

**SUBJECT:** AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY EXTENDING THE TIME LIMIT FOR COMPLETION OF EXPIRING PROJECT FUNDS FOR ONE YEAR.

**AGENDA OF:** May 3, 2022

**ASSEMBLY ACTION:**

*Adopted without objection 5-17-22*

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:** *MB*

Route To:	Department/Individual	Initials	Remarks
	Originator - D. Bakic	Debbie Bakic	<small>Digitally signed by Debbie Bakic Date: 2022.04.20 11:56:07 -08'00'</small>
	Public Works Director	Terry Dolan	<small>Digitally signed by Terry Dolan Date: 2022.04.20 12:31:03 -08'00'</small>
	Community Development Director	Eric Phillips	<small>Digitally signed by Eric Phillips Date: 2022.04.20 13:18:31 -08'00'</small>
	Emergency Services Director	Ken Barkley	<small>Digitally signed by Ken Barkley Date: 2022.04.20 13:51:41 -08'00'</small>
	Purchasing Officer	<i>[Signature]</i>	
	IT Director	<i>[Signature]</i>	<i>4-21-22</i>
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	<i>4/25/22</i>

**ATTACHMENT(S):** Fiscal Note: YES ☐ NO ☒ X  
Ordinance Serial No. 22-058 (2 pp)

**SUMMARY STATEMENT:** Borough Capital Project funds lapse 36 months after appropriation if the project has not been completed. These are the project funds that are uncompleted at this time. These funds expire on June 30, 2022, except as noted. The attached ordinance will, if approved, extend the funding of these projects for one year.

- **FY12** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2011, and ending June 30, 2012, by adoption of Ordinance Serial No. 11-011. The following project remains incomplete and staff requests that the funding be extended for one year:
  - 45177-1800-1806- RIGHT-OF-WAY ACQUISITIONS
    - This funding is currently encumbered for a right-of-way acquisition consulting contract for ongoing real estate purchases and staff requests an extension of one year.
    - PW/PD&E: Brad Sworts
- **FY13** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2012, and ending June 30, 2013, by adoption of Ordinance Serial No. 12-012. The following projects remain incomplete and staff requests that the funding be extended for one year:
  - 15015-1800-1803- TRAILS CONST., REPAIR & MAINTENANCE - FY13
    - Active project - Ongoing trail maintenance projects
    - CD/
  - 15015-1800-1804- TRAIL SURVEY (83 MILES) - FY13
    - Active project - waiting on approval of surveys from DNR
    - CD/
  - 45184-2600-2606- E911 PARCEL SPACIAL DATA ACQUISITION - FY13
    - Per Eric Wyatt, please extend this project. It will be used in addition to other E-911 funding for the Parcel Spacial Project.
    - DES: Casey Cook
- **FY14** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2013, and ending June 30, 2014, by adoption of Ordinance Serial No. 13-013. The following projects remain incomplete and staff requests that the funding be extended for one year:
  - 15015-1800-1805- TRAIL SURVEY - FY14
    - Active project - waiting on approval of surveys from DNR
    - CD/
  - 25013-1900-1901- LAND FOR SEPTAGE FACILITY
    - Extend to allow time for septage report review by Assembly & administration
    - PW/PDE: Brad Sworts, Mike Campfield
  - 70007-2400-2401- BUSINESS DEV. & MARKETING PLAN - FY14

- Active, ongoing project
  - Port: Therese Dolan
- **FY15** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2014, and ending June 30, 2015, by adoption of Ordinance Serial No. 14-014. The following projects remain incomplete and staff requests that the funding be extended for one year:
  - 45040-2000-2007- MUNICIPAL ENTITLEMENT LAND SURVEY - FY15
    - Active project - In contract with All Points North for the Hatcher Pass Survey
    - CD: Eric Phillips
  - 45066-6600-6628- FURNITURE, FIXTURES & EQUIPMENT - MULTIPLE STATIONS - FY15
    - Currently purchasing items now; some delayed by the supply chain issues.
    - DES: Keenan
  - 45279-6600-6601- FILL SITE CONSTRUCTION - FY15
    - This is a continuing project. Property has been acquired and hopefully construction will start on the Wasilla-Fishhook site this year.
    - DES: Keenan
- **FY16** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2015, and ending June 30, 2016, by adoption of Ordinance Serial No. 15-015. The following projects remain incomplete and staff requests that the funding be extended for one year:
  - 45040-2000-2008- MUNICIPAL ENTITLEMENT LAND SURVEY - FY16
    - Active project - In contract with All Points North for the Hatcher Pass Survey
    - CD/
  - 45066-6600-6639- REHAB, REFURBISH CV'S & SV'S - FY16
    - We are using these funds to install green command lights on our CV's now.
    - DES: Keenan
  - 45266-1800-1807- PERSONAL PROTECTIVE EQUIPMENT - FY16
    - Ongoing priority. Replacement of expired gear and additional gear/supplies for continued COVID response. Should be complete by end of FY23.
    - DES: Tracey Loscar
- **FY17** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2016, and ending June 30, 2017, by adoption of Ordinance Serial No. 16-016. The following projects remain incomplete and staff

requests that the funding be extended for one year:

- 10183-6600-6601- CONSTRUCTION, FF&E STATION 6-2 - FY17
  - Will use remaining funds to install SCBA maze training prop in mezzanine and repair water leak that developed in the foundation this winter.
  - DES: Keenan
- 15015-2100-2102- FRANCE ROAD CREVASSE MORAIN TRAILHEAD & TRAILS DEV. - FY17
  - Active project - recently received ownership of property from City of Palmer.
  - CD/
- 47506-4200-4201- FINANCIAL, TAX, ASSESSMENT, AND COLLECTION SOFTWARE
  - Money is being moved from other projects/sources to this project for planned enhancements. This \$15K will be for Mobile Assessments.
  - IT/
- **FY18** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2017, and ending June 30, 2018, by adoption of Ordinance Serial No. 17-017, except as noted. The following projects remain incomplete and staff requests that the funding be extended for one year:
  - 10185-6600-6601- ALTERNATE FILL SITE CONSTRUCTION DEVELOPMENT - FY18
    - This is a ongoing project, property has been acquired and construction on the Wasilla-Fishhook site is planned for this year.
    - DES: Keenan
  - 15015-4200-4205- KIOSKS AT JIM CREEK, WEST BUTTE & GOVERN PEAK TRAILHEADS - FY18
    - Active project - will be placing new kiosk at Government Peak Recreation Area
    - CD/
  - 15035-1800-1856- REPLACEMENT RESTROOMS - FY18
    - Active project
    - CD/PW-PM: Alex Senta
  - 20317-1800-1805- ALCANTRA FIELD REPAIR #3 - FY18
    - Active project - working on field repairs this coming summer
    - CD/
  - 35466-1800-1801- KATHERINE DRIVE COMPLETE DESIGN & CONSTRUCTION PHASE I
    - Design phase is not yet completed.
    - PW/PD&E: Brad Sworts
  - 45177-1800-1807- RIGHT OF WAY (SHORT TERM) MAINTENANCE

OF IMPROVEMENTS

- Maintenance of improvements on acquired ROW is ongoing.
- PW/PD&E: Brad Sworts
- 45288-1800-1801- NEW PALMER AMBULANCE FACILITY
  - Part of larger Station 3-9 project.
  - DES: Tracey Loscar
- 47523-4200-4201 - MOBILE APPLICATION PROJECT
  - OR 17-045 and OR 18-023; fund expires June 30, 2022
  - Project is in testing phase and will be completed in FY2023.
  - FIN/
- **FY19** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2018, and ending June 30, 2019, by adoption of Ordinance Serial No. 18-018, except as noted. The following project remains incomplete and staff requests that the funding be extended for one year:
  - 10149-1900-1902- NEW FIRE SUPPRESSION SYSTEM (SUTTON LIBRARY) - FY19
    - Active project
    - FIN: Cheyenne Heindel
  - 10186-1800-1801- NEW WILLOW COMMUNITY CENTER ( LIBRARY) - FY19
    - Active project
    - CD & PW/PM: Alex Senta
  - 10186-1900-1901- NEW WILLOW LIBRARY - FY19
    - Active project
    - FIN & PW/PM: Alex Senta
  - 10186-2300-2301- NEW WILLOW LIBRARY
    - OR 19-101A; funds expire June 30, 2022
    - Active project
    - CD & PW/PM: Alex Senta
  - 15035-1800-1858- BIG LAKE BOAT LAUNCH DESIGN & PARKING LOT REPAIR - FY19
    - Active project
    - PW/PM: Alex Senta
  - 15040-1800-1809- GOVERNMENT PEAK RECREATION AREA OVERFLOW PARKING LOT & ACCESS
    - Active project
    - CD & PW/PM: Alex Senta
  - 15040-1800-1811- WEST LAKE PUBLIC ACCESS REPAIRS ON BIG LAKE - FY19
    - Active project
    - CD & PW/PM: Alex Senta

- 20317-1800-1806- ALCANTRA FIELD REPAIR #4 - FY19
  - Active project - working on field repairs this coming summer
  - CD/
- 25048-2400-2412- FRONT END LOADER - FY19
  - Funds are used for annual maintenance agreement.
  - PW/SW: Jeff Smith
- 25053-2100-2101- TALKEETNA WASTEWATER TREATMENT FACILITY UPGRADE
  - Construction complete; plant commissioning is still underway.
  - PW/PM: Alex Senta
- 25053-6600-6601- SCADA SYSTEM UPGRADE - FY19
  - Extend - active project
  - PW/PM: Alex Senta
- 35040-0700-0701- SEWARD MERIDIAN PARKWAY PHASE II - FY19
  - DOT has not yet completed ROW acquisition
  - PW/PD&E: Brad Sworts
- 45040-2000-2009- LAND SURVERY-MUNICIPAL ENTITLEMENT, TRAILS, SUBDIVISION - FY19
  - Active project - surveys are ongoing
  - CD/
- 45066-6600-6657- REPLACE COMMAND/SUPPORT VEHICLES - FY19
  - Will be used when vehicles become available on the state contract.
  - DES: Keenan
- 45200-6600-6603- BUILDING & PROPERTY MAINTENANCE, REPAIRS & IMPROVEMENTS - FY19
  - There are two projects out to bid for upgrades at Stations 7-1 and 7-2 that will occur this spring / summer.
  - DES: Hightower
- 45211-2100-2102- PURCHASE A RESCUE PUMPER
  - There are still four equipment purchases charged to this project that have not been delivered. Delivery is anticipated, but not guaranteed before end of FY22. This remaining expense is more than the FY23 operating budget can absorb.
  - DES: Snell
- 45244-6600-6644- ADDITIONAL EQUIPMENT FOR STATION 7-3 - FY19
  - In the process of ordering lawn mower that may have extended or delayed shipping time. Waiting on quotes for conex that should be purchased locally and arrive on time.
  - DES: Hightower
- 45244-6600-6646- COMMUNICATIONS EQUIPMENT FOR MOBILE

EQUIPMENT - FY19

- Ordering two mobile radios that may have an extended arrival time both for procurement and shipping.
- DES: Hightower
- 45244-6600-6647- PAGERS AND RADIO UPGRADES AND REPLACEMENT - FY19
  - Waiting for final decision on which pagers (swiss, unication or other brand).
  - DES: Hightower
- 45283-2100-2105- E-911 TRAINING SIMULATOR (33,166)
  - The City of Wasilla has requested this be extended so they can complete the project.
  - DES: Cook
- 45283-2100-2106- BACKUP PSAP (105,686)
  - The City of Wasilla has requested this be extended so they can complete the project.
  - DES: Cook
- 45283-2100-2107- CALL TAKING SUPERVISOR (431,775)
  - In order for the City of Wasilla to submit their final quarterly payroll for reimbursment (through the end of June 2022), the project will need to be extended.
  - DES: Cook
- 45287-6600-6601- STATION 12-5 WATER STORAGE TANK AND PAVING - FY19
  - Willow FSA highest priority CIP. This project is just now being contracted out with construction to begin this spring, but it will likely carry into summer FY23 before completion.
  - DES: Snell
- 45287-6600-6603- STATION 12-2 WELL DEVELOPMENT - FY19
  - Single bid was \$40K higher than funds available. Deprioritized project pending return of a more competitive bidding environment. We still want to keep this project on the table if feasible.
  - DES: Snell
- 47031-2000-2001- LAKE ACCESS IMPROVEMENTS - FY19
  - Active project
  - CD/
- 47031-2300-2301- JONESVILLE PUBLIC USE AREA GRANT MATCH
  - Active project
  - CD/
- 47045-1800-1802- COMPLETE MICROWAVE SUPPORT FOR RADIO SYSTEM - FY19
  - Telecom is still expanding the DES microwave network. Site build outs have taken time and had to come first. Due to Covid, production, shipping, and support all slowed. These factors have caused the

- need to extend this project.
  - DES: Cook
- 47045-1800-1803- POINT-TO-POINT MICROWAVE LINKS - FY19
  - These project funds should be exhausted after the Microwave antennas are hung on Big Lake tower. If the encumbrance clears, then it will not need to be extended.
  - DES: Cook
- 47506-1800-1803- ECOMMERCE
  - POs are in place; not certain if all work will be done by June 30. Additional money being added in FY23 which will be a new sub-project with new exp date.
  - IT/
- 47519-1800-1804- AERIAL IMAGERY
  - This is a multi-year forecasted project
  - IT/
- 47525-1800-1802- LAKE LOUISE REPEATER - FY19
  - This project has been rescoped for Montana Mountain site build out and will need to be extended.
  - DES: Cook
- 47525-4200-4201- BALD MOUNTAIN SITE RELOCATION
  - This is an ongoing project to move from Bald Mountain to Montana Mountain. This project will need to be extended for FY23.
  - DES: Cook
- 70012-2400-2401- BARGE DOCK REPAIR PHASE II - FY19
  - Active project
  - Port: Therese Dolan
- 70012-2400-2402- DEFERRED MAINTENANCE - FY19
  - Funds need to be available
  - Port: Therese Dolan
- **FY20** - The Assembly appropriated monies from the central treasury and established the rate of levy for all Borough functions for the fiscal year beginning July 1, 2019, and ending June 30, 2020, by adoption of Ordinance Serial No. 19-019, except as noted. The following projects remain incomplete and staff requests that the funding be extended for one year:
  - 10157-4200-4201- VIDEO SURVEILLANCE EQUIPMENT
    - OR 20-050; fund expires June 30, 2022
    - Active project - cameras have been ordered and are being installed this summer
    - CD/
  - 15035-1800-1862- SECURITY UPGRADES JIM CREEK RECREATION



AREA - FY20

- Active project - price for materials and installation of cameras and door monitors are being requested.
- CD/
- 15040-4200-4203- SETTLERS BAY COASTAL PARK (8,000 MATCH TO 2202)
  - OR 19-126 and OR 21-049; funds expire June 30, 2022.
  - Active project - submitting new grant applications and this match money will be needed
  - CD/
- 15050-1800-1801- REPLACE DAMAGED VIEWING PLATFORM AT JAY NOLFI PARK - FY20
  - Active project - will be completing project by fall 2022
  - CD/
- 20323-5000-5001- LIBRARY TELECOMMUNICATIONS (ERATES)
  - OR 01-065, OR 05-176, OR 06-040, OR 06-194, OR 07-179, OR 08-157, OR 10-005, OR 11-015, OR 11-165; fund expires June 30, 2022
  - Active project - Rebates from MTA. Will be using to pay for updating of MSB Library Strategic Plan
  - CD/
- 25048-2400-2415- RESIDENTIAL WASTE DISPOSAL AREA REPAIRS & UPGRADES - FY20
  - Projects still underway at Central Landfill. May not be completed by June 30, 2022.
  - PW/SW: Jeff Smith
- 25053-6600-6603- EMERGENCY GENERATOR FOR LIFT STATIONS - FY20
  - Active project.
  - PW/PM: Alex Senta
- 30092-6600-6622- VHCL/EQUIP PLUG IN DESIGN & CONST (50/50 SPLIT W/ 1801) - FY20
  - Active project.
  - PW/PM: Alex Senta
- 45066-6600-6658- COMMUNICATIONS EQUIPMENT - FY20
  - Will use funds; supply chain issues.
  - DES: Keenan
- 45076-6600-6604- TRAINING COMPLEX UPGRADES - FY20
  - This project is ongoing and there is funding encumbered for two construction bids.
  - DES: Keenan
- 45089-6600-6621- STATION 12-5 WATER TANK & PAVING - FY20
  - Willow FSA highest priority CP. This project is just now being contracted out with construction to begin this spring. It will likely carry into summer FY23 before completion.

- DES: Snell
- 45225-1800-1830- AMBULANCE REPLACEMENT/REMOUNT & REFURBISHMENT (1) - FY20
  - Supply chain issues resulted in extensive delays.
  - DES: Tracey Loscar
- 47031-2000-2002- MATERIAL SITE GEOTECHNICAL INVESTIGATION - FY20
  - Active project.
  - CD/
- 47043-1800-1802- CYBER SECURITY ENHANCEMENTS
  - Expenditure is underway, but not clear if it can be done by June 30, 2022.
  - IT/
- 47043-1800-1803- MIGRATION TO MICROSOFT OFFICE 365 CLOUD-HYBRID SYSTEM
  - Expenditure is underway but not clear if it can be done by June 30, 2022.
  - IT/
- 47519-4200-4202- AERIAL IMAGERY ACQUISITION PROGRAM (FROM F. 202)
  - OR 19-023, OR 22-024; fund expires June 30, 2022
  - This is an ongoing project in GIS and they have requested an additional \$500,000. This project will be used first to supplement that additional funding.
  - IT/DES: Eric Wyatt, Casey Cook
- 47525-1800-1808- ALTERNATE COMMUNICATIONS TOWERS & RADIO PHASE I - FY20
  - This project is an ongoing project used to maintain and enhance the current communication sites for power, supports, and hardening. This needs to be extended.
  - DES: Cook
- 47527-4200-4201- CONTENT MANAGER ELECTRONIC RECORDS IMPLEMENTATION
  - OR 20-018; fund expires June 30, 2022
  - Will be used for setting up the shared business processes.
  - ADMIN/Clerks
- 99999-1800-1814- FY20 STATE & FEDERAL TRANSPORTATION GRANT MATCH
  - DOT&PF Statewide Transportation Improvement Program (STIP) projects will be nominated that could tap these funds.
  - FIN/PW-PDE: Brad Sworts

- **Expire in 2022** - The following projects remain incomplete and

staff requests that the funding be extended one year:

- 10182-2300-2301- WILLOW LOG CABIN REHABILITATION
  - OR 16-063; originally set to expire June 30, 9999. OR 21-042 revised the expiration date to June 30, 2022.
  - Active project.
  - CD & PW/PM: Alex Senta
- 15051-1800-1801- WASILLA CRK HEADWATERS STREAMBANK RESTORATION MATCH TO 7101
  - OR 19-003; fund expires December 31, 2022.
  - Grant has been extended to 2023 so match funds must also be extended.
  - PW/PDE: Brad Sworts, Mike Campfield
- XX/XX/9999's - The following project funds currently have technical expiration dates of XX/XX/9999. These projects remain incomplete. Staff requests that these expiration dates be amended to expire on June 30, 2023:
  - 15043-1000-1001- WASILLA CREEK HEADWATERS TRAIL
    - OR 17-036
    - Active project.
    - CD/PD&E: Brad Sworts, Mike Campfield
  - 35403-1000-1001- CLAPP/MACK RD EXT & WSC TO KGB RD (WASILLA)
    - OR 12-120, OR 13-001: 2012 Series D Bond
    - Active project
    - PW/PD&E: Brad Sworts
  - 35406-1000-1001- SELDON & LUCILLE ST UPG. & IMP.
    - OR 12-120, OR 13-001: 2012 Series D Bond
    - Active project
    - PW/PD&E: Brad Sworts
  - 35412-1000-1001- OLD GLENN HIGHWAY PAVED PATHWAY IN BUTTE
    - OR 14-022: 2014 Series A Bond
    - Active project
    - PW/PD&E: Brad Sworts

This year, 54 expiring project funds will not be renewed past June 30, 2022. With that, approximately \$847,000 will be returned to the originating funds.

**RECOMMENDATION OF ADMINISTRATION:** Respectfully request the approval of Ordinance Serial No. 22-058 extending the time limit for completion of these Borough project funds for one year.