


**SUBJECT:** EXTENDING THE TIME OF COMPLETION ON EXPIRING PROJECT FUNDS  
THROUGH JUNE 30, 2025.

**AGENDA OF:** March 5, 2024

**ASSEMBLY ACTION:**

Adopted without objection. 03/19/24 - *emw*

**AGENDA ACTION REQUESTED:** Introduce and set for public hearing.

Route To	Signatures
Originator-Assistant Comptroller	2 / 7 / 2 0 2 4 X M e r i s s a C a r r e l l Signed by: M e r i s s a C a r r e l l
Community Development Director	2 / 8 / 2 0 2 4 X E r i c P h i l l i p s Signed by: E r i c P h i l l i p s
Emergency Services Director	2 / 8 / 2 0 2 4 X K e n B a r k l e y Signed by: K e n B a r k l e y
Information Technology Director	2 / 8 / 2 0 2 4 X L e a h J o n e s Signed by: L e a h J o n e s
Planning Director	2 / 8 / 2 0 2 4 X A l e x S t r a w n Signed by: A l e x
Public Works Director	2 / 8 / 2 0 2 4 X T o m A d a m s , P E Signed by: T o m A d a m s
Purchasing Director	2 / 1 2 / 2 0 2 4 X  Signed by: R u s s K r a f f t
Finance Director	2 / 1 2 / 2 0 2 4 X C h e y e n n e H e i n d e l Signed by: C h e y e n n e H e i n d e l
Borough Attorney	2 / 1 3 / 2 0 2 4 X J o h n A s c h e n b r e n n e r Signed by: J o h n A s c h e n b r e n n e r
Borough Manager	2 / 1 4 / 2 0 2 4 X M i c h a e l B r o w n Signed by: M i c h a e l B r o w n

**ATTACHMENT (S) :** Fiscal Note: YES \_\_\_\_\_ NO  X   
Active Project list for time extension (7 pp)  
Ordinance Serial No. 24-033 (2 pp)

**SUMMARY STATEMENT:** With the adoption of the Matanuska-Susitna Borough annual budget each year, the Borough Assembly approves a list of capital projects. The funding within Borough capital projects lapses 36 months after appropriation if the project has not been completed.

This legislation will extend the time of completion on the projects listed in the attached list through June 30, 2025.

#### **BACKGROUND**

Historically this legislation has been completed by staff in the Public Works Department. Beginning in Fiscal Year 2023, this process is managed by the Finance Department.

Finance staff have worked with the department directors and their staff to close all project and sub-project accounts that are not active.

This process left an active project list of 59 projects, from FY2013 to FY2022. Below is a summary of the list of extension:

Fiscal Year	# of Projects	Original Ordinance
2013	1	OR 12-012
2014	1	OR 13-013
2015	1	OR 14-014
2018	2	OR 17-017
2019	9	OR 18-018
2020	7	OR 19-019
2021	17	OR 20-020
2022	21	OR 21-021

A total of 30 projects will expire on June 30, 2024, and will not be extended. These projects total approximately \$2,240,000 in unutilized funding that will lapse to fund balance upon expiration.

**RECOMMENDATION OF ADMINISTRATIVE:** Approve the legislation as presented.

## **Active Project List for Time Extension**

### **Fiscal Year 2013**

#### 15015-1800-1804: Trail Development-Trail Survey (83 Miles)

Community Development-Joe Metzger

Additional coordination with State of Alaska and private entities; review/approval timeline is delayed by State.

### **Fiscal Year 2014**

#### 35412-1000-1001: Old Glenn Highway Paved Pathway in Butte

Public Works-Cole Branham

ROW acquisition in progress. Utility relocations to take place summer 2024.

### **Fiscal Year 2015**

#### 45279-6600-6601: Wasilla-Lakes Fill Site Construction

Emergency Services-Michael Keenan/Donald Gibbs

Encumbrance on contract 23-001B, projected completion Aug 2024.

### **Fiscal Year 2018**

#### 10185-6600-6601: Alternate Fill Site Construction Development

Emergency Services-Michael Keenan/Donald Gibbs

Encumbrance on contract 23-001B, projected completion Aug 2024.

#### 35466-1800-1801: Katherine Drive Complete Design & Construction

Public Works-Cole Branham

Construction underway, final completion anticipated June 30, 2025.

### **Fiscal Year 2019**

#### 10149-1900-1902: Sutton Library-New Fire Suppression System

Public Works-Donald Gibbs

Received maintenance history reports Jan 2024. Need to review and submit to State Fire Marshall for repair recommendation, then bid to repair and install.

#### 35040-0700-0701: Seward Meridian Parkway Phase II

Public Works-Brad Sworts

ADOT&PF has this project scheduled for advertising for construction in February 2024. They will be requesting that we provide the match funding soon thereafter, but it is unknown if all the paperwork will be completed prior to June 30, 2024.

45287-6600-6601: Willow FSA Facility Upg/Imp-Station 12-5 Water Storage Tank & Paving

Emergency Services-Richard Boothby

Encumbrance on contract 22-077B. Contract expired 7/31/2023. Work is complete, need NOC before final payment can be made to contractor, however issues with DOL have held up process.

45287-6600-6603: Willow FSA Facility Upg/Imp-Station 12-2 Well Development

Emergency Services-Richard Boothby

Project did not have enough funds to complete, Legislation was done to get more funding, therefore time extension is needed.

47109-2000-2001: Wildfire Mitigation-Borough Saw Crew

Community Development-Emerson Krueger

Funds are used for the Saw Crew wages and benefits for ongoing projects that are associated with part of a grant match.

47519-1800-1804: Aerial Imagery Acquisition Program

Information Technology-Leah Jones

The GIS Division has implemented an ongoing program to update aerial imagery on a 3-year rotating basis and to update LiDAR (elevation data) on a 6-year rotating basis. Oblique imagery requests have currently been on a request basis from the MSB Assessments staff. LiDAR was captured in 2019 in the core area and outlying areas were collected in 2011. Borough citizens and staff use LiDAR elevation data for several functions. The plan is to capture LiDAR in at least the core area in FY25.

47525-1800-1802: Radio/Repeater Management-Lake Louise Repeater

Emergency Services-Casey Cook

This is the funding of the buildout for Montana Mtn, it is vital to getting this site up and operational. Logistics of building on a mountain due to weather, flights, and getting equipment on site has lengthened this project.

70012-2400-2401: Port Mackenzie Dock Improvements/Repairs-Barge Dock Repair Phase II

Administration-David Griffin

Additional funds are needed to make all of the necessary repairs.

70012-2400-2402: Port Mackenzie Dock Improvements/Repairs-Deferred Maintenance

Administration-David Griffin

Maintenance will continue for the life of the Port and these funds are necessary for future maintenance.

**Fiscal Year 2020**

15040-4200-4203: Parks & Recreation Projects-Settlers Bay Coastal Park

Community Development-Joseph Metzger

Grant in process and these fund will be used for match for grant.

20323-5000-5001: Library Telecommunications (ERATES)

Community Development-Hugh Leslie

Working with SOA on FY24/FY25 Library strategic plan. Library Board actively working on this, but delays have occurred due to meetings being cancelled.

30092-6600-6622: RSA Equipment Purchase/Upgrade-Vhcl/Equip Plug In Design & Const

Public Works-Tom Adams

Work order has been submitted. Construction starting summer 2024. Expected to be completed by end of Fall.

45089-6600-6621: Willow FSA #35 Equipment/Vehicles-Station 12-5 Water Tank & Paving

Emergency Services-Richard Boothby/Don Jourdian

Encumbrance on contract 22-077B, project is complete, however issues with DOL, so NOC is being held up.

47031-2300-2301: Land & Resource Management-Jonesville Public Use Area Grant Match

Community Development-Joe Metzger

Waiting on SOA to complete their planning process.

47038-1400-1402: Regional Transportation Organization-Arterial Related Planning Initiatives

Planning-Kim Sollien

Due to MSB staff shortages, we can't provide prompt feedback, gathering the information is taking longer than planned.

47525-1800-1808: Radio/Repeater Mgmt-Alternate Communications Towers & Radio Phase II

Emergency Services-Casey Cook

Used for Emergency Telecommunication sites for upgrades, maintenance, and expansion.

**Fiscal Year 2021**

15004-1800-1832: Parks & Outdoor Recreation Equipment-Generator For Warm Storage Building

Public Works-Donald Gibbs

ETA is April 2024 and need time to bid the install.

15004-6600-6601: Parks & Outdoor Recreation Equipment-Generator For Warm Storage Building

Public Works-Donald Gibbs

ETA is April 2024 and need time to bid the install.

30092-1800-1801: RSA Equipment Purchase/Upgrade-Vhcl/Equip Plug In Design & Const

Public Works-Tom Adams

Work order has been submitted. Construction starting summer 2024. Expected to be completed by end of Fall.

30114-1800-1812: Fish Passage Improvements-Grant Match For Fish Passage Projects

Public Works-Cole Branham

Multiple projects identified in MSB Fish Passage 2025. Will continue to work through these projects.

45066-6600-6664: Central Mat-Su FSA Equipment/Vehicles-Tactical Tender & Related Equipment

Emergency Services-Michael Keenan

Awarded and vendor pre-paid for discount. Supply chain issues have created significant delays, chassis will be delivered Feb 2024. Then upfitting will need to occur.

45066-6600-6665: Central Mat-Su FSA Equipment/Vehicles-Replace Brush 6-6 Chassis & Purchase Command Vhcl

Emergency Services-Michael Keenan

Rolled in and part of project 45066-6664. Vendor prepaid and supply chain issues exist.

45076-2100-2101: Central Mat-Su FSA Facility Upg/Imp-Training Complex Buildout

Emergency Services-Michael Keenan/Donald Gibbs

Large encumbrance that will roll into FY25 for bid 23-099B.

45177-1800-1808: Road Right Of Way Acquisitions

Public Works-Brad Sworts

Museum Drive Extension ROW acquisition is underway and continuing through 2024. This project is part of TIP 23 which was approved by the voters on November 7, 2023.

45177-1800-1809: Road Right Of Way Acquisitions-Permit Funding For Working In ADOT&PF ROW

Public Works-Brad Sworts

Funding will be used for 2021 Transportation System Projects now in design for construction in 2024.

45215-6600-6613: Greater Palmer FSA Equipment/Vehicles-Apparatus & Related Equipment Replacement

Emergency Services-Chad Cameron

Originally slated for March 2023. Continuous delays have prevented delivery from vendor.

45287-6600-6604: Willow FSA Facility Upg/Imp-Station 12-5 Water Storage Tank & Paving

Emergency Services-Richard Boothby

Encumbrance on contract 22-077B. Contract expired 7/31/2023. Work is complete, need NOC before final payment can be made to contractor, however issues with DOL have held up process.

45287-6600-6606: Willow Fsa Facility Upg/Imp-Station 12-2 Well Development

Emergency Services-Richard Boothby

Project did not have enough funds to complete, Legislation was done to get more funding, therefore time extension is needed.

47519-1800-1805: Aerial Imagery Acquisition Program - Lidar

Information Technology-Leah Jones

The GIS Division has implemented an ongoing program to update aerial imagery on a 3-year rotating basis and to update LiDAR (elevation data) on a 6-year rotating basis. Oblique imagery requests have currently been on a request basis from the MSB Assessments staff. LiDAR was captured in 2019 in the core area and outlying areas were collected in 2011. Borough citizens and staff use LiDAR elevation data for several functions. The plan is to capture LiDAR in at least the core area in FY25.

70012-2100-2102: Port Mackenzie Dock Improvements / Repairs

Administration-David Griffin

Needed for the life of the Port.

70012-2400-2403: Port Mackenzie Dock Improvements/Repairs-Barge Dock Sheet Pile Interlock Repair

Administration-David Griffin

The sheet pile interlock repair is not complete as there is an additional repair or two to be done.

70012-2400-2404: Port Mackenzie Dock Improvements/Repairs-Deep Draft Dock Pipe Pile Weld Splice Repair

Administration-David Griffin

There are many repairs needed at the port due to the age of the port and natural wear. These funds may be reappropriated to another repair project if needed.

75001-1800-1802: South Central Rail Corridor-Port Mackenzie Rail Extension Survey Tasks

Public Works-Brad Sworts

Funding is and will be used through 2024-25 to complete survey tasks for the Rail Extension project.

**Fiscal Year 2022**

10139-660-6603: Wasilla-Lakes-Station 5-2 Replacement Land Purchase

Emergency Services-Michael Keenan

Central FSA is working with land management to find appropriate property.

15040-1800-1821: Parks & Recreation Projects-Oilwell Rd Amber Lake Parking Area Design

Public Works-Cole Branham

Beginning design summer 2024.

15040-1800-1823: Parks & Recreation Projects-Surveying Trails

Community Development-Eric Phillips

Waiting on SOA approval to survey trails that cross both State and Borough own land.

25020-2400-2409: Landfill (Central) Bldg Improvements-Scale House Replacement Phase II

Public Works-Jeff Smith

Working on design and planning to build summer 2024.

45040-2000-2010: Municipal Entitlement Lands-Land Surveys

Emergency Services-Michael Keenan

Waiting on SOA approval/response to survey MEL land in Talkeetna.

45066-6600-6669: Central Mat-Su FSA Equipment/Vehicles-Replace CV's/SV's (2 Trucks)

Public Works-Brad Sworts

There is an encumbrance out for ordered vehicles on contract 24-026C.

45167-1800-1857: Rescue Equipment/Vehicles-Water Rescue Truck

Emergency Services-Brian Davis

Encumbrance on contract 24-026C placed Aug 2023, pending delivery of vehicle to start upfitting.

45177-1800-1811: Road Right of Way Acquisition-Management of Aquired Parcels

Public Works-Brad Sworts

The funds are our source of funding for repairs, services and security to property acquired as part of the Port MacKenzie Rail Extension such as the rented facilities and rail corridor. Current encumbrance is to repair security gates which may not be completed prior to June 30 due to contractor's heavy workload.

45177-1800-1812: Road Right of Way Acquisition

Public Works-Brad Sworts

This funding is currently being used to make offers to property owners for the Museum Drive Extension ROW acquisition process.

45179-1800-1802: Public Facilities Study-Seismic Hazards Analysis on Borough Buildings

Public Works-Rodney Crew

Plans are to re-submit RFQ for design in February. Also talking to the State about grants via BRIC and HMGP programs.

45179-1800-1803: Public Facilities Study-Seismic Hazards Analysis on Borough Buildings

Public Works-Rodney Crew

Working with Finance on a grant thru the EPA. NOI by Feb 1. Applications by April 1.

45244-6600-6655: West Lakes FSA Equip/Veh-Replacement of Command and Support Veh

Emergency Services-Tawnya Hightower

Encumbrance on contract 24-026C placed Aug 2023, pending delivery of vehicle to start upfitting.

45287-2100-2102: Willow FSA Facility Upg/Imp-Underground Water Tank, Paving, & Gravel Pad

Emergency Services-Richard Boothby

Encumbrance on contract 22-077B. Contract expired 7/31/2023. Work is complete, need NOC before final payment can be made to contractor, however issues with DOL have held up process.

45288-1800-1802: New Palmer Ambulance Facility Station 3-9-Emergency Services in Palmer

Emergency Services-Brain Davis

Waiting approval on a grant for additional funding and to put this out to bid.

45288-6600-6601: New Palmer Ambulance Facility Station 3-9-Emergency Services in Palmer

Emergency Services-Brain Davis

Waiting approval on a grant for additional funding and to put this out to bid.

47525-1800-1811: Radio/Repeater Management-Permanent Tower on Grubstake

Emergency Services-Casey Cook

This is a mountain top project that has been pushed due to higher priority projects. The other projects have been delayed due to weather, available personnel and short building season.



47525-1800-1812: Radio/Repeater Management-Northern Borough Comm Tower

Emergency Services-Casey Cook

Talks with the State of Alaska, this will be a joint effort and coordination with them to co-locate up towards Eureka.

70007-2400-2401: Port Business Dev & Marketing Plan

Administration-David Griffin

Needed for the life of the Port.

70012-2400-2405: Port MacKenzie Dock Improvements/Repairs-Cathodic Protection Upgrade

Administration-David Griffin

Cathodic protection is expensive and additional funds needed to complete the protection. These funds may be used in conjunction with a grant to upgrade.

70012-2400-2406: Port MacKenzie Dock Improvements/Repairs-Port Facilities Capital Renewal

Administration-David Griffin

These funds are designed to be used for periodic upgrades, routine maintenance and repairs that are continuous for the port. These funds are necessary to have on hand.

75001-1800-1803: South Central Rail Corridor-Port Mackenzie Rail Extension Survey Tasks

Public Works-Brad Sworts

Funding is and will be used through 2024-25 to complete survey tasks for the Rail Extension project.