

**SUBJECT:** A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TEMPORARILY WAIVING FEES FOR ENCROACHMENT PERMITS FOR DRIVEWAYS INSTALLED IN THE RIGHT-OF-WAY PRIOR TO SEPTEMBER 10, 2012.

**AGENDA OF:** February 19, 2019

**Assembly Action:**

*amended & adopted without objection  
3-19-19 [Signature]*

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator - Alex Strawn	<i>[Signature]</i>	
	Planning and Land Use Director	<i>[Signature]</i> (ACTING)	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	2/11/19 <i>[Signature]</i>

**ATTACHMENT (S):** Fiscal Note: YES X NO \_\_\_\_\_  
Resolution Serial No. 19-020 (2 pp)

**SUMMARY STATEMENT:**

This resolution is at the request of the Borough Manager. It waives driveway permit fees for a period of one year but does not remove the requirement to obtain a driveway permit. The intent of this resolution is to provide temporary relief to homeowners who purchased homes with an existing unpermitted driveway or installed driveways without knowledge of the Borough's permitting requirements.

The resolution is also intended to encourage homeowners to obtain driveway permits so that the Borough can ensure driveways are safe and do not cause damage to borough infrastructure or adjacent private lands.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: February 19, 2019

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ORIGINATOR: Planning

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED *	FUNDING SOURCE <i>Permit Fees</i>
FROM ACCOUNT # <i>100.000.000. 3XX.XXX</i>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Broughton</i>	CERTIFIED BY:
DATE: <i>1/30/19</i>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous		X				
TOTAL OPERATING		X				

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund		↓				
State/Federal Funds						
Other						
TOTAL		*				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* *Decrease in fee revenue is determinant on the number of permits issued*

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: *Chesenne Hurd* DATE: *1/30/19*  
 APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_