

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
January 5th, 2022
Meeting Minutes

RECEIVED
MAY 04 2022
CLERKS OFFICE

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:33 PM during a Teams Meeting by Chairperson, DJ McBride.

II. ROLL CALL – DETERMINATION OF QUORUM

Board of Supervisors in attendance: DJ McBride, Sheena Fort and Tam Boeve. Roll was called, a quorum was established, and due notice was published.

Also present: Stacy Johnson, Secretary; Mike Lachelt, MSB Road Superintendent; Residents: Linda Cline and Larry Cline.

III. APPROVAL OF AGENDA

MOTION: Tam Boeve moved to accept the agenda. Sheena Fort seconded the motion. Agenda was approved.

IV. APPROVAL OF MINUTES

Minutes of the October 6, 2021 meeting were reviewed and approved with no changes.

MOTION: Tam Boeve moved to accept the minutes. DJ McBride seconded the motion. The October 6th meeting minutes were approved.

V. STAFF REPORT

Mike Lachelt:

Windstorm

The Borough had one complaint from a Montana Creek resident after the windstorm who would like to have some of the trees cut back further from the road. McKenna Brothers did well during the windstorm. MEA called and asked for certain roads to be opened up ahead of their emergency response for their electrician crews. They all coordinated well together during the windstorm. Because of Governor Dunleavy's emergency declaration, the Borough is asking the contractors to put together a compilation of work that was above and beyond the contract for reimbursement. There is a short deadline for the compilation. And they're not going to include "Drift Removal". Drift removal is in the contract, but in an extreme event where the declaration is called, it is not part of it. Mike came up with extra monitoring above and beyond the contract. Not all of the contractor's time is not going to be reimbursed through the Emergency Declaration. The contractor's crew was out for 24hrs for three days which would more than take care of the monthly budget.

**Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
January 5th, 2022
Meeting Minutes**

VI. REPORTS OF OFFICERS

Budget Report

Jennifer Ballinger will send out a budget report. Our RSA is broke; we borrowed money to complete the last job that we completed.

VII. OLD BUSINESS

A. Hidden Hills Fish Passage

Public Works has the design complete and will be out to bid this week. The permits are applied for and the project is to be completed this summer. DJ is wondering about their traffic control plan. There is an option to have traffic diverted around Caswell Lakes Road. Mike will inquire more about this.

B. Sand and Storage Building Site

The Assembly moved to classify the 40 acre and half acre parcels as public use and passed. We can decide down the road how we want to use that space.

C. Denali View Estates

Mike has not heard anything new. It is still on the developers to-do list. Tam moved to table Denali View Estates off Old Business, DJ approved.

D. 2022 Chairperson Nomination and Election

Tam Boeve nominated DJ McBride. Sheena Fort seconded. DJ McBride is the Chairperson for 2022.

E. Superintendent OT

The Borough had union negotiations that did not go well. They just started the new contract and are still working out the logistics.

F. Road Bond

The RFP (Request For Proposal) will be out this January. They expect construction for the entire loop in spring 2023. Another project that will be ongoing is the railroad crossing. Hidden Hills will be upgraded and completed which is funded. The design for Hidden Hills reconstruction is ongoing this year. Some money is matched for the railroad crossing. Mike will look into it.

VIII. NEW BUSINESS

A. New Assembly Member

Ron Bernier is the Borough's new assembly member. DJ has tried to contact him without any success. He has not replied to any of DJ's emails. And his voicemail doesn't allow a message to be left. Ron Bernier has not returned any calls to the Community Councils or Boards either.

**Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
January 5th, 2022
Meeting Minutes**

B. Hidden Hills Traffic Count

2018 was the last time Caswell Lakes had a traffic count. Hidden Hill had a count which was 764 trips per day. The Caswell Lakes Rd had a count of 204 trips per day. The traffic counter was placed in Caswell for two weeks in the summer. DJ would like us to have another traffic count due to a lot more people moving into the area. This would help Caswell when they need to get more funds for things. Mike Lachelt will contact Terry Dolen (Capital Projects) to see what it will take to get another traffic count.

C. Time and Materials Contracts

Tam: Assembly Member Tew of Big Lake, is trying to change the formula for how we pay our road contractors. Instead of bidding out the contract with a certain amount per mile, they want to pay the contractor via time and materials contracts which is much more costly. The Borough is looking at doing a trial run and is going to be brought forward at the next Assembly Meeting on January 18th. Where this will potentially affect more than just the Big Lake RSA is with an increased over-site, there are a number of us that are sharing the cost of the road superintendent. With this, our RSA may end up paying for time that our superintendent is spending in Big Lake or another community. Our RSA shares a road contractor with Big Lake and if the contractor has had enough with being yanked around, they may pull out of the area.

Mike: The Primary in Big Lake contacted the manager, Mike Brown and asked him for information on this pilot program and how can the Assembly vote to change the road maintenance contracts when none of the specifics is known. The Primary was told that it is just a vote to look into it.

DJ: The TAB Board and the Big Board are upset that they knew nothing about this and are against it. The Eagle River Community had a Time & Materials contract and went broke in the 1980's because it wasn't properly supervised. Eagle River now has a time and materials contract which works well but it is administered by a Superintendent, a Road Supervisor, an Office Manager, an Administrative Assistant.

IX. PERSONS TO BE HEARD

No persons to be heard.

X. BOARD COMMENTS

Quarterly RSA Meeting Day Change. The Secretary will research a better day and time for meetings and get back to the Board at the next meeting.

Motion: Tam motioned. Sheena second the motion.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
January 5th, 2022
Meeting Minutes

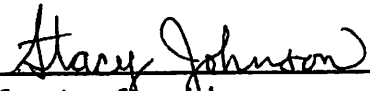
XI. NEXT MEETING

Next scheduled meeting is April 6th, 2022 at 6:30 PM.

XII. ADJOURNMENT

Meeting was adjourned at 7:27 PM.



Chairperson, DJ McBride

Secretary, Stacy Johnson

MAY 05 2022

CLERKS OFFICE

**Greater Butte
Road Service Area Board
RSA #26
Regular Meeting Minutes**

Approved

Attested

Date

April 14, 2022, at Butte Community Center**Meeting Called to Order at 6:10 pm****In Attendance:**

Mike Shields, Supervisor

Karl Kopperud, Supervisor

Visitors

Frank Lombardo

Carol Lombardo

Tim Hale, Assembly District 1

Roll Call: A quorum of 2 RSA 26 Supervisors present.**Approval of Agenda:** Approved as amended to move Persons To Be Heard ahead of Staff Reports.**Approval of Minutes:** from January 13, 2022, approved as written.

Persons to be Heard: Frank and Carol Lombardo explained their disagreement with the Borough regarding the property lines "survey of record" being flawed, resulting in their being taxed for roughly 20 acres that they do not own, and asked that the Lombardo Road cul-de-sac drainage project be postponed until that is resolved. Karl said he could verify that the original survey was done by an individual known for "somewhere close is good enough" work, affecting numerous surveys in this area and in Palmer. After brief Board discussion, Mike said he would see if it is possible to delay the cul-de-sac project to 2023 and substitute another RIP List project for 2022 (the site-clearing contract is already Awarded, and bid opening on the construction contract is set for April 31, so this may be difficult to do), and whether a Letter or Resolution from the RSA Board could be influential in that decision. Tim Hale supported this approach, and the Lombardos thanked the Board for its active interest. Mike will get back to everyone with what he finds out tomorrow.

Borough Staff Reports

Road Superintendent's Report: Cole Branham being inadvertently absent and Will Barickman still recovering from back surgery, Mike handed out the Fund Balance and Additional Maintenance Reports:

Fund Balance Reports: current Fund Balance still at \$50,850.

Additional Maintenance: total expenditures \$61,693.

Unfinished Business:

Status of Time & Materials versus Service contracts "test case": Mike said it has been subsumed into the Roads Task Force as a primary "issue" for study; the big risk for RSAs beyond Big Lake is the "scalability" issue.

Status of Resolutions 21-02 and 21-03: No response to date, so there won't be any.

Re the lowered cap on sole-source Quotes – status and discussion: It's a done deal.

New Business:

Status of Steppers maintenance contract: Karl has heard that it's to be terminated at the end of May, but whether for Default or "Borough convenience" is unknown. Mike will follow up.

The "Roads Issues Task Force" – membership and discussion: Mike reported that the members have been appointed by the Mayor and approved by the Assembly. Of the 7 members (5 primary, 2 alternate) he only recognized 2 names (Pat Daniels, Ken Walch); Karl said he knew of Walch, and had heard Daniels' name at least once before, but didn't recognize any others. Daniels is the only RSA Board member (extremely new to the RSA 21 Board and not supported by the LRSAAB), and there is no member from the TAB. Brief discussion followed, with a strong feeling by this RSA Board that the Task Force is a farce aimed at supporting already established conclusions at taxpayers' expense.

Spring "drive-around meeting" date: The Board chose Wednesday, May 4, starting 10:00 am at either the Butte Fire Station or the Butte Community Center. Mike will notify the Clerks Office.

Adjourned: Meeting adjourned at 6:37 pm.

Drive-Around meeting is May 4, 2022, at 10:00 am, location to be determined.

Next regular scheduled meeting is July 14, 2022, at 6:00 pm in the Butte Community Center building.

RECEIVED

APR 22 2022

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna
Vice Chair – Georgia Knazovich – Wasilla
Secretary – Ann Yadon – Trapper Creek

Big Lake – Paige Moore
Palmer– Susan Pougher
Sutton – Marci Hawkins

Willow – Mary Sanford
At Large 1 – Kathleen Shoop
At Large 2 – Martha (Marty) Kincaid

Minutes

**REGULAR MEETING
TEAMS venue –**

**February 12, 2022
10: 00 am**

EXECUTIVE SUMMARY

- A. Changes were made and approved by the Board for the Mat-Su Borough Library Handbook. The changes will be forwarded through channels for approval by the Assembly.
- B. Report to the Assembly will be scheduled for late March.
- I. CALL TO ORDER

Meeting was called to order at 10:04

II. ROLL CALL – DETERMINATION OF QUORUM

Members present and establishing a quorum were: Diane Holl-Rambo, Georgia Knazovich, Ann Yadon, Paige Moore, Susan Pougher, Marci Hawkins, Mary Sanford, and Kathleen Shoop.

Members absent: Martha Kincaid (Ms. Kincaid appears on the Borough website, but no one present is aware of when her seat on the Board becomes active.)

Staff Present: Juli Buzby, Sutton Librarian; Julie Mitchell, Willow Librarian; Zane Treesh, Wasilla Librarian; and Beth Skow, Palmer Librarian.

III. APPROVAL OF AGENDA –

Motion: Approve agenda: Ms. Knazovich moved, Ms. Pougher second, motion carried.

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETING

A. January 15, 2022

Motion: Approve minutes as submitted: Ms. Knazovich moved, Ms. Hawkins second, motion carried.

APR 25 2023

CLERKS OFFICE

MATANUSKA-SUSTINA BOROUGH
LIBRARY BOARD

Chairperson - Diane Hoff-Rambo - Tallentire
Vice-Chair - Georgia Knausovich - Wasilla
Secretary - Ann Yabon - Trapper Creek
Sutton - Marc Hawkins
Palmer - Susan Poughner
Big Lake - Paige Moore
Willow - Mary Sanford
At Large 1 - Kathleen Shoop
At Large 2 - Martina Kincaid

Minutes

February 12, 2023
10:00 am

REGULAR MEETING
TEAMS / venue -

EXECUTIVE SUMMARY

Changes were made and approved by the Board for the Mat-Su Borough Library Handbook. The changes will be forwarded through channels for approval by the Assembly.

Report to the Assembly will be scheduled for late March.

CALL TO ORDER

Meeting was called to order at 10:04

ROLL CALL - DETERMINATION OF QUORUM

Members present and establishing a quorum were: Diane Hoff-Rambo, Georgia Knausovich, Ann Yabon, Paige Moore, Susan Poughner, Marc Hawkins, Mary Sanford, and Kathleen Shoop.
Members absent: Martina Kincaid (Ms. Kincaid appears on the Borough website, but no one present is aware of when her seat on the Board becomes active.)

Staff Present: Juli Buzby, Susan Liberman, Julie Mitchell, Willow Liberman, Xane Ives, Wasilla Liberman and Beth Skow, Palmer Liberman.

APPROVAL OF AGENDA -

Alison: Approve agenda; Ms. Knausovich moved, Ms. Poughner second, motion carried.

PLEDGE OF ALLEGIANCE

MINUTES OF PRECEDING MEETING

At January 12, 2023
Alison: Approve minutes as submitted; Ms. Knausovich moved, Ms. Hawkins second, motion carried.

Mat-Su Borough Library Board, February 12, 2023

VI. BOROUGH AND LIBRARY STAFF REPORT

A. Juli Buzby – Sutton Librarian – Have turned in the budgets for the coming fiscal year. Numbers through the door remain steady. Storytime remains both in-person and on-line and is well attended. Small groups from the school have been coming to the library. Planning for summer programming has begun. Possible grants include the summer teen programming and in addition a possible Rasmuson grant for a teen space and furnishings.

B. Zane Treesh – Wasilla Library – The library received more home COVID test kits, and they are being given out at a high rate. Most of the staff is now back after various issues. The Friends of the Wasilla Library are continuing their Book Sale events, with one ongoing on this Saturday (Feb 12). The first round of budgets has gone well. The library is seeing around 1800 patrons a week through the door, and 14,000 items per month are being checked out. For February, the library is doing a “Blind Date with a Book” program, and about 250 to 300 of those have been checked out.

C. Julie Mitchell – Willow Library -- Since September after the reopening in new spaces, the library has issued 150 new library cards. A science event about wind is taking place today (Feb 12). Attendance at Storytime is also growing now that the library is in its new spaces. Playtime is starting next week. The Borough staff got ARPA grants turned in, so those checks should be arriving soon.

D. Beth Skow – Palmer Library – The library has issued over 5,000 home COVID test kits. Planning for Summer Reading Program has started, and those programs will be outside. Some changes made possible by grants included replacing faucets to be hands free, replacing the circulation desk, etc. Every other week about 60 STEAM kits are being distributed, and about 60 craft kits. Currently plans for redesigning the outside front area of the library are underway to make it more welcoming and to provide more room for outside programs. In addition, replacing the damaged sidewalks is in the budgets. The City manager has approved the submission of a grant to upgrade the WiFi and also to get iPads for checkout.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION

None.

VIII. UNFINISHED BUSINESS

A. Report to Assembly – Ms. Holl-Rambo is working on this and will plan to present it at one of the later Assembly meetings in March. If any Board member or librarian has a recommendation for what should be included in this report, please email or call her.

B. Strategic Plan – Since the Board’s involvement in the Strategic Plan is advisory, the Board requested that the Librarians and staff review Strategic Plan possibilities and then let the Board know what they would suggest, and the Board will then provide advocacy

for that decision. Juli Buzby, Sutton Librarian will put this on the agenda for the next Librarian's meeting and will report what the librarians want the board to do.

C. Board Handbook Review – Continuing the review from the January meeting, the change to the meeting dates was included in the most recent version of the Handbook. An additional change was suggested, discussed, moved, and passed as follows:

Discussion: These revisions better serve the teamwork required between advisory Library Board members and Library staff, and ensures that Board members are aware of Library issues and services

First revision occurs on Page 2, under Membership (MSB Code 4.40.020) – change to add sentence at the end of the beginning paragraph to read:

“Members should be active members of one of the Library support groups listed in (A) (1) below or an active patron of one of the libraries listed.”

Second revision occurs under Membership (MSB Code 4.40.020) (B) replacing the current sentence as follows:

“Two members may be appointed at-large by nomination of the Mayor and confirmation by the assembly and ~~may be~~ as recommended by Borough librarians ~~and from~~ and/or library advocates.”

Motion to approve and send through the appropriate channels for Assembly approval – Ms. Knazovich moved, Ms. Sanford second, motion passed.

Board Secretary will ensure this revisions are sent through Recreation and Library Staff to the appropriate channels for Assembly approval.

IX. NEW BUSINESS

A. Budget – Some unavoidable staff absences meant that the budgets were not forwarded to Board members. This will be taken up at a future meeting.

X. ADVOCACY

A. Libraries and schools have been a target of book challenges and bans in recent months. One of the groups that is now supporting libraries and schools against this is a group called Moms Against Book Bans which also posts on-line as Red, Wine, and Blue. They have a website at BookBanBusters.org. Another group which does the same sort of thing is the Freedom to Read Foundation.

For literacy help unique to Alaska, at aklearns.org is Alaska's Reading Playbook: A Practical Guide for Teaching Reading.

XI. CORRESPONDENCE

None

XII. MEMBER COMMENTS

A. Sutton Library – Marci Hawkins – Book club, knitting and wellness groups are continuing to meet. All these groups contribute to helping members of the community in various ways.

B. Willow Library – Mary Sanford – The Willow Library Association is going to continue its presence at the winter carnival as a means of reminding the community and others about the services the library provides.

C. Palmer Library – Susan Pougher – In December, for Colony Christmas there were Bagpipes in the Library. Attendance was capped at 40 to ensure social distancing. The Palmer Friends will decide later if having the symphony in May can occur. If the plans go ahead, this will be over at the train station. Because of the wind vortex at the front door and the glacier, pleased that this problem will be fixed as reported by the Palmer Librarian. Kids programs are still happening on-line.

D. Big Lake Library – Paige Moore – Staff is pleased to get a second check-out station and also to get the Cassie software that governs computer use, printing, etc. put on that second station. This makes things much easier for Patrons. Big Lake is also doing the Blind Date with a Book program. Young adult artists are being featured in the artist corner this month. An I Love Reading program is ongoing, and includes I Love Books prizes. STEAM kits average between 35 and 45 kits every other week, and craft kits average between 20 to 30 every week. On-line story time is continuing.

E. At- Large 1 – Kathleen Shoop – Reported on the YMCA Literacy programs in Tennessee. YMCA Literacy also goes under the names of Y-Reads and Y-Reading. There will be a YMCA camp in Butte this summer. (Ms. Shoop was reminded to please include the Librarians of the seven Borough libraries in this information. Ms. Sanford asked about insurance for after-school programs of this nature not covered by the library's liability insurance.)

F. Wasilla Library –Georgia Knazovich – Nothing further to add to Wasilla Librarian's report; however, Ms. Knazovich is a Notary, and can help if the library needs an additional notary.

G. Trapper Creek Library – Ann Yadon -- Planning for the library's participation in the Trapper Creek Cabin Fever Reliever is ongoing. Battle of the Books practice as well as other programs are continuing.

H. Talkeetna Library – Diane Holl-Rambo – All of the programming is continuing. Looking forward to a Leap into Science program. Additionally planning for spring and Summer Reading Programs. The Stone Soup program is still on hold until the COVID numbers come down.


XIII. NEXT MEETING --

March 12, 2022, via TEAMS. Host Library would have been Palmer.

XIV. ADJOURNMENT --

Motion to adjourn: Ms. Knazovich moved, Ms. Hawkins second, motion passed.

Meeting adjourned at 11:17 am.


Diane Holl-Rambo, Chairperson

Attest:


Ann Yadon, Secretary

RECEIVED

MAY 05 2022

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna
Vice Chair – Georgia Knazovich – Wasilla
Secretary – Ann Yadon – Trapper Creek

Big Lake – Paige Moore
Palmer – Susan Pougher
Sutton – Marci Hawkins

Willow – Mary Sanford
At Large 1 – Kathleen Shoop
At Large 2 – Martha (Marty) Kincaid

Minutes

**REGULAR MEETING
TEAMS venue –**

**March 12, 2022
10: 00 am**

EXECUTIVE SUMMARY

- A. The Board reviewed the libraries' budgets and voted to approve a Resolution that the Assembly approve the budgets as reviewed by the Recreation and Library Services Division of the Community Development Department. One recommendation was made to review the budgeted amounts for fuel because of current events.

I. CALL TO ORDER

Meeting was called to order at 10:04

II. ROLL CALL – DETERMINATION OF QUORUM

Members present and establishing a quorum were: Diane Holl-Rambo, Georgia Knazovich, Ann Yadon, Marci Hawkins, Mary Sanford, Kathleen Shoop, and Marty Kincaid.

Members absent and excused: Susan Pougher, Paige Moore

Staff Present: Anya Kean, Big Lake Librarian; Juli Buzby, Sutton Librarian; Zane Treesh, Wasilla Librarian; and Beth Skow, Palmer Librarian.

III. APPROVAL OF AGENDA –

Motion: Approve agenda: Ms. Knazovich moved, Ms. Hawkins second, motion carried.

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETING

A. February 12, 2022

Motion: Approve minutes as amended to correct one spelling: Ms. Knazovich moved, Ms. Hawkins second, motion carried.

VI. BOROUGH AND LIBRARY STAFF REPORT

Mat-Su Borough Library Board, March 12, 2022

CLERKS OFFICE

MILWAUKEE-SUSTAINA BOROUGH
LIBRARY BOARD

Personnel - Librarian - Kathleen Kozlovich - Wausau
 Secretary - Ann Y. Smith - Forest Creek
 Big Lake - Paula Johnson - Talked to
 Patricia - Susan Pougher - Wausau
 Susan - Maria Hawkins - Wausau
 William - Ann Sanford - Wausau
 At Large - Kathleen Kozlovich - Wausau

Minutes

March 15, 2022
 10:00 am

REGULAR MEETING
 10:00 am

EXECUTIVE SUMMARY

A. The Board reviewed the libraries' budgets and voted to approve a Resolution that the libraries approve the budgets as reviewed by the Recreation and Library Services Division of the Community Development Department. One recommendation was made to reduce the budgeted amounts for fuel because of current events.

CALL TO ORDER

Meeting was called to order at 10:04

ROLL CALL - DETERMINATION OF QUORUM

Members present and establishing a quorum were: Diane Hoff-Randall, Kathleen Kozlovich, Ann Y. Smith, Maria Hawkins, Mary Sanford, Kathleen Kozlovich, and Mary Kozlovich.
 Absent and excused: Susan Pougher, Paige Moore
 Staff Present: Anna Kozlovich, Big Lake Librarian, Jill Bucky, Sutton Librarian, Anne Kozlovich, Wausau Librarian, and Beth Skow, Palmer Librarian.

APPROVAL OF AGENDA -

Motion - Approve agenda: Ms. Kozlovich moved, Ms. Hawkins second, motion carried.

PLEDGE OF ALLEGIANCE

MINUTES OF PRECEDING MEETING

A. February 15, 2022
 Motion - Approve minutes as amended to correct one spelling: Ms. Kozlovich moved, Ms. Hawkins second, motion carried.

BOROUGH AND LIBRARY STAFF REPORT

Milwaukee Borough Library Board, March 15, 2022

A. Zane Treesh – Wasilla Library – On track to start in-person programs in April. The library is participating with OCLC, Inc. (formerly Online Computer Library Center) to update library holdings in WorldCat (the largest online public access library catalog in the world). Currently, many items listed in WorldCat are no longer on the shelves at the library. Cleaning up the holdings list will make it easier for patrons who use WorldCat to select items, and also for nationwide and worldwide Inter Library Loan (ILL) users. The U.S. Air Force Band of the South will be giving a concert at the amphitheater at the library at the end of May. The first days of school spring break proved to be exceptionally busy days for the library. Plans for the Story Walk are on track. The Friends of the Wasilla Library are continuing their Book Sale events, with one ongoing on this Saturday (March 12).

B. Beth Skow – Palmer Librarian – Purchasing through the ARPA (American Rescue Plan Act) grant will include laptops and iPads, and an update to the circulation desk. Additionally searching for contractors to update the outside entry. Summer Reading programming will take place outside.

C. Juli Buzby – Sutton Librarian – Started a small afterschool program, which will be capped at 15 participants. The recent heavy snow required the use of a loader to make the parking lot usable. Pre-School programming is continuing. Friends have made available a grant for a teen area, to include shelving and furniture. ARPA funds are finally available to start purchasing. A few Covid test kits are still available.

D. Anya Kean – Big Lake Librarian – The heavy snow was a problem, but a neighbor of the library came through to make the parking lot accessible. Currently negotiating with the contractor for any future instances of such heavy snow. The library will be using the ARPA grant for all of the Summer Reading Program materials as well as the extra cleaning supplies required by Covid. Summer Reading Program will be in-person, but outside at the Pavilion in the next-door park. The staff is reviewing how to present a lapsit program for babies and parents, and thinking this may require limiting participants to a small group. Big Lake is also participating in the WorldCat cleanup of records. The Big Lake advocates are re-forming, and have elected officers. One of their first projects was to establish a fund for fax fees for people who are applying for public assistance.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION

None.

VIII. UNFINISHED BUSINESS

A. Report to Assembly – Ms. Holl-Rambo read a draft of the report she will give to the Assembly and asked for any suggestions. Suggestions included the need for safety protocols based on happenings recently at an Anchorage Library, the fact that libraries draw people to communities who then shop at local businesses, and perhaps a collage of the many faces of library users. If there are any additional suggestions after

the meeting, Board members were asked to email those suggestions to Ms. Holl-Rambo. The report will probably be scheduled for early April rather than late March.

B. Strategic Plan – The Borough librarians discussed the timing of the next Strategic Plan and relayed to the Board that a new plan should wait until the effects of both the pandemic and other current events are assimilated.

C. Review/recommendations for library budgets

Discussion: Many items in the library budgets are required by Borough administration or for a public entity. Examples include insurance, maintenance, utilities, etc. These requirements, particularly for some items, mean that money is left over at the end of the year. Testimony before the Assembly during last year's budget meetings underlined this issue. The portions of the budgets which allow the doors to be open and provide resources for the various communities remains very "flat," with additions often limited to fixing equipment, and cost of living. Board members were reminded that last year an attempt to cut the budgets did not take into consideration how these budgets are affected by various requirements. One question was whether or not the recent hike in the cost of fuel oil and gas had been considered in these budgets. Staff indicated that this would be a question to bring up at the Tuesday librarian's meeting.

Motion: The Board shall send and approve a Resolution to the Assembly that the library budgets should be adopted as sent forward through the Recreation and Library Services Division and the Community Development Department. This resolution should be sent through the Recreation and Library Services secretary through the appropriate channels. Ms. Yadon moved, Ms. Shoop second. Motion carried unanimously.

IX. NEW BUSINESS

None

X. ADVOCACY

A. Borough Library patrons have the opportunity to answer two current surveys. The first is a local survey generated by an on call employee who is a part of the Association of Rural and Small Libraries Leadership Institute Training. Part of the training requires a project, and she has chosen to highlight how the Borough Libraries benefit their communities. That survey is at: <https://forms.gle/ujNkwtHjzHZxxC4K9>

The second survey is from the Alaska State Library. The State Library is asking for input from all Alaskans regarding what they want from their libraries over the next 3-5 years. That survey is at: <https://survey.alchemer.com/s3/6747214/Alaska-LSTA-Survey-2022-One-question>

B. In response to the rising number of book challenges and attempted book bans in K-12 libraries and classrooms, the National Coalition Against Censorship (NCAC) has launched a Book Challenge Crisis Hotline and a Youth Censorship Database and map.

C. Included in the Board packet – Information regarding two new resources to support Trustees, Boards and Libraries to prepare for program, material, and access challenges from the United for Libraries Intellectual Freedom Task Force. These are:

- (1) "[Terms and Definitions Related to Intellectual Freedom & Censorship](#)" a collection that clearly defines the language used relating to intellectual freedom and censorship challenges.
- (2) "[Materials Challenges: Key Library Policies to Review and Revise](#)" which reviews the key components of well-constructed and legal policies and describes the policies that a library should review and/or implement to prepare for the possibility of a materials challenge.

Both Tip Sheets are featured on the United for Libraries resource page "[Trustee Resources for Program & Material Challenges](#)."

ALA's "[Fight Censorship](#)" resource page includes further information on preparing for and responding to challenges, censorship legislation, how to support intellectual freedom, and more.

XI. CORRESPONDENCE
None

XII. MEMBER COMMENTS

A. At Large 2 – Marty Kincaid – Ms. Kincaid introduced herself. The mayor suggested she might be an asset to this Board. She lives in Palmer.

B. At Large 1 – Kathleen Shoop – nothing to report.

C. Sutton Library – Marci Hawkins – Nothing to add to Sutton librarian's report.

D. Willow Library – Mary Sanford – This weekend (March 12-13) is Willow Carnival. The Willow Library Association is sponsoring an ice cream eating contest. At the library, kids have been involved in science programs..

E. Trapper Creek Library – Ann Yadon – This weekend (March 12-13) is Trapper Creek Cabin Fever Reliever. The Library Association is selling Cabin Fever Reliever buttons for a fund raiser. Summer Reading Programming is in the planning stage. Hoping to again host the Reptiles. Craft Saturday and children's programming is continuing.

F. Wasilla Library –Georgia Knazovich – Library use is way up. Nothing further to add to Wasilla Librarian's report.

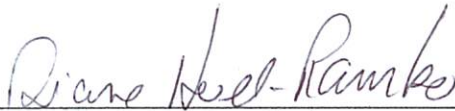
G. Talkeetna Library – Diane Holl-Rambo – Planning for Summer Reading Program is underway. Other programs are continuing such as Book Club, Strong Women, Storytime. The Leap into Science programs were a big hit.

XIII. NEXT MEETING --

April 9, 2022. If this meeting is in-person, it would ordinarily be held at the Wasilla Library. That will require changing the time of the meeting to 1:00 p.m. A TEAMS component may still be used. Specific details will be forthcoming.

XIV. ADJOURNMENT –

Motion to adjourn: Ms. Knazovich moved, Ms. Hawkins second, motion passed.
Meeting adjourned at 10:58 a.m.



Diane Holl-Rambo, Chairperson

Attest:



Ann Yadon, Secretary

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

REGULAR TELECONFERENCE MEETING

Held 6:30 pm Thursday March 17, 2022 by teleconference/Microsoft "Team"

RECEIVED

APR 22 2022

IN ATTENDANCE:

RSA #

RSA Members Present

09-Midway	Dan Tucker P tc	Mark Mobley tc	
14-Fairview			
15-Caswell Lakes	DJ McBride P tc		
16-South Colony	Phillip Cobb tc		
17-Knik			
19-Lazy Mountain	Daniel Keane P tc	Robert Stone tc	
20-Greater Willow			
21-Big Lake	Pat Daniels P tc		
23-North Colony	Barbara Gerard P tc	Austin Grimes tc	
25-Bogard	Gary Hessmer tc	Jennifer Noffke tc	
26-Greater Butte	Mike Shields P tc		
27-Meadow Lakes	Stephen Edwards P tc		
28-Gold Trails			
29-Greater Talkeetna	Robert Gerlach tc		
30-Trapper Creek			
31-Alpine	Julie Morgan P tc		

CLERKS OFFICE

tc = by teleconference/"Team" P = Primary

RSAs not represented: North Colony (23), Gold Trails (28) and Trapper Creek (30).

MSB Staff: Public Works: Terry Dolan, Director tc.

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: Mokie Tew (District 5) tc

Visitors: None

CALL TO ORDER at 6:32 pm, Vice Chair Tom Phillips presiding.

ROLL CALL and QUORUM DETERMINATION: 11 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as amended to postpone Training.

APPROVAL OF MINUTES: Minutes from February 17, 2022, approved as written.

TRAINING: Postponed to April or May.

STAFF REPORTS:

A. O&M: Terry Dolan: Additional salt and sand has been delivered; several RSAs have now run out of money, must tap their Fund Balance (if any exists) to continue operating; Jim Jenson resigned 2 weeks ago, and we are recruiting for his replacement; the legislation for moving to make our own sand & chips has been delayed; we are starting into spring opening before load limits are imposed.

Discussion followed regarding the O&M covered sand storage building at Central Landfill; it's still in use but too small, and we need to be off that site for DEC compliance; the building could then be sold to the Landfill, which has uses for it.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

BOARD MEMBER REPORTS:

A. TAB: DJ McBride said she would have a Report next month.

UNFINISHED BUSINESS:

A. Resolution 21-05 re adding Road Superintendent positions – response? Brief discussion including that the Manager must bring the issue to the Assembly, thus the related need for us to call our Assembly member if we want a response, and the decade-long frustration with not having enough Superintendents to properly monitor road conditions and contractor performance. The Board agreed to keep this topic on our Agenda.

B. Resolution 22-01 re reduction of sole-source ceiling from \$25K to \$15K – response? None. Very brief discussion followed; the Board agreed to drop this topic from our Agenda for now, but bring it back as necessary.

C. Resolution 22-02 re the Big Lake "test T & M Contract" – response? None, in particular regarding the probable impacts on the current maintenance contractor. Mark Mobley asked "What is this?", and Terry gave a brief description of what is proposed and its relation to the "Task Force" to "study the issues" now open for membership applications (see Item B under New Business). The Board agreed to keep this topic on our Agenda.

D. Letters to the Assembly from 2/17 – response? Mike Shields gave a synopsis of a personal call he received from the Manager to explain the reasoning behind some of the abrupt policy changes, and assure him that he wants this Board and the TAB involved in the discussions. Mike doubts we will ever receive any written response, but must continue to call both the Manager and our Assembly member.

NEW BUSINESS:

A. Results from the Assembly meetings of March 1 and 15 – discussion: Steve and Mike gave a brief description of the actions taken at both meetings, including the public testimony preceding them. Brief discussion followed, noting that public testimony appears to be largely ignored.

B. Process and results of the T&M "Task Force" membership selection – discussion: The makeup of the Task Force and the "staff support group" was described, and Terry described the membership application process (apply to Clerk, Mayor appoints, Assembly approves) which is now open and closes at 5:00 pm tomorrow; anyone with a background in road maintenance contracting is encouraged to apply. Mike reported that Dan Elliott will not be applying due to other commitments.

Mokie asked Terry about the \$2 million cost of recent emergency storms response probably being much cheaper if the RSAs had been using T&M contracts; Terry explained that federal and state "disaster relief" came to the Borough, not the RSAs, and the RSAs would have to borrow the money to pay for that themselves. Pat Daniels defended the Task Force idea and purpose.

PERSONS TO BE HEARD: Mokie welcomed Pat Daniels to the Big Lake RSA Board, and defended the move to a 5-member Board so 2 members could look at problems together without it being a quorum. Very brief discussion of the long-standing difficulty in recruiting enough volunteers for even a 3-member Board; Mokie suggested we "do some research" and put this on our Agenda for April..

CORRESPONDENCE AND INFORMATION: None.

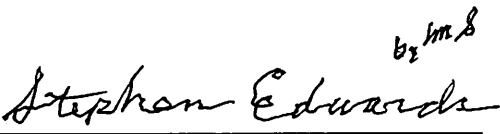
OTHER BUSINESS: None.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

BOARD COMMENTS: The Board agreed to including discussion of 5-member Boards on the April Agenda. Phil Cobb stressed the need to "talk to your Assembly member", and asked if the April meeting could be in-person; discussion followed, Gary Hessmer suggesting the MatSu Covenant Church near Wasilla, and Terry suggesting a mixed Team/in-person setup at the new Fire Station 73 near Big Lake turnoff (Terry will contact Emergency Services regarding that possibility). RSA Supervisors driving to/from these meetings can claim mileage reimbursement at the MSB rate, paid out of the RSA's funds.

ADJOURNMENT: By unanimous consent meeting adjourned at 8:16 pm.

NEXT MEETING: Thursday, April 21, 2022, by teleconference/Team or mixed Team/in-person.


Stephen Edwards, Board Chair


Mike Shields, Board Secretary

LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION (LSTCA)
BOARD MEETING MINUTES
Jan 15, 2022, The Trout House in Wasilla, AK

RECEIVED
APR 25 2022
CLERKS OFFICE

The LSTCA Board Meeting was called to order at 11:09 by Joe Stam, President.

BOARD MEMBERS PRESENT:

Joe Stam, President
JoAnn Hobbs, Vice President (via Zoom)
Kerin Fassler, Secretary
Kristina Murray, Member (via Zoom)
James Hastings, Member
Wendy Simpson, Member

BOARD MEMBERS NOT PRESENT:

Jake Anders, Treasurer

COMMUNITY ATTENDEES

Ken Barkely, MSB
Tracey Loscar, MSB

QUORUM:

A quorum of board members was established.

The Pledge of Allegiance was led by James Hastings.

SECRETARY'S and TREASURER'S REPORTS:

Joe Stam motioned and Wendy Simpson seconded that since there were no community members in attendance the reading of the Secretary Report of the October 2021 meeting and the Treasurer Report of Status of Funds did not need to be read as these reports had already been submitted to all Board Members in advance of meeting for tentative approval. MOTION PASSED and the reports were accepted as previously submitted. (We currently have \$93,635.79 in available funding.)

OLD BUSINESS:

- Ken Barkley gave an update on EMS status in the MSB. A new station is to be built at the Corner of the Glenn Highway and Marsh Street across from Pizza Athena. Crossroads still has the EMS contract for our area and it seems to be working very well.
- Tracey Loscar introduced herself to the Board and gave an update on EMS in the MSB. Over 11,000 calls last year. The new station will also function as the new training center. She can set up AED training via Facetime if we want to do that.
- Kerin Fassler gave an update on Community Directory and told everyone how to get it printed from the website.
- CAP Agreement Update – Joe Stam indicated we got our grant funding from the MSB as expected.
- Big Item Garbage Day was extensively discussed. Kristina Murray and James Hastings are heading up a committee to get a dumpster out to our area and possibly get some hauling support from the community to assist those who are unable to get large items to the dumpster. Items to be able to be "dumped" are predicated on what the MSB will take. Refrigerators and Freezers may not be able to be in the disposals. The week of spring break is determined to be the best time to do this as people will be visiting their cabins. Anticipate no earlier than 3 March for dumpster to arrive and 4-13 March for trash removal.
- Road maintenance – the snow plowing on the roads seems to be working fine. Matt Easterwood is no longer in the area and Major Simpson has been plowing in his place. The change is to be handled off-line to ensure Major Simpson is the one getting paid for the work. Dennis Fairbanks graded the main road.

NEW BUSINESS:

- Name Change on Mormon (Church) Island – James Hastings indicated that the name change is required to go through a series of legal steps to effectively change the name of the island. He will be providing a statement to the Board for approval by the community to change the name to Island of Hope and Healing.
- Joe Stam will be sending out an e-mail requesting topics for the winter/spring newsletter. He will verify that Ken Hobbs will put it together for us like last year and anticipated distribution will be May 2022.

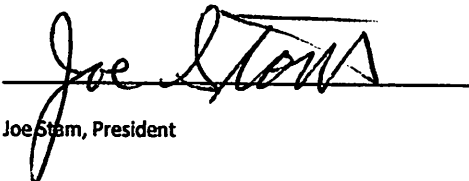
- Joe Stam brought up a possible community outreach project that could generate some good publicity for the community. A photo contest with the winning photos being assembled into a LSTCA Community Calendar. The calendar would be one free to each family with a membership and could be purchased for those non-members who wanted one. He will check with L&B Printing on associated costs. Kristina Murray also is aware of a printer who could possibly provide us with a good calendar. Also mentioned was the purchase of LSTCA mugs. They will check on cost of these as well with the printers.
- An additional outreach project considered is stories by the local community to be posted on Facebook and the website that give some background as to our history. Wendy Simpson Indicated there is a lot of history on her piece of land that might be interesting to write.
- LSTCA Membership Criteria (change to By-Laws) – a possible change to the by-laws that would allow non-residents the ability to join the community on a non-voting basis is being considered. This will be posted in the newsletter for comments from the community and voted on at the Annual Meeting in July.
- An audit needs to be done but is being put off until the end of the fiscal year. At that time an audit will be conducted to ascertain our funding status.
- New Board Members – We need to vote in two new board members during the Annual Meeting in July. This will also be addressed in the newsletter soliciting volunteers to be on the ballot. We are searching the community for new and younger members as our community seems to be changing to a younger generation.
- In order to reach out more to the community, we have decided to support the purchase of four hoodies from the Battle Buddies Team 87 which will be used as door prizes at the Annual Meeting. Joe Stam motioned to support this purchase, Kerin Fassler seconded. MOTION PASSED.
- James Hastings requested some emergency service support from the community for the non-profit on Island of Hope and Healing. Purchase of an AED will be made. Ken Barkley indicated to make sure we get in contact with Tracy Loscar to verify the brand of AED we need to purchase so compatibility with current AEDs continues for support maintenance. Kerin Fassler motioned to approve AED purchase, Joe Stam seconded. MOTION PASSED

NEXT MEETING

The next regular board meeting will be April 23, 2022, at 11:00 at Lake Louise Lodge. Kerin Fassler motioned to adjourn, Kristina Murray seconded. MOTION PASSED. Meeting adjourned at approximately 12:25.


Kerin Fassler, Secretary

4/23/2022
Date


Joe Stam, President

4/23/22
Date

Special Meeting minutes RSA 27 Meadow lakes

Held Nov. 15, 2021 Remotely

Remote Meeting called to order at 10:00 am by TEAMS due to pandemic.

Attending was Steve Edwards, Camden, quorum was met.

Borough staff, Matt Jacobs, Superintendent,

Assembly: Tam Boeve

Public: None identified

Minutes from meeting Aug 3 and Sept 9 read and approved with no changes.

This special meeting was called to consider using RSA funds as a 25% match to obtain a 75% grant by state of Alaska for reconditioning paved roads.

A proposal from Public Works was reviewed that included reworking the asphalt on Meadow Lakes drive from Pitman to ML loop, Beverly lakes from Seldon to Pitman and Johnson Hollywood to Parks.

The board agreed to support using the RSA funds for these three projects to get the match funds but wanted to change the scope of Meadow Lakes to include the poor section from ML loop to the railroad crossing even if some has to come off the Pitman end or if additional RSA funds were required. The possibility of adding traffic calming other than speedbumps was discussed for Beverly lakes. A resolution was developed and voted to approve and forward to Clerk with the above suggestions.

Matt agreed to research and provide answers to a few details the board had asked about.

Meeting adjourned around 11:30

Approved: 4-29-2022 St JE (Unanimous)

Matanuska - Susitna Borough

MAY 03 2022

RECEIVED

RECEIVED
MAY 05 2022
CLERKS OFFICE

NORTH LAKES COMMUNITY COUNCIL MINUTES

Zoom Meeting

Meeting ID: 896 0473 7544

Passcode: 522831

General Membership Meeting February 24, 2022

RECEIVED
MAY 03 2022
CLERKS OFFICE

I. CALL TO ORDER/DETERMINATION OF QUORUM | 7:00 P.M.

- a. Determination of a Quorum – Quorum was established.
- b. Pledge of Allegiance

II. AGENDA APPROVAL

Ron Farnsworth would like to be added to the Agenda under New Business to discuss his previously awarded grant from the Community Development Program. No other additions proposed. Rachel Sayen Lambert made a motion to approve the agenda with addition, Abraham Sayen seconded. All were in favor, none opposed.

III. MINUTES APPROVAL- January 27, 2022

No proposed changes. Louie Calandri made a motion to approve Minutes as stands. Abraham Sayen seconded. All were in favor, none opposed.

IV. CORRESPONDENCE

Received correspondence from Department of Transit regarding the Statewide Long Reach Transportation Plan. Survey regarding plan will open on 2/25/22. Information was emailed out to NLCC correspondence list. NLCC also received notification from AMCO about the application by the Elk's Lodge to renew their liquor license. No additional correspondence received by NLCC.

V. OFFICERS/COMMITTEE REPORTS

- a. President's Report- Nothing new to report.
- b. Treasurer's Report- Profit and Loss report for January and current Balance sheet provided.
- c. Communications Committee- Theron Bair set up our new communications software and is working on improving lines of communication. Current email list and member contact information has been migrated into new system. NLCC mailout was sent out to residence by the Mat-Su Borough, response has been positive so far.
- d. Intergovernmental Liaison Committee- Nothing new to report.
- e. Finance Committee- No meetings since last General Membership Meeting. Community Development Grant Program application deadline is 2/28/22 but no applications have been received yet. Discussion was made regarding extending the application deadline. Louie Calandri made a motion to extend the application deadline to 3/25/22, Brittany Rhodes seconded. All were in favor, none opposed.
- f. Bylaws Committee- Nothing new to report.

VI. PRESENTATIONS

- a. Mark Whisenhunt, Jason Ortiz, and Peggy Horton with the MSB Planning Commission discussed the different divisions within the department and who to contact. The Planning division handles long reach plans, the Plating division deals with moving lot lines and right of way, and the Development Services division hands permits and code compliance. They also wanted to make us aware of their online Problem Reporter, which can be used for things like reporting potholes and areas that need sanding.

VII. OLD BUSINESS

- a. Communication Issues- Discussed during Committee reports, nothing else to add.

VIII. NEW BUSINESS

- a. No additional discussion regarding NLCC correspondence was necessitated.
- b. Ron Farnsworth- Wanted to discuss an issue with the 2021 Community Development Grant he was awarded. He originally was awarded a grant in 2020 to purchase three mobile radar speed signs, then in 2021 he was awarded a grant to purchase a fourth sign and reimbursement of personal funds spend on costs for the first three signs. However, before he purchased the fourth sign, he went into discussion with MSB regarding placement of the signs. They initially offered to outfit the existing signs with solar panels and handle placement, but then they said they would be placing the signs outside of the NLCC boundaries, so this negation fell through. Throughout this, Ron never requested disbursement of the 2021 funds. He would now like to use the previously awarded 2021 funds to outfit the existing signs with solar panels instead of acquiring an additional sign. Rachel Sayen Lambert informed him that the funds must have been dispersed within a certain time frame. Since they weren't, that grant was considered null-in-void and those funds were reallocated. She stated that the NLCC will still honor his personal reimbursement but that he will have to reapply for a new grant for additional funds for the signs.

7:58 PM- Louie Calandri made a motion to extend the meeting an additional 30 minutes. Abraham Sayen Seconded. All were in favor, none opposed.

IX. AUDIENCE PARTICIPATION

- a. Theron Bair informed us that MSB is looking for election officials for the November election and to contact him for application information.

X. ADJOURN | 8:08 PM

Signed by:


President, Theron Bair

03/24/2022
Date Signed

Attested by:


Secretary, Brittany Rhodes

03/24/2022
Date Signed

NEXT MTG: March 24, 2022 - AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK & Via Zoom

RECEIVED

MAY 03 2022

CLERKS OFFICE

NORTH LAKES COMMUNITY COUNCIL MINUTES

Zoom Meeting

Meeting ID: 896 0473 7544

Passcode: 522831

General Membership Meeting March 24, 2022

I. CALL TO ORDER/DETERMINATION OF QUORUM | 7:00 P.M.

- a. Determination of a Quorum – Quorum was established. Those in attendance: Theron Bair, Rachel Sayen Lambert and Louie Calandri. Those absent: Brittany Rhodes and Abraham Sayen.
- b. Pledge of Allegiance

II. AGENDA APPROVAL

President, Theron Bair, asked anyone if they had any comments or changes to the agenda. The paper copy that was printed for dissemination was not the same as the digital version. Theron went over the differences. Heather Bair asked to be added to the Audience Participation section of the agenda. Louie Calandri made a motion to approve the agenda with additions. Rachel Sayen Lambert seconded. All were in favor, none opposed.

III. MINUTES APPROVAL- February 24, 2022

No proposed changes. Rachel Sayen Lambert made a motion to approve Minutes as stands. Rachel Sayen Lambert seconded. All were in favor, none opposed.

IV. CORRESPONDENCE

Rachel Sayen Lambert presented the correspondence received. They included: upcoming meetings regarding changes to the West Susitna Access Road, several public hearings regarding subdividing lots, and a notice regarding Title 3 and Agricultural Titles. Most of the correspondence read off were notices that were mailed to homeowners close to proposed subdivisions. We have an NLCC position open for an AMCO liaison. No additional correspondence received by NLCC.

V. OFFICERS/COMMITTEE REPORTS

- a. President's Report - He attended the most recent Borough Assembly meeting.
- b. Treasurer's Report - Profit and Loss report and Balance Sheet as of 2/28/2022 were presented. As of this date we have \$50,753 in Checking and \$5,600 in Savings. Theron reported that we will be revamping our technical infrastructure and should see some additional expenses for that in the near future.
- c. AMCO Liaison Committee – An audience member expressed interest.
- d. Communications Committee – Theron reported out. We are improving our web presence and technological outreach.
- e. Intergovernmental Liaison Committee- Our point person, Mr. Hamrick, for this committee was not at the meeting. He did attend a recent Borough Meeting. Theron reported out. There was a big discussion at the meeting regarding shooting ranges in the Borough, as well as proposals regarding amount of gravel that could be pulled off your property. Some discussion occurred regarding an energy rebate being included in our PFD's, nuclear reactors, and air quality with wood stoves.
- f. Finance Committee- Rachel reported that the committee is supposed to be meeting in about 2 weeks. Every year, the Council offers the opportunity for community members and non-

profit organizations to apply for small grants to help with projects that better our community. To date, we have not received any applications, so the deadline for submittal has been moved out. More discussion occurred around the types of projects that would be considered. A total of \$10,000 has been budgeted to award/split to chosen grantees. A motion was made by Rachel to extend the due date from grant applications to April 29, 2022. Louie seconded. All in favor. None opposed.

- g. Bylaws Committee- Theron discussed our right to present resolutions to the Borough Assembly. One resolution might be to recommend community gardens within the Borough. Another could be one regarding supporting or rejecting new shooting ranges.

VI. PRESENTATIONS/AUDIENCE PARTICIPATION

- a. No presentations.

VII. OLD BUSINESS

- a. No old business

VIII. NEW BUSINESS

- a. No new business

IX. AUDIENCE PARTICIPATION

- a. An audience member discussed problems with certain roads within our boundaries. Louie noted that we are part of Road Service Area (RSA) 25, and there is a process in place to present issues/concerns to them.

X. ADJOURN | 7:48 PM

Signed by: _____

President, Theron Bair

4/28/22

Date Signed

Attested by: _____

Secretary, Brittany Rhodes

4/28/22

Date Signed

NEXT MTG: April 28, 2022 - AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK & Via Zoom

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION MINUTES**

**REGULAR MEETING
April 18, 2022**

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on April 18, 2022, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Stafford Glashan.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Mr. Doug Glenn, Assembly District #1
Mr. Richard Allen, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3, Vice-Chair
Mr. Michael Rubeo, Assembly District #4
Mr. Bill Kendig, Assembly District #5*
Mr. Stafford Glashan, Assembly District #6, Chair
Mr. Curt Scoggin, Assembly District #7

RECEIVED
MAY 03 2022
CLERKS OFFICE

Staff in attendance:

Mr. Jason Ortiz, Development Services Manager
Ms. Denise Michalske, Assistant Borough Attorney
Ms. Karol Riese, Planning Depart. Administrative Specialist/Planning Commission Clerk
Mr. Mark Whisenhunt, Planner II
Ms. Peggy Horton, Planner II

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Chair Glashan inquired if there were any changes to the agenda.

Commissioner Chesbro requested to remove Item 10.A. Resolution 22-13, Official Street and Highways Plan Update.

There were no objections.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Peggy Horton.

IV. CONSENT AGENDA

- A. Minutes Regular Meeting Minutes: 04/04/2022
- B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS
- C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no Agency/Staff Reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

Resolution PC 22-05 A conditional use permit in accordance with MSB 17.60 – Conditional Use Permit for a marijuana retail facility located at 2888 South Clapp Street, Tax ID #1011B01T001-2; within Township 17 North, Range 1 West, Section 19, Seward Meridian (Applicant: Kerby Comen for Green Degree; Staff: Peggy Horton, Planner II).

Chair Glashan read the resolution title into the record.

Recess at 6:04 p.m. to contact Applicant, Kerby Comen.
Returned at 6:11 p.m.

Commissioner Kendig recused himself. Members of Planning Commission did not object.

Ms. Horton provided a staff report:

- staff recommended approval of the resolution with conditions.

Chair Glashan invited the applicant or their representative to provide an overview of their application.

Mr. Comen, applicant, provided an overview of the application.

Commissioners questioned the applicant regarding:

- Commissioner Allen: Why are you moving your store? Just the retail side or both?

Chair Glashan opened the public hearing.

There being no one to be heard, Chair Glashan closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Planning Commission Resolution 22-05. The motion was seconded. by Commissioner Allen.

Discussion ensued

VOTE: The main motion passed without objection.

Resolution PC 22-09 A conditional use permit in accordance with MSB 17.60 – Conditional Use Permit for the operation of a marijuana retail facility located at 2893 S. Big Lake Road, Unit #4, Tax ID #1783B04L001; within Township 17 North, Range 3 West, Section 21, Seward Meridian (Applicant: Jolyn Jillson, dba The Green Spot, LLC; Staff: Mark Whisenhunt, Planner II).

Chair Glashan read the resolution title into the record.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- AMCO requirements; hours

Chair Glashan invited the applicant or their representative to provide an overview of their application.

Ms. Joslyn Jillson, applicant, stated that she had nothing further to add and would answer questions.

Commissioners questioned the applicant regarding:
hours of operation and reason for moving location.

Chair Glashan opened the public hearing.

There being no one to be heard, Chair Glashan closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Planning Commission Resolution 22-09. The motion was seconded.

No Discussion

VOTE: The main motion passed without objection.

The following person spoke regarding their concerns on everyone doing their due diligence on the code and following them. Would like to see the main roads upgraded in the future when development comes along: Mr. Mokie Tew.

The following person spoke regarding their concerns on the taking of property on their storage property. Concerned about the increase traffic and what will change in regards to the PUE: Mr. Bill Heairet.

The following person spoke regarding their concerns on the placement of the PUE as it is a circular easement. Would like to see the roads upgraded in the area that are needed badly: Mr. Dan Mayfield.

The following person spoke regarding the road. He has helped build the road on the part of the property, to be able to get to his property. The gate has been a huge problem for a lot of people and is frustrated on doing upgrades with his own expense. Agrees with the PUE action. : Mr. Samuel Dickinson.

Chair Fernandez:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Buku Saliz, the petitioner's representative, informed the board that he did not have any other information regarding the roadway that the public has concerns on. Agrees with all the recommendations.

Chair Fernandez moved to the Platting Board for a motion.

MAIN

MOTION: Platting Member Leonard moved to approve the public use easement for Alaska Mental Health with 6 recommendations. The motion was seconded by Platting Member Cottini.

Discussion by the platting board on removing finding #4.

Amended

MOTION: Platting Member Leonard moved to remove finding #4. The motion was seconded by Platting Member Cottini.

Amended

VOTE: The amended motion passed with all in favor by general consent.

Main

VOTE: The main motion passed with all in favor by general consent. There are 4 findings of fact.

TIME: 1:35 P.M.
CD: 0:35:50

BREAK

TIME: 1:45 P.M.

CD: 0:45:21

Platting Member Bush returned to his seat.

C. McCULLOUGH ESTATES: The request is to create 11 lots from Parcels 1 & 2 of MSB 40-Acre Exemption 2021-148, recorded at Reception No. 2021-002114-0, to be known as McCullough Estates, containing 119.89 acres +/- . The plat is located east of S. Talkeetna Spur and directly south of E. Yoder Road (Tax ID # 24N04W16A002); located within the NW ¼ NE ¼ and S ½ NE ¼ Section 16, Township 24 North, Range 04 West, Seward Meridian, Alaska. In the Susitna Community Council and in Assembly District #7. (*Owner/Petitioner: Sam & Alison McCullough; Surveyor: Frontier; Staff: Amy Otto-Buchanan*)

Chair Fernandez:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 12 public hearing notices were mailed out on January 12, 2022.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-164.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Fernandez invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner and/or the petitioner's representative was not present at the platting board hearing.

Chair Fernandez:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

The Petitioner and/or the petitioner's representative was not present at the platting board hearing.

Chair Fernandez moved to the Platting Board for a motion.

MOTION: Platting Member Cottini moved to approve the preliminary plat for McCullough Estates with 7 recommendations. The motion was seconded by Platting Member Leonard.

VOTE: The motion passed with all in favor by general consent. There are 6 findings of fact.

D. BIRCH LANE ESTATES: The request is to create six lots from Parcel #2, MSB Waiver 2005-264-PWm, Reception No. 2006-001746-0, to be known as Birch Lane Estates, containing 15 acres +/- . Petitioner will be granting common access area for Lots 1-3 and a common access area in conjunction with the Section Line Easement for access for Lots 4-6. The plat is located east of N. Palmer-Fishhook Road and directly north of E. Boyd Road (Tax ID # 18N01E02D020); located within the SE ¼ SE ¼ Section 02, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the Fishhook Community Council and in Assembly District #6. (*Owner/Petitioner: Ginger Kay Beal; Surveyor: Keystone; Staff: Amy Otto-Buchanan*)

Chair Fernandez:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record.
- Platting Member Shadrach recused himself as he has a future project regarding this case.
- There was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 29 public hearing notices were mailed out on January 12, 2022.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-198.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Fernandez invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Gary LoRusso, the petitioner's representative, passed on giving an overview on the case.

Chair Fernandez:

- Opened the public hearing for public testimony.

The following person asked about the access to parcel D16 on the easement: Mr. Greg Michaelson.

Chair Fernandez:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, agrees with all the recommendations.

Chair Fernandez moved to the Platting Board for a motion.

MAIN

MOTION: Platting Member Leonard moved to approve the preliminary plat for Birch Lane Estates with 6 recommendations. The motion was seconded by Platting Member Cottini.

Amended

MOTION: Platting Member Cottini moved to add finding #7. The motion was seconded by Platting Member Leonard.

FINDINGS OF FACT:

- Add #7: The current driveway for tax parcel D20 will be removed when the driveway is moved to the common access easement for the proposed lots 1 thru 3.

Amended

VOTE: The amended motion passed with all in favor by general consent.

Main

VOTE: The main motion passed with all in favor by general consent. There are 7 findings of fact.

Platting Member Shadrach returned to his seat.

7. ITEMS OF BUSINESS & MISCELLANEOUS
(There is no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS
A. Adjudicatory *(if needed)*
B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on the Platting Board schedule. The next meeting will be February 17, 2022. Updated the board with information regarding new platting board members.

Ms. Von Gunten gave an update the new platting board member. Let the board know that Mr. Alex Strawn will doing a presentation and resolution on the SCM at the next meeting.

9. BOARD COMMENTS

- Platting Member McCabe introduced herself to the board members.
- Platting Member Bush had no comment.
- Platting Member Cottini welcomed Ms. McCabe to the board.
- Platting Member Shadrach also welcomed Ms. McCabe.
- Platting Member Leonard had no comment.
- Platting Member Fernandez thanked staff and the platting board members for their time and their work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Fernandez adjourned the meeting at 2:06 p.m. (CD: 01:06:34)



WILFRED FERNANDEZ,
Platting Board Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: March 3, 2022

X. PUBLIC HEARING LEGISLATIVE MATTERS

Resolution PC 22-13 A resolution of the Matanuska-Susitna Borough Planning Commission recommending adoption of the Matanuska-Susitna Borough 2022 Official Streets and Highways Plan update (Staff: Adam Bradway, Planner II).
Pulled from Agenda during Consent Agenda.

Resolution PC 22-16 A resolution of the Matanuska-Susitna Borough Planning Commission recommending Assembly adoption of an ordinance amending MSB 17.05 to exclude the Port MacKenzie Special Use District (Staff: Tracy McDaniel, Real Property Analyst).

Chair Glashan read the resolution title into the record.

Ms. McDaniel provided a staff report.

Commissioners questioned staff regarding:

- Parcels of personal property are near the parcel; administrative permit; public comment period; public notice; fuel pipeline possibilities along property line.

Mr. Whisenhunt spoke regarding the Port district being zoned Industrial. 17.05 is for residential issues.

Chair Glashan opened the public hearing.

There being no one to be heard, Chair Glashan closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Planning Commission Resolution 22-07. The motion was seconded.

MOTION: Commissioner Glenn moved a primary amendment to add language as follows:

17.05.040 TYPE II ESSENTIAL SERVICE UTILITY.

(A) All proposed Type II essential service utilities shall require a public involvement program in accordance with a public participation plan as submitted by the utility in all areas of the borough excluding the cities of Houston, Palmer, ~~and~~ Wasilla, and the Port MacKenzie Special Use District Boundary.

The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed.
Yes: Commissioners Glenn, Scoggin, Allen, Chesbro, Rubeo, Kendig
No: Commissioner Glashan

XI. CORRESPONDENCE AND INFORMATION
(There was no correspondence and information.)

XII. UNFINISHED BUSINESS
(There was no unfinished business.)

XIII. NEW BUSINESS - *(There was no new business.)*

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items *(Staff: Alex Strawn)*

(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Chesbro: Thanked staff

Commissioner Glashan: Welcome Commissioner Kendig.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:11p.m.



STAFFORD GLASHAN,
Planning Commission Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: May 2, 2022

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 3, 2022, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair Wilfred Fernandez.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District Seat #1
Mr. John Shadrach, District Seat #3
Mr. Dan Bush, District Seat #4
Ms. Linn McCabe, District Seat #5
Mr. Wilfred Fernandez, District Seat #6, Chair
Mr. Alan Leonard, District Seat #7, Vice Chair

RECEIVED
APR 26 2022
CLERKS OFFICE

Platting Board members absent and excused were:

Ms. Amanda Salmon, Alternate
Vacant, District Seat #2
Vacant, Alternate

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Linn McCabe.

C. APPROVAL OF THE AGENDA

Chair Fernandez inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Fernandez inquired if there were any changes to the minutes for January 6, 2022.

- Correction on platting board names on page 2 and 3.

GENERAL CONSENT: The minutes for January 6, 2022 were approved with the corrections without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS *(Three minutes per person, for items not scheduled for public hearing)*
(There is no Audience Participation & Presentations)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(There is no Unfinished Business)

5. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. McKINLEY VIEW RSB L/12-15 & 30' WIDE ROW VACATION: The request is to vacate a 30' wide right-of-way that runs from W. Field Avenue south to Kashwitna Lake, and attach the vacated right-of-way to Lots 12-15, McKinley View Subdivision, Plat No. 68-12, to be known as Lots 12A, 13A, 14A and 15A, containing 1.96 acres +/- . Petitioner is applying for a variance from MSB 43.20.060(C), as W. Field Avenue is only 30' wide. The plat is located north of Kashwitna Lake, west of S. Parks Highway and south of W. Field Avenue (Tax ID # 6212000L012-L015); lying within Section 07, Township 20 North, Range 04 West, Seward Meridian, Alaska. In the Willow Area Community Council and in Assembly District #7. Continued from the June 3, 2021 and January 6, 2022 platting board hearing. (*Owner/Petitioner: Jess Adams; Donald & Irene Glaser; Dean & Kimberly Cagle; Surveyor: Hanson Land Solutions; Staff: Amy Otto-Buchanan*)

Chair Fernandez:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 31 public hearing notices were mailed out on May 12, 2021 from the continued platting board meetings on June 1, 2021 and January 6, 2022.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-056/057/058.
- Would like to continue for 6 months or sooner as there are still items to be addressed and corrected before coming to the board.

Chair Fernandez invited the petitioner and/or the petitioner's representative to give a brief overview.

The Petitioner did not give an overview at this time, as it will be continued.

Chair Fernandez:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair kept the public hearing open.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative will not give their comments at this time, due to the continuance.

Chair Fernandez moved to the Platting Board for a motion.

MOTION: Platting Member Leonard moved to continue the preliminary plat for McKinley View RSB Lots 12-15 and the 30' wide ROW Vacation for 6 months or earlier to complete submittal requirements. The motion was seconded by Platting Member Shadrach.

VOTE: The motion passed with all in favor by general consent.

B. ALASKA MENTAL HEALTH PUBLIC USE EASEMENT: The request is to create a 100' wide Public Use Easement within Tax Parcel A1, Section 23, Township 17 North, Range 04 West, to be known as Alaska Mental Health Public Use Easement, containing 107,822 sf (2.475 acres +/-). The proposed Public Use Easement is located west of W. Lakes Boulevard and north of W. Hour Road and Big Lake (Tax ID #17N04W23A001); lying within the SW ¼ SE ¼ Section 23, Township 17 North, Range 04 West, Seward Meridian, Alaska. In the Big Lake Community Council and in Assembly District #5. Continued from the January 6, 2022 platting board hearing. (*Owner/Petitioner: Alaska Mental Health; Surveyor: Fixed Heights LLC; Staff: Amy Otto-Buchanan*)

Chair Fernandez:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record.
- Platting Member Bush Recused himself from this case as he has a client involved.
- Ms. McCabe informed the board that she attended the Big Lake Community Council where this item was on the agenda. She did not vote on the item and did not have an opinion. She can be impartial and neutral for this case. There was no objection noted by the platting board for her to sit for this case.

Ms. Von Gunten provided the mailing report:

- Stating that 72 public hearing notices were mailed out on December 15, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-185.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Fernandez invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Buku Saliz, the petitioner's representative, gave a brief overview on the case.

Chair Fernandez:

- Opened the public hearing for public testimony.

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 17, 2022, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair Wilfred Fernandez.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Emmett Leffel, District Seat #2
Mr. John Shadrach, District Seat #3
Mr. Dan Bush, District Seat #4
Ms. Linn McCabe, District Seat #5
Mr. Wilfred Fernandez, District Seat #6, Chair
Mr. Alan Leonard, District Seat #7, Vice Chair

RECEIVED
APR 26 2022
CLERKS OFFICE

Platting Board members absent and excused were:

Mr. Pio Cottini, District Seat #1
Ms. Amanda Salmon, Alternate
Vacant, Alternate

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Kimberly McClure, Platting Technician
Mr. Matthew Goddard, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Alan Leonard.

C. APPROVAL OF THE AGENDA

Chair Fernandez inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Fernandez inquired if there were any changes to the minutes for January 20, 2022.

GENERAL CONSENT: The minutes for January 20, 2022 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS (*Three minutes per person, for items not scheduled for public hearing*)
(*There is no Audience Participation & Presentations*)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(*There is no Unfinished Business*)

5. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. CARIBOU ACRES:** The request is to create 13 lots by a two phase master plan from Waiver # 76-3, (Tax Parcel C1) to be known as Caribou Acres, containing 15.11 acres +/- . All lots will take access from the proposed interior street. The parcel is located east of Anderson Lake, south of N. Charley Dr., and north of E. Bogard Rd, (Tax ID #18N01E29C001); lying within the SW ¼ Section 29, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the North Lakes Community Council and in Assembly District #3. (Owner/Petitioner: Michael & Peggy Smith; Surveyor: Hanson Land Solutions; Staff: Matthew Goddard)

Chair Fernandez:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 151 public hearing notices were mailed out on January 26, 2022.

Mr. Matthew Goddard:

- Gave an overview of the case, #2021-200.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Fernandez invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative passed on giving a brief overview.

Chair Fernandez:

- Opened the public hearing for public testimony.

The following person spoke regarding their concerns on the development, as his lot is right next to lot 1. Has concerns regarding multifamily housing going on the properties next to his lot: Mr. David Fefzner.

Chair Fernandez:

- There being no one else to be heard, the chair closed public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Craig Hanson, the petitioner's representative did not know at this time if the properties will be single or multifamily dwellings. Agrees with all the recommendations and answered questions from the Platting Board.

Chair Fernandez moved to the Platting Board for a motion.

MOTION: Platting Member Leonard moved to approve the preliminary plat for Caribou Acres with 10 recommendations. The motion was seconded by Platting Member Leffel.

Amended

MOTION: Platting Member Leonard moved to modify finding #7. The motion was seconded by Platting Member Shadrach.

FINDINGS OF FACT:

- Modify #7: There were 5 objections and 2 concerns from the public in response to the Notice of Public Hearing.

Amended

VOTE: The amended motion passed with all in favor by general consent.

Main

VOTE: The main motion passed with all in favor by general consent. There are 7 findings of fact.

B. AZALEA HILLS: The request is to create nine lots from Tract A, Azalea Woods, Plat No. 2016-13, in a two phase Master Plan to be known as Azalea Hills Master Plan, containing 9.21 acres +/- . The petitioner will construct and dedicate a 60' Right-of-Way south of E. Spruce Avenue for access; proposed Lot 7 to be a flag lot. The property is located directly south of E. Spruce Avenue and northwest of N. Wasilla-Fishhook Road (Tax ID #7508000T00A); lying within the NE ¼ Section 03, Township 17 North, Range 01 West, Seward Meridian, Alaska. In the city limits of Wasilla and in Assembly District #4. (*Owner/Petitioner: Drobenko Investments, LLC; Surveyor: Hanson Land Solutions; Staff: Kimberly McClure*)

Chair Fernandez:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 176 public hearing notices were mailed out on January 26, 2022.

Ms. Kimberly McClure:

- Gave an overview of the case, #2021-203.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Fernandez invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative passed on giving a brief overview.

Chair Fernandez:

- Opened the public hearing for public testimony.

The following person spoke regarding their concerns on the development regarding multifamily dwellings and zoning: Mr. Eric Henderson.

Chair Fernandez:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Craig Hanson, the petitioner's representative, informed the board that the petitioner may do multifamily, but it has to go through the city office if it is to be approved. Agrees with all the recommendations.

Chair Fernandez moved to the Platting Board for a motion.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Azalea Hills Master Plan with 11 recommendations. The motion was seconded by Platting Member McCabe.

VOTE: The motion passed with all in favor by general consent. There are 6 findings of fact.

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There is no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on the Platting Board schedule. The next meeting will be March 3, 2022. Let the board know that he will not be at the next meeting and Mr. Alex Strawn will be acting in his place.

Ms. Von Gunten gave an update on changes to the meeting dates as the assembly budget dates have been set. The April 7th and May 5th meetings will be changed to April 8th and May 4th.

9. BOARD COMMENTS

- Platting Member Leffel introduced himself to the board members.
- Platting Member Shadrach welcomed Mr. Leffel.
- Platting Member McCabe welcomed the new board member too.

- Platting Member Bush welcomed the new board member too.
- Platting Member Leonard welcomed the new board member too.
- Platting Member Fernandez thanked staff and the platting board members for their time and their work. Will be gone for the March 17th meeting.


10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Fernandez adjourned the meeting at 1:36 p.m. (CD: 0:36:32)



WILFRED FERNANDEZ,
Platting Board Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: March 17, 2022

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on March 3, 2022, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Vice Chair Alan Leonard.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District Seat #1
Mr. Emmett Leffel, District Seat #2
Mr. John Shadrach, District Seat #3
Mr. Dan Bush, District Seat #4
Ms. Linn McCabe, District Seat #5
Mr. Wilfred Fernandez, District Seat #6, Chair (Late)
Mr. Alan Leonard, District Seat #7, Vice Chair

RECEIVED
MAY 06 2022
CLERKS OFFICE

Platting Board members absent and excused were:

Ms. Amanda Salmon, Alternate
Vacant, Alternate

Staff in attendance:

Mr. Alex Strawn, Acting Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Emmett Leffel.

C. APPROVAL OF THE AGENDA

Vice Chair Leonard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Vice Chair Leonard inquired if there were any changes to the minutes for February 3, 2022.

GENERAL CONSENT: The minutes for February 3, 2022 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS *(Three minutes per person, for items not scheduled for public hearing)*
(There is no Audience Participation & Presentations)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters

- A. MEADOW LAKE ESTATES:** The request is to create 16 lots from Tax Parcel B3 (Parcel #4, MSB Waiver 71-78, unrecorded), to be known as Meadow Lake Estates, containing 40 acres +/- . The plat is located east and west of N. Pittman Road (Tax ID # 18N02W22B003);

located within the SE ¼ NW ¼ Section 22, Township 18 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #7. *This case was heard and approved by the Platting Board on August 19, 2021. This will be heard under Unfinished Business, as the petitioner is redesigning with more lots. (Owner/Petitioner: Alaska Roots LLC; Surveyor: GPS Inc.; Staff: Amy Otto-Buchanan)*

Vice Chair Leonard:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 116 public hearing notices were mailed out on February 9, 2022.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-108/109.
- Staff recommends approval of the case with findings of fact and conditions.

Vice Chair Leonard invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative passed on giving a brief overview.

Vice Chair Leonard:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gerald Gardner, the petitioner's representative, has no comments and agrees with all the recommendations.

Vice Chair Leonard moved to the Platting Board for a motion.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Meadow Lake Estates with 9 recommendations. The motion was seconded by Platting Member Shadrach.

VOTE: The main motion passed with all in favor by general consent. There are 9 findings of fact.

B. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

C. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. POWDER VILLAGE: The request is to divide Tax Parcel D6 (Parcel #4, MSB Waiver 77-34, recorded as 77-51w/83-96w) into eight lots to be known as **POWDER VILLAGE**, containing 9.4 acres +/- . Petitioner will construct a Borough standard street within the existing Section Line Easement with a temporary cul-de-sac. Parcel is located directly south of N. Wasilla-Fishhook Road (Tax ID # 18N01E04D006); lying within the SE ¼ Section 04, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the Fishhook Community Council and in Assembly District #6. (*Owner/Petitioner: Alise & Dylan Bruns, Bruns Investments, LLC; Surveyor: Hanson Land Solutions; Staff: Amy Otto-Buchanan*)

Vice Chair Leonard:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 23 public hearing notices were mailed out on February 9, 2022.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2022-003.
- Staff recommends approval of the case with findings of fact and conditions.

Vice Chair Leonard invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative passed on giving a brief overview.

Vice Chair Leonard:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Craig Hanson, the petitioner's representative answered the questions regarding the shared driveways. Agrees with all the recommendations and answered questions from the Platting Board.

Vice Chair Leonard moved to the Platting Board for a motion.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Powder Village with 11 recommendations. Modify recommendation #8. The motion was seconded by Platting Member Leffel.

Discussion ensued on modifying recommendation #8.

Platting Member Fernandez arrived at the platting board meeting. (He will abstain from the vote as he was not present for the case when it started.)

Amended

MOTION: Platting Member Shadrach moved to modify recommendation #8. The motion was seconded by Platting Member Leffel.

RECOMMENDATIONS:

- Modify #8: Add a plat note to state: "Lots will share access at the common lot lines as depicted on this plat."

Amended

VOTE: The amended motion passed with all in favor by general consent.

Main

VOTE: The main motion passed with all in favor by general consent. There are 6 findings of fact.

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There is no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Alex Strawn, introduced himself and thanked the board for their work.

Ms. Von Gunten informed the board members to fill out their conflict of interest paperwork for 2022 and turn into the clerks office before March 15th. Let staff know if you will be away from a meeting and provided a brief update on the Platting Board schedule for the upcoming meeting on March 17th.

9. BOARD COMMENTS

- Platting Member Leffel had no comments.
- Platting Member Shadrach had no comments..
- Platting Member McCabe will not be at the April 21st meeting.
- Platting Member Bush had no comments.
- Platting Member Cottini commented on the war in Ukraine.
- Platting Member Leonard thanked staff and the platting board members for their time and their work.
- Platting Member Fernandez thanked Mr. Leonard for chairing the meeting. Will be gone for the March 17th meeting.

10. ADJOURNMENT

With no further business to come before the Platting Board, Vice Chair Leonard adjourned the meeting at 1:44 p.m. (CD: 0:49:11)



ALAN LEONARD,
Platting Board Vice Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: April 21, 2022

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on March 17, 2022, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Vice Chair Alan Leonard.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District Seat #1
Mr. Emmett Leffel, District Seat #2
Mr. Dan Bush, District Seat #4
Ms. Linn McCabe, District Seat #5
Mr. Alan Leonard, District Seat #7, Vice Chair
Ms. Amanda Salmon, Alternate

RECEIVED
MAY 06 2022
CLERKS OFFICE

Platting Board members absent and excused were:

Mr. John Shadrach, District Seat #3
Mr. Wilfred Fernandez, District Seat #6, Chair
Vacant, Alternate

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Kimberly McClure, Platting Technician
Mr. Matthew Goddard, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Linn McCabe.

C. APPROVAL OF THE AGENDA

Vice Chair Leonard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Vice Chair Leonard inquired if there were any changes to the minutes for February 17, 2022.

GENERAL CONSENT: The minutes for February 17, 2022 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS (*Three minutes per person, for items not scheduled for public hearing*)

PRESENTATION: The Official Streets and Highways Plan by Planning, Adam Bradway.

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(*There is no Unfinished Business*)

5. RECONSIDERATIONS/APPEALS

(There are no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. BEAVER FLATS MASTER PLAN: The request is to divide Tax Parcels A11 and A12 (Government Lots 1 and 2) into 40 lots, by a three phase Master Plan, to be known as Beaver Flats Master Plan, containing 79.96 acres +/- . Petitioner will construct Borough standard streets within the existing Section Line Easement and the right-of-way of N. Duley Road and within the subdivision. This subdivision will have private roads. Parcel is located north of Big Beaver Lake, north of N. Beaver Lake Road and northwest of W. Hawk Lane (Tax ID # 17N03W04A011/A012); lying within the NE ¼ Section 04, Township 17 North, Range 03 West, Seward Meridian, Alaska. In the Big Lake Community Council and in Assembly District #5. (Owner/Petitioner: Jeremy D. and Elaine C. Ridlon; Surveyor: HLS; Staff: Amy Otto-Buchanan)

Vice Chair Leonard:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record.
- Mr. Cottini stated his company worked with the petitioner and has no interest on the property; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 11 public hearing notices were mailed out on February 23, 2022.

Mr. Matthew Goddard for Amy Otto-Buchanan:

- Gave an overview of the case, #2022-013.
- Staff recommends a continuation to May 4, 2022 for redesign.

Vice Chair Leonard invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative passed on giving a brief overview.

Vice Chair Leonard:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair kept the public hearing open.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative passed on their comments.

Vice Chair Leonard moved to the Platting Board for a motion.

MOTION: Platting Member McCabe moved to continue the preliminary plat for Beaver Flats Master Plan to May 4, 2022. The motion was seconded by Platting Member Cottini.

VOTE: The motion passed with all in favor by general consent.

B. McHONE HEIGHTS MASTER PLAN: The request is to create 46 lots and four tracts by a four phase master plan from Tract A-1, Foxwood Addition #1, Plat No. 79-324 to be known as McHone Heights Master Plan, containing 88 acres +/- . The property is located north and west of W. Wasilla-Fishhook Road, east of N. Soto Road, and south of E. Needham Avenue (Tax ID # 1652000T00A-1); within the SE ¼ Section 18, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the Fishhook Community Council and in Assembly District #6. (*Owner/Petitioner: Teal, LLC; Surveyor: Keystone; Staff: Matthew Goddard*)

Vice Chair Leonard:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 103 public hearing notices were mailed out on February 23, 2022.

Mr. Matthew Goddard:

- Gave an overview of the case, #2022-012.
- Staff recommends a continuation to April 21, 2022 to resolve issues on access.

Vice Chair Leonard invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative passed on giving a brief overview.

Vice Chair Leonard:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair kept the public hearing open.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative passed on their comments.

Vice Chair Leonard moved to the Platting Board for a motion.

MOTION: Platting Member Cottini moved to continue the preliminary plat for McHone Heights Master Plan to April 21, 2022. The motion was seconded by Platting Member Bush.

VOTE: The motion passed with all in favor by general consent.

TIME: 1:37 P.M.

CD: 0:37:33

C. ROCKY POINT: The request is to vacate the 33-foot wide Section Line Easement lying along the south boundary of Lots 18 & 19, Rocky Point Phase 2, Plat No. 2020-82. The property is located south of N. River Rock Circle and west of Matanuska River (Tax ID #8040000L018 & L019); lying within the SE ¼ Section 10, Township 17 North, Range 02 East, Seward Meridian, Alaska. In the Greater Palmer Community Council and in Assembly District #2. (*Owner/Petitioner: Rocky Point Development LLC/GHM Trust; Surveyor: Keystone; Staff: Kimberly McClure*)

Vice Chair Leonard:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 67 public hearing notices were mailed out on February 23, 2022.

Ms. Kimberly McClure:

- Gave an overview of the case, #2022-015.
- Staff recommends approval of the case with findings of fact and conditions.

Vice Chair Leonard invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Kevin Sorenson, the petitioner's representative, gave a brief overview.

Vice Chair Leonard:

- Opened the public hearing for public testimony.

The following person spoke regarding their concerns on the easement being taken away for those accessing the land to the south. The State of Alaska owns the property to the south. Handed the platting clerk an exhibit of a design drawing of the property on what the state might do: Mr. Joseph Mazut.

Vice Chair Leonard

- There being no one else to be heard, the chair closed public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, explained the vacation action on the property and answered questions from the platting board. Gave three exhibits to the clerk for the board to view regarding the action and placement on the property. Agrees with all the recommendations.

Vice Chair Leonard moved to the Platting Board for a motion.

MAIN

MOTION: Platting Member Leffel moved to approve the vacation of the Section Line Easement within Lots 18 & 19 with 9 recommendations. The motion was seconded by Platting Member Cottini

AMENDED

MOTION: Platting Member Bush moved to amend the motion to add recommendation #10. The motion was seconded by Platting Member Cottini

AMENDED

VOTE: The amended motion to add recommendation #10 passed with all in favor by general consent.

TIME: 2:18 P.M.

CD: 01:18:34

BREAK: Time for staff to help the board with the wordage for recommendation #10.

TIME: 2:29 P.M.

CD: 01:29:19

RECOMMENDATIONS:

- Add #10: Petitioner to show 33' x 33' triangle Section Line Easement remaining on the west side of Lot 18, Rocky Point Phase 2.

MAIN MOTION

VOTE: The main motion passed with all in favor by general consent. There are 9 findings of fact.

D. BACKWORKIN: The request is to create five lots from Lot 5, Block 1 and three lots from Lot 9, Block 2, Dunworkin, Plat No. 78-65, to be known as Backworkin, containing 9.26 acres +/- . The property is located north of W. Sunset Avenue and directly west and east of S. Gon Fishin Drive (Tax ID #1453B01L005 & 1453B02L009); lying within the SE ¼ Section 28, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and in Assembly District #5. (*Owner/Petitioner: Premier Homes LLC; Surveyor: Southwest AK; Staff: Kimberly McClure*)

Vice Chair Leonard:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 95 public hearing notices were mailed out on February 23, 2022.

Ms. Kimberly McClure:

- Gave an overview of the case, #2022-016.
- Staff recommends approval of the case with findings of fact and conditions.

Vice Chair Leonard invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative passed on giving a brief overview.

Vice Chair Leonard:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative was not present at the hearing.

Vice Chair Leonard moved to the Platting Board for a motion.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Backworkin with 7 recommendations. The motion was seconded by Platting Member Salmon.

VOTE: The motion passed with all in favor by general consent. There are 7 findings of fact.

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There is no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on the Platting Board schedule. The next meeting will be April 21, 2022.

Ms. Von Gunten did not have any announcements at this time.

9. BOARD COMMENTS

- Platting Member Leffel thanked staff for their work.
- Platting Member Bushed thank staff.
- Platting Member McCabe will not be able to attend the April 21st meeting.
- Platting Member Salmon thanked everyone for their work.
- Platting Member Cottini thanked the vice chair and staff.
- Platting Member Leonard thanked the board and staff for their time and work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Vice Chair Leonard adjourned the meeting at 2:43 p.m. (CD: 1:45:02)



ALAN LEONARD,
Platting Board Vice Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: April 21, 2022