

**SUBJECT:** Award of Proposal No. 17-083P, Brett Memorial Ice Arena Improvements Design to Burkhart Croft Architects for the contract amount of \$410,319.

**AGENDA OF:** May 2, 2017

**ASSEMBLY ACTION:**

*Approved Under the Consent agenda  
5-2-17 (SM)*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Purchasing	<i>SM</i>	
	Capital Projects Director	<i>SM</i>	
	Finance Director	<i>CV</i>	
	Borough Attorney	<i>VS</i>	
	Borough Clerk	<i>SM</i>	4/25/17 <i>(SM)</i>

**ATTACHMENT (S) :** Fiscal Note: Yes X No \_\_\_\_\_  
 Advertisement (1p)  
 Analysis Sheet (1p)

**SUMMARY STATEMENT:** On February 3, 2017, the Matanuska-Susitna Borough issued a solicitation requesting proposals from qualified Architectural & Engineering firms to design upgrades to the Brett Memorial Ice Arena. This project will bring the Brett Memorial Ice Arena up to code and in compliance with the International Building and Fire / Life Safety Regulations. The A/E will also provide design plans for a list of building and maintenance improvements that will increase the building's efficiency.

In response to the advertisement, three (3) proposals were received and scored. The Award recommendation is being made to Burkhart Croft Architects.

Design documents are scheduled to be complete no later than 10/1/17 and will be advertised for competitive bids in December 2017.

The Capital Projects Department, Project Management Division will be administering the contract.

**RECOMMENDATION OF ADMINISTRATION:** Award of **PROPOSAL NO. 17-082P, PALMER AND WASILLA POOL IMPROVEMENT DESIGNS** to **ARCHITECTS ALASKA** for the contract amount of **FOUR HUNDRED TEN THOUSAND THREE HUNDRED NINE TEEN AND NO/100 DOLLARS (\$410,319.00)**.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: May 2, 2017

SUBJECT: Award of Proposal No. 17-083P, Brett Memorial Ice Arena Improvements Design to Burkhart Croft Architects for the contract amount of \$410,319.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$ 410,319</u>	FUNDING SOURCE <u>Bond - 2017 Series A</u>
FROM ACCOUNT # <u>440-000-000-XXX-XXX</u>	PROJECT # <u>15042</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Julien Pickett</u>	CERTIFIED BY:
DATE: <u>4/19/17</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>410.3</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>410.3</u>					
TOTAL	<u>410.3</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: Chapman Herald DATE: 4/19/17  
 APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**MATANUSKA-SUSITNA BOROUGH**  
**350 East Dahlia**  
**Palmer, Alaska 99645**

**A D V E R T I S E M E N T**

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Alaska Dispatch News		MATA 0070	February 3, 2017
Frontiersman		CONTRACT	February 3, 2017
<b>TYPE OF AD:</b>	( ) Display	( X ) Classified	( ) Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

**MATANUSKA-SUSITNA BOROUGH**  
**#17-083P**  
**Brett Memorial Ice Arena Improvements Design**

The Matanuska-Susitna Borough (MSB) requests proposals for full Architectural/Engineering (A/E) services to design substantial improvements to the Brett Memorial Ice Arena (BMIA). The project delivery method will follow the traditional design-bid-build process.

The Brett Memorial Ice Arena is located at 746 East Bogard Road, Wasilla Alaska and is approximately 33,250 square feet. The total budget for Design, Construction Administration and Construction for the project is approximately \$3,700,000.

Proposal documents are available online beginning February 3, 2017. **NO PAPER COPIES ARE AVAILABLE FOR SALE.** This proposal is available for free at the MSB Purchasing Website: [www.matsugov.us/contractopportunities](http://www.matsugov.us/contractopportunities)

For additional info, contact MSB Purchasing at (907) 861-8601, or e-mail [purchasing@matsugov.us](mailto:purchasing@matsugov.us).

**Pre-Proposal Meeting: February 14, 2017 @ 9 a.m. at the Brett Memorial Ice Arena.**

**Proposal closing: February 28, 2017 @ 4:00 PM in the Purchasing Section**

Proposals must be received in the Purchasing Division prior to the time fixed for closing of the RFP to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all proposals, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Approved by:
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Am 17-038

17-038P, Brett Memorial Ice Arena Improvements

*Analysis Sheet*  
EVALUATION SCORES

AMC	Burkhart Croft	Wolf
64.42	78.54	77.76

PM 17-038