

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
VACANT, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

THURSDAY, DECEMBER 8, 2022

20-073

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. SPECIAL ORDERS OF THE DAY

- 1. Appointment of Deputy Mayor - Robert Yundt**

VI. MINUTES OF PRECEDING MEETINGS

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-204](#)

1. Abbreviate Plat: 11/09/22
2. Big Lake RSA Board of Supervisors: 10/12/22
3. Central Mat-Su FSA Board of Supervisors: 10/10/22
4. Chickaloon Community Council: 07/13/22
5. Fairview RSA Board of Supervisors: 08/09/22, Resolution No. 2023-01
6. Greater Talkeetna RSA Board of Supervisors: 10/13/22
7. Tanaina Community Council: 10/25/22
8. Transportation Advisory Board: 05/23/22

Attachments: [12/08/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-249](#)

Informing The Assembly That The Borough Entered Into A Letter Of Agreement With The Matanuska-Susitna Borough Employees Association Reducing The Time An Employee Has To Wait Before Utilizing Accrued Personal Leave.

Attachments: [2022-IM-249](#)

[IM 22-250](#)

Informing The Assembly Of The Managers Signature On And Submittal Of An Alaska State Library Continuing Education Grant Application.

Attachments: [2022-IM-250](#)

[IM 22-251](#)

Informing The Assembly Of The Managers Signature On And Submittal Of An Alaska Division Of Homeland Security And Emergency Management Application For Reallocation Of Homeland Security Grant Program Funding.

Attachments: [2022-IM-251](#)

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-078](#) An Ordinance Adopting MSB 15.24.030, Beverly Lake, Lake Management Plan; And Amending MSB 17.59, Lake Management Plan Implementation.

Attachments: [12/20/22 - Tew Reconsideration](#)
[12/20/22 - Yundt Possible Amendment](#)

[OR 22-088](#) An Ordinance Repealing MSB 17.05, Essential Service Utilities, In Its Entirety.

Sponsors: Sumner

Attachments: [2022-OR-088](#)
[2022-IM-171](#)

[OR 22-103](#) An Ordinance Amending Title 43: Subdivisions.

Attachments: [2022-OR-103](#)
[2022-IM-192](#)

[OR 22-129](#) An Ordinance Approving An Appropriation Of \$375,000 From The Greater Palmer Fire Service Area Fund Balance To Purchase A New Pumper Tender.
RS 22-110: A Resolution Approving The Scope Of Work And Budget To Purchase A New Pumper Tender For The Greater Palmer Fire Service Area.

Attachments: [2022-OR-129](#)
[2022-RS-110](#)
[2022-IM-235](#)

[OR 22-130](#) An Ordinance Accepting And Appropriating A Grant From The Alaska State Division Of Homeland Security And Emergency Management For Equipment And Training.
RS 22-111: A Resolution Approving The Scope Of Work And Budget For Alaska State Division Of Homeland Security And Emergency Management Grant, For Equipment And Training.

Attachments: [2022-OR-130](#)
[2022-RS-111](#)
[2022-IM-236](#)

[OR 22-132](#) An Ordinance Accepting And Appropriating \$75,069 In Additional Project Income For The Rail Extension Project From Port Mackenzie To The Mainline.
RS 22-113: A Resolution Approving The Scope Of Work And Budget For Additional Project Income For The Rail Extension Project From Port Mackenzie To The Mainline.

Attachments: [2022-OR-132](#)
[2022-RS-113](#)
[2022-IM-239](#)

[OR 22-134](#) An Ordinance Accepting And Appropriating \$10,500,000 From The Matanuska-Susitna Borough School District And Reappropriating \$3,000,000 From The School Debt Service Fund For The Mat-Su Central School Construction Project.
RS 22-114: A Resolution Approving The Scope Of Work And Budget For The Mat-Su Central School Construction Project.

Attachments: [2022-OR-134](#)
[2022-RS-114](#)
[2022-IM-241](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 22-112](#) A Resolution Approving The Permanent Location Of Midnight Sun Family Learning Center At Midnight Sun Tract A, The Current Location Of The School.

Attachments: [2022-RS-112](#)
[2022-IM-237](#)

[RS 22-115](#) A Resolution Approving The Revised Project Budget For The Emergency Services Facility In Palmer.

Attachments: [2022-RS-115](#)
[2022-IM-244](#)

[RS 22-117](#) A Resolution Approving The Addition Of A Regular Full-Time Utilities/Facilities Maintenance Laborer Position And Eliminating The Existing On-Call Position With The Public Works Department, Operations And Maintenance Division - Talkeetna Sewer And Water.

Attachments: [2022-RS-117](#)
[2022-IM-247](#)

2. ACTION MEMORANDUMS

[AM 22-140](#) Approval Of Change Order No. 1 To Contract No. 22-078P(B) With The Boutet Company, Inc. For The Lakes Boulevard Project.

Attachments: [2022-AM-140](#)

[AM 22-144](#) Approval Of The Assembly Regular and Joint Meeting Schedule for 2023.

Attachments: [2022-AM-144](#)

[AM 22-145](#) Award Of Bid No. 23-034B To Happy Trails Inc. In The Contract Amount Of \$125,649.40 To Construct Phase Three Of The Ridge Trail.

Attachments: [2022-AM-145](#)

IX. UNFINISHED BUSINESS

[OR 22-104](#) An Ordinance Amending MSB 17.02, Mandatory Land Use Permit. RS 22-082: A Resolution Amending The Schedule Of Fees For MSB 17.02, Mandatory Land Use Permits.

Attachments: [2022-OR-104](#)
[2022-RS-082](#)
[2022-IM-193](#)
[12/08/22 - Yundt PASSED Amendment](#)

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/20/22, Assembly Chambers)

[RS 22-103](#) A Resolution Adopting The 2022 Capital Improvement Program.

Attachments: [RS 22-103](#)
[IM 22-221](#)

[RS 22-116](#) A Resolution Approving The Changes Needed To Update The Fiscal Year 2024 Schedule Of Rates And Fees Effective July 1, 2023.

Attachments: [RS 22-116](#)
[IM 22-240](#)

[OR 22-136](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Add Hours Of Operation For Marijuana Retail Facilities And Adding Additional Standards For Retail Facilities That Allow On-Site Consumption Of Marijuana.

Sponsors: Hale

Attachments: [OR 22-136](#)
[IM 22-243](#)
[12/20/22 - Yundt Possible Amendment](#)

[OR 22-137](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Change The Applicability And Standards For Marijuana Cultivation Facilities.

Sponsors: Hale

Attachments: [OR 22-137](#)
[IM 22-245](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-205](#) Mayoral Requests for Confirmation

Attachments: [12/08/22 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Potential Arbitration with the Matanuska-Susitna Borough Employees Association

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.