

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

RECEIVED

Central Mat-Su PSB - Station 61
101 West Swanson Avenue
Wasilla, Alaska 99654

DEC 13 2017
BLENNK OFFICE

Chairman: D. Eller
Vice Chairman: K. Slauson

Board Members: B. Davis
D. Tucker
J. Jameson

November 13, 2017 – 7:00 p.m.

REGULAR MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:03 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska, by Vice Chairman, Ken Slauson on Monday, November 13, 2017.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members of attendance establishing a quorum were Ken Slauson, Vice Chairman, Brian Davis, Dan Tucker, and Jim Jameson. Chairman Dave Eller was excused. Also present were James Steele, Chief, Central Mat-Su Fire Department (CMSFD), and Amy Bohmbach, Secretary, CMSFD.

III. PLEDGE OF ALLEGIANCE

Mr. Tucker lead "The Pledge of Allegiance."

IV. APPROVAL OF AGENDA

November 13, 2017

MOTION: Mr. Davis moved and Mr. Jameson seconded to approve the November 13, 2017 Regular Meeting agenda.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

October 9, 2017 – Joint FSA Meeting

MOTION: Mr. Tucker moved and Mr. Jameson seconded to approve the October Joint meeting minutes as amended.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS / CORRESPONDENCE

Mr. Slauson said that it has been quiet. He did talk to the Assemblymember Dan Mayfield and encouraged him to come to our Capital Improvement Projects (CIP) meeting and budget meeting.

VII. UNFINISHED BUSINESS

The Board had no Unfinished Business to discuss.

VIII. AGENDA TRACKING REPORT

Station 62 Training Facility Update

The proposal for the Construction Manager/General Contractor Station 6-2 is open and the submittals are due by November 22 at 4:00 P.M.

Mr. Davis asked Chief Steele about the roundabout proposed for Bogard and Engstrom Road. There was a letter from the North Lakes Community Council sent to the Frontiersman requesting that the Fire Department expedite the roundabout project. One of the questions is the relocation of the fire station. This project is now number five on the States list. One of the issues is the funding and financing of the project. The value of the Station 52 property has to be assessed. In Federally funded projects there may be wording stating that if a Public Safety Building is taken as part of the process that they have to fund a full replacement of the building. Chief Steele stated that he would like the station to be just like Station 63 but with an extra bay and when we build we want to think about the future. The article stated that the Borough Manager stated that the project will be a couple of years.

MOTION: Mr. Davis moved, and Mr. Tucker second to add Station 52 status updates to the Agenda Tracking Report.

VOTE: The motion passed unanimously.

Central-Service Response Calls

Total calls for the month of October: 235

- Structure/Building Fires: 9
- Fire Related Incidents: 42
- Vehicle Fires: 8
- Brush/Grass Fires: 1
- Construction/Trash Fires: 23
- Emergency Medical Assists: 38
- Rescue: 39
- Dispatched and cancelled en route: 34
- False Alarms/Calls: 29
- Carbon Monoxide: 7
- Gas Leaks: 4

Fire Code Office

In the month of October, they had:

- Building Inspections: 18
- Fire and Life Safety Plan Reviews: 24
- Intakes for New Plan Reviews: 20

VII. UNFINISHED BUSINESS

The Board had no Unfinished Business to discuss.

VIII. AGENDA TRACKING REPORT

Station 62 Training Facility Update

The proposal for the Construction Manager/General Contractor Station 6-2 is open and the submittals are due by November 22 at 4:00 P.M.

Mr. Davis asked Chief Steele about the roundabout proposed for Bogard and Engstrom Road. There was a letter from the North Lakes Community Council sent to the Frontiersman requesting that the Fire Department expedite the roundabout project. One of the questions is the relocation of the fire station. This project is now number five on the States list. One of the issues is the funding and financing of the project. The value of the Station 52 property has to be assessed. In Federally funded projects there may be wording stating that if a Public Safety Building is taken as part of the process that they have to fund a full replacement of the building. Chief Steele stated that he would like the station to be just like Station 63 but with an extra bay and when we build we want to think about the future. The article stated that the Borough Manager stated that the project will be a couple of years.

MOTION: Mr. Davis moved, and Mr. Tucker second to add Station 52 status updates to the Agenda Tracking Report.

VOTE: The motion passed unanimously.

Central-Service Response Calls

Total calls for the month of October: 235

- Structure/Building Fires: 9
- Fire Related Incidents: 42
- Vehicle Fires: 8
- Brush/Grass Fires: 1
- Construction/Trash Fires: 23
- Emergency Medical Assists: 38
- Rescue: 39
- Dispatched and cancelled en route: 34
- False Alarms/Calls: 29
- Carbon Monoxide: 7
- Gas Leaks: 4

Fire Code Office

In the month of October, they had:

- Building Inspections: 18
- Fire and Life Safety Plan Reviews: 24
- Intakes for New Plan Reviews: 20

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB - Station 61
101 West Swanson Avenue
Wasilla, Alaska 99654

Central – Specialty Training

Years of services Awards for the responders ranging from 1-30 years. Tina Kennerson received a 30-year award and Rich Boothby received a 20-year award.

Fire Prevention

46 events (13 were in stations, 12 were in elementary schools, five station open houses on Halloween night). Chief Steele stated that at our open houses not only do we hand out candy, but we also handout fire prevention material.

7,100 participates in the month of October.

Tara Wade and two to three dozen Firefighter's participate. Mr. Slauson stated that the Board should think about writing a letter to recognize them.

IX. NEW BUSINESS

A - Board Members Terms Due to Expire – 12/17 (Dave Eller – Chairman/Member 2)

Mr. Eller has already submitted his paper work. Mr. Slauson has stated that this will be his last term because he is retiring at the end of the year and he is actively looking for someone to fill his spot.

The two board members that expire at the end of 2018 are Mr. Slauson and Mr. Jameson.

B - 2018 Meeting Dates

February will the formal budget meeting.

C - Preliminary FY19 Budget Review

Mr. Slauson asked Chief Steele if he thinks we will need another meeting to discuss the budget, Chief Steele does not think we will need another meeting before the public hearing meeting.

Chief Steele passed out copies of draft budgets to the Board members and explained some split costs for full-time people that also run on medic and rescue calls.

Our full-time individuals now are paid 100% out of the fire service area but they run medic calls, and rescue calls and there is no cost allocation coming back to the FSA. This coming year is going to be different, Fire Deputy Director Barkley and Emergency Services Director Feather are in agreement that the main operating budget and Fire Code budget will have certain select positions that will be cost split; (80% Fire Service/20% Areawide). The Building Support positions are already 80/20 so they will stay the same. The positions that will be cost split are the following; Fire Service Assistants, Captains, Firefighter/Driver/Operators, Deputy Fire Chief, Fire Code Officials, and the new Training Officer.

FY2018 budget is getting amended to add the Fire Marshal position.

Mr. Slauson asked if there is anything that we need to look at. Chief said that he will be ready anytime to present but will talk to Fire Deputy Director Barkley to see if he has any idea of when the Borough will like the proposed budget.

Chief Steele said the mill rate is 2.15% and we will draw down some funds from our fund balance but we don't need to increase the mill rate. Chief Steele thinks we are good with keeping the mill rate where it is.

X. OTHER BUSINESS (other items of discussion not listed on agenda's

The Board had no Other Business.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Slauson stated that with the number of fires that we receive, he was amazed at how quickly the fire is under control. From the time the first unit is on scene and the time the fire is under control is really nice and impressive.

Chief Steele stated F500 foam gets a fast response and gets the fire under control very soon.

Chief Steele stated that we should be coming up for review this summer by ISO.

Mr. Slauson asked what the guidelines are for winter burning. Chief Steele stated that are no requirements regarding a permit, but the guidelines that we are going by are that they should still abide by the summer permit requirements because that is in Alaska State Statue.

XII. ADJOURNMENT

MOTION: Mr. Jameson moved and Mr. Tucker seconded to adjourn the board meeting.

VOTE: The motion passed unanimously.

The meeting adjourned at approximately 8:27 p.m.

**NEXT MEETING: Central Mat-Su FSA - Regular Scheduled Meeting
Monday, December 11, 2017 at 7:00 p.m. at CMSPSB - Station 61**

Mr. Slauson asked if there is anything that we need to look at. Chief said that he will be ready anytime to present but will talk to Fire Deputy Director Barkley to see if he has any idea of when the Borough will like the proposed budget.

Chief Steele said the mill rate is 2.15% and we will draw down some funds from our fund balance but we don't need to increase the mill rate. Chief Steele thinks we are good with keeping the mill rate where it is.

X. OTHER BUSINESS (other items of discussion not listed on agenda's

The Board had no Other Business.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Slauson stated that with the number of fires that we receive, he was amazed at how quickly the fire is under control. From the time the first unit is on scene and the time the fire is under control is really nice and impressive.

Chief Steele stated F500 foam gets a fast response and gets the fire under control very soon.

Chief Steele stated that we should be coming up for review this summer by ISO.

Mr. Slauson asked what the guidelines are for winter burning. Chief Steele stated that are no requirements regarding a permit, but the guidelines that we are going by are that they should still abide by the summer permit requirements because that is in Alaska State Statue.

XII. ADJOURNMENT

MOTION: Mr. Jameson moved and Mr. Tucker seconded to adjourn the board meeting.

VOTE: The motion passed unanimously.

The meeting adjourned at approximately 8:27 p.m.

**NEXT MEETING: Central Mat-Su FSA - Regular Scheduled Meeting
Monday, December 11, 2017 at 7:00 p.m. at CMSPSB - Station 61**

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB - Station 61
101 West Swanson Avenue
Wasilla, Alaska 99654



DAVID ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



AMY BOHMBACH, Admin. Assistant, Central Mat-Su FSA B.O.S

Minutes approved on: 12/11/17

MATANUSKA-SUSITNA BOROUGH
EMERGENCY MEDICAL SERVICES BOARD MINUTES

October 4, 2017

RECEIVED
DEC 11 2017
CLERKS OFFICE

Chair Van Nice called the regular meeting of the EMS Advisory Board to order at 6:01 p.m. in the Cottonwood Public Safety Building.

The following members were present and established a quorum:

Jalan Van Nice, Butte;	Scott Williamson, Central
Chris Loscar, Butte Alt.;	Suzanne Stehlik, Dive Rescue
Pam Cook, Valley Hospital;	Rachel Cote, Sutton Alt.
Nathan Durbin, Palmer;	Carol Starbuck, Trapper Creek
Dr. Tom Check, Medical Director;	Dave Calvert, Fire Service Areas Alt.

Other persons present include: DES Director, Otto Feather; DES EMS Deputy Chief, Steven Heyano; EMS Quality Assurance, Kati Sanders; EMS Training Coordinator, Glori Strickler; Lake Louise EMS Chief, Mike Fassler; MSB MICP, Dane Wallace; MSB MICP, Russell Greene; and MSB EMT 1 and Narcotics Officer, Bryan Emmons.

A quorum was established and due notice had been published.

APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved without objections.

APPROVAL OF THE MINUTES

February 1, 2017

MOTION: Dr. Check moved and Mr. Williamson seconded, to approve the minutes as presented.

GENERAL CONSENT: There was no objection to the approval of the minutes.

PERSONS TO BE HEARD

Director Feather attended, showing much appreciation for everyone's hard work, every day. He told everyone that Deputy EMS Director Behrens is currently on leave. If anyone has any questions or concerns, please feel free to contact himself or Chief Heyano.

ADMINISTRATIVE REPORTS

EMS Deputy Director

Deputy Director Behrens – not present

EMS Chief of Operations

Chief Heyano said he has multiple Zoll X's – 2 for North and 2 for Sutton area. All rigs will then be able to transmit 12-Leads. Training for the Zoll's will be provided soon.

Heyano shared that two new ambulance rebuilds are ready to be picked up now.

Chair Van Nice asked about the Fire Responder Dispatch System (Responder App) functionality. There was discussion on how to download and use the app. Director Feather and Ms. Vitt will send out better instructions and troubleshooting tips to help.

Quality Assurance

Ms. Sanders said her goal in life is to get rid of all the paper that is used by EMS responders for patient care to meet HIPAA requirements. This includes the EKG print outs.

Mr. Wallace asked what clinical and patient outcomes are being measured for EMS. Ms. Sanders said that she just now has access to the hospital database. She hopes she can start getting reports on the success of EMS transports to uncover trends. Also with EMS Charts, we will soon have a year of reports to pull from. Glori mentioned some other reports and sources to get outcomes. Mr. Wallace asked if it we should create a work group to determine key goals.

Dr. Check agreed it would be a good idea. Director Feather said he would support the EMS Board members determining which bench marks and metrics should be measured to define a successful EMS department. Cardiac events are being measured and we have had better outcomes than the national average. Dr. Check said that measuring trauma is something the hospital is tracking. It would be good to follow what the hospital is tracking since EMS's success is measured by the patient outcome at the hospital.

Dr. Check said Mat-Su Regional may get a new EHR database within two years – so hopefully the hospital data would be able to upload to EMS Charts then. Currently it is not.

EMS Training Coordinator

Ms. Strickler said RQI training is going well. Cognitive training is due at year-end. Currently, only 20% of our responders are complete. She said they are still working on Expanded Scope training.

Weekly EMS Trainings are on Thursday evenings and most are available through Go To Meetings.

Ms. Strickler said there is a BLS Instructor course coming up – if interested, please send an email to her.

For EMT's re-certifying at the end of this year, we have several skill sessions coming up at St 51. Applications should be turned in by early December.

Medical Director

Dr. Check informed everyone that his office hours have changed to Thursdays. He will also be involved with the EMS Trainings and will be running simulations. He will help moderate the lecture series as well.

The hospital disaster drill is coming up on Saturday. Dr. Check said they could use more volunteers to assist on the hospital side and the ambulance side. Mr. Wallace mentioned that some of his paramedic students may be available to volunteer or observe.

Dr. Check is working with Scott Williamson and a few other paramedics to improve documentation with a Plan of Care to describe what a provider's plan is with a patient, based on the assessment and the diagnoses. This will help the actions and interventions to follow along more smoothly. He wants a reason for every intervention, not just "per protocol".

He reviewed charts for Sutton EMS and would like to go over those with Ms. Sanders soon.

Health & Safety

Mr. Edmison was not present to report.

REPRESENTATIVE REPORTS

CISM –

Ms. Strickler said she recalled there were a few interventions outside of the borough in the past few months. Ms. Vitt said that Rena Dodson and Cheri Day are planning training with Anchorage CISM so they can get more members trained. Ms. Strickler explained how the critical incident debriefing works for those that were not familiar and how good the training course is.

AED's and Narcotics –

Mr. Emmons gave a report on the AED's that have been issued recently. The retired e-series zolls are being utilized in EMS vehicles for use as AED's. One AED was stolen in one of the rural community businesses. Mr. Emmons tries to do annual inspections of the AED's as time allows, but currently is only at 20% completion.

Mr. Wallace said that Palmer Museum requested an AED and also CPR training. They have a high volume of visitors and are a good central location. Mr. Emmons said that currently we do not have the stock to donate one, but may in the future. Mr. Heyano said 10 AED's are on order.

Mr. Emmons reported the narcotics inventory had one incident that ended up being a paperwork error. He said our Midazolam expires in about 90 days and are working with our vendor to resolve the issue.

He was working with IT on networking cradle points between all of the drug boxes. IT is not interested in doing that. We may find another way to make it happen.

Water Rescue –

Ms. Stehlik said the safety fair was very well attended. They educated the public on what Emergency Services does in the community. Ms. Strickler said that over 30 were Hands Only CPR trained at the event.

Trapper Creek –

Ms. Starbuck had nothing to report.

MSRMC –

Ms. Cook had nothing to report.

Central –

Mr. Williamson said they have been working hard on quick call turn-around at the hospital.

Fire Service Area–

Mr. Calvert had nothing to report.

Palmer -

Mr. Durbin said they had 420 calls in the last quarter. He and Ian Richey have been working together on OSHA inspections. They are almost complete.

Lake Louise –

Mr. Fassler reported that he trained someone in CPR the other day, and that person had to actually use it on someone that night. It was good timing.

Sutton –

Ms. Cote said they are short-staffed. They are working hard to get expanded scope of practice done and most are ready to test out. They have a new EMT 1 who will start her internship soon.

Butte –

Mr. Loscar said they had a successful run at the state fair with the community CPR training. Also, the local 4-H club wants to do a formal CPR course now.

Chair Van Nice reported that some Butte responders have been struggling with the tragedy with the 5 girls in the fire.

COMMITTEE REPORTS

Bylaws Revision Workgroup -

Ms. Vitt reported that she met with former EMS Deputy Director Behrens to finalize the EMS Bylaws revisions. She explained that there were not many changes other than updating terminology. Some time was given to the board to review the bylaws and request a motion for approval if the board was ready.

MOTION: Dr. Check moved to approve the EMS Board Bylaws as revised.
Mr. Williamson seconded.

GENERAL CONSENT: There was no objection to the motion and all were in favor to approve the bylaws.

CONTINUING BUSINESS

Board Membership Update -

Ms. Vitt went over the recent board member confirmations and vacancies. Currently, there are five vacant positions. Several positions have people interested in applying.

Radio Communications –

Director Feather reported on radio communications saying that since February, Telecommunications was moved over to DES from the IT budget. Tim Dey and Mike Grigsby have moved over to be staff under DES, and we still have Jim Goodman and Jesse Pease all working in Telecommunications. All four are part time. He explained that we have reorganized Telecomms under Emergency Management. Dispatch is also under Emergency Management with Casey Cook managing. Director Feather said that we are re-writing the former Telecommunications Manager position to be a Telecommunications Specialist – someone who will always be available out in the field. This position will manage the four part time positions.

Director Feather said we are currently in the “8-track and Betamax” era for our radios. It has been decided to skip a generation that may just be a flash in the pan so when the next great thing comes out, we will then be financially prepared to upgrade. We will continue with the microwave program that is our backbone and also helps IT. It gives us the ability to manage our repeaters and will continue to be a good baseline for transmitting communications. He said the goal is to have a more reliable system than we have had.

EMS Personnel Update –

Director Feather stated that the EMS Area Assistant position will be re-written to be a Battalion Chief level position that will oversee logistics and training for EMS. This will include overseeing EMS supplies. We are waiting for union approval and then the position should be posted soon. He explained that with Tina Kennerson and Becci Lange retiring, we have done some reorganizing to help fill the gaps.

Director Feather said DES hired a new Division Admin Specialist, Talia Derner, who will be coming over to St. 65 from the Finance Department. She will be doing the budget spreadsheets and process purchase orders, among other responsibilities.

NEW BUSINESS

DES Employee of the Quarter Program –

Ms. Vitt explained the transition of the EMS Employee of the Quarter program that the board had worked on and approved to a DES wide program. Director Feather explained the intent of the recognition is to come through the chief of each department. The chiefs need to work with their officers to look for those bright and shining stars serving among us. He strongly encourages all chiefs to nominate someone each quarter.

Dispatch Transition Update –

This topic was not discussed during the meeting.

INFORMATIONAL ITEMS

Director Feather informed the board that his goal is to get the support from the Assembly to hire three more full time Paramedic positions for FY19. The northern rural areas are also growing with residents and tourists. We have plenty of justification to get full time help for EMS there.

Also for the northern areas, his goal is to get a new station next to 11-2 for EMS.

Director Feather is also looking at options for Lake Louise EMS as their current building is sinking into the ground.

Regarding health and safety, Director Feather shared that we have had challenges with safety within DES. Most are avoidable. We need to be smarter. He said we are all Safety Officers and are responsible for ourselves and others. There is a balance between personnel, equipment, and customer management to constantly be aware of.

Chair Van Nice asked the board if it would be acceptable for the members in the far rural areas to participate in the meetings by calling in if they choose. The board agreed this is acceptable and it is also covered in the newly approved Bylaws that it is allowed.

NEXT MEETING

Chair Van Nice announced that the next meeting would be held on December 6, 2017 at 6:00 p.m. at Cottonwood PSB.

ADJOURNMENT

MOTION: Dr. Check motioned and Ms. Cote seconded to adjourn the meeting.

All in favor

The meeting ended at 7:24 p.m.


Jalan Van Nice, Chair

ATTEST:


Stephanie Vitt, Secretary

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

November 14, 2017

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Lance Ketterling, Palmer Police;	Joel Butcher, Wasilla Police;
Casey Cook, MSB DES; and	Tom Dunn, AST.

Also in attendance were: Dee Williams, MTA; and Dan Robinson, Mat-Com.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the October 10, 2017 minutes as presented.

PERSONS TO BE HEARD

NEW BUSINESS

Palmer Dispatch Request for Funding

Mr. Ketterling stated that: He has submitted a proposal requesting E-911 funding assistance with a CAD purchase in the amount of \$153,490. Mr. Butcher stated that he recalls previous decisions of the Board in which they did not consider CAD purchases approved expenditures of E-911 funds. He said he doesn't support paying for Palmer's CAD as he doesn't see it as a valid expense. Ms. Laughlin reviewed for the board the statute of approved E-911 expenditures and it was a general consensus that CAD did not appear to be specifically excluded in the statute.

MOTION: Mr. Ketterling moved, and Mr. Dunn seconded to approve the expenditure of \$153,490 to Palmer Police Department for the purchase of a CAD system. After further discussion the motion was tabled to get further interpretation of the statute from Mr. Spiropoulos and Mr. Rockwell in regard to the purchase of CAD equipment. Mr. Cook stated that he would make contact with them to pose the question.

FY19 Budget Preparation (to include Spending Priorities Agreement Discussion)

Preparation of FY19 Budget

Revenue: The estimated FY19 revenue of \$2,364,099 is based on 98,365 subscribers @ 2.00 per month per subscriber unit, and the estimated interest revenue of \$3,350.

Expenditures: The Fiscal Year 2019 expenses that were discussed:

• 411.100 - 411.300 Salaries & Wages	\$ 145,500.00*
• 412.100 - 412.990 Benefits	\$ 83,318.00*
• 413.100 - 413.400 Mileage Expense w/in Borough	\$ 461.00
• 414.100 - 414.900 Expenses Outside Borough	\$ 11,070.00
• 421.100 - Communications	\$ 1,600.00*
• 421.200 - Postage	\$ 15,000.00
• 422.000 - Advertising	\$ 27,000.00
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 910.00*
• 426.600 - Computer Software	\$ 29,500.00*
• 426.900 - Other Professional Charges	\$.00
• 427.100 – 427.500 - Property/Liability Insurance	\$ 450.00
• 428.300 - Equipment Maintenance Services	\$.00
• 428.500 - Communications Equipment Maint.	\$.00
• 429.200 - Training Reimb/Conf Fees	\$ 13,500.00
• 429.210 - Training/Instructor Fees	\$ 7,500.00
• 429.900 - Other Contractual	\$1,315,534.00*
• 431.300 - Equipment Maintenance Supplies	\$.00
• 433.300 - Books/Subscriptions	\$ 250.00
• 433.900 - Other Supplies	\$.00
• 434.000 - Computers under \$5,000	\$.00
• 434.100 - Other Equipment Under \$5,000	\$.00
• 451.100 - Equipment over \$5,000	\$.00
• 453.000 - Miscellaneous-Reserve	\$.00
• 446.500 - Transfer to Fund 480	\$.00
Total expenses	\$1,657,593.00

*Salaries, Wages, and Benefits 411.100 – 412.990: Decreased from last year due to downgrade of Telecommunications Technology Manager position to Telecommunications Specialist.

*421.100 Communications: Decreased from last year as the majority of the expenses fall to Mat-Com under the new dispatch contract.

*426.300 - Dues & Fees: Increased from last year due to increase of memberships from 4 to 7.

*426.600 - Computer Software: Increased from last year to include Alert Sense software renewal.

*429.900 Other Contractual: \$180,000 for call taker payments; \$1,135,534 dispatch contract.

Spending Priorities Agreement

Ms. Laughlin stated that: With the surcharge set at \$2.00 and the estimated expenditures of \$1,657,593, there will be a residual amount of \$706,506. We could feasibly reduce the surcharge to \$1.50 and still cover the anticipated expenditures with a residual of approximately \$116,327.

Ms. Laughlin stated that: She recommended the board review the way the Spending Priorities Agreement is set up, specifically speaking to the equal split of residual funds to the respective agencies. She suggested that any residual funds could be handled more prudently by revising the agreement to state that all residual funds would roll back to the fund balance for future use. Subsequently, if an agency required funding assistance from the E-911 surcharge fund balance, they could then submit a formal request to the board for review and approval. If approved by the board, it would then go before the borough assembly for approval and appropriation into a specific project fund.

MOTION: Mr. Dunn moved that we reduce the surcharge to \$1.50. Much discussion took place surrounding the approved use of the funds, the surcharge amount, the handling of residual funds, and the fund balance. The board requested to see a draft of a proposed revised surcharge agreement. Ms. Laughlin agreed to send one out prior to the next meeting. The board also requested to know what other boroughs and municipalities charged for their E-911 surcharge, and what they used the funds for. Mr. Cook stated that he would do some research and provide that information to the board prior to the December meeting. The motion will be further discussed at the December 12th meeting.

Election of Chair (December Meeting)

Mr. Cook stated that: The position of board Chairman will be coming up for election at the December meeting. If you would like to nominate yourself or someone else, please let Ms. Laughlin know. We will be holding the election at the December meeting.

INFORMATIONAL ITEMS

Expiring Board Seats – 12/31/17


- Ruthan Josten
- Joel Butcher

Mr. Cook stated that: These seats will be expiring at the end of this calendar year, please watch for packets from the Clerk's office to renew your seat.

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be December 12, 2017 at the Cottonwood Public Safety Building.

ADJOURNMENT


12/13/17

Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Mat-Su Borough Health and Social Services Board Meeting

March 17, 2017

2:00 – 4:00 p.m.

Mat-Su Borough Building, 350 E. Dahlia Ave., Palmer, AK

MINUTES

RECEIVED

DEC 13 2017

CLERKS OFFICE

ATTENDEES:

Pam Graham, MSB Staff
Eddie Ezelle, Chair
Jen Burkmire, Secretary
Brian Galloway
Joe Watts (via telephone)
Michelle Sturgeon
Stacey Hoffman, Vice Chair
Ashley Peltier (via telephone)

Meeting called to order 2:15 p.m.

Quorum established

Pam provided a handout of MSB Code Chapter 4:58 Health & Social Services Board, with proposed revisions noted, dated 3/17/17.

Michelle made a motion to accept the proposed changes, as indicated on 3/17/17 document:

COMPOSITION

Section A: The board shall consist of seven members and two alternates

Section B: The board should be composed of members that are knowledgeable in the Health Care or Human Services fields.

- 1) 3 licensed medical professionals
- 2) 1 tribal representative
- 3) 1 mental health professional
- 4) 1 social worker

Motion seconded by Stacey.

Discussion about board applicant licensure, qualifications, real or perceived conflicts of interest, etc.

Motion passes 7 yays, 0 nays

Michelle made a motion to amend the 3/17/17 document to remove items 1, 2, 3, 4, under COMPOSITION Section B. New wording for section B shall be: "The board should be composed of members that are knowledgeable in the Health Care or Human Services fields."

Motion seconded by Stacey
Motion passes 7 yays, 0 nays

Michelle made a motion to ask the Assembly to approve the revisions and make them effective immediately.

Motion seconded by Joe.
Motion passes 7 yays, 0 nays

If these revisions are approved by the Assembly, one of the eight current board members will need to step into an Alternate board member position.

Pam will make the revisions to the 3/17/17 document and forward to the Assembly for approval consideration.

Discussion about the need for recruitment of new board members. Six of the eight current members' terms are expiring December 2017.

Discussion about future grant review process.

Board would like to hold another facilitated discussion around the grant proposal and review process. Chair asks each board member to submit their suggestions to Pam via e-mail by May 1 and be prepared to participate in the grant discussion on May 18. Pam will work on finding a facilitator for this meeting.

Board would like to host an Open House for grantees/potential grantees to have a discussion about the grant proposal and review process. The discussion should be moderated or facilitated. Evening hours may be easier for attendees, or perhaps two separate events at different times to facilitate more attendees. Pam will work on scheduling this event for early Fall 2017.

No Public Comments – No public attendees.

No Member announcements.

Meeting adjourned 3:41 p.m.

Respectfully Submitted by Jennifer Burkmire

A handwritten signature in blue ink, appearing to read "Eddie Ezell". The signature is fluid and cursive, with the first name "Eddie" and last name "Ezell" clearly distinguishable.

Mat-Su Borough Health and Social Services Board Meeting

**May 18, 2017
1:00 p.m. – 3:00 p.m.
Station 6.1 Swanson & Lucille**

MINUTES

Attendees:

Sara Jansen, MSB Staff
Pam Graham, MSB Staff
Eddie Ezelle, Chair
Stacey Hoffman, Vice Chair
Jen Burkmire, Secretary
Michelle Sturgeon
Vicki Knapp
Ashley Peltier

Not Present:

Joe Watts
Brian Galloway

No Public attendees

Meeting called to order at 1:04 p.m.
Quorum established

Motion to approve minutes from February 16, 2017 meeting made by Michelle. Motion seconded by Stacey. Minutes approved.

Staff Update: MSB Assembly approved the Board's request to reduce the number of board seats from thirteen to seven, with one alternate. The quorum for this board is now 4. There are currently eight board members seated.

Discussion about MSB Human Services Community Matching Grant (HSCMG) processes facilitated by Sara Jansen.

Board Members and Staff discussed topics related to the grant process and provided comments and questions in the following categories:

- Use of electronic (online) grant system
- Areas needing improvement
- Identified problems
- Decisions/Agreements
- General questions

Several specific decisions and agreements were generated by the Board from this discussion, as follow:

- We will continue to use an electronic grant system. The Board's intent is to have MSB request another contract with United Way of Mat-Su (UWMSB) to administer this system, as UWMSB

has been doing for the past several years. However, the scope of the work needs to be clarified and contract details need to be revised, specifically in the following ways:

- MSB HSCMG process will be administered through UWMSB's electronic grant system; however, the MSB grant application and all its processes will be completely separate from the UWMSB grant. This is a change from most recent years, when there has been just one application for both grants simultaneously. MSB HSCMG will now have its own application.
 - UWMSB will screen the MSB HSCMG proposal to ensure all required documents are attached before forwarding the proposal to evaluators for review. The applicant organization will be required to attach the following documentation with its proposal:
 - Current Alaska Business License
 - First two pages of most recent 990 Form
 - Most recent Financial Audit, in its entirety, or the most recent Financial Statement provided from an outside source. The document submitted will depend on which document the organization is normally required to file for government grants based on the organization's size. Management Letters are not considered Financial Statements.
 - UWMSB will ensure, as part of the electronic system, that there is a mechanism by which grant evaluators can ask questions of the applicant organization. The applicant organizations will be notified ahead of time that they may receive questions from the grant evaluators, and that the questions must be answered within a certain time frame. The applicants will be notified that, if they do not respond to the evaluator's questions(s) within the specified time frame, the evaluator may deduct points from the applicant's overall score.
 - MSB HSCMG proposals will continue to be reviewed/evaluated by a combination of MSB HSS Board Members and Community Volunteers that are recruited, screened, and trained by UWMSB. As always, the screening process includes a conflict check to ensure no evaluator is reviewing an applicant organization with which he/she has a conflict of interest.
 - MSB HSS Board expects a consistent level of screening and review of applications to be completed before the proposals are forwarded to the Board and Community Volunteers for evaluation and scoring.
- MSB Staff will assign an anonymous identification code to each grant evaluator. The code will not identify the person by name; however, it will signify whether the evaluator is a MSB HSS Board Member or a Community Volunteer. This will allow the Board to double check that the electronic grant system has assigned at least one board member to evaluate each eligible grant proposal.
 - The Board will review the blank grant application prior to its release to the public. Once the application has been approved by the Board, UWMSB will release the application to the public.

The Board discussed changes to the *"Process for Allocation of MSB Human Services Community Matching Grant Funding"* document that was written in Spring 2016 for the FY 17 – 18 application period.

The existing language of the first paragraph on the second page of the document reads as follows:

"Each evaluator will be assigned no more than 8 proposals for review and scoring. Each proposal will be scored by at least one MSB Health & Social Services Board Member."

- Stacey made a motion to remove the following language from this paragraph:
"Each evaluator will be assigned no more than 8 proposals for review and scoring."
 The motion was seconded by Ashley.
 Motion passed.
- Jen made a motion to add the following language to this paragraph:
"...and will be reviewed by a minimum of 5 evaluators."
 The motion was seconded by Ashley.
 Motion passed.

The new language of the first paragraph now reads as follows:

"Each proposal will be scored by at least one MSB Health & Social Services Board Member, and will be reviewed by a minimum of 5 evaluators."

The language of the second paragraph on the second page of the document does not change.

The existing language of the third paragraph on the second page of the document reads as follows:

"A copy of every proposal, along with the individual and average scores, will be provided to every member of the Health & Social Services Board and the MSB Grants Coordinator."

- Vicki made a motion to revise the language of this paragraph to include the following changes:
"A copy of every proposal, along with the individual and average scores, and those scoring in the Top 15, will be made available to every member of the Health & Social Services Board and the MSB Grants Coordinator."
 Motion seconded by Ashley.
 Discussion.
 Ashley amended the motion to rearrange the wording of the sentence for clarity and to remove the following language: *"individual and average scores."*
 Motion passed as amended.

The new language of the third paragraph now reads as follows:

"A copy of every proposal will be made available, and those scoring in the Top 15 will be provided to every member of the Health & Social Services Board and the MSB Grants Coordinator."

The fourth and fifth paragraphs on the second page of the document do not change.

The Board and MSB Staff members reviewed decisions and agreements made during this meeting with regard to grants, and created the following list:

1. Applicant organizations will submit their applications for the MSB HSCMG through the electronic system.

2. UWMSB will screen each application to ensure all required documents are attached, and follow the scope of work within the previously agreed upon contract.
3. All applications will be forwarded to MSB Staff for review and quality assurance check.
4. MSB Staff and UWMSB will coordinate to ensure all applications meet the requirements. Eligible proposals are forwarded to the MSB HSS Board and Community Volunteer evaluators for review and scoring.
5. Applications that do not meet the requirements will not be forwarded to the evaluators for review and scoring. However, due to the nature of the MSB HSS Board's fiduciary responsibility for the MSB HSCMG process, ALL applications will be saved and made available to the Board for review at a later date as needed.
6. MSB HSS Board Members and Community Volunteers will review and score each eligible proposal.
7. As noted above, applicant organizations will be made aware of their responsibility to respond to questions posed by the evaluators during the review process. If the applicant organization does not respond to an evaluator's question, or does not respond within the required time frame, the evaluator may deduct points from the applicant's overall score.
8. Each proposal will be reviewed and scored by at least one MSB HSS Board Member, and will be reviewed and scored by a minimum of five evaluators.
9. Once scoring is completed, the highest and lowest scores will be thrown out. The remaining scores will be used to determine the average score.
10. A copy of every proposal will be made available, and those scoring in the Top 15 will be provided to every member of MSB HSS Board and the MSB Grants Coordinator.
11. The maximum grant amount is \$50,000.00 per agency.
12. The MSB HSS Board will review the proposals that scored in the Top 15, regardless of the category selected, with the intention of awarding grants to the Top 10. If any of the remaining 5 of the Top 15 are determined to be critical, the Board may select to fund them as well. Funding amounts will vary, based on the funding available.

The grant application for the FY 19 proposal period will be reviewed at the next regularly scheduled MSB HSS Board meeting.

No Public Comments

Member Announcements: Mat-Su Food Bank will begin its "Food for Kids" program at five different sites in the Mat-Su Borough beginning 5/22/2017. Volunteers are needed to serve food to the kids and to clean-up. Contact Eddie Ezelle for more information.

The MSB Assembly has approved reducing the MSB HSS Board to seven members, with one alternate. There are currently eight members seated. Pam will e-mail all members to give everyone an opportunity to volunteer as the alternate. The Board will decide on the alternate at the next regularly scheduled meeting.


The next MSB HSS Board Meeting will be held Thursday, August 17, 2017 from 1:00 – 3:00 p.m.
at Station 6.1, Swanson and Lucille Streets.

Stacey made a motion to adjourn.

Motion seconded by Michelle.

Meeting adjourned at 3:05 p.m.

Respectfully Submitted by Jennifer Burkmire

A handwritten signature in blue ink, appearing to read "Eddie Zeller". The signature is written in a cursive, flowing style.

Mat-Su Borough Health and Social Services Board Meeting

August 17, 2017

1:00 p.m. – 3:00 p.m.

Station 6.1 Swanson & Lucille

MINUTES

RECEIVED
DEC 13 2017
CLERKS OFFICE

Attendees:

Eddie Ezelle, Chair
Jen Burkmire, Secretary
Ashley Peltier
Vicki Knapp
Joe Watts
Michelle Sturgeon
Pam Graham, MSB Staff

Not Present:

Stacey Hoffman, Vice Chair
Brian Galloway, Alternate

No Public attendees

Quorum established

Meeting called to order at 1:04 p.m.

Motion to approve minutes of May 18, 2017 meeting made by Michelle. Seconded by Joe. Minutes approved.

Staff Update:

Jessica Smith is the new MSB Chief of Planning. Sara Jansen retired. Brianne Blackburn is the new MSB Environmental Planner.

FY 18 funding for the HSCM grant has been approved at slightly higher level than FY 17. The FY 17 funding amount was \$398,800. The FY 18 amount is \$406,100; an increase of \$7300. A significant typographical error from the FY 17 applications was discovered by MSB staff and leadership, resulting in the additional \$7300 that was funded for FY 18 being awarded solely to Alaska Addiction Rehab/Nugen's Ranch. All other FY 17 awardees will receive full funding (same amount as FY 17) for their FY 18 continuation grants.

Pam has attempted several times to reach United Way of Mat-Su to discuss further partnership in the grant application process without success. MSB leadership has approved the purchase of new grant application/management software. Pam has ordered a demo of "Apply" through Survey Monkey to see if this new software will work for MSB to take control of the HSCMG process again. She will keep the board posted on its feasibility. Pam drafted a new sample draft of grant application "Scope of Work" based on the board's work from May 18, 2017. The draft was distributed to the board. The question arose as to how to recruit/use community volunteers to assist with scoring grant applications, since United Way has been doing this. A conflict statement will need to be used for this purpose. There are a couple conflict statements already in use by MSB that may be appropriate. Pam will check on this. Pam is still working on a draft application and hopes to have it available for review by the November 2017

meeting. The board's goal is to use the November 16, 2017 meeting as a work session to finalize the new application form so that Pam can forward it to the IT department for use with the new software. In fairness to potential grant applicants, the board hopes to have the new application and requirements available by January 31, 2018. Grant applications may be submitted for review beginning March 1, 2018. Application period will close Monday, April 16, 2018 at 5:00 p.m. AST.

Board Vacancies:

Six of eight seated board members' terms expire December 31, 2017. Members interested in continuing service must reapply in order to be considered by the Mayor and Assembly. Other community members that meet requirements and suggested areas of expertise are encouraged to apply.

The MSB Clerk has appointed Brian Galloway as the MSB HSS Board alternate. Brian's term expires 12/31/2018.

New Business:

Vicki Knapp makes a motion that the MSB HSS Board make formal request to the MSB Assembly to provide a letter to the State of Alaska in support of Mat-Su Regional Medical Center's Certificate of Need request to provide a facility for mental health and substance abuse beds in Mat-Su Valley. Seconded by Ashley Peltier. Motion approved unanimously. Pam will forward this request to the MSB leadership for follow-up.

No Public Comments

Member Announcements:

Mat-Su Agency Partnership continues to meet the second Thursday of every month at Wasilla Library from 12:00 – 1:30 p.m. Commissioner Valerie Davidson, State of AK Health & Social Services, will be the keynote speaker at the October 12, 2017 meeting. The public is invited to attend.

Mat-Su Food Bank and the Mat-Su Orchestra will hold a benefit concert Sunday, November 5, 2017 at the Glenn Massay Theatre in Palmer.

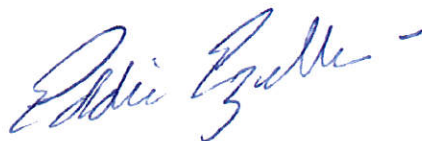
Mat-Su Food Bank will be doing food collections at the Alaska State Fair August 24 & 25, 2017, and possibly other days as well. Donations and volunteers are always appreciated.

American Lung Association is celebrating the Alaska State Fair's one-year anniversary of being the only smoke-free fair in the nation. A party will be held at the Borealis Theatre August 25, 2017 from 1:00 – 3:00 p.m. In addition, air quality assessments for Mat-Su Valley senior citizens are currently available. Contact the Mat-Su office of American Lung Association for more information.

Next Board meeting scheduled for November 16, 2017, 1:00 p.m. – 3:00 p.m. at Station 6.1.

Meeting adjourned 2:09 p.m.

Respectfully Submitted by Jennifer Burkmire



**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION MINUTES**

CLERKS OFFICE

**REGULAR MEETING
DECEMBER 4, 2017**

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on December 4, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Mr. Thomas Healy, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5
Mr. Stafford Glashan, Assembly District #6
Mr. Vern Rauchenstein, Assembly District #7

Planning Commission members absent and excused were:

Ms. Mary Anderson, Assembly District #1

Staff in attendance:

Mr. Alex Strawn, Development Services Manager
Ms. Shannon Bodolay, Assistant Borough Attorney
Mr. Mark Whisenhunt, Planner II
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Mark Whisenhunt, a member of Planning Staff.

IV. CONSENT AGENDA**A. Minutes**

1. October 23, 2017, regular meeting minutes
2. November 6, 2017, regular meeting minutes

A. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

- A. Resolution 18-01**, a Conditional Use Permit (CUP) in accordance with MSB 17.60 – Conditional Uses; allowing the operation of a Marijuana Cultivation Facility located at 6570 W. Trevett Circle (Tax ID# 17N02W10A015); within Township 17 North, Range 2 West, Section 10, Seward Meridian. Public Hearing: January 15, 2018. (*Applicant: Robert A. Hayes, III, dba Alaska Frontier Cannabis, Staff: Sandra Swanger-Jensen*)

B. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

(There were no introductions for legislative matters.)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

A. LRTP Executive Summary Story Map (Staff: Ben Coleman)

Mr. Coleman provided an overview of the MSB 2035 Long Range Transportation Plan (LRTP).

B. Proclamations

Chair Vague read proclamations signed by Mayor Halter for Commissioners Healy and Rauchenstein recognizing them for their service on the Planning Commission.

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

(The meeting recessed at 6:12 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS (Public Hearings not to begin before 6:15 P.M.)

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. Resolution 17-50**, a Conditional Use Permit in accordance with MSB 17.30 – Conditional Use Permit (CUP) for Earth Materials Extraction Activities, for the extraction of approximately 3,000,000 cubic yards of earth material from a 31.5-acre parcel, located at 21252 W. Susitna Parkway; within Township 16 North, Range 4 West, Section 3, Parcel A5, (Tax ID# 16N04W03A005), Seward Meridian. *(Applicant: Isaac Pearson, on behalf of Purinton Products, LLC, Staff: Mark Whisenhunt)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- clarification of the reclamation process;
- confirmation that the property will be mined in phases;
- whether it's normal for an applicant to request a permit for 33 years;
- have there been other permits issued for that many years;
- why the three proposed phases on page 83 of the packet add up to more acreage than was requested in the application;
- clarification of why there is no Phase 3 on the site plan on page 93 of the packet; and
- whether the application was advertised correctly.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Isaac Pearson provided an overview of the application.

Commissioners questioned the applicant regarding:

- clarification that there is 3 million cubic yards of usable material that can be removed;
- clarification of the sound attenuation devices referred to on page 110 of the packet;
- whether there have been any hydrology studies done;
- will moving the crusher away from the road help to mitigate noise;
- clarification of the process for extending the administrative permit;
- how much gravel can be pulled with the administrative permit and why haven't they sold much;
- whether the gravel trucks currently have mufflers on them; and
- how many truck loads per day do they anticipate with the CUP.

Chair Vague opened the public hearing.

The following persons spoke in opposition of Resolution 17-50: Mr. Joe Moran, Ms. Shirley Margeson, Mr. Greg Quinton, Mr. Jesse Renfrow, Ms. Cheri Morris, Mr. Floyd Margeson, Mr. Fred Behnke, Mr. George Dodge, Mr. Rick Casillo, and Mr. Jason Morris.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Whisenhunt responded to questions and statements from the audience.

Chair Vague invited the applicant to respond to questions and statements from the audience.

Mr. Pearson responded to questions and statements from the audience.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Glashan moved to approve Resolution 17-50. The motion was seconded.

Discussion ensued regarding:

- concerns with granting a permit for 33 years when there could potentially be a lot of changes to the permitting process;
- MSB 17.30.055 requires that all state and federal permits be applied for, and only Phases 1 and 2 were included in the reclamation plan and the stormwater permit;
- clarification of a potential batch plant and hot mix plant, and whether the public hearing had been properly noticed;
- why the Big Lake Comprehensive Plan has not been updated since 2009;
- whether the borough is required to initiate an update to comprehensive plans if they are overdue;
- concerns that this use is in conflict with the Big Lake Comp Plan which supports an individual's rights to use their property however they choose as long as it doesn't prevent their neighbors from enjoying their property;
- Condition 14 on page 284 of the packet, and whether MSB 8.52, Noise, Amplified Sound, and Vibration, applies to gravel extraction activities; and
- adding an additional condition prohibiting batch plants and crushers.

VOTE: The main motion failed with Commissioners Elder and Rauchenstein in favor.

Discussion ensued regarding whether to draft findings of fact and conclusions of law supporting denial of Resolution 17-50 on the floor tonight, or postpone until the December 18, 2017, meeting.

(The Planning Commission requested that this item be placed on the December 18, 2017, meeting agenda.)

[Clerk's note: Resolution 17-58 adopting findings of fact and conclusions of law to support the denial of Resolution 17-50, was added to the December 18, 2017, PC meeting agenda under Unfinished Business.]

Mr. Strawn suggested that Commissioners forward their recommendations for facts and findings to the clerk by 5:00 p.m. on Wednesday, December 6, 2017, for inclusion in the packet.

Chair Vague:

- stated that what she heard tonight is that not all of the permits have been obtained for the CUP process;
- there are reclamation plans for Phases 1 and 2, but nothing for Phase 3; and
- this use is not consistent with the Big Lake Comprehensive Plan.

B. **Resolution 17-52**, a Conditional Use Permit in accordance with MSB 17.60 – Conditional Uses; following the operation of a Marijuana Cultivation Facility, located at 25930 E. Knik River Road; within Township 16 North, Range 3 East, Section 24, (Tax ID# 1842B01L007), Seward Meridian. (*Applicant: Craig Reich, Jr., dba Knik Glacier Gardens, Staff: Mark Whisenhunt*)

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Craig Reich, Jr. stated that he has nothing further to add, but will answer questions.

Commissioners questioned the applicant regarding:

- how will product be transported to retail facilities;
- does the applicant have any idea why the community council objected to the facility;
- how many employees are there;
- clarification of driveway access; and
- is there a driveway permit from the State of Alaska.

Chair Vague opened the public hearing.

There being no one to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Rauchenstein moved to approve Resolution 17-52. The motion was seconded.

Commissioner Rauchenstein spoke in favor of the application.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

- A. **Resolution 17-55**, recommending Assembly approval of establishing a Nonconforming Use section within MSB 17.29 and modifying MSB 17.80 by eliminating reference to Nonconforming Uses in Flood Hazard Areas. (*Staff: Taunnie Boothby*)

Chair Vague read the resolution title into the record.

Mr. Alex Strawn provided a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- which entity will be adopting the new flood maps; and
- clarification of whether there can be basements in a flood plain.

Chair Vague opened the public hearing.

There being no one to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Resolution 17-55. The motion was seconded.

Commissioners Chesbro and Healy spoke in favor of the resolution.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

- A. MSB School Site Selection Committee – Election of PC Representative

MOTION: Commissioner Chesbro nominated Commissioner Mary Anderson to be the PC Representative on the School Site Selection Committee. The motion was seconded.

VOTE: The motion passed without objection.

B. Upcoming Planning Commission Agenda Items (*Staff: Alex Strawn*)

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Mr. Strawn provided an update on outstanding driveway permits.

Commissioner Healy stated his appreciation for the progress that has been made with outstanding driveway permits.

Commissioner Chesbro:

- stated her appreciation for being able to attend the PC Training at the AK APA Annual Conference;
- noted that she spent time with some of the MSB Platting Board members and they all agreed that they would like the Planning Commission to meet periodically with the Platting Board; and
- requested that staff provide tutorials on the different comp plans so that the commission is more familiar with them and so that commissioners can be more involved when comp plans from the areas that they represent are being updated.

Commissioner Healy:

- will express to the Mayor his appreciation for the proclamation;
- stated that it has been six years of attending entertaining PC meetings
- it has been an honor working with commissioners, staff, and the citizens of the borough; and
- stated that he has really enjoyed it.

Commissioner Rauchenstein:

- stated that he has enjoyed working with everyone and attending PC meetings for the last six years; and
- introduced Mr. Sassan Mossanen who was seated in the audience and who is interested in the District 7 PC seat.


Chair Vague:

- stated that she also attended PC Training and thought that it was very interesting;
- one of the things that she took away was that the borough needs to update comprehensive plans;
- especially those in areas with the most growth and change;
- this is a way for people to have a say in what happens in their communities;
- likes to think that the commission can maintain some levity with discourse;
- acknowledged that sometimes commissioners say things that are unintentional;
- opined that commissioners can recognize when things are said for the sake of levity;
- stated that she appreciates those comments since sitting on the commission can be arduous;

- appreciates the work of staff and noted that a lot of time and effort went in to the LRTP;
- acknowledges the amount of work that goes into comprehensive plans, but is asking that staff consider taking them on for updates;
- opined that some of tonight's issues might have been resolved if they were addressed in the comprehensive plan;
- noted that the Knik-Fairview Comp Plan hasn't been updated in quite a while and there have been a lot of changes in that area;
- will see everyone at the next meeting on December 18, 2017; and
- will say her "goodbyes" to Commissioners Healy and Rauchenstein at that time.

XVI. ADJOURNMENT

The regular meeting adjourned at 8:25 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: December 18, 2017

**WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

**West Lakes Public Safety Building – Station 73
1250 Spring Drive
Meadow Lakes, Alaska 99623**

**RECEIVED
DEC 14 2017
CLERKS OFFICE**

November 13, 2017

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Boards of Supervisors was called to order at **6:03pm** at West Lakes Public Safety Building Station 73 at 1250 Spring Drive in Meadow Lakes, Alaska by Chairman William Browne on **November 13, 2017**.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board Members present and establishing quorums:

West Lakes FSA: Bill Browne, Chairman, Corky Matthews, Rae Arno, Vice Chair, Steve Simpson, Cathi Kramer (Via telephone)

Also present:

Deputy Director of Fire Ken Barkley, Randall Kowalke, Dan Mayfield

From West Lakes: Chief John Fairchild, and Admin Assistant Theresa Elliott.

III. PLEDGE OF ALLEGIANCE

Mr. Browne asked Dan Mayfield to lead "The Pledge of Allegiance".

IV. APPROVAL OF AGENDA

Motion: Bill Browne. Rae Arno moved to approve that agenda. NO OBJECTIONS, will take the agenda as written,

V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

A. MOTION: Bill Browne moved, NO OBJECTIONS, will take the previous minutes as written,

VI. REPORTS

Chief Fairchild reported for West Lakes:

Runs: 59 runs, 3 Structure Fires, 1 vehicle fire, 1 construction fire, 10 rubbish fires, 21 rescue calls, 3 false alarms, 2 mutual aid calls, 4 Haz Mat calls, 14 other responses

Prevention:

- WLFD conducted Fire Prevention Week activities between October 3- 18, 2017

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

- WLFD presented to **720** kids at four assemblies (Big Lake Elementary, Meadow Lakes Elementary, Midnight Sun Learning, and American Charter Academy). The theme was “Every Second Counts” per NFPA. WLFD calling 911, knowing addresses and adequate house numbering as part of our campaign of “If we can’t find you, we can’t help you.”
- In addition, WLFD presented 26 single classroom prevention events (24 occurred at stations). A total of **427** children present.
- WLFD attended and participated in the Houston High School Career day on October 19, 2017. Approximately 100 students attended.
- WLFD attended and participated in the Big Lake Elementary “Camp Read-a-lot” event. There were 220 children and adults in attendance.
- WLFD facilitated the sale of 6 house number signs.
- WLFD did one smoke alarm installation and home safety survey.
- WLFD installed CO monitors in three residences.

Training:

- Audited the rescue class at St-71.
- Live fire training at st-82
- Fire Fighter CPR
- Forcible entry, cutting rebar, venting a structure for general training, in addition taught aerial apparatus to 4 engineers.
- Interviews are in progress for the basic fire fighter course for this spring.
- We will have 5 going through the Methods of Instruction course at Palmer to get some more of the WLFD personnel trained so they can be State certified instructors.

Mechanic:

- Engine 811 issues with the air compressor drive with Cummins. Repaired and back in service
- Tanker 731 sent to the port for shipping to Hughes for the tank replacement.
- Tire change over complete for all equipment that run studded tires
- Replaced PTO coupler and Hydraulic pump on L82.
- Completed L.O.F. and P.M. on L82.
- Repaired ground light on E811 and a strobe light on PT711.
- Repaired the light tower on R71
- Repaired the cord for the light tower on R81.
- Replaced the battery charger and batteries on R81.
- Repaired the air pump and the air dryer on E811.
- Repaired compartment door on E711.
- Replaced the sander spreader that was damaged on Brush/SV81

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

General Operational Notes and Information

- Station 73
 - Offices and interior rooms are getting the sheet rock and mud completed
 - Ordered the new radio system
 - Capital Office systems will supply the office desk systems and training room furniture.
 - Selected the Day room, bedroom and kitchen furnishings
 - Inspected the floor polish levels and approved them, we will have pre-finish inspection prior to the seal coating for any concrete repairs.
 - Selected the audio visual equipment for the training room and the meeting rooms
 - Grade issues at St-73, sent letter to Sean Basski and talked to him on the phone about the April meeting and the grade set for the new station. Dave Steadman and Todd Nugent are working on getting the final new grades out for Winter Way.
 - Break in at St-71, damage to trucks and equipment on Saturday the 21st. A person broke into Station 71 training room and vandalized the training room, the radio console, personnel lockers and the trucks in the main apparatus bay. Several on-call people spent the day cleaning and getting the station and equipment ready to respond. Trooper arrested the person involved.
 - Met with Metal Creek on the paint repairs for the damaged trucks at St-71. It will be around \$25,000 to repair the paint. They will only do it in the spring when they have room for the large trucks. There is no insurance coverage due to the deductible of \$100,000.
 - Getting the prices to upgrade the Breathing air compressors so they will work on the new 4500 PSI G-1 SCBA packs. The breathing air compressor at 71, it is already 6000 PSI. we will only need the connections for the 4.5 bottles. Todd from LN Curtis is checking to see if the St-81 compressor is able to be upgraded to 6000 psi, still waiting for information. The rescue truck cascade system will need new bottles to be used on the new SCBAs. We will need to buy 4 cylinders to upgrade this truck, waiting on the prices for the cylinders. The piping and regulators are all rated for the needed operating pressure. Butte, Willow and West Lakes are partnering to get the upgraded air packs. Waiting on a call back regarding a 2 year financing on the packs, This is all proposed at this time, that is if Tim can sell it to MSA, this would get us completely changed over in one shot rather than having ½ of them as low pressure packs and half of them high pressure packs. We are 2 certifications out of compliance; it's time to renew our packs.
- Ken Barkley** – Just to catch the assembly members up on it, you will be seeing some legislation coming through, so you understand what's going on. Our packs are expiring by NFPA standards. This is something that we need to get

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

straightened out; my goal is within 3 years the entire borough will be updated. The bottles, masks harnesses and compressors will all have to be updated.

Dan Mayfield – How long will those be good for once they are updated?

Ken Barkley – Could be 15-30 years depending on the bottles. most likely 15 years.

Chief Fairchild – We are waiting to see what MSA will allow us to do. I have put \$200,000 in the budget and I will start my piece mil approach if necessary.

Ken Barkley – The problem with the piece mil approach with this many packs, is you have to carry 2 test kits, 2 different masks for everybody, 2 compressors, 2 sets of harnesses, it's a cost savings initially but it's a pain. Central is doing theirs in one shot, its \$2,000,000. We have purchased a mobile compressor unit, its in Palmer right now, that can do either bottle. The big expense is the bottles and the harnesses.

Chief Fairchild – We are lucky here, we already have the compressor that was bought a quite a few years ago that is a 6000 PSI compressor ready to go. We will get a new one at 7-3 that is a 6000 PSI compressor. I am also waiting on a bid back for the compressor at 8-1 on whether it can be upgraded or not. Our Rescue truck will need to be upgraded with new bottles as well.

- Purchase Order written and sent in for approval for lighting and radio for new SV-73
- Someone stole diesel out of the library tank, 180 gallons taken from the tank, they left their diesel cans and hose on the location. We will get a locking top for the tank and a cover for the connection to stop future issue like this from happening again.
- Chiefs meeting on CIP lists and SCBA's on October 23rd. All our CIPs were reviewed without issue.
- I Pads and responder's phone are being updated for Red Alert notification system.
- DAK set up new station signs and they are operational and the people assigned to them for new announcements are getting them on line at both stations.
- Picked up the 2 trailers for the ARGOS, waiting on License plates and then they are ready to load the Argo on for response. We are still waiting for the 2nd Argo to be released from Sutton.
- Trunk or treat, Hope Malidore worked the function and decorated one of our support vehicles for the trick or treat for the community. All the supplies and candy for that function was donated.

Chairman Bill Browne – MEETING MOMENTARILY ADJOURNED

Board of Supervisors pictures taken. 6:38pm

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

Meeting reconvened at 6:52pm

VI Budget:

2019 proposed Budget was handed out about a month ago, the revenue I have left pretty much alone, it should go up. Last year they projected 2.7 million, it looks like we are coming in on a 3.1million on our budget rate now. We will have to see what the second half of taxes due to us, I have pretty much left it alone. The only change on the first page under building rental, you will see there is \$357,000 that is from Fleet Maintenance and old Station 73 that EMS is going to continue to rent from us. I am assuming that we should come in 5% higher than that. That gives us a proposed income of almost \$3.2 million.

Budgetary fund balance - their estimate right now with non-audited books, after we buy the truck and everything is \$865,553 estimated fund balance. We should have about another \$200,000-\$300,000 that we didn't spend on last year's budget to work in there, so this is still an estimate. We should be sitting around \$1,000,000 is what I'm thinking. By the end of December the audited numbers should be out.

That is the income side of the Budget.

Department Fund Balance - Salaries and Wages, you can see I did up all my Temp, OT, and non-employee compensation which is the volunteers because we ran so tight last year I'm just now getting that back down. Under permanent wages I did put in for one additional FSA person, starting wage for that position is about \$55K per year, \$75,000-\$80,000 with the benefits above that. This person I would like to start in Building Code and Fire Investigation. Jimmy Keel does most the fire investigation, this would give us a second person, I would also like to use this person to help take the load off Laurel. I would like to get this one slot filled if the Board approves an additional FSA person. Title would be Fires Service Area Assistant., this would be a full time job. **Ken Barkley** explains how Central has 4 FSA Assistants, one assigned to safety, one to training, one has public education and one has code. **Rae Arno** - so If we have one, who do they answer too? **Ken Barkley** - They answer to Chief Fairchild, **Rae Arno** - So basically they are gophers? **Chief Fairchild** - No they will have assigned tasks, and then gopher jobs above the assigned duties.

Expenses with-in the Borough - we did not do much with this. I have left a little in there just in case.

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

Expenses outside the borough went up a little bit, travel tickets were \$9000, its just getting more expensive to send people to school.

Communication – we have raised that just a little bit for additional telephones and stuff like that at 7-3.

Advertising Budget- stayed the same,

The Utilities – the trouble is that 7-3 is still a guess. We are going to be picking up additional so I have put some extra money in for that.

Rental and Lease there is about \$3000 in there in case we have to rent equipment in case of a catastrophe.

Equipment Rental – odds and ends materials. We spent that last year, and if we have a bad snow year, we will push a lot of snow with that.

Professional Charges Dues & Fees – We have raised that a little bit for International Association of Fire Chief, for Building Code, for all these, you have to join certain things, and everybody is raising their prices. If we get that additional FSA person it is also more cost to us this year.

Online Training – This is the other place we have raised little bit for. Online training has been working out very well with us through Action Training Systems. We are seeing a much better scoring system. We had 45 online training licenses last year; we are going to 65 licenses this year.

Physicals – I have raised that, we have never had that done. I raised it to \$55K. Capstone has the contract and they are doing the physicals.

Property Insurance – This is directly from Cheyenne, she said the first line item went from \$9500 to \$28K. That is 15% of the additional from last year, plus the cost of Station 7-3.

Vehicle Insurance & Liability Insurance – I added 15%, we were just slightly short on our last liability insurance by \$900.00, we paid it and they told us to add 15%.

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

Maintenance Services – I added a little in for additional maintenance services because of Station 7-3. Most of that should be warranty; we shouldn't see any of it.

Equipment Maintenance Services – We spent that budget at 102% last year, so I put \$10K in that one.

Ken Barkley – On vehicle maintenance costs, all the departments have reported back to me that they are using less than half than they have ever used before. This is because we are not contracting out or sending out most of our repairs. 90% of our repairs are done in house now. If I can get the additional mechanic, the savings will pay for it, there really won't be any additional cost.

Other Building Maintenance Services – We put \$1,000.00 in there. What I run into is little odds and ends that don't quite qualify in all these other places so I put that in there.

Training Reimbursements & Conference Fees – We are now allowed to start sending people again. We were able to send some this year and we want to increase that. Training and instructor fees are going up, and we also have a class called "Beyond Boots & Hoses" that we are going to try to incorporate through International Association of Fire Chiefs for training our Officers. That is fairly cheap for us to do, we have to pay for the instructor, and give them a certain size place to teach the class, and we have to have 25 students for the class. Other than that, the costs are minimal, this is a very good leadership type course.

Testing – just our standard water testing, and instructor testing and certifying officer fees.

Other Contractual – A lot of these are "here's your bill" and I pay 2% or 10% on these throughout the Borough and some are in house with us too.

Bill Browne - Going back to other contractual, its way bigger than anything else, we have that many little things? **Chief Fairchild** – Right now the Borough has encumbered \$10K right off the top. I did not get a line item break down on this but I can get it for you. So far year to date transactions are only \$12, 500. Last year our budget was \$32K and ended up spending out of that immediately. I would have to run a line item on this, I did it once but it's been a while since I looked at it. This is the catch all for different contractual services. **Bill Browne** – Contractual Services such as what? **Ken Barkley**- It could be instructor fees if we bring somebody for teaching. **Bill Browne** – But we have a line item for that.

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

Ken Barkley – Yeah, but that is where they can pull any extra funds that are needed. It's a catch all for that line item. One thing about this budget and that line item is whatever we don't spend gets put back. We did spend \$32K last year in that line item. So that could be for instructor fees, certifications, traveling, and academy. **Bill Browne** – It went up by \$3K, so you are expecting to spend that much more John? **Chief Fairchild** – Yes I am, because of the copiers, and things that have to be put in Station 7-3. **Rae Arno** – You put that down there under office supplies. **Dan Mayfield** - So you actually spent \$33K under this line last year, so why are we are \$45K? **Chief Fairchild** – Because I have 7-3 out there that is my dark horse right now. **Bill Browne** – You spent \$32K last year, and you are asking for \$45K this year, this is another \$13K, so you don't know what will happen at 7-3? **Chief Fairchild** - That is a lot of it. **Bill Browne** – OK. **Rae Arno** – The stuff you are paying for in this line item, has already been mentioned in other line items. **Ken Barkley** – we can get back to you and pull a print out, I'm not going to sit here and guess. **Rae Arno** – That would be good. **Chief Fairchild** – I can get you a print out. **Dan Mayfield** – The 429 ledger is all extra contractual stuff, basically anything that doesn't fall specifically with in the other budget lines is coming out of other contractual. **Chief Fairchild** – Cell phone, activation charges, wiring & cabling, furniture installation charges, caterers, delivery services, couriers, process servers, towing of junk vehicles used by Emergency Services for training purposes, optional road improvements /upgrades not charged to 428.600 fall under the 429 Ledger.

Office Supplies / Copier & Fax Supplies – We are going to get one new copier over there at 7-3. The copiers run about \$300/mth for those copiers, **Ray Arno** – it's \$1000 more than last time and you want to add a new copier at \$300/mth, that is more than \$1000.00., because \$300 x 12 is \$3600.00. Seems to me this should be up another \$3600.00. **Chief Fairchild** – last year's transactions were only \$2500, and you add in the \$1000. We are moving the copier from Fleet, and have in there to assist pay and put in one more copier if needed. 36 month lease is \$229.37/mth. If we split the cost between Fleet and us, it will cover it.

Other Maintenance Supplies - we raised that by \$2000.00

Equipment Maintenance Supplies - We raised by \$5000. Everything else was stable.

Vehicle Maintenance – This showed 63% used the day the budget went into play, 63% is encumbered. Last year we spent \$53,000 in vehicle maintenance, we left it

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

at \$70,000 because you never know when you are going to break something. We over spent last year, that is why I raised it.

Gas/Oil/Lubricants we are holding our own, last year we were at \$70,000. We raised this by \$6000 because we are adding a couple rigs in there. We spent \$50,000 on that last year, but we never know with the prices.

Personnel Supplies & Clothing - We have a lot of PPE's that are on 10 years, at 10 years it has to be taken out of service. I raised that \$10,000 because I need to get about 20 sets of turn out gear to replace what is going out of service, and to do that it costs me about \$2500 per set. We have some money in the CIP fund to finish this up.

Other Supplies – I have a lot of hose replacement and some new nozzles. I'm behind on this and I will make this up. I raised this to \$25,000, That buys me enough 3in. hose so that I have some spare hose in the rack. There are times now that we do not have any spare hose in the rack, because in 1987 they took all this hose out of service, and we hadn't been replacing hose. I also have 2 ladder trucks that need hose.

Computers – That pretty much comes right out of the replacement charts from IT. I have \$20,000 in there, that's the additional computers at 7-3, replacements at our other stations, I think they are replacing 3 lap tops and 2 or 3 other computers over there. Lap tops are running about \$2200 each, and desk tops are running about \$2000 dollars.

Other Equipment Under \$5000 – that is a lot of tools and things which we will be bringing in to get the station up and running, and again I don't know what Howdi construction is giving me yet, there may be some money that will be turned back in.

Debt Service - \$567,500 for the payment. We paid \$360,000 last year and \$567,500 this year.

Audit Fees – These were put in, she told me to put a 5% increase that was straight from finance. We are paying 10% into Fleet Maintenance which is the \$39,000.

Transfer to Fund – \$505,000 in the proposed CIP budget. That will set us in the grand total of about a \$4 million dollar budget

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

Capital Improvement - \$550,000 I have left this alone. This is the rest of the PPE \$75K, we have been putting about \$50K/yr in it. In 2007-2008 there was some grant money that came through, we bought a lot of gear, but we didn't continue to replace it. Replace one Command Vehicle \$60,000, the Expeditions are pushing 170,000 – 180,000 miles on 2 of them so I need to replace one of those.

Building/property maintenance, improvements and repair – All facilities. This will be an ongoing just in case.

Communication and Equipment – We have several of our trucks with very old radios, they are getting to where they can't be reprogrammed, and they won't pick up what we need. The old radios will not do everything they are supposed to do. They say we need to replace 3 of them, they run around \$6,000 each. If we run dual band they are around \$8000 each.

SCBA's is the \$200,000, if we do not do the piece mill approach, that will be used as part of our payment. Radios, pagers, chargers, we have \$75,000 in there. A new hand held radio is running about \$6000, Pagers are running around \$400 - \$500. That is my CIP list. **Ken Barkley** – Dual band radios will not work in Alaska for 8-10 years, so I have taken these off the list of what the Chiefs can buy.

For Budget I owe you the print out on the Other Contractual, I will get that out to you tomorrow. That is our line item run through. **Bill Browne** – Why don't we take this month to go over this, and when we come back in December we will go through that and see what you want and what you really want and what we will give you, **Dan Mayfield** – If this budget were to remain as it is, you are not anticipating any mill increase? **Ken Barkley** – No FSA's are going to be putting in for Mil. **Dan Mayfield** - So addition personnel would be paid under FSA dollars and it would impact you guys but not mil rate.

Bill Browne – Do you have anything else? Ken Barley – Nope

Bill Browne – Does anyone have anything they want to bring up?

Dan Mayfield – I actually have a few things; 1.) I want to inform you that I have been working with the Chief and Jimmy to identify an annexation area that had been requested over on W. Susitna. The folks out there really do want to have fire service expand out there. There has been a push to get that going. Hopefully by next meeting I will have some financial numbers and the number of homes, I'm looking for this to bring in some more revenue to West Lakes, later down the road develop the Papoose station. 2.) Last 3 days we had 3 responses due to thin ice – Do we have vehicles that can go out there? **Chief Fairchild** – No. **Ken Barkley** – I'm the one that has to make the ultimate decision, and I'm not going to risk my

WEST LAKES FSA BOARD OF SUPERVISORS MEETING

peoples life. Our entire water rescue team is on call, I never know who I will be getting, and I have to decide if we can successfully save a life or if it's going to be a body rescue. We test the ice and see if we can go out or not. 3.) End of West Lakes Blvd – property owner has blocked the borough access to the lake. We have served him with papers to clear that,

Chairman Bill Browne: Does anyone else have anything? If nothing I call this meeting adjourned. December 11th is our next regular meeting.

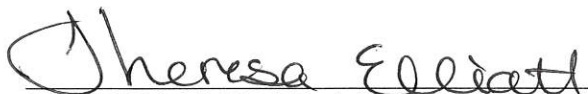
VII ADJOURNMENT

Chairman Browne adjourned the meeting at **8:05pm**.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING


WILLIAM BROWNE, Chairman, West Lakes FSA B.O.S.

ATTEST:


THERESA ELLIOTT, Admin Assistant, West-Lakes FSA B.O.S.

Minutes approved on: 12/11/2017 (West Lakes FSA B.O.S)

Gateway Community Council Meeting

6:30-8:30pm, Jan. 25, 2017

Mat-Su Borough Building Rm. #119

RECEIVED

DEC 12 2017

CLERKS OFFICE

Meeting minutes

1. Call to Order and Welcome-

President Stephanie Nowers called the board to order at 6:43 p.m. board members in attendance were Stephanie Nowers, President; Stan Gillespie, Vice President; Tim Breeden, Treasurer; and Jen Dowd, Member-at-large. Also in attendance were two community members- Caleb Saunders, CEO of Green Jar and Mat-Su Borough Assembly Member Matthew Beck.

2. Approval of Agenda & Past Meeting Minutes-

Meeting minutes for the December 6, 2016 Membership Meeting were approved. Jen Dowd moved and Stan Gillespie seconded, unanimous approval.

3. Treasurer's report and Membership update-

The treasurer reported that there was \$786.39 in the Operating Account and \$24,237.74 in the Grant Account. It was noted that the budget for 2017 was available and the application for tax exempt status was not yet completed.

4. Audience Participation –

President Stephanie Nowers suggested the agenda be rearranged to allow for audience participation before agenda items so that non board members in attendance could have their opportunity to speak before moving through remaining agenda items, the motion passed with no objections.

- Caleb Saunders with Green Jar – A Marijuana Dispensary gave a short presentation and answered a few questions regarding plans to open a marijuana dispensary on Lupine, the frontage road off the Parks Highway between Hyer Road and Seward Meridian.
- Matanuska-Susitna Borough assembly member Matthew Beck introduced himself and discussed a potential future Elementary School site as well as the Mat-Su Borough's struggle to bridge a \$10 million budget deficit due in part to budget cuts at the state level.

5. Agenda Items

- Grant application process for Spring- timing for the proposed grant for Machetan Elementary community garden was that was approved 12/6/2016 was clarified. They will request reimbursement this summer after utilizing other temporary funds.
- Renewing signature card at Mat Valley Federal Credit Union- Board members are to stop by MVFCU in Palmer to update the signature card- ask for Terisha or Melissa.
- Community Council boundary meeting. The Mat-Su Borough has requested a meeting with Community Council Chairs or Presidents and any

members of the community that would like to have some input on drawing new community council boundaries to include areas that are not currently represented by a community council. There was some discussion about the community council boundaries being changed to absorb additional membership. There were some concerns expressed regarding a wider geographic area being represented at a community council may not accurately represent all members of the community. The need for greater Community involvement from the members was also discussed.

6. New Business


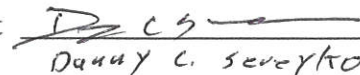
- Vacancy left by departing secretary Doug Studer was discussed, Danny Sereyko had expressed interest and volunteered to fill the vacancy. After discussion Stan Gillespie moved to appoint Sereyko to the board, the move was seconded by Jen Dowd and the motion passed with no objections.
- Grant. Gillespie moved to make the deadline for receiving applications for the spring March 1, 2017. Breeden seconded the motion and it passed with no objections.
- Possible Grants – Teachers at Machetanz Elementary expressed interest directly to the Council via e-mail about the next grant application deadline. Prior grants were discussed, Stan to follow up with membership approved for The Ranch Community lighting upgrades.
- Other discussion included clarification on
 - Elections Required (who is due for reelection)
 - Notice of meeting requires 14-28 days in advance
 - Could make bylaw changes if mailed to members. A work session for suggestions to change bylaws was scheduled.
 - (suggestions -- might modify the notice requirements which include posting at specific schools
 - Make membership run from May 1 –April 30. Makes for better timing with membership meeting
 - Reduce quorum number for non general membership meetings. Current quorum is 10 members
 - Set election terms. Currently board has operated under 2 year terms, but it is not specified in the bylaws.

7. Board Comments-

The board decided to use the acronym GCC instead of GWCC to be consistent in the future.

8. Date of Next Meeting & Adjournment –

The next meeting, the April Annual Meeting was set for April 11th at Mat-Su Community College from 6:30 to 9pm. The meeting was adjourned at 8:14pm.

Approved:  GWCC President  GWCC Secretary
Date: 12/7/17 12/7/17

Gateway Community Council Meeting

6:30-9pm • March 20, 2017

Mat-Su Borough Building Rm. #202

RECEIVED

DEC 12 2017

CLERKS OFFICE

Meeting minutes

1. Call to Order and Welcome:

President Stephanie Nowers called the board to order at 6:43 p.m. board members in attendance were Stephanie Nowers, President; Stan Gillespie, Vice President; Tim Breeden, Treasurer; Danny Sereyko, Secretary; and Jen Dowd, Member-at-large.

2. Approval of Agenda & Past Meeting Minutes:

Meeting minutes for the January 25, 2017 Membership Meeting were approved. Tim Breeden moved and Stan Gillespie seconded, unanimous approval.

3. Treasurer's report and Membership update:

The treasurer reported that there was \$786.39 in the Operating Accounts \$24,237.74 in the Grant Account for the year with \$117,436.70 available to fund grants

4. Agenda Items:

- Revenue Grant sharing fund requests-
 - Great Land Trust for trail kiosks Jen Dowd moved Danny Sereyko 2nd for discussion the item passed unanimous to move to membership for a vote of \$5,000.00.
 - Machetan Elementary for Chrome books. Danny Sereyko moved to discuss all amounts Stan Gillespie 2nd Jen Dowd abstained with a conflict of interest. Tim Breeden amended the item passed unanimous to move to membership for a vote of \$32,806.00.
 - Mat-Su Recycling Coalition for plastic bag awareness. Tim Breeden moved Jen Dowd 2nd for discussion the item passed 4-1 (Stephanie Nowers was the no vote) to move to membership for a vote of \$1,000.00
- Revenue sharing voting ballots policy- After discussion ballots must be made in person. Passed unanimous
- Finalize agenda for April 11 meeting-Tim Breeden moved and Jen Dowd 2nd passed unanimous
- Approving by law changes- Stan Gillespie moved and Danny Sereyko 2nd and passed unanimous to move to membership
- Approve holding no elections this year- Stan Gillespie moved and Jen Dowd 2nd item passed unanimous
- Evaluate conflicts of interest policy- tabled for work session

5. Audience Participation:

- Machetan Elementary for Chrome books Jenifer Minker, Molly Walker and Christy Crump presented their request for a revenue Grant sharing fund grant with three options 1 \$66,310.00 for grades 2nd-5th. 2 \$45,370 for grades 3rd-5th. 3 \$32,806 for grades 4th-5th Q & A followed.
- Mat-Su Recycling Coalition for plastic bags awareness Patty Fisher and Carol Montgomery presented their request for a revenue Grant sharing fund grant in the amount of \$1000.00 Q&A followed

6. New Business:

None

7. Board Comments:

Stephanie Nowers- Discussed trying to get the word out about the community council meetings.
Stan Gillespie- Thanked the board for all the hard work and stated it was a pleasure to work with the board.


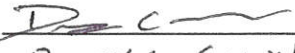
Tim Breeden- None

Danny Sereyko-None

Jen Dowd- Stated she enjoyed being part of the community

8. Date of Next Meeting & Adjournment :

The next meeting is scheduled for April 11th at Mat-Su Community College room 202 from 6:30 to 9pm. The meeting was adjourned by president Stephanie Nowers at 8:40pm.

Approved:  GWCC President  GWCC Secretary
Secretary Stephanie Nowers Danny C. Sceryko

Date: 12/7/17 12/7/17

Gateway Community Council Meeting

6:30-9pm • April 11, 2017

Mat-Su Borough Building Rm. #202

RECEIVED

DEC 12 2017

CLERKS OFFICE

Meeting minutes

1. Call to Order and Welcome:

President Stephanie Nowers called the board to order at 6:40 p.m. board members in attendance were Stephanie Nowers, President; Stan Gillespie, Vice President; Tim Breeden, Treasurer; Danny Sereyko, Secretary; and Jen Dowd, Member-at-large.

2. Pledge of Allegiance

3. Approval of Agenda & Past Meeting Minutes:

Meeting minutes for the March 20, 2017 Membership Meeting were approved. Tim Breeden moved and Stan Gillespie seconded, unanimous approval. Stephanie Nowers put forward a motion to move the Alaska State Trooper presentation up in the Agenda to now. Jen Dowd approved the motion and Danny Sereyko 2nd. Alaska State Trooper Yancey updated membership on current State Trooper activities on Drugs and crimes in the area. He then opened it up to Q&A with membership.

4. Treasurer's report and Membership update:

The treasurer reported that there was \$786.40 in the Operating Accounts \$24,240.74 in the Grant Account, with \$130,336.70 in unallocated community revenue-sharing funds available to fund grants. Yearly dues were collected prior to starting today's meeting, there were 18 dues paid members, with 17 members represented or present.

5. Gateway Community Council Requests Presentation & Voting:

- Great Land Trust
- Machetanz Elementary
- Recycling Coalition

6. Presentation:

Assemblymember Mathew Beck updated membership on current assembly items & did a Q&A

7. Proposed Gateway Community Council By-Law Changes & Vote

Stephanie Nowers, President read the proposed changes to membership. There was a short discussion before Richard Buzby put forward a motion to accept the changes and to vote on By-Law changes Judy Croby 2nd. The By-Law changes passed 12 I's and 2 No votes

8. Audience Participation:

Sara Jansen Chief from the Matanuska-Susitna Borough Planning Services department updated membership on the long range transportation plans.

9. Results of Voting on Grants: All grants were approved

- Great Land Trust (\$32,806) - passed 13 to 2
- Machetanz Elementary(\$5,000) - passed 12 to 2
- Mat-Su Recycling Coalition (\$1,000)-passed 10 to 5

10. New Business:

Conflict of interest policy was tabled to discuss in a work session at the May 23 2017 meeting

11. Board Comments:

Stephanie Nowers- Thanked membership for coming

Tim Breeden- Clarified that he spoke with a staffer and not Rep. Shelly Hughes about coming to give membership an update

Danny Sereyko, Jen Dowd, Stan Gillespie-None

12. Date of Next Meeting & Adjournment :

The next meeting is scheduled for May 23, 2017 at the Mat Su Borough Building at 6:30. The meeting was adjourned by president Stephanie Nowers at 8:45pm.

Approved: Stephanie Nowers

GWCC President Danny Sereyko

GWCC Secretary

Date:

12/7/17

12/7/17

**Meeting minutes for Gateway Community Council
Mat-Su Borough Offices, Palmer
May 23rd 2017:**

RECEIVED
DEC 12 2017
CLERKS OFFICE

President Stephanie Nowers called the meeting to order at 6:36 p.m. There were four board members present and 2 guests.

Board members present:

Stephanie Nowers, President , Stanley Gillespie, Vice President
Timothy Breeden, Treasurer , Jen Dowd, member-at-large

Board members absent:

Daniel Sereyko, Secretary

Guests present:

George Hoden, Matanuska susitna Borough Community Development Department,
Land Management specialist - Presenter
Bill Tucker, Developer

Breeden volunteered to take notes for meeting minutes.

1. Approval of Agenda & Past Meeting Minutes:

President Stephanie Nowers outline the agenda the board unanimously approved the agenda unanimously accepted Nowers proposal of allowing the presenter (Hoden) followed by Bill Tucker to be given time to speak before the Old Business and New Business agenda items.

Meeting minutes from the prior meeting were not available at the time of this meeting for approval.

2. Treasurer's report and Membership update: 24,236

Breeden, Treasurer reported that the balance in the grant accounts totaled \$24,236.70 and that the operations accounts totaled \$971.44. The treasurer also reported that the number of members had not changed since the conclusion of the last meeting estimating that that number was seventeen members but was not able to confirm as it was documented in the prior meeting.

Revenue sharing agreements have been amended with the Matanuska Susitna Borough. Checks are on route to the Gateway Community Council so that the community council can begin to reimburse Grant recipients for purposes now approved by the Mat-Su Borough

3. Presentation: George Hoden, Mat-Su Borough

George Hoden from the Matanuska-Susitna Borough Community Development Department presented on a trail connector proposed in the council area that would connect Palmer Fishhook Road to Crevasse Moraine trail head. The Mat-Su borough is currently doing public outreach before going into the public notice period of 30 days. The funds were approved by the Mat-Su Borough voters as part of a bond package. This project represents approximately \$150,000. This would be a non-motorized trail connector. The Gateway Community Council board was in favor of the idea.

4. Audience Participation:

Bill Tucker attempted to outline approximately four major problems with the current layout of the old Matanuska Road and Fairview Loop as it related to safety. The board was not in favor of hosting or organizing a special meeting of the Gateway Community Council Membership to bring forward one developers proposed plan. The board offered to be a conduit of information regarding any

meetings he intended to put together and host himself. The board also suggested any proposed plan or concern be focused toward at the residents most affected by any proposed plan he is to put forward as a potential safety solution as well as directing him to speak with the appropriate assembly member representing his district for the Mat-Su Borough.

5. Old business:

There was discussion as to whether or not the Gateway Community Council would reimburse based on invoices if the product was delivered or the service provided. The board concluded that a combination of invoice and finished product was sufficient to prove that funds would be used to reimburse or be used for the purposes outlined in the Grant application. This is specific to hearing the ads that the recycling coalition requested Grant funds for combined with an invoice from the radio station. An invoice by itself however it is not satisfactory for reimbursement from the community council.

After reviewing the amended Memorandum of Agreement from the Mat-Su Borough regarding use and specified purposes of the Community Revenue-Sharing funds the board unanimously decided to allow reimbursement for the community garden project but decided to wait for the funds from the Mat-Su Borough to be deposited before reimbursing any larger projects.

6. New Business

The Gateway Community Council discussed adopting a conflict of interest policy that would be sufficient to satisfy the IRS as it relates to the Gateway Community Council application for tax exempt status. Breeden provided a draft policy taken from a sample provided by the IRS. There was hesitation to adopt the several page conflict of interest policy because of some of the complex requirements that future boards may not be able to follow through with. Furthermore, it was discussed that the Mat-Su Borough required Community Councils to adhere to its expectations for conflicts of interest as a condition for receiving Community Revenue-sharing funds. The board elected to review any formal conflict of interest policy proposed by the Mat-Su Borough prior to making any decisions as to adopting a specific conflict of interest policy.

Stan moved that we adopt the Mat-Su Borough standards for conflicts of interest, Jen Dowd seconded the motion there were no objections. The conflict-of-interest standards would be gathered by Stan Gillespie and passed to the board for final approval. Note: the Mat-Su Borough standard conflict of interest policy has since been circulated amongst board members and determined to be too specific to the borough to be used by the community council.

The second item of new business was brought up by Stan Gillespie regarding the Dropbox and developing a folder system and nomenclature so that all users of Gateway Community Council's Dropbox could more easily navigate. President Stephanie Nowers explained the current nomenclature and file organization and was commended for the hard work and organization.

Board Comments

The next meeting was scheduled for Mid August to be a conference call / work session on August 1st 2017 at 7 p.m.

The meeting was adjourned at 7:53 p.m.

Approved: Stephanie Nowers GWCC President Danny C. Grevetto GWCC Secretary
Date: 12/7/17 12/7/17

Gateway Community Council Meeting

6:30-9pm

Sept 26, 2017

Mat-Su Borough Building Rm. #202

RECEIVED

DEC 12 2017

CLERKS OFFICE

Meeting minutes

1. Call to Order and Welcome:

President Stephanie Nowers called the board to order at 6:36p.m. board members in attendance were Stephanie Nowers, President; Stan Gillespie, Vice President; Tim Breeden, Treasurer; Danny Sereyko, Secretary; and Jen Dowd, Member-at-large.

2. Pledge of Allegiance

3. Approval of Agenda & Past Meeting Minutes:

Meeting minutes for the April 11 and May 23, 2017 Membership Meeting were approved unanimous

4. Treasurer's report and Membership update:

The treasurer reported that there was \$971.45 in the Operating Accounts \$77,257.22 in the Grant Account for the year with \$91,505.70 available to fund grants. Borough holds CRS for 2017-2014 totaling \$72,600.00. There are 30 members.

5. Presentation:

Trail extension along Nelson Road- Ryan 10 min Q & A

Mat-Su Experiment Farm update-Susanna Pearistein 10min Q&A

Livefire Alaska machine Gun/Shooting Range-Chase Eckert with a 1hr heated Q & A

6. Discussion & Possible Support for Brasil Springs Trail Jen Dowd moved Danny Sereyko 2nd motion to support 14 to 0 vote motion to support passed

7. Discussion & Possible Support for Borough Ordinance 17.61 to prohibit private dumps. Murph Obrien moved Stan Gillespie 2nd motion to support 22 to 0 vote motion passed

8. Revenue Grant Sharing Status & Update- Tim Breeden updated the members on grants outstanding and their status.

9. Audience Participation:

Murph Obrien proposed 3 resolutions 1. The council opposes the Livefire Alaska machine Gun/Shooting Range 2. The council asks Grate Land Trust to acquire Livefire Alaska machine Gun/Shooting Range land. 3. The council looks into forming a special land use district. Bill Tucker spoke about his land west of Nelson Road.

10. New Business:

Resolution for support Nelson Road trail extension

Resolution for special land use district (SPUD process)

11. Board Comments:

Stephanie Nowers- Thanked the members for coming and echoed their concerns about the noise & operating without a proper permit for Livefire machine Gun/Shooting range.

Stan Gillespie- None

Tim Breeden- suggested opening the revenue grant sharing process for 2018


Danny Sereyko-None

Jen Dowd- Thanked everyone and showed support for the Nelson Road trail extension

12. Date of Next Meeting & Adjournment :

The next meeting is scheduled for October 10, 2017 at the Mat Su Borough Building from 6:30 to 9pm. The meeting was adjourned by president Stephanie Nowers at 8:50pm.

Approved:


Stephanie J. Nowers

GWCC President



GWCC Secretary

Date:

12/7/17

12/7/17

Gateway Community Council Meeting

6:30-9pm * Oct 10, 2017

Mat-Su Borough Building Rm. #105

RECEIVED

DEC 12 2017

CLERKS OFFICE

Meeting minutes

1. Call to Order and Welcome:

President Stephanie Nowers called the board to order at 6:40p.m. Board members in attendance were Stephanie Nowers, President; Tim Breeden, Treasurer; Danny Sereyko, Secretary; and Jen Dowd, Member-at-large. Absent was Stan Gillespie, Vice President

2. Pledge of Allegiance

3. Approval of Agenda & Past Meeting Minutes:

Meeting minutes for the September 26, 2017 Membership Meeting were approved unanimous

4. Treasurer's report and Membership update:

The treasurer reported that there was \$1,121.46 in the Operating Accounts \$77,260.41 in the Grant Account for the year with \$91,505.70 available to fund grants. Borough holds CRS for 2017-2014 totaling \$72,600.00. There are 39 members.

5. Resolutions & Support Letters

Letter in support for Brasil Springs Trail- Passed with No objections

Letter to Great land Trust to support pursuing negotiating purchase of property owned by Livefire Alaska- Tabled

Resolution supporting Borough ordinance 17.61 to prohibit private dumps in the core area- Passed with no objections

Letter of support for East Nelson Trail extension- Passed with no objections

6. Discussion of Creating a Special Use District

AlexStrong code compliance officer with the Borough explained a Conditional use permit with Q&A. Eileen Probasco Planning Director with the Borough talked about the Special Use District and the core area with a Q&A. Tim Breeden moved and Jen Dowd 2nd to create a Subcommittee for Urban District to work with the Borough and report back to the Council. Members are Debi Fox, Clary Cabal, Murph O'brien, Diane Cottle-Wilson and Kathi Baldwin.

7. Revenue Grant Sharing Status for opening Grant Applications

Grants application process opened with November 17, 2017 deadline.

8. Audience Participation:

Mathew Beck encouraged and invited members to come to the October 17 assembly meeting

9. New Business:

None

10. Board Comments:

Stephanie Nowers- Thanked the members for coming

Stan Gillespie- None

Tim Breeden- None

Danny Sereyko- Thanked the members for coming

Jen Dowd- Thanked everyone

11. Date of Next Meeting & Adjournment :

The next meeting is scheduled for December 7, 2017 at the Mat Su Borough Building from 6:30 to 9pm. The meeting was adjourned by president Stephanie Nowers at 8:55pm.

Approved: Stephanie Nowers GWCC President Danny Sereyko GWCC Secretary

Date: 12/8/17 12/10/17

Gateway Community Council
PO Box 578
Palmer, AK 99645

RECEIVED
DEC 12 2017
CLERKS OFFICE

October 10, 2017

To: Emerson Krueger
350 E. Dahlia
Palmer, AK 99645

After discussion and input from members at its most recent two meetings in September and October 2017, the Gateway Community Council (GCC) is writing this letter to express its support for the proposed non-motorized Brasil Springs trail. The Gateway Community Council supports this trail as a way to connect the Crevasse-Moraine trail system, which is part of the Matanuska Greenbelt, to neighborhoods to the north, including those reaching up to Palmer-Fishhook Road.

The Community Council encourages the continued development and connectivity of the trails system to promote safety and health and believes this trail will provide a safe route otherwise not available for users including children to travel on and access the trail system. The Community Council also encourages having these trails as a way to promote better health by providing a safe recreation opportunity for the greater Palmer and Wasilla Community.

Approved by unanimous consent of the GCC Board on this date

October 10 2017



Stephanie Nowers, President
Gateway Community Council

GCC

Gateway Community Council

Mat Su Borough Council
Community Area

Gateway Community Council
Board Resolution 2017-02

RECEIVED
DEC 12 2017
CLERKS OFFICE

A Resolution Supporting MSB Ordinance 17-096 to Amend MSB 17.61 Core
Area Conditional Use Permit Requirements to Prohibit Private Landfills Within the
Core Area

Whereas, the Gateway Community Council (GCC) recognizes that the MSB is responsible for planning forward to address community growth and development, economic well-being, and quality of life issues; and,

Whereas, the GCC recognizes that the population of the MSB was less than 10,000 residents in the 1970's, and has grown 1000 percent to over 100,000 residents in 2017 and is projected to nearly double by 2035 to 195,000 residents with most of that growth occurring in the Core Area; and,

Whereas, this ordinance is consistent with the community goals and vision outlined in the Borough Comprehensive Plan (2005), the Core Area Comprehensive Plan (2007) and the MSB Economic Development Plan (2010); and

Whereas, landfills have a history of causing environmental pollution and nuisance issues and being in conflict with other land uses; and,

Whereas, the borough because of the problems with environmental pollution and other nuisance issues has reduced the number of dumps it operates down to the single regional facility off 49th state street; and,

Whereas, the dumps closed by the borough over the years include Sutton, and Knik landfills (both closed 1984), Willow landfill (closed 1985) Palmer Correctional Center landfill (closed 1986), Butte landfill (closed 1987), Talkeetna landfill (closed 1991), Big Lake landfill (closed 1992), Houston landfill (closed 1993; and,

Whereas, limiting where community refuse is dumped to publicly run facilities that have independent oversight, accountability to the public, and the financial wherewithal to effect cleanups as needed helps limit pollution and protects public health, safety and welfare and property values; and,

Whereas, there are no existing private landfills affected by this ordinance; and,

Whereas, this ordinance clarifies for developers and property purchasers what constitutes compatible development in the Core Area; and,

Whereas, Goal 1 of the Core Area Comprehensive plan is to "foster a pattern of land development that protects the appealing features of the Core Area..."; and,

GCC

Gateway Community Council

Mat Su Borough Council
Community Area

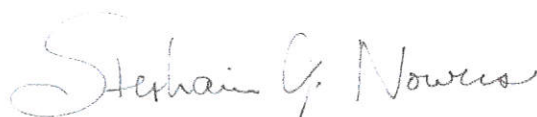
Whereas, Policy 1-B of the Core Area Comprehensive Plan is to "promote an orderly land use pattern suited to the demand for attractive settings in which to live, work, shop, learn, play and carry on other daily activities, and,

Whereas, this ordinance fosters the vision for development outlined in the Core Area, including the portion encompassing the GCC;

Now therefore it be resolved that the GCC supports the adoption of MSB Ordinance 17-096 to Amend MSB 17.61 Core Area Conditional Use Permit Requirements to Prohibit Private Landfills Within the Core Area

Approved by unanimous consent of the GCC Board on this date

October 10 2017



Stephanie Nowers, President
Gateway Community Council

RECEIVED

DEC 14 2017
CLERKS OFFICE

Talkeetna Community Council, Inc.

Annual Meeting of the TCCI

Monday, November 6th, 2017 at the Talkeetna Public Library

Draft Minutes

1. call to order 7:02pm

Quorum established – Paul Button, Mary Farina, Ed O'Connor, Peg Vos, Christie Seay

2. Christie Seay will take minutes

3. seating of new directors – Mary exits, Karl Swanson joins

4. approval of agenda

Christie Seay motions to add new board vacancy to new business
ed seconds all in favor of new agenda, 5-0

5. Election of officers - vote board positions

- a. Treasury – Karl Swanson
- b. Secretary – Peg Vos
- c. Vice chair – Paul Button
- d. Chair – Jeff Lebegue

6. approval of minutes

- a. from October meeting - peg moves to accept, ed seconds, all in favor, 5-0
- b. special meeting october 11th – ed motions to peg vos seconds, all in favor, 5-0

7. treasurer's report – submitted by Christie Seay 8. out of town guests – trooper

9. Correspondence – summarized by Paul
Buttonnot in package - Chris Grabowski
resigned

10. Announcements

a. MSB Transportation Projects Survey

11. Persons to heardPaxon
Matthews

12. Assembly
updateRandall Kawolke

13. Committee Reports

- a. TPAC – John Straussenburg
- b. Recycling - none
- c. Revenue Sharing – Christie Seay
- d. Skatepark - none

- e. Policy and Procedure – Paul Button welcomes new committee members Karl Swanson and Joe McAneney
- f. RSA – John Straussenburg
- g. SPUD report – from Laura Wright, read by Paul Button, committee is disbanding
- h. sewer and water – Joe McAneney

RECEIVED

DEC 14 2017

CLERKS OFFICE

14. Unfinished
businessnone

15. New business

- a. Maintaining proper decorum in TCCI Meetings
- b. new vacancy for a board member

16. Adjourn, 8:18pm

Peg Vos motions, Karl Swanson seconds, all in favor, 5-0

Attested by: Christie Seay



Approved by:



COUNCIL MEETING MINUTES
Regular Meeting 6:30 PM Thursday, November 16, 2017

RECEIVED

DEC 19 2017

CLERKS OFFICE

- I. Meeting called to order 6:35 pm
- II. Determination of Quorum
- III. Board Members in Attendance: Glenka, Kolbeck and Grelson. Members: Jennie Earles, Brittany Ryan.
- IV. Reading and approval of September and October minutes.
- V. Borough Assembly Report: Via email: Nothing to report. Assemblyman Kowalke was appointed to the Borough Fish & Wildlife Commission. Meetings will conflict with TCCC meetings.
- VI. TCCSA CIP⁴⁴ Report: CIP#4: No change. Currently has a balance of \$6,588.53 remaining.
- VII. Treasurer's Report: No expenditures this period. Checking: \$1,326.83 & Savings: \$25.34 = \$1,352.17. .01 dividend received 9/30/2017.
- VIII. Revenue Sharing Project Updates:
 - A. FY2013: TCCSA Conex – \$5500. None remaining.
 - C. FY2014: TCCC Operating Costs – \$1000. \$909.73 spent \$90.27 remaining.
 - D. FY2016:
 - TCCSA Operating Costs - \$13,500. \$3,187.73 spent \$10,312.27 remaining.
 - Upper Susitna Food Pantry - \$3,900 remaining. Report forthcoming.
 - TCCC Operating Costs - \$1,000 remaining
 - Winter trail Grooming - \$600 remaining
 - Nordic Ski Club - \$300 remaining
- IX. Correspondence/Current Mail: Revenue Share amendments for projects with unspent funds are due to the Borough. TCCC meeting schedule due to the Borough 12/1/17.
- X. Public Forum: None.
- XI. Unfinished Business:
 - A. Village Safe Water Program (VSW): Public water survey was due 11/18/17. Work continues on the 65% draft Preliminary Engineer Report (PER). A public meeting will be set soon as the PER is completed.

XII. New Business:

- A. TCCC Annual elections discussed. Under Section 2D of the TCCC bylaws, the TCCC Board may appoint to fill Board vacancies until next General Election. Brittany Ryan was appointed to the TCCC Board. Note that applications are accepted any time. There is currently an **"open application process"** for the Trapper Creek Community Council. With applicants, the Board will have an election and intend to seat in January 2018

XIII. Date of next meeting scheduled for **December 7, 2017, 6:00 pm.**

XIV. Meeting adjourned at 7:35pm

(Minutes taken by Council Treasurer, Janet Grelson)

Approved: Paula Genta ^{12/7} 2017 Ruff Kulla ^{12/7-17}
Chairperson Date Secretary Date

Trapper Creek Community Council
PO Box 13021, Trapper Creek, AK 99683-0321 (907) 733-7370 Teleconference