

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on April 1, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice Chair
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5
Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:

VACANT, Assembly District #2
Mr. Stafford Glashan, Assembly District #6

Staff in attendance:

Ms. Eileen Probasco, Planning and Land Use Department Director
Mr. Alex Strawn, Development Services Manager
Mr. Mark Whisenhunt, Acting Planning Services Manager
Ms. Trina Sears, Assistant Borough Attorney
Mr. Eric Phillips, Community Development Director
Mr. Joseph Metzger, Planner II
Mr. Christopher Cole, Planner II
Mr. Adam Bradway, Planner I
Mr. Emerson Krueger, Land Management Specialist
Mr. Ray, Nix, Natural Resources Manager
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Mark Whisenhunt, a member of MSB Planning Staff.

IV. CONSENT AGENDA

A. Minutes

1. March 18, 2019, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

(There were no introductions for quasi-judicial matters.)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

(There were no introductions for legislative matters.)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

(The meeting recessed at 6:07 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. Resolution PC 19-08**, a Conditional Use Permit in Accordance with MSB 17.60 – Conditional Uses; for the operation of a marijuana cultivation facility, located at 495 W. Sunflower Circle (Tax ID# 7108000T00H-1); within Township 18 North, Range 1 West, Section 28, Seward Meridian. Rescheduled from March 18, 2019, due to lack of a quorum. *(Applicant: Michael Musbach, on behalf of Alaska Frosted Flowers, LLC; Staff: Joe Metzger)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Commissioner Elder

- stated that he owns the community water system in Westwood Subdivision;
- the well house is located within the notification area;
- he does have a substantial interest in this area, but this application is of no financial consequence to his business; and
- stated that he can be impartial in a decision.

Chair Vague ruled that there is no conflict of interest.

There was no objection noted.

Mr. Metzger provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- whether the facility is visible from the cul-de-sac;
- whether the facility property is located within the subdivision;
- confirmation that the borough does not consider covenants;
- clarification of the character of the area; and
- whether there is a record of any criminal activity at any of the previously approved cultivation facilities.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Michael Musbach, Applicant, provided an overview of his application.

Commissioners questioned the applicant regarding:

- clarification of the number of employees and the hours that they will be working;
- how product will be transported to the retail facilities;
- whether they have started growing plants on site yet;
- whether there are any studies available that show if surrounding property values are impacted, and if so, were they in residential areas;
- clarification of the water source for the facility; and
- whether the Planning Commission can take the comprehensive plan into consideration when making a decision to approve an application for a conditional use permit for a marijuana facility.

Ms. Trina Sears, Assistant Borough Attorney:

- stated that in order to base a decision on the comprehensive plan, there would have to be something in that section of code that would direct the commission to the comp plan;
- noted that there are other conditional use permits that specifically reference that it has to be consistent with the comprehensive plan; and
- MSB 17.60 does not reference comp plans.

Chair Vague opened the public hearing.

The following persons spoke in opposition of Resolution PC 19-08: Ms. Shannon Minder, Mr. Sean Minder, Ms. Rachel Lund, Mr. Matt Stouffer, Ms. Victoria Winn, Ms. Jessica Svetkovich, Mr. Isaiah McCullough, Mr. Andrew Shane, and Mr. Jesse Sumner.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Metzger responded to questions and statements from members of the audience.

Chair Vague invited the applicant to respond to questions and statements from the audience.

Mr. Musbach responded to questions and statements from members of the audience.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Elder moved to approve Resolution PC 19-08. The motion was seconded.

Discussion ensued regarding:

- difficulties in finding a legal basis for denying this application;
- the compatibility of the proposed use within the neighborhood; and
- whether zoning would have made a difference in the outcome.

VOTE: The main motion passed with Commissioner Anderson in objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

- A. **Resolution PC 19-04**, recommending Assembly approval of Boundary Changes to Community Councils within the Core Area, which include Tanaina Community Council, North Lakes, South Lakes, Gateway, Farm Loop, and the creation of the Greater Palmer Community Council Boundary. Public Hearing Continued from January 7, 2019. (*Staff: Christopher Cole and Eileen Probasco*)

Chair Vague read the resolution title into the record.

Chair Vague stated that a public hearing was held on January 7, 2019, and that she is opening a second public hearing due to the time that has elapsed and the additional public outreach.

Mr. Christopher Cole provided a staff report:

- staff recommended approval of the resolution.

Chair Vague opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Resolution PC 19-04. The motion was seconded.

Commissioners Chesbro, Anderson, and Vague spoke in favor of Resolution PC 19-04.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

- A. Discussion regarding the Draft Natural Resources Management Plan Update. *(Staff: Emerson Krueger)*

Mr. Krueger, Mr. Eric Phillips, and Mr. Ray Nix provided an overview of the Draft Natural Resources Management Plan Update.

Discussion ensued regarding:

- whether there is a Cultural Resources expert in Planning;
- clarification of operable and inoperable lands;
- whether there is a minimum diameter for trees;
- clarification of what is causing a decline in the boroughs forests;
- how can the borough better manage a forest where the trees are rotting from the inside out;
- whether a major harvest is needed to get rid of the dead and dying trees;
- how will the borough address the concerns of citizens that do not support harvesting the borough's trees;
- what happens if no one chooses to harvest trees from the current two timber sales; and
- clarification of what happened to the \$1 million dollar grant to build a wood-fired boiler for Su Valley High School.

(The meeting recessed at 7:56 p.m., and reconvened at 8:08 p.m.)

XIV. COMMISSION BUSINESS

- A. Adjudicatory (*if needed*)
- B. Upcoming Planning Commission Agenda Items

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Ms. Eileen Probasco, Planning and Land Use Director:

- reminded the commission that the Joint Planning Commission/Assembly meeting is scheduled for 4:00 p.m. on Tuesday, April 16th;
- there will be a presentation on the Community Council Boundary Review;
- Mr. Steve Colligan will be giving a presentation on the PSAP (Participant Statistical Areas Program) for the Census;
- as of today, Mark Whisenhunt is the Acting Planning Services Manager;
- we are currently going through the annual budget process;
- we are looking at making some changes and being more efficient in light of the uncertainty with the budget;
- some of these changes will be coming forward to the Planning Commission;
- we are working on getting our audio files on the web, but have encountered some glitches;
- referred to the comment that Commissioner Chesbro made regarding the South Lakes Community Council and the group of people that took over the council;
- noted that there have been a couple of other community councils that have had similar experiences and have been frustrated that they are not able to continue in the capacity of a working council;
- she has been in contact with groups that would like to stay informed, but are unable to do so through their community councils;
- noted that there is a section of code under MSB 2.76 Community Councils, which states that nothing precludes other groups from participating in government, or putting forward or requesting information; and
- stated that they will be added to our email notification list.

Commissioner Elder:

- stated that we need to get another commissioner to fill the vacant seat;
- noted that it is very frustrating not to have zoning; and
- opined that it would be much easier to review applications with zoning.

Commissioner Chesbro:

- urges the community to participate in the public process;
- they often act surprised when something happens and they are not aware; and
- opined that at that point the commission can't do anything about it.

Commissioner Anderson:

- stated that she went back and looked at her notes from 2016 regarding the marijuana ordinance;
- noted that one of their options was to use the Core Area Comp Plan when determining where land uses should be, but they decided not to do that;
- in hind sight, they were not aware of the unintended consequences; and
- opined that the commission needs to consider consequences two to three years down the road when considering ordinances.

Chair Vague:

- acknowledged that they had a lot of options when considering the marijuana ordinance, but they were only two voices on the board;
- noted that a lot of people do not want zoning, but they also don't want certain things in their back yards;
- opined that without zoning, the commissions only option is to follow code;
- noticed some strange things going on outside of the borough building tonight and questioned what procedures are in place to ensure the safety of those attending public meetings at night;
- stated that she was on the school board when the wood-fired boiler came before the board;
- opined that the junior high building was much more school than was needed in the Susitna Valley;
- it was approved as a community center since it would be cheap to run; and
- she was not initially going to vote in favor of the project, but was convinced that it was a good project due to the self-sustaining boiler system.

XVI. ADJOURNMENT

The regular meeting adjourned at 8:51 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: May 6, 2019

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on April 15, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice Chair
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5
Mr. Stafford Glashan, Assembly District #6
Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:
VACANT, Assembly District #2

Staff in attendance:

Mr. Mark Whisenhunt, Acting Planning Services Manager
Ms. Trina Sears, Assistant Borough Attorney
Mr. Joseph Metzger, Planner II
Ms. Nancy Cameron, Land Management Division Agent
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Trina Sears, a member MSB Staff.

IV. CONSENT AGENDA

A. Minutes

1. April 1, 2019, regular meeting minutes

(The April 1, 2019, regular meeting minutes were not available.)

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution PC 19-13**, a Conditional Use Permit in Accordance with MSB 17.60 – Conditional Uses; for the modification to the operation of an existing marijuana retail facility, located at 3550 S. Old Glenn Highway (Tax ID# 17N02E23D025); within Township 17 North, Range 2 East, Section 23, Seward Meridian. The request is to modify

the hours of operation. Public Hearing: May 6, 2019. (*Applicant: Chad Ragsdale, on behalf of Matanuska Cannabis Company, Staff: Joe Metzger*)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution PC 19-12**, recommending Assembly adoption of the Asset Management Plan: Natural Resources Management Units, its Land Use Designation and Classifications, and Amending MSB 15.24.030, Comprehensive Plan and Purposes. Public Hearing: May 6, 2019. (*Staff: Emerson Krueger*)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

MOTION: Commissioner Mossanen moved to reschedule the public hearing for Resolution PC 19-12 to June 3, 2019. The motion was seconded.

VOTE: The motion to reschedule the public hearing for Resolution PC 19-12 passed without objection.

MOTION: Commissioner Anderson moved to pull the April 1, 2019, regular meeting minutes from the consent agenda. The motion was seconded.

VOTE The motion to pull the April 1 2019, regular minutes passed without objection.

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

- A. **Resolution PC 19-11**, recommending Assembly approval to Classify Borough Lands for the purpose of inclusion in the Matanuska-Susitna Borough 2019 Competitive Bid Land Sale (MSB007466). (*Staff: Nancy Cameron*)

Ms. Nancy Cameron provided a staff report:

- suggested an amendment to Resolution PC 19-11 to insert “is” after “Finding” and strike “in accordance with MSB 23.05.030” from the last WHEREAS statement on page 1 of 4; and
- recommended approval of the resolution.

Commissioners questioned staff regarding:

- clarification of the competitive bid process;
- whether assessed values of properties have been updated since 2014; and
- has the borough looked at setting aside land for a new landfill.

MOTION: Commissioner Mossanen moved to approve Resolution PC 19-11. The motion was seconded.

Commissioners Mossanen and Chesbro spoke in favor of the Resolution.

MOTION: Commissioner Elder moved a primary amendment to insert “is” after “Finding” and strike “in accordance with MSB 23.05.030” from the last WHEREAS statement on page 1 of 4 of the resolution to read: “WHEREAS, public notice was initiated in accordance with MSB 23.05.025 and a Best Interest Finding is attached hereto.” The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **Resolution PC 19-10**, a Conditional Use Permit in Accordance with MSB 17.60 – Conditional Uses; for the operation of a marijuana cultivation facility, located at 12825 W. Big Lake Road; (Tax ID# 17N03W14C019) within Township 17 North, Range 3 West, Section 14, Seward Meridian. *(Applicant: Thomas Russell, on behalf of Herbal Dreams; Staff: Joe Metzger)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Metzger provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- clarification of what is meant by the building is maintained in a professional manner; and
- whether the level of screening is consistent with the surrounding properties.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Thomas Russell, Applicant, provided an overview of their application.

Commissioners questioned the applicant regarding:

- timeline for when a fence will be installed;
- clarification of the buffering and a lighting plans;
- confirmation that the compost pile will not be a source of odor;
- whether the applicant intends to purchase the land;
- clarification that the CUP goes with the land;
- what happens should the owner not sell the land to the applicant;
- clarification of the process to transfer a CUP to another business owner; and
- will there be any public notification of a change in business ownership should one occur.

Chair Vague opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Metzger responded to questions and statements from a member of the audience.

Chair Vague invited the applicant to respond to questions and statements from the audience.

Mr. Russell stated that he had nothing further to add.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Glashan moved to approve Resolution PC 19-10. The motion was seconded.

Commissioners Glashan and Mossanen spoke in favor of the resolution.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

- A. Adjudicatory *(if needed)*
- B. Upcoming Planning Commission Agenda Items

Mr. Whisenhunt provided a brief update on projects that will be coming before the Planning Commission.

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Glashan stated that he might not be able to attend the joint meeting.

Commissioner Vague thanked staff for all of their hard work in preparing the packets and making them clear and concise.

XVI. ADJOURNMENT

The regular meeting adjourned at 6:52 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: May 6, 2019

By: Joe Metzger
Introduced: April 15, 2019
Public Hearing: May 6, 2019
Action: Approved

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**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 19-13**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING THE MODIFICATION OF AN EXISTING CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA RETAIL FACILITY AT 3550 SOUTH OLD GLENN HIGHWAY, TAX ID# 17N02E23D025; LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 2 EAST, SECTION 23, SEWARD MERIDIAN.

WHEREAS, an application has been received from Chad Ragsdale, dba Matanuska Cannabis Company, LLC, to modify an existing conditional use permit for the operation of a marijuana retail facility at 3550 South Old Glenn Highway (Tax ID# 17N02E23D025); within Township 17 North, Range 2 East, Section 23, Seward Meridian; and

WHEREAS, the applicant is specifically requesting to expand the hour of operation as specified in Planning Commission Resolution 18-16; and

WHEREAS, MSB 17.60.040 allows a property owner to apply for a modification of a conditional use permit; and

WHEREAS, on June 4, 2018, Matanuska Cannabis Company obtained approval from the MSB Planning Commission to operate a marijuana retail facility at the subject property, through the adoption of Planning Commission Resolution 18-16; and

WHEREAS, Matanuska Cannabis Company is currently operating in accordance with Conditional Use Permit #176020180002; and

WHEREAS, the current operating hours are 8:00 a.m. until 10:00 p.m., daily; and

WHEREAS, the proposed hours of operation are 8:00 a.m. until 5:00 a.m., daily; and

WHEREAS, the State of Alaska limits the hours of operation for marijuana retail facilities to 8:00 a.m. until 5:00 a.m., daily; and

WHEREAS, the building is a single story commercial structure approximately 2,934 square feet in size, with the retail facility occupying 1,166 square feet of the structure; and

WHEREAS, the subject commercial structure has been used commercially since its construction in 1971; and

WHEREAS, the use is wholly contained within the commercial structure; and

WHEREAS, the Old Glenn Highway has many different uses on its frontage, including residential, commercial, and industrial; and

WHEREAS, the subject parcel sits on the northwest corner of the Old Glenn Highway and South Bodenburg Loop intersection. South Bodenburg Loop is to the south and the South Old Glenn Highway is to the east. The applicant owns a vacant lot abutting the parcel to the west. The parcel to the north was developed in 1970 with a log home; and

WHEREAS, the closest residential structure is approximately 200 feet away from the use; and

WHEREAS, consumption of marijuana is prohibited at the site;
and

WHEREAS, persons under the age of 21 are prohibited from
entering the facility; and

WHEREAS, according to the application material, loitering
will not be allowed; and

WHEREAS, correspondence with the operators of The Green
Store, a convenience store and gas station located approximately
280 feet from the use, indicate the store is typically open from
5:30 a.m. until 11:00 p.m. Sunday-Thursday and 5:30 a.m. until
12:00 a.m. Friday-Saturday. During certain times of the year, the
hours of operation are expanded to stay open until 2:00 a.m. daily,
and it is not uncommon for the store to operate 24 hours during
the summer; and

WHEREAS, correspondence with the operators of The Green Store
Liquor Package Store, a liquor package store located approximately
280 feet from the use, indicate the store is typically open until
11:00 p.m. on weekdays, and 12:00 a.m. on weekends. During certain
times of the year, the hours of operation are expanded until 2:00
a.m. daily; and

WHEREAS, the closest school (Butte Elementary School) is
approximately 4,400 feet away from the use; and

WHEREAS, the use accesses the Old Glenn Highway via an
existing permitted driveway on the east side of the property; and

WHEREAS, the Alaska Department of Transportation has issued driveway permit #28035 for access onto the Old Glenn Highway; and

WHEREAS, the Old Glenn Highway is classified as a Highway, which is capable of accommodating traffic generated by several commercial retail businesses; and

WHEREAS, according to the application material, the use has a security plan in place, which includes education of employees on all security measures; and

WHEREAS, security cameras, motion detectors, and lighting are used to monitor all activities at the facility; and

WHEREAS, after proper notification of the State of Alaska Alcohol & Marijuana Control Office, all marijuana products deemed unusable are ground up and mixed with compostable material, and sealed in a container. The waste will then be taken to a State of Alaska Alcohol & Marijuana Control Office approved site or the local landfill; and

WHEREAS, the State Alcohol & Marijuana Control Office has not received any complaints related to this facility; and

WHEREAS, the Borough has not received any complaints related to this facility; and

WHEREAS, according to the application material, the commercial structure is located approximately 43 feet from the Old Glenn Highway right-of-way, 61 feet from the South Bodenbug Loop

right-of-way, 10.4 feet from the west side lot line, and 155 feet from the north side lot line; and

WHEREAS, the commercial structure meets all applicable setback requirements required by MSB 17.55 - Setbacks and Screening Easements; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, the Borough has not received any noise or odor complaints related to this facility; and

WHEREAS, the applicant has improved the property since taking ownership by removing junk and trash, painting the structure, and adding a new fence; and

WHEREAS, Matanuska Cannabis Company marijuana retail facility has obtained State of Alaska Marijuana Establishment Retail Store License #14200; and

WHEREAS, a copy of the State of Alaska Marijuana Establishment Retail Store License #14200 has been provided to the MSB Development Services Division; and

WHEREAS, the proposed modification has no impact to State of Alaska Marijuana Establishment License #14200 for the Matanuska Cannabis Company marijuana retail facility; and

WHEREAS, the State Fire Marshall has issued Full Plan Review #2017Anch1576, for the commercial structure; and

WHEREAS, the applicant has provided a copy of the approved Full Plan Review #2017Anch1576; and

WHEREAS, the proposed increase in operating hours has no impact to the State Fire Marshall Office Full Plan Review #2017Anch1576; and

WHEREAS, the use is approximately 1,166 square feet in size; and

WHEREAS, a marijuana retail facility 1,166 square feet in size is required to provide four parking spaces with one ADA compliant space; and

WHEREAS, the proposed modification to the hours does not change the size of the facility or the parking requirements; and

WHEREAS, six customer parking spaces have been provided; and

WHEREAS, each space is 20 feet in length and ten feet wide; and

WHEREAS, there are no vertical clearance limitations on site; and

WHEREAS, ADA guidelines require one van accessible parking space, 11 feet wide with a five-foot wide parking isle, for every 1 to 25 spaces; and

WHEREAS, according to the site plan, one van accessible parking space, 11 feet wide with a five-foot wide parking isle will be provided; and

WHEREAS, the proposed modification to the hours of operation does not change the size of the facility or the ADA parking requirements; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

WHEREAS, the Planning Commission conducted a public hearing on May 6, 2019 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 19-13:

1. The proposed modification will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed modification will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers and other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application material has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).

5. The proposed modification will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed modification is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The existing use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant has provided a copy of the documents demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60150(D)(1)).
10. The proposed modification is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The existing use is located on a parcel that is appropriate for commercial use (MSB 17.60.170(A)(1-3)).
12. The existing use meets the minimum number of parking space for retail facilities (MSB 17.60.170(B)).
13. The existing use complies with current ADA parking space guidelines (MSB 17.60.170(C)).

BE IT FURTHER RESOLVED, the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby modifies the conditional use permit approved on June 4, 2018 for the operation of a marijuana retail facility, by approving the

following condition to supersede condition four of Planning Commission Resolution 18-16:

1. The hours of operation shall not exceed 8:00 a.m. until midnight, daily.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 6th day of May, 2019.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

APPROVED UNANIMOUSLY: Vague, Anderson, Chesbro, Elder,
Glashan, and Mossanen

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on April 4, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by the Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District #1
Mr. LaMarr Anderson, District #2
Mr. Jordan Rausa, District #4 (Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. George Thompson, District #7

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Platting Board member excused or absent:

Mr. Gregory Pugh, District #3 (Vice Chair)
Mr. John Shadrach, Alternate #2

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Peggy Horton, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. LaMarr Anderson.

C. APPROVAL OF THE AGENDA

Chair Jordan Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

A. Chair Jordan Rausa inquired if there were any changes to the minutes for February 21, 2019.

GENERAL CONSENT: The minutes for February 21, 2019 were approved without objections.

B. Chair Jordan Rausa inquired if there were any changes to the minutes for March 7, 2019.

- Change the wordage under board comments.

GENERAL CONSENT: The minutes for March 7, 2019 were approved with changes.

PRESENTATION BY ALEX STRAWN ON CHROMEBOOKS

TIME: 1:30 P.M.

CD: 0:27.54

3. UNFINISHED BUSINESS

- None

4. PUBLIC HEARINGS

A. RANCHETTES B/3 L/3 ROW VAC

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 87 public hearing notices were mailed out on March 14, 2019.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2019-023.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Tarah Dotson

- Asked the board how much the vacation will affect the lots.

Gary LoRusso (Petitioner's Representative)

- Gave a brief explanation of the case and answered questions regarding the vacation.

Chair Jordan Rausa

- Closed the public hearing.

MOTION:

- Johnson moved to approve the keyhole right-of-way vacation, and slope, drainage, snow storage, and utility replacement easement within Ranchettes B/3 L/3, with 4 recommendations. Removal recommendation #1. The motion was seconded by Thompson.

DISCUSSION:

- Vau Dell asked if there was a tax deduction regarding the vacation.

VOTE:

- The motion passed with all in favor. There are 8 findings.

TIME: 1:58 P.M.

CD: 0:56:07

B. SPORTSMAN'S PARADISE PUE

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 147 public hearing notices were mailed out on March 14, 2019.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2019-028.
- The Petitioner has requested a continuance to April 18, 2019 as they could not make the meeting at this time.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Shawn McBride

- Concerned about if there will be an additional subdivisions to be constructed in the area.
- Concerned about the roadways and drainage.

Chair Jordan Rausa

- Kept the public hearing open.

The Petitioner and/or the Petitioner's Representative was not present at the hearing.

MOTION:

- Thompson moved to postpone Sportsman's Paradise Public Use Easements to April 18, 2019. The motion was seconded by Cottini.

VOTE:

- The motion passed with all in favor.

TIME: 2:07 P.M.

CD: 01:05:02

C. RESOLUTION 19-38

Chair Jordan Rausa read the case description into the record.

Fred Wagner, Platting Officer, provided an overview:

- Read the Resolution in the record.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Eileen Probasco (MSB Planning Director)

- Gave a brief history of when this was brought before the assembly 2 to 3 years ago.

Break for 10 minutes for staff to gather information for the platting board.

TIME: 2:18 P.M.

CD: 01:16:05

BREAK

TIME: 2:28 P.M.

CD: 01:25:48

Eileen Probasco

- Updated the platting board on the gathered information.

Gary LoRusso

- Gave his opinion on the meeting time.

Chair Jordan Rausa

- Closed the public hearing.

MOTION:

- Vau Dell moved to adopt Resolution 19-038. The motion was seconded by Anderson.

The platting board discussed the different aspects of changing the meeting time with staff.

AMENDED MOTION:

- Thompson moved to postpone Resolution 19-38 to April 18, 2019. The motion was seconded by Johnson.

DISCUSSION:

- The Platting board gave their opinions on whether to keep the meeting time as is or to change it to night meetings.

VOTE:

- The motion passed with all in favor.

TIME: 2:52 P.M.

CD: 01:50:30

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

Gary LoRusso

- Was disappointed not seeing the white board list on the agenda.

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There are 4 cases to be heard at the April 18, 2019 meeting, which will be held at the Animal Shelter Meeting Room.
- The white board list will be on the next meeting.
- Updated the platting board on the construction manual rewrite.

8. BOARD COMMENTS

- Anderson would like to see a process for the white board list & findings.
- Cottini introduced himself to the platting board.
- Vau Dell asked about if the procedures in writing findings if it is in regard to denial or approval.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 3:04 p.m. (CD: 2:01:54)

Jordan Rausa

Jordan Rausa, Chairman

Attest:

Sloan Von Gunten

Sloan Von Gunten, Administrative Specialist

RECEIVED
MAY 02 2019
CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 19-01

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD (WSAB) RECOMMENDING THAT THE ASSEMBLY ADVANCE WITH REQUESTS FOR PROPOSALS FOR BOTH A WASTE TO ENERGY FACILITY AND A SEPTAGE ONLY FACILITY SIMULTANEOUSLY.

WHEREAS, a Request for Expressions of Interest was issued and two responses were received; and

WHEREAS, one response included solid waste treatment in addition to septage and one did not; and

WHEREAS, the Anchorage Water and Wastewater Utility intends to close the Turpin Street septage receiving station in 2020, which will lead to increased septage disposal costs; and

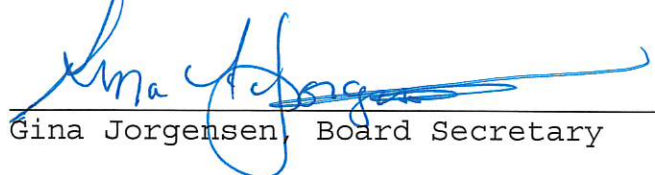
WHEREAS, it is in the best interest of the Borough and its citizens to move forward with an Request for Proposals to determine the best long-range solution for septage treatment;

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board recommends assembly advance with requests for proposals for a both waste to energy facility and a septage only facility simultaneously.

ADOPTED by the Matanuska-Susitna Borough Wastewater and Septage Advisory Board this 1st day of May, 2019.


Mr. Mike Campfield, P.E., Chair

ATTEST:


Gina Jorgensen, Board Secretary

RECEIVED

MAY 07 2019

Matanuska-Susitna Borough

CLERKS OFFICE

MAY 06 2019

**South Knik River Community Council
Regular Meeting Minutes, Thursday 21 Mar 2019**

Received

Location: SKRCC Building
17958 E Knik River Rd
Palmer, AK 99645

1. Quorum met with 7 board members and 16 others present, of whom at least 5 were residents.
2. Paul Houser, SKRCC President, called the meeting to order at 7:04 pm. Those present recited the Pledge of Allegiance.
3. Agenda approved with two announcements and one speaker added.
4. 20 Nov 2018 and 21 Feb 2019 meeting minutes were approved.
5. Reports/Guests:

a. AK State Trooper Havens addressed the group stating that troopers are trying to attend more community council meetings to address issues and concerns of residents. Specific topics from the group included mail theft near Mile 8.5 and Mile 5; concern regarding an indigent person who is believed to be camping near Mile 6.7 and has mental health issues; the increase of gunfire near the Knik River bridge within the KRPUA; and motorcycles speeding, particularly between Goat Creek and Constitution on the Old Glenn Hwy and the flatter stretches of Knik River Rd, around Mile 7 to Mile 8.5 and Mile 2 to mile 3. Trooper Havens also encouraged folks to contact Adult Protective Services if we believe a person is in need a mental health services. If there are any threats of violence, call AST immediately.

b. Assembly Report: Jim Sykes was not able to attend the meeting as he was attending the Fish Board meeting. He sent an email stating the air quality measure was approved and provided a hand out for distribution. The information was also emailed to the SKRCC email list.

c. Heath Hilyard, representing Kathy Tilton's office, asked that Rep Tilton's office to be cc'd on correspondence requesting Adult Protective Services. Heath provided public testimony times for Mat Su for House Finance Committee meeting in Juneau, as well as the House Finance Committee public testimony locally at the legislative building in Wasilla. He fielded questions and concerns from those present.

d. Secretary/Treasurer Report:

- Property Tax exemption application not required annually. We were approved last year and only need to notify the borough if our status changes.

- Semi annual reporting on CAP funds submitted. FY13 closed out. Remaining funds in Mat Valley Credit Union are from FY14 and 15.

-Expenses since January covered tax filings, monthly electric bills, security lighting and electrical supplies, and vacuum.

-Working a discrepancy with APR that we discovered when we audited the bank accounts with expenses paid.

- Reports and financial

Money Market	28,831.76
Checking	5,792.49
Savings	1,447.57
Total	36,071.82

6. Unfinished Business

a. Emergency Response Plan Tabled

b. Bylaws review, Tabled

c. State of Alaska Neighborhood Watch/Safety Grant Application had fine print on the application itself requiring that the bylaws must state that the purpose of the organization was to conduct neighborhood watch. If the bylaws didn't state that, a resolution was required. Since the deadline was 1 Dec and this was found after the November meeting, no application was submitted.

d. Mile 5 area: BLM Ranger Gusse provided an email that BLM owns the land, but would not provide permission to erect a barrier. Environmental impact assessments would be needed and the area may be turned over to Eklutha Native Cooperation in in the future.

6. New Business:

a. SBA disaster hand outs were sent via email

b. MSB Planning Department projects were sent via email

c. Re-application for 2018 CAP Funds. \$15,798, see expenses, attached

d. Application for 2019 CAP Funds: \$15,789, see expenses, attached

e. Discussed recent vandalism, malicious behavior and need for more cameras and community monitors. Stolen vehicle Mile 1.7, nails on trail near Knik Glacier Tours, concern about indigent individual living along road by Mile 6.7. Kit Roberts recommended IDing pilferable property. On his personal case, AST worked hard recovering his items. Those that were marked were indisputable. He stated all his tools that were spray painted were left alone.

f. Haven't heard back on cost for new numbers for community council signs

g. Presented the Cessation of Creating New and Amending Existing Lake Management Plans from the MSB

7. Announcements:

- Maud Rd Range will be shut down 15 April-31 July 2019.
- Spring clean up dates should be announced at April meeting
- Kathleen Shoop announced YMCA had begun before and after school programs at Menard's Center
- Julie Nystrom introduced Eric Schafer, a resident, who operated Alaska Glacier Experience: ATV rides to the glacier: 2 hr, 4 hr, and all day excursions.

7. Meeting adjourned at 8:31

Approved.

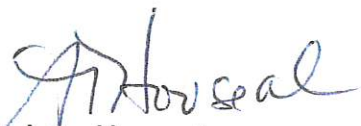


Lori Hobbs
SKRCC, Vice President

4-18-19

Date

Attest.



Anne Houseal
SKRCC Secretary/Treasurer

4.18.19

Date

1 Attachment: 2018 and 2019 CAP Fund Items

Attachment 1;

Items for 2018 and 2019 CAP Funds, as discussed at 21 Mar 2019 SKRCC meeting:

\$10K	Pavillion
\$ 8K	Landscaping
\$ 8K	Parking area
\$ 1.5K	Picnic Tables x 5
\$ 1K	Electric at Pavillion
\$ 1K	Outdoor Grill
\$.5K	Bug Zappers
\$ 1.5K	Metal Signs for Building
\$.1K	Engraving Tool



RECEIVED
MAY 07 2019
CLERKS OFFICE

Meeting Minutes
April 04, 2019 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Donna Dearman, Herman Thompson, Joe Pride, Dona Malhiot-Laubhan, Buddy Giddens, Bill Stearns & Sheena Fort.
- II. Call Meeting to Order – 7:02pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by Dona Malhiot-Laubhan
 - b. 2nd by: Donna Dearman
 - c. Unanimous

Donna Dearman made a motion to amend the agenda

 - i. Motion by Dona Malhiot-Laubhan
 - ii. 2nd by Donna Dearman
- V. Approval of February 7, 2019 Meeting Minutes
 - a. Motion by Herman Thompson
 - b. 2nd by: Donna Dearman
 - c. Unanimous
- VI. Treasurer's Report
 - a. Checking Account – \$10,791.39
 - b. Savings Account – \$225.37
- VII. Persons to be Heard (suggested 3 minutes each)
 - a. Bill Stearns- Pre application to sub-divide 40-acre parcel (Romano Ave)
 - b. Gary Klink- Updated the council that EMS in Sunshine has hired 17 new EMT'S & 8 paramedics.
 - c. Eric Chappel- Fire Chief for Talkeetna reported on the new ISO review score being 4.4x effective July 1st, 2019.He also brought their new fire engine for viewing.
 - d. Tim Zalinger- Introduced himself to the council as the owner of Mat Valley Rebuild; a nonprofit used and surplus store.
- VIII. Correspondence –



- a. Summer food service for children
- b. Caswell Lakes Development- Pre planning
- c. Notice if Land sale
- d. State of Alaska DOT & PF Division Program Development
- e. Borough Ordinance addressing Lake Management Plans



IX. Committee and Governmental Reports

- a. Road Service Areas (15 & 29) – Bill Stearns reported 50% max load on roads in the borough. This is the earliest they have opened ditches.
- b. Borough Assembly Update – Tam Boeve informed the council on driveway permits. Assembly voted to waive the fee of driveways done before 2012. An inspection of codes compliance starts on April 26th in Meadow Lakes, Willow & Caswell. Report any concerns to Tam. May 2nd Assembly Budget Meeting will be held at the Willow Community Center, 5pm dinner, meeting will be at 6pm.
- c. Grant Expenditure Committee – May 31st will be the deadline for grant submissions.
 - i. Donna Dearman motioned for June 6th at 4:30pm for review of Grant Applications.
 - ii. 2nd by Herman Thompson
 - iii. Unanimous

Review of the grant applications will be June 6th at 4:30pm.

- d. Bylaws Committee – N/A
- e. Ways & Means Committee – N/A
- f. Election Committee – N/A
- g. Neighborhood watch / Community Safety-
 - i. Eagles Nest requested \$250.00
 - ii. Motioned by Sheena Fort
 - iii. 2nd by Dona Malhiot-Laubhan
 - iv. Check was given to Dona Malhiot-Laubhan, block captain.
- h. Mile 1 of the spur group requested \$393.74
 - i. Motioned by Dona Malhiot-Laubhan
 - ii. 2nd by Sheena Fort
 - iii. Check was given to Joe Pride, block captain.

X. Old Business

- a. Noelle Mischenko- Teacher at SU Valley who has worked with students from the school to design 3 possible website designs for the Susitna Community Council.
 - i. Herman Thompson Motioned for design on the Ipad with Dr. Suess house
 - ii. 2nd by Dona Malhiot-Laubhan



iii. Unanimous

b.

XI. New Business

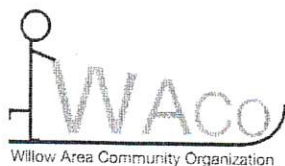
a.

b.

c.

XII. Adjournment – 8:11pm

R/L Speaks 05-02-19
Theunart 05/02/19



Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: April 3rd, 2019

Occasion: General/Board Meeting

RECEIVED

MAY 08 2019

CLERKS OFFICE

- A. **CALLED TO ORDER:** 7:02 PM
- B. **QUORUM:** Board Quorum present. Community Quorum present.
- C. **PLEDGE OF ALLEGIANCE**
- D. **APPROVAL OF MINUTES:** March minutes approved.
- E. **APPROVE AGENDA:** Approved as ammended.
- F. **APPROVE CONSENT AGENDA ITEMS:** Approved
 - 1. **Board Officers' Report**
 - 2. **Committee Reports**
- G. **TREASURER REPORT:** WACO still has grants to spend. \$2700 for community center \$750 recycling grant \$1800. Budget process has not been followed annually and he does not have one this year. Recommend we change the double signature requirement in bylaws to expenses over a set dollar amount versus all expenses. During Iditarod contract negotiations the ITC were interested in moving their headquarters to Willow. He suggests we look at developing that relationship and idea further.
- H. **Trails Report Additions:** Thank the Schadle family for bollards along trails. Trail committee recieved over \$2400 in March. Thank donors for their donations.
- I. **Youth Forum Report Additions:** Recieved a \$10,000 grant from MEA. We plan to attend MEA annual meeting.
- J. **BOROUGH ASSEMBLY REPORT** - No report.
- K. **UNFINISHED BUSINESS**
 - MOTION:** WACO donate \$2500 to Willow Library Association for the community center upgrade project.
 - VOTE:** Passed
- M. **NEW BUSINESS**
 - 1. **Election Results:**
At-Large Representatives: Wes McClure-18, John Spitzberg-11, Barbara Ensley-19. Vince Veit recieved 2 write in votes for Treasurer but declined the position.
New At-Large Representatives are Wes McClure and Barbara Ensley.
 - 2. **Community Clean-Up:** Volunteer's are needed to monitor clean-up dump days. Teri will get paperwork with MSB filled out and check on getting dumpster from the MSB on site.
 - 3. **Scholarship Committee:** Teri, Chris and Lisa will serve on the Scholarship Committee
 - 4. **MOTION:** Request WACO pay \$600 to Sarah Miller to provide food and drinks for 200 people for the Mat-Su Borough Assembly Budget Hearing to be held on May 2, 2019.
VOTE: Passed
 - 5. **MOTION:** WACO fund the bat house building project with Skip Davenport's class for Newman Park for a maximum of \$500.
VOTE: Passed
 - 6. **MOTION:** 2020 carnival theme will be the porcupine.
VOTE: Passed
- N. **COMMUNITY GROUPS**
 - 1. **Fire Service:** Last month 11 calls. Great save at a house fire at mile 80. Homeowner remembered to close doors and windows when he left the house which made saving it possible. New chief position was offered to candidate many years experience and he accepted it. Malon will still be in the community working on-call with the department.

2. Library: Thank you WACO for the \$2500 donation. Tuesday April 9th at noon is a Social Security 101 class. Thursday April 18th the 9th Army Jazz Band performs at 7:PM. Saturday the 27th a percussion performance is at 3:PM. Computer classes continue- basic computer, internet basics, smart phones and photo editing later this summer. Mystery book club has one meeting left.
3. Chamber of Commerce: Next meeting is April 18th. Dinner at 6, meeting at 7:PM at Roni's Deli.
4. Lions Club: Flight class continues at Willow Elementary and family skate night finishes up April 19th. Lions would like to work with WACO on bingo events in 2019.
5. WHWF: Annual meeting is May 8th. President, Treasurer and one At-Large Representative will be elected. WHWF partnered with Trail and Youth Forum committee to add kiosks with historical information and to name the trail the Shem Pete trail. Attend May 2nd assembly meeting to show support of the renovation of the Old Willow Community Center (Old Log Building).
6. She Mon Sun - Annual Mother-Daughter Tea is on May 18th at 11:AM. Teeland Honor Chorus will be the entertainment.

O. ANNOUNCEMENTS/PERSONS TO BE HEARD

1. John Spitzberg has donated bags of dog food available for families in need.
2. Carol Rice with WASI: June 22nd is a 5K Run/Walk fundraiser for Meals on Wheels. Also there is a recycling fundraiser event at Klondike Mikes in Palmer from 5 - 9PM on April 27th with live music.
3. Teri Petram: Sunshine Clinic, Alaska Health Fairs and Mat-Su Health Foundation sponsoring the Willow Health Fair on April 13th. Many low cost test and screenings available. Coupons are available for Upper Susitna residents for Blood Chemistry and Vitamin D screenings on first come first serve basis. Find details about tests available at www.alaskahealthfair.org.
4. Berna Brooks, Willow Farmers Market Manager.
MOTION: WACO allow Willow Farmers Market to use leftover bingo supplies from carnival for their bingo fundraising event on April 27th.
VOTE: Passed
5. Talon Boeve thank you to the Willow Community for being wonderful to work with while serving with WACO. Will continue to pursue ongoing WACO projects and member of bylaws committee and represent WACO with Mat-Su Community Councils for Public Safety Representative.
6. Cicily Boeve: Reminded everyone that burn permits are required and they are available at local kiosks.
7. John Nelson: Donated books to the Willow Library.
8. Linda Oxley: Announced a tentative WACO board meeting on May 8th.

P. ADJOURN - 8:19 PM. Next meeting scheduled for May 1, 2019.

SUBMITTED:



Teri Petram, Secretary

5/1/19

Date



Linda Oxley, Chair

5/1/19

Date