

SUBJECT: Amending the scopes of work and budgets for Project No. 47511, Payroll Benefits System/HR System and Project No. 47506, Financial System Enhancements to supplement the funding for the eCommerce Project.

AGENDA OF: April 4, 2017

ASSEMBLY ACTION:

OR 17-038 & RS 17-024 - Public hearing held -
Adopted unanimously @ 4:18 PM.

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator - BL/OIT	BLH	3/20/17
	Information Technology Department Director	EW	3-20-17
	Finance Director	CF	
	Borough Attorney	NS	
	Borough Clerk	JMM	3/24/17

ATTACHMENT (S): Fiscal Note: YES ☒ X NO ☐
Resolution No. 17-024 (3 pp)
OR 17-038(2pp)

SUMMARY STATEMENT:

In the fiscal year 2014 capital projects budget, \$432,661 in area-wide funds was appropriated for the Payroll Benefits System/HR System Project no. 47511. The Matanuska Susitna Borough Assembly approved the purchase of the time keeping software, Novatime. The automation of timekeeping practices at the Borough is complete. The remaining funds for the project are not needed for their intended purpose with the completion of the project.

The project for Financial System Enhancements is in need of additional funds. This legislation is to approve the scope of work and budget for Project 47506. Moving the remainder of the project 47511 funds in the amount of \$81,200 to the Financial System Enhancements project fund 47506 will allow the Borough to continue meeting the requirements for the new eCommerce Site. With the impending completion of having business licenses on-line using the

new site, there are a number of additional requirements that need to be met. These requirements include on-line permits for campgrounds, driveways, land-use and parking; scheduling swim lessons on-line and paying for recreational services fees on-line.

The eCommerce site has been designed to add these additional on-line services to the site. Having this eCommerce site is meeting the needs of Mat-Su Borough citizens by making it more convenient for them to complete business with their local government.

RECOMMENDATION OF ADMINISTRATION: Respectfully requests adoption of the legislation.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date:

SUBJECT: Amending the scopes of work and budgets for Project No. 47511, Payroll Benefits System/HR System and Project No. 47506, Financial System Enhancements to supplement the funding for the eCommerce Project.

ORIGINATOR: Information Technology

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED <u>82,100</u>	FUNDING SOURCE <u>AW Budget Approp.</u>
FROM ACCOUNT # <u>480,000.000 4XX.XXX</u>	PROJECT # <u>47511</u>
TO ACCOUNT: <u>480,000.000 4XX.XXX</u>	PROJECT # <u>47506</u>
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>3-20-17</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>82.1</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		<u>82.1</u>				
TOTAL		<u>82.1</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: [Signature] DATE: 3/24/17

RS 17-024