

SUBJECT: APPROVAL OF CHANGE ORDER NO. FOUR (4) FOR CONTRACT NO. 23-002P(C) with DOWL, LLC, FOR THE EDGERTON PARKS ROAD - MOUNTAIN TRAILS DRIVE UPGRADE AND PATHWAY PROJECT TO ADD \$424,875 FOR CONSTRUCTION MANAGEMENT SERVICES AND EXTEND THE COMPLETION DATE TO DECEMBER 31, 2025.

AGENDA OF: March 19, 2024

ASSEMBLY ACTION:

Approved under the consent agenda 03/19/24 - *emcw*

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	<div>2 / 2 6 / 2 0 2 4</div> <div>X P a u l l a F r a n c e</div> <div>Signed by: Paula France</div>
PM Division Manager	<div>2 / 2 6 / 2 0 2 4</div> <div>X <i>Colin Brannan</i></div> <div>Signed by: Colin Brannan</div>
Public Works Director	<div>Expired Certificate</div> <div>X T o m A d a m s , P E</div> <div>Signed by: Tom Adams</div>
Purchasing Officer	<div>3 / 1 / 2 0 2 4</div> <div>X R u s s K r a f f t</div> <div>Signed by: Russ Krafft</div>
Finance Director	<div>3 / 1 / 2 0 2 4</div> <div>X C h e y e n n e H e i n d e l</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>3 / 1 / 2 0 2 4</div> <div>X N i c h o l a s S p i r o p o u l o s</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>Recoverable Signature</div> <div>X M i c h a e l B r o w n</div> <div>Signed by: Michael Brown</div>
Borough Clerk	<div>Recoverable Signature</div> <div>X L o n n i e M c K e c h n i e</div> <div>Signed by: Lonnie Mckechnie</div>

ATTACHMENT (S) :

SUMMARY STATEMENT: On June 16, 2022, the Matanuska-Susitna Borough (MSB) Public Works Department, in concurrence with the Purchasing Department, issued a solicitation (23-002P 2022 Transportation Designs Phase 4-Edgerton Parks Rd., Fern St., Smith Rd. Ext.) requesting quotes from qualified firms to design the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project and two additional projects (Smith Road Ext. and Fern Street). The Edgerton

Parks Road - Mountain Trails Drive Upgrade and Pathway project, Project No. 35472-1812, is part of the Transportation Infrastructure Program 2021 (TIP21), approved as Proposition 1 by MSB voters in November 2021. The purpose of the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project is to upgrade Edgerton Parks Road to collector standards and provide pedestrian facilities from Palmer Fishhook Road to Government Peak Recreational Area.

In response to the advertisement, seven proposals were received. A proposal evaluation team made up of MSB Public Works staff evaluated the proposals and selected DOWL, LLC, as the most qualified firm for the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project.

The Purchasing Department, with the involvement of Public Works, negotiated with DOWL, LLC, to develop a fee proposal for professional services anticipated to complete the project. Purchasing recommended the award of proposal number 23-002P(C) to DOWL, LLC, for the contract amount of \$653,204 to design the project and submitted Action Memorandum (AM) 22-115 to be included on the September 6, 2022 Assembly agenda for consideration. The Assembly approved AM 22-115. The final completion date for this project is December 31, 2024.

Change Order No. One (1) added \$19,213 for additional design services and to prepare easement exhibits for the project.

Change Order No. Two (2) added \$7,835 for the preparation of a Temporary Water Use Authorization (TWUA) permit application for submittal to the Department of Natural Resources.

Change Order No. Three (3) added \$14,772 to prepare a DOT&PF Approach Road Permit application, update the bid documents to incorporate DOT&PF comments, prepare a special provision to the standard specifications for a Critical Path Method (CPM) schedule, and prepare an easement document for acquiring right of way necessary for the project. The final plans will be updated to reflect the acquired right of way.

Change Order No. Four (4) will add \$424,875 to provide construction management services for the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project. These services include preconstruction, construction management, inspection, testing, and construction closeout. This change order will also extend the contract until December 31, 2025, to provide sufficient time for construction, closeout, and preparation of record drawings.

This change order modifies the total sum for all services and expenses to \$1,119,899.00 and extends the contract completion date to December 31, 2025. All other terms of the contract remain

unchanged.

Administration requests approval of Change Order No. Four (4) to Contract No. 23-002P(C) with DOWL, LLC, for the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project.

The Administration requests authority to extend this contract up to 90 days for unforeseen circumstances.


RECOMMENDATION OF ADMINISTRATION: Approve Change Order No. 4 for Contract No. 23-002P(C) with DOWL, LLC, for the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project to add \$424,875 for construction management services, extend the contract completion date to December 31, 2025, and approve authority to extend the time of performance up to 90 days.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: March 19, 2024

SUBJECT: APPROVAL OF CHANGE ORDER NO. FOUR (4) FOR CONTRACT NO. 23-002P(C) with DOWL, LLC, FOR THE EDGERTON PARKS ROAD – MOUNTAIN TRAILS DRIVE UPGRADE AND PATHWAY PROJECT TO ADD \$424,875 FOR CONSTRUCTION MANAGEMENT SERVICES AND EXTEND THE COMPLETION DATE TO DECEMBER 31, 2025.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$424,875	FUNDING SOURCE Roads & Bridges Capital Projects
FROM ACCOUNT # 430.000.000 4XX.XXX	PROJECT # 35472
TO ACCOUNT:	PROJECT #
VERIFIED BY:  Recoverable Signature X Merissa Carrell Signed by: Merissa Carrell	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	424.9					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	424.9					
TOTAL	424.9					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	<div>3 / 1 / 2 0 2 4</div> <div>X Cheyenne Heindel</div>
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Signed by: Cheyenne Heindel