

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 20, 2022

20-073

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Road Service Area Task Force Report**

[22-208](#) Final Road Service Area Task Force Report

Attachments: [12/20/22 - Report](#)
[12/20/22 - Road Task Force PPT](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-206](#)

1. Abbreviated Plat: 11/23/22, 12/07/22
2. Aviation Advisory Board: 07/21/22
3. Big Lake Community Council: 07/12/22, 08/09/22
4. Planning Commission: 10/03/22, 10/17/22, Resolution No's 22-33, 22-35, 22-36, 22-37, 22-38
5. Platting Board: 11/03/22
6. Tanaina Community Council: 11/22/22

Attachments: [12/20/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-246](#)

Reporting Conclusion Of Contract No. 21-145B With Western Construction And Equipment, For Denelle Street And Sapphire Road Improvements Project.

Attachments: [2022-IM-246](#)

[IM 22-254](#)

Informing The Assembly Of The Manager's Signature On Amendment No. 5 For A Time Extension Only To PW74 For The 2018 November Cook Inlet Earthquake.

Attachments: [2022-IM-254](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[RS 22-103](#)

A Resolution Adopting The 2022 Capital Improvement Program.

Attachments: [2022-RS-103](#)

[2022-IM-221](#)

[RS 22-116](#)

A Resolution Approving The Changes Needed To Update The Fiscal Year 2024 Schedule Of Rates And Fees Effective July 1, 2023.

Attachments: [2022-RS-116](#)

[2022-IM-240](#)

[OR 22-136](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Add Hours Of Operation For Marijuana Retail Facilities And Adding Additional Standards For Retail Facilities That Allow On-Site Consumption Of Marijuana.

Sponsors: Hale

Attachments: [2022-OR-136](#)
[2022-IM-243](#)
[12/20/22 - Yundt Possible Amendment](#)

[OR 22-137](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Change The Applicability And Standards For Marijuana Cultivation Facilities.

Sponsors: Hale

Attachments: [2022-OR-137](#)
[2022-IM-245](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 22-120](#) A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of 2023 Regular Assessment And Tax Rolls, Business Inventory Filing, And For The Commencement Of Hearings Before The Board Of Equalization.

Attachments: [2022-RS-120](#)
[2022-IM-253](#)

[RS 22-121](#) A Resolution Directing The Manager To Waive Burma Personal Use Firewood Fees For Life Changers Program Participants.

Sponsors: Tew

Attachments: [2022-RS-121](#)
[2022-IM-255](#)

[RS 22-122](#) A Resolution Approving The Reclassification Of A Regular, Full-Time Accounting Assistant I For The Finance Department, Revenue And Budget Division, To A Regular, Full-Time Division Administrative Specialist.

Attachments: [2022-RS-122](#)
[2022-IM-256](#)

2. ACTION MEMORANDUMS

[AM 22-143](#) Approve Additional Utility Relocate Cost Of \$49,577.24 To Enstar For Belair Estates Project (Monte Carlo Lane, Corvette Drive, Vega Circle, Caprice Drive And Impala Court), Project No. 30039.

Attachments: [2022-AM-143](#)

[AM 22-146](#) Vacate A Portion Of A 40-Foot Wide Right-Of-Way Of West Riffle Street, A Portion Of A 20-Foot Wide Right-Of-Way Of South Cataract Street And A Portion Of 20-Foot Wide Right Of Way Of West Cut Leaf Birch Avenue. Located In Section 20, Township 17 North, Range 1 West, Seward Meridian.

Attachments: [2022-AM-146](#)

[AM 22-147](#) Award Of Contract No. 23-045C To HDL Engineering Consultants, LLC. In The Contract Amount Of \$135,966 To Design Pavement Rehabilitation On Seldon Road And Improvements To Lucille Street.

Attachments: [2022-AM-147](#)

[AM 22-149](#) Approval Of Change Order No. 4 To Contract No. 19-109P, With All Points North LLC. For The Hatcher Pass Survey And Platting, To Extend The Completion Time To June 30, 2023.

Attachments: [2022-AM-149](#)

[AM 22-150](#) Approval Of A Contract Amendment For Northern Asphalt Construction, Inc., Contract No. 22-052B, To Extend The Project Completion Date To September 30, 2023, For Cormorant Way Road Improvements, Project No. 30039.

Attachments: [2022-AM-150](#)

[AM 22-151](#) Approval Of Contract Amendment No. 3 To Contract No. 22-063P, With Moffit And Nichol, For Design Pile Sleeve Protection For Port Mackenzie, To Add \$207,573 For Additional Design Services And To Extend The Contract Completion Date To December 31,2024.

Attachments: [2022-AM-151](#)

[AM 22-152](#) Award Of Proposal No. 23-020P To HDL Engineering Consultants, LLC. For The Contract Amount Of \$274,051 To Design Upgrades To Meadow Lakes Loop.

Attachments: [2022-AM-152](#)

[AM 22-153](#) Acceptance Of Late Filed and Retroactive Senior Citizen and Disabled Veteran Exemption Applications

Attachments: [2022-AM-153](#)

[AM 22-155](#) Approval Of The Road Service Area Road Improvement Project List - 2023.

Attachments: [2022-AM-155](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 01/03/23, Assembly Chambers)

[OR 23-003](#) An Ordinance Accepting And Appropriating An Additional \$210,000 From The Alaska State Department Of Transportation And Public Facilities, Regional Transportation Organization Project For The Performance Of Premetropolitan Planning Organization Planning Efforts.

RS 23-001: A Resolution Approving The Amended Scope Of Work And Budget, And Extending Date Of Completion Though May 31, 2024, To Support Premetropolitan Planning Organization Planning Activities.

Attachments: [2023-OR-003](#)
[2023-RS-001](#)
[2023-IM-005](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-207](#) Mayoral Requests for Confirmation

Attachments: [12/20/22 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 23-002](#) An Ordinance Amending MSB 17.55 And MSB 17.80, To Allow Buildings To Be Built Within 75-Feet Of A Waterbody.

Sponsors: Yundt and Tew

Attachments: [OR 23-002](#)
[IM 23-002](#)

XI. RECONSIDERATION

[OR 22-078](#) An Ordinance Adopting MSB 15.24.030, Beverly Lake, Lake Management Plan; And Amending MSB 17.59, Lake Management Plan Implementation.

Attachments: [2022-OR-078](#)
[2022-IM-139](#)
[12/20/22 - Tew Reconsideration](#)
[12/20/22 - Yundt Possible Amendment](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.