

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

RECEIVED
MAY 18 2017
CLERKS OFFICE

Chairman - Norman Harris (05)	Dick Zobel (02)	Ken Peltier (06)	Jon Olsen (10)
Vice Chair - James Skinner (09)	Kenneth Marsh (03)	Derylee "Lee" Hecimovich (07)	Erik "Moe" Johnson (11)
Bruce Bush (01)	Jenny VanderWeele (04)	Donald Brainard (08)	Braden VanderWeele (12)

MINUTES

**REGULAR MEETING
DSJ BUILDING ASSEMBLY CHAMBERS**

**January 18, 2017
4:30 P.M.**

I. CALL TO ORDER, ROLL CALL

Dr. Harris called the meeting to order at 4:36 p.m

- A. Members present and establishing a quorum were:
Bruce Bush, Dr. Norman Harris, Erik Johnson, Kenneth Marsh, Jon Olsen, James Skinner, Jenny VanderWeele, Braden VanderWeele, and Dick Zobel.
- B. Members Absent: None
- C. Members Absent and Excused: Ken Peltier, Derylee Hecimovich, Donald Brainard
- D. Vacant Positions: None
- E. Staff Present: Glenda Smith, Land Management Analyst and Elizabeth Derbonne, Department Administrative Specialist

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

GENERAL CONSENT: Agenda approved without objection.

Dr. Harris led the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION (Limit to 3 minutes)

(There was no one who wished to speak)

IV. ITEMS OF BUSINESS

- A. Alaska Farmland Trust, Amy Pettit, Executive Director
 - 1. Introducing a Buy Local Statue to the Mat-Su Borough
- Ms. Pettit requested the board approve a resolution to introduce a buy local statute into borough governing language. Existing state statute has a 7% margin, i.e., if cost of Alaskan grown food purchase was within 7% of cost of competition, they were required to buy local. However, there is no enforcement of state statute. She would like to see the borough institute its own local preference requirement.

B. Staff Report

Ms. Smith informed the board:

- Assembly wants no net loss of ag land;
- No reclassification of existing ag classified parcels
- Addressed Grazing/Range Management Leasing update through adoption of Resolution 17-01
- Showed the difference in affordability between ag parcels with covenants, conditions, and restrictions vs ag rights only.

C. Old Business

1. RESOLUTION NO. 16-08 A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDS THE ASSEMBLY AMEND TITLE 23 AGRICULTURAL LAND SALE PROGRAMS TO SELL AGRICULTURAL RIGHTS ONLY, VALUED AT 10% OF THE FAIR MARKET VALUE, WITH DEVELOPMENT RIGHTS RETAINED BY THE BOROUGH.

There is already a motion on the table to adopt Resolution No. 16-08.

Dr. Harris opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the board.

Mr. Johnson and Mr. Harris spoke against the resolution. There is no “end of the program.”

- Ag rights only owners do have the ability to will their interest to their heirs.
- Allows for more capital for infrastructure.
- Provides an incentive to farm

Motion carried with Mr. Zobel, Mr. Skinner, Mr. Olsen, Ms. VanderWeele, Dr. Harris, Mr. Marsh and Mr. Bush in favor.

Mr. Johnson opposed.

2. RESOLUTION NO. 16-09 A RESOLUTION RECOMMENDING ASSEMBLY APPROVAL, TO ESTABLISH POLICY FOR SUBDIVISION OF AGRICULTURAL PROPERTY, AND AMENDING THE LAND AND RESOURCE MANAGEMENT POLICY AND PROCEDURES MANUAL, PART 5, AGRICULTURAL LAND.

There is already a motion on the table to adopt Resolution No. 16-09.
Dr. Harris opened the public hearing.

Mr. Sawyer is the owner of a 40-acre Title 15 ag right parcel and stated he couldn't get a loan for a house, so can't live on the parcel. Has no ability to pull out a 5 acre homesite as it would leave less than 40 acres.

There being no one further who wished to testify, the public hearing closed and discussion moved to the board.

Motion carried with Mr. Zobel, Mr. Skinner, Mr. Olsen, Mr. Bush, Mr. Johnson and Mr. Marsh in favor.

Ms. VanderWeele and Dr. Harris opposed.

D. RESOLUTION NO. 17-01 A RESOLUTION RECOMMENDING ASSEMBLY ACTION TO ESTABLISH POLICY FOR TITLE 23.10.140 GRAZING LEASES

1. Land and Resource Management Division, Policy and Procedure Manual, Part 5, Agricultural Land Sales: Grazing / Range Management Lease

Mr. Zobel moved, Mr. Marsh 2nd to approve Resolution No. 17-01.

There was no discussion as it was just a housekeeping change.

Motion carried without objection.

E. Correspondence

1. Email from Ms. Cutler
2. Letter from owners of four of the 1977 Agriculture Parcels Sale

V. MEMBER COMMENTS (Note: Limit to 3 minutes)

Mr. Marsh, Dr. Harris, Mr. Johnson, Ms. VanderWeele, Mr. VanderWeele, and Mr. Skinner had no comments.

Mr. Bush wondered how much land the borough has with ag lease potential? Need to plan for the future, i.e., next 100 years.

Mr. Olsen informed Ms. Pettit that back in the 80's he drafted the 7% preference language for local purchasing through the Department of Commerce.

Mr. Zobel asked Ms. Smith for a brief overview of this afternoon's meeting with the biosolids subcommittee.

Ms. Smith informed the board that she met with the borough attorney, planning staff and Assemblymember Sykes earlier today. The planning department staff will move legislation forward banning the use of biosolids. Queried the board about bringing back a resolution to place a moratorium on the use of biosolids for borough-owned properties.

VI. NEXT MEETING

A. February 15, 2017, 4:30 pm


XV. ADJOURNMENT

Dr. Harris adjourned the meeting at 5:22 p.m.

AGRICULTURE ADVISORY BOARD


Norman Rex Harris, Chairman

ATTEST:


Elizabeth Derbonne
Department Administrative Specialist

**MATANUSKA-SUSITNA BOROUGH
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MINUTES

**REGULAR MEETING
DSJ BUILDING ASSEMBLY CHAMBERS**

**February 15, 2017
4:30 P.M.**

I. CALL TO ORDER, ROLL CALL

Dr. Harris called the meeting to order at 4:30 p.m

- A. Members present and establishing a quorum were:
Donald Brainard, Dr. Norman Harris, Derylee Hecimovich, Erik Johnson,
Jon Olsen, Ken Peltier, James Skinner, Jenny VanderWeele,
Braden VanderWeele, and Dick Zobel.
- B. Members Absent: Bruce Bush
- C. Members Absent and Excused: Kenneth Marsh
- D. Vacant Positions: None
- E. Staff Present: Glenda Smith, Land Management Analyst

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

GENERAL CONSENT: Agenda approved without objection.

Dr. Harris led the Pledge of Allegiance.

III. MINUTES OF PRECEDING MEETING

- A. October 19, 2016
- B. December 21, 2016

Accepted as presented.

IV. AUDIENCE PARTICIPATION (Limit to 3 minutes)

Alex Strawn, Development Services Manager, introduced himself to the board and stated that if the Resolution on the agenda today is approved, he would be the one tasked with bringing legislation to the assembly.

- A. Elections

- 1. Chair

Mr. Brainard motioned, Ms. Hecimovich 2nd nominated Dr. Harris to continue as chair. Motion carried without objection.

2. Vice-Chair

Mr. Skinner volunteered to continue as Vice-Chair. There was no objection.

B. Staff Report

1. RESOLUTION 16-09

- (i) Resolution actually did pass at the last meeting. Staff double-checked with the Clerk's office as to quorum requirements and it is 6 members not 7 that constitute a quorum. The vote on the Resolution was 6-2 in favor.

2. Ms. Smith provided information about how much ag land there is in the borough as well as a spreadsheet and maps. There are 11,545 acres of borough agriculture property and 28,020.47 acres of state agriculture parcels. Distributed to the board a Soil Classification map showing Class II, III, and IV soils.

C. RESOLUTION NO. 17-02 (SUB) A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING THE ASSEMBLY ESTABLISH A MORATORIUM ON SOIL APPLICATION OF SEWAGE SLUDGE AND DOMESTIC SEPTAGE AND REFER THE GENERAL APPLICATION PRACTICE TO THE PLANNING COMMISSION FOR FURTHER EVALUATION WITH REGARD TO LAND USE PRACTICES.

Dr. Harris read the substitute resolution into the record. The change was to remove "from borough-owned agriculture parcels."

Mr. Zobel moved, Mr. Brainard 2nd. Motion carried without objection.

V. MEMBER COMMENTS (Note: Limit to 3 minutes)

Mr. Zobel - This is where we were headed when we voted a year ago. The more research he's done, the scarier it gets. Need to keep out of Alaska.

Mr. Skinner - Has seen how Anchorage disposes of their sewage. Has the Mat-Su come up with a solution to dispose of this waste? Use for power generation? Assembly needs to come up with a safe solution in the planning stages for future disposal of waste.

Mr. Olsen – This is so important for the looks of the farmers. If it gets out that somebody is dumping on farmland in the borough, people would not buy from any farmers.

Mr. Johnson - State patiently looking forward to the comments from the public. Requested staff bring back resolution regarding preference buying.

Ms. VanderWeele, Appreciate the opportunity to be on the board for being on the board to protect farmland. We can prevent the same mistakes that are being made in the lower 48.

Mr. Peltier, glad that we are putting the brakes on application of biosolids. Would prefer to have a testing facility in place prior to any application.

Ms. Hecimovich, Echo other comments,

Mr. Brainard had no comments.

Dr. Harris – Glad to get this passed. Hope it gets through Assembly and make a difference.

VI. NEXT MEETING

A. March 15, 2017, 4:30 pm


VII. ADJOURNMENT

Dr. Harris adjourned the meeting at 4:58 p.m.

AGRICULTURE ADVISORY BOARD


Norman Rex Harris, Chairman

ATTEST:


Elizabeth Derbonne
Department Administrative Specialist

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MINUTES

**REGULAR MEETING
DSJ BUILDING ASSEMBLY CHAMBERS**

**March 15, 2017
4:30 P.M.**

I. CALL TO ORDER, ROLL CALL

Dr. Harris called the meeting to order at 4:30 p.m

- A. Members present and establishing a quorum were:
Donald Brainard, Bruce Bush, Dr. Norman Harris, , Derylee Hecimovich,
Erik Johnson, Jon Olsen, James Skinner, Jenny VanderWeele, and Dick Zobel.
- B. Members Absent: Ken Peltier,
- C. Members Absent and Excused: Derylee Hecimovich, Kenneth Marsh, and
Braden VanderWeele
- D. Vacant Positions: None
- E. Staff Present: Glenda Smith, Land Management Analyst, Elizabeth Derbonne,
Department Administrative Specialist

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

GENERAL CONSENT: Agenda approved without objection.

Dr. Harris led the Pledge of Allegiance. Disbursement

III. AUDIENCE PARTICIPATION (Limit to 3 minutes)

Mr. Haberman spoke to the public process.

IV. ITEMS OF BUSINESS

- A. Development Services Manager – Alex Strawn – Biosolids Update

Mr. Strawn had a conflict and could not attend.

- B. Staff Report

Ms. Smith:

Distributed copies of the Planning Department's Information
Memorandum and Ordinance prohibiting the application of Biosolids within the
borough. It will be introduced for Referral to the Planning Commission at the
March 21, 2017 Assembly meeting. Ag board quorum is 6 so 5 members may
attend the Assembly and Planning Commission meetings to testify on this

legislation. Clerk's office advised that members not sit together or an AGAB meeting would have to be advertised.

Stated that borough code and policy and procedure manual changes related to agriculture will be heading to the assembly within the next few months. These are based on the resolutions this board has approved.

Provided a copy of a 2001 Frontiersman article "Bridge would open up rich ag land."

Alaska Farmland Trust is raising money to put a conservation easement on 74 acres of property.

C. RESOLUTION NO. 17-03 A RESOLUTION RECOMMENDING ASSEMBLY ACTION TO ALLOW ENFORCEMENT OF DEED AND CONTRACT REQUIREMENTS AND TERMINATIONS OF AGRICULTURE RIGHTS PURSUANT TO BREACH OF CONTRACT.

Mr. Zobel moved, Mr. Brainard 2nd. Discussion followed. Title 15 there are violations for the deed restrictions; Title 13 Ag Rights sale, breach of stipulations and can be terminated; Title 23 Fee Simple CCR's requirements supposed to be in perpetuity and have a plan, some are just fallow and that is not what was intended.

Motion carried without objection.

D. Alaska Farmers Union Platform

1. Supports sale of 5 and 10 acre agricultural parcels as a pilot program. Parcels offered for sale under this project should have covenants, conditions, and restrictions on them plus development and production requirements.
2. Supports the resolution of ownership issues surrounding ownership issues surrounding Mat-Su Borough agricultural lands sold under title 13 Agricultural Rights only sales.

E. Members to attend Public Hearings for Planning Commission and Assembly meeting on Biosolid legislation.

1. Clerks office stated that 5 members of the board may attend the planning commission and assembly meetings regarding the biosolids without having to advertise as a special meeting; however, do not sit together.

(i) Three members of the existing biosolids subcommittee, plus Mr. Brainard and Dr. Harris will attend. Mr. Zobel will act as the spokesman for the committee. Informed the board that he might not be available depending on when the planning commission and assembly meetings public hearings are held.

V. MEMBER COMMENTS (Note: Limit to 3 minutes)

Mr. Brainard, Mr. Bush, Dr. Harris, Mr. Johnson and Mr. Zobel had no comments.

Mr. Skinner brought in a Popular Science magazine article related to wastewater recycling in Orange County, California. It will be distributed to members at the next meeting.

Mr. Olsen stated he would be in favor of 5-10 acre tracts to encourage for farming. Would be a great thing for a pilot program to.

Ms. VanderWeele spoke in favor of the biosolids resolution for a moratorium on its use and application and apologized that she could not volunteer during this time of year.

Ms. Smith stated that one of items going forth for code changes included properties less than 40 acres(i.e. 5-10 acre parcels) that contained 60% or more ag soils. Does the board wish to revisit or add a new resolution to look at a pilot program in this size range?

Discussion followed and can't take an existing parcel of 40 acres and subdivide to the smaller 5-10 acre parcels, but could start a pilot program for existing smaller non-current ag properties with the minimum required soils, could be sold for ag property.

VI. NEXT MEETING

A. April 19, 2017, 4:30 pm


VII. ADJOURNMENT

Dr. Harris adjourned the meeting at 5:05 p.m.

AGRICULTURE ADVISORY BOARD


Norman Rex Harris, Chairman

ATTEST:


Elizabeth Derbonne
Department Administrative Specialist

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Greater Butte
Road Service Area Board
RSA #26
Regular Meeting Minutes

Approved Mike Shields
Attested R. M. D. J.
Date 5/16/17

April 13, 2017, at the MSB O&M Building

Meeting Called to Order at 6:03 pm

In Attendance:

Mike Shields, Supervisor
Lucy Klebesadel, Supervisor
Roy Nuttal, Supervisor
Will Barickman, MSB Superintendent
Alex Senta, MSB Projects Manager

Visitors

Brendon Knox
Joanne Knox

Roll Call: A quorum of 3 RSA 26 Supervisors present.

Approval of Agenda: Approved with addition of Walling RAP condition under Unfinished Business.

Approval of Minutes from February 2, 2017 meeting; approved as written.

Borough Staff Reports

Road Superintendent's Report on:

Maintenance contract performance: Continues excellent to date; very prompt response to hot-line complaints, resulting in several "thank you's" from residents.

Any Particular Problems/Concerns Due to Spring Breakup: Breakup thus far unusually slow and even. Waterflow erosion of private driveway off Cheechako culdesac was a result of normal frozen flat ground; Will and Mike will look at this again tomorrow.

Monthly Budget Performance and Fund Balance Reports: Current Fund Balance is \$90,000; estimated Balance for FY '18 possibly \$300,000.

Optional Maintenance: Minor this period.

Unfinished Business

Bodenburg Creek bridges project status: Contract has already been awarded to Dirtworks, low price means replacement of North Bridge bridge and repair of both Elk and Backacres bridges, plus the connector road (quasi "Pioneer Standard"?) between North Bridge and Rock Ridge. Discussion followed, particularly around the serious lack of communication between Capital Projects and both Public Works and the RSA's, with both Knox's expressing their concern about the resulting lack of public notification or chance for input. Mike will follow up with Jude Bilafer to try to correct this.

Confirm drive-around for May 16, 10:00 am: Confirmed.

New Business

HB-156 to exempt or defer property taxes on "economic development properties": Mike passed out copies of the bill in its current form, described its possible impact on Service Areas, and said the RSA's "Big Board" would be discussing a Resolution as to its implementation next week.

Proposed Roads Bond nomination: Mike gave background to what may be proposed by the RSA's "Big Board" next week, and the probable requirement that roads nominated to be included under the Bond be at least "Collector" in type. Discussion followed, the consensus being that the Borough portion of Smith, which is a rapidly deteriorating Collector, should be our nominated road.

Walling RAP surface condition: Mike noted that the RAP on much of the segment between Caudill and Silver Bullet appears to be deteriorating, and needs either some form of rejuvenation or a re-application very soon. Discussion followed; Will and Mike will look at this road tomorrow.

Adjourned: Meeting adjourned at 7:15 pm. Drive-Around meeting scheduled for May 16; next regular meeting is on July 13, 2017.

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
April 13, 2017**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Fire Hall on April 13, 2017. Board members John Strassenburgh and Billy FitzGerald were present.

- I. There was a quorum, and the meeting was called to order at 7:00 pm.
- II. Minutes of the March 9, 2017 meeting were approved.
- III. The Board briefly discussed the Beaver Road gravel pit, and John reported that the Borough would contact the RSA if AHTNA requested a change to the gravel contract.
- IV. The Board discussed the status report of road maintenance activities and upcoming projects. Of note was the repairs of the Yoder bridge over Montana Creek would begin as soon as weigh restrictions are lifted, and the project is expected to be completed within 3 or 4 days after that. In addition, the Talkeetna Dike repair project is entering the bid process and Assembly approval process. No word on FEMA money for the repair of the dike at Yoder bridge and bank armoring at Kalispell.
- V. The Board discussed how best to use the \$3,250 that remains from a 2013 SOA legislative grant. The board recommends that this be used for dust control in the downtown area.
- VI. The meeting was adjourned at 7:40 pm.

Respectfully submitted,


John Strassenburgh
RSA 29 Primary



LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

MEETING

Held 6:30 pm Thursday April 20, 2017 at West Lakes Fire Station #73

IN ATTENDANCE:

RECEIVED

RSA #

RSA Members Present

MAY 19 2017

09-Midway	Dan Tucker P		GLENN'S OFFICE
14-Fairview	Dan Elliott P		
15-Caswell Lakes	Larry Cline P		
16-South Colony			
17-Knik		Daniel Huttunen tc	
19-Lazy Mountain			
20-Willow	Thomas Phillips P		
21-Big Lake			
23-North Colony			
25-Bogard	Gary Hessmer P		
26-Greater Butte	Mike Shields P		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails			
29-Talkeetna	John Strassenburgh P tc		
30-Trapper Creek	Joan Medberry P tc		
31-Alpine			

tc = by teleconference P = Primary

RSAs not represented: South Colony (16), Lazy Mtn (19), Big Lake (21), North Colony (23), Gold Trails (28), and Alpine (31).

MSB Staff: Public Works: Terry Dolan, Tracy Link

Borough Staff (other than Public Works): John Moosey, Borough Manager

Borough Mayor: None

Assembly Representatives: None

Visitors: Bill Stearns, D&S Services

CALL TO ORDER at 6:32 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 10 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of March 16, 2016, approved as corrected (typo on page 2).

TRAINING: Bill Stearns gave a presentation on rock crusher use in road maintenance and surface upgrading, and its long-term cost savings. Discussion followed.

BOROUGH MANAGER: John Moosey gave a brief description and status report on HB-156, exempting or deferring from property taxes certain "economic development properties", noting its potential value in attracting new businesses and the lack of any need for this prior to the State's current economic crisis. John actively participated in the following discussion, supporting the Borough's need to tailor the program to invite new business while exempting the Service Areas whose financial health is also crucial to that "invitation". John said he needed a Resolution from this Board to support him in that view with the Assembly.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

STAFF REPORTS:

A. O&M: Terry Dolan: Projects status report to follow by email. Weight restrictions are now on or pending, so construction season is 4 to 6 weeks out. Introduced Tracy Link as the "new Paula" (CIP projects Inspector). Crack-sealing contract preparation almost done; short discussion of the past history of sealing, transitioning from in-house crew to contracts and the contractor learning process.

BOARD MEMBER REPORTS:

A. TAB: Dan Elliott: There was no quorum, therefore no meeting.

UNFINISHED BUSINESS:

A. HB-156 draft Board Resolution: Mike Shields presented by **motion** a draft Resolution for Board discussion, then read aloud a modification of that by John Strassenburgh, who seconded the motion. Discussion followed largely about exact wording, after which Dan Elliott **moved**, Dan Tucker **seconded**, to accept the final wording amendment, which was approved by unanimous voice vote. The Resolution expressed the Board's concerns with the broad and somewhat subjective language in the Bill, and asked that new projects *not* be exempted from Service Area property taxes. Joan Medberry then **moved**, seconded by John Strassenburgh, to accept the amended version; it was **adopted** by unanimous voice vote. Mike will deliver it to the Clerk's Office by next Monday.

B. Road Bond Proposal: Stephen Edwards, in the interest of meeting time, chose to postpone this topic to the May meeting, with unanimous approval.

C. Tom Phillips: RSA #20 letter to DOT regarding proposed Hatcher Pass mine traffic impacts: Tom presented the letter and asked for Board support. Discussion followed regarding the best way to express that support; Tom said his RSA would accept that it appear in this meeting's Minutes. By acclamation this Board **supports sending the letter as written**, and **fully supports RSA #20 in its issues and concerns**.

D. Conference Phone upgrade options: Mike Shields gave a brief review of the difficulties we are having with the current phone, and the result of Jennifer Ballinger's research of options; a better phone which complies with IT's system requirements will cost us roughly \$750. Stephen Edwards **moved** to purchase the new phone, seconded by John Strassenburgh; **approved** by unanimous voice vote.

NEW BUSINESS: None.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None.

BOARD COMMENTS: None.

ADJOURNMENT: Dan Tucker moved, seconded by acclamation; meeting adjourned at 8:03 pm.

NEXT MEETING: Thursday, May 18, 2017 at the West Lakes Fire Station #73, 1250 Spring Drive.

Board Chair 

Board Secretary 

**Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION**
Thursday, March 16, 2017, 6:00pm

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CLERKS OFFICE

MINUTES

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05pm by Terry Nininger at MSB in Palmer. Quorum was established with six members present: Howard Delo, Andy Couch, Jehnifer Ehman (phone) Larry Engel, Jim Sykes, Terry Nininger and Mike Wood. Also present: Frankie Barker, Heather Stewart, Randall Kowalke, Neil DeWitt and Mac Minard (phone).

II. APPROVAL OF AGENDA

Larry made a motion to approve the agenda. Mike seconded the motion. The motion was approved.

III. MINUTES OF PRECEEDING MEETING

Larry made a motion to approve minutes from February 2, 2017 and February 16, 2017. Howard seconded the motion and it was approved.

IV. CORRESPONDENCE/ANNOUNCEMENTS

The commission sent a letter to the Board of Fisheries on February 17 correcting Letter from Mayor – Assembly letter of support

V. PERSONS TO BE HEARD

Randall Kowalke spoke about the Trapping Ordinance which he requested that the Assembly reconsider at their next meeting. He has some proposals to clean up the ordinance and add parcels.

Neal DeWitt spoke about Alaska Sportfishers Association which holds meetings in Anchorage. They are looking for more members.

VI. ELODEA TREATMENT

Heather Stewart described the Elodea infestation on Alexander Lake which has increased from 10 acres in 2015 to over 500 acres as of 2016. Float planes are the vector for the spread. DNR treated 500 acres last summer but needs to continue the treatment this summer. She distributed a document showing the treatment program and costs. They need \$50,000 to cover another treatment this spring. A fall treatment is also needed to make the eradication efforts effective. Andy made a motion to put forward \$50,000 match for treatment of Elodea in Alexander Lake. Mike seconded the motion. The motion was approved. Commissioners suggested other sources for the fall treatment.

VII. BOF DEBRIEF

Larry complimented the group for an outstanding team effort. We didn't gain much but also didn't lose much. Andy and others suggested that FWC come forward with more proposals at the next BOF meeting. Terry noted that by 2020 we will have the economic study and will have completed all the fish research projects. Larry made a motion to go before the Assembly in

April to give a report about the BOF. The motion was seconded and approved. Jim indicated that the report could happen under the Manager's Report.

VIII. BOF APPOINTMENTS

Howard made a motion to support Reed Morisky for another term on the BOF and oppose John Jenson and Fritz Johnson. Jim seconded. After discussion, the motion was withdrawn..

Andy made a motion to write a letter endorsing Reed Morisky. Larry seconded the motion and it was approved.

IX. FWC RESEARCH PROJECTS

Frankie reported that the contract for the economic study on sportfishing is on the Assembly agenda for approval on March 21. Southwick was the winning bidder.

X. HB 98 ESCAPEMENT GOALS

Commissioners suggested edits to the legislation and indicated that the wording was too vague. They suggested telling Rep. Neuman that the bill needs work. Howard made a motion to have an email sent to Rep. Neuman. Mike seconded the motion and it was approved..

XI. FWC EXPENSES

Frankie asked commissioners to turn in their receipts from the BOF meetings for reimbursement.

XII. MEMBER COMMENTS

Howard noted the monumental BOF effort, singling out Larry and Andy who were there for the entire meeting. Andy appreciated everyone's efforts. Jim thanked everyone for their work. He suggested thanking Lee Stephan and, Mayor Cottle for their participation. He asked who will give the update to the Assembly in April. Terry was awed with everybody's efforts at BOF.

XIII. ADJOURN

Meeting was adjourned at 9:30pm.

ATTEST:


FRANKIE BARKER, Staff


TERRY NININGER, Chair

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on March 16, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1 (Chair)
Mr. LaMarr Anderson, District #2
Mr. Stan Gillespie, District #3
Mr. Jordan Rausa, District #4 (Vice Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. Marty Van Diest, Alternate 1

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Platting Board member excused or absent:

Mr. Roger Purcell, District #7 - Excused
Mr. Gregory Pugh, Alternate 2 - Excused

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Cheryl Scott, Platting Technician
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Jordan Rausa.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for February 16, 2017 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

A. CP ESTATES

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 53 public hearing notices were mailed out on February 23, 2017, to this date there has been 3 returns, no objections, no non-objections, and no concerns.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, # 2016-128.
- Do not need to keep recommendation #7.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

John Burton

- Concerned about the access to the lots and the 100' public use easement on the north side of the lots.

Chair Jay Van Diest

- Closed the public hearing.

John Shadrach (Petitioner's Representative)

- Agrees with the changes to the recommendations and findings.

MOTION:

- Johnson moved to approve the preliminary plat for CP Estates. The motion was seconded. Remove recommendation #7 and modify #6. Modify finding #2 and add #10.

DISCUSSION:

- Discussion on the access and roads.

RECOMMENDATIONS:

- Modify #6: Record a common access easement for the four lots in Block 1 and the four lots in Block 2 shown on final plat.
- Remove #7.

FINDINGS:

- Remove last sentence on #2.
- Add #10: The borough engineer has requested a sight distance computation using a design speed of 30 miles per hour and would prefer using the desirable distance rather than the minimum distance.

VOTE:

- The motion passed with all in favor. There are 10 findings.

TIME: 1:33 P.M.

CD: 0:29:37

B. QUICKSTAR RSB L/1 & 2

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 46 public hearing notices were mailed out on February 23, 2017, to this date there have been 1 return, no objections, no non-objection, and no concerns.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, # 2017-004/005.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Mike Butcher

- Believes that the right-of-way should be 60'.
- Does not agree with the right-of-way decision.

Tim McGhan

- Concerned about snow storage for the area.

Chair Jay Van Diest

- Closed the public hearing.

Diane Pankowski

- The initial proposed design of the round-about did not work.
- The action being taken will conform to the standards of the state and the borough.

Shiela Armstrong (MSB Capital Projects) and Mike Campfield (MSB Borough Engineer)

- Gave a brief explanation on why the borough facilitated this action.

MOTION for VARIANCE:

- Johnson moved to approve the variance to MSB 43.20.060, to allow for dedication of a 50' wide right-of-way for Quickstar RSB L/1 & 2. The motion was seconded.

DISCUSSION:

- Discussion on the variance.

Tracy McDaniel (MSB ROW Department)

- Explained the right-of-way process and the affect it will be to the property.

DISCUSSION:

- More discussion on Diane Lane and the Variance.

VOTE on VARIANCE:

- The motion passed with all in favor. There are 9 findings.

MOTION on PLAT & VACATION:

- Johnson moved to approve the preliminary plat and vacation of the Common Drive Shown on the Quickstar Plat #2003-10 for Quickstar RSB L/1 & 2. The motion was seconded.

VOTE on PLAT & VACATION:

- The motion passed with all in favor. There are 9 findings.

TIME: 2:38 P.M.

CD: 01:31:14

BREAK

TIME: 2:47 P.M.

CD: 01:31:25

C. US SURVEY 4587 SECTION LINE EASEMENT VACATION

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 8 public hearing notices were mailed out on February 23, 2017, to this date there have been no returns, no objections, no non-objections, and no concerns.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, # 2017-014.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Justin Wholey (Petitioner's Representative for AK DNR)

- Agrees with the recommendations.

MOTION:

- Rausa moved to approve the vacation of Section Line Easement within Lots 9 & 10, with replacement public access and utility easements as shown on the preliminary section line easement vacation plat for US Survey 4587. The motion was seconded.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 2:59 P.M.

CD: 01:42:53

D. WILLOW GARDENS

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 10 public hearing notices were mailed out on February 23, 2017, to this date there have been no returns, 1 objection, no non-objections, and no concerns.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, # 2017-015.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Steve Charles

- Concerned about trail safety with the utilities going in on the easement.

Chair Jay Van Diest

- Closed the public hearing.

The Petitioner or the Petitioner's Representative was not present at the hearing.

MOTION:

- Rausa moved to approve the preliminary plat for Willow Gardens. The motion was seconded. Change the wordage to recommendation #6 and add finding #13.

RECOMMENDATIONS:

- Change wordage on #6 to: "Provide 15' utility easement on both sides of Willow Garden Circle . . . "

FINDINGS:

- Add #13: The Willow Trails committee has concerns that the future utilities using the SLE may impact the "nature" trail experience for users, utility poles and guy wires could present a hazard to trail use. Also, addressed concerns of trespassing if further clearing enables trail users to move off the trail on to private land.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 3:30 P.M.
CD: 02:13:30

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

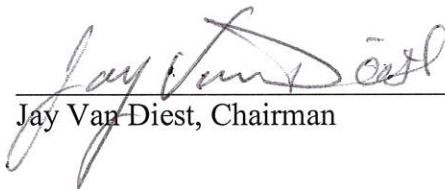
- There will be 1 case to be heard at the next platting board meeting.

8. BOARD COMMENTS

- Gillespie will be gone for the Meetings of April 20th and May 4th.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chairman Jay Van Diest adjourned the meeting at 3:36 p.m. (CD: 02:20:02)



Jay Van Diest, Chairman

Attest:



Sloan Von Gunten
Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on April 6, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:07 p.m. by Vice Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1 (Chair) - **Late**
Mr. LaMarr Anderson, District #2
Mr. Stan Gillespie, District #3
Mr. Jordan Rausa, District #4 (Vice Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6

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Platting Board member excused or absent:

Mr. Roger Purcell, District #7 - Absent
Mr. Marty Van Diest, Alternate 1 - Excused
Mr. Gregory Pugh, Alternate 2 - Excused

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Stan Gillespie.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for March 2, 2017 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

A. OLD KNIK ROAD

Vice Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 118 public hearing notices were mailed out on August 11, 2016, from the September 1, 2016 platting board hearing. To this date there has been 1 return, no objections, no non-objections, and no concerns.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, # 2016-091/093/094.
- The Petitioner would like to continue the case.

Vice Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

The Petitioner and the Petitioner's Representative is not present.

Jay Van Diest arrived at the meeting.

MOTION:

- Johnson moved to continue the case for 2 months to June 1, 2017 for Old Knik Road. The motion was seconded.

VOTE:

- The motion passed with all in favor.

TIME: 1:19 P.M.

CD: 0:11:43

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- The platting officer, Fred Wagner gave an update on the Assembly's decision on Title 43 changes.
- We will be working on Title 43 at the platting board meeting on April 20, 2017.
- Platting Board would like to Add 2 special meetings to work on Title 43.

MOTION on SPECIAL MEETINGS:

- Anderson moved to have special meetings on April 27th and May 11th. Seconded by Johnson.

VOTE:

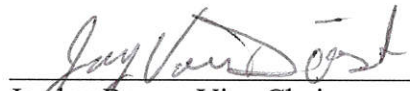
- The motion passed with all in favor.

8. BOARD COMMENTS

- Gillespie will be gone for the Meetings of April 20th, April 27th, and May 4th.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chairman Jay Van Diest adjourned the meeting at 1:45 p.m. (CD: 0:37:04)



Jordan Rausa, Vice Chairman
Jay Van Diest, Chairman

Attest:



Sloan Von Gunten
Administrative Specialist

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board was held on Thursday, February 9, 2017, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:04 p.m. Mr. Mike Campfield, chaired the meeting.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Archie Giddings, P.E.
Gina Jorgensen
Helen Munoz
Thomas Stoelting

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Wastewater and Septage Advisory Board members absent and excused were:

Tom Healy
Ronald Phillips

Staff and Agency Representatives in attendance were:

Debbie Passmore, Board Administrative Support
Russ Krafft, MSB Purchasing Officer
Butch Shapiro, Solid Waste Division Manager
Jim Sykes, Assembly Member, District 1

III. APPROVAL OF AGENDA

Today's agenda was reviewed by the Board and amended.

Mr. Mike Campfield, P.E. moved that, because there are two Board members absent today, we postpone the election of the Chair and the Vice Chair until the next meeting.

Mr. Mike Campfield, P.E. moved to add Mr. Russ Krafft to the Agency Reports to discuss the bids that are now on the street regarding the Septage and Leachate Treatment and Disposal Facility Design and Construction Management services.

Mr. Archie Giddings moved for approval of today's agenda as amended; Ms. Gina Jorgensen seconded.

Today's agenda was approved as amended without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Gina Jorgensen

V. AUDIENCE INTRODUCTIONS

Mr. Eugene Carl Haberman
Mr. Will O'Malley, AWWU project manager

VII. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Minutes for the November 29, 2016 meeting were reviewed by the Board.

VOTE: The minutes were approved without objection.

VIII. PRESENTATIONS

A. Will O'Malley, AWWU Update

- i. AWWU is about ready to put an RFP on the street to perform an upgrade on their King Street septage receiving station. The plan is to upgrade it enough that it is functional for the next 20-25 years and then they'll use the Turpin station only as a backup facility. The upgrade should be completed towards the end of 2018.
- ii. They plan to keep accepting the Valley's septage and leachate until we have our own facility. Once our facility is up and running, they'll try to bar Borough septage and leachate from being discharged into their facility. AWWU is thankful that we are building our own station. Currently, the rates that they get from the Borough septage haulers doesn't pay for all of the costs they incur so the Anchorage haulers are essentially supplementing the Borough.
- iii. Anchorage Regional Landfill will soon be putting out an RFP to build a pipeline to take their leachate and discharge it into AWWU's sanitary system. Once that's constructed (possibly 2019), they'll stop discharging into the Turpin station.
- iv. Tom Stoelting asked about the recent price hike to the septage haulers from AWWU. Was that through the regulatory committee or is that just what they are hoping to get?
 1. Will O'Malley answered that he would have to research that question and will provide an answer at a later date.
 2. Mike Campfield asked that he also provide a copy of the recent rate study, if there was one.
- v. Asked the Board when the new septage facility will be built.
 1. Mike Campfield answered 2020.
- vi. Will O'Malley asked if we have the money to construct the facility.
 1. Mike Campfield answered that currently we have a DEC clean water loan and we are looking for grants. If no grants are available, we will borrow enough to construct.

IX. AUDIENCE PARTICIPATION (*Three minutes per person*)

Mr. Eugene Carl Haberman

Thinks we need to change the agenda so that the Audience Participation occurs AFTER the Agency and Staff Reports section.

Thinks we all need to resign.

X. AGENCY AND STAFF REPORTS

A. City of Wasilla – Mr. Archie Giddings, P.E., Public Works Director

a. Nothing to report today.

- B. City of Houston – Ms. Gina Jorgenson, City Council Member
 - a. Three Bears will be coming in with a gas station
 - b. Now are in the marijuana business
- C. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer
 - a. The RFP's are on the street for the Construction Management and the Design of the Septage and Leachate Treatment and Disposal Facility. The proposals are due March 15. Should be able to ask the Assembly to award the bids in mid-April.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

XIII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

XIV. COMMENTS FROM THE BOARD

Helen Munoz: nothing, thank you.

Archie Giddings: This is exciting that it's out on the street and it's interesting how it's packaged. I think that's a good way to go to have the technical advisor that's going to do the construction site assist the Borough. I think that's a good move. It's complicated; there are a lot of opinions that have been thrown out there about what's the best way to treat it and I think this is going to be a good deal to help us succeed. I'm all for it.

Ms. Gina Jorgensen: I'm good, thank you.

Mr. Tom Stoelting: Is looking forward to getting this moving on.


Mr. Mike Campfield, P.E.: I just want to thank Anchorage for coming out. It was very good to hear what you had to say, some very interesting facts there that I think will help us as we go forward. So I should probably start getting in touch with you or Brett or somebody at AWWU on a regular basis. Thank you for coming out.

XV. NEXT MEETINGS

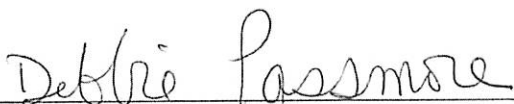
- A. Thursday, May 11, 2017, 2:00 p.m. in the MSB Assembly Chambers

XIV. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 2:26 pm.

 5/19/17
Mr. Mike Campfield, P.E., Acting Chair

ATTEST:



Debbie Passmore, Board Administrative Support

West Lakes Fire Service Area Board of Supervisors

Meeting Minutes
West Lakes Station 73
1250 Spring Drive, Meadow Lakes, Alaska
April 10, 2017

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CALL TO ORDER:

Chair William Browne called to order the regular meeting of the **West Lakes Fire Service Area Board of Supervisors** at 6:02pm on April 10, 2017 at Station 73 at 1250 Spring Drive in Meadow Lakes.

ROLL CALL AND DETERMINATION OF QUORUM:

Board members present and establishing a quorum:

Chair William Browne, Vice Chair Rae Arno, Steve Simpson, and Corky Matthews

Also present:

District Chief John Fairchild, WL Secretary LuJean Fetchenhier, Battalion Chief James Keel

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – Joint meeting March 13, 2017

The minutes were approved as written.

CHIEF'S REPORT:

- For March 2017 attached.
- First Alert responded to a letter requesting a donation of smoke and CO alarms by immediately sending a box of them. We don't know how many we will receive.
- Chief Fairchild answered a question about radios from Mr. Simpson. The 1250 radios will not connect to the ALMR system, so newer upgraded radios need to be purchased to gradually replace them. Unfortunately, the cost is much greater.
- Update on Station 73 – the driveway permit has been approved from the state. They are working on the right of way and will be clearing for Winter Way to go through. Chief Spent time in Anchorage at some meetings and got assurances that the road grade would be set. Johnson Road will be cut through while the highway is constructed. At that time, the temporary access will be removed. Signage and blinking lights were discussed also.
- Battalion Chief Keel got stuck on Crooked Lake during a call, but there was no vehicle damage.
- Board members were invited to review the 65% plans for the new station and the access drawings.

Next meeting is scheduled for May 8, 2017 at 6:00pm at Station 73.

The meeting adjourned at 6:35 PM

Chief's report March 2017

Runs: 38 total runs for March which break down as: 7 fire calls, 9 rescue, 2 false alarms, 1 mutual aid, 4 Haz Mat, 15 other responses (Smoke calls, lock outs etc.)

Prevention:

- The WLFD participated in the Kids to College program through the Alaska Commission on Post-Secondary Education. The WLFD presented at the Houston Middle School (60 sixth graders) and the Big Lake Elementary School (25 fifth graders).
- The WLFD teamed up with the Meadow Lakes Community Council to advertise and sell house signs as part of our continuing partnership with the Horseshoe Lake Fire-wise organization.
- WLFD also did two installations of smoke alarms in partnership with the Red Cross. We were also able to install CO monitors at these residences from our stock of donated CO monitors.
- WLFD installed a total of six donated CO monitors in five different residences during March.
- WLFD contacted both Kidde and First Alert and made formal applications for donations of additional CO alarms.

Mechanic:

- Getting the small portable pumps in service for the forestry season
- Installed new plow brackets and repaired the plow mounting as needed on SV-81.
- Plow shoes and lighting repairs on SV-71
- E-711, exhaust regeneration issues repaired and reprogramed
- Replacement CV-71, installing the accessory equipment, sent the truck to Alaska Safety for lighting and to the Sign post for lettering. Waiting for the equipment cage and radio programming to put it in service.
- Quarterly air testing complete on the breathing air systems for the district.
- Backing damage during the CPR call to CV-82, SV-81 backed into the rear on CV-81 approximately \$3000 damage. The unit is in the body shop getting repairs.
- We will be sending in CV-81 for rust repairs after CV-82 is back in service.

Training:

- WLFD trained this month on Truck operations, VEIS rescue, initial fire attack, hose deployment and thermal imager operations.
- WLFD held live fire training for the FF-1 classes from Butte, Sutton and Palmer at the training tower at St-82
- We will start a Basic Fire fighter class on April 13 till May 26th so the trainees can start responding.

Budget:

- No issues to report, still running close on the on-call responder line item but all the rest is OK
- Ordered 10 portable radios for replacement of the Motorola 1250 radios that will not work in the future.
- CIP list attached for review.

Operations:

- Ground breaking on May 9th for the new Station.
- Meet with Howdy construction on Station 73 interior and exterior colors and interior paint, carpet, cabinetry.
- Clearing the property for St-73 build approved and in progress.
- WLFD did receive a \$7500 state forestry grant.
- Working with DOT on ROW issues and clearing permits for station 73.
- Meeting on issues and dates with Chief Keenan on dispatch change over to Mat Com from Palmer.
- Meetings on Red Alert program upgrades that we will be adding to our Red Alert system for fire reporting
- Planning meetings for the Railroad Drill in late April with Emergency Management.
- Load testing the generator sets at all stations complete except St-82.
- CV-71 is complete except radio programing and building the interior cage in the unit.
- I will be out of town from April 14th to the 24th for vacation. Chief Keel will be covering for me
-

West Lakes Fire Service Area Board of Supervisors



WILLIAM BROWNE, Chair, West Lakes FSA B.O.S.

ATTEST:



LUJEAN FETCHENHIER, Secretary, West Lakes FSA F.D.

Minutes approved: 5/8/17 (WL FSA B.O.S.)

Greater Farm Loop Community Council



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Council Meeting
July 14, 2016, 7:00 pm
Musk Ox Farm

MINUTES

I. Call to Order

- Call to order – approx. 7pm

II. Attendance

- Local Residents (eligible for General Membership) – Mark Austin, Pio Cottini, Joe Homme, Cheryl Homme, Veronica Knapick, Dan Stanley, Barbara Jo Stanley, Mike Uher, Sheryl Uher, Leonard Wallner, Teresa Clemmer
- Guest – Jim Sykes, MatSu Borough Assembly Member for District 1

III. Background – Roles and Functions of Community Councils

- Clemmer – Interested in reactivating Council for several reasons, primarily (1) opportunity to get to know and interact with neighbors, and (2) take advantage of Borough obligation to provide early notification to CCs about projects/proposals affecting area. Not interested in making any planning-related proposals.
- Cottini – Insight into Farm Loop Community Council that existed prior to 2008; problems and local objections to overly burdensome planning proposals; frustration led to decision to go inactive. Former officers – Tracy Moffit (last President); Susan Grasser (last Treasurer).
- Sykes – Confirmed that Planning Commission / Assembly formerly placed Farm Loop CC into inactive status in 2008; old bylaws can be referenced as an example, but are not in effect. Generally supports CCs. Opportunity for dialogue, consensus-building, resolving small issues of local concern.
- Clemmer – Glad to have any information from prior Council, copy of old bylaws, officer contact info, etc. Submitted public record request to Borough, but the most recent records on file were dated 1999. Appears some docs/folders may have been lost. Welcome participation of prior officers and members going forward.

IV. Borough Update – Current Projects and Issues

- Sykes – Substantial budget cuts due to state fiscal situation. Trying hard to avoid raising property taxes. Can likely meet gap with other revenue sources, such as sales tax, gravel resource royalties, etc. Biggest concern is adequacy of transportation in light of regional population growth.

V. Community Ideas and Concerns

- Various substantive concerns raised - High property taxes, especially on large tracts of vacant property that do not qualify as farmland; new subdivisions/growth; adequacy of transportation; opportunity for early input regarding large-scale project proposals (e.g., coalbed methane).
- Incorporation/revenue-sharing funds – If incorporate the CC, eligible for substantial Community Revenue Sharing funds (approx. \$20,000 from State of Alaska). Amount might go down in future due to budget cuts. Incorporating is a big decision best considered once CC is fully up and running. Other CCs have used these funds for donations, events, operation costs, snow plowing services, etc.
- Expanding boundaries – Farm Loop CC is among several CCs bordering on an area that does not fall within a recognized CC boundary. We could consider expanding boundary to include that area.
- Cost of mailings – Borough willing to pay for one mailing to all CC area residents annually. We should take advantage of this.
- Accuracy of mailing list – Needs improvement. Encourage people to send email to farmloopak@gmail.com with accurate contact information for themselves and neighbors who want to stay informed about CC activities. Going forward, ordinary meeting announcements will be primarily electronic (email and FB page) in order to keep costs down. Can also telephone people who do not use computers. Will work with Borough to create updated postal mailing list before next big mailing.

VI. Process for Reactivating Greater Farm Loop Community Council

- Review & discussion of draft Bylaws – Draft is based on Chickaloon Bylaws and other examples. Simplified to meet needs of Farm Loop and avoid time-consuming and expensive obligations. Circulating now for comment. Welcome input on Bylaws at this meeting or via email. Posted on Google Drive. **Voting on Bylaws will occur at next meeting.**
- Review & discussion of draft Resolution for Reactivation – Straightforward, basically telling Planning Commission and Borough Assembly that group is organized, has officers and Bylaws, and is requesting approval of CC status. Circulating now for comment. Welcome input on Resolution at this meeting or via email. Posted on Google Drive. **Voting on Resolution will occur at next meeting.**
- Officer Nominations – Sign-up sheet sent around for nominations. Nominations will be open until next meeting. **Voting/election of Officers will occur at next meeting.**
Nominees to date:
 - Chair – Teresa Clemmer
 - Vice-Chair – Leonard Wallner (indicated available for any position)
 - Secretary – Teresa Clemmer (if there are no other nominees)
 - Treasurer – Mark Austin
 - Member-at-Large – Daniel Stanley, Mark Austin

VII. Other


- Encourage people to spread the word to neighbors about CC, and circulate FB and email info widely. Eventually, all officers will become managers of FB and email.


VIII. Next Meeting

- Date and Time - **Thursday, Sept. 29, 7pm**
- Will investigate venue. Possibly NOLs or Farm Loop Christian Center.

IX. Adjournment

- Adjourned – approx. 8:30pm

Signed:  4/3/2017
Teresa B. Clemmer, Chair

Attested: 
Mark Austin 4/12/17
Treasurer

Greater Farm Loop Community Council



Council Meeting, September 29, 2016, 7:00 pm
NOLS, 5805 N Farm Loop Rd

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MINUTES

I. Call to Order

- Meeting called to order approx. 7pm

II. Attendance – 17 voting; 10 non-voting

General Members:

Teresa Clemmer
(meeting chair)
Stacy Peterson
James Nichols
Candice Frisby
Barbara Jo Stanley
Dan Stanley
Bill Fasser
Kim Fasser
Veronica Knapick
Judy Scorup
Annette Harpster
Jim Harpster
Ralph Basner
David K. Storm
Leonard Wallner
Staci Manier
Jessica Smith

Limited Members:

Eric Benson (building
home, not yet primary
resident)
Winona Benson
(building home, not
yet primary resident)
Maira Fasser
(resident under 18)
Hannah Clemmer
(resident under 18)
Michelle Bauer
(status?)
Erin Bauer (status?)

Guests:

Roman Kalytiak (home slightly
outside boundary)
Jim Sykes (MSB Assembly Dist 1
Rep & Candidate)
Brian Endle (MSB Assembly Dist 1
Candidate)
Eugene Carl Haberman (frequent
participant in local government
decision-making throughout
Borough)

III. Minutes

- July 14, 2016 Minutes approved.

IV. General Discussion

- Meeting Notices – Several attendees expressed concern about adequacy of public notices. Chair described methods used - postcard mailing, newspaper and radio announcements, road signs, FB page, email, and word of mouth. Registered voter list somewhat out of date, not very effective, many postcards returned to sender. Road signs far more effective, led to greater traffic on FB page. Will continue to improve and evolve communication network.

- Purposes of Council – Chair reviewed history of Farm Loop CC and described main goals and benefits of reactivating Council: neighbors getting to know each other; forum for discussing and resolving local issues; earlier and broader notice for proposed projects from Borough; potential for obtaining State money to be used by Council to benefit area residents; opportunities to work together on emergency preparedness. Greater Farm Loop area covered by Core Area Plan (further planning not an impetus for reactivation). Several attendees expressed support for these goals. Staci Manier echoed support for emergency preparedness; she is a member of AKVOAD and offered to help provide training/resources. Candice Frisby expressed concern about Council restricting people's use of their property, e.g., subdivisions. Chair clarified Council has no governmental authority, only opportunity for input/comments. Jim Harpster expressed concern about Council using funds to impose unwanted projects on neighborhood. Chair clarified Council will have very limited funds, only individual donations from members capped at \$50 per member per year plus potential funds from state.
- Prior Council – Jim Harpster inquired about contacts with prior Council officers and efforts to obtain copy of prior Bylaws and other documents. Chair explained Pio Cottini was at July meeting and gave some background/history on prior Council. A public records request was made to Borough, but Borough was missing files, nothing more recent than 1999 available. Letters were sent to prior officers Tracy Moffitt and Susan Grasser seeking old records and encouraging participation, but no response was received.
- Council Boundaries – Attendees reviewed boundary map in meeting packet to determine status as General Members, Limited Members, or Guests. Chair mentioned future potential for annexing additional areas not currently encompassed by any Council.
- Borough Code – Chair reviewed MSB Code 2.76 regarding purposes of Community Councils and requirements for reactivation.

V. Bylaws

- Chair reviewed Bylaws, including Officer responsibilities.
- Chair reviewed changes since July 14, 2016 meeting. Key changes:
 1. General Council Meetings - Any day (rather than 2d Thursday) in March, June, September, and December each year;
 2. Special Council Meetings - Can be called by written petition of 3 (rather than 10) General members;
 3. Public Notices - Must include meeting time, date, location, and description of proposals; copy of agenda optional (rather than required)
 4. Quorum – Minimum 3 officers and total 10 General Members (rather than 3 officers plus 15 additional members)
 5. Nominations – By submission to Officer or by floor nomination during December meeting when election occurs (rather than by N&E Committee, written petition by 5 General members, or floor nominations during September pre-election meeting).

6. Recall – Placed on agenda by Chair or written petition from 3 (rather than 10) General members.

- Chair invited proposals from floor to further modify Bylaws. Motion to change from quarterly to monthly meetings. Motion amended to specify monthly meetings on 2d Thursday of each month at 7pm. Discussion of pros and cons of monthly versus quarterly meetings and specific versus open dates/times – encourage attendance, burden on Officers, effectiveness of meetings, momentum, ability to respond to Borough activities in timely manner, consistency, flexibility, and potential for more frequent meetings by Executive Board and Committees, etc. Motion failed by show of hands vote.

VI. Resolution

- Chair described purpose of Resolution – Demonstrate to Borough that Greater Farm Loop CC is duly organized (Bylaws, Officers, etc.), meets requirements for reactivation, and requests Borough action to approve reactivation.
- No questions/concerns/motions from floor.

VII. Introductions

- Attendees introduced themselves and gave some personal background.
- Mark Austin could not be present due to upcoming Otoberfest event at Musk Ox Farm. Chair shared his news that farm has just been placed into conservation easement.
- Chair welcomed candidates for MSB District 1 Assembly race and noted that Bylaws, as drafted, allow candidates to visit and make presentations but Council cannot formally endorse any political candidate.

VIII. Break

IX. Officer Nominations

- Chair encouraged additional nominations for Officer positions, especially Secretary.
- Existing Nominees – Teresa Clemmer (Chair), Leonard Wallner (Vice-Chair), Mark Austin (Treasurer), Daniel Stanley (Member-at-Large)
- Floor Nominees – Jessica Smith (Secretary), Candice Frisby (Vice-Chair)
- All nominees confirmed eligibility and willingness to serve.

X. Voting

- All voting was conducted via secret ballot.
- Bylaws Approved: Approval – 14 votes; Rejection – 1 vote; Abstention – 2
- Resolution Approved: Approval – 14 votes; Rejection – 1 vote; Abstention – 2
- Officer Election:
Teresa Clemmer (Chair) – Unopposed, 17 votes


Leonard Wallner (Vice-Chair) – 12 of 17 votes
Candice Frisby (Vice-Chair) – 5 of 17 votes
Jessica Smith (Secretary) – Unopposed, 17 votes
Mark Austin (Treasurer) – Unopposed, 17 votes
Daniel Stanley (Member-at-Large) – Unopposed, 17 votes


XI. Next Meetings

- General Council Meeting – Thursday, December 1, 2016, 7pm
- Executive Board Meeting – To be determined

XII. Adjournment

- Meeting adjourned approx. 9pm

Signed:  4/3/2017
Teresa B. Clemmer, Chair

Attested: 
Daniel L Stanley

Greater Farm Loop Community Council



*
Council Meeting, October 6, 2016, 7pm-8pm pm
6001 N. Britchenstrap Dr.

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CLERKS OFFICE

MINUTES

I. Attendance

Officers: Teresa Clemmer, Leonard Wallner, Jessica Smith, Mark Austin, Dan Stanley

Other Council Members: Logan Kraus, Barbara Jo Stanley, Candice Frisby, James Nichols, Hannah Clemmer

II. Borough Approval Process

- Not likely to get our Resolution on agenda for a few months (Jessica will try to expedite)
- Borough might want to do annexation during the same process
- Process:
 - Intro meeting, public notice/hearing at Planning Commission
 - Intro meeting, public notice/hearing at Borough Assembly
- Contacts at MSB:
 - Mary Brodigan – MSB Clerk for PC
 - Pam Graham – MSB CC person and grants administrator
 - Eileen Probasco – MSB Planning & Land Use Director
 - Sara Jensen – Acting Planning Chief

III. Roles & Responsibilities

- Chair/Secretary – Public notices, social media, paper work, etc.
- Vice-Chair – Will need to chair December meeting; TBC out of town
- Treasurer – Open bank account; research grants (when we know what we want to do)
- Member-At-Large – Liaison with Farm Loop Christian Center – we can help publicize when gun safety/classes will take place (Dan will forward info, we can post on FB page); hosting EB meetings

* Executive Board Meeting

IV. December Council Meeting

- Location for meetings – APU Kellogg Campus – Tour tomorrow 10am (Teresa/Leonard); might be small; other possibilities – Depot, Library, Borough Office Bldg.
- Annexation – Presentation by MSB staff (Jessica will arrange)
- Recruitment/Party Planning – Create Events/Membership Recruitment committee? (Candice Frisby); party/meeting in March on a Saturday
- Tracking Borough & State proposed actions – Create Government Liaison committee? (Vicki Wallner, Jessica)
- Incorporation as non-profit (Teresa will do prelim. work and provide info for next meeting)
- Small Business Forum/Committee – Create?
- Emergency preparedness – strong interest; create committee? schedule presentation?

V. Future Council Meetings

- Neighborhood watch (Vicki Wallner/ASTCAA) – some interest
- Federation of CCs in the Valley (Speaker?) – need more info (Teresa will find out more)
- Potential uses of state funding? – need to figure out incorporation first
- Community service projects/volunteer opportunities?
- Input on Borough/State proposed actions?
- Resolutions?
- Other?

V. Next EB Meeting

- January 5, 7pm, 6001 N. Britchenstrap Dr.

Signed : *TB* 4/3/2017
Teresa B. Clemmer, Chair

Attested : *Mark Austin* 4/12/17
Mark Austin, Treasurer

Greater Farm Loop Community Council



Council Meeting, December 8, 7:00 pm
APU Kellogg Campus, 6402 Lossing Rd.

MINUTES

RECEIVED
MAY 12 2017
CLERKS OFFICE

I. Call to Order

- Meeting called to order approx. 7pm

II. Attendance

- General Members – Teresa Clemmer (Chair); Mark Austin (Treasurer); Daniel Stanley (Member-at-Large); Jim Harpster; Annette Harpster; Megan Talley; Samantha Russell; Staci Manier
- Limited Members – Hannah Clemmer (under 18)
- No quorum

III. Review and Approval of Minutes from Sept. 29 meeting

- Carried over until March meeting due to lack of quorum

IV. Status of Borough Approval Process for Community Council

- Teresa Clemmer contacted Pamela Graham (Grants & Projects Coordinator for MatSu Borough) who indicated the Borough is in the boundary review process, and the Farm Loop CC reactivation will be included in that process. They do not have firm dates yet, but will let us know when they do.
- In general, the process will involve:
 - Planning Commission – initial meeting, public comment, final meeting
 - Borough Assembly – initial meeting, public comment, final meeting

V. Emergency Preparedness

- Staci Manier gave presentation and handed out materials regarding emergency preparedness and neighborhood watch. Will provide more handouts at next meeting.
- Staci identified numerous ways individuals and the CC can get involved in both emergency preparedness and neighborhood watch.
- Some organizations working on these issues include:
 - MatSu COAD (Community Organizations Active in Disaster) – planning and relationships key, trainings, mapping resources (food,

fuel, storage, space, vulnerable people, meetings on third Thursdays of month, <https://www.facebook.com/Mat-Su-COAD-1012895768795100/>

- Matsu Neighborhood Watch – property and violent crimes, drug activity, awareness and relationships key, block captains, checking on each other, having contact info for each other
<http://area907.com/watch1/>
- MatSu Crimestoppers – Facilitates tips/information to help law enforcement solve crime <http://www.matsu-crimestoppers.org/>

VI. Events & Membership

- At last Executive Board meeting, there was interest in planning a social event to help build relationships within Farm Loop community
- Relationship-building dovetails nicely with both emergency preparedness and neighborhood watch activities.

VII. Possible New Committee

- CC members in attendance would like to propose creation of new joint committee devoted to relationship-building and event planning for all of the above purposes
- Possible names for committee – “Connections Committee,” “Community Connections Committee,” “Events, Membership & Emergency Preparedness Committee,” other ideas?
- Volunteers to serve on Committee – Staci Manier, Teresa Clemmer, others?

VIII. Treasurer’s Report

- Treasurer Mark Austin is holding on to a few donations until we can set up a bank account. Can’t do anything with donations and can’t do any fundraising unless/until we incorporate as a non-profit. Bank requires a real entity.
- Teresa did some quick research on incorporation, basic requirements:
 - At least 3 Directors and 3 Incorporators (can be same people, and can be same as elected officers)
 - Articles of Incorporation (name, period, purposes, addresses for directors/officers/agents, dissolution, etc.)
 - Bylaws (already have)
 - Board meetings (already doing)
 - Record-keeping (already doing)
 - Submit federal tax exemption form (state is automatic)
 - Comply with laws/regs (e.g., fundraising)
- Key issue – IRS limitations relating to political activity. CC wants to be able to issue resolutions and do some advocacy on political issues. Under

Bylaws, CC will not be endorsing any particular political candidate or party. Teresa will research further to make sure incorporation as non-profit will not interfere with desired activities of CC.

IX. Special Meeting


- Need to call special meeting to address and vote on issues for which there was no quorum
- Will schedule teleconference for **January 5, 2017 at 7pm**. Teresa will arrange call and send out notice/agenda.
- Topics for Special Meeting:
 - Authorize incorporation as a non-profit
 - Authorize creation of new committee (see possible names above)
 - Authorize planning of event for May 2017 - Relationship-building / emergency preparedness / social event
 - Authorize funds to be raised and spent on event
 - Accept nominations for replacement Secretary (ongoing), will vote at March meeting.

X. Other

- Megan Talley kindly waived rental fee for APU Kellogg House; we collected \$14 in donations for APU.
- Next regular meeting scheduled for **March 30, 2017 at 7pm**

XI. Adjournment

- Adjourned approx. 8:30pm

Signed:  4/3/2017
Teresa B. Clemmer, Chair

Attested:  4/12/17
Mark Austin Treasurer



**RESOLUTION CONCERNING THE REACTIVATION OF THE
GREATER FARM LOOP COMMUNITY COUNCIL
Resolution No. 01-2016**

WHEREAS, the Matanuska-Susitna Borough Assembly has established the boundaries of the Greater Farm Loop Community Council ("Council") area;

WHEREAS, it is the residents' understanding that the Council has been inactive for approximately the past eight years;

WHEREAS, residents within the Council area boundaries have held meetings on July 14, 2016 (with 11 individuals eligible for General Membership in attendance) and on September 29, 2016 (with 17 individuals eligible for General Membership in attendance) to discuss the reactivation of the Council;

WHEREAS, the July 14, 2016 meeting was publicized through: (1) a postal mailing to approximately 425 local residences, businesses, and PO boxes based on addresses on file with the State of Alaska voter registration database; (2) online announcements on the organization's Facebook page (facebook.com/farmloopcc); and (3) a public service announcement circulated to the Mat-Su Valley Frontiersman, Alaska Dispatch News, and Anchorage Press newspapers, the Hatcher Pass Radio, Radio Free Palmer, KNBA Radio, and Alaska Public Radio Network radio stations, and the Alaska Public Media, ABC, NBC, and CBS television stations;

WHEREAS, the September 29, 2016 meeting was publicized through: (1) online announcements on the organization's Facebook page (facebook.com/farmloopcc); (2) email announcements to residents on the email mailing list; (3) four road signs posted prominently in the Farm Loop area; and (4) a public service announcement circulated to the Mat-Su Valley Frontiersman, Alaska Dispatch News, and Anchorage Press newspapers, the Hatcher Pass Radio, Radio Free Palmer, KNBA Radio, and Alaska Public Radio Network radio stations, and the Alaska Public Media, ABC, NBC, and CBS television stations;

WHEREAS, the residents recognize the value of community councils in Alaska, and it is their desire to reactivate the Council in their community and to become members of such Council;

WHEREAS, the residents have a shared commitment to fostering civic engagement, community betterment, quality of life, and social enjoyment through the activities of the Council;

WHEREAS, the residents have developed a new set of Bylaws to govern Council affairs, a copy of which is attached hereto, and they approved and adopted it on September 29, 2016 by a vote of:

14 in favor,
1 against, and
2 abstaining;

WHEREAS, the residents have elected the following Officers to manage the activities of the Council:

Chair: Teresa Clemmer
Vice-Chair: Leonard Wallner
Secretary: Jessica Smith
Treasurer: Mark Austin
Member-at-Large: Daniel Stanley

WHEREAS, the residents have set up a Facebook page (facebook.com/farmloopcc) and email address farmloopak@gmail.com to help publicize Council events and foster dialogue about community affairs;

WHEREAS, the residents have developed preliminary postal and email mailing lists to help publicize Council events, and these lists will be expanded and updated on an ongoing basis;

WHEREAS, the residents are aware of and intend to fully comply with all Matanuska-Susitna Borough requirements relating to community councils, including those set forth in MSB Code 2.76; and

WHEREAS, the residents are a voluntary association of residents within the Council boundaries, and they qualify for recognition as a community council pursuant to MSB Code 2.76.030(B) because they:

- 1) meet the definition of a "community council;"
- 2) have a policy and practice of open membership which encourages participation of persons from all segments of the community;
- 3) do not charge dues and limit contributions to no more than \$50 per member per year;
- 4) are representative of the residents in the district; and
- 5) have held two meetings at locations within the district subsequent to public notices reasonably adequate to inform most residents in the district of the meetings.

BE IT THEREFORE RESOLVED, the residents within the Greater Farm Loop Community Council area boundaries hereby request that the Matanuska-Susitna Borough Planning Commission recommend to the Borough Assembly that it adopt a formal resolution recognizing them as a duly organized community council.

Adopted and approved by residents living within the Greater Farm Loop Community Council area boundaries at their meeting on September 29, 2016 by a vote of:

14 in favor,
1 against, and
2 abstaining;

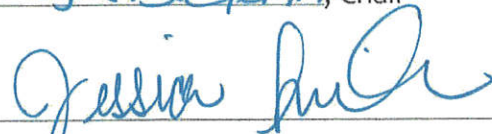
Signed and attested to by:



Teresa B. Clemmer, Chair

9/29/2016

Date



Jessica Smith, Secretary

10/4/2016

Date

Meadow Lakes Community Council, Inc.

Minutes – April 12, 2017 - Meeting – Birch Creek Villas (Senior Housing) 1210 N. Kim Drive

Board ~ Quorum= 3: ☒ **Pres:** Terry Boyle ♦ ☐ **Vice Pres:** Rae Arno ♦ ☐ **Treasurer:** Cindy Michaelson

☒ **Sec:** Janet Henkel ♦ ☒ **Cou. Coordinator:** Tim Swezey (3 = Yes)

Committee Chairs ~ Quorum = 3: ☒ **Education:** Sherri Rusher ♦ ☒ **CIP:** Maria Victoria Kalmbach

☒ **Bylaw:** Linda Conover ♦ ☐ **Mem:** Patti Fisher ♦ ☒ **Trail:** Lori Benner-Hanson

☐ **Safety:** Larry Michaelson ♦ ☒ **Gaming:** Ariel Cannon (6 = Yes)

10 Members of the Meadow Lakes Community: ☒ (11 = Yes)

1. **Call to Order:** The meeting was called to order at 7:00 pm by President Terry Boyle.
- 1a. **Determination of Quorum:** A quorum was determined to be present.
2. **Pledge of Allegiance:** Recited.
3. **Approval of Agenda:** A motion was made by Linda Conover and seconded by Jayne Koskovich to approve the agenda. The agenda was approved with a unanimous vote.
4. **Approval of Meeting Minutes:** Linda Conover moved to approve the March meeting minutes, and was seconded by Lori Benner-Hanson. The March minutes were approved with a unanimous vote.
5. **Treasurers Report:** Tim Swezey gave the treasurers report. Cindi Michaelson was reimbursed for our new computer and table rent was paid for the Tuesday night fights.
6. **Gaming Report:** Ariel Cannon presented the gaming report. Ariel reported that \$408.00 has been taken in from Split-the-Pot ticket sales in the past month. The last Tuesday in April will be the final event for the season. We have been able to help several other organizations with their fundraising due to the income from these ticket sales.
7. **Correspondence:** No new correspondence.

7a. Tim Swezey has been compiling a marijuana data base using information from the borough's website. The borough website currently lists five pages of applicants in various stages of approval for marijuana licenses. All approved applicants are required to use the same "Seed to Sale" computer software, which tracks the products from planting through retail sales. This software is designed to make sure that growers are accountable for their entire product. Linda Conover questioned if the marijuana was limited to resale within the state, and Tim Swezey replied yes. Several other points of interest were also brought forward regarding the marijuana licenses. Standard marijuana growers have a property setback; however limited growers do not have a setback, and are limited to a quantity of 500 plants. The public notices sent out by the borough list the GPS coordinates where the grow operation will be located, making it easier for the public to find their exact location.

Sherri Rusher stated that she feels there is a problem with the timing for the comment period on new license applications. She feels persons wanting to write letters don't have all of the necessary information about the applicants or their business plan during the time period allowed. She is concerned that the borough won't make this information available until after the state has already approved the application, as notices usually show up just a few days prior to the meeting of the marijuana control board. Terry Boyle stated that we will try and get someone from the borough marijuana advisory board, as well as the state board, to speak and answer these and other questions.

Eugene Haberman said that he was aware that there were no comments submitted by the Meadow Lakes Community Council concerning several of the applicants. Van Geer was commented on; however High Tide Farms and Denali Dispensaries were not.

Terry Boyle mentioned that he was notified about the parking lot paving project that will take place this summer. The sports field facilities will be closed for approximately two weeks in either June or July in order to complete the paving project.

8. **Old Business:**

8a. Lacey Harris presented the nominating committee report. Members running for a second term are as follows:

Gaming Committee – Ariel Cannon

Community Safety – Larry Michaelson
Secretary – Janet Henkel

The following members have been nominated for first term positions:

President – Patti Fischer
Capital Improvement Projects – Terry Boyle
Education – Callie Leader

8b. There were no nominations from the floor.

Sherri Rusher motioned to accept the nominations as presented, and was seconded by Julie Starr. The nominations passed with a unanimous vote. Linda Conover asked when the elections for the Meadow Lakes Development Corporation would be held. Terry Boyle replied that this fall an election will be held for those positions, as the elections are staggered and held every two years.

9. **New Business:** Meadow Lakes spring cleanup begins on May 15 and continues through May 20, 2017, with the annual block party to be held on May 21, 2017. Using these dates for our cleanup will allow us to miss all of the graduations. A dumpster will be placed at the fire station and must be manned. Volunteers are necessary for the cleanup and the block party. Please contact a board member if you are able to help with this event. The first cleanup committee meeting will be held on Tuesday, April 18, 2017, at the Meadow Lakes Senior Center at 7:00 pm. Mike Koskovich stated that a friend of his mentioned that the borough landfill is actively soliciting scrap metal. They are attempting to recover and recycle 9000 tons of scrap metal, which will create a barge load. Mike suggested that we contact Butch Shapiro to get more information about the scrap metal program.
10. **Agency Reports:** Assemblyman Randall Kowalke was unable to attend the meeting.
11. **Persons to be heard:** Linda Conover spoke about the Meadow Lakes Community Development Corporation. She said she has had several people ask questions about this and she is unable to answer them. She would like to read the list of questions and have them entered into the minutes, as well as adding this to the next meeting agenda.

Questions about the Meadow Lakes Community Development Corporation

- *When and why was the MLCD formed?
- *when does the community elect MLCD officers? Who are the officers of the MLCD?
- * When were they elected and how long are their terms?
- *Is a copy of the MLCD bylaws on our website or available at the MLCC office?
- *Did the MLCC or MLCD vote on the bylaws?
- *When does the MLCD meet? Are their meetings open and advertised to the community?
- *Where are the minutes for past meetings?
- *How does the community have oversight over the MLCD?
- *We have more than \$30,000 in unspent revenue sharing funds which must be spent before the end of 2017. When will the MLCD be voting on how these funds will be spent?
- *When will we apply for the 2017 revenue sharing funds and decide how we will spend these funds?
- *What are the annual maintenance costs for everything that the MLCC or MLCD is responsible for?

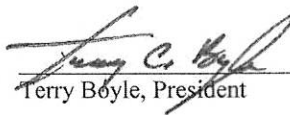
Tim Swezey emailed Linda a copy of the bylaws for the MLCD. It is set up as a non-profit, however if someone makes a donation, that donation is not tax deductible as community council's work with their local government over 20% of the time. for that reason, in order to reduce the amount of money required by the state or the borough, the MLCD was formed in order to help fund projects, such as the playground and sports fields. As it is structured as a 501c3, so that any donations processed through the MLCD will then be deductible. Jayne Koskovich motioned to add this to the next meeting agenda, and it was seconded by Mike Koskovich. The vote was unanimous in favor. Sherri Rusher mentioned that she believes that revenue sharing grants are good for two years and are able to be extended for an additional year. The MLCD does not really have any money, as funds are granted on a project specific basis. Ariel Cannon received donations to build the signs for the sports fields because of the 501c3 status.


Eugene Haberman follows the public process and attended our meeting to bring to our attention some irregularities he has noticed with the borough assembly. He advised us that the borough held their last regular meeting at 4:00 pm, rather than

the regular time of 6:00 pm. He also notified us that the Borough Planning Commission approved the meeting minutes from October during the March meeting. He feels that they need to catch up on their meeting minutes before moving on. Mr. Haberman also stated that the agenda was changed shortly before the meeting began. He also notified us that the school board held an emergency meeting prior to the resignation of the superintendent. He stated that the board went into executive session, and when they emerged they announced that the superintendent had resigned and would be leaving on April 3, 2017. He believes that the school board also accepted a bid that was incomplete.

Fire Chief John Fairchild told us that Station 73 on Johnson Road is under construction at this time. This station will handle maintenance and Meadow Lakes. Hopefully the station will be completed in November/December. The ice is getting thin now, and no rescue vehicles will be permitted on the ice – only snow machines and ATV 's. Burn permit season began on April 1. The permits are available at all fire stations, as well as online at akforestry and following the links to burn permits. Only small burn permits are available, permits for larger burns are processed by forestry.

12. **Approve Meeting Location:** Julie Starr motioned to approve Meadow Lakes Seniors Commons Room as the next meeting location. Linda Conover seconded the motion. The motion passed with a unanimous vote.
13. **Adjournment:** The meeting was adjourned by President Terry Boyle at 7:55 pm.

 5-12-2017
Terry Boyle, President Date


Janet Henkel, Secretary Date

MAY 22 2017

RECEIVED

South Knik River Community Council

Regular Meeting Minutes, Thursday, 18 May 2016

Location: George E. Steffes Public Safety Building
8271 S. Ben Hur Drive
Palmer, AK 99645

RECEIVED

MAY 22 2017

CLERKS OFFICE

1. Quorum Established at 7:00 pm with 5 officers plus 18 others present, of which at least 7 were residents. Special guests included Assemblyman Jim Sykes, Butte Fire Chief Eric VanDusen; Ben Marvin, Board Member, Alaska Mountain Runners Organization; Barbara Beaton AK DOT; Will Webb, Kinney Engineering; and Brian Endle.

2. Meeting called to order by SKRCC President, Paul Houser. Those present recited the Pledge of Alliance. Agenda approved.

3. Guests:

a. Fire Chief:

- Firefighters are trained to state level, 23 people in Fire Dept, only 1 from our community council area
- ISO (Insurance Service Offices) score last year 610: 510 now
- Need more members from our area: driver/operator, paid on call position
- Ideally need five people who would work out of both fire stations, but assigned at Station 2-2 in our community council area

b. Ben Marvin addressed concerned about Pioneer Peak Trail Race:

- Race on July 10 will have shuttle from north side of Knik River Bridge
- Mandatory for racers to take shuttle
- Efforts should eliminate concerns of illegal parking and overflow
- SKRCC shared that we submitted a CIP to expand the trail head parking area

c. Barbara Beaton and Will Webb:

- Knik River Rd will be resurfaced summer 2017 from beginning to bus turn around east of Hunter Creek
- 5-10 year life of new surface
- Aware of drainage issues and plan on improving fish passages in a couple of areas
- Raising road a bit at Dock Creek and Mile 7.9
- Water level at mile 8, grids were over culvert and caused problems
- Resurfaced Old Glenn, first mile and other sections

- SKRCC requested keeping SKRCC Secretary informed so information can be disseminated via email
- SKRCC recommended "drop zones" for extra fill
- SKRCC recommended signage for entry to Manmade Lake, as well as fixing entry/exit from area

d. Brian Endle introduced himself. Arrived in Alaska in 1999, lives near Soapstone. Running for Assembly Seat in District 1. Concerned about private property rights and wants to hear peoples opinions.

3. Reports

a. Assembly Report, Jim Sykes:

- No answer yet from Mr Caruthers, Job Corps, regarding building addition to Fire Hall
- Capital Project managers suggested putting the project out for a bid and see if it would be a 0 bid.
- Bob Hicks applied for the Butte Fire Board
- Budget approved with no increase in mil rate
- Announced he is running for re-election for Assembly District 1
- Borough has land for lease for 55 years, contact Land management if interested
- Ferry is sold

b. Secretary Report

- Read 21 Apr 2016 meeting minutes read and approved as written.

d. Treasurer Report: None provided this meeting

4. Unfinished Business

a. FY 15 Revenue Sharing Funds:

b. Bylaw revision: Did not look for revision this past month

c. Emergency Management Plan: Reviewing MSB Emergency response page.

d. CIPs: Increased dollar amount available from SKRCC for Fire Hall addition since receiving FY 2015 Revenue Sharing Funds

5. New Business:

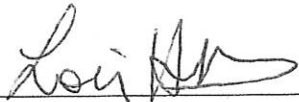
a. Officers elected to serve SKRCC:

- President: Paul Houser
- Vice President: Lori Hobbs
- Sec/Treasurer: Anne Houseal
- Mbr at Large: Diane Phillips
- Mbr at Large: Robert Hicks
- Mbr at Large: Loren Karro
- Mbr at Large: Dennis Sayer

- b. MTA is upgrading boxes along Kinik River Rd and should be completed by end of summer. Residents beyond Mile 5 and east should be able to receive faster service
- c. Reminded everyone to help keep the Fire Hall clean after meetings
- d. No comments received on Platting Division request for comments regarding Homestead Hills subdivision
- e. Community Clean Up: Kathleen Schoop wins award for picking up the most trash. Thanks to Janet Read for coordinating the effort.
- f. Concern over campers at George Creek near Mile 5 of Knik River Rd. It is not private property, but a bulldozer has been moving earth in the area.

6. Announcements:

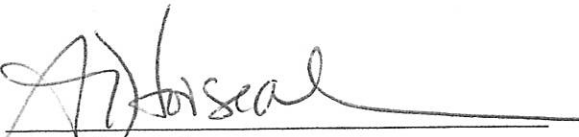
7. Meeting adjourned at 8:35 pm



Lori Hobbs
SKRCC Vice President

17 Nov 17
Date

Attest.



Anne Houseal
SKRCC Secretary

South Knik River Community Council
Regular Meeting Minutes, Thursday 15 Sep 2016

Matanuska-Susitna Borough

Location: George E. Steffes Public Safety Building
8271 S. Ben Hur Drive
Palmer, AK 99645

RECEIVED

MAY 22 2017

RECEIVED

MAY 22 2017

CLERKS OFFICE

1. Quorum established at 7:05 pm with 7 board members and 14 others present of whom at least 5 were residents.

2. Meeting called to order by SKRCC President, Paul Houser. Those present recited the Pledge of Allegiance.

3. Agenda approved, as amended.

4. Minutes from 18 Aug 2016 approved as written. 19 May 2016 were not available.

5. Reports

a. Assembly Report: Jim Sykes

- Prepping for Board of Fish and Game
- Bike trail on Old Glenn Hwy won't make it to Knik River bridge
- Trail loops in Jim Creek area are getting in better shape
- Job Corps has not provided a definitive answer on bldg addition
- Election is 4 Oct, Jim is running
- AK DOT worked outside "zone" to work MatSu River Project - win!

b. President Report: Paul Houser briefed that Bob Walden made good use of the funds left over from the road project and kept them in our community council area. Additional soil filled in ditch along road near mile one, also created a berm at Bingham's hill to prevent any more cars from going into the ditch on the south side of the road.

b. Treasures report: Money Market account: \$110,245.87 and the Savings account has \$876.13.

6. Unfinished Business

a. No update on Revenue Sharing for FY 2015

b. Bylaws: on hold

c. Emergency response plan: No Update

d. Knik River Road will be resurfaced in 2017

e. MTA Internet: Dennis briefed that MTA had a special offer until the end of August for new modems from MTA and service fee waiver, but not all customers were notified. As a result, council made a resolution, which passed unanimously, directing the SKRCC to send a letter to MTA notifying that SKRCC residents were not properly notified of the special offer for a free modem service upgrade and waiver of \$50 service charge and should be grandfathered.

f. Signage: Cathy Tilton said she would contact AK DOT about the sign required at Hunter Creek

7. New Business

Robert Hicks was accepted as a Board of Director on the Butte Fire Service Area Board. He briefed that the MatSu Trails and Parks Foundation has a \$10K grant available if we want to pursue. Possibility to use money for a community park along side the Fire Station. He also briefed they have a \$1M reserve account at the butte fire station, and from his experience, only about 20% of the operating budget is normal in a reserve account. Butte's operation fund is approx \$600K.

8. Guest Speakers:

a. State Representative Cathy Tilton attended the meeting and shared what she has done for the local community and fielded questions.

b. Jacques Boutet spoke in favor of Proposition B-4 and fielded questions. If Prop B-4 is approved, property taxes will increase on a \$218K home by \$48/year.

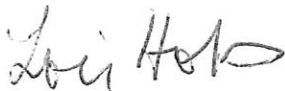
c. Patty Rosnel offered opposition to Prop B-4 citing the budget crisis; for example, maintenance funds should not be bonded. The Assembly needs to be held more accountable for its decisions

d. Eugene Haberman provided a summary of meetings and public hearings he has attended since July. Decisions were made and property owners were not notified. In one case, public testimony was limited to 1 minute/person. He advises to stay involved in the public process.

9. Announcements: Thanks to Julie Nystrom for providing treats for the meeting.

10. Meeting adjourned at 8:48 pm.

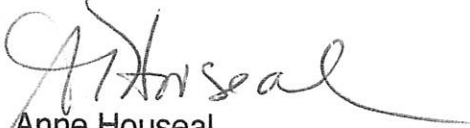
Approved.



Lori Hobbs
SKRCC Vice President

Date 17 Nov 17

Attest.



Anne Houseal
SKRCC Secretary/Treasurer

Date 17 Nov 17

Addendum to SKRCC Regular Meeting minutes, 15 Sep 2016

No letter was sent to MTA as the information provided at the meeting was found to be invalid and mistaken for a different special offer by MTA.

South Knik River Community Council
Regular Meeting Minutes, Thursday 17 Nov 2016

Matanuska-Susitna Borough

MAY 22 2017

Location: George E. Steffes Public Safety Building
8271 S. Ben Hur Drive
Palmer, AK 99645

RECEIVED

RECEIVED

MAY 22 2017

CLERKS OFFICE

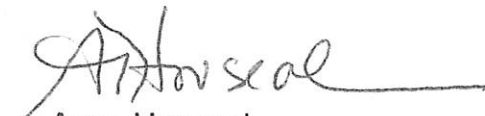
1. Quorum established at 7:06 pm with 5 board members and 15 others present of whom at least 7 were residents.
2. Meeting called to order by SKRCC Vice President, Lori Hobbs . Those present recited the Pledge of Allegiance.
3. Agenda approved.
4. Minutes from May and Sep 2016 regular meetings approved as written.
5. Reports
 - a. Legislative Report: Meeting in January 17, a Town Hall with Cathy before she goes to Juneau. Will be prioritizing
 - a. Assembly Report: Job Corps would benefit from more meetings face to face regarding building addition. It is on CIP list for over \$600K. Jim Sykes wished everyone a Happy Thanksgiving.
 - b. Treasurer's report as of 31 Oct 2016: Money Market account: \$110,245.87.
6. Unfinished Business
 - a. No update on Revenue Sharing for FY 2015
 - b. Bylaws: on hold
 - c. Emergency response plan: No Update
 - d. Knik River Road will be resurfaced in 2017
 - e. Signage: Anne contact Scott Thomas with AK DOT and explained problem with signs near Hunter Creek. Sent pictures. What was originally constructed did not follow original work order.
7. Announcements: Lots of trash across from Bingham's driveway near top of hill.
8. Meeting adjourned at 7:49 pm.
9. All were invited to participate in the pot luck as the last regular meeting in 2016.

Approved.


Paul Houser
SKRCC President

Date 2-16-2017

Attest.


Anne Houseal
SKRCC Secretary/Treasurer

16 Feb 17
Date



Meeting Minutes

April 6th, 2017 7:00pm

Upper Susitna Senior & Community Center

- I. Establish Quorum – Buddy Giddens, Ned Sparks, Donna Dearman, Herman Thompson, Trevor Walter, Robert Coleman & Kelly Thomas.
- II. Call Meeting to Order – 7:02pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda as amended
 - a. Motion by Donna Dearman
 - b. 2nd by Herman Thompson
 - c. Unanimous
- V. Approval of Meeting March 2nd, 2017 Minutes
 - a. Motion by Herman Thompson
 - b. 2nd by Donna Dearman
 - c. Unanimous
- VI. Treasurer's Report - as of April 2nd, 2017
 - a. Checking Account – \$10,789.36
 - b. Savings Account – \$224.89
- VII. Persons to be Heard (suggested 5 minutes each)
 - a. Robert Devasie - DOT - Parks Highway Projects update.
 - i. Robert Coleman will contact Tom Schmid from DOT about right away distances from mile 83-99.
 - ii. DOT will oversee maintenance of the pedestrian walkway - this will be based on need and priority.
 - b. Kelly Thomas - Earth Day Event
 - i. The event will be April 29th at NSI.
 - ii. They will be recycling Cardboard and Glass.
 - iii. Individuals and businesses can bring cardboard.
 - iv. Only individuals can bring glass.
 - c.
- VIII. Correspondence –
 - a. Letter from Borough - Unspent grant money from 2012-2014.
 - i. 2012 - \$1306.00
 - ii. 2013 - \$4800.00
 - iii. 2014 - \$5400.00

IX. Committee and Governmental Reports

- a. Road Service Areas (15 & 29) – N/A
- b. Borough Assembly Update – N/A
- c. Grant Expenditure Committee - met on April 5th.
 - i. Must spend the remanding grant money \$11506.00 from 2012-2014.
 - ii. The \$5400.00 from 2014 was a check for Gateway to the Arctic Camp.
 - iii. The \$4800.00 from 2013 was from the Susitna Community Council's Trails Committee.
 - iv. The \$1306.00 from 2012 was from the Susitna Community Council's administrative costs.
 - v. Grant Committee proposes the \$1306.00 from 2012 be used to pay these administrative costs.
 1. Hosting \$290.00
 2. 11 months rent to Upper Susitna Senior Center \$990.00
 3. Stamps, printing paper \$26.00
 - vi. Grant Committee proposes the \$4800.00 from 2013 be used to pay these administrative costs and grantees.
 1. D.O. Insurance - \$800.00
 2. Computer - \$500.00
 3. \$1166.67 each for Upper Susitna Food Pantry, Meals on Wheels and Sunshine Transit.
 - Motion by Ned Sparks to accept the grant committee's proposal for spending the remaining grant money from 2012-2014.
 - 2nd by Donna Dearman
 - Unanimous
 - vii. The 2015 grant money is \$20,200.00
 1. Printout paperwork
 2. Post info on boards, KTNA and website.
 3. June 30th final day for applicants to submit.
- d. Trails Committee – trailer still for sale.
 - i. Robert Coleman will look for the title.
 - ii. Herman Thompson will look up price.
 - iii. Re-post that trailer is for sale.
- e. Bylaws Committee – N/A
- f. Ways & Means Committee – N/A
- g. Cemetery Committee – Tabled until May

h. Election Committee – N/A

X. Old Business

- a. D & O Insurance - Fill out new paperwork.
- b. Securing Debit cards - Trevor Walter has filled out the paper and submitted it. Herman Thompson will also fill out the paperwork.
- c. Audit Committee - Meeting will be Tuesday, May 16th at 1:00pm at the Susitna Senior Center.
 - i. Volunteers - Donna Dearman, Buddy Giddens and Kerry Walter.
 - ii. Also in attendance will be Herman Thompson and Trevor Walter.
- d. Board Position - One seat still available.
 - i. Need to fill secretary position will announce on KTNA.
- e. Renting space - to store SCC paperwork at The Upper Susitna Senior Center.
 - i. The Upper Susitna Senior Center approve storing a file cabinet in the new addition for no cost SCC.
- f. Letter of opposition for gravel pits. - Sent to borough.
 - i. Ned Sparks will let us know when the meeting is.

XI. New Business

- a. The Spring at mile 89 - DOT plowed it in, which made it unusable for about 8 days and it took 2 guys over 16 hours to clear it out.
 - i. No action to be taken at this time.
- b.
- c.

XII. Adjournment – 7:54pm

Trevor Walter 5/4/2017
Herman Thompson 5/8/17

South Colony

MatSu Borough – RSA16 Meeting Minutes – O&M Building
5PM FEBRUARY 21, 2017

RECEIVED
MAY 12 2017
CLERKS OFFICE

1. Call to Order
5:25P
2. Roll Call, Determination of Quorum
Dan Monarch, Andy Weiland, Marty Van Diest, Will Barickman, Alex Senta
3. Approval of Agenda
Marty approved, Dan seconded
4. Pledge of Allegiance
Done
5. Approval of Previous Meeting Minutes
Dan approved, Marty seconded
6. Person's to Be Heard
None
7. Staff Report
Will Barickman
 - a. McKenna is doing our maintenance work.
 - b. Bunny Drive shoulder work and drainage has been completed.
 - c. Loma Prieta – ATV crossings added (\$4k).
 - d. Palmer Fishhook – ATV crossings added (\$4k each) plus additional maintenance.
 - e. Bogard unintentional speed bumps are an issue.
 - f. Equestrian Acres – street ditching - \$6,400
 - g. Bremont Ave – cul-de-sac - \$14,500
 - h. PO for \$12,500 to McKenna for additional snow maintenance costs.
8. Unfinished Business
 - a. Subdivision swales.
 - b. Optional maintenance from Supervisor Book.
9. New Business
Need to establish a Primary RSA Member for RSA16.
10. Establish / Confirm Meeting Dates
May 10, 2017 – 5PM
August 8, 2017 – 5PM
October 10, 2017 – 5PM
11. Board Member Comments

This is Andy Weiland's last meeting. All Board Members and staff thanked Andy for six years of service. He was instrumental in streamlining Board and RSA activities and a significant amount of progress has been made during his tenure.

12. Adjournment

Andy called for adjournment, Dan seconded

13. Next Meeting May 10, 2017 5PM at O&M Building

John Weiland

D

5/10/2017