

SUBJECT: Authorization to exercise Option Period 1 to Contract 16-100P E-911 and Dispatch Services with the City of Wasilla for an anticipated total 5 year cost of \$7,536,300.

AGENDA OF: May 17, 2022

ASSEMBLY ACTION:

*Approved under the Consent
Agenda 5-17-22 BSB*

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER: *MB*

Route To:	Department/Individual	Initials	Remarks
	Purchasing Director	<i>MB</i>	
	Emergency Services Director	<i>KB</i>	
	Finance Director	<i>CK</i>	
	Borough Attorney	<i>MB</i>	
	Borough Clerk	<i>Boat for Item</i>	

ATTACHMENT (S): Fiscal Note: Yes X No
 AM 16-086 (3pp)
 Extension Proposal (2pp)

SUMMARY STATEMENT: On March 11, 2016 the Matanuska-Susitna Borough (MSB) Purchasing Division issued a solicitation requesting proposals from qualified organizations to provide E-911 call taking and dispatch services. As a result of that solicitation, the MSB entered into contract 16-100P with the City of Wasilla for an initial term of 5 years with 2 additional 5 year options. This original award was authorized by unanimous approval by the MSB Assembly through AM 16-086.

The table below contains the proposed costs over the 5 year extension period. These costs have been evaluated and are determined to be fair. Note, the FY2023 and FY2024 costs are less than the original projected cost contained in AM 16-086.

The proposed compensation for services includes the following.

Year	Personnel *	Operations **	Total
FY2023	1,080,000	350,000	\$1,430,000
FY2024	1,112,400	350,000	\$1,462,400
FY2025	1,145,800	367,500	\$1,513,300
FY2026	1,180,100	367,500	\$1,547,600
FY2027	1,215,500	367,500	\$1,583,000

*Personnel costs increase 3% annually.

** Operating costs include a one-time, 5% increase in FY2025.

In addition, previously approved Capital Project authorizations totaling \$564,165 will be carried forward for completion during the extension. These project will continue to improve the overall effectiveness of the services.

Lastly, a total of \$193,464 of unspent Capital funds are being returned to the MSB due to completion or deletion of anticipated system upgrades.

In accordance with MSB Code 3.08.170(C)(4), Administration seeks a 5% change order authority.

RECOMMENDATION OF ADMINISTRATION: Authorize OPTION PERIOD 1 to CONTRACT 16-100P E-911 AND DISPATCH SERVICES with the CITY OF WASILLA for an anticipated total 5 YEAR COST of SEVEN MILLION FIVE HUNDRED THIRTY SIX THOUSAND THREE HUNDRED DOLLARS \$7,536,300

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: May 17, 2022

SUBJECT: 16-100P E-911 and Dispatch Services

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$7,536,300 #</u>	FUNDING SOURCE <u>2022 Budget Approp. F 202</u> <u>IT Operating Budget</u>
FROM ACCOUNT # <u>100.115.122 444.444</u> <u>280.000.000 444.444</u>	PROJECT
TO ACCOUNT:	PROJECT #
VERIFIED BY: <u>Kind Winkler</u>	CERTIFIED BY:
DATE: <u>5-5-22</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			<u>1430.0</u>	<u>1462.4</u>	<u>1513.3</u>	<u>1547.6</u>
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other						
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) # To be paid over a 5 year period ending in 2027

PREPARED BY:

PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE:

Chesterne Deneal

5/5/22


MATANUSKA-SUSITNA BOROUGH ACTION MEMORANDUM

AM No. 16-086

SUBJECT: Award of Proposal 16-100P, E-911 and Dispatch Services to the City of Wasilla in the contract amount of \$8,833,107 over a five year and three-month period.




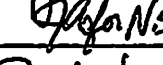
AGENDA OF: December 20, 2016

ASSEMBLY ACTION:

Approved Under the Consent
Agenda 12-20-16 

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator		12-6-16
	Information Technology Director		12-6-16
	Emergency Services Director	BG	12/6/16
	Finance Director		
	Borough Attorney		
	Borough Clerk	BAA for Jm	

ATTACHMENT(S): Fiscal Note: Yes X No

SUMMARY STATEMENT: On March 11, 2016, in accordance with MSB Resolution 13-139, the Matanuska-Susitna Borough issued solicitation 16-100P seeking proposals from qualified organizations to provide 911 call-taking and dispatch services for emergency fire, EMS and rescue services in the Borough. The Purchasing Division held two pre-bid meetings to answer questions and convey information to potential proposers. As a result of the advertising, three firms submitted proposals for these services. Proposals were evaluated by a team of seven individuals made up of Borough Department Directors, emergency managers, and State of Alaska employees. The City of Wasilla was selected as the firm submitting the proposal with the best combination of price and experience.

AM 22-052

This contract will be administered and directed by the Department of Emergency Services. Services under this contract are expected to begin in April 1, 2017 and run through June 30, 2022. April 2017 through June 2017 will be considered a start-up and transition period and is in addition to the 5 year operational period. During this initial 3 month period, the City of Wasilla will be testing the operation of their facility in order to be ready to go live on July 1, 2017. This testing is critical and required to ensure reliability once they take over live dispatch operations.

The \$898,576 cost for the April 2017 through June 2017 transition period will be paid from FY17 funds currently available from 911 funding and Area-wide funding. The \$1,547,837 annual cost for the remainder of the contract will be split between 911 and area-wide funding, subject to annual appropriation.

The contract has cost-of-living escalators which have been factored into the contract for award purposes only at an estimated five percent per year for year 3 through 5 of the contract. Any adjustment will reflect the actual cost of living increase/decrease as computed by the U.S. Department of Labor statistics for Anchorage, Alaska.

In accordance with MSB Code 3.08.170(C)(4), Administration seeks five percent change order authority.

RECOMMENDATION OF ADMINISTRATION: Award of **PROPOSAL 16-100P, E-911 AND DISPATCH SERVICES**, to the **CITY OF WASILLA** in the contract amount of **EIGHT MILLION EIGHT HUNDRED THIRTY THREE THOUSAND ONE HUNDRED SEVEN DOLLARS (\$8,833,107)** FOR THE PERIOD OF **APRIL 1, 2017 THROUGH JUNE 30, 2022, A PERIOD OF FIVE YEARS AND THREE MONTHS.**

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: December 20, 2016

ORIGINATOR: Information Technology/Emergency Services

SUBJECT: Award of Proposal 16-100P, E-911 and Dispatch Services to the City of Wasilla in the contract amount of \$8,833,107 over a five year and three-month period.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
AMOUNT REQUESTED \$ 8,833,107 *	FUNDING SOURCE E911 Budget Approp F. 202 IT Operating Budget
FROM ACCOUNT # 100.115.122.4xx, xxx 490.000.000.4xx, xxx	PROJECT # 45184/45283
TO ACCOUNT #	PROJECT #
VERIFIED BY: Barbara Bonemington	CERTIFIED BY:
DATE: 12/7/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		898.5	1.5	1.5	1.5	1.5 →
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other		898.5	1.5	1.5	1.5	1.5 →
TOTAL		898.5	1.5	1.5	1.5	1.5 →

POSITIONS:

Full-Time						
Part-Time						
Temporary						

*TO BE PAID OVER A 5 YEAR PERIOD ENDING IN 2022

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
DEPARTMENT: _____
APPROVED BY: *Chapman Smith*

Phone: _____
Date: 12-6-16
Date: 12-7-16



CITY OF WASILLA

Finance Department

290 East Herning Avenue

Wasilla, Alaska 99654-7091

Phone (907) 373-9080 Fax (907) 373-9085

Proposal To Extend Services Agreement Proposal No. 16-100P For E911 And Dispatch Services

March 23, 2022

The City of Wasilla and Matanuska-Susitna Borough entered into an agreement for E911 and Dispatch Services on January 30, 2017. That agreement, which expires June 30, 2022, provides for two (2), 5-year extensions by mutual written agreement of the parties. The City of Wasilla is interested in extending the contract for five (5) years to include a performance period of July 1, 2022 through June 30, 2027.

OPEX COSTS

The proposed compensation for services includes the following.

Year	Personnel *	Operations **	Total
FY2023	1,080,000	350,000	\$1,430,000
FY2024	1,112,400	350,000	\$1,462,400
FY2025	1,145,800	367,500	\$1,513,300
FY2026	1,180,100	367,500	\$1,547,600
FY2027	1,215,500	367,500	\$1,583,000

*Personnel costs increase 3% annually.

** Operating costs include a one-time, 5% increase in FY2025.

CAPEX COSTS

The original service agreement provided for capital payments from the Matanuska-Susitna Borough for designated projects. With an extension of the contract, the City of Wasilla requests the CAPEX projects noted below be carried forward for completion of the projects over the extended period of performance. No additional capital funding is being requested as part of this proposed extension.

Account	Project Description	Funding
110-4210-420.45-35	Mobile Data	\$410,541
110-4210-420.45-33	Communications	\$ 73,728
110-4210-420.45-37	CAD Interface	<u>\$ 79,896</u>
Total Project Funds To Be Extended		<u>\$564,165</u>

AM 22-052

Certain CAPEX projects designated in the original service agreement were either not executed or partially executed due to a re-scope of the project(s), as was mutually agreed upon by both parties following commencement of the agreement. Unspent funds for these projects shall be remitted back to the Matanuska-Susitna Borough no later than June 30, 2022, showing full faith and satisfaction of the original terms. These projects and the current estimated unspent funds include the following.

Account	Project Description	Funding
110-4210-420.45-28	E911 Upgrade	\$ 387
110-4210-420.45-30	CAD Interface	\$ 48,000
110-4210-420.45-31	Priority Dispatch	\$ 20,788
110-4210-420.45-32	Reverse 911	\$120,789
110-4210-420.45-34	Fac. MODS E911	<u>\$ 3,500</u>
Total Estimated Funds Due MSB		<u>\$193,464</u>

Except for modifications to compensation and the period of performance noted above, the terms and conditions of Proposal No. 16-100P for E911 and Dispatch Services would remain the same. It is understood that FY23 and subsequent years will have to be budgeted and appropriated by both the E911 Advisory Council and the Borough's Assembly.



Jacob Butcher, MATCOM Manager

3/31/2022
Date



Glenda Ledford, Mayor

3-31-2022
Date