

**SUBJECT:** Award of Bid No. 17-100B, Leachate Hauling and Disposal to Shamrock Septic, Inc. in the contract amount not to exceed \$160,000.00 annually.

**AGENDA OF:** May 16, 2017

**ASSEMBLY ACTION:**

*AM #17-036 approved w/o objection under Consent agenda @ 5/16/17 RM*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Purchasing	<i>Q</i>	
	Public Works Director	<i>IDQ</i>	<i>27 APR 17</i>
	Finance Director	<i>Q</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>Ann</i>	<i>5/8/17</i>

**ATTACHMENT (S):** Fiscal Note: Yes ☒ No \_\_\_\_\_  
 Advertisement (1p)  
 Analysis Sheet (1p)

**SUMMARY STATEMENT:** On March 16, 2017, the Matanuska-Susitna Borough solicited bids from qualified contractors to pump, haul and dispose of leachate from the Central Landfill Facility.

The length of the initial contract shall run from July 1, 2017, through June 30, 2018. Four (4) one (1) year contract renewal options may be exercised by mutual agreement of both parties and appropriation of funds by the Assembly.

The contract amount is based on the quantity of leachate disposed of in the past two (2) years. It is anticipated that the volume of leachate to be disposed of will continue to increase in the upcoming years. The price per gallon received for this solicitation remained the same from the previous contract.

The Borough is currently designing a Septage and Leachate



Treatment Facility. Upon becoming operational, this facility will begin to treat leachate and may affect the volumes hauled by this contract, up to and including complete cessation of any hauling activities. The Treatment Facility will be located at the Central Landfill and is expected to open sometime in 2019.

The Solid Waste Division of the Public Works Department will be responsible for administration of this contract.

In response to the advertisement, one (1) bid was received. The bidder was deemed responsive and responsible.

**RECOMMENDATION OF ADMINISTRATION:** Award of **BID 17-100B, LEACHATE HAULING AND DISPOSAL** to **SHAMROCK SEPTIC, INC.** for the contract amount of **NOT TO EXCEED ONE HUNDRED SIXTY THOUSAND AND NO/100 DOLLARS (\$160,000.00)** annually.



MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: May 16, 2017

SUBJECT: Award of Bid No. 17-100B, Leachate Hauling and Disposal to Shamrock Septic, Inc. in the contract amount not to exceed \$160,000.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$160,000 *</u>	FUNDING SOURCE <u>Solid Waste Operating - Hazardous waste removal</u>
FROM ACCOUNT # <u>510.150.416.4xx.xx</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual		160				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		160				
TOTAL		160				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* Pending passage of FY18 budget

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: Cherienne Okunak DATE: 5/2/17



**MATANUSKA-SUSITNA BOROUGH**  
**350 East Dahlia Ave.**  
**Palmer, Alaska 99645**  
**ADVERTISEMENT**

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Alaska Dispatch News		MATA 0070	March 16, 2017
Frontiersman		CONTRACT	March 17, 2017
TYPE OF AD:	( ) Display	( X ) Classified	( ) Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

**MATANUSKA-SUSITNA BOROUGH**  
**BID #17-100B**  
**Leachate Hauling & Disposal**

The Matanuska-Susitna Borough is soliciting bids from qualified contractors to pump, haul and dispose of leachate from the Central Landfill located at the South end of 49<sup>th</sup> State Street, Palmer Alaska. It is the intent of this solicitation to obtain a flat rate per gallon for pumping, hauling and disposal of leachate to the transfer site in Anchorage designated by Anchorage Waste Water Utility (A.W.W.U.)

Bid documents are available beginning **March 16, 2017** from the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer, AK 99645. For information call (907) 861-8601, Fax (907) 861-8617, or e-mail [Purchasing@matsugov.us](mailto:Purchasing@matsugov.us). This bid document may be available on the internet under [www.matsugov.us](http://www.matsugov.us). A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

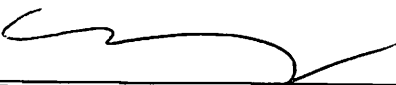
Bids open: **April 11, 2017 @ 3:00 PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Each sealed bid must be received before the date and time due and must be marked with the appropriate Bid Number to be considered.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

3/15/17	Approved By: 
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DEPARTMENT ACCOUNT NUMBER: **510.150.416.422.000**

Am17-036



**MATANUSKA-SUSITNA BOROUGH**  
**BID #17-100B**  
**Leachate Hauling and Disposal**

**ANALYSIS SHEET**

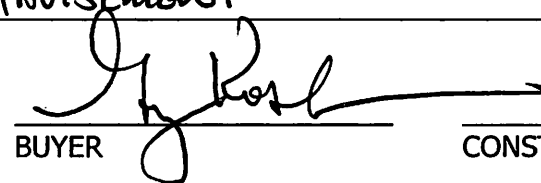
<b>BIDDER</b>		SHAMROCK		
Signed Bid Form		OK g		
Other items as required in Instructions to Bidders and Specifications/Scope of work		N/A		
<b>LINE ITEM</b>	<b>DESCRIPTION</b>	<b>BID PRICE</b>	<b>BID PRICE</b>	<b>BID PRICE</b>
1.	Pump, haul and disposal of Leachate per specifications & bid documents	.082 per gallon	_____ per gallon	_____ per gallon

**RECOMMENDATION:** BID TAKEN UNDER ADVISORMENT



\_\_\_\_\_  
PURCHASING OFFICER

\_\_\_\_\_  
ASST PURCHASING OFFICER



\_\_\_\_\_  
BUYER

\_\_\_\_\_  
CONST PROCUREMENT SPECIALIST

4/11/17  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

PM17-034