

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on January 23, 2018, at the Matanuska Susitna Borough in the lower level conference room. The meeting was called to order at 3:02 p.m. by Mr. Norman Chance.

AAB members present and establishing a quorum were:

- Mr. Bernie Willis
- Mr. Norman Chance
- Mr. Michael Pannone

MSB Staff Present:

- Mr. Chris Cole, Planner II

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OFFICER NOMINATIONS

MOTION: To nominate Mr. Norman Chance as Chair of the Aviation Advisory Board (Mr. Bernie Willis, moved; Mr. Michael Pannone, seconded).

DISCUSSION: Mr. Norman Chance said he would accept the nomination.

VOTE: None opposed. Mr. Norman Chance is approved as Chair of the board.

MOTION: To nominate Michael Pannone as vice chair of the Aviation Advisory Board (Mr. Norman Chance, moved; Mr. Bernie Willis, seconded).

DISCUSSION: Mr. Michael Pannone said he would accept the nomination.

VOTE: None opposed. Mr. Michael Pannone is approved as Vice Chair of the board.

APPROVAL OF AGENDA

MOTION: To approve the January 23 Agenda. (Mr. Michael Pannone, moved; Mr. Norman Chance, seconded).

DISCUSSION: There was a request by Mr. Norman Chance to add discussion of the Earthquake under new business as a discussion.

VOTE: None opposed. Agenda approved as amended.

II. PLEDGE OF ALLEGIANCE

Lead by Mr. Norman Chance.

III. INTRODUCTIONS

- a) Mr. David Palmer was in attendance and offered his support for the board.

IV. **APPROVAL OF MINUTES**

- a) December 18, 2018.

MOTION: To approve the December 18, 2018 minutes (Mr. Michael Pannone, moved; Mr. Bernie Willis, seconded.)

DISCUSSION: None.

VOTE: None opposed. Minutes Approved

V. **STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS**

- a) I have been in contact with AKDOT&PF Planning to host a presentation for the April 10th meeting. Allen Kemplen, AKDOT&PF Planner for the Mat-Su area, recommended MSB staff to put together a work session and put together some scenario planning for Aviation in the Borough.
- b) Chris will reach out to State-Wide Aviation to invite them to give the AAB a presentation on the State of Aviation in the State.
- c) Working on Airport Overlay district web page.
- d) Jessica Smith, the planning manager, has left the department, and Brian Blackburn, environmental planner has submitted her two weeks.

VI. **ITEMS OF BUSINESS**

- a) Airport Security – update

Mr. Norman Chance spoke about the Borough's Community Watch funds and that the Wolf Lake Airport is looking into applying for some of those funds. The hope would be to expand community efforts like this if successful to other airports in the MSB.

Mr. Norman Chance also discussed with the board about a person claiming to be an employee of the Department of Health and Human Services that was driving around the airport and looking at homes and hangars. Mr. Chance thought it was odd that she would be doing a survey and going around airports and neighborhoods.

VII. **NEW BUSINESS**

- a) Capital Improvement Program

The Planning Director has postponed the CIP process. Chris explained to the Board that the Capital Improvement Program was currently on hold and going to change. Nothing is needed from the Board at this time.

VIII. **AUDIENCE PARTICIPATION**

- a) none

IX. MEMBER COMMENTS

Mr. Bernie Willis would like to have an update on the Wasilla Airport Expansion. Would like to reach out to more aviation people to invite them to these meetings and have gatherings. Mr. Willis wants to hear what the concerns and interests are of the people they are serving by being on this board.

X. NEXT MEETING

a) Wednesday, April 10, 2019 @ 2:00pm

XI. ADJOURNMENT

Meeting adjourned at 5:58 p.m.

APPROVED:



Norman Chance, Chair

4/10/19

Date

ATTEST:



Christopher Cole, Planner II

4/10/2019

Date

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
January 2, 2019

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MINUTES

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:37 pm at the Caswell Fire Station, Willow, Alaska by Acting Chairperson, D. J. McBride

II. ROLL CALL-DETERMINATION OF QUORUM

Board of Supervisors in attendance: D.J. McBride and Phil Johnson. Roll was called, a quorum was present, due notice had been published.

Also present: MSB District 7 Assembly Member, Tam Boeve; Rick Long, Tamara Luttrell, Shawn McBride, Sheena Fort, Willow residents; Linda Cline, Secretary.

III. APPROVAL OF AGENDA

MOTION: Chairperson, D.J. McBride moved to accept the Agenda, Phil Johnson seconded the motion.

IV. APPROVAL OF MINUTES

Minutes of the October 3, 2018 meeting were reviewed, no changes were noted.

MOTION: Chairperson, D.J. McBride moved to accept the Minutes, Phil Johnson seconded the motion.

V. PERSONS TO BE HEARD

None

VI. STAFF REPORTS

A). Spain and Sons, Inc. Road Maintenance update:
None.

Board members stated from their personal observations roads have been adequately maintained after recent snowfalls. They have heard no resident complaints.

VII. REPORTS OF OFFICERS

A). Budget Report
Budget documents unavailable. No discussion was held.

VIII. OLD BUSINESS

A) Status of Upper Caswell Lake Fish Passage Project engineering
E-mail from Alex Senta dated December 31, 2018 to Mike Lachelt was presented to the Board:

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
January 2, 2019

"The design has been completed. The existing dam has been classified. Initial review for the project by DNR Dam Safety has been completed, and their requested revisions have been resubmitted recently. While we wait on final DNR approval to modify the dam, we are initiating the temporary construction easement acquisition process for some adjacent properties to facilitate construction. Funding is available from USFWS, Alaska Sustainable Salmon Fund, ADF&G, and MSB match. We are still on schedule to construct the project summer 2019. If there are any questions about specific design aspects let me know and I'd be happy to go through it."

B) Status of Denali View Roads

Mike Lachelt, Road Superintendent was not in attendance. A Jan. 2, 2019 e-mail with the following statement was presented to the Board:

"Denali Estates 1st leg accepted for maintenance. Residents working on requirements for additional acceptance."

IX NEW BUSINESS

A). Road Maintenance inquiry

Road Superintendent, Mike Lachelt was not in attendance. A Jan. 2, 2019 e-mail from Mike with the following statement was presented to the Board:

"A resident called regarding maintenance on a spur road on the west side of the Parks Highway, before the 1st overpass and just past Chisolm Rd. Initial research shows the road is on State property. Additional research will be done."

B). Appointment of Board Officers

Current board members D.J McBride and Phil Johnson discussed the position of Chairperson for 2019.

MOTION: Phil Johnson made a motion that D.J. McBride assume the position of Board Chair. D.J. McBride seconded the motion.

X BOARD COMMENTS

Chairperson, D.J. McBride stated she will diligently continue to seek a person to fill the Board Secretary position being vacated by Linda Cline.

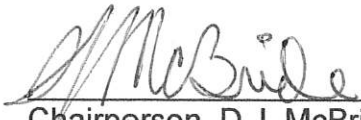
Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
January 2, 2019

XI NEXT MEETING

Next scheduled meeting, April 3, 2019, 6:30pm at Caswell Fire Station, 19631 E. Deep Woods Way, Willow, Alaska.

XII ADJOURNMENT

Meeting adjourned at 6:47 pm.


Chairperson, D.J. McBride


Linda Cline, Secretary

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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Central Mat-Su PSB – Station 61
101 W. Swanson Avenue
Wasilla, AK 99645

Chairman: D. Eller
Vice Chairman: J. Jameson

Board Members: B. Davis
D. Tucker
Vacant

March 11, 2019
REGULAR MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:02 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska by Chairman Dave Eller on Monday, March 11, 2019.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members present and establishing a quorum for the Central Mat-Su FSA:

Dave Eller, Chairman, Jim Jameson, Vice Chairman, Brian Davis, and Dan Tucker.

Also present were: James Steele, Fire Chief, Central Mat-Su Fire Department (CMSFD), Michael Keenan, Deputy Fire Chief, CMSFD, Amy Bohmbach, Admin. Assistant, CMSFD, John Moosey, Borough Manager, Matanuska-Susitna Borough (MSB), Tam Boeve, District 7, MSB Assembly Member, Benny Cottle, Technical Advisor, CMSFD, Tawnya Hightower, Captain, CMSFD, Adam Schou, Captain, CMSFD, Dave Reilly, Firefighter/Driver Operator, CMSFD, Kyle Blake, Firefighter, CMSFD, and Don Thompson, Firefighter/Driver Operator, CMSFD.

III. PLEDGE OF ALLEGIANCE

Deputy Chief Keenan led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

March 11, 2019

MOTION: Mr. Davis moved, and Mr. Tucker seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

Chairman Eller invited John Moosey, Borough Manager, to sit at the table with the board members.

V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Jameson moved, and Mr. Tucker seconded, to approve the February 11, 2019 Joint Meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

Mr. Eller stated that he did receive some emails and will be forwarding those to Mr. Jameson for comment.

Chief Steele introduced Deputy Fire Chief Michael Keenan as the new Fire Chief for the Central Mat-Su Fire Department and his first day will be May 1, 2019.

Chief Steele stated that the Willow/Caswell Fire Chief position is still open.

VII. UNFINSHIED BUSINESS

Budget Update

Previously we discussed at the board meeting the possibility of taking some of our fund balance and being able to pay out the Certificate of Participation (COP) for Station 62. Cheyenne Heindel, Borough Finance Director, was working on it and she got back with Chief Steele. The bond counsel advised that most investors use COPs as long-term investments. It is unusual to payout early. While talking with her, Chief Steele thought of an out of the box idea; to take the amount of money in our fund balance and set it aside in an interest bearing account and then automatically take the annual payment out of it. In essence, it is just like paying off the loan. Mrs. Heindel stated that this is doable. The balance in the COP fund account is projected to be \$ 1,060,731 June 30. Our annual payments are roughly \$500,000; we have two payments in there. \$4,415,000 is left on the COP. We would put the difference in another account to pay off the annual account. This would decrease our fund balance and bring it down to between \$7-8 million. Deputy Chief Keenan added that if we have an emergency we could use the money in this account.

Chief Steele spoke about the projected costs and the budget schedule. We do not know the impacts of the state budget or the admin/audit fees.

Mr. Eller asked if we know when the budget will be out. Mr. Moosey stated that they should be out shortly and doesn't expect much of a change. The one thing that we are looking out for is if we are making the correct reimbursements from the Road Service Areas (RSA), Fire Service Areas (FSA), and that sort of thing.

Mr. Moosey asked if we are in any programs that we are receiving any money from the state. Chief Steele stated that the only program that we are doing is through a memorandum of agreement with Fire Code. We are processing some of the state's fire and life safety plan reviews. So they are paying us a per plan review fee. Mr. Moosey asked a clarification question is, the state is receiving revenue and is paying us a portion of it.

Chief Steele stated that he noticed after our discussion on our Capital Improvement Projects (CIP) list that the board had approved for fiscal year 2020, the station 64 project had been removed from the upcoming year's CIP list and moved one year forward so we can have the funds available to assist with the payment for the COP. Chief Steele also discovered that there was another item that was struck out; it was the one on the fill site construction for \$800,000. This was done without any discussion. When we cut station 64 out of the proposed CIP it was \$2.2 million. This is a \$3 million difference then what we approved. The \$800,000 for the completion of our fill sites has not moved forward at this point.

Mr. Eller asked if there was a timetable when that is going to be reinstated. Chief Steele stated that the list is finished at this point so it will be next year or the year after that.

Mr. Tucker asked if the \$800,000 is a representative of some of the other changes that we have seen between our past budget and what goes forward to the Assembly? Chief Steele stated that it is a representative of some of the changes in the budgets that we have seen historically through many years.

Chief Steele stated that previously the board had questions about what are the responsibilities of the Board. Chief Steele handed out copies of the Borough ordinances and State statutes.

VIII. AGENDA TRACKING REPORT

Station 52 Status Report

There has been no changes since the last meeting.

Chief Steele did reply to Cynthia Ferguson, the Project Manager for the project, providing the dimensions of the station 52 apparatus and the distance requirements for the tarmac.

Station 62 Status Report – Training Tower Facility

The steel, electrical/mechanical rough-in, and paving is complete. Interior finishes and fixtures are in process. Chief Steele and Deputy Chief Keenan have a meeting this week to discuss fixtures, furniture, equipment list, and purchases.

Still looking at the end of May for occupancy.

Central – Service Responses and Calls

Service Responses and Calls

- Total calls for the month of February: 115

Central - Specialty Training

We had eight basic firefighters go through the State of Alaska Haz-Mat Operations class and they passed the practical exam. We are just waiting for their certificates to arrive.

Fire and Life Safety Division

Fire Code Office

In the month of February, they completed:

- Building Inspections (approved): 14
- Fire and Life Safety Plan Reviews: 17
- Intakes for New Plan Reviews: 16
- Platting Requests (reviewed and comments made): 19

Fire Prevention/ Public Education

A few of our Firefighters did a visit to Valley Pathways as a result of a request from one of their classes to interview someone from the Public Service sector. Chief Steele and four firefighters participated.

IX. NEW BUSINESS

Station 61

Chief Steele stated that the refurbished tenders are on the barge and should be at the port today.

Chief Steele stated that we did hire for the two Captain positions.

Request from the State of Alaska Life Safety division to extend our fire plan memorandum of agreement for another year because it is working really well for them and for us. We will continue this as long as it is beneficial to our department. The state is pursuing a three year agreement.

Chief Steele stated that one of the issues that we are looking at is that we had extensive cracks, damage to the ceiling tiles, and other damage from the earthquake. We are still in a mystery about how the middle of this building is three inches higher than the wall on the other side. The Structural Engineer has cleared the building and said that it is safe to occupy but cannot explain why that it is except that while the screen on the other side was that much lower than other before the earthquake. The Borough Operations and Maintenance is still working on trying to procure cost estimates for repairing this building. Chief Steele estimates that it could cost \$200,000. One of our extended COPs is for major construction to Station 61, adding true administrative offices and bring the dorm rooms down stairs to have on the same level as our bays. Chief Steele recommends that we do not do the initial repairs, but to put that money into the major project and move the project as quickly as we can. Chief Steele also recommends that we put the recommendation in front of the Assembly. We should complete the designs first and then send out the project for bid, design/bid/build format.

Mr. Moosey wanted to clarify that the damage was from the earthquake. He also stated that we should go through the process because there a good chance we will get money back from FEMA to cover that cost.

Mr. Eller asked if Station 61 was the only station with noticeable damage. Chief Steele said that station 61 was the only one.

Chief Steele also reminded everyone that when there is a repair done to this building it is a 45/55 split budget with areawide; Central Mat-Su Fire Department will pay 55% and areawide will pay 45%. In reality, it is harder for areawide to approve the money to be used than the fire service. We were thinking about covering the whole bill and buying out the EMS areawide portion of this building. The fire service would own it outright and charge rent to EMS. All this is preliminary.

Mr. Tucker asked if Fire has had any problems with the areawide funding when we have proposed doing something with this building. Chief Steele stated that we have had no problems in agreement, but what has happened in the past, it is harder to secure areawide funds whereas our budget is a little more assessable.

Tommy Moe Discussion

Mr. Moosey explained that he has a budget that needs to get to the Assembly and it will be impacted by the State, either by a lot or a whole lot. However, for the FSA, RSAs, and landfill he sees those taxes as user fees. In the Fire Service the money has to stay where they are generated. When we do budget cuts there may be sufficient ways to make smart decisions with your money. An example is that we put in for six positions that might happen at the same time that he loses 25 positions somewhere else. Mr. Moosey is supportive with moving the six positions forward.

Mr. Moosey stated that if the state budget is approved as it is, it would cost the Borough operations about \$22 million this year and somewhat for the next 17 years. We have a school bond reimbursement that was a 70/30 split when we sold it to the citizens and Governor Dunleavy took reimbursements out of the budget, which comes out to \$19.2 million. We will also lose \$2 million in revenue sharing and we had another plan with the state on some work at the Port Mackenzie for about \$5 million dollars and \$500,000 of that we will not get moving forward each year. Mr. Moosey will have to make some kind of adjustments for this forward impact.

Mr. Moosey stated that DES needs the Tommy Moe building and that it is up for sale. This building will be used by Emergency Services. Mr. Moosey stated that he has the money to purchase the building right now by pulling money from different places. With the uncertainty of what is going to happen with approving the state's budget, and that is after we approve our fiscal year 2020 budget. Mr. Moosey is planning to cut \$5-8 million in his operating budget. The asking price of the building is \$1,286,000. Mr. Moosey is asking the board to purchase the building and then we would pay the lease charge back.

Mr. Tucker wanted to make sure that it would be appropriate for the fire service to lease back a building to the Borough. Mr. Moosey stated that legally it is something that can be done and we have the authority to do so. If this is, something that is a concern Mr. Moosey can come back with some information. There is Emergency Management equipment currently in this building.

Mr. Jameson asked if we would have a signed contract and have it stated in the contract the amount that will be paid back to the fire service. Mr. Moosey stated he is not sure on the contract but there will be something to sign and thinks that is a good idea. Mr. Moosey stated the easiest thing to do is an agreement.

The plan for this building is not going to be for the Emergency Operations Center (EOC). The Tommy Moe building will primarily be for the equipment that is already over there.

Chief Keenan asked if there was going to be work done to make the building conform to the current building code for occupancy and will we be asked to pay for those items? Mr. Moosey stated no and that pretty much anything that we do not have to do this coming year we are not doing.

Mr. Tucker asked another question regarding Chief Keenan's questions. Are we buying something sub-standard, would we be required to put our money in to take care of the minimal cost? Could these repairs be included in the pay back price? Mr. Moosey stated that the only repair need is replace the roof, \$56,000, and it is included in the asking price.

Mr. Eller state in his initial thoughts and concerns is that this is the reason why we have the fund balance that we have. Part of this fund balance is the frustration that we have heard tonight with the fill sites that we approve and try to get done but historically these things are pulled after we send them up the tree, so this is in part way our balance has swollen to the way it is. In my opinion and the boards these six positions, we need these positions desperately, and we even need more. What I have concern for and would not like to see is the continuing frustration that Central Mat-Su Fire Department is trying to lay out a plan, be prepared, and forward thinking, then we have key components pulled out here and there. That is frustrating given the growth and pace that we see then affectively we are asked to get in the building and loan business and that is just out of our purview. In my opinion we will need solid documentation that this thing is going to get done and correctly. We are not going to run a 6-2 deal that is kicked down another year, or sorry these six positions do not look good right now because the budgets are tight. We are not asking for money when we do these things, we are using the money in our budget. We will need solid assurances.

Chief Steele stated that if the Assembly does not approve the six positions that is \$660,000 going back into the budget that the board has approved to be spent. Mr. Moosey stated that he is supportive with these moving forward and Acting Department of Emergency Services Director, Ken Barkley is supportive with these moving forward. Mr. Moosey just asks that we to do the presentation in support and he does not think that he is the right person to do it at this time.

Mr. Eller asked what night are the presentations. Mr. Moosey told him April 18, 2019 is the budget presentations from all the departments and then there is three public hearing meetings.

X. OTHER BUSINESS (other items of discussion not listed on agenda)

The Board did not have any Other Business.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Benny Cottle asked if the fire department has, anything stored at the Tommy Moe building. Chief Steele stated that we only have the "cage" that is about 20X20 portion of it that we store all of our clothing and turn out gear. Currently we pay a third of the lease of that building and only have a sixth of the building. Once station 62 is finished we are going to be moving out of the Tommy Moe building and moving all the gear to station 62.

Adam Schou asked a question regarding the Tommy Moe building and the building inspection. If there are more problems than the roof, will it be a Mr. Kincaid issue or ours. Mr. Moosey stated that the only thing that has been said is the roof. I think if there is additional, we should request that the owner of the building bring it up to code for us to move forward.

XII. ADJORNMENT

MOTION: Mr. Jameson moved, and Mr. Tucker seconded to adjourn the board meeting.

VOTE: The motion passed unanimously.

The meeting adjourned at approximately 8:10 p.m.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



AMY BOHMBACH, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: April 11, 2019

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

February 12, 2019

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Secretary, Casey Laughlin.

Advisory Board members in attendance establishing a quorum were:

Lance Ketterling, Palmer Police;	Zack McRae, MSB;
Joel Butcher, Wasilla Police;	Christian Hartley, Houston Fire; and
Tom Dunn, AST.	

Also in attendance were: Jacob Butcher, Wasilla Police; Hillary Palmer, MSB GIS; Allen Markle, MSB EM; and Aleeha Travis, MTA.

A quorum was present, and due notice had been published.

The Chair and Vice Chair were absent from the meeting. The board voted to allow the Secretary, Casey Laughlin, to Chair the meeting.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the January 8, 2019 minutes as presented.

PERSONS TO BE HEARD - None

REPORTS

Addressing Campaign

Ms. Palmer stated that:

- 1) She has been looking into a Story Map to show people how they can register their home address so if they make an emergency call from their cell phone while they are tethered to their home landline, it will come through like a wireless phone call.
- 2) She has a point of contact at Google Maps who will be using us as a pilot project so she has uploaded our roads, addresses, city boundaries and imagery so they can test how those data sets work.
- 3) MSB GIS has now provided both dispatch centers with the latest imagery available (from 2017), as well as trails and bridges datasets. MSB GIS also provided both dispatch centers with updated parcels data which will show new ownership and assessment information.

NEW BUSINESS

Public Record Requests of 911 Calls

Ms. Laughlin stated that: Now that the borough is no longer the owner of the dispatch equipment, and as such, the call records contained on that system, it seems reasonable that we could step back from being the point of contact for 911 records requests (outside those related to borough EMS, fire, or rescue). At least 90% of the 911 call records requests that come in to the borough are for law enforcement (AST in particular). The borough in turn requests the records through Mat-Com, and then has them approved for release by AST. It is suggested that all requests for public records requests for 911 calls involving law enforcement be routed to the respective agency to handle directly. There were no objections to the proposed change. A modification to the dispatch contract wording under Item II. A. 3. "Operating Procedures and Guidelines" may be in order to reflect this change.

Palmer PD – Request for Training in FY19 (NENA/Navigator)

Mr. Ketterling stated that: Palmer Dispatch is requesting funding for one dispatcher to attend the Navigator 2019 training for a total cost of \$2,745 and the NENA 2019 Conference and Expo for a total cost of \$4,250.

MOTION: Mr. Hartley moved and Mr. McRae seconded to approve the requested training for Palmer Dispatch. All were in favor, none were opposed.

OLD BUSINESS

Call Location Inconsistencies

None mentioned.

APCO Group Memberships

Ms. Laughlin stated that: There are still 7 available membership spots under the borough's APCO account. Anyone who is interested in being a member needs to go online to create a profile and find the borough's account. APCO's privacy policies prevent the borough from creating an account for an individual unless the borough completes an "Agency Authorization" form.

Field Com 1 – Backup PSAP Equipment and Circuits

Mr. Markle stated that: We have submitted the scope of work for this project to the Borough's Purchasing Officer and Attorney for review. Given that this project would involve using borough equipment to house the backup PSAP, we want to be sure we are clear to proceed and not crossing any dispatch contractual boundaries. The total start-up cost was quoted at \$65,871.22 and annually thereafter, the estimated costs of circuits and lines is \$11,827.20. We will visit this project again at the April meeting.

FY20 Surcharge Amount

Ms. Laughlin stated that: This item has been carried over from meetings past. The topic has previously been discussed, so the group should decide if they want to recommend a reduction in the surcharge amount to the assembly, or leave the surcharge at \$2.00.

Considering the increase to \$2.00 by the assembly was to initiate building a fund for a consolidated dispatch center, and that we instead entered into a 5 year contract with the City of Wasilla for dispatch services, it was determined that continuing to build such a high reserve of funding is not necessary.

MOTION: Mr. Ketterling moved, and Mr. Dunn seconded, to make a recommendation to the assembly to reduce the amount of the surcharge to \$1.50 per line, per subscriber, beginning July 1, 2019. All were in favor, none were opposed.

E-911 Legislative Amendments

Nothing to report.

City of Wasilla Requests for Funding - Smart 911 Costs - \$64,200

Jacob Butcher stated that: He and Lt. Watchus went to Fairbanks to observe how this software operated in the Fairbanks dispatch environment. He believes it can be a valuable tool in offering text to 911 as well as the Rapid SOS integration which has better location accuracy. Although it has its benefits, we may not have a very high enough volume of subscribers that will use the system. It was suggested that there are ways we can push the information out to pertinent groups in the Valley and put out a public educational campaign we could encourage more folks to use it. It was also suggested that Jacob reach out to Kenai and Anchorage to see if they are planning on using this system in the future. More discussion took place and the group believed it would be beneficial to the public to have the system in place.

MOTION: Mr. Ketterling moved, and Mr. Dunn seconded, to approve a project from the E-911 Fund Balance for \$64,200 for the City of Wasilla to purchase the Smart 911 System. All were in favor, none were opposed.

INFORMATIONAL ITEMS

FY19 Surcharge Revenue Chart

FY19 Surcharge Receipts

FY19 E-911 Budget Performance Report

FY19 Accounts Payable by G/L Distribution Report

911 Quarterly Dispatch Call Report – We should have the annual report at the April meeting.

Public Records Requests – This item will be removed from future agendas.

West Lakes FSA Property Annexation – Ms. Palmer advised the group that there are new properties that have been annexed into the West Lakes Fire Service Area and that updated dispatch maps are available.

COMMENTS

None

NEXT MEETING DATE

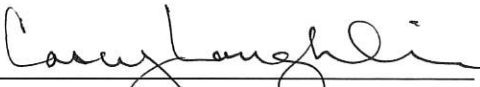
Secretary Laughlin announced that the next meeting date would be April 9, 2019 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

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Greater Butte
Road Service Area Board
RSA #26
Regular Meeting Minutes

Approved Mike Shields
Attested Lucy Klebesadle
Date 4/11/19

January 10, 2019, at the MSB O&M Building

Meeting Called to Order at 6:03 pm

In Attendance:

Mike Shields, Supervisor
Lucy Klebesadle, Supervisor
Roy Nuttal, Supervisor
Will Barickman, MSB Superintendent
Tracy Link, MSB Construction Inspector

Visitors

none

Roll Call: A quorum of 3 RSA 26 Supervisors present.

Approval of Agenda: Approved with addition of Pine Needle street light request and spring "Drive-Around meeting" date under New Business.

Approval of Minutes from October 11, 2018, regular meeting; approved as written.

Borough Staff Reports

Road Superintendent's Report on:

Maintenance contracts performance: Continues to be excellent, despite the very challenging weather.

Monthly Budget Performance and Fund Balance Reports: Reports handed out.

Optional Maintenance: Handed out. Reworked and repaired surface on Pegasus, Lombardo, Pheonicia and Ed Rush.

CIP Projects status: Bergman et.al. on track for 2019; utility relocates to start right after breakup, reconstruction and paving to follow. (Mike addressed Melin design change under New Business below).

Unfinished Business

Status of Cabbage Patch streetlights: Awaiting MEA installation.

Schedule for Bergman et.al.: See CIP Projects status above.

New Business

Change to Melin extension: Mike gave a review of talks with area residents, particularly the Eggers who are most affected, and the decision to place a cul-de-sac on the west end of Egger's property rather than punch Melin through to Butte Road, which would have taken most of Egger's front yard. Tracy spoke to the value of this kind of resident communication.

Current status of the "Dust Control Reserve" account: Mike gave a brief history of, and update on, the account and the competition for its funds. There is now some \$3 million remaining for paving match, and Public Works is proposing an Ordinance to secure some \$2 million of that, which the LRSAA "Big Board" will support by Resolution.

Pine Needle street light request: Mike spoke to the request from a resident attending the Butte Community Council meeting last Wednesday: It is a schoolbus stop, and we will look at it for addition to our CIP List.

Our "Drive-Around" meeting: After brief discussion, May 28 was chosen as the best date.

Adjourned: Meeting adjourned at 6:30 pm. Next regular scheduled meeting is April 11, 2019.

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Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
January 10, 2019

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Public Library on January 10, 2019. Board members John Strassenburgh and Billy FitzGerald were present, as was Mike Lachelt, Borough Road Superintendent. Community member Robert Gerlach also attended.

- I. There was a quorum, and the meeting was called to order at 6:35 pm.
- II. Minutes of the October 11, 2018 meeting were approved.
- III. The Board recognized the retirement of Board Member Dave Johnston, and expressed our great appreciation for his community service and contributions over many years.
- IV. Mike reported that road maintenance has been going well so far this winter, although early on, chips and sand were needed a couple of times. Several roads, notably Birch Creek and Yoder, have required cutting overhanging brush.
- V. In reviewing Additional Maintenance expenses, the COLA adjustment to the road maintenance contract stood out as an apparent outlier when compared against COLA adjustments of other RSAs. John volunteered to research with the Borough.
- VI. The status of the 6 million dollar reserve of dust control match money, set aside from vehicle registration fees, was discussed. There was no hard information on how these funds might be used in the future, which could include providing match money for some of the bond projects in the core area, funding earthquake related repairs while waiting for FEMA reimbursement, dust control match money, and opening the options to almost anything through the budget process. Dust control (calcium chloride) is an important use of our scarce dollars. We not only don't want to lose the matching that we currently have, given the size of the reserve, we would like to benefit more from these funds than we now do.
- VII. The A Street easement problem was discussed, in the context of public access and also of snow storage.
- V. The meeting was adjourned at 7:44 pm.



Respectfully submitted,


John Strassenburgh
RSA 29 Primary

Knik Road Service Area 17

Board of Supervisors

Art and Boot Scates Public Safety Building
Station 6-4
Mile 4, Point MacKenzie Rd., Wasilla, AK 99623

Minutes

January 9, 2019

The meeting was called to order at 6:30 p.m. by the board chair, Toby Riddell. Meeting notice was advertised as required and also posted on the Point MacKenzie Community website.

Roll call was taken and a quorum was established.

Attendance: Toby Riddell, Board Chair, Primary
Dan Huttunen, Board Member, Alt. 1
Kimberly Byrwa, Board Member, Alt. 2
Scott Sanderson, MSB Road Supervisor RSA 17

The Pledge of Allegiance was led by Mr. Riddell.

Agenda was approved and the October 10, 2018 general meeting minutes were approved as written.

Correspondence report:

Sent: None

Rcvd: Plat Notice for corner of Ogard; Rambling Heights Estates (low volume road); Caribou Ridge (Sunset Ave) 4 lots with cul-de-sac

Reports:

MSB Road Supervisor Scott Sanderson reported that our area contractor, Northern Asphalt has been performing well, especially during the earthquake. Hoping for a rebid for next fiscal year. Improvements: Alex – 65% of design phase; Foothills – will get paved all the way through; Village – will get paved; Viking / Lost Valley – fall season will be out to bid; Royal – 65%

Dan Huttunen reported the Local Road Service Area Board. The Assembly took \$3million from the dust control vehicle tax fund to cover earthquake damage. The approximate cost to repair Pt Mackenzie will be \$2.5 million. It is unknown if or when FEMA funds will be coming. Paving will not begin until funds are received. FEMA will pay for temporary repairs and permanent repairs – no upgrades.

Board of Supervisors

Toby Riddell, Chair

Dan Huttunen, Alternate 1

Kimberly Byrwa, Alternate 2

4..

Date 4/10/19

[illegible]

Copy

Knik RSA 17
Board of Supervisors
Mile 3.5 Point Mackenzie Road
Wasilla, Alaska 99623

April 5, 2019

Wayne Wold
Northern Asphalt Construction, Inc.
6414 Lake Otis Parkway
Anchorage, Alaska 99507

Dear Mr. Wold:

The Board of Supervisors of the Knik Road Service Area 17 would like to commend Northern Asphalt Construction, Inc. for your excellent performance during the period of the road maintenance contract with the Matanuska-Susitna Borough.

Your company has been very responsive to residents' concerns over road maintenance issues and you have consistently maintained our roads in accordance with the contract specifications. The condition of your vehicles and equipment also reflect the pride you take in your company's operations.

Your equipment operators have always been polite and helpful when dealing with the public.

Our board appreciates the professionalism shown in maintaining our roads and we look forward to working with you in the future. Thank you for the excellent service your company provides.

Sincerely,

Toby Riddell

Dan Huttunen

Kimberly Byrwa

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, February 21, 2019 at 5:00pm

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I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 5:00pm by Mike Wood; Commissioners present: Howard Delo, Andy Couch, Larry Engel, Jim Sykes, John Wood, Jim Sykes, Dan Mayfield, and Mike Wood; Bruce Knowles arrived at 5:08pm.

II. APPROVAL OF AGENDA

MOTION: Larry Engel made a motion to approve the agenda; Howard Delo seconded.

AMENDMENT: Jim Sykes would like to switch IV (a) and (b); Larry Engel would like to add Statewide Proposals/who will attend to V(b)(i); Mike Wood add BOF recommendation letter discussion to V(b)(ii); Andy Couch would like to talk about Disaster Declaration in member comments.

Motion approved as amended without objection.

III. AUDIENCE INTRODUCTION/PARTICIPATION

Neil DeWitt-Public;

Carl Brent – Matsu Governor’s Office

Ray Nix – Matanuska-Susitna Borough

Stefan – Matanuska-Susitna Borough

Jim Hasbrouck – ADF&G (arrives late).

Jake Anders – Public

IV. STAFF/AGENCY REPORTS & PRESENTATIONS

- a. Ted Eischeid provided a brief report regarding NPFMC-Cook Inlet Salmon Committee; Next meeting is March 6, 2019 9:00 – 5:00 at the Anchorage Hilton – the agenda is in development.

Also, December 4th Committee Report and committee updates can be accessed at

www.npfmc.org/committees/cook-inlet-salmon-committee/

Ray Nix gave a report about upcoming meeting on March 19th, an Assembly workshop on wetlands. Larry Engel will be speaking at the meeting and believes it to be important for MSB FWC to be involved.

- b. Presentation by Lisa Bragg and Tom Allen of Southwick & Associates on Economics of Sport Fishing project status.

Presentation Notes:

1. Did a 2007 study, and this 2017 study.
2. Two primary objectives – determine Cook Inlet (CI) angler effort and economic impact.
3. CI is home to major retail outlets and is a focus for visitors for equipment purchase even if they don’t fish in the region.
4. Tried to keep consistent methodology between 2007 and 2017 studies, although some changes were made and comparisons need to be carefully considered.
5. Survey timeline: 2017 and 2018, for a few months each. Mail and online component/email with link as well.

6. Cook Inlet "region" defined with map.
7. Survey response rate = 12%.
8. Survey done in "waves". Found no evidence of nonresponse bias.
9. Some minor adjustments for outliers – "minimal impact."
10. Equipment = fishing specific equipment, and items for multiple activities like apparel, coolers, boots, etc. (latter had angler to estimate what proportion of multiple activity items was used for fishing).
11. Calculated over three seasons: winter, spring and fall; and three dimensions: residency, water type (fresh and salt) and guide usage.
12. Results – angler expenditures. Non-Resident (NR) anglers spend significantly more than Resident (R) Anglers. Average between two is \$241/trip.
13. Angler participation. AFG does this. Angler spending x aggregation measure.
14. Expenditures 2017 = 716.5 M\$, evenly split between R and NR anglers. R anglers spent mostly on equipment/real estate. NR spent more proportionally on package costs.
15. Economic modeling: direct and indirect economic impacts.
16. Direct effects = retail purchases; multiplier effects = spending by industry to support the direct purchases. Together these comprise total effect = economic contributions.
17. Total economic contributions. Anchorage, Kenai, MatSu. Discussed adjustments.
18. Estimated tax revenues impact. Total tax revenue = 95 M\$ (Local/State= 32 M\$ + Fed=63 M\$).
19. Second obj. trying to mirror the approach taken in 2007. See list of caveats. Should view both studies are two separate snapshots of time on the econ of sportfishing; 2007 figures should be inflated to account for inflation. Also consider differences in the state of Alaska's economy in 2007/2017.

Discussion ensued with questions from commissioner members and Tom Allen and Lisa Bragg of Southwick. Commission would like an estimate for economic study for commercial fishery and coming to the BOF meeting in 2020 to do presentation.

MOTION: Andy Couch made a motion to request Southwick provide a quote for an Economic Study for Commercial Fisheries and Coming to the Alaska BOF meeting in 2020 to do a presentation; John Wood seconded.

Jim Sykes amended to have Southwick look at a literature review out there to see if it will be beneficial (One was done by Northern Economics; Dan Mayfield seconded amendment.

Discussion: DM – What would be the benefit of this study? They would provide a counter of the value of a sport cost than a commercial cost.

Unanimously approved.

V. ITEMS OF BUSINESS

- a. Presentation Opportunities
 - i. Anchorage Municipality – When dates are provided notice will be given
 - ii. Wasilla and Palmer Chamber of Commerce – Wasilla Chamber of Commerce meeting tentatively March 28th (Andy to provide details)

Jim Sykes left meeting at 6:45pm but will call in when in service.

- b. BOF Proposals Draft Review – commission reviewed the changes that were made to 5AAC 21.353. *Central District Drift Gillnet Fishery Management Plan*. (See page 47 – 52 of February 21, 2019 FWC meeting packet; Notes of meeting begin on page 63 of February 21).

Motion: Mike Wood That FWC submit most restrictive proposal to BOF (August 1 to August 15); John Wood seconded. *Approved unanimously.*

- c. UCI Northern District King Salmon Management Proposals (See pages 53 – 62 of February 21, 2019 FWC meeting packet) – Subcommittee Report
 - i. Andy Couch, Mike Wood, Howard Delo provided an update of what the subcommittee has been working on to revise proposals. Mike Wood said the committee had a very successful meeting last week with Sam Ivey. We may, for the first time, get some management plans up here; something we have been requesting for a while. Howard Delo pointed out the changes that the subcommittee has made. Larry Engel suggested that the subcommittee provide a clean copy of what they have and on the proposal they are having difficulty with have another meeting the ADF&G to work it out and give a couple of options if the subcommittee and ADF&G can't come to an agreement. We have made a lot of progress let's go a little bit further.
- d. Board of Fish Statewide Proposals / Who will attend? Item added by LE.
 - 1. LE discussed proposals 169, 170, and 171,

JW – Not inclined to act tonight. I have an amendment but I did not know this was going to be on the table tonight.

Motion: Andy Couch made a motion to support proposal 171; Howard Delo seconded. *Motion passed unanimously.*

Motion: Andy Couch made a motion to support proposal 169 Escapement Goal Policy; Howard Delo seconded. *Motion failed unanimously.*

Motion: Andy Couch made a motion to support proposal 170; Howard Delo seconded. *Motion failed unanimously.*

2. BOF Recommendation Letter

Motion: Howard Delo made a motion to support Israel Payton's reappointed to the BOF; Andy Couch seconded.

Discussion: John Wood opposed supporting individuals before the Governor has made his appointment. The appointments are heated – this may be a mistake particularly if the person nominated causes problems.

Andy Couch withdrew his second. *Motion dies.*

- e. BOF Mat-Su Field Trip

- ii. Howard Delo: Are there three Board of Fish members that would like to do this?
There may not be money in the board budget to do this so maybe we should put on hold. Howard said he would get back to him. With the budget, we may want to hold off. It may mean hotel, flights, car rental, etc.

VI. AUDIENCE PARTICIPATION (3 Minutes per person at chair's discretion)

Jake Anders/Jason – Lake Louise Susitna Derby – The Point Lodge – Lake Louise Lodge has a petition with well over 100 signatures; Lake Louise does not receive any stocking and is considered a wild lake. Not certain how the FWC can proceed with interjecting this tournament. Maybe some sort of proposal to BOF at the BOF meeting in March. A resolution before the Assembly possible. Howard Delo played devil's advocate: this is kind of a "he said, she said". Andy Couch suggested that they put a proposal by April 10th. Larry Engel added that they need to have some solid information when writing a proposal. Jake Anders would like to tap into your knowledge regarding a proposal for an unstocked lake in Alaska. Larry Engel stated to find out what the catch and release mortality rate is and if it is significant, that is a strong argument. Ask the department to tag the released fish.

VII. MEMBER COMMENTS

Andy Couch: King Salmon Disaster Declaration: Had a fishing guide contact him about the disaster declaration – there were no monies available....

Larry Engel:

Howard Delo: Approval of Minutes...did not have any minutes.

Bruce Knowles: Do I need special sanctions from the FWC, as a non-voting member, to vote at the BOF. John Wood said *no* because anyone can be a member of those meeting.

Motion: John Wood made a motion that Bruce Knowles can speak on an individual basis; Howard Delo seconded; *motion passed unanimously.*

Mike Wood:

John Wood:

ADJOURNED at 8:19 PM

Howard Delo for

Mike, Wood Chair

04/18/2019

Date

ATTEST:

Ted J. Eischeid

Ted Eischeid, MSB Planner II

04/22/2019

Date

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, March 21, 2019 at 5:00pm

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CLERKS OFFICE

I. CALL TO ORDER/ROLL CALL

Meeting was called to order by Mike Wood at 5:00 pm; commissioners present: Mike Wood, Larry Engel, Andy Couch, Howard Delo, John Wood, Dan Mayfield, Bruce Knowles; Jim Sykes arrived @5:08pm.

II. APPROVAL OF AGENDA

MOTION: Larry Engel made a motion to approve the agenda; Andy Couch seconded the motion.

AMENDMENT: Add "Kodiak" to BOF Item of Business;

Motion approved as amended without objection.

III. APPROVAL OF MINUTES

a. December 20, 2018, January 17, 2019 and February 21, 2019

MOTION: Larry Engel made a motion to approve the agenda; Howard Delo seconded the motion.

AMENDMENT: Howard had several amendments

- December 20 and January 17 IV – Neil DeWitt change *her* to *here* at the end of the sentence;
- February 21 – I – add Howard Delo; IV (11) clarify what was meant by "calculated over three season, and three dimensions; V(e) change commissioners to Board of Fish members.

Motion approved as amended without objection.

IV. AUDIENCE INTRODUCTION/PARTICIPATION

Dan Superak, Fishing Guide, Run and Operate

Rick Green, ADF&G, Fish and Game COM-ANC, Special Assistant to the F&G Commissioner

Debbie Delo, Howard's wife

Tom Cappiello, applicant for FWC

V. STAFF/AGENCY REPORTS & PRESENTATIONS

a. Staff Report-Ted Eischeid

- Ted provided information regarding Southwick's email with quote;
- update on new Acting Planning Services Manager will begin April 1st;
- Ted will become the Acting Environmental III planner beginning April 1st – more on that after budget;
- Agenda setting items need to be sent to Ted Eischeid ten days in advance and copy information to Karol Riese;
- Items Ted needs FWC direction on:
 - Vacant position on the commission;
 - Nelchina Caribou herd presentation;
 - Commissioner of Fish and Game to come to FWC meeting;
 - Board of Fish summer tour of the MatSu;
 - mailed packet – like it? (YES)

Matanuska-Susitna Borough FISH AND WILDLIFE COMMISSION

Thursday, March 21, 2019 at 5:00pm

Discussion: The staff was concerned about the environmental III planner position not being filled, especially with the BOF meeting coming up – Howard Delo suggested to write a letter – Mike Wood and Larry Engel, this has already been done. Commission would like a copy of the letters and responses (this has to be done through Ted Eischeid or Karol Riese); commissioners appreciated packets being mailed and would like that continued.

Rick Green gave a brief detail of what his position is in ADF&G; the commissioner of ADF&G understands that this is the people's resource and we are "blessed" to manage it. Andy Couch talked about the concern of so many stockings of pink salmon...etc. Concerns with large number of hatchery salmon being ranched here. The commissioners appreciated Rick Green attending the meeting and look forward to working with him and the new leadership of ADF&G. FWC would like the numbers of where and how many we caught so they can provide responsible questions for answers. Rick Green said to get ahold of him with any questions or information you need. The FWC extended an invite to Commissioner Doug Vincent-Lang.

VI. ITEMS OF BUSINESS

- a. UCI Northern District King Salmon Management Proposals

1. Deshka River King Salmon Management Plan:

MOTION: John Wood moved page 29 of 54 "Deshka River King Salmon Management Plan; Howard Delo seconded.

DISCUSSION: Emergency order/announcements; discussion broke down when we talked about burden sharing – we had several options but they aren't there right now;

Motion approved as written unanimously.

Additional discussion.

2. Little Susitna River King Salmon Management Plan

MOTION: John Wood moved to approve Little Susitna River King Salmon Management Plan; Larry Engel seconded;

DISCUSSION: need to correct a couple of things,

AMENDMENT: Andy Couch moved to remove the word "of" from (B)(v)(3); John Wood seconded;

Motion approved as amended unanimously.

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, March 21, 2019 at 5:00pm

3. Susitna and Yentna Rivers King Salmon Management Plan

MOTION: John Wood moved to approved Susitna and Yentna Rivers King Salmon Management Plan;
Larry Engel seconded;

AMENDMENT: Andy Couch moved to make the following corrections: (d)(18) line three, *in river* should be changed to *in-river*; line four, strike "other"; (13)((D) change *Saturday* to *Friday* so it .

Amendment approved unanimously.

Motion approved as amended unanimously.

4. Northern District King Salmon Management Plan

MOTION: Andy Couch made a motion to approve the Northern District King Salmon Management Plan that is written with these additions:

- (11) If the sport fishery on the Little Susitna River,
(A) is closed or if retention of king salmon is prohibited then, the commissioner shall close,
by emergency order, the commercial king salmon fishery in the Eastern Sub-district of the
Northern District for the remainder of the fishing periods provided for under this section;
(B) is restricted to retention of king salmon under 28 inches or less in length as measured
from the tip of snout to tip of tail then the commissioner shall, by emergency order, reduce
the time allowed per fishing period provided for in this section to no more than six hours in
duration.
- (11) If the in-season Deshka River run projection is below the sustainable escapement goal,
the commissioner may, by emergency order, close the commercial king salmon fishery
throughout the Northern District for the remainder of the fishing periods provided for under
this section;
- (12) If the in-season Little Susitna River run projection is below the sustainable escapement
goal the commissioner may, by emergency order, reduce the time allowed per fishing period
provided for in this section to no more than six hours in duration throughout the Northern
District;

DISCUSSION: A discussion ensued with respect to the different scenarios and language.

~~— Howard Delo sees both sides — listed off what is currently proposed and kind of agrees what Andy is trying to do; how can you make a comparable to the commercial guys? Conflicted, see both views, I would probably tend to agree with Mike to leave it as it is for now. Mike discussed a cap, things were shut down so that Kings would come back to the Susitna River. Think about the restrictions that have been made to the Northern District.~~

Andy withdrew the motion.

Matanuska-Susitna Borough FISH AND WILDLIFE COMMISSION

Thursday, March 21, 2019 at 5:00pm

MOTION: Larry Engel made a motion that the language in (10)(A) and (10)(B) and (11)(A)(B) with rewording to add at the end of "order," six hour provision in the Eastern Sub-district of the Northern District; seconded by Howard Delo:

- (10) If the sport fishery on the Deshka River,
(A) is closed or if retention of king salmon is prohibited then, the commissioner shall close, by emergency order, the commercial king salmon fishery throughout the Northern District for the remainder of the fishing periods provided for under this section; or
(B) is restricted to retention of king salmon under 28 inches or less in length as measured from the tip of snout to tip of tail then the commissioner shall, by emergency order, reduce the time allowed per fishing period provided for in this section to no more than six hours in duration.
- (11) If the sport fishery on the Little Susitna River,
(A) is closed or if retention of king salmon is prohibited then, the commissioner shall close, by emergency order, the commercial king salmon fishery in the Eastern Sub-district of the Northern District for the remainder of the fishing periods provided for under this section;
(B) is restricted to retention of king salmon under 28 inches or less in length as measured from the tip of snout to tip of tail then the commissioner shall, by emergency order, six hour provision in the Eastern Sub-district of the Northern District.

Motion approved with 6 in favor and 1 (M. Wood) opposed.

- b. Board of Fish Proposals – Central District Drift Gillnet Fishery Management Plan (Pages 41 - 44 of packet)

Larry Engel recapped the reason that this proposal is being made.

MOTION: Larry Engel made a motion to approve the BOF Regulation Proposal in the FWC packet (Pages 41 – 42); John Wood seconded.

DISCUSSION: Andy Couch said we should use brackets [] instead of parentheses () around items to be deleted.

AMENDMENT: Andy Couch amended to use brackets instead of parenthesis on sections that are going to be deleted; Dan Mayfield seconded.

- [NOTWITHSTANDING THE PROVISIONS OF SUBPARAGRAPH (d) (2)(A) OF THIS SECTION, ONE REGULAR 12-HOUR FISHING PERIOD FROM JULY16 THROUGH JULY 31 MAY OCCUR IN THE CENTRAL DISTRICT INSTEAD OF IN DRIFT GILLNET AREA 1;]
- [THERE ARE NO MANDATORY AREA RESRICTIONS TO REGULAR FISHING PERIODS]
- [IN THIS SUBSECTION "FISHING PERIOD" MEANS A TIME PERIOD OPEN TO COMMERCIAL FISHING AS MEASURED BY A 24-HOUR CALENDAR DAY FROM 12:01 AM UNTIL 11:59 P.M.]
- In (e)(1) add the word *regular* before 12 hour;

Matanuska-Susitna Borough FISH AND WILDLIFE COMMISSION

Thursday, March 21, 2019 at 5:00pm

DISCUSSION: Discussion ensued.

Amendment approved unanimously;

Motion approved as amended unanimously.

c. Board of Fish – Candidate Selection and Input

Howard Delo gave an update on the candidates and would like to have FWC submit a letter to support Israel Peyton being re-appointed to his position. John Wood believes Israel Payton will be reappointed and that we should not get in the middle of it. Howard Delo removed his suggestion. Andy Couch stated that we need to know at some time who to support and will rely on John Wood and the Governor to put forth good nominees.

d. Updates:

i. Freshwater fishing guide logbook program – Andy Couch

Andy Couch provided information on the program and proposal.

MOTION: Andy Couch made a motion that the Upper Cook Inlet logbook data be compiled prior to the UCI meeting and distributed to the public; Howard Delo seconded.

Motion approved unanimously.

ii. North Pacific Council Upper Cook Inlet Task Force

No one attended.

iii. Assembly workshop on wetlands, March 19 – Larry Engel

Most everyone was there and were pleased with the presentation. Jim Sykes stated that the Army Corps of Engineers were very willing to cooperate on this issue.

iv. BOF statewide meeting and hatchery discussion

Andy Couch provided the agenda.

v. Wasilla Chamber Mat-Su Fisheries panel discussion happening March 28 – Andy Couch

VII. **MEMBER COMMENTS**

Andy Couch: I guess I am tasked with writing these proposals up, is there any direction on what you want? Also brought up Kodiak commercial fisheries thought.

Larry Engel: Wants to stay apprised about what is happening in Kodiak regarding commercial fisheries; not prepared yet to write a proposal, but will have time to research this and get feedback and get prepared to look at this closer by next year; we should be prepared to share our concerns about this at the BOF meeting in a year; Kodiak is intercepting a lot of fish and could have an impact on our stocks of concern.

Dan Mayfield: I think we should look at the Agenda and try to get it down to a two-hour time frame. Need to take motions first and then have discussions on the motions. Everyone is making a sacrifice.

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, March 21, 2019 at 5:00pm

Howard Delo: Thank Debbie for driving me over; may have a difficult time driving me to the next one.

Jim Sykes: Always learns something

Mike Wood: Went to BOF discussion and advised of the FWC stance on 171, 170, and 169 – they all failed. I have been talking with a-lot of people about what we could be saying; sometimes that will work in their favor; so we are not just working with KRSA. Learning about the different animosities with the dip netters, etc. Try to work together for this next board cycle. I think we could learn a lot by working with others. We are all working towards the same thing. Maybe we can have a special meeting. I think we are bigger than that; we do not need to be pigeon-holed. I think we should reach out to other people and find common ground. (NOTE: Ted can facilitate interest-based discussions).

Ted Eischeid: A state expert on efficient meetings suggested having motions written prior to the meeting, with extra copies for other FWC members, as a better way to make motions/amendments.

MOTION to adjourn by Larry Engel; seconded by Howard Delo.

Motion approved unanimously.

Meeting stands ADJOURNED at 8:07 PM

Howard Delo Sr

Mike, Wood Chair

April 18, 2019

Date

ATTEST:

Ted J. Eischeid

Ted Eischeid, MSB Planner II

04/22/2019

Date

RECEIVED

APR 18 2019

CLERKS OFFICE

By: Joe Metzger
Introduced: March 18, 2019
Public Hearing: April 15, 2019
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 19-10**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA CULTIVATION FACILITY AT 12825 WEST BIG LAKE ROAD (TAX ID# 17N03W14C019); WITHIN TOWNSHIP 17 NORTH, RANGE 3 WEST, SECTION 14, SEWARD MERIDIAN.

WHEREAS, an application has been received from Thomas Russell, on behalf of Herbal Dreams, LLC for a conditional use permit for the operation of a marijuana cultivation facility at 12825 West Big Lake Road (Tax ID# 17N03W14C019); within Township 17 North, Range 3 West, Section 14, Seward Meridian; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana cultivation facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana cultivation facilities are declared to be a public nuisance; and

WHEREAS, there is no industrial equipment or processes that generate noise or dust associated with the proposed use; and

WHEREAS, the proposed use is accessed from West Big Lake Road onto an existing, Alaska Department of Transportation permitted private driveway; and

WHEREAS, the subject property is assessed as commercial and has historically been used as such including a commercial construction operation and an automotive repair shop; and

WHEREAS, parcels to the north and west are currently vacant and range in size from 11.50 to 40 acres; and

WHEREAS, the subject parcel abuts the West Big Lake Road right-of-way to the south, while the parcel directly to the east of the proposed use is used for commercial purposes and is comprised of 2 acres; and

WHEREAS, the closest residential structure is located to the southeast and is approximately 465 feet away from the proposed use; and

WHEREAS, the surrounding parcels are mixed use with the majority being used for commercial purposes; and

WHEREAS, according to the application material, the proposed use is set back approximately 104 feet from the West Big Lake Road right of way on the south lot line, 111 feet from the east lot line, 354 feet from the west lot line and 600+ feet from the north lot line; and

WHEREAS, the facility will not be open to the public; and

WHEREAS, the application material indicates there will not be any business signs associated with the use; and

WHEREAS, the closest school, Houston Middle School, is approximately 7,700 feet away from the proposed use; and

WHEREAS, persons under the age of 21 are prohibited from entering the premises of the proposed use; and

WHEREAS, according to the application material, the proposed use has a robust security plan in place, which includes education of employees on all security measures; and

WHEREAS, according to the security plan, a combination of cameras, key cards, motion detectors, alarms, and lighting will be used to secure the site and monitor all activities at the facility; and

WHEREAS, the proposed use has an odor mitigation plan that will utilize a series of inline fans, scrubbers, and carbon filters to clean and circulate the air inside the cultivation facility; and

WHEREAS, the State of Alaska Fire Marshal has issued Plan Review Certificate #2018Anch1919, approving the renovation and remodeling of the proposed use; and

WHEREAS, the commercial structure is in full compliance with the applicable State of Alaska fire code; and

WHEREAS, a copy of approved Plan Review Certificate #2018Anch1919 has been provided; and

WHEREAS, after proper notification to the State of Alaska Alcohol & Marijuana Control Office all marijuana products deemed unusable will be mixed with compostable waste, stored in a secure waste storage area in plastic sealable drums, and disposed of at

the landfill. Alternatively, the waste will be composted onsite as indicated in the site plan in a 16'x 8' outdoor fenced compost area; and

WHEREAS, the subject parcel is approximately 11.53 acres in size; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, with exception of a fenced outdoor compost, the proposed use is wholly contained within the commercial steel structure; and

WHEREAS, consumption of marijuana or marijuana products on the licensed premises or within 20 feet of the exterior of any cultivation facility is prohibited under State of Alaska regulation 3AAC 306.405(c)(2); and

WHEREAS, according to the application material, the exterior of the building will be maintained in a professional manner so as to not appear as an eyesore to the public or surrounding neighbors; and

WHEREAS, the topography of the parcel is generally flat, with the north end of the property consisting of native vegetation and wetlands while the south end of the property has been cleared and is mostly devoid of vegetation; and

WHEREAS, Herbal Dreams, LLC has received approval from the State Marijuana Control Board for a marijuana cultivation license #16170, in accordance with 3 AAC 306.005; and

WHEREAS, written documentation showing approval from the State Marijuana Control Board for a marijuana cultivation license #16170 has been provided; and

WHEREAS, according to the application material, there will be trays under the growing tables to catch excess water. The water that is collected will be reabsorbed back into the room; and

WHEREAS, according to the application material, if larger quantities of wastewater are collected than can be reabsorbed, the waste water will be stored in containers and disposed of by a third party contractor; and

WHEREAS, according to the application material, Herbal Dreams, LLC will provide employees with all of the personal protective equipment needed and Material Safety Data Sheets for all chemicals being used; and

WHEREAS, according to the application material, all nutrients and chemicals will be stored on shelving or in a fireproof cabinet per the manufacturer's recommendations and per state, local, and federal regulations; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.160; and

WHEREAS, the Planning Commission conducted a public hearing on April 15, 2019 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 19-10:

1. The proposed use, with conditions, will not detract from the value, character, and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use will not be harmful to the public health, safety, convenience, and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application material meets all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).

8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant has provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The applicant has provided documentation demonstrating the proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The wastewater and waste material disposal plan demonstrates compliance with the Alaska State Department of Environmental Conservation (MSB 17.60.160(A)).
12. The odor mitigation plan demonstrates mitigation measures will prevent odors from materially impacting adjoining properties (MSB 17.60.160(B)).
13. Storage of nutrients, natural pesticides, and cleaners will comply with all local, state, and federal laws (MSB 17.60.160(C)).
14. A security plan which includes education for employees on security measures has been provided (MSB 17.60.160(D)).
15. The proposed use meets the minimum setback requirements for marijuana cultivation facilities (MSB 17.60.160(E)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does

hereby approve the conditional use permit for the operation of a marijuana cultivation facility, with the following conditions:

1. The owner and/or operator shall comply with all applicable state and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 15th day of April, 2019.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

YES: *Vague, Anderson, Chesbro, Elder, Masham, and
Mossanen*
NO:

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APR 18 2019
CLERKS OFFICE

By: Nancy Cameron
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 19-11**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING APPROVAL TO CLASSIFY BOROUGH LANDS FOR PURPOSE OF INCLUSION IN THE MATANUSKA-SUSITNA BOROUGH 2019 COMPETITIVE BID LAND SALE (MSB007466).

WHEREAS, the borough land sales are a source of revenue for borough and community projects; and

WHEREAS, there is significant public interest in acquiring land through borough land sale programs; and

WHEREAS, the benefit of transferring public land into private hands is economic development potential and increased revenue to the borough tax roll; and

WHEREAS, the borough's build-out analysis identified specific areas throughout the borough which should be considered for inclusion in public land sale programs from which a 5-year land disposal plan was implemented; and

WHEREAS, both the Planning Commission and Assembly were provided a written overview of the 5-year land disposal plan prior to implementation in 2014; and

WHEREAS, public notice was initiated in accordance with MSB 23.05.025 and a Best Interest Finding is attached hereto; and

WHEREAS, the Best Interest Finding provides analysis and discussion of the following 2019 bid parcels:

Parcel Number	MSB Tax ID Number	Location Area	Land Classification
19-01	16N04W25B003	Point McKenzie Area	General Purpose
19-02	16N04W28B004	Jewel Lake / Point McKenzie Area	General Purpose
19-04	18N02W26A006	Meadow Lakes Area	General Purpose
19-05	6532000L004	Carpenter Lake / Big Lake Area	General Purpose
19-06	17N04W32A018	Crooked Lake / Big Lake Area	General Purpose
19-07	17N04W32C009	Crooked Lake / Big Lake Area	General Purpose
19-08	3321B02L001	Susitna-Purinton Pkwy / Big Lake Area	General Purpose
19-09	16N04W04A012	Susitna Parkway / Big Lake Area	General Purpose
19-10	16N04W04D008	Susitna Parkway / Big Lake Area	General Purpose
19-11	16N04W03C002	Susitna Parkway / Big Lake Area	General Purpose
19-12	17N04W34B010	Purinton Pkwy / Big Lake Area	General Purpose
19-13	18N04W04D006	Nancy Lake / Willow Area	General Purpose
19-14	18N04W04D007	Nancy Lake / Willow Area	General Purpose
19-15	19N04W29C005	Willow Area	General Purpose
19-16	19N04W29C006	Willow Area	General Purpose
19-17	20N06W27B001	North of Big Su River Confluence	Private Recreation
19-18	23N04W32A002	MP 92 Parks Hwy / Caswell Area	General Purpose
19-19	23N04W29A002	MP 93 Parks Hwy / Caswell Area	General Purpose
19-20	24N04W10A001	Talkeetna Spur Road	General Purpose
19-21	25N04W19B007	Talkeetna Spur Road	General Purpose
19-22	26N05W18A008	MP 117 Parks Hwy Area	General Purpose
19-23	26N05W18A004	MP 117 Parks Hwy Area	Private Recreation
19-24	2167B03L002	Kenny Creek Subdivision	Private Recreation
19-25	2167B03L012	Kenny Creek Subdivision	Private Recreation
19-26	6520B01L004	Trinity Lakes Subdivision	Private Recreation
19-27	6520B03L009	Trinity Lakes Subdivision	Private Recreation
19-28	6520B03L010	Trinity Lakes Subdivision	Private Recreation
19-29	6520B03L011	Trinity Lakes Subdivision	Private Recreation
19-30	6520B03L012	Trinity Lakes Subdivision	Private Recreation
19-31	6520B03L013	Trinity Lakes Subdivision	Private Recreation
19-32	6520B05L006	Trinity Lakes Subdivision	Private Recreation
19-33	6520B05L013	Trinity lakes Subdivision	Private Recreation
19-34	6520B05L014	Trinity Lakes Subdivision	Private Recreation
19-35	6520B05L016	Trinity lakes Subdivision	Private Recreation
19-36	6520B05L021	Trinity Lakes Subdivision	Private Recreation
19-37	6520B05L022	Trinity Lakes Subdivision	Private Recreation
19-38	7183B02L002	Montana Creek Road	General Purpose

WHEREAS, pursuant to MSB 23.05.100, lands classified as General Purpose are those lands which, because of physical features, adjacent development, location, or size of the area, may be suitable for a variety of uses, or do not lend themselves to more limited classification under other land descriptions; and

WHEREAS, pursuant to MSB 23.05.100, lands classified as Private Recreation are those lands which because of location, physical features or adjacent development are presently or potentially valuable as outdoor recreation areas and may be best utilized by private development.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends assembly approval of the classification of borough land as stated herein for purpose of inclusion in the Matanuska-Susitna Borough 2019 Competitive Bid Land Sale.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 15th day of April, 2019.



Colleen Vague, Chair

ATTEST:



MARY BRODIGAN, Planning Clerk
(SEAL)

YES: *Vague, Anderson, Christro, Elder, Haskin, and
Mossman*
NO:

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on January 17, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by the Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. LaMarr Anderson, District #2
Mr. Gregory Pugh, District #3 (Vice Chair)
Mr. Jordan Rausa, District #4 (Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. George Thompson, District #7

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Platting Board member excused or absent:

Mr. Jay Van Diest, District #1
Mr. John Shadrach, Alternate #2

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Cheryl Scott, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Gregory Pugh.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

- None

3. UNFINISHED BUSINESS

- None

4. PUBLIC HEARINGS

A. ASLS 2015-11

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that this case is being continued from the October 6, 2016 and no new public notices were mailed.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2016-110.
- Platting staff would like to continue the case for 1 year until January 16, 2020.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Thompson moved to approve the continuance for ASLS 2015-11 for 1 year until January 16, 2020. The motion was seconded by Pugh.

VOTE:

- The motion passed with all in favor.

TIME: 1:10 P.M.

CD: 0:05:01

B. AK SALMON

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that this case is being continued from the May 17, 2018, June 7, 2018, and July 19, 2018, and no new public notices were mailed.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-043.
- The Petitioner would like to continue to this to May 2, 2019.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Thompson moved to approve the continuance for AK Salmon to May 2, 2019. The motion was seconded by Pugh.

VOTE:

- The motion passed with all in favor.

TIME: 1:12 P.M.

CD: 0:07:30

C. COFFIELD/KALTENBACHER ESTATES

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 45 public hearing notices were mailed out on December 27, 2018.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-160.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Tendra Nicodemus (Petitioner's Representative)

- Commented on the cul-de-sac and that the plat design is in accordance to borough code.
- Agrees with all the recommendations.

MOTION:

- Pugh moved to approve the preliminary plat for Coffield/Kaltenbacher Estates with 8 recommendations. The motion was seconded by Thompson.

AMENDMENT TO THE MOTION:

- Vau Dell moved to amend the motion to add a finding stating: "The cul-de-sac design does not meet the international fire code." The amendment was seconded by Pugh.

The Platting Board discussed the finding regarding the fire code.

The Platting Officer explained where the borough stands regarding the international fire code.

AMENDMENT TO THE FINDING:

- Johnson moved to amend the finding to add the borough's standing regarding the fire code stating: "The cul-de-sac design does not meet international fire code. The international fire code is not adopted by the Borough or by the State regarding residential subdivisions, only industrial development." The amendment was seconded by Pugh.

VOTE on AMENDED FINDING:

- The amendment to the finding passed with all in favor.

VOTE on FINDING:

- The amended motion to add a finding passed with 5 in favor (Johnson, Anderson, Vau Dell, Pugh, and Rausa) and 1 against (Thompson).

The Platting Board discussed the finding.

FINDINGS:

- Add #6: The cul-de-sac design does not meet international fire code. The international fire code is not adopted by the Borough Code or by the State Code regarding subdivision only industrial developments.

VOTE:

- The motion passed with all in favor. There are 6 findings.

TIME: 1:32 P.M.

CD: 0:25:17

D. RAMBLING HEIGHTS ESTATES MASTER PLAN

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 146 public hearing notices were mailed out on December 27, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-170.

Ellery Gibbs (Petitioner's Representative)

- Gave an explanation on the development regarding the property.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

William Lee

- Commented that S. Foothills Boulevard has not been developed.
- Commented on the deaths that have been on KGB Road.
- Concerned about traffic safety and new development.

Jim Ingersoll

- Concerned about the future transportation bypass being made on KGB.
- Concerned about the development process.

Chair Jordan Rausa

- Closed the public hearing.

James Guy (Petitioner) and Ellery Gibbs (Petitioner's Representative) and Bill Klebesadel (Engineer)

- Shared a brief history of the property.
- Agrees with all the recommendations.

MOTION:

- Anderson moved to approve the preliminary plat for Rambling Heights Estates Master Plan along with modification to the existing right-of-way for W. Lollybrock Drive and adjacent drainage and utility easements, with 17 recommendations. Modify finding #18. The motion was seconded by Vau Dell.

The platting board discussed the road classifications, upgrades, and the impacts to the surrounding area.

TIME: 2:23 P.M.

CD: 1:19:02

BREAK

TIME: 2:40 P.M.

CD: 1:20:04

Jamie Taylor (DPW Engineer)

- Answered questions regarding S. Foothills Boulevard from the platting board.

AMENDMENT TO THE MOTION:

- Vau Dell moved to amend the motion to add a finding stating: "The design does not meet international fire code."
- No second, the amended motion fails.

AMENDMENT TO THE MOTION:

- Anderson moved to amend the motion to add a finding stating: "DPW stated that S. Foothills Boulevard will be paved during the summer of 2019, and the result will meet traffic needs." The amendment was seconded by Johnson.

VOTE on AMENDMENT:

- The amendment to add the finding regarding S. Foothills Boulevard passed with all in favor.

Discussion regarding development of roadways and future issues.

FINDINGS:

- Modify #18: Staff received three objections and one concern as a result of the public noticing, addressed in the staff report.
- Add #19: DPW stated that S. Foothills Boulevard will be paved during the summer of 2019, and the result will meet traffic needs.

VOTE on MAIN MOTION:

- The motion passed with all in favor. There are 18 findings.

TIME: 3:03 P.M.

CD: 1:37:02

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

William Lee

- Does not agree with the decision regarding the case file.

Ellery Gibbs

- Commented on construction regarding roadways and safety concerns.

5. ITEMS OF BUSINESS & MISCELLANEOUS

- None

TIME: 3:09 P.M.

CD: 1:43:20

6. RECONSIDERATIONS/APPEALS

- A Letter was handed in to the Platting Board to reconsider Aurora Ridge Master Plan.
- Discussion by the platting board on the letter.

MOTION:

- Anderson moved to reconsider Aurora Ridge Master Plan on February 21, 2019 due to clerical and newly discovered evidence. Seconded by Thompson

VOTE:

- The motion passed with 4 in favor (Anderson, Pugh, Thompson, Rausa) and 1 against (Vau Dell).

7. PLATTING STAFF & OFFICER COMMENTS

- There are no cases to be heard at the next meeting, so there is no meeting for February 7, 2019.
- Will be putting on the agenda questions that the platting board asked for.
- Eileen Probasco gave an update on the APA meeting and will be sharing the comprehension plan later this year.

8. BOARD COMMENTS

- Johnson thanked staff for their work.
- Thompson enjoyed attending the APA conference.
- Pugh commented on the platting process and that he learned a lot from the APA Conference.
- Rausa commented on the different factors in making a decision.
- Rausa enjoyed the APA conference also.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 4:02 p.m. (CD: 2:34:46)


Jordan Rausa, Chair

Attest:


Sloan Von Gunten, Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 21, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by the Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. LaMarr Anderson, District #2
Mr. Gregory Pugh, District #3 (Vice Chair)
Mr. Jordan Rausa, District #4 (Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. George Thompson, District #7
Mr. John Shadrach, Alternate #2

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Platting Board member excused or absent:

None

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Dennis Vau Dell.

C. APPROVAL OF THE AGENDA

Chair Jordan Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Jordan Rausa inquired if there were any changes to the minutes for December 20, 2018.

GENERAL CONSENT: The minutes for December 20, 2018 was approved without changes.

Chair Jordan Rausa inquired if there were any changes to the minutes for January 3, 2019.

GENERAL CONSENT: The minutes for January 3, 2019 was approved without changes.

3. UNFINISHED BUSINESS

- None

4. PUBLIC HEARINGS

A. BOGARD-SELDON & PUE

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 223 public hearing notices were mailed out on January 31, 2019.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2019-003/004/005.

Greg Hanson

- Gave a short overview.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Sam Hanson (Community Council Representative)

- Gave a handout of photos to the platting board on Bogard-Seldon Road.
- Concerned about traffic conditions on Bogard and would like to see a better road design than what already exists.

Lee Peterson

- Concerned about left hand turn issues on Bogard Road.
- Traffic has become bad on Bogard Road and the roadway has become a major traffic issue.

Craig Hanson (Petitioner's Representative)

- Agrees with all the recommendations.

Chair Jordan Rausa

- Closed the public hearing.

MOTION:

- Johnson moved to approve the preliminary plat for Bogard-Seldon and the granting of the Public Use Easement with 10 recommendation. The motion was seconded by Shadrach.

Platting Board discussed traffic issues regarding the Bogard-Seldon Roads.

VOTE:

- The motion passed with 6 in favor (Johnson, Vau Dell, Pugh, Thompson, Shadrach, Rausa) and 1 against (Anderson). There are 10 findings.

**TIME: 1:38 P.M.
CD: 0:31:13**

B. BARTZ PLACE

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 62 public hearing notices were mailed out on January 31, 2019.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Case #2019-008.
- The Petitioner does not wish for the case to come before the board at this time.

The Case was dropped by the Platting Board.

**TIME: 1:40 P.M.
CD: 0:34:08**

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

- None

6. RECONSIDERATIONS/APPEALS

A. AURORA RIDGE MASTER PLAN

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 84 public hearing notices were mailed out on February 6, 2019.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the reconsideration, #2018-149.
- The Petitioner is asking for a continuance to March 7, 2019.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Johnson moved to approve the continuation for Aurora Ridge Master Plan to March 7, 2019. The motion was seconded by Pugh.

VOTE:

- The motion passed with all in favor.

TIME: 1:51 P.M.

CD: 0:44:38

A. PLATTING STAFF & OFFICER COMMENTS

- There will be 1 case to be heard at the next meeting.
- There will be presentations by law and by Alex Strawn on the Chromebooks.
- Updated the platting board on the construction manual rewrite.
- The clerk reminded the board on signing the chromebook paperwork before they will be handed out at the next meeting.

B. BOARD COMMENTS

- Johnson thanked staff for their work.
- Vau Dell commented on the process when the petitioner can give an overview first.
- Anderson commented on Land Use & Transportation.
- Anderson would like to hear from other board members when they attended the APA Conference.
- Rausa would like to do a question and answer session, hopefully with law.
- Rausa brought up his concerns about fire code.

C. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 2:00 p.m. (CD: 0:57:16)

Jordan Rausa

Jordan Rausa, Chairman

Attest:

Sloan Von Gunten

Sloan Von Gunten, Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on March 7, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by the Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. LaMarr Anderson, District #2
Mr. Gregory Pugh, District #3 (Vice Chair)
Mr. Jordan Rausa, District #4 (Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. George Thompson, District #7
Mr. John Shadrach, Alternate #2

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Platting Board member excused or absent:

None

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Peggy Horton, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. John Shadrach.

C. APPROVAL OF THE AGENDA

Chair Jordan Rausa inquired if there were any changes to the agenda.

- Move the Reconsideration before the presentations.

GENERAL CONSENT: The agenda was approved with changes without objections.

2. APPROVAL OF MINUTES

Chair Jordan Rausa inquired if there were any changes to the minutes for January 17, 2019.

GENERAL CONSENT: The minutes for January 17, 2019 was approved without changes.

3. UNFINISHED BUSINESS

- None

4. PUBLIC HEARINGS

TIME: 1:07 P.M.

CD: 0:2:27

5. RECONSIDERATIONS/APPEALS

A. AURORA RIDGE MASTER PLAN

Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 84 public hearing notices were mailed out on February 6, 2019.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the reconsideration, #2018-149.

Pio Cottini (Petitioner's Representative)

- Gave an overview statement.

Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Doug Deiman

- Concerned about health and traffic.
- Concerned about adding to the mailboxes on Tex-Al.

John Jansen

- Concerned with traffic safety.

Matt Knepper

- Commented on the ADL roadway regarding traffic.

Sonja Engle

- Concerned on added traffic.

Doug William

- Commented on the mailboxes.
- Commented on the route for the new roads.

Bart Boodee

- Went over road status in the construction manual.
- Believes the roads are in violation through the construction manual.

Sarah Thomas

- Commented on living on a Cul-de-sac.

Curt Holler (Engineer) (Petitioner's Representative) & Craig Hanson (Surveyor)

- Gave a brief explanation of the plat design, the roads, and traffic analysis.
- Answered questions regarding the cost estimate for road construction.

Chair Jordan Rausa

- Closed the public hearing.

MOTION:

- Pugh moved to approve the preliminary plat for Aurora Ridge Master Plan and public use easement for the extension for the extension of Splendid View Drive. The motion was seconded by Shadrach.

DISCUSSION:

- Discussion on the plat design, roadways, and traffic safety.
- MSB Attorney John Ashenbrenner answered questions regarding code.

VOTE:

- The motion passed with 4 in favor (Johnson, Anderson, Thompson, Shadrach) and 3 against (Vau Dell, Pugh, Rausa). There are 15 findings.

TIME: 3:10 P.M.

CD: 02:03:46

BREAK

TIME: 3:20 P.M.

CD: 02:03:55

6. ITEMS OF BUSINESS & MISCELLANEOUS

A. Presentation by Alex Strawn on Chromebooks.

- Mr. Strawn had to leave the meeting, the presentation will be moved to the April 4th platting board meeting.

B. Q & A Session: Questions & Answers from the platting board regarding law & meeting schedule time.

Mr. Rausa Suspended the rules for the Question & Answer time.

- The Platting Board asked questions regarding procedures.

Mr. Rausa reinstated the rules.

- The Platting Board talked & discussed procedures, as law and staff gave answers to their questions.
- Staff provided a brief overview of why the platting board has their meeting schedule during the day instead of the evening.

7. PLATTING STAFF & OFFICER COMMENTS

- There are no cases to be heard at the March 21, 2019 meeting.

- The presentation by Alex Strawn on the Chromebooks will be moved to April 4, 2019 platting board meeting.
- Updated the platting board on the construction manual rewrite.

8. BOARD COMMENTS

- Vau Dell asked about the white board list.
- Vau Dell would like have a resolution for evening meetings to be written and added to an upcoming agenda.
- Anderson would like to see the staff's written process outline for board findings revisions, and board review of the staff's white board list.

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

Gary LoRusso

- Commented on the white board list for Title 43.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 4:43 p.m. (CD: 3:22:07)

Jordan Rausa

Jordan Rausa, Chairman

Attest:

Sloan Von Gunten

Sloan Von Gunten, Administrative Specialist

South Colony
RSA 16 Minutes
MSB O & M Building
January 9, 2019

RECEIVED
APR 11 2019
CLERKS OFFICE

Meeting called to order 4:59

Pledge of Allegiance

Roll Call for Quorum – Phillip Cobb, Rhonda Stark, Will Barickman, Tracy Link, guest – Kelly Gordon from Fishhook Community Council, Kalli Bretragger from 6 Mile Rd.

Agenda – added to unfinished business at request of Kelly Gordon - new subdivision on Boyd - road shoulder issue update. Added to New Business Kalli Bretragger inquiry about street lamps. Added also resolution for fund transfer.

Agenda – Rhonda moved to approve
Minutes – Phil moved to approve

Staff Reports

Tracy Link– Construction inspector

Brief run down on RSA 16 upcoming projects. Improve and pave Penny, Rush and Jason are next on the list. Jason Rd. is off of Falk Rd. Jason is to be made into a cul-de-sac. LaRose also to be paved. Chalet and Hermann are tied to the capital project list.

Will Barickman – RSA Supervisor

McKenna – have been hearing mostly berm complaints. Discussed snow being pushed into roadways out of residential driveways. Continual reminder to residents.

Earthquake damage – has been some found in each RSA that Will oversees. In RSA 16 – Coleen had some shoulder damage on sides of road. Large cracking. Have done some repair. 7954.00 in cost. Very likely will find more as snow melts.

Additional maintenance –

Vroman Rd. had 20 tons of D1 brought in by McKenna to be placed and compacted on shoulder as too narrow - \$1286.00.

South Vermillion cul-de-sac completed and paved - \$13,179.00

Arabian Lane shoulder widening – 2' x 80' long – compacted and repaved - \$7,806.00

Snowbird Cir added pit run and D1 for widening – \$2,335.00

Ryder Rd added D1 for shoulder widening – \$1,508.00

DePriest Dr added 40' 18" pipe and 90' of 24" for drainage, and then had to patch over that. Cleaning, brush cutting, hauling unwanted material in order to aid drainage ditching etc. - 17,874.00

Summerwoods Dr. 20 tons D1 for shouldering as needed – \$1,170.00

Unfinished Business

Process of Completion Approval –

In past there were some issues with subdivision roads being approved before completely done. Now hold a bond until completion is in line with borough code.

Not approved until complete. Jamie Taylor in engineering does the inspections along with RSA.

Boyd Rd Shoulder issues –

Initially the contractor did a bunch of work, took out trees, cleared for visibility. More to do so will resume in the Spring. Also more work will commence on Boyd at Palmer Fishhook.

New Business

School Bus street light –

Kalli Bretragger described a street light need at a school bus stop.

Kallie noticed on Palmer Fishhook, at Palmer Fishhook and Alpine View Dr. and there is no lighting. Would like to see a light there and there are a number of children waiting there for school buses. Will Barickman does not see a problem if a power pole exists as a light can be affixed to the pole. Street lights at bus stops are sort of a conundrum as bus stop designated but not always conducive to lighting. Would like to see some flexibility with actual bus stop coordinated with a good power source for a light. The Fishhook – Alpine View Drive location will be checked out to see if there is a good place within the subdivision to install lighting.

Resolution 18-03

Transferring funds from 273 South Colony to additional maintenance account. Approved and signed. \$30,000 transferred to cover remainder of the winter season.

Winter Road Maintenance

Rhonda Stark addressed the issue of heavy sanding occurring in subdivisions. Discussion commenced. McKenna does a good job overall but seems to be more generous than necessary in the sanding process. This is noticed by many residents. Referred to the contract section 7.4.1 through 7.4.5.7 focusing on "Corners, Stop Signs, Hills and Curves". Talked about ways to encourage consistency of these parameters without micro-managing. Will Barickman will look for opportunities to remind drivers they don't have to do so much.

Next Meeting April 10 5:00 p.m.

Phil Cobb moved to adjourn 6:35

Rhonda L Stark
Rhonda L Stark

April 10, 2019

Philip Cobb
Philip Cobb

April 10, 2019

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough (MSB) Wastewater and Septage Advisory Board was held on Thursday, January 10, 2019, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:59 pm by Mr. Mike Campfield, P.E..

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Archie Giddings, P.E.
Helen Munoz
Chris Nall
Ronald Phillips
Thomas Stoelting

Wastewater and Septage Advisory Board members absent and excused were:

Staff and Agency Representatives in attendance were:

Debbie Passmore, Board Administrative Support

III. APPROVAL OF AGENDA

Today's agenda was reviewed by the Board.

MOTION: Mr. Archie Giddings moved to approve; Mr. Chris Nall seconded.

VOTE: Approved by all.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Mike Campfield, P.E.

V. AUDIENCE INTRODUCTIONS

Mr. Butch Shapiro, Central Landfill Manager

Mr. Kelsey Trimmer, A-Two Septic Owner

Mr. Tom Munoz, Tom's Septic Owner- joined at 2:17 pm

Assembly Member Jim Sykes – joined at 2:25 pm

VI. NOMINATIONS & ELECTIONS

A. Chair.

Mr. Archie Giddings nominated Mr. Mike Campfield, P.E. No other nominations.

Vote: No objections and Mr. Mike Campfield, P.E. was elected as the Chair.

B. Vice Chair.

Mr. Mike Campfield, P.E. nominated Mr. Archie Giddings. No other nominations.

Vote: No objections and Mr. Archie Giddings was elected as the Vice Chair.

VII. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Minutes for the October 24, 2018 meeting were reviewed by the Board.

MOTION: Mr. Ron Phillips moved to accept; Mr. Archie Giddings seconded.

VOTE: The minutes were accepted and approved without objection.

VIII. PRESENTATION

None

IX. AUDIENCE PARTICIPATION (*Three minutes per person*)

Mr. Kelsey Trimmer, A-Two Septic owner, discussed moving the Wastewater Treatment Plant along faster and focusing solely on this project so it keeps moving along. Thinks this Board should meet more frequently than quarterly in order to help keep the project moving along. The cost of driving to South Anchorage will have tremendously bad results for the consumers in the Valley.

X. AGENCY AND STAFF REPORTS

A. City of Wasilla – Mr. Archie Giddings, P.E., Public Works Director

- a. Discussed recent projects underway in Wasilla and plans for this summer.

B. City of Palmer – Mr. Chris Nall, Public Works Director

- a. Discussed their wastewater treatment plant's status and upcoming plans.

C. City of Houston –

None

D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager

None

E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer

- a. Mike met with the Executive Director of AWWU and the Municipality of Anchorage last week. Discussed some of the meeting details, including that they confirmed they will close Turpin down in 2020.
- b. Updated the Board on the status of the Request For Expressions Of Interest (RFEOI) for waste management options (septage and waste-to-energy); should be out on the street next week and bids will be due in early March. Will discuss the results at our next board meeting.
- c. Discussed the status of the leachate treatment facility. Shared that Clark Engineers have finalized their leachate treatment report and now we have to decide what we will do with that part of the project.
- d. Mentioned that there's a private investor who may be interested in building a wastewater treatment facility in the Valley; if not, the MSB will be in a public-private partnership.

Discussion.

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

Mr. Tom Stoelting moved that this Board meet once a month; seconded by Mr. Ron Phillips. Discussion.

Vote: unanimously yes that we meet monthly.

Mr. Ron Phillips asked that we send out a copy of the RFEOI when it is put out on the street next week. Mr. Mike Campfield, P.E. said we will.

Mr. Tom Stoelting moved that a member of the Board and not an employee of the Borough be invited to any and all meetings that involve the MSB Administration and the topic of Wastewater and Septage. Discussion.

XIII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

- A. MSB Assembly Resolution 18-077: 2020 Priorities
- B. Screenshot from Channel 2 News showing MSB Priorities List (01-05-2019)
- C. Board Vacancy Report (12-18-2018)

XIV. COMMENTS FROM THE BOARD

Mr. Chris Nall: no comments

Mr. Archie Giddings: no comments

Ms. Helen Munoz: Just get something done.

Mr. Tom Stoelting: Who's going to decide how this is going to go? Hopes we don't wait until it never happens. Discussion.

Mr. Ron Phillips: Mentioned that he was contacted by Anchorage to test the new site on the other side of Anchorage but he wasn't able to because of bad weather. Discussion. Insisted that we need a place to dump in the Valley.

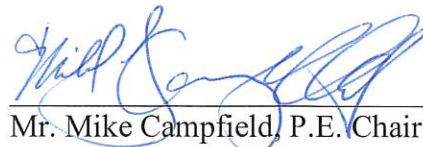
XV. NEXT MEETING

Staff will find a date in February and March to hold meetings and will let the Board know.

- A. April 11, 2019 (Thursday) at 2:00 in the Assembly Chambers
- B. July 11, 2019 (Thursday) at 2:00 p.m. in the Assembly Chambers
- C. October 10, 2019 (Thursday) at 2:00 p.m. in the Assembly Chambers

XVI. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 2:42 pm.


Mr. Mike Campfield, P.E. Chair

ATTEST:



Debbie Passmore, Board Administrative Support

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
March 11, 2019

RECEIVED
APR 11 2019
CLERKS OFFICE

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:10 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska by Chairman William Browne on March 11, 2019.

II. ROLL CALL AND DETERMINATION IF QUORUM

Board members present and establishing quorums:

West Lakes FSA: Bill Browne, Chairman, Cathi Kramer, Vice Chairman (Via Telephone), Cindy Michaelson, Steve Simpson, and Larry Fetchenhier.

Also, Present:

From West Lakes: Chief John Fairchild, Chief James Keel, Admin Assistant Roxxanne Puckett, and Firefighter Michael Flowers.

Also Present: Tamara Boeve – Willow Board of Supervisors.

III. PLEDGE OF ALLEGIANCE

Mr. Browne asked John Fairchild to lead the “Pledge of Allegiance”

IV. APPROVAL OF AGENDA

MOTION: Bill Browne: to approve the agenda as written.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

MOTION: Bill Browne – to approve West Lakes FSA minutes as written.

VOTE: Motion passed unanimously to approve previous meeting minutes as written.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

VI. REPORTS

Chief Fairchild reported for West Lakes:

Run Report: 49 incidents, 5 building fires, 1 recreational vehicle fire, 3 passenger vehicle fires, 2 rubbish fires, 14 medical assists, 5 motor vehicles accident with injuries, 1 Motor vehicle / pedestrian accident, 1 Motor vehicle with no injuries, 1 hazardous condition, 2 gas leaks, 1 assist police, 1 public service, 1 cover assignment/move up to another station, 7 dispatched but cancelled in route, 4 no incident found on arrival.

Average Response Times

Chief spoke about the average response times out of the individual stations. Laurel was able to print out a new report we have through Emergency Reporting. I am still learning how to read these reports. Average response time to scene for each station was discussed. The average time for all calls is 21:34 minutes. We have to start looking at why the response time on the 71 & 72 side is so much longer than 81 & 73. This is giving me a lot of information that I can look at, and now the department can try to make improvements to these times. These numbers could be off because of missing information from the CAD reports. We have a lot of trouble with our CAD's, so we need to refine this report.

Chief Fairchild said: These are good numbers to look at, but I am not happy about them. I think we are already doing a lot better than what the data is showing, but we need to follow up on these response times.

Cindy Michaelson said: If you only have 4 or 5 runs, and you have 1 run that is a really long way away and hard to get to, then that average will go up.

Chief said. I agree. We do not have many runs anyways. The numbers seem off to me, but this is a good report to refer to for improvements. I want to make sure the data is right first.

Cindy asked- Out of this report could you get the number of hours that the volunteers are putting in?

Chief answered- That would be in a different report form E-pro. I can give you the total hours for every week for individual responders. I am not sure if I can break it all down as far as the training and response hours.

Cindy: I guess what I'm fishing for is I don't think the community at large appreciates how many hours the volunteers are donating for the benefit of their community, and it would be nice to have those numbers. I know the fire department gives appreciation through rewards etc. It would be nice to have those numbers to show how much the volunteers are giving to their community.

Chief: I always say thank you and explain how we could not do what we are doing here at West Lakes if it wasn't for the paid on call responders and volunteers at the Community Council meetings.

Cindy: You always appreciate them, but I am not sure that the community as a whole appreciates the value of these volunteers.

Chief: We can run that report for the total hours, and present it to the community council. I am still learning this new program and what reports I can get. This is a very good idea because there are a lot of hours volunteered.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

William Brown had a question for Chief: Do you know how our numbers stack up against the numbers at other departments, for example, Central?

Chief Fairchild: I can't really stack up against Central because there are so many full time people there, so I'm not sure how many paid on call responders they have.

Chief Keel: Chief, if you look at the on call responders, we are up there with our response in comparison.

Chief Fairchild: I think we have the most on call responders compared to other departments. We run with about 55 on call responders almost all the time. We went down to about 48 but we are back up because we just hired 5 new people. In the first 2 years you usually lose about 50 percent of your on calls. If I keep around 50 percent, I'm perfectly happy. After about 4 years, the individual is usually with us for the long haul. Retention wise, I think we are doing very well. As far as active on call responders, we are way up there.

Chief Keel: Central structure fires are averaging with about 15 to 20 responders on those scenes. We are averaging anywhere from 14 to 18 responders on our structure fires. Those numbers are close, and they have 150 people on their staff.

Chief Fairchild: It's hard to compare our numbers to a department like Central because they have so many more full time responders. We have 4 full time responders, but then you look at Willow fire department, and they only have 28 people on their roster. Talkeetna and Sutton are small, and I don't know what Butte or Palmer runs. A while back, I had some numbers that Laurel printed out. The report showed that about 50 percent of our responders were making between 40 – 60% of the calls. I will get some more numbers for you.

Training:

- Tuesday Training:
- 2/5/19: Donning Drills, Hose Deployment for 1st due
- 2/12/19: Forcible entry, Hose deployment drills
- 2/19/19: G1 classroom on Care and Use, written exam
- 2/26/19: G1 minute drills, level ones and low profile drills. We are about 80% done with the training for these packs. We are making sure that everyone is very comfortable with these packs before we put them on the trucks. They are a lot more high tech. In a couple more weeks, we should be ready to put them on the trucks in early or mid-April. We will be running both styles for the next 8 to 10 months, so we need to be careful. All of the first out Engines will be equipped with the G1 packs. We will have to maintain the dual fill capabilities because Houston FD is going to stay with 2216 air packs.
- Rescue Training: 2/25/18 Cold weather safety equipment, driver training on Argos and snow machines
- We started the FF I class on Friday February 1st it will be another full class with 1 from Talkeetna, 3 from Willow/Caswell and 8 from West Lakes and Kugaruk contacted us and confirmed 3 students testing out with us on April 5th and 6th.

Cindy asked – Do you look for anything specific when hiring new people? For example, you said you were a little light on the 71 side.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

Chief responded – We try to hire for the area we need people in, but it depends on who puts in the application. We are starting to be a little more precise about who we hire. We turned away 3 people during this last interview process. We have enough volunteers so we can be a little selective. One of the new hires is off the Glacier wild land crew, one from the Slope, and another with a lot of experience. FF1 certified individuals do not have to take the basic class, but they are involved in a mentor program, so they can get used to our protocols.

- Basic class had four interviews on 2/11 and 1 on 2/15. Of the four interviewed, we are looking at hiring on two.
- Hope, Roxxanne, Megan and I did an online training session for emergency reporting.
- Updated our Fit test records and confirmed all passed the RPPQ.
- Had Hazmat team training at 73 on 2/20/19 where we focused on decon and worked with the HMO class from CMSFD teaching them what we do.
- Completed training requests and scheduled flights and hotels for Hammond and Buff to attend FDIC.
- Buff to attend the Fire Investigator conference
- Solmonson, Malidore, and Hammond to attend the ICS 400 in Wasilla.
- Started reviewing the ISO FSR schedule, confirmed RT-130, pack test schedule with DOF, and made accountability tags for those that lost them.

Prevention:

- WLFD supplied 2000 feet of out of service fire hose to Palmer Fire and Mat-Su School District for ALICE preparation of schools.

Cindy asked- what is the ALICE training?

Chief explained- This is for active shooter training in the Borough and school district. They use the hose in this training.

- WLFD did one residential installation of smoke alarms and CO monitor
- WLFD attended/presented at the Midnight Sun Learning Center Science/Soup afterschool event.
- WLFD was awarded a donation of 25 CO monitors from First Alert. Delivery is pending.

Mechanic:

- Completed Annual, fixed numerous air leaks, replaced main drain, replaced Kusmal charger, and rebuilt tank fill valve on E71.
- Fixed the moose light and the bumper monitor on T73.
- Fixed numerous air leaks behind dash and replaced Kusmal Pump on PT81.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

- Fixed shore line air leak on E821.
- Finished New CV81 and put in service.
- Fixed air problem on PT71 and started the annual.
- Installed the moose light that was stolen on Brush/SV71.
- Helped in shop with trucks from other service areas, Willow, Talkeetna, and Central.

Operations:

- G-1 training ongoing to get ready to deploy the new SCBAs
- New CV-81 in service for BC Keel.
- Submitted forestry grand application for 2019 to the State of AK.
- Attended Chiefs conference in Juneau
- Started the repainting of the St-71 training room and ready to install new flooring. We are putting new flooring in the station as well.
- Received the ISO standard for our testing this summer. We are getting it organized and Capt. Keel is starting to gather the paperwork that they will want to see. We are going to break up the training a little different this year. Capt. Keel will be in charge, but 2 other captains will be under her to break up the work load. We do not have a date for ISO yet, but it will probably be in August. They won't give me a date until probably May or June. We are getting all of our paper work done now, so then all we have to do is our filming. We are not even sure on what they are going to ask us to do yet.

Cindy- They don't come here and watch, they do it by video?

Chief Fairchild – We do videos of our truck loading and unloading operations, we have a timer on it. We have all of our recoded times during training, and we turn that into them. We video tape it when we decide we are ready. We show the water pumping and provide the PSI pumped, and the GPM we are pumping at during loading and unloading operations. They don't seem to worry about the middle anymore.

Cindy- So they don't care about the closest station, or where or how we are getting the water supply etc?

Chief- All of that information still is included, but as long as we pump our 1250 gallons per minute, and we can hold that for an hour and document it, they are happy. If that all goes well, we can move to an ISO rating of 3. We are at a 4 now, and if we go to a 3 we will be one of the few fire departments that has that rating. We have the water supply on wheels, the automatic aid support, and we have the trucks to pump it.

Chief Keel- We just need to get our engineers trained up better and we will be better off.

Cindy- I think one of the best things about ISO is all the training it takes to get ready for it. The really learn to work as a team.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

Chief Fairchild- 1250 is the max our trucks can pump and is the best we can get with our fist out engines. We should gain more points this year with prevention that's documented. Our training is all documented as well. Laurel had hard copies of the ISO, so we have the last 5 years documented even though the computers crashed. Central is having a harder time because they did not have the hard copies. I think we have a very good chance of reaching and 3 ISO rating. Last time we were only off by a few points. This new station will give us points and the two ladder trucks we have in service now. We have all equipment stored and not on reserve.

Cathi- What about the dry hydrant out on Horseshoe Lake? Will they look at that?

Chief Keel- That's part of our water supply so they will include that.

Cathi- I will make sure that hydrant is operating, and is ready for use.

Chief- We also need to back- flush that hydrant this spring anyways.

Chief Keel- The Rocky Lake kept being filled with trash, but the plane that crashed took it out. The hydrant on the backside of Horseshoe Lakes is actually one of our best ones

- Fencing repairs completed at Station 82 around the burn tower.
- Continue reviewing outside charges and subscriptions in LOGOS programs.
- Final inspection of the new Engine will be done March 25th – 28th. Bill Henderson, Andrew Hammond, and I are all flying down to go over the final inspection. We will get ready for the truck to ship up to Spokane.
- We are working on the state on the entrance way to station 7-9. They are showing a 6% grade. I told them I wanted to see that laid out on a scale to make sure that we can get a big truck into that lot in case we need to.
- We are doing a memorandum of understanding for the access to our facility. They told me they would provide some access to the facility. I told them they will provide 24-7 access or we will not sign anything. The Borough has been helping me with this and has my back as far as why we need this. I have approved the memorandum of understanding for 24-7 access, and if they have to cut off access of any kind they will give us 2 days' notice, or we can cut a patch between station 7-3 and 7-9 if we have to. I still do not have the final side view of this driveway going in and out of the new Spring St.

Cindy - Do these secondary roads end up being Borough roads as opposed to State?

Chief Fairchild – Yes.

Cindy- The State is just the Parks Hwy right?

Chief Fairchild – Well, they are paying for all of this, and that frontage road might be state. Spring St and Winter Way will end up being a state. The other roads that are just cutting in to the

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

frontage and highway itself will keep the same delegation. They are still saying 2020 before this all starts.

VII. New Business

Yearly Budget Overview:

- Chief Fairchild emailed out copies of the amended budget for fiscal year 2020 and went over the line items and the fund balance. He had new numbers to show. We are still missing the revenue number, which is very important.

VIII. UNFINISHED BUSINESS

Bill Browne: Is there any unfinished business? Nope. I want to welcome Larry to our Board.

IX. ADJOURNMENT

MOTION: Chairman Browne asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at **7:12 pm.**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

William A Browne

WILLIAM BROWNE, Chairman West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

THERESA ELLIOTT, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 4/8/2019 (West Lakes FSA B.O.S.)



MATANUSKA-SUSITNA BOROUGH

FUND 249 - WEST LAKES FIRE SERVICE AREA

Reconciliation of Fund Balance

	2016-2017 ACTUAL	2017-2018 AMENDED	2018-2019 APPROVED
TOTAL REVENUES	2,697,275	3,148,021	3,277,966
TOTAL EXPENDITURES	2,530,868	4,059,676	3,690,677

Audit balance as of 6/30/2017 \$ 1,948,397

Estimated revenues 2017-2018 fiscal year \$ 3,148,021

Estimated expenditures 2017-2018 fiscal year (2,367,176)

Capital Projects (1,125,000)

Debt Service (567,500)

Estimated adjustment to fund balance (911,655)

Estimated fund balance 6/30/2018 1,036,742

Estimated revenues 2018-2019 fiscal year 3,277,966

Estimated expenditures 2018-2019 fiscal year (2,617,377)

Capital Projects (510,000)

Debt Service (563,300)

Estimated FY2019 adjustment to fund balance (412,711)

Estimated fund balance 6/30/2019 \$ 624,031

2018 Audit (CAFR)

Matanuska-Susitna Borough, Alaska
Fire Service Areas Special Revenue Funds
Combining Statement of Revenues, Expenditures,
and Changes in Fund Balances

Year Ended June 30, 2018	Service Area								Totals
	130 Central Mat-Su	2 Butte	132 Greater Palmer Consolidated	4 Sutton	24 Talkeetna	136 West Lakes	35 Willow	135 Caswell	
Revenues									
Property taxes	\$ 9,853,969	\$ 865,320	\$ 1,266,070	\$ 222,984	\$ 349,114	\$ 2,742,696	\$ 820,699	\$ 315,254	\$ 16,436,106
Intergovernmental - PERS relief	52,590	-	-	-	-	-	3,596	3,596	59,782
Investment income	14,850	2,120	6,286	454	586	2,496	1,250	751	28,793
Other	423,102	35,800	-	-	26,001	357,911	-	-	842,814
Total Revenues	10,344,511	903,240	1,272,356	223,438	375,701	3,103,103	825,545	319,601	17,367,495
Expenditures									
Current:									
Emergency services:									
Administration	471,694	87,983	56,014	52,813	60,343	161,247	77,734	53,474	1,021,302
Fire services	4,429,804	471,833	439,554	152,486	259,416	1,855,025	543,064	250,224	8,401,406
Total Expenditures	4,901,498	559,816	495,568	205,299	319,759	2,016,272	620,798	303,698	9,422,708
Excess of Revenues Over Expenditures	5,443,013	343,424	776,788	18,139	55,942	1,086,831	204,747	15,903	7,944,787
Other Financing Sources (Uses)									
Transfers in	464,694	13,146	5,056	9,164	9,100	19,417	42,134	10,111	572,822
Transfers out	(2,327,600)	(125,697)	(860,000)	(827)	(50,833)	(1,696,624)	(100,401)	(85,584)	(5,247,566)
Sale of capital assets	-	-	-	-	-	27,840	-	-	27,840
Net Other Financing Uses	(1,862,906)	(112,551)	(854,944)	8,337	(41,733)	(1,649,367)	(58,267)	(75,473)	(4,646,904)
Net Change in Fund Balances	3,580,107	230,873	(78,156)	26,476	14,209	(562,536)	146,480	(59,570)	3,297,883
Fund Balances, beginning	8,122,217	1,302,877	4,236,720	290,386	384,427	1,948,397	698,601	531,997	17,515,622
Fund Balances, ending	\$ 11,702,324	\$ 1,533,750	\$ 4,158,564	\$ 316,862	\$ 398,636	\$ 1,385,861	\$ 845,081	\$ 472,427	\$ 20,813,505



Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 Finance Dir Proposed	2020 Department Head Requested	2019 Actual Amount	2019 Amended Budget	2019 Adopted Budget
Fund 249	WEST LAKES FSA #136					
REVENUE						
Department 000 - Non-Departmental						
Division 000 - Non-Departmental						
General Property Taxes						
TOTAL REVENUES						
311.100	Real Property	.00	.00	2,923,198.44	2,763,500.00	2,763,500.00
311.102	Real Property-Delinquent	.00	.00	59,207.32	70,000.00	70,000.00
311.200	Personal Property	.00	.00	3,180.19	4,900.00	4,900.00
311.400	Penalty & Interest	.00	.00	20,746.23	25,000.00	25,000.00
311.500	Vehicle Tax State Collec	.00	.00	17,140.00	34,280.00	34,280.00
TOTAL REVENUES Totals						
		\$0.00	\$0.00	\$3,023,472.18	\$2,897,680.00	\$2,897,680.00
General Property Taxes Totals						
		\$0.00	\$0.00	\$3,023,472.18	\$2,897,680.00	\$2,897,680.00
Public Safety						
TOTAL REVENUES						
342.400	Building Rental	.00	.00	355,786.00	367,286.00	367,286.00
TOTAL REVENUES Totals						
		\$0.00	\$0.00	\$355,786.00	\$367,286.00	\$367,286.00
Public Safety Totals						
		\$0.00	\$0.00	\$355,786.00	\$367,286.00	\$367,286.00
Interest Earnings						
TOTAL REVENUES						
361.100	Interest On Investments	.00	.00	.00	3,000.00	3,000.00
TOTAL REVENUES Totals						
		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Interest Earnings Totals						
		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Transfer From Other Funds						
TOTAL REVENUES						
367.400	Capital Projects	.00	.00	1,184.78	.00	.00
TOTAL REVENUES Totals						
		\$0.00	\$0.00	\$1,184.78	\$0.00	\$0.00
Transfer From Other Funds Totals						
		\$0.00	\$0.00	\$1,184.78	\$0.00	\$0.00
Other Revenue Sources						
TOTAL REVENUES						
369.100	Miscellaneous	.00	.00	1.00	10,000.00	10,000.00
TOTAL REVENUES Totals						
		\$0.00	\$0.00	\$1.00	\$10,000.00	\$10,000.00
Other Revenue Sources Totals						
		\$0.00	\$0.00	\$1.00	\$10,000.00	\$10,000.00
Proceeds Of Gfs Disposal						
TOTAL REVENUES						
391.100	Sale Of Gfa	.00	.00	2,778.00	.00	.00
TOTAL REVENUES Totals						
		\$0.00	\$0.00	\$2,778.00	\$0.00	\$0.00
Proceeds Of Gfs Disposal Totals						
		\$0.00	\$0.00	\$2,778.00	\$0.00	\$0.00
Division 000 - Non-Departmental Totals						
		\$0.00	\$0.00	\$3,383,221.96	\$3,277,966.00	\$3,277,966.00



Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 Finance Dir Proposed	2020 Department Head Requested	2019 Actual Amount	2019 Amended Budget	2019 Adopted Budget
Fund 249 - WEST LAKES FSA #136						
REVENUE						
	Department 000 - Non-Departmental	\$0.00	\$0.00	\$3,383,221.96	\$3,277,966.00	\$3,277,966.00
	REVENUE TOTALS	\$0.00	\$0.00	\$3,383,221.96	\$3,277,966.00	\$3,277,966.00
EXPENSE						
	Department 000 - Non-Departmental					
	Division 000 - Non-Departmental					
	Salaries & Wages					
411.100	Permanent Wages	439,310.00	439,310.00	252,873.56	429,264.00	429,264.00
411.200	Temp Wages & Adjmts	30,000.00	30,000.00	.00	30,000.00	30,000.00
411.300	Overtime Wages	25,000.00	25,000.00	5,651.47	30,000.00	30,000.00
411.400	Nonemployee Compensation	625,000.00	625,000.00	283,348.53	600,000.00	600,000.00
	Salaries & Wages Totals	\$1,119,310.00	\$1,119,310.00	\$541,873.56	\$1,089,264.00	\$1,089,264.00
	Benefits					
412.100	Insurance Contrib	133,941.00	133,941.00	77,483.67	133,982.00	133,982.00
412.150	On-Call Health Insurance	23,977.00	23,977.00	540.40	14,970.00	14,970.00
412.190	Life Insurance	822.00	822.00	496.40	823.00	823.00
412.200	Unemployment Contrib	6,716.00	6,716.00	1,551.01	2,936.00	2,936.00
412.300	Medicare	16,230.00	16,230.00	7,853.72	15,795.00	15,795.00
412.400	Retirement Contrib. - DB Plan	134,351.00	134,351.00	.00	127,946.00	127,946.00
412.410	PERS Tier IV - DC Plan	.00	.00	34,971.76	.00	.00
412.411	PERS Tier IV - Health Plan	.00	.00	2,430.30	.00	.00
412.412	PERS Tier IV - HRA	.00	.00	7,203.58	.00	.00
412.413	PERS Tier IV - OD&D	.00	.00	1,036.58	.00	.00
412.600	Workers Compensation	79,726.00	79,726.00	38,398.97	77,536.00	77,536.00
412.700	Sbs Contribution	68,614.00	68,614.00	33,201.89	66,772.00	66,772.00
	Benefits Totals	\$464,377.00	\$464,377.00	\$205,168.28	\$440,760.00	\$440,760.00
	Expenses Within Borough					
413.100	Mileage - Within Borough	500.00	500.00	.00	500.00	500.00
	Expenses Within Borough Totals	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
	Expenses Outside Of Boro					
414.100	Mileage - Outside Boro	.00	.00	115.54	.00	.00
414.200	Exp Reimb- Outside Boro	4,800.00	4,800.00	2,529.10	4,000.00	4,000.00
414.400	Travel Tickets	9,000.00	9,000.00	202.25	9,000.00	9,000.00
	Expenses Outside Of Boro Totals	\$13,800.00	\$13,800.00	\$2,846.89	\$13,000.00	\$13,000.00



Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 Finance Dir Proposed	2020 Department Head Requested	2019 Actual Amount	2019 Amended Budget	2019 Adopted Budget
Fund 249 - WEST LAKES FSA #136						
EXPENSE						
Department 000 - Non-Departmental						
Division 000 - Non-Departmental						
Communications						
421.100	Communication Network Services	35,000.00	35,000.00	21,470.71	35,000.00	35,000.00
421.200	Postage	5,000.00	5,000.00	275.31	5,000.00	5,000.00
421.300	Communication Network	1,000.00	1,000.00	.00	1,000.00	1,000.00
Communications Totals		\$41,000.00	\$41,000.00	\$21,746.02	\$41,000.00	\$41,000.00
Advertising						
422.000	Advertising	1,500.00	1,500.00	.00	1,500.00	1,500.00
Advertising Totals		\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
Printing						
423.000	Printing	5,000.00	5,000.00	422.05	5,000.00	5,000.00
Printing Totals		\$5,000.00	\$5,000.00	\$422.05	\$5,000.00	\$5,000.00
Utilities-Building Oprtns						
424.100	Electricity	120,000.00	120,000.00	50,410.27	110,000.00	110,000.00
424.300	Natural Gas	45,000.00	45,000.00	18,987.62	35,000.00	35,000.00
424.400	Lp-Propane	1,000.00	1,000.00	.00	1,000.00	1,000.00
424.500	Garbage Pickups	10,000.00	10,000.00	4,959.27	8,000.00	8,000.00
424.600	Heating Fuel-Oil	7,000.00	7,000.00	712.37	7,000.00	7,000.00
Utilities-Building Oprtns Totals		\$183,000.00	\$183,000.00	\$75,069.53	\$161,000.00	\$161,000.00
Rental/Lease						
425.200	Building Rental	3,000.00	3,000.00	500.00	3,000.00	3,000.00
425.300	Equipment Rental	7,000.00	7,000.00	3,245.27	7,000.00	7,000.00
Rental/Lease Totals		\$10,000.00	\$10,000.00	\$3,745.27	\$10,000.00	\$10,000.00
Professional Charges						
426.300	Dues & Fees	12,000.00	12,000.00	3,746.00	12,000.00	12,000.00
426.600	Computer Software/Online Services	12,000.00	12,000.00	15,356.77	15,000.00	15,000.00
426.700	Occupational Health	4,000.00	4,000.00	800.00	1,000.00	1,000.00
426.900	Other Professional Chgs	35,000.00	35,000.00	2,644.00	48,000.00	48,000.00
Professional Charges Totals		\$63,000.00	\$63,000.00	\$22,546.77	\$76,000.00	\$76,000.00
Insurance & Bond						
427.100	Property Insurance	25,000.00	18,700.00	16,777.06	17,000.00	17,000.00
427.200	Vehicle Insurance	36,000.00	30,800.00	26,591.85	28,000.00	28,000.00
427.500	Liability Insurance	3,000.00	3,300.00	2,307.36	3,000.00	3,000.00
Insurance & Bond Totals		\$64,000.00 / 52,800.00	\$0.00	\$45,676.27	\$48,000.00	\$48,000.00



Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 Finance Dir Proposed	2020 Department Head Requested	2019 Actual Amount	2019 Amended Budget	2019 Adopted Budget
Fund 249 - WEST LAKES FSA #136						
EXPENSE						
Department 000 - Non-Departmental						
Division 000 - Non-Departmental						
Maintenance Services						
428.100	Building Maint Services	30,000.00	30,000.00	5,892.93	15,000.00	15,000.00
428.200	Grounds Maint Services	3,000.00	3,000.00	.00	5,000.00	5,000.00
428.300	Equipment Maint Services	40,000.00	40,000.00	15,027.03	35,000.00	35,000.00
428.400	Vehicle Maint Services	32,000.00	32,000.00	5,581.66	36,000.00	36,000.00
428.500	Commun Equip Maint Serv	4,000.00	4,000.00	.00	4,000.00	4,000.00
428.900	Other Bldg. Maint Service	.00	.00	.00	1,000.00	1,000.00
428.920	Other Maintenance Service	5,000.00	5,000.00	50.00	5,000.00	5,000.00
	Maintenance Services Totals	\$114,000.00	\$114,000.00	\$26,551.62	\$101,000.00	\$101,000.00
Other Contractual						
429.200	Training Reimb/Conf Fees	30,000.00	30,000.00	6,318.90	26,000.00	26,000.00
429.210	Training/Instructor Fees	8,000.00	8,000.00	.00	10,000.00	10,000.00
429.710	Testing	2,000.00	2,000.00	499.00	2,500.00	2,500.00
429.900	Other Contractual	35,000.00	35,000.00	4,929.04	43,000.00	43,000.00
	Other Contractual Totals	\$75,000.00	\$75,000.00	\$11,746.94	\$81,500.00	\$81,500.00
Office Supplies						
430.100	Office Supplies < \$500	6,000.00	6,000.00	1,603.69	8,000.00	8,000.00
430.200	Copier/Fax Supplies	3,000.00	3,000.00	34.08	4,000.00	4,000.00
	Office Supplies Totals	\$9,000.00	\$9,000.00	\$1,637.77	\$12,000.00	\$12,000.00
Maintenance Supplies						
431.100	Vehicle Maint Supplies	70,000.00	70,000.00	35,228.01	70,000.00	70,000.00
431.200	Building Maint Supplies	10,000.00	10,000.00	7,248.68	10,000.00	10,000.00
431.300	Equipment Maint Supplies	20,000.00	20,000.00	8,735.31	25,000.00	25,000.00
431.400	Grounds Maint Supplies	5,000.00	5,000.00	436.22	5,000.00	5,000.00
431.900	Other Maint. Supplies	2,000.00	2,000.00	.00	2,000.00	2,000.00
	Maintenance Supplies Totals	\$107,000.00	\$107,000.00	\$51,648.22	\$112,000.00	\$112,000.00
Fuel/Oil-Vehicle Use						
432.100	Oil & Lubricants	6,000.00	6,000.00	910.72	6,000.00	6,000.00
432.200	Gas	70,000.00	70,000.00	18,960.07	70,000.00	70,000.00
	Fuel/Oil-Vehicle Use Totals	\$76,000.00	\$76,000.00	\$19,870.79	\$76,000.00	\$76,000.00
Misc Supplies						
433.100	Personnel Supplies	20,000.00	20,000.00	5,209.74	20,000.00	20,000.00



Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 Finance Dir Proposed	2020 Department Head Requested	2019 Actual Amount	2019 Amended Budget	2019 Adopted Budget
Fund 249 - WEST LAKES FSA #136						
EXPENSE						
Department 000 - Non-Departmental						
Division 000 - Non-Departmental						
Misc Supplies						
433.110 Clothing		35,000.00	35,000.00	14,801.81	35,000.00	35,000.00
433.120 Tools under \$500		6,000.00	6,000.00	3,112.79	6,000.00	6,000.00
433.200 Medical Supplies		1,500.00	1,500.00	.00	1,500.00	1,500.00
433.300 Books/Subscriptions		6,000.00	6,000.00	1,466.95	7,000.00	7,000.00
433.500 Training Supplies		15,000.00	15,000.00	6,354.32	15,000.00	15,000.00
433.900 Other Supplies		55,000.00	55,000.00	49,344.93	105,000.00	55,000.00
	Misc Supplies Totals	\$138,500.00	\$138,500.00	\$80,290.54	\$189,500.00	\$139,500.00
Equipment Under \$5,000						
434.000 IT Equipment under \$5000		20,000.00	20,000.00	5,799.93	20,000.00	20,000.00
434.100 Other Equip under \$5,000		15,000.00	15,000.00	6,188.11	15,000.00	15,000.00
434.300 Furniture Under \$5,000		3,000.00	3,000.00	.00	5,000.00	5,000.00
	Equipment Under \$5,000 Totals	\$38,000.00	\$38,000.00	\$11,988.04	\$40,000.00	\$40,000.00
Intra Govern/Recov Expens						
443.100 Admin. & Audit Fsa		78,784.00	80,000.00	76,262.00	76,262.00	76,262.00
443.110 Telecomm-Admin & Audit		41,608.00	45,000.00	42,396.00	42,396.00	42,396.00
443.300 Maintenance		.00	15,600.00	2,962.58	13,000.00	13,000.00
443.305 Fleet Maintenance		26,239.00	40,000.00	37,695.00	37,695.00	37,695.00
	Intra Govern/Recov Expens Totals	\$146,631.00	180,000.00	\$159,315.58	\$169,353.00	\$169,353.00
Operating Fund Transfers						
445.142 Trnfr To- Debt Svc (COPs)		.00	517,500.00	563,300.00	563,300.00	563,300.00
	Operating Fund Transfers Totals	\$0.00	\$0.00	\$563,300.00	\$563,300.00	\$563,300.00
Capital Project Transfers						
446.400 Transfer To- Fund 405/410		.00	300,000.00	510,000.00	510,000.00	510,000.00
	Capital Project Transfers Totals	\$0.00	\$0.00	\$510,000.00	\$510,000.00	\$510,000.00
Division 000 - Non-Departmental Totals		\$2,669,618.00	\$2,458,987.00	\$2,355,444.14	\$3,740,677.00	\$3,690,677.00
Department 000 - Non-Departmental Totals		\$2,669,618.00	\$2,458,987.00	\$2,355,444.14	\$3,740,677.00	\$3,690,677.00
EXPENSE TOTALS		\$2,669,618.00	\$2,458,987.00	\$2,355,444.14	\$3,740,677.00	\$3,690,677.00
Fund 249 - WEST LAKES FSA #136 Totals		\$0.00	\$0.00	\$3,383,221.96	\$3,277,966.00	\$3,277,966.00
REVENUE TOTALS		\$0.00	\$0.00	\$2,355,444.14	\$3,740,677.00	\$3,690,677.00
EXPENSE TOTALS		\$2,669,618.00	\$2,458,987.00	\$2,355,444.14	\$3,740,677.00	\$3,690,677.00
Fund 249 - WEST LAKES FSA #136 Totals		(\$2,669,618.00)	(\$2,458,987.00)	\$1,027,777.82	(\$462,711.00)	(\$412,711.00)



Budget Worksheet Report

Budget Year 2020

Net Grand Totals									
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$3,383,221.96	\$3,277,966.00	\$3,277,966.00				
EXPENSE GRAND TOTALS	\$2,669,618.00	\$2,458,987.00	\$2,355,444.14	\$3,740,677.00	\$3,690,677.00				
Net Grand Totals	(\$2,669,618.00)	(\$2,458,987.00)	\$1,027,777.82	(\$462,711.00)	(\$412,711.00)				



Budget Performance Report

Fiscal Year to Date 03/06/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
REVENUE										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
311										
311.100	Real Property	2,763,500.00	.00	2,763,500.00	.00	.00	2,987,167.06	(223,667.06)	108	2,581,463.49
311.102	Real Property-Delinquent	70,000.00	.00	70,000.00	.00	.00	61,508.20	8,491.80	88	79,683.33
311.200	Personal Property	4,900.00	.00	4,900.00	.00	.00	3,636.92	1,263.08	74	10,784.40
311.400	Penalty & Interest	25,000.00	.00	25,000.00	.00	.00	21,959.94	3,040.06	88	37,175.72
311.500	Vehicle Tax State Collec	34,280.00	.00	34,280.00	.00	.00	17,140.00	17,140.00	50	33,590.00
311 - Totals		\$2,897,680.00	\$0.00	\$2,897,680.00	\$0.00	\$0.00	\$3,091,412.12	(\$193,732.12)	107%	\$2,742,696.94
337										
337.800	State PERS Relief	.00	.00	.00	.00	.00	.00	.00	+++	.00
337 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
342										
342.400	Building Rental	367,286.00	.00	367,286.00	.00	.00	355,786.00	11,500.00	97	357,631.00
342.900	Fire - False Alarms	.00	.00	.00	.00	.00	.00	.00	+++	.00
342.910	Fire - Illegal Burns	.00	.00	.00	.00	.00	.00	.00	+++	275.00
342.920	Fire - Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
342.930	Fire - Hazmat Response	.00	.00	.00	.00	.00	.00	.00	+++	.00
342 - Totals		\$367,286.00	\$0.00	\$367,286.00	\$0.00	\$0.00	\$355,786.00	\$11,500.00	97%	\$357,906.00
361										
361.100	Interest On Investments	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,496.00
361 - Totals		\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$2,496.00
366										
366.800	Right-Of-Way	.00	.00	.00	.00	.00	.00	.00	+++	27,840.00
366 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$27,840.00
367										
367.400	Capital Projects	.00	.00	.00	.00	.00	1,184.78	(1,184.78)	+++	9,305.40
367.700	Service Areas	.00	.00	.00	.00	.00	.00	.00	+++	10,111.40
367 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,184.78	(\$1,184.78)	+++	\$19,416.80
369										
369.100	Miscellaneous	10,000.00	.00	10,000.00	.00	.00	1.00	9,999.00	0	5.00
369.300	Insurance Claim Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	.00
369 - Totals		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1.00	\$9,999.00	0%	\$5.00
391										
391.100	Sale Of Gfa	.00	.00	.00	.00	.00	2,778.00	(2,778.00)	+++	.00
391 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,778.00	(\$2,778.00)	+++	\$0.00
000 - Non-Departmental Totals										
Division 000 - Non-Departmental Totals										
Department 000 - Non-Departmental Totals										
REVENUE TOTALS										



Budget Performance Report

Fiscal Year to Date 03/06/19

Include Rollup Account and Rollup to Account

Account Fund	Account Description	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
EXPENSE										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
401										
401.000	Budgetary Fund Balance	.00	.00	.00	.00	.00	.00	.00	+++	.00
401 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
411										
411.100	Permanent Wages	429,264.00	.00	429,264.00	.00	.00	269,712.22	159,551.78	63	416,326.40
411.200	Temp Wages & Adjmts	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	7,345.34
411.300	Overtime Wages	30,000.00	.00	30,000.00	.00	.00	5,677.87	24,322.13	19	11,051.81
411.400	Nonemployee Compensation	600,000.00	.00	600,000.00	.00	.00	283,348.53	316,651.47	47	546,789.20
411 - Totals		\$1,089,264.00	\$0.00	\$1,089,264.00	\$0.00	\$0.00	\$558,738.62	\$530,525.38	51%	\$981,512.75
412										
412.100	Insurance Contrib	133,982.00	.00	133,982.00	.00	.00	82,831.46	51,150.54	62	134,118.00
412.150	On-Call Health Insurance	14,970.00	.00	14,970.00	.00	.00	540.40	14,429.60	4	1,019.76
412.190	Life Insurance	823.00	.00	823.00	.00	.00	530.66	292.34	64	820.43
412.200	Unemployment Contrib	2,936.00	.00	2,936.00	.00	.00	1,652.20	1,283.80	56	2,607.91
412.300	Medicare	15,795.00	.00	15,795.00	.00	.00	8,098.26	7,696.74	51	14,229.30
412.400	Retirement Contrib. - DB Plan	127,946.00	.00	127,946.00	.00	.00	.00	127,946.00	0	.00
412.410	PERS Tier IV - DC Plan	.00	.00	.00	.00	.00	35,815.02	(35,815.02)	+++	73,061.97
412.411	PERS Tier IV - Health Plan	.00	.00	.00	.00	.00	2,588.84	(2,588.84)	+++	4,272.06
412.412	PERS Tier IV - HRA	.00	.00	.00	.00	.00	7,668.66	(7,668.66)	+++	11,959.54
412.413	PERS Tier IV - OD&D	.00	.00	.00	.00	.00	1,104.34	(1,104.34)	+++	995.97
412.600	Workers Compensation	77,536.00	.00	77,536.00	.00	.00	39,558.87	37,977.13	51	68,936.14
412.700	Sbs Contribution	66,772.00	.00	66,772.00	.00	.00	34,235.71	32,536.29	51	60,157.45
412.990	Offset-Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
412 - Totals		\$440,760.00	\$0.00	\$440,760.00	\$0.00	\$0.00	\$214,624.42	\$226,135.58	49%	\$372,178.53
413										
413.100	Mileage - Within Borough	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
413.200	Expense Reimb-Within Boro	.00	.00	.00	.00	.00	.00	.00	+++	.00
413.900	Other Exp - Within Boro	.00	.00	.00	.00	.00	.00	.00	+++	.00
413 - Totals		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
414										
414.100	Mileage - Outside Boro	.00	.00	.00	.00	.00	115.54	(115.54)	+++	.00
414.200	Exp Reimb- Outside Boro	4,000.00	.00	4,000.00	.00	.00	2,529.10	1,470.90	63	4,866.70
414.400	Travel Tickets	9,000.00	.00	9,000.00	.00	.00	202.25	8,797.75	2	3,580.14
414 - Totals		\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$2,846.89	\$10,153.11	22%	\$8,446.84
421										
421.100	Communication Network Services	35,000.00	.00	35,000.00	.00	.00	9,529.29	4,000.00	89	30,903.99
421.200	Postage	5,000.00	.00	5,000.00	.00	.00	275.31	4,724.69	6	71.25



Budget Performance Report

Fiscal Year to Date 03/06/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136	EXPENSE									
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
421										
421.300	Communication Network	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
422										
422.000	Advertising	\$41,000.00	\$0.00	\$41,000.00	\$0.00	\$9,529.29	\$21,746.02	\$9,724.69	76%	\$30,975.24
423										
423.000	Printing	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
424										
424.100	Electricity	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00
424.200	Water & Sewer	5,000.00	.00	5,000.00	.00	.00	422.05	4,577.95	8	.00
424.300	Natural Gas	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$422.05	\$4,577.95	8%	\$0.00
424.400	Lp-Propane	110,000.00	.00	110,000.00	.00	29,720.66	59,279.34	21,000.00	81	73,631.07
424.500	Garbage Pickups	.00	.00	.00	.00	.00	.00	.00	+++	.00
424.550	Recycling Pickups	35,000.00	.00	35,000.00	.00	9,565.95	25,434.05	.00	100	28,731.88
424.600	Heating Fuel-Oil	1,000.00	.00	1,000.00	.00	100.00	.00	900.00	10	.00
425										
425.200	Building Rental	8,000.00	.00	8,000.00	.00	1,736.86	4,959.27	1,303.87	84	5,739.01
425.300	Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
426										
426.300	Dues & Fees	7,000.00	.00	7,000.00	.00	3,187.63	712.37	3,100.00	56	2,087.56
426.600	Computer Software/Online Services	\$161,000.00	\$0.00	\$161,000.00	\$0.00	\$44,311.10	\$90,385.03	\$26,303.87	84%	\$110,189.52
426.700	Occupational Health	3,000.00	.00	3,000.00	.00	.00	500.00	2,500.00	17	.00
426.810	Taxes and LID Fees	7,000.00	.00	7,000.00	.00	418.47	3,245.27	3,336.26	52	4,072.69
426.900	Other Professional Chgs	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$418.47	\$3,745.27	\$5,836.26	42%	\$4,072.69
427										
427.100	Property Insurance	12,000.00	.00	12,000.00	.00	4,145.00	3,746.00	4,109.00	66	7,749.50
427.200	Vehicle Insurance	15,000.00	.00	15,000.00	.00	7,291.32	15,356.77	(7,648.09)	151	3,959.06
427.500	Liability Insurance	1,000.00	.00	1,000.00	378.00	.00	1,178.00	(178.00)	118	.00
428										
428.100	Building Maint Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
428.200	Grounds Maint Services	48,000.00	.00	48,000.00	.00	50.00	2,644.00	45,306.00	6	1,689.80
		\$76,000.00	\$0.00	\$76,000.00	\$378.00	\$11,486.32	\$22,924.77	\$41,588.91	45%	\$13,398.36
		17,000.00	.00	17,000.00	.00	.00	16,777.06	222.94	99	14,068.56
		28,000.00	.00	28,000.00	.00	.00	26,591.85	1,408.15	95	26,561.94
		3,000.00	.00	3,000.00	.00	.00	2,307.36	692.64	77	2,002.02
		\$48,000.00	\$0.00	\$48,000.00	\$0.00	\$0.00	\$45,676.27	\$2,323.73	95%	\$42,632.52
		15,000.00	.00	15,000.00	.00	14,365.57	5,892.93	(5,258.50)	135	7,938.93
		5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	340.00



Budget Performance Report

Fiscal Year to Date 03/06/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
EXPENSE										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
428										
428.300	Equipment Maint Services	35,000.00	.00	35,000.00	.00	7,390.00	15,027.03	12,582.97	64	26,121.63
428.400	Vehicle Maint Services	36,000.00	.00	36,000.00	.00	1,804.40	5,581.66	28,613.94	21	5,778.05
428.500	Commun Equip Maint Service	4,000.00	.00	4,000.00	.00	50.00	.00	3,950.00	1	95.00
428.900	Other Bldg. Maint Service	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
428.920	Other Maintenance Service	5,000.00	.00	5,000.00	.00	2,400.00	50.00	2,550.00	49	2,603.91
	428 - Totals	\$101,000.00	\$0.00	\$101,000.00	\$0.00	\$26,009.97	\$26,551.62	\$48,438.41	52%	\$42,877.52
429										
429.200	Training Reimb/Conf Fees	26,000.00	.00	26,000.00	.00	.00	6,318.90	19,681.10	24	11,837.00
429.210	Training/Instructor Fees	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
429.500	Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
429.710	Testing	2,500.00	.00	2,500.00	.00	1,136.68	499.00	864.32	65	1,250.34
429.900	Other Contractual	43,000.00	.00	43,000.00	.00	1,735.96	4,929.04	36,335.00	16	19,970.09
	429 - Totals	\$81,500.00	\$0.00	\$81,500.00	\$0.00	\$2,872.64	\$11,746.94	\$66,880.42	18%	\$33,057.43
430										
430.100	Office Supplies < \$500	8,000.00	.00	8,000.00	.00	1,161.26	1,603.69	5,235.05	35	3,447.64
430.200	Copier/Fax Supplies	4,000.00	.00	4,000.00	.00	400.00	34.08	3,565.92	11	762.24
	430 - Totals	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$1,561.26	\$1,637.77	\$8,800.97	27%	\$4,209.88
431										
431.100	Vehicle Maint Supplies	70,000.00	.00	70,000.00	925.00	16,637.50	36,153.01	17,209.49	75	55,791.20
431.200	Building Maint Supplies	10,000.00	.00	10,000.00	.00	3,698.96	7,248.68	(947.64)	109	8,369.74
431.300	Equipment Maint Supplies	25,000.00	.00	25,000.00	.00	5,265.63	8,735.31	10,999.06	56	12,071.89
431.400	Grounds Maint Supplies	5,000.00	.00	5,000.00	.00	300.00	436.22	4,263.78	15	1,502.11
431.900	Other Maint. Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	537.00
	431 - Totals	\$112,000.00	\$0.00	\$112,000.00	\$925.00	\$25,902.09	\$52,573.22	\$33,524.69	70%	\$78,271.94
432										
432.100	Oil & Lubricants	6,000.00	.00	6,000.00	.00	1,963.19	910.72	3,126.09	48	4,295.67
432.200	Gas	70,000.00	.00	70,000.00	.00	23,839.93	18,960.07	27,200.00	61	39,623.32
	432 - Totals	\$76,000.00	\$0.00	\$76,000.00	\$0.00	\$25,803.12	\$19,870.79	\$30,326.09	60%	\$43,918.99
433										
433.100	Personnel Supplies	20,000.00	.00	20,000.00	.00	4,790.26	5,319.39	9,890.35	51	10,634.45
433.110	Clothing	35,000.00	.00	35,000.00	.00	2,779.09	14,801.81	17,419.10	50	21,457.63
433.120	Tools under \$500	6,000.00	.00	6,000.00	.00	4,364.59	3,112.79	(1,477.38)	125	5,510.19
433.200	Medical Supplies	1,500.00	.00	1,500.00	.00	50.00	.00	1,450.00	3	36.23
433.300	Books/Subscriptions	7,000.00	.00	7,000.00	.00	.00	1,466.95	5,533.05	21	1,852.65
433.500	Training Supplies	15,000.00	.00	15,000.00	.00	1,443.64	6,354.32	7,202.04	52	10,550.51
433.900	Other Supplies	55,000.00	50,000.00	105,000.00	.00	1,586.20	49,683.95	53,729.85	49	20,528.97



Budget Performance Report

Fiscal Year to Date 03/06/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
EXPENSE										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
434										
434.000	IT Equipment under \$5,000	20,000.00	.00	20,000.00	.00	.00	5,799.93	14,200.07	29	16,104.99
434.100	Other Equip under \$5,000	15,000.00	.00	15,000.00	.00	5,234.06	6,188.11	3,577.83	76	1,630.00
434.300	Furniture Under \$5,000	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	977.59
	434 - Totals	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$5,234.06	\$11,988.04	\$22,777.90	43%	\$18,712.58
441										
441.210	Dot Srv-Interest-Fire	.00	.00	.00	.00	.00	.00	.00	+++	.00
	441 - Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
443										
443.100	Admin. & Audit Fsa	76,262.00	.00	76,262.00	.00	.00	76,262.00	.00	100	70,060.00
443.110	Telecomm-Admin & Audit	42,396.00	.00	42,396.00	.00	.00	42,396.00	.00	100	43,424.00
443.300	Maintenance	13,000.00	.00	13,000.00	.00	.00	2,962.58	10,037.42	23	11,438.53
443.305	Fleet Maintenance	37,695.00	.00	37,695.00	.00	.00	37,695.00	.00	100	36,324.00
	443 - Totals	\$169,353.00	\$0.00	\$169,353.00	\$0.00	\$0.00	\$159,315.58	\$10,037.42	94%	\$161,246.53
445										
445.142	Trnfr To- Debt Svc (COPs)	563,300.00	.00	563,300.00	.00	.00	563,300.00	.00	100	567,500.00
445.230	Transfer To- Service Area	.00	.00	.00	.00	.00	.00	.00	+++	3,291.00
	445 - Totals	\$563,300.00	\$0.00	\$563,300.00	\$0.00	\$0.00	\$563,300.00	\$0.00	100%	\$570,791.00
446										
446.400	Transfer To- Fund 405/410	510,000.00	.00	510,000.00	.00	.00	510,000.00	.00	100	1,125,833.33
446.500	Transfer To- Fund 480	.00	.00	.00	.00	.00	.00	.00	+++	.00
	446 - Totals	\$510,000.00	\$0.00	\$510,000.00	\$0.00	\$0.00	\$510,000.00	\$0.00	100%	\$1,125,833.33
451										
451.100	Equipment over \$5,000	.00	.00	.00	.00	.00	.00	.00	+++	.00
451.200	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
451.300	Furniture over \$5,000	.00	.00	.00	.00	.00	.00	.00	+++	.00
	451 - Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
456										
456.000	Small Blding Or Const Sup	.00	.00	.00	.00	.00	.00	.00	+++	.00
	456 - Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	000 - Non-Departmental Totals	\$3,690,677.00	\$50,000.00	\$3,740,677.00	\$1,303.00	\$168,142.10	\$2,398,832.51	\$1,173,702.39	69%	\$3,712,896.28
	Division 000 - Non-Departmental Totals	\$3,690,677.00	\$50,000.00	\$3,740,677.00	\$1,303.00	\$168,142.10	\$2,398,832.51	\$1,173,702.39	69%	\$3,712,896.28
	EXPENSE TOTALS	\$3,690,677.00	\$50,000.00	\$3,740,677.00	\$1,303.00	\$168,142.10	\$2,398,832.51	\$1,173,702.39	69%	\$3,712,896.28
	Fund 249 - WEST LAKES FSA #136 Totals									
	REVENUE TOTALS	3,277,966.00	.00	3,277,966.00	.00	.00	3,451,161.90	(173,195.90)	105%	3,150,360.74



Budget Performance Report

Fiscal Year to Date 03/06/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
	EXPENSE TOTALS	3,690,677.00	50,000.00	3,740,677.00	1,303.00	168,142.10	2,398,832.51	1,173,702.39	69%	3,712,896.28
	Fund 249 - WEST LAKES FSA #136 Totals	(\$412,711.00)	(\$50,000.00)	(\$462,711.00)	(\$1,303.00)	(\$168,142.10)	\$1,052,329.39	(\$1,346,898.29)		(\$562,535.54)
	Grand Totals									
	REVENUE TOTALS	3,277,966.00	.00	3,277,966.00	.00	.00	3,451,161.90	(173,195.90)	105%	3,150,360.74
	EXPENSE TOTALS	3,690,677.00	50,000.00	3,740,677.00	1,303.00	168,142.10	2,398,832.51	1,173,702.39	69%	3,712,896.28
	Grand Totals	(\$412,711.00)	(\$50,000.00)	(\$462,711.00)	(\$1,303.00)	(\$168,142.10)	\$1,052,329.39	(\$1,346,898.29)		(\$562,535.54)

West Lakes Fire Department

Big Lake, AK

This report was generated on 3/8/2019 9:32:06 AM



Incident Statistics

Start Date: 02/01/2019 | End Date: 02/28/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		21	
FIRE		28	
TOTAL		49	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$30,800.00		\$30,800.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		7	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
13		26.53	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 71	0:17:31	0:29:27	
Station 72		0:29:50	
Station 73	0:08:45	0:26:07	
Station 81	0:28:54	0:17:52	
AVERAGE FOR ALL CALLS		0:21:34	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 71	0:11:36	0:18:00	
Station 72		0:23:27	
Station 73	0:05:58	0:08:17	
Station 81	0:07:02	0:07:11	
AVERAGE FOR ALL CALLS		0:11:12	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

West Lakes Fire Department

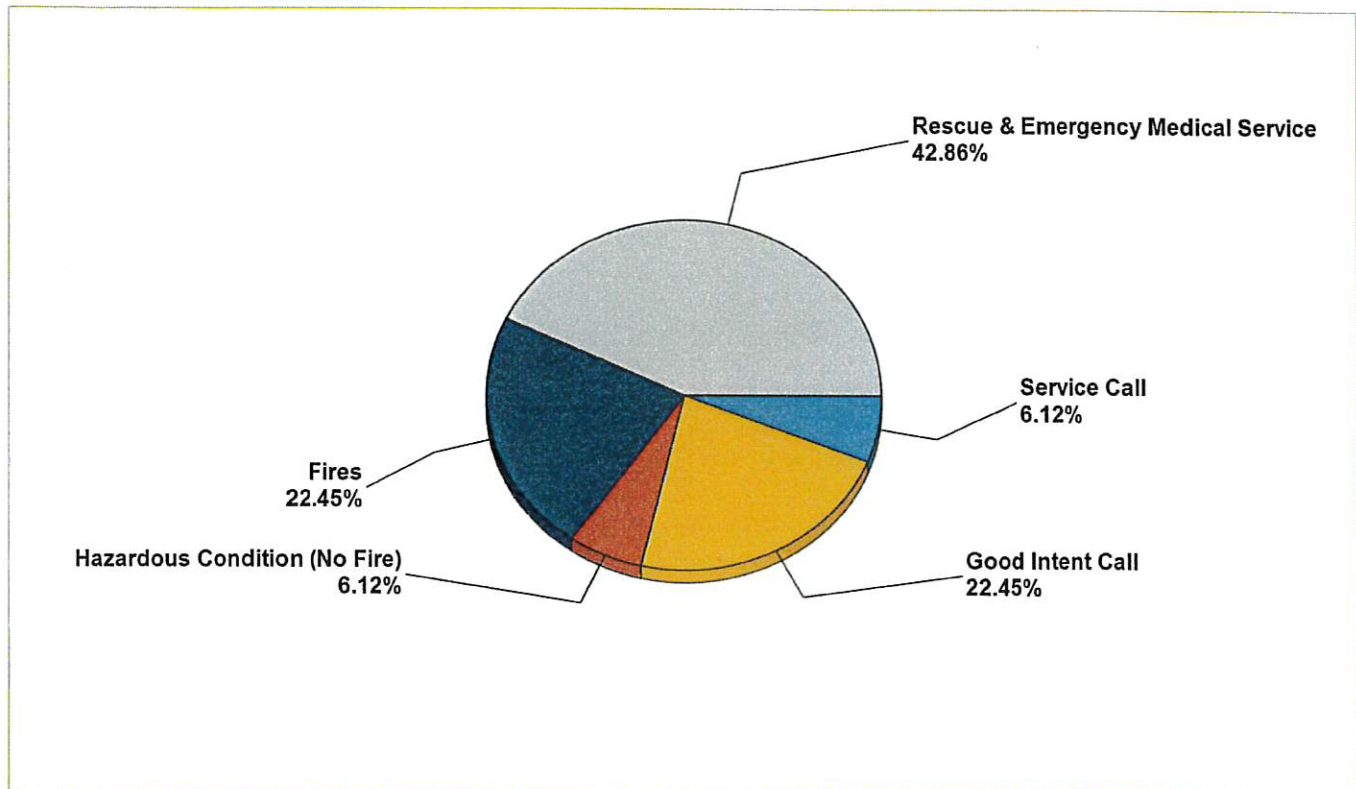
Big Lake, AK

This report was generated on 3/8/2019 9:32:44 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2019 | End Date: 02/28/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	22.45%
Rescue & Emergency Medical Service	21	42.86%
Hazardous Condition (No Fire)	3	6.12%
Service Call	3	6.12%
Good Intent Call	11	22.45%
TOTAL	49	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	10.20%
122 - Fire in motor home, camper, recreational vehicle	1	2.04%
131 - Passenger vehicle fire	3	6.12%
151 - Outside rubbish, trash or waste fire	2	4.08%
311 - Medical assist, assist EMS crew	14	28.57%
322 - Motor vehicle accident with injuries	5	10.20%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	2.04%
324 - Motor vehicle accident with no injuries.	1	2.04%
400 - Hazardous condition, other	1	2.04%
412 - Gas leak (natural gas or LPG)	2	4.08%
551 - Assist police or other governmental agency	1	2.04%
553 - Public service	1	2.04%
571 - Cover assignment, standby, moveup	1	2.04%
611 - Dispatched & cancelled en route	7	14.29%
622 - No incident found on arrival at dispatch address	4	8.16%
TOTAL INCIDENTS:	49	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

**Butte Community Council
Butte Fire Hall
Butte AK**

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APR 12 2019
CLERKS OFFICE

Council Minutes March 13 , 2018

Quorum present of Darryl Dreher, Sally Beach, Jeanine Erickson, Deb Schuetter, Danny Schuetter and Ron Johnson with Tim Hale

Meeting called to order approx. 7PM

R.S.A. Report Mike commended Norse Alaska (Kopperud) He reported on the Governor's recent budget proposal see attached.

Secretary Report Jeanine read the Oct, 2018 and the Jan. 2019 minutes into the record Mike motioned the minutes be accepted Gregory gave the second Motion was voted on and passed.

Jim Sykes was present he updated the community that the Eklutna fishery will still be open for King fishing despite the emergency closures for other areas. He reminded us that Fishcreek has opened for dip netting the last three years. He discussed the State budget plans and how it affected school debt reimbursement. Jim informed us ballot measure for police enforcement passed. The task force members which include members of the State Troopers PPD and WPD will begin meeting April 21st. They will discuss what level of policing the borough needs. Air-quality MOU passed unanimously at the planning level and with a 4-3 vote in the assembly. Ron wanted clarification if the grant applied for by Moosey within 48 hours of the passage was contingent on the passing of the MOU. Jim reported no that the grant money was not contingent on the MOU passing.

Tom Bergey was present from the School Board and explained budget classroom size and staff loss for high schools. He informed us grad rates are climbing and ACT testing scores are doing well. Tom proposed to add reading standards but the board continues to shoot those down with no change in board policy.

Darryl read the memorandum from the planning commission on lake management plans comments due on that march 29th

Comments due April 10th concerning Chad Ragsdale and the Matanuska Cannabis Co. wishing to extend his hours.

Ramona Towner was present along with Lucille Frey and wanted to warn the community that a gentlemen has been trespassing and collecting Chaga from Lucille's birch trees on private property when confronted had lied.

BCC 3/2019 minutes cont'd.

Sally Beach clarified they would have to lease the property adjoining the council for the Flores-Quakkenbush memorial park so it will be moved behind the Butte elementary with an area for preschool equipment along with outdoor musical equipment.

Ginger Sweeney was present and had a goal for bridge to bridge C.E.R.T. training. She encouraged the community to sign up for the 20 hr. C.E.R.T. training classes explained that Talon Boeve is a trained instructor and would be willing to give a bridge to bridge class if there was enough public interest she still needs more interest. She has been in contact with Josh Rocky KRCC, Laurie Van Diest from Lazy mountain, Red Cross, Butte School and Casey Cook director emergency management with the borough.

Mel Vostry was present and spoke to ordinance 19-021 gave us some insight as to the history of the MSB EMS and his opinions on same subject.

Director Klink and EMS1 Chief Loscar were present to clarify any misconceptions presented.

Trooper Doug Cook was present introduced himself to the community and explained their role in crime prevention and their authority on entering private properties. He been on the force for 18 years, 16 in the valley and 2 in Tok.

Treasure Report Deb reported \$3124.51 in the Building fund and we have an additional \$83,998 to work with in unsecured grants still owing H Construction \$13,481.36 on hold until grant monies are transferred. Gregory motioned we direct her to have the borough transfer the funds to the B.F. account so we can continue on. Danny made the 2nd. Motion was voted on and passed unanimously.

Mitsy expressed concerns with Darryl and his introduction to the assembly. Darryl confronted those present and her concerns did not seem to reflect on the majority of the community present at that assembly meeting or the March BCC meeting. Darry thanked Mitsy and mentioned he would take her concerns under advisement.

Brian Endle was present and he suggested we contact Kathy Tilton and inform her if you are in favor of turning down the MOU. He also informed the community that the MOU needed to be in place for additional funds from the EPA.

Motion to adjourn approx. 9:05pm



(2)

April 10, 2019
March minutes approved
by: Gregory Nelson
Mike Shields

**Minutes of the Chase Community Council
Board of Directors Meeting**

RECEIVED
APR 18 2019
CLERKS OFFICE

Date/Time: 1/16/2019 6:00PM

Location: Talkeetna Roadhouse

The meeting was called to order at ____6____PM

A quorum was established with the following Board members present (minimum 3):

Jerry Boutte, Tim Cox, Orville James (via teleconference)

Board Members absent: Jonathon Durr, Josh Klauder

Chase Community Members present

Molly Wood, Mike Wood, Beth Pike, Tam Boeve (borough representative), Kevin and Peg Foster, Patricia Cox

AGENDA

Tim Cox made a motion to approve the agenda, Molly Woods seconded the motion.

All approved: Y

MINUTES

The minutes of the Oct., 2018 meeting were read by Beth Pike

Jerry Boutte made a motion to approve the Minutes, Peg Foster seconded the motion.

All approved: Y

Correspondence :

The Community Council received an e-mail asking all the community council to start sending in their minutes with agenda on a timely basis, update their board members with office held, phone numbers and addresses plus send in any resolutions and by-law updates

Treasurer's Report

We have about \$5000 in our various accounts some of it is already assigned for upcoming expenses.

Announcements

Committee Reports

By-Law Committee

A rewrite of the by-laws was approved by our board of director at the January meeting and sent to the borough for final approval before it is posted to our web site. At present a draft can be found as an attachment on the by-laws page of the web sites

Susitna River Dam Committee:

The committee found out that there are no more employees working on the proposed Watana Dam. There are other developments being considered for our local rivers that could affect our committee so we are keeping our dam committee active

Old Business

New Business

The community assistance grants were awarded the following entities received awards in the amount listed

Talkeetna Library to support reading programs and aimed at various youth programs	\$500
KTNA Radio Monthly cost of free lance reporter	\$500
Local Food Pantry Operating funds	\$1,500
Elementary School Field Trip 4 th and 5 th grader field trip to Kachemak Bay	\$250
Clear Creek Trail Improvement Trail maintenance on Clear Creek Trail	\$10,039
Susitna River Coalition Activities to bring awareness to items affecting our local rivers and to advocate for our rivers and fish	\$3,000

A motion was made and approved to spend the \$30 needed to submit our 2018 tax report for our 501C-3

We had our annual election Donnie Billington, Patricia Cox and James Tunnell were all elected to our board of directors to serve two year terms.

The officers were decided by our board of directors. Jerry Boutte is chairman, Orville James is vice-chairman, Patricia Cox is secretary, James Tunnell is treasurer and Donnie Billington is member at large

It was suggested that we form a new committee to help coordinate activities that affect our community thusly being proactive on upcoming issues that concern us. The committee would try to obtain a good working relationship with entities such as the Talkeetna Community Council, Talkeetna Business Association, Mat-Su Borough, AKRR etc. Our board of directors approved forming said committee

Persons to be Heard

Adjourn

James Tunnell moved to adjourn the meeting and Peg Foster seconded. The motion passed unanimously.

The meeting adjourned at 7:45 PM

Minutes respectfully submitted by ____ Beth Pike (acting secretary)

Minutes Approved

Signature: _____, Chairperson Date: _____

Attested: _____, Secretary Date: _____

Mail with agenda to:

Clerks Office: Deb Wetherhorn
Mat-Su Borough
350 E. Dahlia Ave.
Palmer, AK 99645

Or via email: debra.wetherhorn@matsugov.us

The officers were decided by our board of directors. Jerry Boutte is chairman, Orville James is vice-chairman, Patricia Cox is secretary, James Tunnell is treasurer and Donnie Billington is member at large

It was suggested that we form a new committee to help coordinate activities that affect our community thusly being proactive on upcoming issues that concern us. The committee would try to obtain a good working relationship with entities such as the Talkeetna Community Council, Talkeetna Business Association, Mat-Su Borough, AKRRR etc. Our board of directors approved forming said committee

Persons to be Heard

Adjourn

James Tunnell moved to adjourn the meeting and Peg Foster seconded. The motion passed unanimously.

The meeting adjourned at 7:45 PM

Minutes respectfully submitted by ____Beth Pike (acting secretary)

Minutes Approved

Signature: _____

Chairperson Date: _____

Jerry Boutte *4-18-19*

Attested: _____

Secretary Date: _____

Beth Pike (acting) *4-18-19*

Mail with agenda to:

Clerks Office: Deb Wetherhorn

Point MacKenzie Community Council

March 14, 2019 Minutes

RECEIVED
APR 25 2019
CLERKS OFFICE

Meeting called to order at 7:08 pm by President Gary Foster. Pledge of Allegiance recited. A quorum was determined. Gary Foster made motion to approve minutes for February 14, 2019 meeting. Billie Gonzales 2nd. Minutes approved. Agenda for March 14, 2019 approved.

Correspondence

MSB Lake Managements Plan

MSB Revenue Sharing letter stating 2018 and 2019 funds available

Insurance company sent letter that our liability insurance will go up 10%

Received MSB Memorandum Agreement for FY 2015, 2016

Received MSB business license

Letter received permission to buy any GSA Federal or State surplus as a public non-profit entity

All State of Alaska paperwork sent Certified/Return receipt. They received Feb. 22, 2019

Treasurer's Report

General Account \$1070.21

Project Account \$52,501.26

Neighborhood Watch/Patrol Grant purchased 10 reflective Neighborhood watch signs, Go Pro cameras, and magnetic signs for patrol vehicle.

MSB Report

Dan Mayfield congratulated to our Community Watch and Patrol for making our neighborhood safer.

Air Quality initiative pertaining to woodstoves regarding the Butte area only where the air quality monitor is, on inversion days, don't burn slash piles or garbage barrels. Two air quality monitors in the valley, one in Palmer that does not go off, and the Butte goes 4 to 5 times a year.

Memorandum from Borough Manager John Moosey, regarding impacts to MSB with state budget cuts. Residents expressed they expect the borough to work within a budget, as well as the State, in not spending more money than they have, wasting money on poorly thought out projects like the ferry, and our railway to nowhere, and the buyout of Point MacKenzie farm land for the railway that was inconsistent among the farmers. Residents are losing any faith left Port MacKenzie due to constant cost of repairs. Residents also commented Point MacKenzie property taxes are the highest in MSB with no services, that IF taxes rose due to State budget cuts, all other MSB areas be brought up to our tax rate. Residents are against any new taxes or higher tax rate. Residents want accountability on all levels of government – Federal, State, and the Matanuska Susitna Borough.

pg 1

Point MacKenzie road was brought up by residents. Without earthquake repairs done, residents feel the infrastructure (the Port and Prison) heavy traffic will destroy the road, and unless its repaired, heavy traffic such as semi trucks and heavy loads should be limited, and they question any new projects in Point MacKenzie with a road in such bad disrepair. Safety is a concern.

Road bonds passed in last election. Borough Mayor and Manager sent letter to the Governor to use the money for new Denali Visitor Center for road bonds instead. Residents agree roads, especially after the earthquake are more of a priority to Alaskans than a visitor center that is only used a short time during tourist season.

MSB had \$25,000,000.00 in earthquake insurance. \$5,000,000.00 drawn for work done on schools and roads.

Point MacKenzie Community Park

Still waiting for the snow to melt. The Park is a PRIORITY this summer.

Still waiting for the rest of our \$30,000.00 Grant to be released to us by the MSB.

Point MacKenzie Community Patrol

PMCP is looking for volunteers to work in conjunction with AST in observing and reporting crime within Point MacKenzie.

We are going to need some kind of communication system.

A purpose statement was written by Gary Foster.

A used surplus vehicle has been located that would serve our purpose at a cost of \$2000.00. Gary and Toby looked at it.

Persons to be Heard

Wayne Brost brought up the unfair sale pricing of farmland for the railroad. The farms that produced the least amount got the most. The highest producers got the least. Wayne said they squandered the money, treated farmers unequally, and if they are doing this, what else are they wasting money on? In his opinion, those responsible for this should be fired and/or incarcerated.

Tamera Windsor made the motion to adjourn. Betty Harriman 2nd.

pg 2

MARCH 14, 2019

Point Mackenzie Community Council

Please Sign in to our Meeting

A General Member has paid dues and Votes

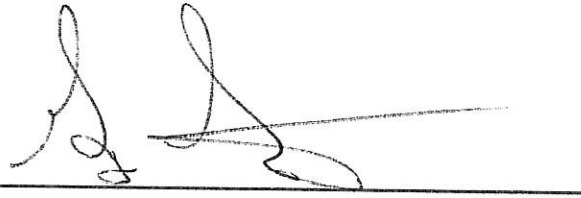
A limited Member is a person that lives in the community and can give recommendations to the Council

Name		Contact Info (Phone, Email Or Address)		General Member	Limited Member	Guest
Linna FOSTER	22451 W. Point Mackenzie			✓		
DEBBY FOSTER				✓		
Blair Longale	gentles@mta.mt			✓		
Betty Hume	376-1857			✓		
Donna Hume	892-7406					✓
Debbie Foster	22451 W. Pt Mack			✓		
Jamuel Wenden	414-0585			✓		
Wendy T. Best	355 7671			✓		
Robert Bodnar	Nugent's Ranch	576-4534				

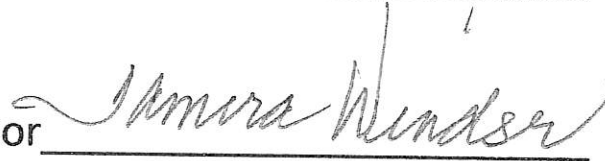
Point MacKenzie Community Council

Letter of Attestment for March 14, 2019 Minutes

President Gary Foster

A handwritten signature in black ink, appearing to be 'Gary Foster', written over a horizontal line.

Secretary Tamera Windsor

A handwritten signature in black ink, appearing to be 'Tamera Windsor', written over a horizontal line.

Date: April 11, 2019



RECEIVED
APR 09 2019
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Meeting Minutes
February 07, 2019 7:00 pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Donna Dearman, Herman Thompson, Kelly Thomas, Joe Pride, Dona Malhiot-Laubhan & Sheena Fort.
- II. Call Meeting to Order – 7:03 pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Dona Malhiot-Laubhan
 - b. 2nd by: Donna Dearman
 - c. Unanimous
- V. Amend to include sewage plant discussion
 - a. Motion by: Ned Sparks
 - b. 2nd by: Dona Malhiot-Laubhan
 - c. Unanimous
- VI. Approval of January 7TH 2019 Meeting Minutes
 - a. Motion by: Dona Malhiot-Laubhan
 - b. 2nd by: Donna Dearman
 - c. Unanimous
- VII. Treasurer's Report
 - a. Checking Account – \$ 10,793.58
 - b. Savings Account – \$225.31
- VIII. Persons to be Heard (suggested 3 minutes each)
 - a. Kelly Thomas - Updated tax assessments increase on improved property amounts
 - b.
 - c.
- IX. Correspondence –
 - a. New dump procedures
 - b. Earthquake claims extension - claims are due by February 28th



- c. Public Notice - Culvert pipe placement in Caswell

X. Committee and Governmental Reports

- a. Road Service Areas (15 & 29) – N/A
- b. Borough Assembly Update – It is Budget time again. Let Tam Boeve know if anything is needed in the area.
- c. Grant Expenditure Committee – N/A
- d. Bylaws Committee – Tabled until March
- e. Ways & Means Committee – N/A
- f. Neighborhood Watch/ Community Safety - Five new Troopers due to high volume of calls from Sutton to Big Lake and will include three highway officers and two Fish & Game officers.

XI. Old Business

- a.
- b.

XII. New Business

- a. Apply for State of Alaska Community Assistance Program
 - i. Motion by: Herman Thompson
 - ii. 2nd by: Dona Malhiot-Laubhan
- b. The Council addressed the Borough's failure to build a sewer treatment facility. Tam Boeve said they acknowledge the need and are addressing the issue and will keep us informed.
- c.

XIII. Adjournment – 8:52 pm

R. J. Smith 3/19/19
Armed J. Thompson
3/19/2019

Draft Minutes

Talkeetna Community Council, Inc.
Meeting of the Talkeetna Community Council, Inc
Monday, March 4, 2019 at 7:00 pm @ the Talkeetna Public Library

The order of business will be as follows:

1. Call to Order @ 7pm

Quorum Established Six of the 7 board members present: Paul Button, Joe McAneney, Sarah Russell, Karl Swanson, Peg Vos, Ali Lee and Walter Kloefer was Absent.

2. Minutes Ali Lee agreed to take the minutes.

3. Approval of Agenda. Paul makes motion to move the proposed Nordley's LLC lease to new business AND add the Lake Management to new business. Peg Seconds. All in favor.

4. Approval February 4, 2019 Minutes Peg made a motion to approve the minutes as written; Paul 2nd. All in favor.

5. Treasurer's Report. Karl Read report.

6. Out-of-town guest(s).

A. Butch Shapiro, Matanuska-Susitna Borough Solid Waste Manager discussing New transfer station regulations

B. Matanuska-Susitna Borough – EMS Staffing Changes-Ken Barkley and Tracey Lascar Reporting on better response and coverage and ordinance to having 6 ambulances and more staff.

7. Correspondence. Karl noted all correspondence is posted online.

8 Announcements Following announcements read out aloud by Karl Swanson

A. FEMA Registration for families ends on April 1 for the earthquake.

B. Basic CERT Class, March 9-10, Senior Center, Pre-registration is required.

B. Public Notice, ARRC Proposal to lease 8.31 acres along Talkeetna River *MOVED TO NEW BUSINESS*

9. Persons to be heard.

A. Eric Chappel Talkeetna Fire Dept - Announced retiring engine and replacing with new 2019 rig.

10. Assembly Update. Representative Tam Boeve gave an update and introduced Trooper Shawn Norman as representative for AK State Troopers whom willingly answered questions. He also touched on Senate Bill 91 expressing to voice our communities opinions.

11. Committee/Board Reports.

A. TPAC - Monthly reports submitted in correspondence packet. Howard Carbone presented a plan and recommendations for Riverfront Park Public Access.

B. Recycling - No meeting or report submitted.

C. Community Assistance Program - Christie reported.

D. Skatepark No meeting or report submitted.

E. Playground No meeting or report submitted.

F. RSA- No meeting. John Strassenburgh announced Robert Gerlach was inducted onto board.

G. TSWAB-Paul reported exempting utilities from sales tax is still in discussion.

H. Community Watch – Sarah reported and presented application process and organization materials.

12. Unfinished Business None.

13. New Business

A. TPAC Recommendation Replacing Comsat Area ADL, page 2

Paul the makes motion that TCCI write a letter to the Mat-Su Borough asking that they work with Microcom to replace ADL 33023 that runs through the property with a dedicated trail easement 25' in width to be located within the Microcom property adjacent to the Western edge of the existing Comsat Road row, as depicted in red on the attached schematic.

Peg seconds. All in favor. Paul will write letter.

B. TPAC Fish Lake Access/Trails recommendations. Peg makes a motion to accept TPAC fish lake access and trail proposal. Paul amended it to include the letter to MSB. Joe seconds. 4 in favor 1 opposed. Karl has volunteered to write letter.

C. TPAC Riverfront Access Signage recommendations, page 18

Sarah makes the motion that the TCCI write a letter to Emerson Kruger at the Mat-Su Borough stating that the TCCI accepts the recommendations of TPAC for riverfront access and asking the borough to establish the described route, improve the trail, and install the appropriate signage as described below. Peg Second. All in favor.

Howard is writing letter with help of Sarah Russell.

D. May Day trees, page 20

Sarah makes the motion that the TCCI board writes a letter to Alaska Fish and Game that works with invasive plant species to assist Talkeetna in controlling the mayday tree infestation in our community. Peg Seconds. All in favor.

Comments stated cc'ing the following: University of Alaska Cooperative Extension and YCC as a future project.

Karl has volunteered to send letter.

E. Lake Management Plans.

Peg makes the motion that the TCCI write a letter to Eileen Probasco, MSB Director of Planning and Land Use, expressing its recommendation that the proposed legislation to repeal MSB 15.24.031 not be brought forward to the assembly. Paul seconds. All in favor Paul agrees to take draft letter.

F: ALASKA RAILROAD CORPORATION (ARRC) PROPOSAL TO ISSUE LEASE TO NORDLYS, LLC

Joe makes the motion:

That TCCI write a letter to the Director, Real Estate Permits and Leasing, P. O. Box 107500, Anchorage, Alaska 99510-7500 with the following points:

- Cite the history of the plan
 - Ask that the AKRR take no action until details of the proposal are discussed and considered with the community as called for on page 39 of the Plan, "Designate west site area as possible future Development." This area would be retained in its existing largely natural state in the near term, and be available for informal day recreation use. In the future, if the community or ARRC wanted to use this site for some form of developed use (commercial, residential, parking, developed recreation such as trails or other facilities, etc.), or if a third party applicant was to file a request to use this property, the ARRC and the community would meet, discuss options, evaluate the proposal, and work out a mutual agreeable strategy for the land.
 - Ask that an AKRR representative and the applicant attend the April, 2019 TCCI meeting
 - Ask that a copy of the information that is available at the AKRR office in Anchorage be provided to TCCI for placement in the Talkeetna Library for community review for 2 weeks prior to the April, 2019 TCCI meeting
 - Ask that the contract between AKRR and the applicant require the applicant's development comply with the Riverfront plan, with emphasis on the following:
 - The majority of the West side will continue to be used for day use recreation without day use facilities. (pg.27)
 - Create a developed camping area for visitors in the area north of the existing 'River Park' triangle (see map).
- The campground will be designed to be compatible with day-use by visitors and local residents (e.g. so all will feel comfortable passing through). (pgs. 27 & 28)
- Trail parallel to river pg. 30
 - Ask that particular attention be paid to the following sections of the plan:
 6. Trails within the park and through the park pg. 36
 7. Use of existing "River Park Triangle", surrounding road p. 37
 8. Commercial development West side pg. 38

Paul read Robert Sheldons letter.

Peg read Sarah Birdsall letter of concern.

Comments request that the railroad coordinates with Borough and they're more involved.

Noted to attach Fireman chief Chappel's letter.

Ali seconds. All in favor.

Peg agreed to write letter.

14. Adjourn At 9:38pm Peg motions to adjourn; motion passes unanimously.

Attested to:

Approved by:

MINUTES

TRAPPER CREEK COMMUNITY COUNCIL

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.

Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Regular Meeting, 6:30 PM, Thursday, March 21, 2019

- I. Meeting called to order 6:48pm. Posted within fourteen days of said meeting.
- II. Determination of Quorum
- III. Board Members in Attendance: Ritenburgh, Glenka, Grelson and Morrill. Members: George Faerber, Chrystal Mayer, Jason Garrett. Guest: Eric Chappell. Special Guests: Borough Assembly Representative Tam Boeve, Ray Nix, MSB Land Service Manager, Manny Lopez & Kierre Childers, MEA
- IV. Approval of Agenda
- V. Reading and approval of February minutes: Regular Meeting & VFD Meeting
- VI. Borough Assembly Report:

Tam Boeve, District 7: The Assembly approved the EMS legislation, passing 6-1. The legislation was amended to include the paid on-call responders.

Other legislation that was approved is for mandatory driveway permits. For the next year the fee of \$50 for the permit will be waived, starting July 1, 2019. There is a form online to complete the permit application. A Borough representative will come out to the property.

There were many cuts in the proposed ^{state} budget- \$25 million was left in for the South Denali Gateway

VII. Treasurer's Report:

February activity: Ck#235: \$80.00, Mat-Su Crime Stoppers, 4 signs. Dividend: None. Checking: \$2,977.19, Savings: \$25.39 = \$3,002.58

VIII. Revenue Sharing/CAP Grant Project Updates:

A. FY2016:

- Nordic Ski Club -\$300.00. Current activity \$26.19-fuel costs. Total spent: \$300.00. \$0 remaining

B. FY2017:

- TCCSA Operating - \$10,000.00. Current activity: \$1,951.77. Total Spent: \$6,557.82. \$3,442.18 remaining
- Upper Susitna Food Pantry - \$2,900.00. Current activity: \$407.98. Served 45 families, 105 people, and 14 seniors. Weekend Brown Bag served 15 students per week. An increase to 11 students enrolled in the Winter Supplemental Nutrition Program (an extra food box during the winter). The Senior Pass Program is for extremely low-income seniors to use the food pantry twice a month. More families are using the bi-weekly bus. Possibly will add Wednesdays

C. FY2019:

- Neighborhood Watch Grant-\$2,941.17. \$80.00 spent-4 crime stopper signs. \$2,741.17 remaining

IX. Committee Reports:

TCCSA Water Committee: Committee met March 13, 2019, to discuss design. Continued work on the Business Plan, and engineer questions were answered by the MSB. Next meeting is Tuesday, March 26, 2019, at 10am

Volunteer Fire Department Committee: Chrystal Mayer. Committee was formed at the March 18, 2019 meeting. Per Marie Collins, State Fire Marshalls Office, the Borough Assembly must approve having a VFD in TC. Conversation with Tam Boeve, District 7 Borough Assembly Representative regarding an ordinance, resolution, etc. for Borough approval requirement. An application for Registration of a Fire Department is also needed. Also need to form the 501c3, bylaws. Reached out to other VFDs regarding start up, by laws, etc. Next meeting is Sunday, March 31, 2019, at 6:30pm

- X. Correspondence/Current Mail: All mail was previously emailed to the membership and/or posted at the TC Post Office

XI. Public Forum:

Kierre Childers and Manny Lopez, MEA: Update on annual meeting and upcoming election: Mailing on voting coming out soon. April 23 is the MEA upcoming meeting. Start date of April for 2nd cycle of clearing from the Talkeetna Spur Road to MP 136, along the electric distribution lines. Permission was requested from previously identified land owners to clear danger trees outside the right-of-way area along the Parks Hwy about February 8, 2019. Second letter has gone out this week to property owners that have property adjacent to MEA right-of-way property. Question was raised about the pink flagging on the guide wires of the electric poles on Petersville Road. Information will be sent to us regarding that activity

Ray Nix, MSB Land Services Manager: Borough has mapped parcels that will have trees cut down. A \$25.00 permit will be required (can be obtained on line) for those who want to take the Borough-owned wood, and there will not be a per person cord limit.

Permission form for property owners to "Identify and Cut Down Danger Trees" are available at the TC Post Office. Trees will be cut down but not chipped, and left for the owner.

The parking lot on Oilwell Rd. (at approximately Mile 19) that was previously created by Charlie Nash: Borough will clean this area up later this year. Wood will be made available to the local people. Permit is needed

XII. Unfinished Business:


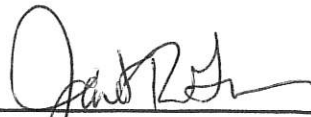
- A. Trapper Creek Fire List update: Will be updated by the VFD committee and released soon
- B. Mat-Su Community Councils for Public Safety (MSCCPS) update: A number of people were unable to attend, and the meeting was postponed until next month. Meetings are the 3rd Wednesday of each month at 6:00pm
- C. FY2018 CAP/Revenue Share Funds: The CAP Project information letter and project proposal forms were available at the Post Office as of Saturday, February 23, and can be emailed. Project Proposal Forms are due Thursday, April 18, 2019/TCCC regular April meeting. Project community voting will begin Monday, April 22, through Saturday, May 11, 2019 at the Library. A CAP Project Talley Committee will be formed. Funded project list will be read at the Thursday, May 16, 2019 regular TCCC meeting.
- D. Date for Neighborhood Watch Grant public meeting: Issue tabled

XIII. New Business:

- A. TCCC RS-19-001, re: Trapper Creek Water and Well Point Project: A resolution of TCCC to transfer ownership of the project from TCCC to TCCSA, 100%. Allows for adoption of Business Plan of the project. Motion by Morrill to accept TCCC RS-19-001. Seconded by Glenka. All in favor, none opposed. Motion carries

XIV. Date of next meeting scheduled for **Thursday, April 18, 2019, 6:30 pm.**

XV. Meeting adjourned at 8:48pm

Approved:  4-18-19  4/18/19
Chairperson Date Secretary Date

(Minutes taken by Council Secretary, Janet Grelson)