

SUBJECT: Approval of a contract amendment for Proposal No. 09-068A, in the amount of \$23,949 to Hattenburg Dilley & Linnell, for the Parks Highway Connections Engineering Services, Museum Drive Extension.

AGENDA OF: May 16, 2017

ASSEMBLY ACTION:

AM 17-048 Approved w/o objection under
Consent agenda @ the 5/16/17 RM

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	BW 5/1	
	Capital Projects Director	JPB 5/1/17	
	Purchasing Division		
	Finance Director		
	Borough Attorney	NS	
	Borough Clerk	JMM	5/8/17

ATTACHMENT (S) : Fiscal Note: Yes ☒ No ☐

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) are required by MSB 3.08.170(C)(3) for contracts with an original award value greater than \$500,000 up to \$2,000,000; a contract amendment or change order, or cumulative contract amendments or change orders, that will cause the total contract amount, as amended, to exceed 120 percent of the original contract award, or to increase the original contract by \$200,000, whichever is less.

On April 21, 2009, in AM No. 09-030, the Assembly awarded Proposal 09-068A, in the amount of \$619,114 to Hattenburg Dilley & Linnell for the Parks Highway Connections Engineering Services, Museum Drive Extension project, Project No. 30099.

The purpose of this project is to construct a rural collector road connection within 1/2 mile each side of the Parks Highway to existing access points. Connecting the local two-lane collector roads, which parallel the Parks Highway, will provide a way for local traffic to travel to their destinations without further congesting the Parks Highway. This project will help to alleviate traffic problems, better distribute local traffic, and improve local community access.

Work includes environmental studies and permitting; public involvement; survey for design and right of way; geotechnical investigations; hydraulic design; traffic and safety analysis; design studies; right-of-way mapping; utility studies and agreements; and preparation of plans, specifications & estimates for construction bidding.

There have been 11 contract amendments to this project.

Contract Amendment No. 1, in the amount of \$80,000, added Task 13, Right-of-way Appraisal and Acquisition for 10 parcels with a required right-of-way take. This contract amendment extended the contract completion date to December 31, 2011 for the right-of-way process and design completion.

Contract Amendment No. 2, in the amount of \$43,000, added an additional three parcels to the original 10 addressed in Contract Amendment No. 1.

Contract Amendment Nos. 3 through 8 extended the contract completion date to assist the Borough in the right-of-way acquisition process, to finalize the design documents, and secure all permits necessary to construct the project. These extensions of the contract completion date were necessary because the project is jointly funded by the same grant as the Parks Highway Connection Machen Road Extension project which was in the process of legal/condemnation proceedings, thereby delaying the Museum Drive Extension project until the conclusion of the legal matters on Machen Road.

Contract Amendment No. 9, in the amount of \$31,038, was approved by the Assembly in AM 16-090, on October 18, 2016, for additional environmental activities, permitting, surveying and right-of-way appraisals & acquisition. This amendment allowed for the submittal of the Jurisdictional Determination (JD) with the Corp of Engineers and field flagging and staking for the proposed right-of-way limits for parcel acquisition. The approval also included a contract amendment authorization.

Contract Amendment No. 10, extended the contract to June 30, 2017.

Contract Amendment No. 11, through contract amendment authority, added an additional \$54,940 to the contract allowing Hattensburg Dilley & Linnell to begin the completion of the final Plans, Specifications and Estimate (PS&E) design by converting the then current design into a base bid with two additive alternates.

Remaining funds available for this project will soon expire and Hattensburg Dilley & Linnell, (now known as HDL Engineering Consultants, LLC) require additional funds to complete environmental work and continue finalizing the PS&E design.

In accordance with MSB 3.08.170(c)(3), the Capital Projects Department requests the approval of this Contract Amendment No. 12, for Proposal No. 09-068A, in the amount of \$23,949 to Hattensburg Dilley & Linnell (now known as HDL Engineering Consultants, LLC) for the Parks Highway Connections Engineering Services, Museum Drive Extension.

RECOMMENDATION OF ADMINISTRATION: Approval of a contract amendment for Proposal No. 09-068A, in the amount of \$23,949 to Hattensburg Dilley & Linnell, for the Parks Highway Connections Engineering Services, Museum Drive Extension.

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FISCAL NOTE

Agenda Date: May 16, 2017

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ORIGINATOR: Bob Walden

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$23,949</u>	FUNDING SOURCE <u>State Legislative Grant</u>
FROM ACCOUNT # <u>410.000.000 4XX.XXX</u>	PROJECT # <u>30099</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Bauerngert</u>	CERTIFIED BY:
DATE: <u>5/3/17</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>23.9</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
<u>State/Federal Funds</u>		<u>23.9</u>				
Other						
TOTAL		<u>23.9</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Chaparral DATE: _____
 APPROVED BY: _____ DATE: 5/3/17