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FEB 21 2019
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**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD
RESOLUTION SERIAL NO. 19-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING ASSEMBLY ACTION FOR THE RECLASSIFICATION OF GENERAL PURPOSE AND AGRICULTURAL LANDS AND THE GREAT LAND CHRISTIAN CHURCH TO TERMINATE ITS LESS THAN FAIR MARKET VALUE GROUND LEASE AND PURCHASE BY APPLICATION THE FEE SIMPLE ESTATE OF THE LAND ONLY, AT FAIR MARKET VALUE (MSB006744).

WHEREAS, the Great Land Christian Church, a 501(c)3 recognized organization, has a less than fair market value lease hold interest for an Agricultural Rights Lease for Lots 5 and 6, and the E1/2 SW1/4, Section 19, Township 24 North, Range 4 West, Talkeetna Recording District, Seward Meridian, Alaska; and

WHEREAS, the Great Land Christian Church, who operates the parcel as the Gateway to the Arctic Camp as a youth camp-based, agricultural program that provides educational opportunities for the production of agricultural crops and raising of animals for youth and special needs persons; and

WHEREAS, the Great Land Christian Church partnered with Nadon Family Home an Anchorage based for profit group home, to provide a sustainable source of income for the camp; and

WHEREAS, the Great Land Christian Church has applied to the borough to extinguish the lease hold interest and purchase the parcels at fair market value to expand its services and programs; and

WHEREAS, the parcels are currently classified Agricultural Land by MSB Ordinance No. 00-161 and the proposed classification will be dual classification to include Agricultural and General Purpose lands; and

WHEREAS, MSB Ordinance No. 00-161 imposed on the parcels a scenic buffer 150 feet in width along the Parks Highway Corridor, and such buffer is not contiguous with the adjoining properties to the north or south of the parcels, and reduces the usable area for agricultural production; and

WHEREAS, the appraised market value of the subject parcels (101+/- acres) for fee simple estate is valued at \$193,000 (\$1,910 an acre) and the fee simple estate with agricultural covenants is valued at \$90,000 (\$891 an acre); and

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Agriculture Advisory Board recommends the Matanuska-Susitna Borough Assembly authorize the classification of Lot 5 as General Purpose lands, and Lot 6 and the E1/2 SW1/4 as Agricultural lands with covenants, conditions and restrictions; repeal of the 150 feet scenic buffer as set forth under MSB Ordinance Serial No. 00-161; and authorize the manager to negotiate the purchase of Lots 5, 6 and E1/2 SW1/4 by Great Land Christian Church based on the fair market value appraisal of \$119,960.

ADOPTED by the Matanuska-Susitna Borough Agriculture Advisory
Board this 20th day of FEBRUARY, 2019


Norman Rex Harris, Chairman

ATTEST:


for Jill Irsik
Department Administrative Specialist

Central Mat-Su FSA Board of Supervisors Meeting

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Central Mat-Su PSB – Station 61
101 West Swanson Avenue
Wasilla, AK 99654

FEB 13 2019

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Chairman: D. Eller
Vice Chairman: Vacant

Board Members: B. Davis
D. Tucker
J. Jameson

January 14, 2019 – 7 P.M.

REGULAR MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:00 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska by Chairman Dave Eller on Monday, January 14, 2019.

II. ROLL CALL & DETERMINATION OF QUORUM

Board Members present and establishing a quorum for the Central Mat-Su FSA:

Chairman Dave Eller, Brain Davis and Jim Jameson. Dan Tucker was excused.

Also present were: James Steele, Chief, Central Mat-Su Fire Department (CMSFD), Amy Bohmbach, Admin. Assistant, Central Mat-Su Fire Department, Ken Barkley, Deputy Fire Director, Department of Emergency Services (DES), Michael Keenan, Deputy Fire Chief, CMSFD, Adam Schou, Captain, CMSFD, Tawnya Hightower, Captain, CMSFD, and Benny Cottle, Technical Advisor, CMSFD.

III. PLEDGE OF ALLEGIANCE

Chief Steele led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

January 14, 2019

MOTION: Mr. Jameson moved, and Mr. Davis seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Davis moved, and Mr. Jameson seconded, to approve the December 10, 2018 Regular Meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

Chief Steele stated that he received an email regarding station 52 and the Bogard Road Project from Cynthia Ferguson, she is the new Project Manager for the project. We worked with her on the Station 65 project, when they were doing the upgrade to Seward-Meridian and she was very good to work with. She was one that agreed with us on the changes of the median out in front, so we could get trucks across.

The latest schedule on the project is that it begins preliminary design late 2019.

One of the questions that Cynthia presented was what types of trucks will be stationed at 52 and she did not mention anything about the increase in the dollar amount for that project to cover a new station. We do not know if Scott Thomas has been in touch with Cynthia regarding the new station.

Mr. Jameson asked Chief Steele if the roundabout is going to the right of Engstrom. Chief Steele stated the design has not been chosen. They are still in the planning stage.

VII. UNFINISHED BUSINESS

Budget Review – Capital Projects List

Chief Steele wanted to put a recommendation before the board that we make a change to the Capital Improvement Projects (CIPs) that we move the \$2.2 million from the FY20 budget proposal. He has started a conversation with Cheyenne Heindel, MSB Finance Director regarding the early payout of out COP's. Cheyenne is going to contact our Bond Council to discuss the possibility and process for an early payout. Currently, we have two outstanding COPs, Station 62 and Station 51. Station 51 is a split cost between Central Fire Service Area Funds and Area wide funds. Station 62 is 100 percent Central Fire Service Area funds, and we have sufficient funds in our fund balance to payout station 62. Our Certificate of Participation (COP) note is going to about \$5 million. There were some changes often the last election regarding these types of loans.

Chief Steele would like to move forward the \$2.2 million by one more year so that it gives us that money. This money would be coming from the CIPs and would decrease the total amount of our budget from \$14,432,635.10 down to \$12,232,635.10.

Chairman Eller asked where that would put our fund balance. Chief Steele stated that it would put our fund balance right at \$13 million and with the \$5 million payout it would leave the fund balance right at \$8 million.

Over All Budget Process

Chairman Eller asked where we stand in the budget process as of right now. Chief Steele stated that we put forward the Capital Improvement Projects today and they will be going to the Assembly. It is recommended that the Board shows up to the Budget meetings, April 16 is the first meeting that the Borough Manager introduces his budget forward and there are four preliminary budget hearings. The board needs to do some pre-teaching to the Assembly members on the importance of the six positions in the area that we are looking at and that it will cut off 7-10 minutes in response time.

VIII. AGENDA TRACKING REPORT

Station 52

We will be working with Cynthia Ferguson regarding that design and the planning around building.

Station 62

Made a visit there Friday to do a walk through and it is coming along. Most of the drywall is in and painted. They are doing a lot of electrical and plumbing. This building is going to be a very good building for the department, for the future by the way that it is designed. We will not have to worry about weather conditions because we have the ability to complete our Physical Ability Tests inside and our trainings inside. We also can cut up vehicles in the warehouse area, hold more area wide trainings, and have duty crews there. We saved initially instead of building three separate buildings. We incorporated the old station, the training facility, and warehouse all in one. We saved over \$1.5 million by doing that and during the bid process; it turns out that the building is \$1 million less than projected at this point.

Mr. Jameson asked if we could go out there at some time in the future. Chief Steele stated that we could set up another walk through in February. We have been told because the property has been turned over to the construction company, it is in their control and their insurance is covering any liability.

Central Mat-Su Fire Department

Service Responses and Calls

Total calls for the month of December: 164

Chief Steele stated that within a 48-hour time period from the Earthquake, we had 70 personal that responded or staffed the station.

Specialty Training

We have participated in a program called Santa Cop since 2009, and this year we had 41 individuals that we supported. Crews handed out pre-made fire awareness bags, and installed a couple of smoke alarms.

In the month of December, the training focus was getting the mandatory trainings accomplished.

We are have switched over to the new G1 SCBAs.

Fire and Safety Division

Fire Code Office

In the month of December, they completed:

- Building Inspections: 76
- Fire and Life Safety Plan Reviews: 13
- Intakes for New Plan Reviews: 21
- Platting Requests (reviewed and comments made): 18

There is no slowdowns in the new construction process in our service area.

IX. NEW BUSINESS

Vice Chairman Vote

MOTION: Mr. Davis moved, and Mr. Jameson seconded, to approve Jim Jameson as the Vice Chairman of the Central Mat-Su Fire Service Area Board of Supervisors.

VOTE: The motion passed unanimously.

X. OTHER BUSINESS (other items of discussion not listed on agenda)

Mr. Barkley stated that Chief Steele has applied to retire at the end of April and his job has been posted.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Cottle asked Chief Steele if he has heard back from ISO and Chief Steele stated that a packet of information was sent to them and ISO received a packet of information on December 26, 2018. We should hear from them within 90 days. Mr. Barkley stated that Houston has heard and they stayed the same (5).

Deputy Chief Keenan stated that the H&W tenders that were being refurbished are done and is heading down with one of our Engineers to do a final check on them. Deputy Chief Keenan has already went down twice and they were not done. Once the trucks get to Alaska they will be in service within 30 days.

Chief Steele stated that John Darnell, prior Battalion Chief with Central, is considering putting in an application for the vacant board position.

XII. ADJOURNMENT

MOTION: Mr. Jameson moved, and Mr. Davis seconded to adjourn the board meeting.

VOTE: The motion passed unanimously.

The meeting adjourned at approximately 7:34 p.m.

Next Meeting: Joint FSA Meeting with West Lakes at Station 7-3 – February 11, 2019 at 7 p.m.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



AMY BOHMBACH, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 2.11.2019

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

January 8, 2019

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The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Lance Ketterling, Palmer Police;	Zack McRae, MSB;
Joel Butcher, Wasilla Police;	Casey Cook, MSB DES;
Chris Watchus, Wasilla Police;	Christian Hartley, Houston Fire; and
Tom Dunn, AST.	

Also in attendance were: Jacob Butcher and Dan Robinson, Wasilla Police; Hillary Palmer and Heather Kelley, MSB GIS; Allen Markle, MSB EM; and Aleeha Travis, MTA.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the December 11, 2018 minutes as presented.

PERSONS TO BE HEARD

REPORTS

Addressing Campaign

Ms. Palmer stated that: She has submitted updated roads and maps to Google Maps. It's unclear if they will update them on their site.

NEW BUSINESS

FY20 Surcharge Amount

This was tabled for further discussion at the February meeting.

Pedestal Charges

Mr. Cook stated that: We are waiting for MTA to provide the pedestal charges. We will table this until the next meeting.

OLD BUSINESS

Call Location Inconsistencies

Joel Butcher stated that: We have had a few oddities that we are trying to run down. A call came in from Girdwood; 911 calls from a station at the Behavioral Health Center call back to a disconnected number; one other not identified.

E-911 Legislative Amendments

Nothing to report.

City of Wasilla Requests for Funding

1. Earthquake Repairs
 - a. **Request withdrawn**
2. E-911 Equipment - \$15,883.80
 - a. The E-911 Board **approved** \$15,883.80 total for equipment at both PSAPs (12 positions) by unanimous vote.
3. E-911 Training Simulator - \$33,166.00
 - a. The E-911 Board **approved** \$33,166.00 total for both centers by unanimous vote. The City of Wasilla will pay the annual technical support from their operating budget.
4. E-911 Equipment for Backup PSAP - \$105,686
 - a. The E-911 Board **approved** \$105,000 for 6 functional E-911 stations at Mat-Com by unanimous vote. The City of Wasilla will pay the annual technical support from their operating budget
5. Smart 911 Costs - \$64,200
 - a. **Postponed** until February meeting for additional information
6. E-911 QI Supervisor Position - \$143,925
 - a. The E-911 Board **approved** by unanimous vote, to fund this position for three years, totaling \$431,775.

Mat-Su Borough Requests for Funding

1. Aerial Imagery Program - \$500,000
 - a. The E-911 Board **approved**, by unanimous vote, up to \$500,000 for the Aerial Imagery Project.
2. Elevation Data Program - \$500,000
 - a. **Postponed** until February meeting for additional information.

FY20 Proposed Budget Approval

Revenue: The estimated FY20 revenue of \$2,360,749 is based on 98,365 subscribers @ 2.00 per month per subscriber unit, and the estimated interest revenue of \$3,350.

Expenditures: The Fiscal Year 2020 expenses that were discussed:

- | | |
|--------------------------------------------------|---------------|
| • 411.100 - 411.300 Salaries & Wages | \$ 118,194.00 |
| • 412.100 - 412.990 Benefits | \$ 73,264.00 |
| • 413.100 - 413.400 Mileage Expense w/in Borough | \$ 200.00* |

• 414.100 - 414.900 Expenses Outside Borough	\$ 12,670.00*
• 421.100 - Communications	\$ 1,600.00
• 421.200 - Postage	\$ 15,000.00
• 422.000 - Advertising	\$ 27,000.00
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 2,500.00*
• 426.600 - Computer Software	\$ 29,500.00
• 426.900 - Other Professional Charges	\$.00
• 427.100 - 427.500 Property/Liability Insurance	\$ 450.00
• 428.300 - Equipment Maintenance Services	\$.00
• 428.500 - Communications Equipment Maint.	\$.00
• 429.200 - Training Reimb/Conf Fees	\$ 14,400.00*
• 429.210 - Training/Instructor Fees	\$ 7,500.00
• 429.900 - Other Contractual	\$1,366,807.00*
• 431.300 - Equipment Maintenance Supplies	\$.00
• 433.300 - Books/Subscriptions	\$ 250.00
• 433.900 - Other Supplies	\$.00
• 434.000 - Computers under \$5,000	\$.00
• 434.100 - Other Equipment Under \$5,000	\$.00
• 451.100 - Equipment over \$5,000	\$.00
• 453.000 - Miscellaneous-Reserve	\$.00
• 446.500 - Transfer to Fund 480	\$.00
Total expenses	\$1,675,335.00

*413.100 - 413.400 Mileage Expense w/in Borough – funding decreased as travel has decreased.

*414.100 - 414.900 Expenses Outside Borough – Increased to add expenses for MSB GIS employee to attend NENA National Conference.

*426.300 - Dues & Fees: Increased to include costs for Emergency Number Professional (ENP) Testing for 3 dispatchers.

*429.200 - Training Reimb/Conf Fees - Increased to add expenses for MSB GIS employee to attend NENA National Conference.

*429.900 Other Contractual: includes 5% increase on OPEX portion of Dispatch Contract.

All were in favor of approving the proposed FY20 E-911 Operating Budget, with none opposed.

INFORMATIONAL ITEMS

911 Quarterly Dispatch Call Report

Public Records Requests

No questions were asked on the informational reports.

COMMENTS

None were heard.

NEXT MEETING DATE

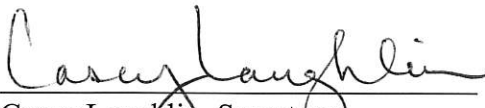
Chairman Cook announced that the next meeting date would be February 12, 2019 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

FEB 19 2019

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Meeting Minutes of Fairview RSA 14 Quarterly
Meeting of Nov. 13, 2018 at Snowshoe Elementary
School at 6:30 p.m.

Attendance: Supervisors Daniel Elliott & Kurt Anderson
Superintendent Scot Sanderson

Minutes of previous meeting 8/15/18 approved

Discussion was mostly centered on updates on
the various Road Improvement Projects. Grand Bay,
Carter and Surrey will be paved after utility relocation
next Spring. Marble Way will go out for bid. Snowcrust/
Trapline are ready and on list for paving 2019 also. The
Marble Way Fish Passage @ Cottonwood Creek may not
be done in 2019 being dependent on Fish Passage grants.
Other topics: Recent contractor for GC I working in our right of
way ~~and~~ cutting our electric line to street light and an
Enstar 2" gas line.

Scot explained about who pays what for pick up of such
trash like mattresses in right of way, abandoned vehicles
left in right of way and similar impoundment issues.
Our contract with Northern Asphalt expires June 30th,
new bids will go in in May.

Next meeting is scheduled for Feb. 12/2019

Meeting Minutes of Nov. 13, 2018; approved at 2/12/19 meeting
Supervisors: Dan Elliott JHJ (JOHN HARRIS)

GREATER PALMER CONSOLIDATED
FIRE SERVICE AREA
BOARD OF SUPERVISORS
TUESDAY, MAY 8, 2018
3:30 P.M. - PALMER FIRE TRNG. CTR.

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MINUTES

- A. CALL TO ORDER. The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 3:30 P.M.
- B. ROLL CALL. Present were board members Barry Mothershead, Jesse Werner and Ted Stuff. GPFSA personnel attending the meeting were Chief John McNutt, Assistant Chief Todd Russell and Assistant Chief Dave Byers. Borough Deputy Director of Fire and Rescue, Ken Barkley, was also in attendance.
- C. MINUTES FOR APPROVAL. The minutes of the regular meeting of January 9, 2018, were approved as presented.
- D. NEW BUSINESS.

1. Tender 32 Tank Replacement.

Chief McNutt reported that Rosenbauer America has been awarded the contract for Tender 32 tank replacement. Final approval will go to the Borough Assembly in early June. An associated tool list for Tender 32 is currently being developed.

2. Air Trailer Circuitry Installation.

Chief McNutt shared a proposal from Power and Light Electrical Contractors for the installation of circuitry for a vent actuator and controls on the Air Trailer. Total material and labor at prevailing wage is expected to be approximately \$2,540 for the surface mounted installation with conduit and related conductors.

3. Station 32 Renovations.

Chief McNutt reported that Station 32 renovation and new construction is complete. There are concerns regarding security of the outside fuel tanks. A proposal is forthcoming regarding the addition of security fencing to help prevent possible vandalism or theft of fuel. Minor problems with the newly installed generator at Station 32 have been resolved.

4. Mobile Radio Upgrades.

Chief McNutt and Deputy Director Barkley briefly discussed the need for mobile and portable radio upgrades for the GPFSA. The radios will be purchased from Motorola Solutions. The total quoted cost for fourteen mobile units and accessories is \$77,581.42. The total quoted cost for 34 portable units and accessories is 112,644.72. After discussion, the Board of Supervisors voted and passed a motion by Supervisor Jesse Werner to award \$80,000 for purchase of fourteen mobile units and accessories. Further discussion and review regarding the approval of funds for the 34 portable units will occur at a later date.

5. SCBA Air Packs.

Chief McNutt stated that the MSA SCBA Air Packs have arrived and are currently on the trucks. Assistant Chief Dave Byers and Chief McNutt had one of the units available for inspection and discussed specifics of the new packs with the Board.

6. Personal Protective Equipment (PPE).

Chief McNutt shared that he will be asking the City of Palmer for capital project funds to cover the cost of fifteen sets of new "bunker gear" (Personal Protective Equipment or PPE) for GPFSA personnel. He will also be requesting matching funds from the GPCFSA Board of Supervisors to cover the cost of fifteen additional "bunker gear" kits, in the near future.

E. OLD BUSINESS.

1. 2019 Proposed Budget.

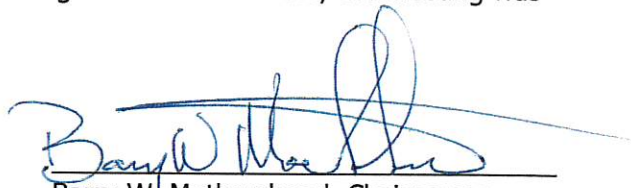
Chief McNutt and Deputy Director Barkley stated that the proposed budget has been passed. Capital projects are pending, but expected to be approved in the near future.

Deputy Director Barkley stated that the contract would be in front of the Borough Assembly with "amount changes", in early June.

F. STAFF REPORT/COMMENTS.

There was brief general discussion by the group regarding the start of fire season and operations of facilities and equipment.

- G. ADJOURNMENT. Board member Jesse Werner presented a motion to adjourn the meeting provided there was no further business. Board Chair Barry Mothershead offered a second to the motion. Being no further business, the meeting was adjourned.



Barry W. Mothershead, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

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**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. FWC19-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH FISH AND WILDLIFE COMMISSION REQUESTING THE ALASKA DEPARTMENT OF FISH AND GAME RELEASE RUN STRENGTH PROJECTIONS FOR UPPER COOK INLET KING SALMON BEFORE THE FIRST OF THE YEAR TO GIVE THE SPORTFISH INDUSTRY AND MAT-SU RESIDENTS EQUAL OPPORTUNITY TO ADAPT TO MANAGEMENT CHANGES.

WHEREAS, the Mat-Su Borough Fish and Wildlife Commission (FWC) is tasked with advising and making recommendations to the assembly, borough manager, and/or any state or federal agencies, departments, commissions, or boards possessing jurisdiction in the area of fish, wildlife, and habitat on the interests of the borough in the conservation and allocation of fish, wildlife, and habitat; and

WHEREAS, the Department of Fish and Game's Upper Cook Inlet sockeye run strength projections are annually released before the first of each year to inform the commercial fishing industry, providing the industry time to adapt to management changes; and

WHEREAS, Upper Cook Inlet king salmon projections are consistently released after the first of the year and in the case of 2018, weren't available until March; and

WHEREAS, the late release of this information creates uncertainty and instability for the sportfishing industry and Mat-Su residents; and

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Fish and Wildlife Commission requests the Alaska Department of Fish and Game release run strength projections for Upper Cook Inlet king salmon by November to give the sportfish industry and Mat-Su residents equal opportunity to adapt to management changes.

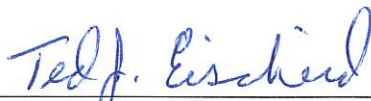
BE IT FURTHER RESOLVED, the Matanuska-Susitna Borough Fish and Wildlife Commission recommends the Assembly request, by resolution, the Alaska Department of Fish and Game release run strength projections for Upper Cook Inlet king salmon by November to give the sportfish industry and Mat-Su residents equal opportunity to adapt to management changes.

ADOPTED by the Matanuska-Susitna Fish and Wildlife Commission this 17th day of January, 2019.



MIKE WOOD, Chair

ATTEST:



Ted Eischeid, Staff

(SEAL)

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

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West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
January 14, 2019

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:08 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska by Chairman William Browne on January 14, 2019

II. ROLL CALL AND DETERMINATION IF QUORUM

Board members present and establishing quorums:

West Lakes FSA: Bill Browne, Chairman, Cathi Kramer (Via Telephone), Cindy Michaelson and Steve Simpson.

Also, Present:

From West Lakes: Chief John Fairchild, LT. Tyler Buff, Admin Assistant Theresa Elliott, and Admin Assistant Roxxanne Puckett.

Also Present: Tamara Boeve – Willow Board of Supervisors

III. PLEDGE OF ALLEGIANCE

Mr. Browne asked Steve Simpson to lead the "Pledge of Allegiance"

IV. APPROVAL OF AGENDA

MOTION: Bill Browne: to approve the agenda as written.

VOTE: Motion passed unanimously with the addition of choosing a new Vice Chair tonight.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

MOTION: Bill Browne – to approve West Lakes FSA minutes as written.

Cindy: I do have a question, this says that I am the "Vice Chair", this is news to me. Did you vote on that after I left, or is that the seat that I took on the board?

Bill Browne: No, this is a vacancy on the board, this is not an inherited position, and is something that should be voted on. We will pick a new Vice Chair later on in this meeting,

VOTE: Motion passed unanimously to approve previous meeting minutes as written.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

VI. ANNOUNCEMENT

Bill Browne: Will need to vote on a new Vice Chairman.

VII. REPORTS

Chiefs report from WLFD for December 2018

Run Report: 50 total calls, 6 fires, 17 rescue calls, 5 hazardous condition (no fire) calls, 5 service calls, 11 good intent calls and 6 false alarms. Complete run report attached.

Chief Fairchild: went over the new run reports both annually – 2018 and December 2018 (see attached)

Training:

- 12/4/18: First Aid Refresher Training
- 12/11/18: CPR Refresher Training
- 12/18/18: Annual Appreciation Dinner
- 12/25/18: No Training - Christmas Day
- 12/31/18: No Training – New Year's Eve
- Rescue Training: 12/24/18 No training due to the holidays
- Prepared for HMO class that starts 1/4/19. There is 13 students signed up for the class. Seven from West Lakes, 4 from Willow and 2 from Talkeetna.

Looking at our roster out of the 51 responders

- 30 are now FFII, 58.82%
- 6 are FF I, 11.76%
- 4 are AFF, 7.84%
- 9 are BFF, 17.64%
- 2 are BFFT, 3.92%
- That's 70.58% of our responders are FF I or Higher

Prevention:

- Installed 10 smoke/Co detectors in residences and handed out 2 smoke and 1 CO detectors on calls.

Mechanic:

- R81 trouble shot the leaks for the breathing air and fixed three leaks.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

- E82 fixed air leak and ladder rack lights and tic charger, also installed chargers for three new flashlights.
- T73 installed the new curtains on the back for the hose bed.
- SV73 traced down Alaska safety's wiring and fixed the moose light on the plow.
- CV81 fixed the check engine light by replacing the spark plug and coil pack on number 8 cylinder.
- CV72 replaced the driver side window regulator.
- T71 had two new tires installed on front, and fixed wiring issue for the moose light so it would not take out the radio when turned on.
- E71 reinstalled moose light after it was recovered from the break-in.
- R71 trouble shot high idle problem and discovered burnt circuit board, which we are still trying to find a replacement.
- E72 replaced main power switch.
- Helped with fleet maintenance to fix a few trucks while they were short mechanics were off during the holidays.

Operations:

- Break in at Station 71, WPD called on December 24th and said they had gear from WLFD in an impound car. See attached lists and we are missing ~\$8,000.00 in equipment.

Chief Fairchild went over the list of recovered items from the December 24th break in at station 71 and also a list of the items needing to be replaced. (See Attached)

We are getting prices to add plates to all the doors; it will make it harder to pry then open in the future. We do have the go ahead from the Borough for cameras, so I have been looking at the systems on Amazon.

- Earthquake issues; the water heater for work our room at St-81 is still on order and the workout room is out of service until that is repaired.
- One-year warranty inspection completed 12-12-2018. IWL lists were reviewed and finalized. No work has been completed on those lists yet.
- MSA G-1 SCBA will be in February and we will have three in the class to become certified to do repairs on the new SCBAs.
- Received the New Command Vehicle for BC Keel, Parts on order to get in service, hopefully by March it will be on the road. We will evaluate where the vehicles are located, check mileage and see what we will surplus. We will be converting the two expeditions to support vehicles.
- Finished up the reviewing all pre-fire plans.
- WLFD crews assisted on the search and rescue call for 2 snow machine operators missing on Big Lake.
- Interviewing and hiring the basic trainees for the March recruit class.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

Chief Fairchild went over the list of recovered items from the December 24th break in at station 71 and also a list of the items needing to be replaced. (See Attached)

We are getting prices to add plates to all the doors, it will make it harder to pry then open in the future. We do have the go ahead from the Borough for cameras, so I have been looking at the systems on Amazon.

Chief Fairchild: We now have the driveway permit for Station 73 (See Attached Permit)

Chief Fairchild: Justification for West Lakes Fire FSA Full Time Position. (See attached Letter) This position has not been approved yet.

Chief Fairchild: No new information on the budget yet, no new numbers.

VIII. New Business

Bill Browne: It is time for us to have a new Vice Chair on the Board, Does anyone want the position?

Steve Simpson: I nominate Cathi.

Bill Browne: Cathi, you have been nominated

Cathi Kramer: Is that going to be a problem if I am not always physically there at the meetings?

Bill Browne: I don't have a problem with it, does the board have a problem with it? It was unanimous, no one had a problem with Cathi not always being at the meetings physically.

MOTION: All in favor of Cathi Kramer being the new Vice Chair.

VOTE: Its Unanimous, Cathi Kramer is the new Vice Chair for the West Lakes FSA Board of Supervisors.

Bill Browne: Does anyone have anything else?

Tam Boeve: Do we want to discuss the empty seat?

Bill Browne: We need to discuss the empty seat on the board since Corky resigned.

Tam Boeve: I spoke to the clerk's office and they said because Corky stated that he was resigning and that it was in the minutes that will suffice as a resignation letter if we want to move forward with that. What ever the Board feels is appropriate, and then we can open that seat up.

Bill Browne: Cathi, I don't know if you heard, Larry is still able to be picked since he applied with-in the last 6 months, he is able to be put in that position if he is still interested.

Bill Brown: do you want me to write a letter (regarding Corky's resignation) or are we good with the minutes? The board is good with the minutes.

Tam Boeve: The clerk's office will contact Larry and see if he is still interested.

Chief Fairchild: Reminded everyone that next month is the Joint Board meeting with Central, February 11th at 7pm, at Station 73.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

IX. UNFINISHED BUSINESS

Chief Fairchild: The annexation for the 4 parcels off Carney Rd. is now completed. (See Attached Email)

X. ADJOURNMENT

MOTION: Chairman Browne asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at **7:21 pm.**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

William A. Browne

WILLIAM BROWNE, Chairman West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

THERESA ELLIOTT, Admin Asistant, West Lakes FSA B.O.S.

Minutes approved on 2/11/2019 (West Lakes FSA B.O.S.)

West Lakes Fire Department

Big Lake, AK

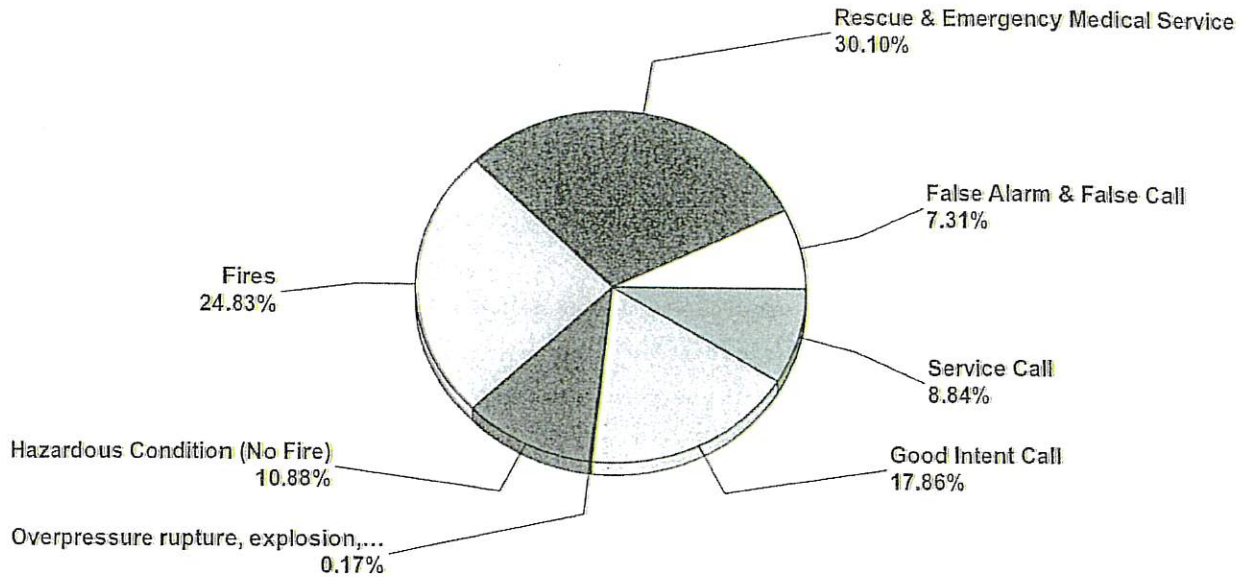
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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 12/31/2018

Annual



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	146	24.83%
Overpressure rupture, explosion, overhear - no fire	1	0.17%
Rescue & Emergency Medical Service	177	30.10%
Hazardous Condition (No Fire)	64	10.88%
Service Call	52	8.84%
Good Intent Call	105	17.86%
False Alarm & False Call	43	7.31%
TOTAL	583	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	47	7.99%
112 - Fires in structure other than in a building	2	0.34%
113 - Cooking fire, confined to container	1	0.17%
114 - Chimney or flue fire, confined to chimney or flue	5	0.85%
118 - Trash or rubbish fire, contained	4	0.68%
121 - Fire in mobile home used as fixed residence	1	0.17%
122 - Fire in motor home, camper, recreational vehicle	1	0.17%
131 - Passenger vehicle fire	20	3.40%
137 - Camper or recreational vehicle (RV) fire	2	0.34%
141 - Forest, woods or wildland fire	2	0.34%
142 - Brush or brush-and-grass mixture fire	2	0.34%
151 - Outside rubbish, trash or waste fire	46	7.82%
153 - Construction or demolition landfill fire	4	0.68%
154 - Dumpster or other outside trash receptacle fire	8	1.36%
160 - Special outside fire, other	1	0.17%
243 - Fireworks explosion (no fire)	1	0.17%
300 - Rescue, EMS incident, other	1	0.17%
311 - Medical assist, assist EMS crew	122	20.75%
320 - Emergency medical service, other	1	0.17%
321 - EMS call, excluding vehicle accident with injury	1	0.17%
322 - Motor vehicle accident with injuries	29	4.93%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.17%
324 - Motor vehicle accident with no injuries	18	3.06%
341 - Search for person on land	1	0.17%
352 - Extrication of victim(s) from vehicle	1	0.17%
360 - Water & ice-related rescue, other	1	0.17%
361 - Swimming/recreational water areas rescue	1	0.17%
410 - Combustible/flammable gas/liquid condition, other	1	0.17%
411 - Gasoline or other flammable liquid spill	4	0.68%
412 - Gas leak (natural gas or LPG)	28	4.76%
413 - Oil or other combustible liquid spill	1	0.17%
420 - Toxic condition, other	1	0.17%
421 - Chemical hazard (no spill or leak)	1	0.17%
424 - Carbon monoxide incident	17	2.89%
440 - Electrical wiring/equipment problem, other	3	0.51%
442 - Overheated motor	1	0.17%
444 - Power line down	6	1.02%
445 - Arcing, shorted electrical equipment	1	0.17%
522 - Water or steam leak	1	0.17%
531 - Smoke or odor removal	2	0.34%
552 - Police matter	1	0.17%
553 - Public service	33	5.61%
561 - Unauthorized burning	1	0.17%
571 - Cover assignment, standby, moveup	14	2.38%
600 - Good intent call, other	1	0.17%
611 - Dispatched & cancelled en route	72	12.24%
621 - Wrong location	1	0.17%
622 - No incident found on arrival at dispatch address	25	4.25%
631 - Authorized controlled burning	5	0.85%
651 - Smoke scare, odor of smoke	1	0.17%
733 - Smoke detector activation due to malfunction	5	0.85%
735 - Alarm system sounded due to malfunction	6	1.02%
736 - CO detector activation due to malfunction	9	1.53%
743 - Smoke detector activation, no fire - unintentional	3	0.51%
744 - Detector activation, no fire - unintentional	1	0.17%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
745 - Alarm system activation, no fire - unintentional	13	2.21%
746 - Carbon monoxide detector activation, no CO	6	1.02%
TOTAL INCIDENTS:	588	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



West Lakes Fire Department

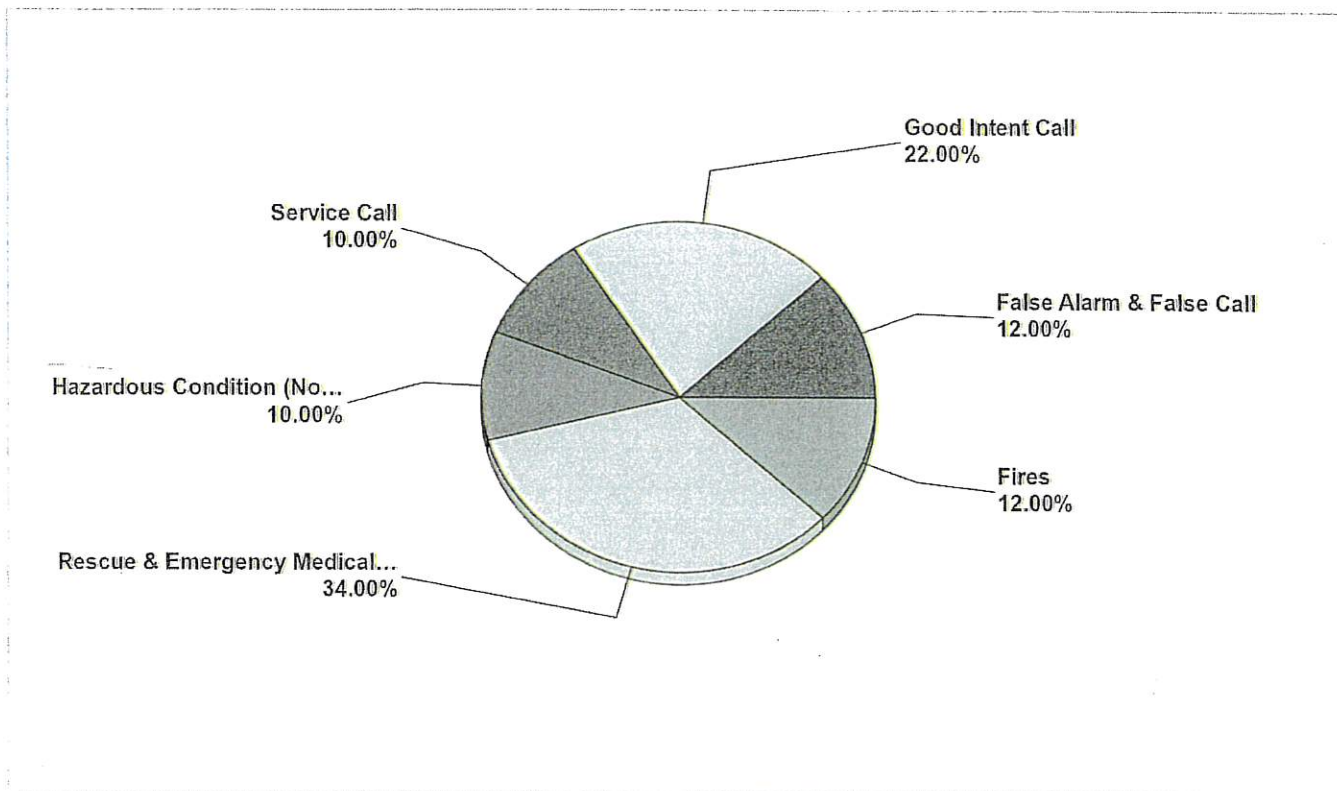
Big Lake, AK

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2018 | End Date: 12/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	12.00%
Rescue & Emergency Medical Service	17	34.00%
Hazardous Condition (No Fire)	5	10.00%
Service Call	5	10.00%
Good Intent Call	11	22.00%
False Alarm & False Call	6	12.00%
TOTAL	50	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	6.00%
137 - Camper or recreational vehicle (RV) fire	1	2.00%
151 - Outside rubbish, trash or waste fire	2	4.00%
300 - Rescue, EMS incident, other	1	2.00%
311 - Medical assist, assist EMS crew	9	18.00%
320 - Emergency medical service, other	1	2.00%
322 - Motor vehicle accident with injuries	1	2.00%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	2.00%
324 - Motor vehicle accident with no injuries	3	6.00%
360 - Water & ice-related rescue, other	1	2.00%
412 - Gas leak (natural gas or LPG)	1	2.00%
424 - Carbon monoxide incident	2	4.00%
440 - Electrical wiring/equipment problem, other	2	4.00%
553 - Public service	4	8.00%
571 - Cover assignment, standby, moveup	1	2.00%
611 - Dispatched & cancelled en route	8	16.00%
622 - No incident found on arrival at dispatch address	1	2.00%
631 - Authorized controlled burning	2	4.00%
733 - Smoke detector activation due to malfunction	1	2.00%
736 - CO detector activation due to malfunction	2	4.00%
743 - Smoke detector activation, no fire - unintentional	2	4.00%
746 - Carbon monoxide detector activation, no CO	1	2.00%
TOTAL INCIDENTS:	50	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.





West Lakes Fire Department Station 7-3

10073 W. Parks Hwy. Wasilla, Alaska 99623
Phone: (907) 861-8200 / Fax: (907) 861-8190



Adam LaPoint, Wasilla Police Department

12/24/2018

The following is the West Lakes Fire Equipment that was returned to WLFD Fire Chief John Fairchild the morning of December 24, 2018 at MTR towing yard.

- 1-Qrae-2 gas detector and charger in a parts box
- 1-Motorola model 1250 portable radio, MSB asset tag 026117
- 2-rescue air bags, 1 4X4 and 1 10X12
- 1-Dewalt sawsall in case with 2 batteries
- 1-Kastrol portable weather station
- 1-tool box with air chisel, ½ inch impact wrench, air regulator, set of ½ inch impact sockets, 2 cutting chisel tips and 1 cutter tip.
- 1-5 gallon gas can
- 1-30 inch rigid light bar
- 2- ½ inch socket sets
- 14- misc sockets ½ and 3/8 inch
- 1-12 inch crescent wrench
- 1-small combination wrench set
- 20-large combination wrenches
- 1-2 inch strap wrench
- 1-claw hammer
- 2-small C clamps
- 1-12 inch channel lock plier
- 1-linesman plier
- 2-air filling tool with gauges
- 1-chain saw tool bag with files but not wrenches.

Attach to this email will be the list of the other items we found missing when we did the station inventory the morning of December 24, 2018. We did have 2 iPads missing from the trucks but were able to ping them and found them beside the dumpster at station 71 covered with snow by Capt. Stout.

John Fairchild

West Lakes Fire Chief

Office 907-861-8084

Cell 907-414-9393

Email: john.fairchild@matsugov.us

Additional missing equipment list from Station-71

WPD Case number 18-2574

Prepared by Andrew Hammond, 12-24-2018

E-71

30 inch ridged light bar, **Cost is \$750.00**

SV 71

1 each 10" ridgid light bar, **Cost is \$375.00**

Pt 71

1 each Stihl chain saw 362 25" bar, **Cost is \$752.96**

1 each Pelican LED hand held work light, **Cost is \$740.00**

1 each 20" ridged light bar, **Cost is \$550.00**

Rescue 71

1 each Tripod yellow pelican led work light, **Cost is \$740.00**

1 each 20" ridgid light bar, **Cost is \$550.00**

1 each 8" and 10" lifting airbags, **cost is 731.40 and 1134.54**

Station 71

1 each Dewalt Air compressor 20/30 gallon, vertical 2 HP 160 psi working pressure with air hoses and fittings, **Cost is \$479.00 plus 50 feet of air hose \$33.49**

1 each 24 inch Snow shovel, **Cost is \$45.00**

1-Dewalt tool set made up of:

- 1-20 volt 1 /4 " impact driver,
- 1-20 volt two speed drill,
- 1-20 volt circular saw
- 1-20 volt work light
- **Cost is \$296.67 for the set.**

4-wheeled hand truck folding dolly, **Cost is 374.50**

1- 200 drill and driver kit ryobi, **Cost is \$67.39**

Total cost for missing equipment is 7687.34.



State of Alaska
Department of Transportation and Public Facilities

Driveway Permit #27439

This permit allows the owner to construct and maintain a driveway within a State owned highway Right of Way.

Owner:	Matanuska Susitna Borough
Mailing Address:	305 E Dahlia Palmer, AK 99654
<p>Driveway location (highway, address, subdivision, legal description milepost, etc.)</p> <p>Wasilla D/W - 10073 W Parks Highway (MP 51.4)</p> <p>- Tract A Meadow Creek Subdivision Addition No.1 - (S17,N0,W18)</p> <p>- Plat 2000-132 - TAX Id #5073000T00</p> <p>- MSB Fire Station 7-3</p> <p>- *Parks Phase III project. New Fire Station. This access to the Parks has been approved as temporary through project and will be removed during construction which will include a signalized intersection for the fire department to utilize.*</p>	

Design Criteria

Driveway width	30	Feet	Road surface type	Paved
Left edge clearance	440	Feet	Shoulder type	Gravel
Right edge clearance	530	Feet	Landing surface type	Asphalt
Left return radius	40	Feet	Left driveway fore slope	6: 1
Right return radius	40	Feet	Right driveway fore slope	6: 1
Shoulder width	2	Feet	Ditch depth	3 Feet
Approach angle	90	Degrees	Culvert Type	N/A
Landing grade	+/- 2	Percent	Culvert Size	N/A Inches
Landing length	30	Feet	Culvert Length	N/A Feet

This permit applies only to the State right of way.

This permit grants permission for a driveway allowing access to and from your property onto a State maintained highway. It does not permit the following within the right of way or within that

portion of a driveway that is within the right of way: (1) Parking of vehicles "for sale"; (2) Obstructions of any kind (i.e. logs, cables, fencing, etc.); (3) Advertising signs or banners/flags; (4) Parking vehicles with signs/advertising on the side.

A driveway constructed under permit within a highway right-of-way is the property of the State, but all cost and liability arising from the construction, operation, or maintenance of a driveway is at the sole expense of those lands served.

The Department is not obligated to change its maintenance practices to accommodate a driveway constructed under a permit, or to incur any additional expense removing snow berms or other obstructions from a driveway within a right of way resulting from the Department's activities, or activities under a permit issued under 17 AAC 15.

Owner is responsible for adjusting, relocating or removing the driveway without cost or liability to the Department if the use or safety of the highway requires.

This permit is not a property right but a temporary authorization, revocable by the State upon violation of any permit terms or conditions, or for other reasons. All reasonable attorney's fees and costs associated with legal or enforcement actions related to the terms and conditions of this permit will be borne by the Owner.

Any survey monument or monument accessory that is disturbed or destroyed during construction or maintenance of the driveway will be restored or replaced by a Land Surveyor licensed in the State of Alaska.

The Owner will be responsible for all necessary Federal, State, and Municipal permits and licenses required by law, pay all taxes and special assessments lawfully imposed upon the permitted area, and pay other fees and charges assessed under applicable law.

Placement of fill material in waters of the U.S., including wetlands and streams, requires prior authorization from the U.S. Army Corps of Engineers. It is the responsibility of the owner to contact the Corps before filling activities take place.

The Owner shall construct and maintain a driveway in such a manner that the highway, and all of the highway's appurtenances or facilities, including drainage facilities, pipes, culverts, ditches, traffic control devices, street lights, pathways, and sidewalks are not impaired or endangered in any way by the construction or maintenance. If you damage any improvements within the State owned right of way, you will be responsible for returning them to their previous condition. The Department will inspect and approve the restored improvements.

Owner will indemnify, defend, and hold harmless the State, and its officers, employees, and contractors, from any and all claims or actions resulting from injury, death, loss, or damage sustained by any person or personal property resulting directly or indirectly from Owner's use of or activities in the permitted area.

Landings from all paved roads must be paved and maintained from edge of the road to the length of the landing as stipulated in this permit.

If a culvert is required by this driveway permit, culvert ends must be installed at the time of installation and maintained continuously by the owner.

No person shall place, leave, or deposit upon any street, avenue, alley, sidewalk, or other public right of way any snow or ice which has been removed from a private driveway, private parking area, or the adjacent property. Owner is responsible for contractor's actions concerning placement of snow from Owner's property.

If driveway construction or maintenance interferes with the public's safety and/or use of facilities within State owned right of way, you will be directed to stop work until adjustments are made.

While doing construction or maintenance activities do not park equipment or stockpile material on the shoulder during non-working hours.

Owner is responsible for sight distance clearing of brush and obstructions adjacent to their property

Contact the Department for information about acceptable driveway markers (i.e., size, materials, distance, etc.) for placement within the right of way.

Attachments included as part of this permit are:

- Site Plan

I, Dave Steadman, acknowledge and accept that **Matanuska Susitna Borough** will comply with all the provisions and conditions that the Department of Transportation and Public Facilities has included as a condition of issuing this permit.

Dave Steadman

Owners Representative

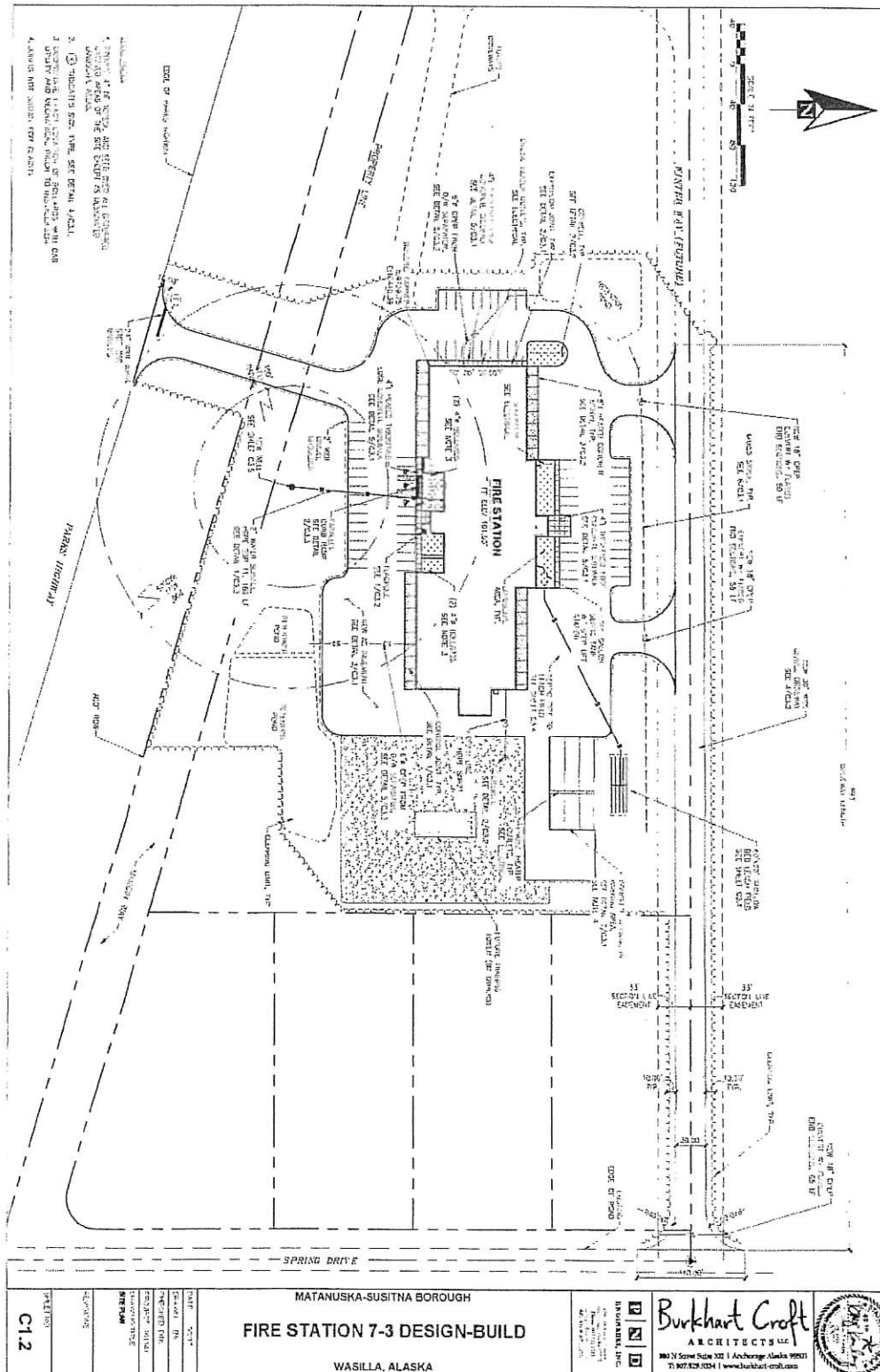
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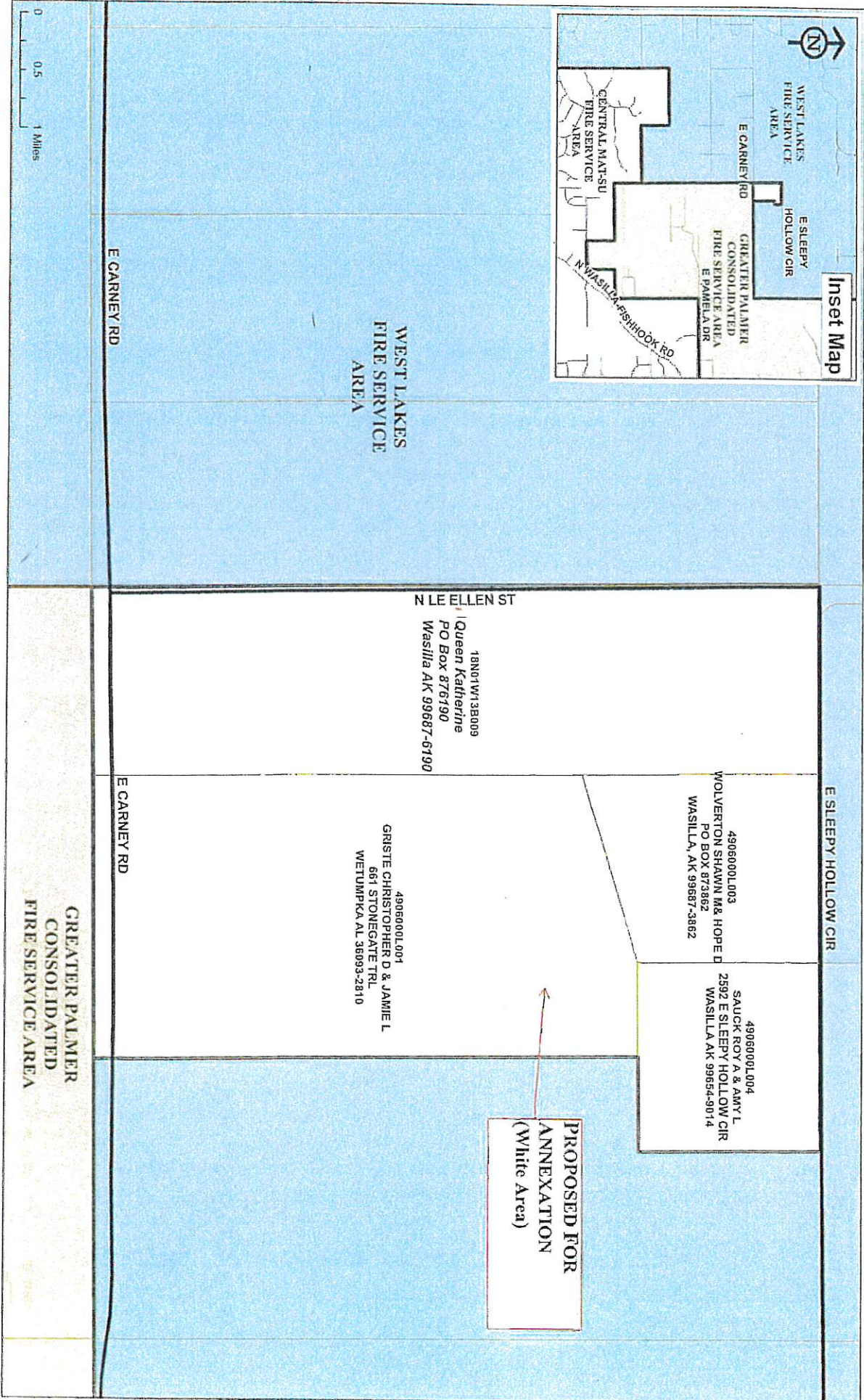
Date

DOT&PF Signature

Date

Site Plan







West Lakes Fire Department Station 7-3

10073 W. Parks Hwy. Wasilla, Alaska 99623
Phone: (907) 861-8200 / Fax: (907) 861-8190



West Lakes Fire FSA position justification,

WLFD has 4 full time paid positions at this time, We would like to add one more FSA position that was included in the current budget for this budget year.

The current 4 positions WLFD are:

Fire Chief prepares the budget, oversees finance of the department, personnel issues and responds to fire calls.

Battalion Chief who handles daily operations and equipment station needs and responds to fire calls.

Training/Administration Captain who handles the fire reporting, training and maintaining that all personnel are qualified and current in all training and testing requirements. Also responds to fire calls.

Lieutenant who covers fire prevention and education with the schools / community. This position also assists in maintaining the stations as time allows and responds to fire calls.

The current work load of each of the current positions are doing all they can do in any workday. WLFD needs this new FSA position to pick up some of the workloads from the Battalion chief and training officer.

Duties where the FSA position are needed:

Because of the required training hours needed to maintain a qualified responder this new FSA position would deliver training presentations and planning for the department training program.

The FSA position will also do station maintenance such as plowing snow and light maintenance at the 5 stations for the district. We rely on the on-call personnel to do these tasks as their schedule allows. These task need to be done in a timely manner and this position would allow that critical jobs can be accomplished.

The FSA position will assist in daily readiness checks on apparatus and equipment. We rely on the on-call do these tasks as their schedule allows.

The FSA position will do light maintenance on the equipment for the department such as fans, saws, hoses, nozzles, generators and scene lighting equipment as examples.

The FSA position will respond to fire and rescue calls as needed for the district to include IC positions on calls.

This position is critical to the training and operation of a department that is growing and the work loads are demanding that WLFD has the help to complete these tasks on a daily basis and not hoping that an on-call responder can have the time to assist or complete the critical jobs within the department.

Thank you,

John Fairchild

West Lakes Fire Chief

Office 907-861-8084

Cell 907-414-9393

Email: john.fairchild@matsugov.us

Point MacKenzie Community Council Minutes for
Thursday, October 11th, 2018

7pm Called to order by President Gary Foster. Pledge of Allegiance. Roll call. A quorum was determined.

Approved amended Minutes for April 12, 2018 meeting for motion made by Gary Foster to allow for public testimony by Eugene Haberman. Billy Gonzales 2nd. Minutes Approved.

Approved amended Minutes for June 14th, 2018 to include motions for board elections. Gary Foster motioned to approve Minutes, Betty 2nd. Minutes approved.

Motion to approve August 9th, 2018 Minutes by Toby Riddell. Betty Harriman 2nd. Minutes approved.

October 11, 2018 Agenda amended to include under New Business to add Northrim Bank.

Correspondence

Received an email from MSB with approval to withdraw from park land donated by MSB due to the cost prohibitive costs with building the road to it.

An email sent to verify they received all PMCC required documents, and request \$30,000.00 MSB Grant, and 2017 Community Assistance funds.

Received grant info for \$2,941.17 from Neighborhood Watch Program that can be used for neighborhood watch materials such as signs, cameras, dash cameras, or civil patrols. Paperwork needs to be submitted. Gary Foster made a motion to apply for grant. Toby Riddell 2nd. Motion approved. Any future grants will be deposited in a separate account rather than the project fund.

Treasurer's Report

Regular account \$1128.93

Project account \$55,929.93

MSB Report

Proposition passed for the MSB Assembly to look at police powers and cost. Road Bond passed, but Point MacKenzie road was not in the bond, pulled out at the last minute. Residents are concerned for the safety of the narrow, and rapidly crumbling of mile 1 to 8, and the amount of heavy traffic to the Port and Prison. Especially if the LNG plant is approved in Port MacKenzie. A 50%

match of funds from another source would be needed to even start planning repairs needed. Residents feel the deteriorating road will prevent further projects in Point MacKenzie, and unanimously agree the road needs to be brought up to standards for safety.

Moving election date passed, to increase voter turnout. MSB will need new polling machines.

MSB School Board is looking for replacement for Von Ruth resigning in January. If interested contact the school superintendent or assemblyman.

Point MacKenzie Community Park

The Park is coming along nicely. Area bulldozed off. Will try to get a grader in to grade. Gates are up. The large For Sale sign has been covered over, and garbage hauled off. The playground equipment can now be moved for storage at Park to be installed in Spring 2019. Discussion about a streetlight on entrance of park, and costs. MEA will need to be called for more info.

Point MacKenzie Road Report

They are looking at clearing 50 ft on both sides of road all the way to the Port next Spring/Summer. Not funded this year. We will need to do roadside clearing in

the bad visibility moose areas for the safety of our residents and those that work at the prison and port this winter. Last winter there were 6 moose hit in these areas, and one fatality.

New Business

Northrim Bank has an offer for a 0% credit card or debit card for making purchases we need online like ordering mailboxes, dozer and equipment rental, business license, etc. Tammy Windsor made a motion to get a debit card for project account. Toby Riddell 2nd. Motion passed.

Toby Riddell made a motion to adjourn meeting. Tammy Windsor 2nd.

Point MacKenzie Community Council
Attestment for October 11, 2018 Minutes

President Gary Foster

A handwritten signature in blue ink, appearing to be 'Gary Foster', written over a horizontal line.

Secretary Tamera Windsor

A handwritten signature in blue ink, appearing to be 'Tamera Windsor', written over a horizontal line.

Point MacKenzie Community Council Minutes

For December 13th, 2018

Meeting was called to order at 7pm by President Gary Foster. The Pledge of Allegiance. Roll Call, and a quorum was determined.

Minutes for October 11, 2018 were approved.

Correspondence Sent/Received

Treasurer Billie (Wilma) Gonzales sent emails and mailed notices to all members that we had addresses for, to remind them of dues. We received invitation to the MSB Planning Commission meeting – no one was able to attend.

Treasurer's Report

\$1060.21 regular account

\$51,579.50 in Project account

Assemblyman Dan Mayfield explained to new members that Revenue Sharing Funds now called the Community Assistance Program, is from the State of Alaska and is

distributed by the MSB to small communities for community improvements.

MSB Assembly Report

\$6 million in Dust Control has been acquired for borough roads from Licensing/Registration fees. Some of the MSB Assembly wanted to move it to the road bonds. It was postponed for a vote and will be open for public comment. Then the earthquake happened and an emergency assembly meeting was held, and \$3 million was transferred to the Emergency fund. \$3 million remains in Dust Control for borough roads. PMCC Board and members agreed that those funds need to stay in Dust Control for MSB roads.

Earthquake communications and emergency procedures within the borough to the communities will be reviewed and improved.

Dump/Transfer site waivers were not approved at Emergency meeting, but were later approved to waive fees for earthquake damage disposal until December 16th. The PMCC Board and community members are thankful this was accomplished by Mr. Mayfield.

Earthquake Announcements

MSB waived transfer site fees and would like to collect data on earthquake trash. When you dump at the Point MacKenzie Transfer site leave a note in the dropbox station of how many bags you dumped. Free disposal open until December 16th.

Assistance through FEMA is available, Gary Foster has print- outs of paperwork here at our meeting if needed. Ready.alaska.gov is a website for additional info. Inspectors can be scheduled through FEMA.

Earthquake Safety and Preparedness was discussed among members, and the importance of communications within the State of Alaska, MSB, and PMCC members. Issues needing to be addressed would include be a local meeting place established, local rescue from neighbors as the majority of First Responders would be busy in more populated areas before they make it our rural area. Resident Shane Land recommended Emergency supplies stored in our area, and an emergency contingency plan. While we currently have no emergency meeting facility to store emergency supplies, this could be another additional use for our future community center. Community members should have

their homes sufficiently prepared, and enough supplies to shelter in place in the event of any emergency. Stay in contact with your nearest neighbors in case immediate rescue is needed.

Unfinished Business

Two additional mailbox units were installed to accommodate Point MacKenzie residents on the waiting list for a safe and secure mailbox. Our goal was that all occupied residences in Point MacKenzie have a lighted safe pull-out and a secure locked mailbox.

Gary Foster made a motion to adjourn. Tammy Windsor 2nd. Meeting adjourned.

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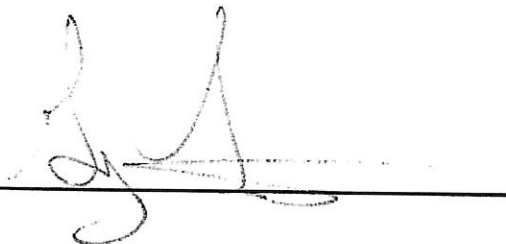
Unfinished Business

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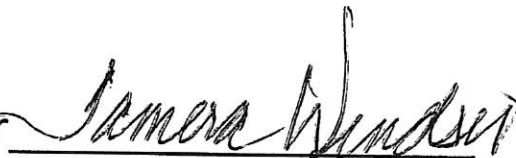
Gary Foster made a motion to adjourn. Tammy Windsor 2nd. Meeting adjourned.

Point MacKenzie Community Council Attestment
For Approval of Minutes for December 13, 2019

President Gary Foster

A handwritten signature in dark ink, appearing to be 'Gary Foster', written over a horizontal line.

Secretary Tamera Windsor

A handwritten signature in dark ink, appearing to be 'Tamera Windsor', written over a horizontal line.



RECEIVED
FEB 11 2019
CLERKS OFFICE

Meeting Minutes
January 03, 2019 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Herman Thompson, Buddy Giddens, Joe Pride, Dona Malhiot-Laubhan & Sheena Fort.
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Dona Malhiot-Laubhan
 - b. 2nd by: Herman Thompson
 - c.
- V. Approval of December 6, 2018 Meeting Minutes
 - a. Motion by: Herman Thompson
 - b. 2nd by: Dona Malhiot-Laubhan
 - c. Unanimous
- VI. Treasurer's Report
 - a. Checking Account – \$10,793.06
 - b. Savings Account – \$225.31
 - i. Board is authorizing Ned Sparks & Herman Thompson to sign checks for account # 92074
 - ii. Trevor Walter be removed from check signing.
 - iii. Motion by: Herman Thompson
 - iv. 2nd by Dona Malhiot-Laubhan
 - v. unanimous
- VII. Persons to be Heard (suggested 3 minutes each)
 - a. Kathy Watkins- reported on CERT free basic training opportunity on Sat & Sun March 9,10, 16, & 17 at the Upper Susitna Senior Center.
 - b.
 - c.
- VIII. Correspondence –
 - a. Borough Land Sale (Great Land Christian Church)
 - b. Aurora Borealis Cannabis Company name change



c.

IX. Committee and Governmental Reports

- a. Road Service Areas (15 & 29) – N/A
- b. Borough Assembly Update – Tam Boeve reports the Village Safe Water Program in Trapper Creek, the acre of land transferred to Trapper Creek Library from borough, Jan. 15th Timber transport, Assembly met about returning the trooper station in the area, helping get fish back and road projects. Tam also suggests we submit thank you letters to our Representatives thanking them for disaster funding the local areas received.
 - i. Jerad McClure (the Legislative Aide for David Eastman) Introduced himself to the community council and to answer any community question.
- c. Grant Expenditure Committee -N/A
- d. Bylaws Committee – N/A
- e. Ways & Means Committee – N/A
- f. Neighborhood Watch/ Community Safety- Received \$2,900 from grant for local Neighborhood watch programs. Ned Sparks passed crime watch Committee Chair position to Joe Pride.

X. Old Business

- a.
- b.

XI. New Business

- a. Dona Malhiot-Laubhan informed the board about Chief Richard Boothbye accepted the Alaska State Fire Marshall Position.
- b. Web page
 - i. Dona Malhiot-Laubhan motioned Donna Dearman take on the Susitna Community Council web page
 - ii. 2nd by: Herman Thompson
 - iii. Unanimous

XII. Adjournment – 7:55pm

2 2

RN Spall 2/7/2019
Herman F. Thompson

Talkeetna Community Council, Inc.

Regular Monthly Meeting of the Talkeetna Community Council
Monday, January 7, 2019 at 7:00pm at the Talkeetna Community Library

Draft Minutes

1. **Call to Order:** 7:02pm. Quorum established: Six of seven Board Members present: Paul Button, Walter Kloepfer, Joe McAneney, Sarah Russell, Karl Swanson, Peg Vos. Absent: Ali Lee
2. **Minutes:** Paul agreed to take the minutes
3. **Approval of the Agenda:** Peg made a motion to approve the agenda; Walter 2nd. Motion passed unanimously (5/5)
4. **Approval of December 3, 2018 minutes:** Peg made a motion to approve the minutes as written; Peg 2nd. Motion passed unanimously (5/5)
5. **Treasurer's Report:** Walter and Karl gave an update on account status.
6. **Out-of-town guest(s):** Kathy Watkins, Willow CERT Program Manager – see below under Persons to be Heard
7. **Correspondence:** Sarah gave a summary of December's correspondence
8. **Announcements:** The following announcements were read aloud:
 - Policy changes for Borough Landfill – brush, wood, metal, recyclables (see Correspondence Page 6)
 - AARP, Creating Livable Alaska Communities Presentation – Anchorage 1/16, Palmer 1/17 (see Correspondence Page 21)
 - Talkeetna Chamber of Commerce of Meeting – President Bill Rodwell announced an upcoming Chamber meeting to be held noon Thu 1/10 at the West Rib Pub
9. **Persons to be heard:** Kathy Watkins, Willow CERT Program Manager gave a presentation on CERT and upcoming training on this – Upper Susitna Senior Center 3/9, 3/10, 3/16, 3/17 (see Correspondence Page 22)
10. **Assembly Update:** Representative Tam Boeve gave an update
11. **Committee and Board Reports:**
 - a. **TPAC:** Monthly report submitted – Brian Okonek gave an update
 - b. **Recycling:** Monthly report submitted - Brenda Walsh gave an update.
 - c. **Community Assistance Program:** Report submitted – Former CAP Committee Chair Robert Gerlach gave an update on past year's grant reporting
 - d. **Skatepark:** Email update submitted
 - e. **Playground:** No report submitted
 - f. **RSA:** No report submitted
 - g. **TSWAB:** Paul and Tam Boeve gave updates
 - h. **Community Watch:** Monthly report submitted - Sarah gave an update

12. **Unfinished Business:** None

13. **New Business:**

- a. **Close the TPAC bank account:** Walter made a motion to close the TPAC bank account at MVFCU, transferring the remaining funds to the TCCI general account to be used for general TCCI purposes. Joe 2nd. Passed 5-0.
- b. **Changing bank account signers:** Walter made a motion to authorize the following signers on the TCCI bank accounts held at Matanuska-Valley Federal Credit Union:
 - Account 129942 – TCCI: Karl Swanson, Paul Button, Sarah Russell
 - Account 150968 – Skate Park: Karl Swanson, Paul Button, Sarah Russell
 - Account 88690 – Playground: Karl Swanson, Paul Button, Sarah Russell
 - Account 149253 – Recycling: Karl Swanson, Paul Button, Troy Smiley, Barbara MercerPeg 2nd. Passed 5-0.
- c. **P.O. Box Fee due:** Walter made a motion to approve expending \$144.00 to pay the Post Office Box Service Fee for the next year. Sarah 2nd. Passed 5-0.
- d. **TCCI Insurance:** Walter made a motion to approve expending \$1342 in two installments to pay for liability insurance to Coombs Insurance for the next year. Sarah 2nd. Passed 5-0.
- e. **Flower Web Design – Invoice:** Walter made a motion to approve expending \$15.00 to pay Flower Web Design for Domain Registration for the next year. Peg 2nd. Passed 5-0.
- f. **Website maintenance contract, Flower Web Design:** Joe made a motion to draft a contract with Flower Web Design for website maintenance for 2019. Walter 2nd. Sarah agreed to contract Iris Vandenharn regarding contract. Sarah, Joe, Ali will take on more routine updating of the TCCI website to reduce costs. Motion passed 5-0.
- g. **AMCO Licensing: Wildflower Café, High Expedition, West Rib, Talkeetna Alaska Lodge:** No motions made. Paul read follow-up correspondence received from AMCO regarding questions he raised regarding specifics of West Rib's application.
- h. **Letter to Valley Delegation:** At MSB Assemblyperson Tam Boeve's request, the agenda was modified to add this as an item of new business (Sarah made motion, Paul 2nd, passed 5-0). Peg made a

motion to write a letter of appreciation to the Valley State Legislative Delegation for the CAP (Community Assistance Program). Sarah 2nd. Passed 5-0. Peg will write letter.

14. **Adjournment:** At 8:58PM Walter made a motion to adjourn; Motion passed unanimously (5/5).

Next Meeting: Monday February 4, 2019.

Approved by: _____



Attested to: _____

