

**SUBJECT:** AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY MSB 2.45, AMENDING MSB 3.08, AND MSB 2.20, TO PLACE THE BOROUGH'S PURCHASING FUNCTIONS AS A DIRECT REPORTING DIVISION TO THE BOROUGH MANAGER'S OFFICE.

**AGENDA OF:** June 6, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator	NS	For Borough Manager
	Borough Attorney	NS	
	Borough Clerk	JAM	5/26/17

**ATTACHMENT(S) :** Fiscal Note: NO X YES  
Ordinance Serial No. 17-\_\_ (2 pp)  
Manager's Memo (1 pp)

**SUMMARY STATEMENT:** In 2013, the functions of the Purchasing Division of the Matanuska-Susitna Borough were placed within the newly created Capital Projects Department. Before that time, the Purchasing Division was within the Finance department except for a transition period under the Borough Manager's Office.

The Borough Manager is constantly seeking efficiencies and good organization. At the same time, all departments and divisions must have the resources and flexibility to perform their essential work functions in the best available manner. The Borough Manager has decided that the Purchasing Division should be a direct report division to the Manager's Office so that they are closer to the throne of power.

An effort has been made to make all changes in the various parts of code to move the Purchasing Division as a direct reporting division to the Borough Manager's Office similar to Animal Control and Port MacKenzie. However, should there be an error or omission, the Clerk's office has the power to revise any

mistakes by revision of ordinance to the extent that the context clearly indicates as per MSB 1.15.155(B)(11).

**RECOMMENDATION OF ADMINISTRATION:** Introduce and set for public hearing.

# Manager Directive



Date: May 16, 2017

To: Jude Bilafer  
Russ Kraft  
George Hays

From: John Moosey

Effective July 1, 2017, Purchasing operations will move from the Department of Capital Projects to Administration.

The Purchasing Officer Russ Kraft and the operations will report directly to the Deputy Borough Manager.

