

**SUBJECT:** APPROVE PROJECT 55021 FOR EXPENSES AND REIMBURSEMENTS RELATING TO THE STATE OF ALASKA DEPARTMENT OF FORESTRY FOR SERVICES RENDERED BY BOROUGH GIS DIVISION STAFF FOR MAPPING ASSISTANCE REQUESTS WITH WILDLAND FIRES.

**AGENDA OF:** April 4, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
1	Originator - IT Director	EW	3-10-17
2	Finance Director	OK	
3	Borough Attorney	NS	
4	Borough Clerk	JNM	3/24/17

**ATTACHMENT(S):** Fiscal Note: Yes X No       

**SUMMARY STATEMENT:**

The Matanuska-Susitna Borough (MSB) Information Technology Department and the State of Alaska, Department of Natural Resources, Division of Forestry (DOF) entered into a Memorandum of Understanding (MOU) on May 3, 2016, in the interest of interagency cooperation. This MOU allows the MSB GIS Division to provide mapping assistance to DOF for wildland fire assignments and for DOF to reimburse the MSB for actual personnel costs and necessary expenses. After each wildland fire event the Borough bills DOF for personnel costs and necessary expenses, as allowed in the MOU.

Fund 480, Project 55021, will be used to charge and receive reimbursements for MSB personnel costs and necessary expenses, as allowed by the Cooperative Fire Protection Agreement and the MOU with DOF.

**RECOMMENDATION OF ADMINISTRATION:**

Authorize Project 55021 for use by MSB GIS Division Staff for charges and reimbursements related to personnel and necessary expenses for mapping assistance requests with wildland fires as assigned by the State of Alaska Division of Forestry and as allowed by the MOU.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: April 4, 2017

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ORIGINATOR:

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>*</u>	FUNDING SOURCE <u>State Division of Forestry</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: <u>445.000.000.3xx.xx</u>	PROJECT # <u>55021</u>
VERIFIED BY: <u>Barbara Squemph</u>	CERTIFIED BY:
DATE: <u>3/14/17</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY <u>2017</u>	FY <u>2018</u>	FY <u>2019</u>	FY <u>2020</u>	FY <u>2021</u>	FY <u>2022</u>
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>*</u>	<u>→</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds	<u>*</u>	<u>→</u>				
Other						
TOTAL	<u>*</u>	<u>→</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* Amount of reimbursement is dependant on services rendered for the wildfires

PREPARED BY:

PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE:

[Signature]

3/16/17

Am 17-029