

**SUBJECT:** APPROVING AN APPROPRIATION OF \$1,500,000 FROM THE WEST LAKES FIRE SERVICE AREA FUND BALANCE, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A PROJECT TO PURCHASE A NEW PUMPER TENDER.

**AGENDA OF:** October 4, 2022

**ASSEMBLY ACTION:**

Adopted without objection 10-18-22  
B500

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:** MB

Route To:	Department/Individual	Initials	Remarks
	Originator	CL	
	Emergency Services Director	KB	
	Finance Director	CL	
	Borough Attorney	NS	
	Borough Clerk	Yam 9/20/22	B500

**ATTACHMENT(S):** Fiscal Note: YES X NO         
Ordinance Serial No. 22-112 (2 pp)  
Resolution Serial No. 22-090 (2 pp)  
Board of Supervisor Minutes (3 pp)

**SUMMARY STATEMENT:**

West Lakes Fire Department needs to take the next step in the apparatus replacement schedule and purchase a new pumper tender. The new pumper tender will provide a safe and effective apparatus for responses to both the West Lakes Fire Service Area and mutual aid to the northern areas of the Borough. The pumper tender being replaced is 37 years old. The water tank has active leaks and is beyond economical repair. The truck lacks basic modern safety features for responders and the constant winter freeze-ups often delay responses during the coldest months. The new purchase will provide a safe and reliable apparatus to better serve our community.

Costs for replacements have escalated substantially over the last two years, with additional scheduled increases over the next three to six months. Going forward immediately with the scheduled replacement will save our taxpayers money due to further scheduled and predicted price increases. Delivery dates are currently exceeding 460 days and could aggrandize our maintenance expenses and expected dependability.

West Lakes Fire Department is requesting to use up to \$1,500,000 from the reserve fund to purchase this new pumper tender. The Board of Supervisors recognize the need and approved the purchase at their September meeting.

**RECOMMENDATION OF ADMINISTRATION:**

The administration recommends approval of the attached legislation, which will approve an appropriation of \$1,500,000 from the West Lakes Fire Service Area Fund Balance, Fund 249, and approve the scope of work and budget for project No. 45244, Fund 405, to purchase a new pumper tender.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: October 4, 2022

SUBJECT: Approving an appropriation of \$1,500,000 from the West Lakes Fire Service Area Fund Balance, and approving the scope of work and budget for a project to purchase a new pumper tender.

ORIGINATOR: Ken Barkley

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$1,500.00</u>	FUNDING SOURCE <u>West Lakes FSA Fund balance</u>
FROM ACCOUNT # <u>249. 272.00</u>	PROJECT
TO ACCOUNT: <u>405.00.000 3XX.XXX</u>	PROJECT # <u>45244</u>
VERIFIED BY: <u>John Wiland</u>	CERTIFIED BY:
DATE: <u>9-20-22</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>1500.0</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>1500.0</u>					
TOTAL	<u>1500.0</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: Chelienne Hensel DATE: 9/21/22

IM No. 22-205  
Ordinance Serial No. 22-112  
Resolution Serial No. 22-090

# WEST LAKES FSA BOARD OF SUPERVISORS MEETING

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**West Lakes Public Safety Building Station 73  
10073 W. Parks Hwy.  
Wasilla, AK 99623  
September 12, 2022**

## **MEETING MINUTES**

### **I. CALL TO ORDER**

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at 6:02 PM by Chairman Cathi Kramer on September 12, 2022

### **II. ROLL CALL AND DETERMINATION OF QUORUM**

**Board members establishing quorums:**

*West Lakes Fire Service Area Board of Supervisors:*

Cathi Kramer – Chair, Larry Fetchenhier, and Randy Newcomb.

*Present from West Lakes FSA:*

District Chief Tawnya Hightower

*Also Present:*

Deputy Director of Fire - Brian Davis.

### **III. PLEDGE OF ALLEGIANCE**

Cathy Kramer led the Pledge of Allegiance.

### **IV. APPROVAL OF AGENDA**

**MOTION:** Randy Newcomb moved to approve the agenda. Larry Fetchenhier 2<sup>nd</sup>

**VOTE:** Motion passed unanimously.

### **V. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

**MOTION:** Larry Fetchenhier moved to approve June 13, 2022 meeting minutes as written.

Randy Newcomb second the motion.

**VOTE:** Motion passed unanimously.

### **VI. ANNOUNCEMENTS**

A. The Mat-Su Emergency Preparedness Expo is September 24, 2022, 10:00 AM – 3:00 PM at the Menard Center.

### **VII. CHIEF'S REPORT attached**

IM 22-205  
OR 22-112  
RS 22-090

# WEST LAKES FSA BOARD OF SUPERVISORS MEETING

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## District 2 Chief's Report – Tawnya Hightower

- **Emergency Calls**
  - August – 49 Emergency Calls.
  - Two commercial structure fires in the month of August: Susitna Brewing Remodel and Prison at Point Mackenzie.
  - Monitoring Flooding off Moose Meadows Road, Sushana Drive and Schrock Road near N. Sitze Road
- **Community Risk Reduction**
  - 19 Installed Smoke Alarms
  - 4 Installed CO Alarms
  - Upcoming partnership with Dominos Pizza October 12 during Fire Prevention Week
  - Battalion Chief Young assisting with the new High School Firefighting Program. West Lakes participated with an engine crew and Battalion Chief.
  - DES Demonstration Day was a success
- **Training**
  - Haz-Mat Monthly Training with Butte and Talkeetna
  - Banana Boat
- **Upcoming Training in the Fall**
  - Firefighter 1 coming up at the end of September
- **Update/Status Report on Equipment**
  - New Pumper Tender waiting for registration and plates. Crews are mounting equipment.

## VIII. UNFINISHED BUSINESS

- A. Chief Hightower further discussed the apparatus replacement list and the need to begin the pumper tender purchase process.
- B. Motion authorizing up to 1.5 million for new pumper tender; possible custom cab.  
**MOTION:** Randy Newcomb moved to approve going forward with the purchase.  
Larry Fetchenhier Second.  
**VOTE:** Motion passed unanimously.
- C. Brain Davis – DES Demonstration Day and Wasilla High School Firefighter Program.  
DES Grant updates and announced the DES Annual Report coming out soon.

## IX. NEW BUSINESS

- A. None to be heard

## X. PERSONS TO BE HEARD

## XI. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

**VOTE:** Motion passed unanimously. Meeting adjourned at 18:47 PM

IM 22-205  
OR 22-112  
RS 22-090

# WEST LAKES FSA BOARD OF SUPERVISORS MEETING

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\_\_\_\_\_  
Cathi Kramer - Chairman West Lakes FSA B.O.S.

ATTEST:

\_\_\_\_\_  
Tawnya Hightower – District 2 Fire Chief

Minutes approved on \_\_\_\_\_ (West Lakes FSA B.O.S.)

IM 22-205  
OR 22-112  
RS 22-090