

SUBJECT: ACCEPTING AND APPROPRIATING \$50,000 FROM THE PALMER VOLUNTEER FIRE ASSOCIATION, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS TO THE DRIVEWAY AND PARKING PAD FOR GREATER PALMER FIRE SERVICE AREA STATION 3-3, LAZY MOUNTAIN.

AGENDA OF: OCTOBER 19, 2021

ASSEMBLY ACTION:

adopted without objection. 11.16.21 KBT

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER: *MB*

Route To:	Department/Individual	Initials	Remarks
	Originator - P. Graham	<i>PG</i>	
	Emergency Services Director	Ken Barkley	Digitally signed by Ken Barkley Date: 2021.10.05 14:54:12 -08'00'
	Public Works Director	Terry Dolan	Digitally signed by Terry Dolan Date: 2021.10.05 15:58:49 -08'00'
	Finance Director	<i>JD</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>John 10/11/21</i>	<i>(Signature)</i>

ATTACHMENT(S): Fiscal Note: YES X NO
Letter - Palmer Volunteer Fire Association with
scope summary from MSB Public Works (2 PP)
Ordinance Serial No. 21-106 (2 pp)
Resolution Serial No. 21-112 (2 pp)

SUMMARY STATEMENT:

The Lazy Mountain Community Council awarded the Palmer Volunteer Fire Association \$50,000 in community assistance funding for improvements to the driveway and parking pad at the Lazy Mountain Fire Station.

The Palmer Volunteer Fire Association does not have the authority to make improvements to borough property, therefore, they have donated the funding to the borough for use as the Lazy Mountain

Community Council directed. A letter from the president of the Palmer Volunteer Fire Association, is attached. There is no agreement for the funding since it is a donation to the project.

RECOMMENDATION OF ADMINISTRATION: Accept and appropriate the donation from the Palmer Volunteer Fire Association for improvements to the driveway and parking pad of the Greater Palmer Fire Services Area Station 3-3, Lazy Mountain.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: October 19, 2021

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ORIGINATOR: Pamela Graham, Grants Coordinator

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$50,000</u>	FUNDING SOURCE <u>Palmer Fire Assn Donation</u>
FROM ACCOUNT #	PROJECT
TO ACCOUNT: <u>405.000.000 3xx.xxx</u>	PROJECT # <u>47535</u>
VERIFIED BY: <u>Yvonne Waland</u>	CERTIFIED BY:
DATE: <u>10-5-21</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			<u>50.0</u>			
TOTAL			<u>50.0</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: Chesenne Herald DATE: 10/5/21



PALMER VOLUNTEER FIRE ASSOC.

645 E. Cope Industrial Way
Palmer, AK 99645-6748
Phone: 907-745-3709 • Fax: 907-745-5443
www.palmerak.org

September 24, 2021

Matanuska-Susitna Borough
350 E. Dahlia Ave.
Palmer, AK 99645

To Whom It May Concern:

The Palmer Fire & Rescue Volunteer Association received a grant from the Lazy Mountain Community Council in the amount of \$50,000 to improve the driveway and parking pad in front of the Greater Palmer Fire Service Area (GPFSA) Station 3-3 (15855 East Clark Road).

After consultation with the Matanuska-Susitna Borough's Department of Emergency Services and Public Works, we have identified a plan to repair the driveway and parking pad. To accomplish the task, the Palmer Fire & Rescue Volunteer Association would like to appropriate the \$50,000 awarded to the Matanuska-Susitna Borough for the purposes of repairing the driveway and parking pad in front of the Lazy Mountain Fire Station (GPFSA Station 3-3).

The money appropriated will go toward the engineering and repairing of the driveway and parking pad. The repair should include the work identified by the contracted engineer. If money allows, the driveway and parking pad will be paved after the repair.

Should you have any further questions, please feel free to contact me at 907-841-8095 or by email at tlindstrom@palmerak.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Trey A. Lindstrom", written over a horizontal line.

Trey A. Lindstrom
President

TAL/jep

IM 21-217
OR 21-106
RS 21-112



MATANUSKA-SUSITNA BOROUGH

Project Management Division

Public Works Department

533 E. FIREWEED AVE. PALMER, AK 99645

D (907) 861-7710 • F (907) 861-7735

Fire Station 3-3 Driveway Repair Scope of Work

The Matanuska-Susitna Borough (MSB) desires to improve the driveway for station 3-3. The site is located at 15855 E Clark Road Palmer, Alaska. The Mat-Su Borough Tax ID# is: 18N02E23C029.

The existing gravel driveway experiences settling each spring. It is reported that the groundwater is shallow in this area. MSB proposes to contract engineering and construction to improve the driveway and parking area at the station.

All work will comply with the applicable requirements of the IBC, IMC, NEC, UPC and current State of Alaska Amendments both as shown or implied by the type of construction and building use. The work will comply with applicable portions of the Matanuska-Susitna Borough Facilities Design Criteria Manual and standard engineering practices.

IM 21-217
OR 21-106
RS 21-112