SUBJECT: Award of Bid No. 17-074B, Provide Fire Department Employee Medical Examinations to Denali Occupational Health in the contract amount not to exceed \$148,250.00.

AGENDA OF: May 16, 2017

ASSEMBLY ACTION: AM 17-047 Conscat	Approved agenda @	W/O Objection under the 5/10/17	
			_

MANAGER RECOMMENDATION:

Present to the assembly for

consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER;

Route To:	Department/Individual	Initials	Remarks
	Purchasing	A	
	Emergency Services Director	PIJ	
	Finance Director	Cy	
	Borough Attorney	JE	
	Borough Clerk	Sam	5/8/17

ATTACHMENT(S): Fiscal Note: Yes X No ____

Advertisement (1p)
Analysis Sheet (2pp)

SUMMARY STATEMENT: On February 24, 2017, the Matanuska-Susitna Borough, Department of Emergency Services (DES) requested bids from qualified physicians to provide initial medical evaluations for approximately 30 firefighter candidates and annual medical evaluations for approximately 100 incumbent fire department employees.

Department of Emergency Services response personnel perform an important and dangerous job. The nature of the work and the associated stress; place firefighters at a much greater risk for injuries, cardiovascular disease and cancer than other professions. Our organization has implemented policies and controls to reduce work related injuries; however, comprehensive medical surveillance is necessary to identify issues early, to provide preventative education and to improve the overall health of our responders.

In response to the advertisement, two (2) bids were received. Award recommendation is being made to the lowest responsive and responsible bidder.

The Administration Division of the Department of Emergency Services will be responsible for administration of this contract.

The length of the initial contract shall run from contract execution through June 30, 2018. Two (2) additional one (1) year contract renewal extensions may be exercised by mutual agreement of both parties and appropriation of funds by the Assembly.

RECOMMENDATION OF ADMINISTRATION: Award of BID 17-074B, PROVIDE FIRE DEPARTMENT EMPLOYEE MEDICAL EXAMINATIONS to DENALI OCCUPATIONAL HEALTH for the contract amount of NOT TO EXCEED ONE HUNDRED FORTY EIGHT THOUSAND TWO HUNDRED FIFTY AND NO/100 DOLLARS (\$148,250.00).

Page 2 of 2 AM No. 17-047

MATANUSKA-SUSITNA BOROUGH FISCAL NOTE

Agenda Date:

May 16, 2017

SUBJECT:

Award of Bid No. 17-074B, Provide Fire Department Employee Medical Examinations to Denali Occupational Health in the contract amount not to exceed \$148,250.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE CO	OMPLETED BY FIN	NANCE)	FISCAL IMPACT (YES) NO								
AMOUNT REQUESTED	\$148,250	o +	FUNDING SOURCE F.250 Central Matsu FSA budget								
FROM ACCOUNT# 25	0.000.000.	444. 444		PROJECT#							
TO ACCOUNT:			PROJECT #	#							
VERIFIED BY: A TOPE	baia Ba	1 ene ret	CERTIFIED BY: DATE:								
DATE:	5/3/17										
EXPENDITURES/REVENUES:			Thousands of Dollars)								
OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022					
Personnel Services											
Travel											
Contractual	11,4	136.8									
Supplies											
Equipment											
Land/Structures											
Grants, Claims											
Miscellaneous											
TOTAL OPERATING	11.4	136.8									
CAPITAL											
REVENUE											
FUNDING:			(Thousands of Dollar	rs)							
General Fund											
State/Federal Funds											
Other FSA	11.4	134.8									
TOTAL	11.4	136.8									
POSITIONS:											
Full-Time											
Part-Time											
Temporary											
ANALYSIS: (Attach a separate page	ge if necessary) 🙏 🛭	y18 expendit	ure amore		iest on th	Budget					
PREPARED BY:	<u> </u>	/ //	1	PHONE:							
DEPARTMENT:	16/00000	Hend	//	DATE:	Alle	7					
APPROVED BY:	agenne C	for the		DATE:	17//						

MATANUSKA-SUSITNA BOROUGH 350 East Dahlia Ave. Palmer, Alaska 99645 A D V E R T I S E M E N T

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT		
Alaska Dispatch News		MATA 0070	February 24, 2017		
Frontiersman		CONTRACT	February 26, 2017		
TYPE OF AD: () Display		(X) Classified	() Public Information		

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH BID #17-074B Provide Fire Department Employee Medical Examinations

The Matanuska-Susitna Borough, Department of Emergency Services is seeking to employ a contractor to provide initial medical evaluations for approximately 30 firefighter candidates and annual medical evaluations for approximately 100 incumbent fire department employees.

Bid documents are available beginning **February 24, 2017** from the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer, AK 99645. For information call (907) 861-8601, Fax (907) 861-8617, or e-mail Purchasing@matsugov.us. This bid document may be available on the internet under www.matsugov.us. A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

Bids open: March 14, 2017 @ 3:00 PM in the Purchasing Division

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Each sealed bid must be received before the date and time due and <u>must be marked with the appropriate Bid Number</u> to be considered.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

2/23/17 Approved By:

DEPARTMENT ACCOUNT NUMBER: 100.180.183.422.000

AM17-047

MATANUSKA-SUSITNA BOROUGH

BID #17-074B MSB-PURCH*17MFR14 PM03:00 Provide Fire Department Employee Medical Examinations

ANALYSIS SHEET

	BIDDER	DENALIONAL HEATT	+ CAPSTONE	
Signed Bid Form		okay	okay	
Acknowledgement of Addendum (1)		oks	02	
Scope of Services; Minimum Requirements for ntractors; items 1, 3 & 4		oka	Okay	
BID ITEMs	DESCRIPTION	TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
1-1j.	Schedule A Current Employee Medical Exams & Associated Tests & Vaccinations	109,825.00	121,515.00	707712 717 117
1-2b.	Schedule B Applicant Medical Exams & Associated Tests	39 000,00	34,335.00	
Schedule C 3-7 Other Services		8,425,00	26,585.00	
	Total Schedules A, B & C	148,250,00	26,585.00 182,435.00	

COMMENDATION:	ALL BIDS TAKED UNDER	e Addisonat	
_h	_	In Russ	
PURCHASING OFFICER	ASST PURCHASING OFFICER	BUYER (CONST PROCUREMENT SPECIALIST
3/14/17	Mile B-		
DATE /	WITNESS	WITNESS	WITNESS

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				BID #17-			7770	The second second second second	THE SECOND CO. HOLDS	TA THE PROPERTY OF				-
				partment Emplo s Opened 3/14/		caminations								
					27 @ 3.00 714								-	
	Bidder		Denali Occup	ational Health	Capstone Em	ployee Health						The said of the said		20.000
Bid Item	Schedule A										S. or mility on the Light Independent		N AND DOWN BUT WAYNE	
Bia Item	Description	Quantity	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRIC
1	Current Employee Medical Exam (Do not include the prices of items 1a -1j)	100	\$800.00	\$80,000.00	\$862.00	\$86,200.00		\$0.00		\$0.00				
1a.	Pap Smear	15	\$100.00	\$1,500.00	\$95.00	\$1,425.00	6-10-76 Ex. 7-10	\$0.00	SERVICE CONTRACTOR	\$0.00	As Parationes XII	SECTION AND ADDRESS.	7-48 1-120 7-16 1-	The Section
1b.	Prostate Specific Antigen	50	\$30.00	\$1,500.00	\$50.00	\$2,500.00	STATISTICS OF STREET	\$0.00	000000000000000000000000000000000000000	\$0.00			A STATE OF THE PARTY OF THE PAR	DECEMBER OF STREET
1c.	Hearing (Standard Threshold Shift)	45	\$40.00	\$1,800.00	\$90.00	\$4,050.00		\$0.00	CHENCY - CHANGE	\$0.00				AND COMPANY
1d.	Cardiac Stress Test	50	\$250.00	\$12,500.00	\$125.00	\$6,250.00		\$0.00	Mary Street Ave	\$0.00		All the second of		
1e.	Hepatitis A Vaccine	30	\$110.00	\$3,300.00	\$72.00	\$2,160.00	Astronomy or	college School School College Co.	00252545.60001.4002	THE SECOND STREET, STR	Washington and the second state of	200		
1f.	Hepatitus B Vaccine	30	\$75.00	\$2,250.00	\$72.00		10.00	\$0.00	SURE STATE OF THE STATE OF	\$0.00		A CONTRACTOR OF THE STATE OF TH		STATES ACCESS
1g.	Tetanus/Diphtheria/Pertussis Vaccine (Booster)	30	\$70.00	\$2,250.00	\$48.00	\$2,340.00		\$0.00		\$0.00	Para sens			
1h.	Varicella Vaccine	45	\$65.00	\$2,925.00	\$160.00		NUMBER OF STREET	\$0.00	ECHONOMIC ENTRY OF THE	\$0.00	Leave of the control of		1000	Mark Committee
1j.	Measles/Mumos/Rubella Vaccine	30	\$65.00	\$1,950.00	\$265.00	\$7,200.00	Care ex mon-spelm rush	\$0.00		\$0.00	110000000000000000000000000000000000000			
	Tota	I Schedule A	\$03.00	\$1,930.00	\$265.00	\$7,950.00	CONTRACTOR AND ADDRESS OF THE PARTY OF THE P	\$0.00	CONTRACTOR CONTRACTORS	\$0.00		ON THE PROPERTY.	STATE OF THE PARTY OF THE PARTY.	
	100	i Schedule A		\$109,825.00		\$121,515.00		\$0.00		\$0.00		\$0.00		
	Bidder			STREET, STREET, ST.	ON MANUFACTURE	A 1 (0 - 1 (0 - 4))	1276-02-00-00-00-0	7 (1905) 25 (8) (4) (F)	Company of the Children	Calculation or section (OHIO MAGAINA AND AND AND AND AND AND AND AND AND A		**************************************	140000000000000000000000000000000000000
	Schedule B		AND SOUTH OF THE PROPERTY.		Company of the Compan						THE PERSON NAMED IN			
2	Applicant Medical Exam (Do not include the prices of items 2a -2b)	30	\$935.00	\$28,050,00	\$1,072.00	\$32,160.00		\$0.00		\$0.00		\$0.00		W. 13.18.14
2a.	Pap Smear	15	\$100.00	\$1,500.00	\$95.00	\$1,425.00	Christ Cale of	\$0.00	PROPERTY NAMED IN	\$0.00	DESCRIPTION OF THE PROPERTY OF	\$0.00		\$0.00
2b.	Prostate Specific Antigen	15	\$30.00	\$450.00	\$50.00	\$750.00	SATE THE TAX	\$0.00	AND REAL PROPERTY.	\$0.00	Committee to the first	\$0.00	Carried Cons	\$0.00
	Tota	l Schedule B		\$30,000.00	5.5 C 4	\$34,335.00		\$0.00		\$0.00		\$0.00		\$0.00
	Bidder		COLUMN TO SERVICE STATE OF THE	HARD TO A SECURITION	and dispussion over	NEG TO PERSONAL PROPERTY.	STATE OF THE STATE	SKINDING - SHUBER	SECTION SECURITION SEC	APPLICATION PROPERTY.				
	Schedule C			1705年1000年10日日	Upper Call Call				SECTION STREET	100				
3	Heavy Metal Testing / Analysis	15	\$105.00	\$1,575.00	\$624.00	\$9,360.00	Spanish constant	\$0.00	anterno anterno		To reaction and the last			
4	Data Collection & Reporting	50	\$30.00	\$1,500.00	\$95.00	\$4,750.00	MUSIC DESERVE	\$0.00		\$0.00 \$0.00	NOT THE STREET	\$0.00		\$0.00
5	Consulation / Training	80	\$10.00	\$800.00	\$95.00	\$7,600.00	Acres of web and	\$0.00	SALES NAMED IN	\$0.00	PART PARTER STORY	\$0.00 \$0.00		\$0.00
6	Chest X-Ray	50	\$70.00	\$3,500.00	\$60.00	\$3,000.00	THE PERSON	\$0.00	CAPTER CUAR	\$0.00	1. 101 2.5-101 61 61 6	\$0.00	Control of the contro	\$0.00
7	Post Exposure Evaluation after Unitended Exposure to Blood Borne Pathogens	15	\$70.00	\$1,050.00	\$125.00	\$1,875.00		\$0.00		\$0.00				\$0.00
	Tota	Schedule C		\$8,425.00	Carl March	\$26,585.00		\$0.00		\$0.00		\$0.00 \$0.00		\$0.00