

**SUBJECT:** ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A GRANT IN THE AMOUNT OF \$35,000 FROM THE STATE OF ALASKA, HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NUMBER 45158, FOR COOP/COG (CONTINUITY OF OPERATIONS & CONTINUITY OF GOVERNMENT) AND EOP (EMERGENCY OPERATIONS PLAN) WRITING SOFTWARE.

**AGENDA OF:** April 18, 2017

**ASSEMBLY ACTION:**

*Adopted without objection 5-2-17*

*(Signature)*

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY** *for* JOHN MOOSEY, BOROUGH MANAGER: *George N. S.*

Route To:	Department/Individual	Initials	Remarks
	Originator/Feather	<i>MA</i>	
	Finance Director	<i>CS</i>	
	Borough Attorney	<i>George N. S.</i>	
	Borough Clerk	<i>JMN</i>	<i>4/10/17</i>

**ATTACHMENT(S) :** Fiscal Note: YES   X   NO         
 Ordinance Serial No. 17-044 (   3   pp)  
 Resolution Serial No. 17-029 (   2   pp)

**SUMMARY STATEMENT:**

The assembly accepted and appropriated funds in the amount of \$14,960 with the approval of Ordinance Serial Number 16-121, and approved the scope of work and budget with Resolution Serial Number 16-082. The borough has received additional funding on this grant in the amount of \$35,000 from the State of Alaska, Homeland Security and Emergency Management Grant Program and the borough assembly must accept and appropriate the additional grant funds prior to the expenditure of said funds.

The funds will be used for the purchase of COOP/COG (Continuity of Operations & Continuity of Government) and EOP (Emergency Operations Plan) writing software.

# **RECOMMENDATION OF ADMINISTRATION:**

The administration supports the grant and recommends approval of the attached legislation, which will accept and appropriate a State of Alaska, Homeland Security and Emergency Management grant in the amount of \$35,000 and set the scope of work and budget for the purchase of COOP/COG (Continuity of Operations & Continuity of Government) and EOP (Emergency Operations Plan) writing software.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: April 18, 2017

SUBJECT: Accepting, appropriating, and approving the scope of work and budget for a grant in the amount of \$35,000 from the State of Alaska, Homeland Security and Emergency Management grant program, to fund 425, project number 45158, for the purchase of COOP/COG (Continuity of Operations & Continuity of Government) and EOP (Emergency Operations Plan) writing software.

ORIGINATOR: Otto Feather

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$ 35,000</u>	FUNDING SOURCE <u>Grant</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: <u>425.000.000 3xx.xxx</u>	PROJECT # <u>45158</u>
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>4-5-17</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>35</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds	<u>35</u>					
Other						
TOTAL	<u>35</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY:

PHONE: \_\_\_\_\_

DEPARTMENT:

DATE: \_\_\_\_\_

APPROVED BY:

DATE: 4/5/17

[Signature]