

SUBJECT: Award of Bid No. 17-074B, Provide Fire Department Employee Medical Examinations to Denali Occupational Health in the contract amount not to exceed \$148,250.00.


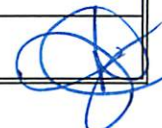
AGENDA OF: May 16, 2017

ASSEMBLY ACTION:

AM 17-047 Approved w/o objection under the Consent agenda @ 5/16/17

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Purchasing		
	Emergency Services Director	PIJ	
	Finance Director	CJ	
	Borough Attorney	LS	
	Borough Clerk	Jmm	5/8/17 

ATTACHMENT (S): Fiscal Note: Yes ☒ No ☐
Advertisement (1p)
Analysis Sheet (2pp)

SUMMARY STATEMENT: On February 24, 2017, the Matanuska-Susitna Borough, Department of Emergency Services (DES) requested bids from qualified physicians to provide initial medical evaluations for approximately 30 firefighter candidates and annual medical evaluations for approximately 100 incumbent fire department employees.

Department of Emergency Services response personnel perform an important and dangerous job. The nature of the work and the associated stress; place firefighters at a much greater risk for injuries, cardiovascular disease and cancer than other professions. Our organization has implemented policies and controls to reduce work related injuries; however, comprehensive medical surveillance is necessary to identify issues early, to provide preventative education and to improve the overall health of our responders.

In response to the advertisement, two (2) bids were received. Award recommendation is being made to the lowest responsive and responsible bidder.

The Administration Division of the Department of Emergency Services will be responsible for administration of this contract.

The length of the initial contract shall run from contract execution through June 30, 2018. Two (2) additional one (1) year contract renewal extensions may be exercised by mutual agreement of both parties and appropriation of funds by the Assembly.

RECOMMENDATION OF ADMINISTRATION: Award of BID 17-074B, PROVIDE FIRE DEPARTMENT EMPLOYEE MEDICAL EXAMINATIONS to DENALI OCCUPATIONAL HEALTH for the contract amount of NOT TO EXCEED ONE HUNDRED FORTY EIGHT THOUSAND TWO HUNDRED FIFTY AND NO/100 DOLLARS (\$148,250.00) .

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: May 16, 2017

SUBJECT: Award of Bid No. 17-074B, Provide Fire Department Employee Medical Examinations to Denali Occupational Health in the contract amount not to exceed \$148,250.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$148,250 *</u>	FUNDING SOURCE <u>F.250 Central Matsu FSA</u> <i>operating budget</i>
FROM ACCOUNT # <u>250.000.000.4xx.xxx</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u><i>Barbara Baerengut</i></u>	CERTIFIED BY:
DATE: <u>5/3/17</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual	<u>11.4</u>	<u>136.8</u>				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	<u>11.4</u>	<u>136.8</u>				

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <u>FSA</u>	<u>11.4</u>	<u>136.8</u>				
TOTAL	<u>11.4</u>	<u>136.8</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) * FY18 expenditure amount dependant on the budget

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cherienne Herold* DATE: *5/4/17*
 APPROVED BY: _____ DATE: _____

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Ave.
Palmer, Alaska 99645
ADVERTISEMENT

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Alaska Dispatch News		MATA 0070	February 24, 2017
Frontiersman		CONTRACT	February 26, 2017
TYPE OF AD:	() Display	(X) Classified	() Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
BID #17-074B
Provide Fire Department Employee Medical Examinations

The Matanuska-Susitna Borough, Department of Emergency Services is seeking to employ a contractor to provide initial medical evaluations for approximately 30 firefighter candidates and annual medical evaluations for approximately 100 incumbent fire department employees.

Bid documents are available beginning **February 24, 2017** from the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer, AK 99645. For information call (907) 861-8601, Fax (907) 861-8617, or e-mail Purchasing@matsugov.us. This bid document may be available on the internet under www.matsugov.us. A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.


Bids open: **March 14, 2017 @ 3:00 PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Each sealed bid must be received before the date and time due and must be marked with the appropriate Bid Number to be considered.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

2/23/17	Approved By: 
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DEPARTMENT ACCOUNT NUMBER: **100.180.183.422.000**

AM17-047

MATANUSKA-SUSITNA BOROUGH
BID #17-074B
Provide Fire Department Employee Medical Examinations

MSB-PURCH#17MFR14 PM03:00

ANALYSIS SHEET

BIDDER		DENALI OCCUPATIONAL HEALTH	CAPSTONE	
Signed Bid Form		OKg	OKg	
Acknowledgement of Addendum (1)		OKg	OKg	
Scope of Services; Minimum Requirements for Contractors; items 1, 3 & 4		OKg	OKg	
BID ITEMS	DESCRIPTION	TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
1-1j.	Schedule A Current Employee Medical Exams & Associated Tests & Vaccinations	109,825.00	121,515.00	
1-2b.	Schedule B Applicant Medical Exams & Associated Tests	39,000.00	34,335.00	
3-7	Schedule C Other Services	8,425.00	26,585.00	
Total Schedules A, B & C		148,250.00	182,435.00	

COMMENDATION: ALL BIDS TAKEN UNDER ADJUDICATION


PURCHASING OFFICER


ASST PURCHASING OFFICER


BUYER

CONST PROCUREMENT SPECIALIST

DATE

WITNESS

WITNESS

WITNESS

PM17-047

AM17-047

BID TABULATION														
BID #17-074B														
Provide Fire Department Employee Medical Examinations														
Bids Opened 3/14/17 @ 3:00 PM														
Bidder			Denali Occupational Health		Capstone Employee Health									
Schedule A														
Bid Item	Description	Quantity	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Current Employee Medical Exam (Do not include the prices of items 1a -1j)	100	\$800.00	\$80,000.00	\$862.00	\$86,200.00		\$0.00		\$0.00				
1a.	Pap Smear	15	\$100.00	\$1,500.00	\$95.00	\$1,425.00		\$0.00		\$0.00				
1b.	Prostate Specific Antigen	50	\$30.00	\$1,500.00	\$50.00	\$2,500.00		\$0.00		\$0.00				
1c.	Hearing (Standard Threshold Shift)	45	\$40.00	\$1,800.00	\$90.00	\$4,050.00		\$0.00		\$0.00				
1d.	Cardiac Stress Test	50	\$250.00	\$12,500.00	\$125.00	\$6,250.00		\$0.00		\$0.00				
1e.	Hepatitis A Vaccine	30	\$110.00	\$3,300.00	\$72.00	\$2,160.00		\$0.00		\$0.00				
1f.	Hepatitis B Vaccine	30	\$75.00	\$2,250.00	\$78.00	\$2,340.00		\$0.00		\$0.00				
1g.	Tetanus/Diphtheria/Pertussis Vaccine (Booster)	30	\$70.00	\$2,100.00	\$48.00	\$1,440.00		\$0.00		\$0.00				
1h.	Varicella Vaccine	45	\$65.00	\$2,925.00	\$160.00	\$7,200.00		\$0.00		\$0.00				
1j.	Measles/Mumps/Rubella Vaccine	30	\$65.00	\$1,950.00	\$265.00	\$7,950.00		\$0.00		\$0.00				
Total Schedule A				\$109,825.00		\$121,515.00		\$0.00		\$0.00		\$0.00		
Bidder														
Schedule B														
2	Applicant Medical Exam (Do not include the prices of items 2a -2b)	30	\$935.00	\$28,050.00	\$1,072.00	\$32,160.00		\$0.00		\$0.00		\$0.00		\$0.00
2a.	Pap Smear	15	\$100.00	\$1,500.00	\$95.00	\$1,425.00		\$0.00		\$0.00		\$0.00		\$0.00
2b.	Prostate Specific Antigen	15	\$30.00	\$450.00	\$50.00	\$750.00		\$0.00		\$0.00		\$0.00		\$0.00
Total Schedule B				\$30,000.00		\$34,335.00		\$0.00		\$0.00		\$0.00		\$0.00
Bidder														
Schedule C														
3	Heavy Metal Testing / Analysis	15	\$105.00	\$1,575.00	\$624.00	\$9,360.00		\$0.00		\$0.00		\$0.00		\$0.00
4	Data Collection & Reporting	50	\$30.00	\$1,500.00	\$95.00	\$4,750.00		\$0.00		\$0.00		\$0.00		\$0.00
5	Consulation / Training	80	\$10.00	\$800.00	\$95.00	\$7,600.00		\$0.00		\$0.00		\$0.00		\$0.00
6	Chest X-Ray	50	\$70.00	\$3,500.00	\$60.00	\$3,000.00		\$0.00		\$0.00		\$0.00		\$0.00
7	Post Exposure Evaluation after Unintended Exposure to Blood Borne Pathogens	15	\$70.00	\$1,050.00	\$125.00	\$1,875.00		\$0.00		\$0.00		\$0.00		\$0.00
Total Schedule C				\$8,425.00		\$26,585.00		\$0.00		\$0.00		\$0.00		\$0.00