTHER RESOLVED, the Matanuska-Susitna Borough FISH AND WILDLIFE COMMISSION supports amending MSB 15.24.030 to reflect adoption of the Plan update, repeal of the Susitna Area Plan, and repeal of the Fish Creek Management Plan.

ADOPTED by the Matanuska-Susitna Borough FISH AND WILDLIFE COMMISSION this 16th day of MAY, 2019.

MIKE WOOD, Chair

ATTEST

TED EISCHEID, Clerk

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MATANUSKA-SUSITNA BOROUGH
FISH & WILDLIFE COMMISSION RESOLUTION SERIAL NO. FWC19-02

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH FISH AND WILDLIFE COMMISSION ESTABLISHING THE IMPORTANCE OF THE MATANUSKA-SUSITNA BOROUGH PUBLIC AFFAIRS DEPARTMENT IN ASSISTING THE FISH AND WILDLIFE COMMISSION EFFORTS IN THE UPCOMING BOARD OF FISH CYCLE.

WHEREAS, the Matanuska-Susitna Fish and Wildlife Commission was created in 2007 to represent the interests of the borough in the conservation and allocation of fish, wildlife, and habitat; and

WHEREAS, the Fish and Wildlife Commission has been effective in representing these interests to political leaders, government regulators, and boards of fish and game; and

WHEREAS, a key component in the Commission's advocacy has been producing effective messaging and support materials; and

WHEREAS, this work has been accomplished through the collaboration with and assistance from the Matanuska-Susitna Borough's public affairs department; and

WHEREAS, the Commission's efforts and successes during the 2014 and 2017 Board of Fish cycles were greatly enhanced by the assistance of the Matanuska-Susitna Borough's public affairs department; and

WHEREAS, the Commission is embarking on a critical effort in the state Board of Fish 2020 cycle as it advances proposals representing the interests of the borough's citizens.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Fish and Wildlife Commission expresses it support of and desire for continued assistance from the Matanuska-Susitna Borough public affairs department for its work in the current Board of Fish cycle and provide interactive media support at the Board of Fish hearings.

ADOPTED by the Matanuska-Susitna Fish and Wildlife Commission this 16th day of MAY, 2019.

MIKE WOOD, Chair

ATTEST:

TED EISCHEID, Staff

(SEAL)

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MATANUSKA-SUSITNA BOROUGH
FISH & WILDLIFE COMMISSION RESOLUTION SERIAL NO. FWC19-03

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH FISH AND WILDLIFE COMMISSION IN SUPPORT OF THE CONCEPT THAT THE MATANUSKA-SUSITNA BOROUGH PROVIDE FOR SUPPLEMENTAL WETLAND MITIGATION FOR LARGE DEVELOPMENT PROJECTS THAT IMPACT WETLANDS AND DEGRADE SALMON HABITAT IN THE BOROUGH.

WHEREAS, the Matanuska-Susitna Fish and Wildlife Commission was created in February 2007 to represent the interests of the borough in the conservation and allocation of fish, wildlife, and habitat; and

WHEREAS, salmonid fish populations using Matanuska-Susitna Borough rivers and streams have seriously declined over the past 30 years; and

WHEREAS, the Matanuska-Susitna Borough contains 8 of the 16 salmon stocks of concern as of April 2019 for the state of Alaska; and

WHEREAS, the Matanuska-Susitna Borough Fish and Wildlife Commission has made positive strides in directing funds to local fisheries research and fish passage projects while encouraging stakeholder groups to prioritize fishery needs in Upper Cook Inlet and its critical watersheds; and

WHEREAS, the Fish and Wildlife Commission has successfully worked with the Alaska Department of Fish and Game and the Alaska Board of Fisheries to improve salmon returns for the Matanuska-Susitna Borough; and

WHEREAS, the Commission continues to support robust opportunities for sport, subsistence, and personal use fisheries in the Matanuska-Susitna Borough and recognizes the importance of restoring historic health to threatened fisheries and the associated wetlands that remain critical for supporting salmon populations; and

WHEREAS, the Fish and Wildlife Commission recognizes the need for new development that may sometimes impact wetlands while supporting the concept of avoiding, minimizing, and mitigating these impacts; and

WHEREAS, some major developments that require wetland protection or mitigation may not be fully addressed by other agencies and regulatory bodies.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Fish and Wildlife Commission supports the concept that the Matanuska-Susitna Borough provide for supplemental wetland mitigation in addition to what other agencies and regulatory bodies may require in order to both protect and enhance the salmonid populations as the Matanuska-Susitna Borough continues to grow.

ADOPTED by the Matanuska-Susitna Fish and Wildlife Commission this 16th day of May, 2019.

MIKE WOOD, Chair

ATTEST:

Ted J. Eischeid

TED EISCHEID, Staff

(SEAL)

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on May 6, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

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Planning Commission members present and establishing a quorum:
- Ms. Mary Anderson, Assembly District #1, Vice Chair
- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6
- Mr. Sassan Mossanen, Assembly District #7

Planning Commission members absent and excused were:
- VACANT, Assembly District #2

Staff in attendance:
- Mr. Alex Strawn, Development Services Manager
- Mr. Mark Whisenhunt, Acting Planning Services Manager
- Ms. Trina Sears, Assistant Borough Attorney
- Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Mark Whisenhunt, a member of Planning Staff.

IV. CONSENT AGENDA

A. Minutes

1. April 1, 2019, regular meeting minutes
2. April 15, 2019, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution PC 19-14**, a Conditional Use Permit in Accordance with MSB 17.60 – Conditional Uses; for the expansion of a marijuana cultivation facility, located at 6570 W. Trevett Circle, Suite C (Tax ID# 17N02W10A015); within Township 17 North, Range 2 West, Section 10, Seward Meridian. Public Hearing: May 20, 2019. (*Applicant: Kerby Coman, on behalf of Alaska Frontier Cannabis, Staff: Mark Whisenhunt*)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution PC 19-15**, recommending Assembly adoption of an ordinance Amending MSB 15.24.030(C) and Repealing MSB 15.24.031 Initiating and Amending Lake Management Plans. Public Hearing: May 20, 2019. (*Staff: Pamela Graham*)
2. **Resolution PC 19-16,** recommending approval of an ordinance Amending MSB 17.29 to Adopt the most recent Flood Insurance Study and Flood Insurance Rate Map. Public Hearing: May 20, 2019. (*Staff: Alex Strawn*)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

MOTION: Commissioner Chesbro moved to change the public hearing date for Resolution PC 19-15 to June 3, 2019. The motion was seconded.

VOTE: The motion passed without objection.

MOTION: Commissioner Anderson moved to change the public hearing date for Resolution PC 19-16 to June 3, 2019. The motion was seconded.

VOTE: The motion passed without objection.

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

(*The meeting recessed at 6:06 p.m., and reconvened at 6:15 p.m.*)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. **Resolution PC 19-13**, a Conditional Use Permit in Accordance with MSB 17.60 – Conditional Uses; for the modification to the operation of an existing marijuana retail facility, located at 3550 S. Old Glenn Highway (Tax ID# 17N02E23D025); within Township 17 North, Range 2 East, Section 23, Seward Meridian. The request is to modify the hours of operation. (*Applicant: Chad Ragsdale, on behalf of Matanuska Cannabis Company, Staff: Joe Metzger*)

Chair Vague read the resolution title into the record.

Chair Vague:
- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Mark Whisenhunt provided a staff report:
- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:
- whether the community council has had a chance to meet to review the application;
- does the State of Alaska mandate hours of operation for marijuana retail facilities;
- whether state regulations trump local regulations; and
- clarification of how many houses are within sight of the proposed structure.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Chad Ragsdale and Mr. Patrick McKay, Applicants, provided an overview of their application.

Commissioners questioned the applicants regarding:
- what precipitated the need to change the hours of operation at this time;
- whether they intend to open an onsite consumption business in the future;
- clarification of the hours of operation for the other businesses nearby;
- what are the states requirements for hours of operation for liquor stores;
- clarification of onsite consumption requirements; and
- why didn't the applicant appeal the Commission's original decision if they were unhappy with the hours of operation.

Chair Vague opened the public hearing.

There being no persons to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Mossanen moved to approve Resolution PC 19-13. The motion was seconded.

Commissioner Mossanen spoke in favor of the resolution.

Discussion ensued regarding:

- impacts to the neighbors should the business remain open until 5:00 a.m.;
- whether vehicle headlights will be shinning in people's homes;
- allowing the business to remain open until midnight instead of 5:00 a.m.; and
- updating borough code so that hours of operation will be standard for all marijuana retail facilities.

MOTION: Commissioner Chesbro moved a primary amendment to change the hours of operation from 8:00 a.m. to 5:00 a.m. to 8:00 a.m. to midnight, daily. The motion was seconded.

Commissioners Chesbro and Elder spoke in support of the amendment.

Chair Vague offered Mr. Ragsdale an opportunity to respond to the proposed change in hours.

Mr. Ragsdale responded in favor of the proposed change in hours of operation and requested an update to code that will set standard hours of operation for all marijuana retail facilities.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Adjudicatory (*if needed*)
B. Upcoming Planning Commission Agenda Items

Mr. Strawn provided a brief update on projects that will be coming before the Planning Commission.

XV. DIRECTOR AND COMMISSIONER COMMENTS

Ms. Trina Sears, Assistant Borough Attorney:
- stated that this is her last meeting for a few months;
- noted that Ms. Susie Lemon will be returning from maternity leave; and
- she will be attending the Planning Commission meetings for the next few months.

Ms. Brodigan:
- stated that the Assembly has scheduled a meeting on May 20th for budget deliberations;
- the Planning Commission meeting has been moved out of the Assembly Chambers and into the Lower Level Conference Room; and
- there will be signs placed at all entrances to direct the Commission and members of the public to the correct location.

Commissioner Glashan stated that he is looking forward to stronger regulations and providing standards for hours of operations for marijuana retail facilities.

Commissioner Elder:
- stated that marijuana businesses are growing and maturing; and
- opined that standardizing the hours of operations will be fair for everyone.

Commissioner Mossanen:
- stated that if a business behaves in a way that is not conducive to their community, there will be complaints that will be heard by AMCO (Alcohol and Marijuana Control Office); and
- businesses can lose their licenses if they are acting as bad operators.

Commissioner Chesbro stated her support for standardization of hours of operations.

Commissioner Anderson:
- opined that sometimes conditional use permits can seem somewhat vague;
- suggested that setting more restrictive parameters might help businesses with their business plans as they will know what to expect;
- acknowledged that the Commission will still look at each application on a case by case basis even with more restrictive parameters;
- it is time to look at some of these regulations and give them more shape; and
- stated that Trina will be missed.

Chair Vague:

- noted that when the Commission started down this marijuana path, there were many contentious meetings;
- opined that they have made some really good decisions and have made progress;
- there have been fewer and fewer negative comments due to the Planning Department working closely with the applicants;
- opined that the same will be true of the onsite consumption facilities;
- noted that without land use regulations, the Commission is left to make decisions for the community; and
- stated her appreciation for the Planning Departments hard work and ensuring that everything runs smoothly.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:08 p.m.

Colleen Vague

COLLEEN VAGUE, Planning Commission Chair

ATTEST:

MARY BRODIGAN, Planning Commission Clerk

Minutes approved: May 20, 2019

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By: Mark Whisenhunt
Introduced: May 6, 2019
Public Hearing: May 20, 2019
Action: Approved

MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 19-14

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A MODIFICATION OF A CONDITIONAL USE PERMIT FOR THE EXPANSION OF A MARIJUANA CULTIVATION FACILITY AT 6570 WEST TREVETT CIRCLE, SUITE C, TAX ID# 17N02W10A015; LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 2 WEST, SECTION 10, SEWARD MERIDIAN.

WHEREAS, an application has been received from Kerby Coman, on behalf of Alaska Frontier Cannabis, requesting the modification of a conditional use permit for the expansion of an existing marijuana cultivation facility at 6570 West Trevett Circle, Suite C, Tax ID# 17N02W10A015; located within Township 17 North, Range 2 West, Section 10, Seward Meridian; and

WHEREAS, MSB 17.60.040 allows a property owner to apply for a modification of a conditional use permit; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana cultivation facilities are declared to be a public nuisance; and

WHEREAS, access is made onto West Trevett Circle via an existing Borough approved driveway over 700 feet long; and

WHEREAS, the proposed use is set back approximately 530 feet from the West Trevett Circle right-of-way to the north, 100.8 feet from the east lot line, 110 feet from the south lot line, and 120 feet from the west lot line; and

WHEREAS, the Parks Highway right-of-way abuts the subject parcel to the north. Two large undeveloped parcels, approximately seven and ten acres in size, abut the parcel to the east. Several one-acre lots developed with residential uses abut the parcel to the south. Three large parcels, with residential and industrial uses, abut to the west and range from three to seven acres in size; and

WHEREAS, other developed properties in the area which have highway frontage are all industrial or commercial uses, with the exception of one residential home; and

WHEREAS, according to the application material, the proposed use has a security plan in place, which includes education of employees on all security measures; and

WHEREAS, according to the security plan, a combination of cameras, motion detectors, and lighting will be used to secure the site and monitor all activities at the facility; and

WHEREAS, the proposed lighting will be downward directional and shielded to prevent light from spilling off of the subject parcel; and

WHEREAS, according to the application material, all cultivation and processing will take within the proposed structures; and

WHEREAS, the facility will not be open to the general public; and

WEHREAS, the proposed expansion includes the construction of five greenhouses, each being 90 feet wide and 96 feet long, and the placement of 10 connex structures, each being eight feet wide and 40 feet long; and

WHEREAS, according to the application material, no business signs will be located at the site or visible from off site; and

WHEREAS, the closest school (American Charter Academy) is approximately 3,000 feet away from the proposed use; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, persons under the age of 21 are prohibited from entering the premises of the proposed use; and

WHEREAS, after proper notification to the State of Alaska Alcohol & Marijuana Control Office; all marijuana products deemed unusable will be mixed with other waste material, sealed in a container, and disposed of at the Borough landfill; and

WHEREAS, according to the application material, wastewater will be kept in storage tanks and a third party contractor will remove and dispose of the wastewater at a legally permitted wastewater facility; and

WHEREAS, a six-foot tall chain link fence has been constructed around the property, along with a locking gate across the driveway; and

WHEREAS, according to the application material, a six-foot tall screening fence is to be constructed to encompass the existing facility and the proposed expansion as shown on the site plan; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, according to the application material, carbon filters will be used in all of the proposed structures to prevent cannabis odors from escaping the subject property; and

WHEREAS, no new landscaping or berms are planned or required by code; and

WHEREAS, the subject parcel is approximately 12.42 acres in size; and

WHEREAS, the closest residential structure is located to the west and is approximately 150 feet away from the proposed expansion; and

WHEREAS, Alaska Frontier Cannabis has obtained marijuana establishment license #14396, in accordance with 3AAC 306.005; and

WHEREAS, a copy of marijuana establishment license #14396 has be provided to the Borough; and

WHEREAS, on May 3, 2019, the State of Alaska Marijuana Control Board approved the expansion request made by Alaska Frontier Cannabis; and

WHEREAS, the State Fire Marshal Office has issued Full Plan Review #2019Anch1055, for the proposed expansion; and

WHEREAS, the applicant has provided a copy of the approved Full Plan Review #2019Anch1055; and

WHEREAS, according to the application material, nutrients, cleaning supplies, and pesticides will be stored within the facility according to each manufacturer's recommendations; and

WHEREAS, according to the application material, all hazardous material will be stored, handled, and disposed of in accordance with the safety data sheet for each item; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.160; and

WHEREAS, the Planning Commission conducted a public hearing on May 20, 2019 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 19-14:

1. The proposed use, with conditions, will not detract from the value, character, and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use will not be harmful to the public health, safety, convenience, and welfare (MSB 17.60.100(B)(2)).

3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).

4. The application material meets all of the requirements of this chapter (MSB 17.60.100(B)(4)).

5. The proposed use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).

6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).

7. The proposed use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).

8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).

9. The applicant has provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).

10. The applicant has provided documentation demonstrating the proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).

11. The wastewater and waste material disposal plan demonstrates compliance with the Alaska State Department of Environmental Conservation (MSB 17.60.160(A)).

12. The odor mitigation plan demonstrates mitigation measures will prevent odors from materially impacting adjoining properties (MSB 17.60.160(B)).

13. Storage of nutrients, natural pesticides, and cleaners will comply with all local, state, and federal laws (MSB 17.60.160(C)).

14. A security plan which includes education for employees on security measures has been provided (MSB 17.60.160(D)).

15. The proposed use meets the minimum setback requirements for marijuana cultivation facilities (MSB 17.60.160(E)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the modification to conditional use permit #176020170025, allowing for the expansion of an existing marijuana cultivation facility, with the following condition:

1. All conditions listed in Planning Commission Resolution 18-07 remain in effect and shall also apply to the expansion of this facility.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission this 20th day of May, 2019.

COLLEEN VAGUE, Chair

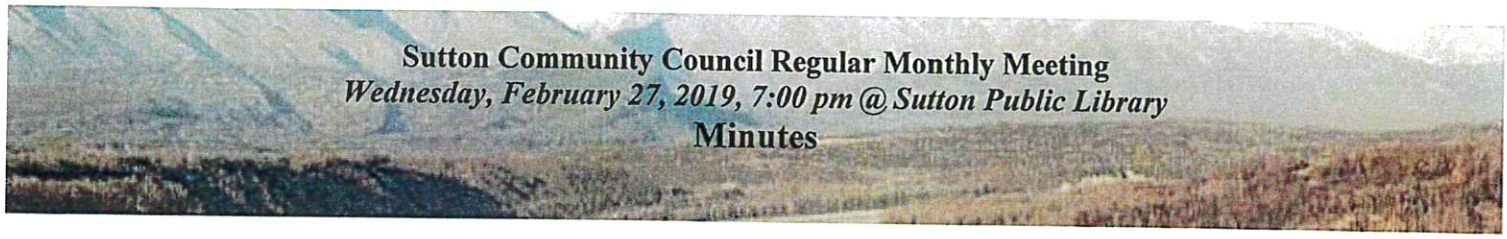
ATTEST

SLOAN VON GUNTEN, Acting Planning Clerk

(SEAL)

YES: Vague, Anderson, Chesboro, Elder, Glashan, and Mossanen

NO:



Sutton Community Council Regular Monthly Meeting
Wednesday, February 27, 2019, 7:00 pm @ Sutton Public Library
Minutes

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1. **Establish Quorum:** President Frank Busby, Vice Chair Chris Spitzer, Treasurer Shane LaCroix, Secretary Earl Houser, Board Members Mark Bertels, Jessica Tremaine, Brian Laurent, Marla Mason

2. **Call to Order:** *7:04*

3. **Pledge:** *Mark Bertels*

4. **Guests:**
   See attached sign-in sheet

5. **Presentations:**
   - Borough representative on COMP Plan review
     Eileen Probasco, the communities and Borough is working on the comp-plan template to streamline the way we develop the Comp-plan. Basically, making the building of a plan more efficient, making a plan easier to design and build on for each community, a plan that's more of a regional template. By making a standard template, each Community Councils can input what is important to their community and tailoring it to their community. A resolution will be voted on sometime in March at the assemble concerning the template issue.
     Went over a hand out from the borough titled "Title 17 Zoning Code Reorganization" and a draft of title 30 Conditional Use plan / SPUD plan.

   - *Brian Endle <endleforassembly@gmail.com*
     Running for Mat-Su Borough Assemble talking about air quality within the borough Butte has issues with the air monitoring. Discussion with the borough about air quality and zoning in the borough and communities around the Butte/Palmer area.

   - *Tom Bergey, District 1 School Board Representative Mat-Su Borough, budget cuts that was presented by the Governor means possible layoffs borough wide if the budget is enacted in its entirety. We are waiting to see what the legislature will vote on about the proposed budget.*

6. **Borough and State Reports:**
   a. *Jim Sykes – MSB Assembly District 1 Representative;*
   Road service area, council sent a letter to the Borough about the speed bumps they will be putting in six of them along the road. Buy out of the river flooding, two have moved forward, and a few still under dispute. Public Use Area, the Borough is helping out where they can building a plan working with the community council, be sure to look over the plan. comp plans talked about going through the plan and being one the first ones to develop a plan working with the borough and the new template. Jim, also talked about the transportation meeting that took place earlier in the month and the borough roads around the area.

   b. *Emily Austin, Sutton Elementary School;*
   Ice Rink Charlie and Morgan are ensuring that everyday the rink is perfect. Six title 1 events this year, gearing up for end of year testing after spring break, a few field trips coming up going to see Frogs, performing arts center. Anchorage Museum, start choir in April and a concert in May. PTA Dinner was a big success we earned $4100. Dollars towards our field trip. Had a house fire of one of our students, putting together a community drive to be given to the family due to them loosing everything in the fire.

c. Representative George Rauscher;
Not Present

d. Sutton Librarian Juli Buzby;
Not Present

7. **Officer Reports:**

a. **Chair** – Frank Busby;
Getting Speed Bumps, they will be coming as Jim stated, they will be here this spring/summer they will help slow people down along the road along the school. Went up to Jonesville I noticed when there someone has shot our sign up with a .22cal. took phots found a harvest report near the area, reported it to the troopers.

b. **Secretary Correspondence** – Earl Houser;
We've had some mail that was sent out to the council members, Neighbor sent an email about people shooting up at Jonesville and how dangerous it is and would like to help out. Neighborhood watch we received no funds for the project.

c. **Treasurer Report**– Shane La Croix;
See treasurer report attached.
Received information from the borough about Revenue Sharing money for the upcoming year the council will need to apply for. Treasurer La Croix meet with the borough amended the money that has been obligated in the revenue sharing projects. The money has been combined and distributed to the different entities using the revenue sharing money, that's awarded through the revenue sharing committee each year, it makes accounting for the money easier when reporting to the Borough.

*****Approval of Consent Agenda*****

Chris makes motion to accept Consent Agenda treasurer report, Mark seconds, all in favor motion passes unanimously.

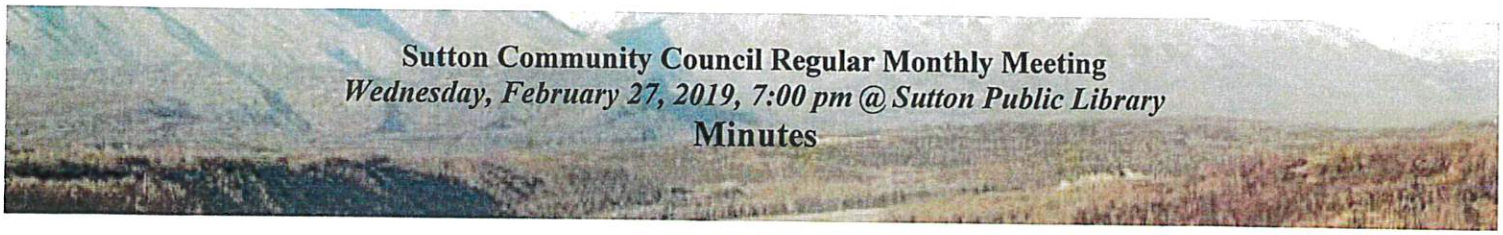
8. **Committee Reports:**

a. ***Comp Plan Review*** – Frank Busby;
Eileen talked about the Comp plan it sounds like a good idea working with the borough.

b. **Jonesville Public Use Management Plan Committee** – Rep. George Rauscher; Brian Largent
Brian Laurent, the board is continuing to meet on the Jonesville Public Use Management Plan. Brian presented a handout to the board, Memorandum of Understanding (MOU) read (see attached). That the community council president and committee chair to sign the MOU after having a chance to review and the council votes on at a later time.

9. **Old Business;**

- Philip Williams Federal Grant for JPUA
  Not Present today
- Brian Laurent, recommendation Sutton Community Council fully support JPUA



Sutton Community Council Regular Monthly Meeting
Wednesday, February 27, 2019, 7:00 pm @ Sutton Public Library
Minutes

10. New Business;
Gary Klink Station 51 EMS Director, on Borough EMS, hiring a good number of new EMT's ambulance are on the road daily call volume has gone up considerably.

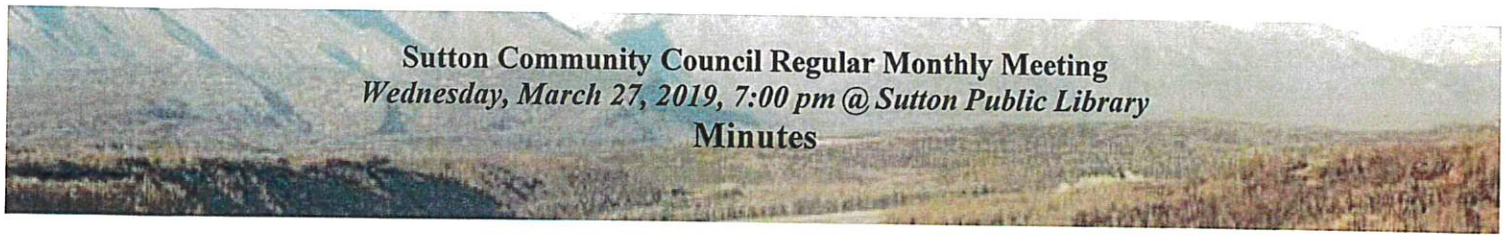
11. Restate motions and voting results
Chris makes motion to accept Consent Agenda treasurer report, Mark seconds, all in favor motion passes unanimously.

12. Meeting Adjourned

8:57 pm

4-24-19 Earl L. Hansen 4/24/2019

President's Signature **Date** **Secretary's Signature** **Date**



Sutton Community Council Regular Monthly Meeting
Wednesday, March 27, 2019, 7:00 pm @ Sutton Public Library
Minutes

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1. **Establish Quorum:** President Frank Busby, Vice Chair Chris Spitzer, Treasurer Shane LaCroix, Secretary Earl Houser, Board Members Mark Bertels, Jessica Tremaine, Brian Laurent, Marla Mason

2. **Call to Order:** 7:03 pm

3. **Pledge:**
   Frank Busby

4. **Guests:**
   See sign-up sheet

5. **Presentations:**
   No presentations

6. **Borough and State Reports:**
   a. **Jim Sykes – MSB Assembly District 1 Representative;**
   Out with new grand child

   b. **Emily Austin, Sutton Elementary School;**
   School is on well water as of today for the next week. School testing going on this week. Finished basic testing of 37 kids. End of the year testing in May. Title 1 events talent show/art show. Every Wednesday in April there will be out door activity going on, Field trips we have the fifth-grade field trip coming up to Peterson Bay, also preforming arts April 18th and the museum May 14th. Juli at the library and the school are teaching child awareness month how to help kids that are being abused. This program connects with the trauma training that the school is going through to get certified. Talk to the principal next month will be on Thursdays. Wrote two grants one for building classrooms outside. May 4th we will be building at the school to build some classrooms looking for volunteers to come and help with chainsaws and hammers. The second grant is for performer to do live looping for the kids.

   c. **Representative George Rauscher;**
   Not Present

   d. **Sutton Librarian Juli Buzby;**
   Library is planning for the summer, looking at taking a field trip with the school. Our community calendar is on line at the library, school and the Chickaloon has shared their calendar with us. Dancing again April 30th 6-8 pm.

7. **Officer Reports:**
   a. **Chair** – Frank Busby;
   Motor home sitting at king River been there since September was about twenty feet from going into the river, today it was removed as of today. Looks like they are going to build a race track by the fairgrounds this summer.

   b. **Secretary Correspondence** – Earl Houser;
   DOT correspondence, postal box renewal, member on the borough and enacting police powers.

Sutton Community Council Regular Monthly Meeting
Wednesday, March 27, 2019, 7:00 pm @ Sutton Public Library
Minutes

c. **Treasurer Report–** Shane La Croix;
See attached treasurer report
2019 taxes W-9 Ms. Bumgardner new this year

*****Approval of Consent Agenda*****

Marla makes motion to accept Consent Agenda treasurer report, Mark seconds, all in favor motion passes unanimously.

8. **Committee Reports:**
   a. ***Comp Plan Review*** – Frank Busby;
   No updates

   b. **Jonesville Public Use Management Plan Committee** – Rep. George Rauscher; Brian Largent
   No updates / not present
   Marl Bertel's gave short update on the JPUMPC, fish and wild life working with the committee, everyone is waiting for the budget to be worked out.

9. **Old Business;**
   - Philip Williams Federal Grant for JPUA
     Not present

10. **New Business;**
Neighbor to Jonesville slipper lake there has been a lot of shooting up there she just moved into the Sutton Community.

Brian wrote to pass-on, he wanted to give the council an update on the Jonesville cleanup. We have a group that is contacting sponsors for the event and we are arranging for dumpsters from MSB. The cleanup date is scheduled for May 11th. Chris and I will be out of contact until about Apr 3rd.

11. **Restate motions and voting results**
Marla makes motion to accept Consent Agenda treasurer report, Mark seconds, all in favor motion passes unanimously.

12. **Meeting Adjourned**
7:39 pm

4-24-19 Earl L Houser 4/24/19

President's Signature **Date** **Secretary's Signature** **Date**

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MAY 17 2019
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Talkeetna Community Council, Inc.
Regular Meeting of the Talkeetna Community Council, Inc
Monday, April 1, 2019 at 7:00 pm @ the Talkeetna Public Library
DRAFT MINUTES

The order of business will be as follows:

1. Call to Order. Establish a quorum 7:05 pm. Paul Button called the meeting to order. Present were Paul Button, Walter Kloepke, Joe McAveney, Peg Vos, Sarah Russell. Quorum established. Karl Swanson was absent.

2. Peg Vos will take the minutes

3. Approval of agenda: Peg moved to amend the agenda to add an item under new business entitled MSB Public Notice—Intent to Amend Asset Management Plan for Natural Resource Management Units. Walter seconded. Passed unanimously.

4. Approval of minutes from March 4: Sarah made a motion to approve the minutes. Peg seconded. Passed unanimously

5. Treasurer's report: Walter gave a report.

5. Out-of-town guest(s)

   A. Taunnie Boothby – MSB Floodplain Development Manager

7. Correspondence: Sarah gave a report.

8. Announcements (email the council secretary to get your announcements on the agenda: contact@talkeetnacouncil.org

   A. Alaskans for Litter Prevention and Recycling – Announcement of Talketna Recycling
   Works as ALPAR's Outstanding Recycling Committee Award
   B. U.S. Small Business Administration – Earthquake disaster assistance available
   C. AK DOT&PF – Accepting applications for local projects

9. Persons to be heard:
   A. Bill Was
   B. Jim Graham
   C. Brian Okonek
   D. Ruth Wood
   E. Jok Bondurant

10. Assembly update: Tam Boeve gave an update.

11. Committee/board reports

    A. TPAC: Roger Robinson gave a report
    B. Recycling: CiCi Schoenberger gave a report
    C. Community Assistance Program: Christie Seay submitted a written report
    D. Skatepark: No report
    E. Playground: No report
    F. Community Watch: Sarah Russell gave a report
    G. RSA: John Strasenburgh gave a report
    H. TSWB: Drew Haag gave a report

12. Unfinished business: None

13. New business

    A. Proposed lease of Alaska Railroad land to Nordlys, Inc.: No action
    B. MSB Public Notice of Intent to Amend Asset Management Plan for Natural Resource Management Units: Peg made a motion to write a letter to MSB requesting someone from Land Management Division to meet with Talkeetna citizens regarding NRMU updates. Ali seconded. Joe amended the motion to write a letter to MSB requesting someone from Land Management Division to meet with Talkeetna citizens regarding NRMU updates before the May 6th council meeting. Ali seconded. Passed unanimously.

14. Adjourn: Sarah made a motion to adjourn. Adjourned 8:39pm.

Attested to:

Approved by:

RECEIVED
MAY 21 2019
CLERKS OFFICE

MINUTES

TRAPPER CREEK COMMUNITY COUNCIL

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.

Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Regular Meeting, 6:30 PM, Thursday, April 18, 2019

I. Meeting called to order 6:32 pm. Posted within fourteen days of said meeting.

II. Determination of Quorum

III. Board Members in Attendance: Ritenburgh, Miller, Glenka, Grelson and Morrill. Members: George Faerber, Chrystal Mayer, Jason Garrett, Tammy Morrill, Tony Jurasek. Special Guest: Borough Assembly Representative Tam Boeve

IV. Approval of Agenda- additions: under Committee Reports: Water Committee: Resolution 19-002, ~~VFD~~: Resolution 19-003

V. Reading and approval of Regular March Meeting minutes

VI. Borough Assembly Report:
Tam Boeve, District 7: Borough Assembly report given. Mill rate will probably go up due to State budget cuts. New taxes are being discussed.
There will be several upcoming budget meetings around the Borough. Budget Hearing Thursday, May 2, 6pm, at the Willow Community Center, food will be available.
Natural Resource Management (NRM) issues: booklet due to be updated (Spruce beetle kill, etc.). Open House Presentation will be on from Monday, 5:30-7:30pm at the Talkeetna Library. Documents are available online for review. Time still remaining for public comment

VII. Treasurer's Report:
March activity: None. Dividends: Checking .13, Savings .01. Checking: $2,977.32, Savings: $25.40 = $3,002.72

VIII. Revenue Sharing/CAP Grant Project Updates:

A. FY2017:

- TCCSA Operating - $10,000.00. Current activity: $2,518.65. Total Spent: $9,136.46. $863.54 remaining
- Upper Susitna Food Pantry - $2,900.00. Current activity: $181.24. Balance: $1.53. Served 45 families, 105 people, and 22 seniors. Weekend Brown Bag served 15 students per week. 88 Spring Break food bags were distributed. An increase to 13 students enrolled in the Winter Supplemental Nutrition Program (an extra food box during the winter). This program ended at the end of March. Searching for additional funding to extend this

program through May.
The Senior Pass Program had 18 seniors enrolled. It is for extremely low-income seniors to use the food pantry twice a month, as well as a visit to Cubby's, and the bank. Possibly will add Wednesdays

B. FY2019:

- Neighborhood Watch Grant-$2,941.17. March: No activity. $2,741.17 remaining. Member concerned about alleged drug transaction. A possible expenditure of funds could be well utilized for a camera.

IX. Committee Reports:

TCCSA Water Committee: Committee met April 8, 2019, to review the draft Business Plan. A draft resolution was prepared by Donna Lee for the water committee to edit a proposed resolution 19-002 accepting the Trapper Creek Watering Point Business Plan to be signed by TCCC on April 18, 2019 and then presented for acceptance to TCCSA on April 20, 2019. The resolution will then be incorporated into the Business Plan for finalization which is being prepared by Agnew, Beck and Summit.
MSB stated that the project is on Step 4: Borough requires prior to conveyance of the land is verification that the site is actually suitable for the project. A water test hole will be done to assure suitability. No next meeting is scheduled at this time. Updates to TCCC and the public from the water committee will continue.

Resolution 19-002: A resolution for Trapper Creek Community Council to accept the Trapper Creek watering Point Business Plan, prepared by Agnew Beck Consulting and Summit Consulting Services. Discussion ensued.
Motion: by Merrill to accept Resolution #19-002, a Resolution accepting the Trapper Creek Watering Point Business Plan. Motion seconded by Glenka. Vote: 3 in favor and I Nay. Motion carries.

Volunteer Fire Department Committee: Chrystal Mayer. Fire Danger sign has been placed on E. Petersville Road near the Parks Hwy. Trapper Creek "Telephone Tree" list updates have been completed. A name has been chosen: Trapper Creek Volunteer Fire Department (TCVFD). Bylaws and Articles of Incorporation have been completed. CAP project grant for $1,000 was submitted. MSB Resolution 19-036 "Stating Non-Objection to the Proposed Trapper Creek Volunteer Fire Service Being Created and Recognized as a Volunteer Fire Service to Provide Fire Protection in the Trapper Creek Area." Resolution was read at TCCC April 18, 2019 meeting and will be presented to the MSB Assembly meeting May 2, 2019. Discussion ensued regarding a TCCC letter of support of MSB Resolution 19-036.
Motion by Morrill for TCCC to do a letter of support for MSB Resolution No. 19-036, to support the VFD in Trapper Creek. Motion seconded by Glenka. All in Favor: 3, Opposed: 1. Motion carries.
Letter of support via Public Comment at Borough website prior to the Borough Assembly Meeting, May 2, 2019.

X. Correspondence/Current Mail: All mail was previously emailed to the membership and/or posted at the TC Post Office.

XI. Public Forum: None

XII. Unfinished Business:

A. Mat-Su Community Councils for Public Safety (MSCCPS) update: Meeting was well attended. Discussion of how communities were utilizing the grant funds. Discussion ensued of holding a Trapper Creek public meeting regarding Neighborhood Watch. Discussion of TCCC Resolution #19-003, to the Alaska State Legislature supporting the repeal of SB-91 and Recommending that the State of Alaska begin anew with criminal reform.

Motion: by Morrill to accept Resolution 19-003, to the Alaska State Legislature, supporting the repeal of SB-91, and recommending that the State of Alaska begin anew with criminal reform. Motion seconded by Glenka. All in favor: 4, Opposed: 0. Motion carries.

B. FY2018 CAP/Revenue Share Funds: Project Proposal Forms reviewed and approved to ensure program qualifications were met. + approved.

FY2018 CAP Projects submitted:
Operating Expenses for the Trapper Creek Park and Cemetery- $10,000.00 requested
Pantry Operations Support (Upper Susitna Food Pantry), $5,000.00 requested
Administrative Costs for Trapper Creek Community Council, $1,000.00
Trapper Creek Volunteer Fire Department, $1,000.00 requested
Total requested: $17,000.00, FY2018 Funds available: $15,789.00

Project community voting will begin Monday, April 22, through Saturday, May11, 2019 at the Library. A CAP Project Talley Committee has been formed. Funded project list will be read at the Thursday, May 16, 2019 regular TCCC meeting

D. Date for Neighborhood Watch Grant public meeting: Saturday, May 18, 2019, ~~1pm~~ 2pm at the Trapper Creek Community building.

XIII. New Business: None.

XIV. Date of next meeting scheduled for **Thursday, May 16, 2019, 6:30 pm.**

XV. Meeting adjourned at 8:44pm

Approved: Geri Miller 5/16/19 — Janet R Grelson 5/16/19

Chairperson Date — Secretary Date

(Minutes taken by Council Secretary, Janet Grelson)