

**SUBJECT:** Accept and appropriate \$6,250 from the State of Alaska Department of Education to Fund 480, Project 20364 and approve the scope of work and budget for the continuing education grants for the Big Lake, Sutton, Talkeetna, and Willow public libraries.

**AGENDA OF:** March 5, 2019

**ASSEMBLY ACTION:**

*adopted without objection 3-19-19*  
*(Signature)*

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** *(Signature)*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>WJ</i>	<i>2/15/19</i>
	Community Development Director	<i>WJ</i>	
	Finance Director	<i>WJ</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>WJ</i>	<i>2/05/19</i> <i>(Signature)</i>

**ATTACHMENT(S):** Fiscal Note: Yes ☒ No ☐  
Ordinance Serial No. 19-038 (2 pp)  
Resolution Serial No. 19-024 (3 pp)

**SUMMARY STATEMENT:**

The State of Alaska, Department of Education provided the borough with four \$1,250 grants for in-state conferences for the Sutton, Big Lake, and Willow public libraries and one \$1,250 grant for an out-of-state conference for the Talkeetna public library for continuing education opportunities.

The Alaska State Library has provided these grants to help public librarians meet their biennial continuing education requirement for the annual Alaska Public Library Assistance Grants.

These funds will reimburse expenditures made for library-related conferences; tuition fees, and costs for supplies or materials for workshops; hotel costs for single occupancy, per diem, and the lowest direct roundtrip travel costs available to attend

conferences, workshops, or classes; incidental travel costs, including ground transportation and parking. Car rentals, service gratuities (tips), and alcoholic refreshments are NOT eligible for reimbursement.

**RECOMMENDATION OF ADMINISTRATION:**

Accept and appropriate \$6,250 to Fund 480, Project 20364 and approved the scope of work and budget for the continuing education grants for the Big Lake, Sutton, Talkeetna, and Willow public libraries.

# MATANUSKA-SUSITNA BOROUGH FISCAL NOTE

Agenda Date: March 5, 2019

SUBJECT: Accept and appropriate \$6,250 from the State of Alaska Department of Education to Fund 480, Project 20364 and approve the scope of work and budget for the continuing education grants for the Big Lake, Sutton, Talkeetna, and Willow public libraries

ORIGINATOR: Hugh Leslie

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$6,250</u>	FUNDING SOURCE <u>Grant</u>
FROM ACCOUNT # <u>480.000.000.3XX.XXX</u>	PROJECT # <u>20364</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Broughton</u>	CERTIFIED BY:
DATE: <u>2/19/19</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>6</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds		<u>6</u>				
Other						
TOTAL		<u>6</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: Cherienne Deen DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: 2/20/19