


SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REAPPROPRIATING \$90,000 FROM THE FISCAL YEAR 2017 ASSESSMENTS DIVISION OPERATING BUDGET FUND 100 TO FUND 480; AND A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ASSESSMENTS MOBILE APPLICATION PROJECT, PROJECT NO. 47523.

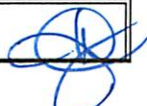
AGENDA OF: April 18, 2017

ASSEMBLY ACTION:

Adopted without objection 5-2-17


MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	B Pickett	
	Finance Director	CK	
	Borough Attorney	Jason N.S.	
	Borough Clerk	Joan	4/10/17 

ATTACHMENT (S): Fiscal Note: YES X NO
 Ordinance Serial No. 17-045 (2 pp)
 Resolution Serial No. 17-030 (2 pp)

SUMMARY STATEMENT: The Assessment Division requests that the assembly reappropriate \$90,000 from the fiscal year 2017 Assessment Division Operating Budget, Fund 100 to Fund 480 for the Assessments Mobile Application Project, Project No. 47523.

The Assessment Division has done considerable research and are working with the Borough IT and GIS Departments and are moving forward with efforts to "go mobile". This project will allow appraising property in the field to improve productivity, efficiency, and accuracy. To date we have been able to fund the development stage, but additional funds are needed to implement the mobile application, provide the necessary software, hardware, equipment, and training.

Because of budget concerns, the Assessment Division has implemented several changes to their department operations and

have managed to significantly decrease their annual costs. For example, by eliminating department overtime, they have \$40,000 unspent funds. To date, funds in the amount of \$90,000 are available from their fiscal year 2017 operating budget and these funds are needed to implement the mobile application project. The attached ordinance will reappropriate the funds to a non-lapsing capital account (Fund 480) and the attached resolution outlines the scope of work and budget.

RECOMMENDATION OF ADMINISTRATION: Staff respectfully recommends the Matanuska-Susitna Borough Assembly reappropriate \$90,000 from fiscal year 2017 Assessment Division Operating Budget, Fund 100 to Fund 480; and approve the scope of work and budget for the Assessment Mobile Application, Project No. 47523.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: April 18, 2017

SUBJECT: Reappropriate \$90,000 from FY17 Assessment Division Operating Budget, Fund 100 to Fund 480, Project No. 47523 and approve the scope of work and budget for the Assessments Mobile Application Project.

ORIGINATOR: Brad Pickett, Borough Assessor

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>90,000</u>	FUNDING SOURCE <u>Area-wide - Assessments</u>
FROM ACCOUNT # <u>100.120.140 4xx.xxx</u>	PROJECT #
TO ACCOUNT: <u>480.000.000 3xx.xxx</u>	PROJECT # <u>47523</u>
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>4-4-17</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>90</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund		<u>90</u>				
State/Federal Funds						
Other						
TOTAL		<u>90</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: [Signature] DATE: _____
 APPROVED BY: [Signature] DATE: 4/5/17

IM No. 17-077
 Ordinance Serial No. 17-045
 Resolution Serial No. 17-030